

*The City of Bruceville-Eddy Rising into the Future*

144 Wilcox Drive  
Eddy, Texas 76524

[www.bruceville-eddy.us](http://www.bruceville-eddy.us)

Phone: (254) 859-5964  
Fax: (254) 859-5779

**Regular City Council Meeting  
April 27, 2023, 6:00 p.m.  
Minutes**

**1. Call to Order at 6:00pm by Mayor Owens**

**Councilmembers present: Richard Prater, Cecil Griffin, Graham McGruer, and Ricky Wiggins.  
Absent: Connally Bass, Mayor Pro-Tem**

**Staff present: Kent Manton-City Administrator, Pam Combs-City Secretary, Danielle McGruer-Court clerk, Thomas Arnold-Code enforcement, and Chief Dorsey.**

**2. Community Announcements**

**5-4-2023 National Day of Prayer, 6:00 pm at B-E City Hall  
5-5-2023 Food Bank 5-7 pm at the First Baptist Church, Eddy, Tx  
5-13-2023 Roll-off Trash Collection, 8-12:00 pm on Hudson Drive  
5-17-2023 Exhibition Softball Game, 6:00 pm at the ballpark on Hungry Hill Rd  
5-19-2023 Concert on the Green, 6:30 pm behind B-E city hall  
5-20-2023 Springfest 9:00 am – 4:00pm B-E city hall grounds  
5-20-2023 Tire Amnesty/Trash Day 7:30 am, Lorena**

**3. Citizen Presentations**

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting. **None**

**4. Police Chief's Report – Chief Michael Dorsey**

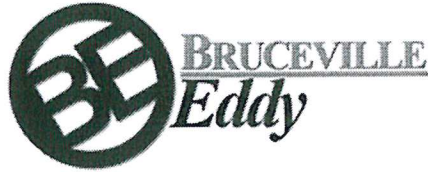
**Police Report for March 2023 – Calls for Service: Total 131; Arrest, Offense, Incident Reports: Total 20; Crash Reports: Total 5; Citations & Warnings: Total 275; Citations Total: 214 and Warning Total: 61  
Also, month of March 2023 conducted 260 security checks, school zone enforcement 18, direct traffic enforcement 98.**

**SRO Officer Report for March 2023: Calls of Service: 1; Security checks: 192; Citations&Warnings:1/0 Warnings; Arrest:0**

**On 4-14-2023 we did a presentation in front of the study body on drugs, alcohol, bullying, and other school related offences. This is something done once a year.**

**5. Public Works Director's Report**

**March fixed 31 leaks, Mr. Wiggins would like for the guys to look at some streets and do some pot hole patching on N. Ausborn, Hungry Hill Rd, and Eagle Dr.**



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**6. Engineering Reports- Tabor & Associates April 17, 2023 Sewer Report**

**1. USDA Rural Development-New Wastewater System:**

Tabor & Associates, Inc. is waiting on USDA Rural Development to issue closing instructions and authorize the project to be bid. We will meet at City Hall on April 24<sup>th</sup> about the New Wastewater System.

**2. TCEQ Discharge Permit Renewal:**

Tabor & Associates, Inc. received authorization from the City of Bruceville-Eddy on February 28, 2023, to prepare and submit the renewal application to TECQ on or Before July 23, 2023. We are waiting on signature pages from the City that must be included in the renewal application.

MRB Group is working on a more formal report to start including with our agenda each month. They have just updated us with two-meter studies and one plat they reviewed. Other than that, they have been helping us with our electrical engineering research to get our wells back on line. They are working on a proposal that should be wrapped up the end of this week for building out a GIS system based on the Water Hydraulic Analysis we had done in November 2022. This report will help to inform any new additional upgrades to our system. Also, includes anyone that wants to add a new water meter to the system. This will inform us if we are able to provide that and still meet all the TECQ requirements.

**7. Court Administrator's Quarterly Report**

**8. Community Development Report – Thomas Arnold**

March 2023 report for code enforcement, building inspections and permitting

Number of code enforcement cases active at the start of the month were 62; 13 closed; 31 new: and total current active is 80.

10 building permits issued; 10 burn permits; 6 inspections; and 25 hours facility maintenance.

