



The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
Fax: (254) 859-5779

**Regular City Council Meeting
February 23, 2023, 6:00 p.m.**

**Meetings are available to watch on our YouTube Channel:
Search for “The City of Bruceville-Eddy” and click the subscribe button.**

Please mute your phones and computers to avoid any interference during the meeting

1. Call to Order - Mayor Owens

- a) Greetings
- b) Invocation
- c) Pledge of Allegiance
- d) Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.
- e) Roll Call

2. Citizen Presentations

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting.

3. Citizen Request for Consideration – Becky Stewart

Council to discuss, consider, and possibly take action on a request by Mrs. Becky Stewart of 507 Benton Street to further investigate issues with her utility bill.

4. Public Hearing – Archie Lane Closure

Council to hear public comments pertaining to a submitted petition for closure and vacation of a street by abutting property owners to the unimproved section of Archie Lane.

The public hearing is open to any interested persons with opinions, objections, and/or comments related to this matter. Comments related to this matter may only be expressed via mail, e-mail or, by appearing in person. Another person or attorney may also represent you.

5. Close Public Hearing – Archie Lane Closure

6. Street Closure – Portion of Archie Lane

Council to discuss, consider, and possibly take action on a petition for closure and vacation of a street by abutting property owners to the unimproved section of Archie Lane, including the creation of an ordinance to achieve said purpose. Proposal would have street closed after the private driveway south of the property located at 114 Archie Lane, Bruceville-Eddy, Texas 76630 to the intersection of Benton Street.



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7. Public Hearing – Variance Request for Sign Height

Council to hear public comments pertaining to a requested variance to the zoning ordinance for a 110 foot pylon sign be installed at 20102 S IH 35 Eddy, TX 76524, Prewitt Levi, a property currently zoned for general business.

The public hearing is open to any interested persons with opinions, objections, and/or comments related to this matter. Comments related to this matter may only be expressed via mail, e-mail or, by appearing in person. Another person or attorney may also represent you.

8. Close Public Hearing – Variance Request for Sign Height

9. Variance Request for Sign Height - 20102 South Interstate Highway 35

Council to discuss, consider, and possibly take action on a request by Guy Slimp, Sensato Development, on the behalf of property owners Fikes Wholesale Inc, for a variance to Section 12-106 of the City of Bruceville-Eddy zoning ordinance to allow for a ‘hi-rise’ sign of 110 feet, exceeding the maximum allowable height of 75 feet for a pylon or major identification sign located at 20102 S IH 35 Eddy, TX 76524. The 4.253-acre site (Prewitt Levi) is currently zoned general business district and situated adjacent to I-35, in the City of Bruceville-Eddy, McLennan County, Texas.

10. Public Hearing – Conditional Use Permit Application for 130 Crescent Creek Lane

Council to hear public comments pertaining to a requested conditional use permit for a manufactured home to be installed at 130 Crescent Creek Lane Bruceville, Texas 76630, Simpson J W, a property currently zoned for single family residential homesites.

The public hearing is open to any interested persons with opinions, objections, and/or comments related to this matter. Comments related to this matter may only be expressed via mail, e-mail or, by appearing in person. Another person or attorney may also represent you.

11. Close Public Hearing – Conditional Use Permit Application for 130 Crescent Creek Lane

12. Conditional Use Permit (Manufactured Home) – 130 Crescent Creek Lane

Council to discuss, consider, and possibly take action on a request by Jeffrey Lemons and Sondra Uselton for a conditional use permit for a manufactured home to be installed at 130 Crescent Creek Lane Bruceville, Texas 76630, Simpson J W, a property currently zoned for single family residential homesites.

13. Subdivision Ordinance Variance Request – 685 Smith Lane

Council to discuss, consider, and possibly take action on a request by Brian and Jennifer Jackson, on the behalf of property owners David and Camille Koehler, for a variance to Section I., subsection A., item j. of Subdivision Ordinance Appendix A to allow a property subdivision to have a lot width totaling less than 80 feet; for property located at 685 Smith Lane Bruceville, Texas 76630. The 20.997-acre site (Newman G G) is currently located in land within the extra territorial jurisdiction of the City of Bruceville-Eddy City of Bruceville-Eddy, McLennan County, Texas.



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14. Approval of Minutes

Council to discuss, consider, and possibly take action to approve the minutes from the January 26, 2023 City Council Meeting and the February 13, 2023 Special Called Council Meeting.

15. Police Chief's Report – Chief Michael Dorsey

16. Court Report

17. Public Works Director's Report – Gene Sprouse

18. Engineering Reports

19. Code Enforcement Officer's Report – Thomas Arnold

20. City Administrator's Report – Kent Manton

21. Finances – January 2023

a) Council to discuss, consider, and possibly take action to approve the January 2023 financial reports for the general, water, and sewer fund accounts.

b) Council to discuss, consider, and possibly take action on approving January 2023 accounts payable for the general, water, and sewer fund accounts.

22. Resolution Authorizing Submission of CDBG Application

Council to discuss, consider, and possibly take action on resolution 2-23-2023-1 for the propose of authorizing the submission of a Texas Community Development Block Grant application to the Texas Department of Agriculture for \$500,000 in water system improvements in the 3rd/4th street area; commitment of City of Bruceville-Eddy to \$25,000 in matching funds.

23. Resolution Authorizing City Representatives as Signatories

Council to discuss, consider, and possibly take action on resolution 2-23-2023-2 for the propose of authorizing and designating certain city representatives as signatories to act in all matters in connection with any grant application and the City's participation in the Texas Community Development Block Grant Program

24. Social Media Policy

Council to discuss, consider, and possibly take action on the creation of a social media policy to address best practices and guidelines for city staff as well as elected or appointed public officials, excluding employees of the City of Bruceville-Eddy Police Department who are regulated through an existing policy specific to their individual employment needs.

25. Waco-McLennan County Public Health District – City Contributions

Council to discuss, consider, and possibly take action to approve the five-year rate increase schedule of \$0.35 per resident/per year proposed by the Director of the Waco-McLennan County Public Health District.



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26. Grazing Lease Agreement - Dorothy Coker

Council to discuss, consider, and possibly take action to authorize the Mayor to enter into a grazing lease agreement with Mrs. Dorothy Coker, of 843 W 3rd Street for land owner by the City of Bruceville-Eddy for the purpose of cattle grazing.

27. Request for Installation of Electrical Fence - Dorothy Coker

Council to discuss, consider, and possibly take action to authorize the City Administrator to provide written consent on behalf of City Council, as required in the grazing lease agreement, for the installation of an electric fence by leasee on a portion of City owned land for the purpose of preventing grazing cattle from entering adjacent properties.

28. Agreement for Professional Services – Tabor and Associates

Council to discuss, consider, and possibly take action to approve the Mayor to enter into an engineering services agreement with Tabor and Associates, Inc. for the propose of renewing the City of Bruceville-Eddy’s Wastewater Discharge Permit (WQ0015620002) issued by the TCEQ for another five years in a lump sum amount of \$4,500.00.

29. Municipal Cemetery

Council to discuss, consider, and possibly take action on authorizing the Mayor and City Administrator to further research the feasibility and financial solvency of acquiring Eddy Cemetary, or becoming a trustee thereof, including the acceptance of any associated funding currently in care of the Eddy Cemetary Association for the purpose of creating a municipal cemetery system to operate Eddy Cemetary and potentially other cemeteries within our corporate limits; the presentation of a report back to City Council on the matter no later than July 2023.

30. Past Due Utility Accounts

Council to discuss, consider, and possibly take action to review efforts by City staff to collect certain past due utility accounts; approve the writing off of past due utility accounts and the forwarding of certain past due utility accounts to our collection agency MVBA for further collection action.