**9. City Administrator's Report – Kent Manton**

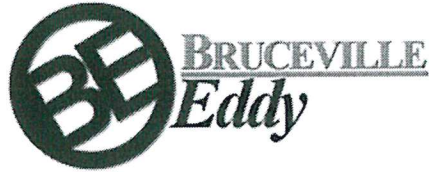
**City Administrators Report: 4/27/2023**

**Sewer System**

I was able to make contact with Terri at USDA on April 10th. She was in high spirits but openly admitted that the past couple of months were very busy for her with her other projects. She said she has not heard from the legal review team, even though we are now past the 90-day mark of the '30-90 days' needed to complete the review. She said this will be her first loan using the new legal team structure that is a hybrid model based out of State, with remote operations. Previously, every loan for USDA in Texas and Oklahoma was legally reviewed in Temple. She said she will be reaching out to see if she can get updates on the status. If we are unable to get an update soon, the Mayor and I are discussing options to help move the process along.

We were able to establish a meeting this coming Monday to discuss the contingency funding proposal with USDA, BVRT, and Tabor and Associates. We hope to have some more information





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after the fact on the potential feasibility of tackling some of the sewer systems' costs with private investment.

### **Grant and Funding Opportunities**

The CDBG application for the waterline replacement in the alleyway of 3rd/4th street is nearing completion and should be ready to submit within the coming weeks. As a reminder, awards for this funding are not expected until November of 2023 as Texas Department of Agriculture has an extensive review and selection process.

I have submitted the City for a grant from the T-Mobile under their Howntown Grants Program for the purpose of buying a playground structure. Determinations for these grants will be made in June of 2023. If awarded, we would have to round-up some volunteer labor to get the equipment installed.

Our Transportation Alternatives grant project for the sidewalk along Eagle Drive was selected to move forward with an official grant application via TXDOT! Scott Murrah, of 5M Associates will now begin the process of preparing an application for your review and consideration. If Council should decide to move forward with the grant application, it would be due for submission in June 2023. I'm told that awards for funding, would not be named until late 2023.

I have reached out to the County Judge and Administrator to inquire about some of their ARPA funding for water system upgrade specific to emergency preparedness. They have passed my request along to their engineering firm that was responsible for allocating this money to entities across the County

### **TCEQ Inspection**

The triennial TCEQ inspection for our water system was completed 4/19/2023. We are working with our inspector out of the Waco regional office on a couple documents that need to be corrected. Other than this, I've been told that 'everything checked out'.

This is a testament to the diligence of our staff in their record-keeping practices as well as their regular upkeep of our water distribution facilities. Way to go Water and Public Works team!

As of 4/21/2023, we have not received the finalized report.

### **Citizen/Customer Engagement**

At this month's staff meeting and employee appreciation luncheon I introduced a big push for increased Savvy Citizen usage by our citizens and customers alike. I have requested that staff use every opportunity to remind customers of this important and free tool.

Thomas Jefferson is quoted as saying "an informed citizenry is at the heart of a dynamic democracy." Savvy Citizen is just one of the methods we are utilizing to get the word out on events, projects, and important happenings. If you have not done so already, or if you know someone who hasn't, please consider signing up. All subscribers have the ability to customize their updates and notifications to the topics they deem relevant.

Staff will collectively try to reach a goal of 850 subscribers by the end of the fiscal year.

### **TXDOT Updates**

TXDOT teams have completed some of our recent maintenance requests and are currently working on a few others for us. For starters, you may have noticed that 'no parking in R.O.W.' signs (3) have been placed in front of Bruceville-Eddy RV Park to help protect visibility for



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vehicles exiting onto the frontage road. Additionally, several damaged signs have been replaced along the frontage road and we are working to get trees in the median that were damaged by a mowing contractor back in December replaced. Lastly, a contractor has sent our request for the Southbound city limit sign on I-35 to be moved to its proper location before the Woodlawn overpass. Kudos to Waylon Pilgreen and Mark Sedillo for the assistance with these issues!

**Development**

We are working internally to get a set of several properties rezoned from agricultural to general business this coming May. These properties are along the I-35 and Hwy 7 corridors and a rezoning to commercial is consistent with the future land use map listed in the comprehensive plan. This takes one hurdle out of the process for the land owners looking to develop their properties in Falls County

**CREED:**

No additional information since the last update.