31. Resolution Adopting a Donation and Gift Policy

Council to discuss, consider, and possibly take action on resolution 2-23-2023-3, adopting a policy for the uniform acceptance of donations and gifts to the City of Bruceville-Eddy to include the creation of an application for assistance on utilities bills; designating process roles, responsibilities for staff members and public officials; restricting the acceptance of gifts by staff members and public officials.

32. Consent Agendas – Discussion on Merits and Demerits

Council to discuss, consider, and possibly take action on the future use of utilizing a consent agenda as a regular part of the City Council meeting process in order to expedite the approval of certain agenda items.



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33. Selection of City Engineering Services – General and Water System

Council to discuss, consider, and possibly take action to select an engineering services provider(s) for the purpose of providing professional engineering services for consulting work pertaining to subdivision and zoning ordinances as well our municipally owned water system; council will receive updates and recommendations from the City Administrator and choose a candidate to enter into an agreement with at a future meeting.

34. Executive Session

The City Council shall convene into executive session pursuant to the Texas Government Code, §551.074 (Personnel Matters) to discuss proposals and qualifications for City Engineer services.

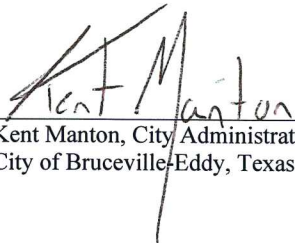
35. Community Announcements

36. Adjournment

For the safety of citizens, council members, and staff, upon adjourning of the city council meeting, citizens/visitors are asked to exit the building through the front entrance to City Hall immediately. Any bags, backpacks, purses, etc., that are being brought into the council meeting room are subject to security screening. Anyone (citizens, visitors) attending a city council meeting will be subjected to a metal detector screening before entering the council meeting room.

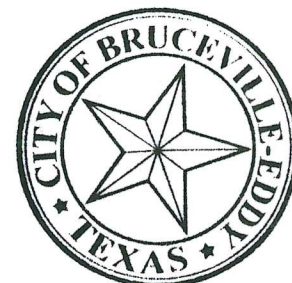
All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The city is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Administrator at least 48 hours in advance. Please contact the City Administrator at (254) 859-5700 or fax at (254) 859-5779 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall in the City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 17th day of February, 2023 at 3:30 pm, and remained so posted, continuously, for at least 72 hours preceding the scheduled time of said Meeting.



Kent Manton, City Administrator
City of Bruceville-Eddy, Texas

Date: 2/17/2023





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I, the undersigned authority, do hereby request to be placed on the agenda

of: Feb 23, 2023 to discuss the following:

Water bill increasing from around 5000 gallons
to 25,000 gallons

Dated this 15 day of Feb. 2023

Print Name: Becky Stewart (owner)

Signature: Becky Stewart

substitute phone
maintenance than (254-679-1375)
My phone won't accept phone calls

Phone Number for contact: Home: _____ Cell: 254 855 4080

TEXT ONLY
EMAIL Beckystewart503@gmail

Address: 507 Benton

MUST BE APPROVED BY MAYOR

Mayor [Signature]

Moved to next agenda of regular council session for approval: _____

Ordinance # _____

AN ORDINANCE PROVIDING FOR THE VACATION AND CLOSURE OF THE FOLLOWING STREET SEGMENTS, TO WIT: SOUTH OF THE PROPERTY LOCATED AT 114 ARCHIE LANE, BRUCEVILLE-EDDY, TEXAS TO THE INTERSECTION OF BENTON STREET; PROVIDING FOR THE TERMS AND CONDITIONS OF VACATION AND CLOSURE; AND PROVIDING FOR THE CITY ADMINISTRATOR TO EXECUTE AND DELIVER A CERTIFICATE OF COMPLIANCE TO THE ABUTTING PROPERTY OWNER(S)

WHEREAS, the City Council of the City of Bruceville-Eddy, acting pursuant to law, deems it advisable to vacate and close the hereinafter described street segment and is of the opinion that said land is not needed for public use and therefore constitutes a public charge without corresponding benefit, and that same should be vacated and closed as hereinafter provided; and

WHEREAS, the City Council of the City of Bruceville-Eddy is of the opinion that the best interest and welfare of the public will be served by vacating and closing same subject to the conditions, requirements and restrictions contained herein; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY:

1. That a portion of Archie Lane, a Street located in Bruceville-Eddy, McLennan County, Texas, shall be vacated and closed; subject, however, to the conditions, requirements and restrictions hereinafter more fully set out and which street segment is described more particularly in attached Exhibit "A" which is incorporated herein for all purposes.
2. That the vacation and closure provided for herein is made and accepted subject to all present zoning and deed restrictions if the latter exist, and all easements, whether apparent or non-apparent, aerial, surface or underground.
3. The vacation and closure shall not result in City's abandonment in its' public easement to said street and therefore, no sell of property to the abutting landowners will take place.
4. That the City Administrator of the City of Bruceville-Eddy is hereby authorized to execute and deliver a Certificate of Compliance to the abutting owner(s) upon completion of all conditions and requirements set forth in this Ordinance.
5. The vacation and closure shall be effective upon abutting owner(s) satisfying all conditions and requirements set forth in this Ordinance as evidenced by a Certificate of Completion executed by the City Administrator.

INTRODUCED on the 23rd day of February, 2023 and finally PASSED,
APPROVED AND ADOPTED on this the ____ day of _____, 20____.

THE CITY OF BRUCEVILLE-EDDY:

By: Linda Owens, Mayor

ATTEST:

Pam Combs, City Secretary

DRAFT

“Exhibit A”

Segment of Archie Lane to be closed and vacated



Addresses Provided Notice

Doug and Deanna Stewart
119 Archie Ln
Bruceville, Tx 76630

David and Doris Stewart
201 Archie Ln
Bruceville, Tx 76630

Breanna Rodriguez
202 Archie Ln
Bruceville, Tx 76630

Brian Davis
206 Archie Ln
Bruceville, Tx 76630

Dean Hooper
207 Archie Ln
Bruceville, Tx 76630

Susan and David Browder
208 Archie Ln
Bruceville, Tx 76630

Ashley and Ryan Clark
209 Archie Ln
Bruceville, Tx 76630

Shalaina Pate
211 Archie Ln
Bruceville, Tx 76630

Janis Milazzo-Hessel
212 Archie Ln
Bruceville, Tx 76630

Dillion Simons
214 Archie Ln
Bruceville, Tx 76630

Lee Six
215 Archie Ln
Bruceville, Tx 76630

Randall Hooper
216 Archie Ln
Bruceville, Tx 76630

James Wachowski
218 Archie Ln
Bruceville, Tx 76630

LZ Enterprize, LLC
21914 Avalon
Spring, Tx 77379

Buddy Miller
8800 Whippoorwill
Waco, Tx 76712

Samuel Davis
303 Aspen St
Bruceville, Tx 76630

Laura Ormsby
114 Archie Ln
Bruceville, Tx 76630



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**NOTICE OF PUBLIC HEARING
NOTICE OF CLOSURE OF PORTION OF
ARCHIE LANE (STREET).**

February 2, 2023

The City Council of the City of Bruceville-Eddy, Texas, has received a petition from the abutting property owners to close a portion of Archie Lane (street) in the following:

South of the property located at 114 Archie Lane, Bruceville-Eddy, Texas 76630 to the intersection of Benton Street.

The Bruceville-Eddy City Council will hold a public hearing on February 23, 2023 at 6:00 pm, in the City Council Chambers, Bruceville-Eddy City Hall, 144 Wilcox Drive, Eddy, Texas 76524 to receive public comment regarding this closure.

This Public hearing is open to any interested persons. Opinions, objections, and/or comments relative to this matter only, may be expressed in writing or in person. You may also be represented by another person, neighbor, or attorney.

Written comments may be submitted in person or by mail at the following address:
144 Wilcox Drive, Eddy, Texas, 76524.

Written comments may also be submitted electronically to: kmanton@bruceville-eddy.us

Please address all written comments to Kent Manton, City Administrator. Written comments must be received no later than February 16, 2023 at 5:00 pm.

The area requested to be closed and/or abandoned is described in a diagram attached to this notice (not to scale).

Pam Combs, City Secretary



CITY OF BRUCEVILLE-EDDY- Variance Request

General Zoning Change \$300.00 Conditional Use Permit \$500.00

Name(s) of Property Owner: Fikes Wholesale Inc.

Current Address: 6261 Central Pointe PKWY.

City: Temple State: TX Zip: 76504 - 2613

Primary Phone: (254) 791 - 0009 Cell Phone: () -

Email: N/A

Name of Applicant: Texas Republic Signs, LLC
(If different than Property Owner)

Address: 2211 Pech Rd.

City: Houston State: TX Zip: 77055 -

Primary Phone: (832) 727 - 5415 Cell Phone: () -

Email: todd@texasrepublicsigns.com

Address/Location of property to be rezoned: 20102 S. IH-35 Eddy, TX 76524

Legal Description: 4.253 acres Prewitt Lvs

Is the rezone request consistent with the Comprehensive Plan? YES NO

* If no, a FLUM amendment application must be submitted.

Is there a simultaneous plat application for this property? YES NO

Total Acreage: 4.253 acres Number of Lots: 1

Type of Ownership: Sole Ownership Partnership Corporation Other

Present Zoning: GB Present Use: None

Proposed Zoning: N/A Proposed Use: N/A

Conditional Use Permit for: N/A

This property was conveyed to owner by deed dated _____ and recorded in Volume _____, Page _____, Instrument Number _____ of the McLennan or Falls County Deed Records. (Attached)

Is this the first rezoning application on a unilaterally annexed tract?

Yes (fee not required) No (submit required fee)



CITY OF BRUCEVILLE-EDDY- Variance Request

Requirements for all zoning change application submittals:

All zoning change application materials must be submitted by 11:00 a.m. on the intake deadline.

- Completed zoning change application (original, signed)
Application fee (cash or check, only; checks made payable to City of Bruceville-Eddy)
Description of property location (in one of the following forms)
Warranty deed (showing current ownership of the property)
Letter of request signed by property owner or applicant, including the following information:
Reason for the request
Proposed use of the property
Whether or how the proposed change will impact the surrounding properties
Whether the request is consistent with the Future Land Use Map
Digital copies of all submittal documents
Electronic copies in .pdf format of all submittal documents
Must be provided on a disc (CD or DVD) or USB flash drive
File names should include the name of the plat, and the name of each application document (i.e. "Jones Addition Field Notes")

For additional zoning change requirements, please reference Bruceville-Eddy Code of Ordinances, Chapter 14

Applicant: Texas Republic Signs Case #: N/A
Intake Date: 2/14/2023 Received by:
Amount Paid: \$ 502.00 Cash/MO#/Check #: Receipt #:

February 8, 2023

RECEIVED
FEB 10 2023

City of Bruceville -Eddy
Attn: Kent Manton
144 Wilcox Drive
Eddy, TX 765524

RE: Cefco #71 Proposed High-rise sign Variance

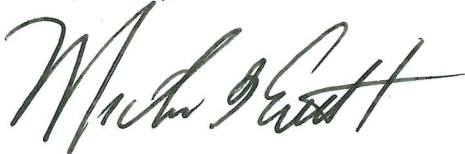
Mr. Manton:

Cefco respectfully requests a variance to the overall height allowed for their proposed pole sign.

The proposed sign would be erected next to the I-35 southbound for exit 315. The sign must be of adequate size and height to be visible on the Interstate while travelers are driving at 70 mph. Normally, we want to give motorists 60 seconds from the time they see our sign in the distance to safely proceed from the passing lane to the exit lane while exiting. The maximum visible distance for the size of the pole sign we are proposing is just over 1 mile while the maximum readable distance is ½ mile. With an 84" height of the LED numerals, this allows a motorist to decide at first glance to see our sign, change lanes and read the price while exiting the ramp to our site. Due to the location and height of the existing billboards located along the highway. The existing billboards would block the visibility of the pole sign at 75'. The additional 35' for a total of 110' will allow the signage to be seen above the billboards.

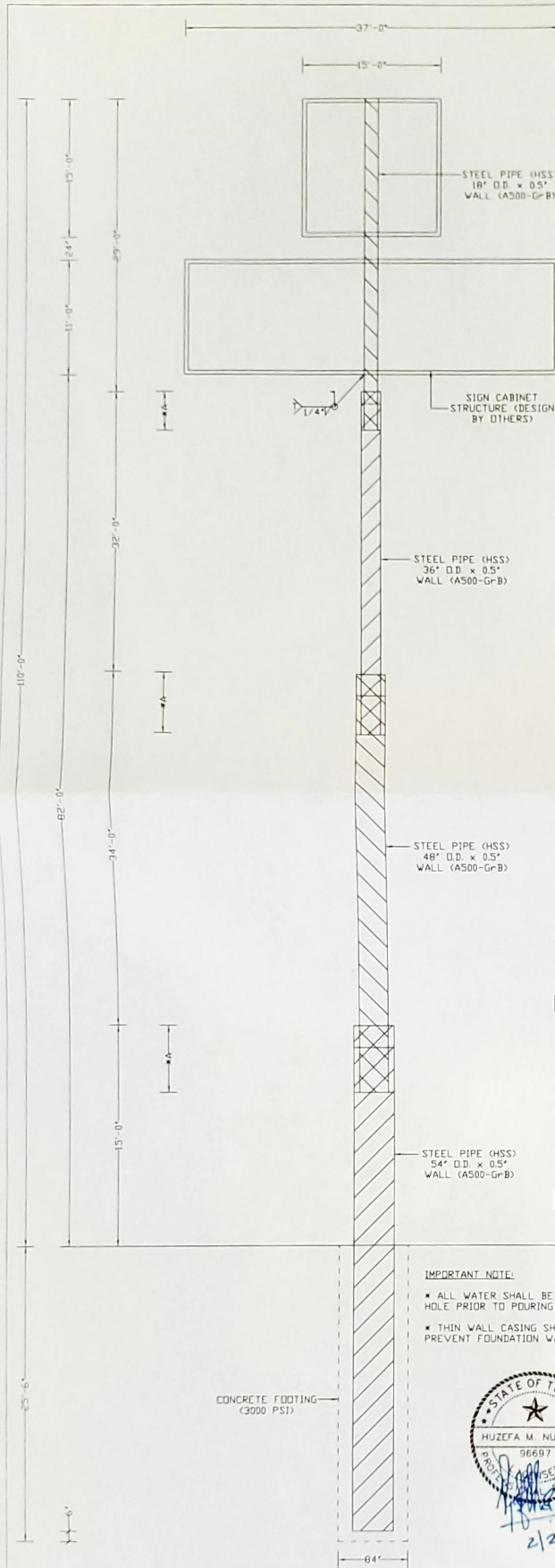
Please see the drive survey drawings showing the sign height in relation to the billboards.