**KBAR - Eagle Ranch:**

I'm still working on a detailed list of options to bring forth to you for consideration on any next steps to take with this development proposal.

**MUD:**

The enacting legislation for the municipal utility district has been filled in the Texas House of Representatives; see below:

HB 5360 Author: Shine

Last Action: 04/12/2023 H Referred to Land & Resource Management: Apr 12 2023

12:21PM

**Caption Version: Introduced**

Caption: Relating to the creation of the Deer Creek Ranch Municipal Utility District No. 1; granting a limited power of eminent domain; providing authority to issue bonds; providing authority to impose assessments, fees, and taxes.

**BE Travel Center (Ascent):**

A plat was submitted to our office last week; however, it was deficient in several instances. We are working with the engineering firm and the contracted plat preparer to ensure that all aspects of our subdivision ordinance are addressed before submission to our engineering firm

**CEFCO:**

No additional information since the last update

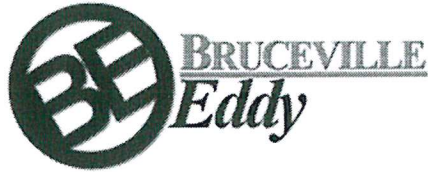
**FM Land Holdings:**

The developer has formed a proposed layout of plots and will likely be submitting a variance to the subdivision ordinance for Council's consideration at an upcoming Council Meeting

**10. Consent Agenda**

*All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.*





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**A. Approval of Minutes**

Council to discuss, consider, and possibly take action to approve the minutes from the March 23, 2023 City Council Meeting.

**B. Finances – March 2023**

i) Council to discuss, consider, and possibly take action to approve the March 2023 financial reports for the general, water, and sewer fund accounts.

ii) Council to discuss, consider, and possibly take action on approving March 2023 accounts payable for the general, water, and sewer fund accounts.

**Motion made by Ricky Wiggins to approve the consent agenda items A and B (i, ii), 2<sup>nd</sup> by Graham McGruer, yeas 4, nay 0, absent 1, Motion passes.**

**11. New Building for the Bruceville-Eddy Volunteer Fire Department**

**A. Approval for Structure**

Council to discuss, consider, and possibly take action on a request made by the Bruceville-Eddy Volunteer Fire Department to erect a new building, at their expense, on property owned by the City of Bruceville-Eddy adjacent to their currently occupied fire station; the purpose of which is for the storage of vehicles as well as dedicated training space.

**B. Waiver of Permitting Fees**

Council to discuss, consider, and possibly take action to waive permitting fees required for the erection of a new building for Bruceville-Eddy Volunteer Fire Department.

**Motion made by Ricky Wiggins to approve Bruceville-Eddy VFD to erect a new building at their expense on the property owned by the City of Bruceville-Eddy adjacent to their current occupied fire station and also to waive the permitting fees required for the erection of the new building for the fire department, 2<sup>nd</sup> by Richard Prater, yeas 4, nay 0, absent 1, motion passes.**

**12. Hungry Hill Road**

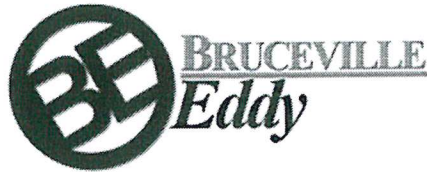
Council to discuss, consider, and possibly take action on current efforts to address street deterioration in the section of Hungry Hill Road adjacent to, and heavily trafficked by, servicing trucks enroute to Helena Chemical Company's facilities.

**Motion made by Ricky Wiggins for the city to follow up with Mr. Smith our County Commissioner and see what the county would charge us to come from about the bridge back toward Hwy 7, to tear up the road and put road base down, 2<sup>nd</sup> by Richard Prater, yeas 4, nay 0, absent 1, motion passes.**

**13. Invoice Review and Approval**

Council to discuss, consider, and possibly take action on an invoice from Core & Main LP in the amount of \$4,510.00 for the payment of Neptune 360 electronic meter reading software. This amount exceeds the authority of the City Administrator for expenditure approval which is currently set at \$2,000.00.

**Motion made by Ricky Wiggins to approve this software for \$4510.00 with Core & Main LP. I also want to make a motion for Kent to check with other vendors that maybe can supply us like Core & Main does, 2<sup>nd</sup> by Graham McGruer, yeas 4, nay 0, absent 1, motion passes**



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**14. Proposal for Rental Registration/Inspection Program**

Council to discuss, consider, and possibly take action on the creation of a rental registration and/or inspection ordinance; Council will hear a presentation from staff on the feasibility, legality, and potential benefits/consequences associated with the establishment said program; request for authorization of city staff to move forward with engaging with stakeholders and report back findings to Council for further deliberation.

**Motion made by Graham McGruer to move forward with this implementation strategy after talking with the city attorney and report back to council for further deliberation, 2<sup>nd</sup> by Richard Prater, yeas 3, nay 1, absent 1, motion passes.**

**15. Atmos Energy Corporation Mid-Tex 2023 Rate Review**

Council to discuss, consider, and possibly take action on the Atmos Energy Corporation Mid-Tex 2023 Rate Review Mechanism Filing notice.

**No Action Taken**

**16. Ordinance Amendment Discussion: Firework Sales**

Council to discuss, consider, and possibly take action to provide staff with further direction on the amendment of the code of ordinances; allowing for the sales of fireworks within the city limits of Bruceville-Eddy, specific to Falls County.

**Motion made by Ricky Wiggins that our city administrator get with our city attorney about the selling of fireworks within our city limits and get back with the council, 2<sup>nd</sup> by Graham McGruer, yeas 4, nay 0, absent 1, motion passes**

**17. Friendly Oaks and Westridge Water Plants – Repairs to Groundwater Wells**

Council to discuss, consider, and possibly take action to address electrical and mechanical issues at the Friendly Oaks Water Plant site and the Westridge Water Plant site that has resulted in their inoperability; review of recommendations from Engineer on protections to prevent future outages of equipment; including the approval of any needed repairs and/or upgrades and their related expenditures.

**Motion made by Ricky Wiggins to authorize the city administrator to purchase a VFD and sinewave filter in an amount not to exceed \$49,999.00 dollars for the Friendly Oaks well site, the sensa phone upgrades as currently quoted by Alliance Electric Group for Tolbert and Friendly Oaks, and reinstallation of the wells via Jurgensen Pump only after protections have been installed at each well site and not exceed the amounts currently quoted for said services, 2<sup>nd</sup> by Cecil Graham. yeas 4, nay 0, absent 1, motion passes.**

**18. Ordinance Amending the Code of Ordinances and Master Fee Schedule**

Council to discuss, consider, and possibly take action on ordinance 4-27-2023-1; changes to the City's code of ordinances and master fee schedule; updating and adding fees for building, construction, and development related fees; adding inspection schedules to building regulations.

**Motion made by Ricky Wiggins to table this until next meeting or when you want to bring it up and let's nail down the accessory building a little bit more detail, 2<sup>nd</sup> by Cecil Griffin, yeas 4, nay 0, absent 1, motion passes.**





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**Regular Council Meeting adjourned at 8:15 pm**  
**Executive Session in order at 8:15 pm**

**19. Executive Session**

**A. The City Council Shall Meet in Executive Session to Discuss the Following:**

i) Section 551.076 – Deliberation Regarding Security Devices or Security Audits – Discussion regarding the deployment, or specific occasions for implementation, of security personnel or devices; and/or a security audit and possible security upgrades. Tex. Gov't Code Ann. § 551.076.

ii) Section 551.074 – Personnel Matters – Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee: Public Works Technician. Tex. Gov't Code Ann. § 551.074.

**Executive Session is adjourned at 9:22 pm**

**B. Reconvene into Open Session at 9:22 pm**

**C. Possible Action on Issues Discussed in Executive Session**

No action was taking relating to personnel matters.


Motion made by Graham McGruer that we accept an upgrade in the security assets for the public works department and have the Chief of Police supervise the security upgrades, 2<sup>nd</sup> by Richard Prater, yeas 4, nay 0, absent 1, motion passes.

**20. Adjournment**

Motion made by Graham McGruer to adjourned the meeting at 9:27 pm, 2<sup>nd</sup> by Richard Prater, yeas 4, nay 0, absent 1, motion passes.

  
Linda Owens, Mayor

5/25/23  
Date

  
Pam Combs, City Secretary

5/25/23  
Date