Respectfully,



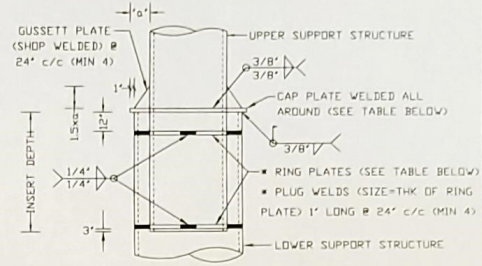
Michael B Everett
Texas Republic Signs, LLC

Enclosures



- NOTES:**
- DESIGN IS BASED ON 2021 IBC - WIND SPEED OF 115 MPH (3-SEC GUST), EXPOSURE C.
 - THIS DESIGN IS INTENDED TO BE INSTALLED AT THE ADDRESS SHOWN AND SHALL NOT BE USED AT ANY OTHER LOCATIONS UNLESS CERTIFIED BY A PROFESSIONAL ENGINEER.
 - ENGINEER IS NOT THE ENGINEER OF RECORD FOR THE OVERALL PROJECT AND SHALL ONLY BE RESPONSIBLE FOR THE DESIGN OF SIGN STRUCTURE FOR WHICH CALCULATIONS ARE SHOWN ON THIS PAGE (SIGN CABINET STRUCTURE DESIGN SHALL BE PROVIDED BY OTHERS).
 - ALL HSS TUBE SECTIONS SHALL MEET ASTM A500 GRADE-B WITH MINIMUM YIELD STRESS $F_y=46$ KSI.
 - ALL HSS ROUND SECTIONS SHALL MEET ASTM A500 GRADE-B WITH MINIMUM YIELD STRESS $F_y=42$ KSI.
 - ALL WIDE FLANGE SECTIONS SHALL MEET ASTM A992 WITH MINIMUM YIELD STRESS $F_y=50$ KSI.
 - ALL PIPE (OTHER THAN HSS ROUND) SHALL MEET ASTM A53 GRADE-B WITH MINIMUM YIELD STRESS $F_y=35$ KSI.
 - ALL OTHER STEEL INCLUDING CONNECTION PLATES, ANGLES, ETC. SHALL MEET ASTM A36 WITH MINIMUM YIELD STRESS $F_y=36$ KSI.
 - ALL ALUMINUM USED SHALL BE GRADE 6053 OR 6061 OR EQUIVALENT WITH MINIMUM YIELD STRESS $F_y=20$ KSI.
 - ALL STRUCTURAL BOLTS SHALL CONFORM TO ASTM A325 UNLESS OTHERWISE NOTED AND SHALL BE GALVANIZED.
 - ALL STEEL WELDING SHALL BE MADE WITH E70XX ELECTRODES AND SHALL BE PERFORMED BY CERTIFIED WELDERS IN ACCORDANCE WITH AWS STANDARDS.
 - ALL ALUMINUM WELDING SHALL BE MADE WITH E40XX ELECTRODES AND SHALL BE PERFORMED BY CERTIFIED WELDERS IN ACCORDANCE WITH AWS STANDARDS.
 - SOIL REPORT WAS NOT FURNISHED. FOUNDATION IS BASED ON A ALLOWABLE BEARING OF 1500 PSF AND ALLOWABLE LATERAL SOIL BEARING PRESSURE OF 150 PSF PER FOOT. BEARING PRESSURE VALUES SHALL BE VERIFIED PRIOR TO CONCRETE PLACEMENT.
 - NORMAL WEIGHT CONCRETE WITH MINIMUM COMPRESSIVE STRENGTH OF 3000 PSI (ATTAINED IN 28 DAYS) SHALL BE USED. CARE SHALL BE TAKEN FOR NOT PLACING CONCRETE OVER SOIL FILL.

***A (TRANSITION DETAILS)**



TOP SUPPORT SIZE	8"	10"-18"	20"-24"	30"-36"	42"-48"	54"-60"
INSERT DEPTH	30"	36"	48"	60"	72"	84"
CAP PLATE	3/4"	3/4"	3/4"	1"	1"	1"
RING/GUSSET PLATE	1/2"	1/2"	3/4"	3/4"	3/4"	1"

Design Support Steel

Section	Area (sq ft)	Shape Factor	Wind (psf)	Force	Moment
Top Sign	225.00	1	35	7875	807188
Btm Sign	407.00	1	34	13838	1210825
30 in Pipe	100.00	0.7	32	2240	145600
42 in Pipe	140.00	0.7	30	2940	94080
48 in Pipe	70.00	0.7	25	1225	9188
				28118	2266880

$S > M / F_b = 2266880 \times 12 \times 1.5 \text{ (SF)} / 1 \times 42000 = 972 \text{ in}^3 < 1113 \text{ in}^3$

Use Circular Steel Pipe (HSS) 54 in O.D. x 0.5 in Wall (A500-GrB)

Foundation Design

$P = 28118 \times 1.5 / 1 = 42177$

$b = 84 \text{ in}$

$S_x = 2 \times 150 \times 25 / 3 = 2500$

$h = 2266880 / 28118 = 80.62$

$A = 2.34 P / S_x \times b = 2.34 \times 42177 / 2500 \times 7 = 5.64$

$d = A/2 [1 + \text{sq rt } \{1 + (4.36 h / A)\}]$

$d = 5.64 / 2 [1 + \text{sq rt } \{1 + (4.36 \times 80.62 / 5.64)\}] = 25.26 \text{ ft} < 25.5 \text{ ft}$

Use Concrete Footing 84 in Diameter x 25.50 ft Deep (3000 PSI)

IMPORTANT NOTE:

- * ALL WATER SHALL BE PUMPED FROM HOLE PRIOR TO POURING CONCRETE.
- * THIN WALL CASING SHALL BE USED TO PREVENT FOUNDATION WALL COLLAPSE.



SMB
ENGINEERING, LLC
 WWW.SMB-ENGINEERING.COM
 TEL: 832-443-7328

TEXAS REGISTRATION NUMBER : F-10116

TEXAS REPUBLIC SIGNS
 2211 PECH ROAD,
 HOUSTON, TX 77055

CEFCO (#47)
 20102 N IH 35,
 EDDY, TX

PRJ # 23-A115	DWG BY: HMN	SCALE: NTS
DATE: FEB 2023	REV: 1	DWG # S-01

SITE PLAN

A CEFCO - HI RISE SIGN (100' HT)

CEFCO # 47
00000 IH 35
BRUCEVILLE-EDDY, TX 76524

TEXAS REPUBLIC SIGNS

2211 PECH RD HOUSTON TX 77055
832-727-5415
TEXASREPUBLICSIGNS.COM

Customer:
CEFCO # 47

Address:
00000 IH 35
BRUCEVILLE-EDDY, TX 76524

City of Jurisdiction:
CITY OF BRUCEVILLE EDDY TX

Designer:
BE

Date Created:
12.12.22

W.O. #:

File Path:
P:\2022\JOBS\C\CEFCO\CEFCO #47
-EDDY,TX-PRELIM DRAWINGS.CDR

REVISIONS

- Rev 1:** 01-12-22 Added Hi-rise. JG
- Rev 2:** 01-12-22 Removed ST H & Added Directionals. JG
- Rev 3:** 1-24-23 Added ST M per client request. - AR

Rev 4:

Rev 5:

CUSTOMER APPROVAL

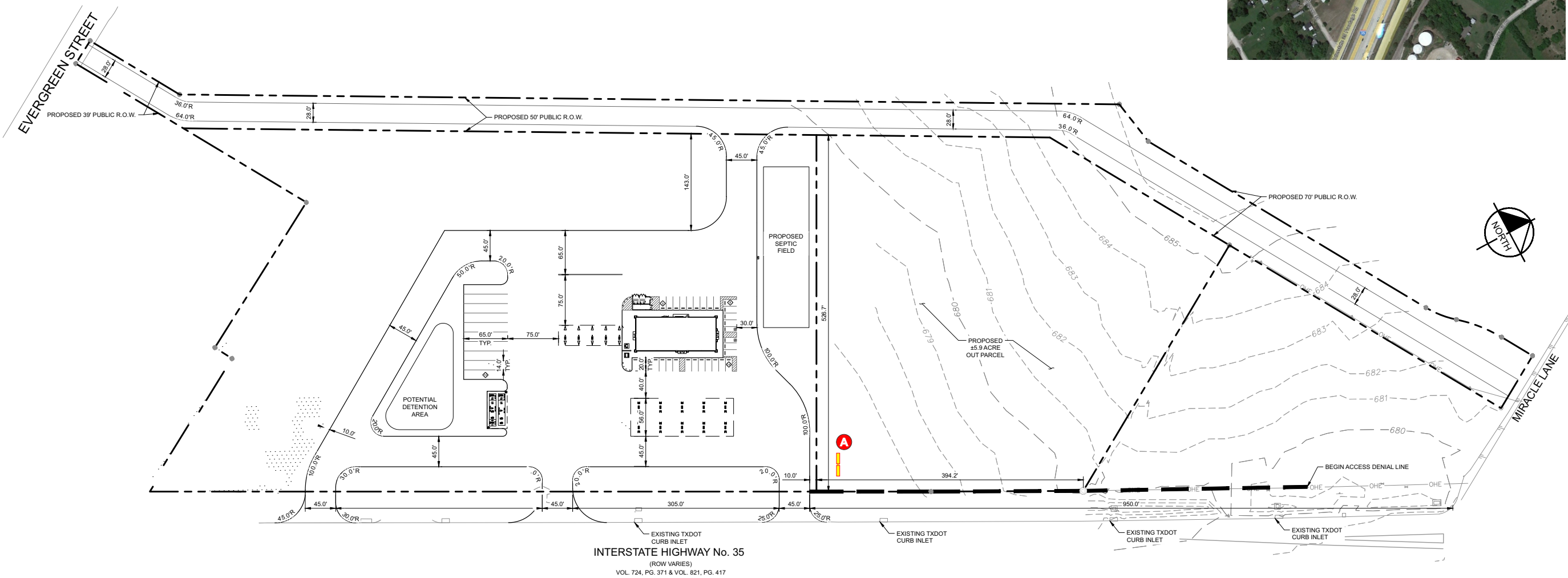
Todd Signature:

Date:

THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NEC AND/OR OTHER APPLICABLE LOCAL CODE. THIS INCLUDES PROPER GROUNDING AND BONDING OF SIGN.

ELECTRICAL REQUIREMENTS

AMPS: VOLTS: CIRCUITS:



SITE PLAN

Scale: 1" = 1940.0"

TEXAS REPUBLIC SIGNS

2211 PECH RD HOUSTON TX 77055
832-727-5415
TEXASREPUBLICSIGNS.COM

Customer:
CEFCO # 47

Address:
00000 IH 35
BRUCEVILLE-EDDY, TX 76524

City of Jurisdiction:
CITY OF BRUCEVILLE EDDY TX

Designer:
BE

Date Created:
12.12.22

W.O. #:

File Path:
P:\2022\JOBS\C\CEFCO\CEFCO #47
-EDDY,TX-PRELIMN DRAWINGS.CDR

REVISIONS

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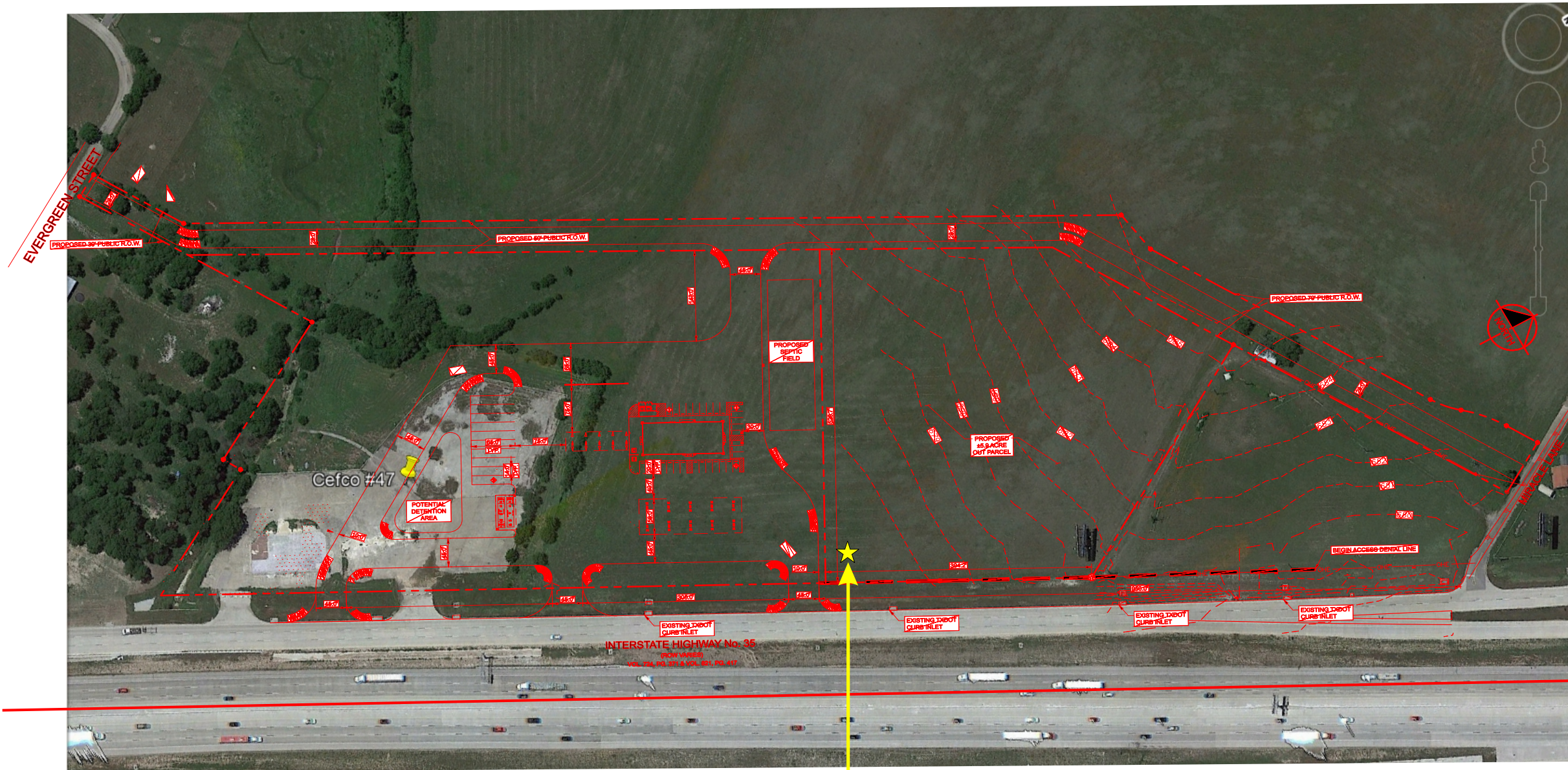
Todd Signature:

Date:

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ELECTRICAL REQUIREMENTS

AMPS: VOLTS: CIRCUITS:



HR LOCATION

bird spikes required on all high rise & mid rise signs

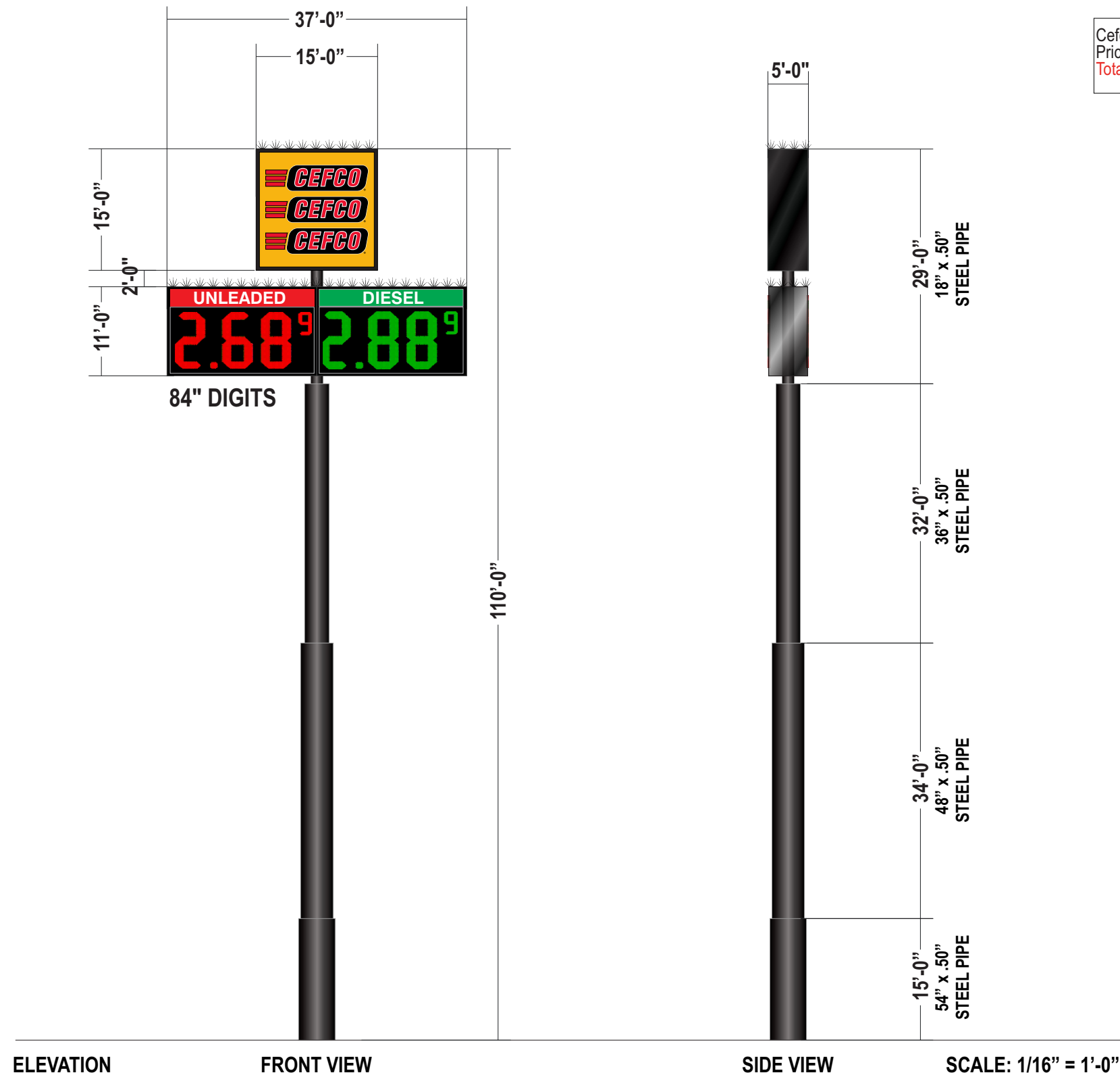


SPECIFICATIONS: CEFCO
 • STANDARD D/F INTERNALLY ILLUMINATED
 HI-RISE SIGN WITH FLEXIBLE FACES
 AND APPLIED SECOND SURFACE
 TRANSLUCENT VINYL GRAPHICS
 • EXTRUDED ALUM. CABINET AND RETAINERS
 PAINTED BLACK
 • CABINET TO BE INTERNALLY ILLUMINATED BY
 WHITE LED LIGHTS

SPECIFICATIONS: PRICER
 • INSTALL TWO PRODUCT GAS PRICER
 PROVIDED BY CLIENT

DIESEL TOWARD STREET

Color Charter	
CEFCO	
	3M 3630-25 Yellow
	3M 3630-33 Red
	3M 3630-22 Black
	3M 3630-97 Bristol Blue Translucent(PMS 294)
	CEFCO Paint: PMS 1235C Yellow
	BLACK



HI RISE SIGN (110' FT)

Cefco225 sq ft
Pricer407 sq ft
Total632 sq ft x2

TEXAS REPUBLIC SIGNS

2211 PECH RD HOUSTON TX 77055
 832-727-5415
 TEXASREPUBLICSIGNS.COM

Customer:
 CEFCO # 47

Address:
 00000 IH 35
 BRUCEVILLE-EDDY, TX 76524

City of Jurisdiction:
 CITY OF BRUCEVILLE EDDY TX

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ELECTRICAL REQUIREMENTS

AMPS: VOLTS: CIRCUITS:

1 MILE FROM EXIT SOUTH BOUND



110'-0"

SCALE: 1" = 2277.0"

ZOOMED IN

TEXAS REPUBLIC SIGNS

2211 PECH RD HOUSTON TX 77055
832-727-5415
TEXASREPUBLICSIGNS.COM

Customer:
CEFCO # 47

Address:
00000 IH 35
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City of Jurisdiction:
CITY OF BRUCEVILLE EDDY TX

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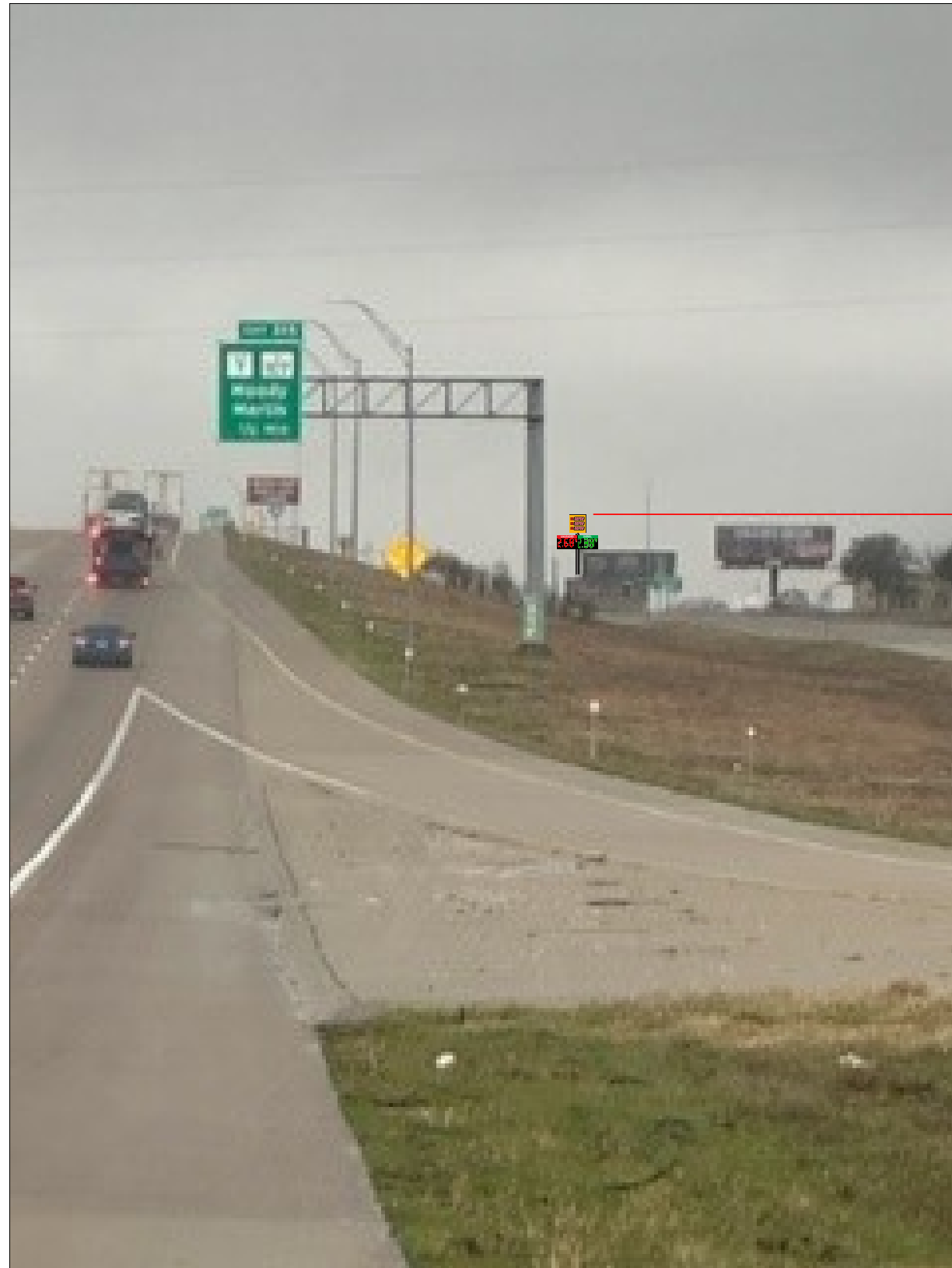
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ELECTRICAL REQUIREMENTS

AMPS: VOLTS: CIRCUITS:

3/4 MILE FROM EXIT SOUTH BOUND

ZOOMED IN



SCALE: 1" = 1605.0"



SCALE: 1" = 1185.0"

TEXAS REPUBLIC SIGNS

2211 PECH RD HOUSTON TX 77055
832-727-5415
TEXASREPUBLICSIGNS.COM

Customer:
CEFCO # 47

Address:
00000 IH 35
BRUCEVILLE-EDDY, TX 76524

City of Jurisdiction:
CITY OF BRUCEVILLE EDDY TX

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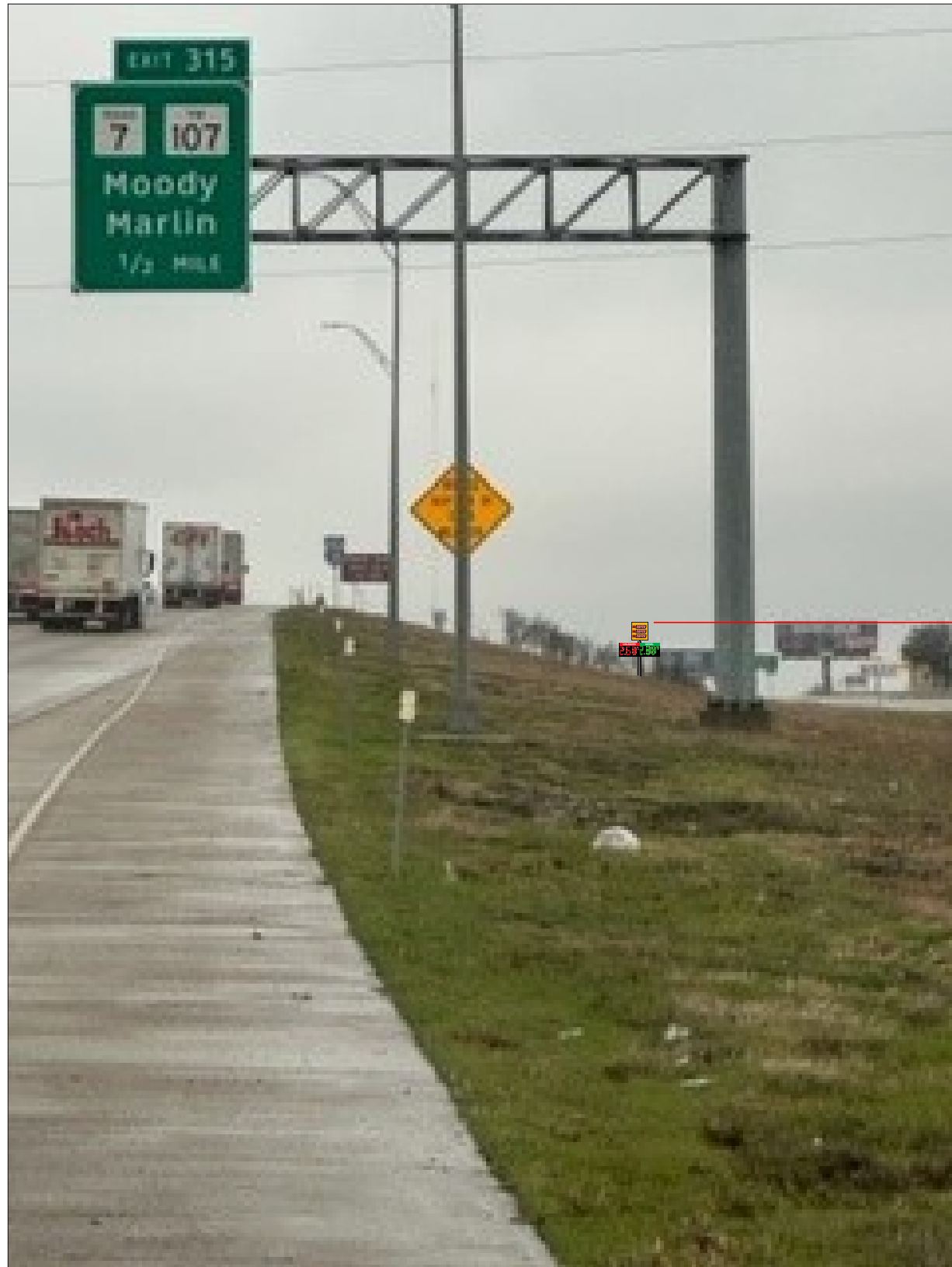
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ELECTRICAL REQUIREMENTS

AMPS: VOLTS: CIRCUITS:

1/2 MILE FROM EXIT SOUTH BOUND

ZOOMED IN



SCALE: 1" = 1633.0"



SCALE: 1" = 742.0"

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2211 PECH RD HOUSTON TX 77055
832-727-5415
TEXASREPUBLICSIGNS.COM

Customer:
CEFCO # 47

Address:
00000 IH 35
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ELECTRICAL REQUIREMENTS

AMPS: VOLTS: CIRCUITS:

1/4 MILE FROM EXIT SOUTH BOUND



SCALE: 1" = 794.5"

TEXAS REPUBLIC SIGNS

2211 PECH RD HOUSTON TX 77055
832-727-5415
TEXASREPUBLICSIGNS.COM

Customer:
CEFCO # 47

Address:
00000 IH 35
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ELECTRICAL REQUIREMENTS

AMPS: VOLTS: CIRCUITS:



The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.u.s

Phone: (254) 859-5964
Fax: (254) 859-5779

NOTICE OF PUBLIC HEARING NOTICE OF REQUEST FOR VARIANCE TO ZONING ORDINANCE

February 10, 2023

The Bruceville-Eddy City Council will hold a public hearing on February 23, 2023 at 6:00 pm, in the City Council Chambers, Bruceville-Eddy City Hall, 144 Wilcox Drive, Eddy, Texas 76524 to receive public comment regarding a request by Sensato Development, on the behalf of property owners Fikes Wholesale Inc, for a variance to Section 12-106 of the City of Bruceville-Eddy zoning ordinance.

The variance would allow for a 'hi-rise' sign of 110 feet, exceeding the maximum allowable height of 75 feet for a pylon or major identification sign. The 4.253-acre site is currently zoned general business district and situated adjacent to I-35, in the City of Bruceville-Eddy, McLennan County, Texas.


This Public hearing is open to any interested persons. Opinions, objections, and/or comments relative to this matter only, may be expressed in writing or in person. You may also be represented by another person, neighbor, or attorney.

Written comments may be submitted in person or by mail at the following address:
144 Wilcox Drive, Eddy, Texas, 76524.

Written comments may also be submitted electronically to: kmanton@bruceville-eddy.us

Please address all written comments to Kent Manton, City Administrator. Written comments must be received no later than February 16, 2023 at 5:00 pm.

The property where the sign will be placed is described in a diagram attached to this notice (not to scale).



Pam Combs, City Secretary

Mail Out for Cefco Sign		Mailed		2/13/23	
Name	Address				
Alexander Ledesma	6614 Brooks Dr, Temple, Texas 76502-6301				
Florance Wagner	204 Evergreen St, Eddy, Texas 76524				
Joe Frerich	P. O. Box 9, Eddy, Texas 76524				
Laura & Boyd Howard	503 Spruce St, Eddy, Texas 76524				
Vivian Willams	1551 Old Moody Rd, Eddy, Texas 76524				
Nelson Tabarez	P. O. Box 543, Eddy, Texas 76524				
Jose Lozano	P. O. Box 344, Eddy, Texas 76524				
Mary DeLeon	114 Evergreen St, Eddy, Texas 76524				
Jannie Rodriquez	408 Eagle Dr, Eddy, Texas 76524				
Susan L. Kerley	410 Eagle Dr, Eddy, Texas 76524				
Arcangel Albiter	P. O. Box 503, Eddy, Texas 76524				
Angetlita Rodriquez	406 Eagle Dr, Eddy, Texas 76524				
Timmerman Commerical					
Investments LP	601 Vale St, Austin, Texas 78746-5732				
Phyllis Fisk					
Karen Wortham	P. O. Box 1028, Cameron, Texas 76520				
Bruceville-Eddy HS Ball Park					
Bruceville-Eddy ISD	1 Eagle Dr, Eddy, Texas 76524				
State of Texas TX DOT					
%ROW	100 S Loop Dr, Waco, Texas 76704-2858				



CITY OF BRUCEVILLE-EDDY- ZONING CHANGE APPLICATION

General Zoning Change \$300.00 Conditional Use Permit \$500.00

Name(s) of Property Owner: JEFFREY L. LEMONS AND SONDEA USELTON

Current Address: 15994 S. IH 35

City: BRUCEVILLE State: TEXAS Zip: 76630

Primary Phone: (254) 224 - 1280 Cell Phone: (254) 206 - 7115

Email: sgu2807@gmail.com

Name of Applicant: _____
(If different than Property Owner)

Address: _____

City: _____ State: _____ Zip: _____

Primary Phone: () - Cell Phone: () -

Email: _____

Address/Location of property to be rezoned: 130 CRESCENT CREEK

Legal Description: Simpson JW

Is the rezone request consistent with the Comprehensive Plan? YES NO UNKNOWN
** If no, a FLUM amendment application must be submitted.*

Is there a simultaneous plat application for this property? YES NO

Total Acreage: 2.3 Number of Lots: 1

Type of Ownership: Sole Ownership Partnership Corporation Other

Present Zoning: R Present Use: None

Proposed Zoning: R Proposed Use: Manufactured home as residence

Conditional Use Permit for: Manufactured Home

This property was conveyed to owner by deed dated 03/01/2022 and recorded in Volume _____, Page _____, Instrument Number 2022011080 of the McLennan or Falls County Deed Records.
(Attached) Electronic Filing attached.

Is this the first rezoning application on a unilaterally annexed tract?
 Yes (fee not required) No (submit required fee)



CITY OF BRUCEVILLE-EDDY- ZONING CHANGE APPLICATION

Requirements for all zoning change application submittals:

All zoning change application materials must be submitted by 11:00 a.m. on the intake deadline.

- Completed zoning change application (original, signed)
 - Must be signed by the property owner, or in the case of a corporation or partnership, documentation must be provided authorizing a single party to sign on behalf of the corporation or partnership
- Application fee (cash or check, only; checks made payable to City of Bruceville-Eddy)
 - Zoning change application: \$300.00
 - Conditional Use Permit Application: \$500.00
- Description of property location (in one of the following forms)
 - Property address
 - Property survey *Plat*
 - Legal description (subdivision name with lot and block)
 - Metes and bounds description
- Warranty deed (showing current ownership of the property)
- Letter of request signed by property owner or applicant, including the following information:
 - Reason for the request
 - Proposed use of the property
 - Whether or how the proposed change will impact the surrounding properties
 - Whether the request is consistent with the Future Land Use Map
 - Digital copies of all submittal documents
 - Electronic copies in .pdf format of *all* submittal documents
 - Must be provided on a disc (CD or DVD) or USB flash drive
 - File names should include the name of the plat, and the name of each application document (i.e. "Jones Addition Field Notes")

*For additional zoning change requirements, please reference
Bruceville-Eddy Code of Ordinances, Chapter 14*

Applicant: <u>Jeff Lemons & Sandra Useltan</u>	Case #: <u>N/A</u>
Intake Date: <u>2/7/2023</u>	Received by: <u>Kent Manton</u>
Amount Paid: \$ <u>500.00</u>	Cash/MO#/Check #: <u>✓</u> Receipt #: <u>✓</u>

TO THE CITY OF BRUCEVILLE
EDDY COUNCIL MEMBERS AND
MAYOR:

FOR THE PROPERTY OF
JEFFREY L. LEMONS AND SONDR
GAYLE USELTON AT 130 CRESCENT
CREEK BRUCEVILLE EDDY WE
ARE APPLYING FOR CONDITIONAL
USE OF OUR PROPERTY FOR
RESIDENTIAL USE. WE WANT TO
BRING OUR MANUFACTURED HOME
TO OUR CITE, UNTIL WE CAN
BUILD OUR HOME ON THE
SAID CITE.

THIS USE OF THIS CITE
IS NOT DETRIMENTAL TO THE
LOCAL SUBDIVISION, BUT RATHER
FURTHER ADD VALUE TO THE
SUBDIVISION.

Jeffrey Lemons

Sondra Uelton

**DONALD B. LYNN
ATTORNEY AT LAW**

2021 Franklin Avenue
Waco, Texas 76701

Facsimile (254) 399-0160

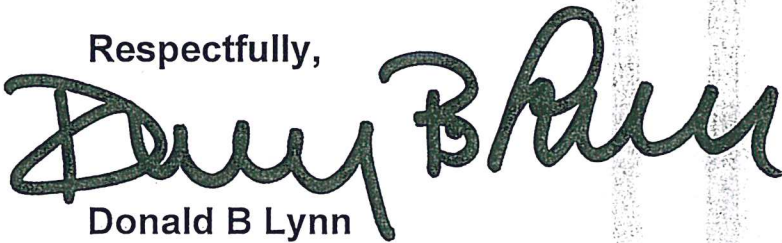
Voice and Text (254) 749-0530

February 3rd, 2023

To Whom It May Concern:

Please accept this letter as permission for Jeffrey I Lemons and Sondra G Uselton to place a Manufactured Home on the 2.3 acre property they bought described in the Deed dated 03/01/2022 recorded on 03/22/2022 under McLennan County Clerk's File# 2022011079. If you should happen to have any questions, please feel free to reach out to me.

Respectfully,

A handwritten signature in dark ink, appearing to read "Donald B Lynn", written in a cursive style.

Donald B Lynn
Attorney at Law
donald.lynn@yahoo.com

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

WARRANTY DEED WITH VENDOR'S LIEN

Date: Effective March 1, 2022

Grantor: Donald B. Lynn Family Real Estate Investments, LLC and John M. Hoyt, Jr.

Grantee: Jeffrey I. Lemons and spouse, Sondra G. Uselton

Grantee's Mailing Address: 15994 S IH-35
BRUCEVILLE, MCLENNAN COUNTY, TEXAS 76630

Consideration: \$10.00 and other good and valuable consideration, and a note of even date executed by Grantee and payable to the order of Grantor, in the principal amount of \$25,000.00. The note is secured by a first and superior vendor's lien and superior title retained in this deed in favor of Grantor and by a first-lien Deed of Trust of even date from Grantee to Donald B. Lynn, Trustee.

Property:

All that certain 2.3 acres out of the J. W. Simpson Survey, A-814, McLennan County, Texas, being part of a former 93.69 acre tract described in Deed dated Oct. 8, 1954, from Maida Orand Eubank, a widow, to Carter Eubank and Aleen Sparks Eubank, recorded in Vol. 753, Page 8, Deed Records of McLennan County, Texas and being out of the 5.191 acres conveyed to Hancock, Lynn & Hoyt, Ltd. from Aleen Sparks Eubank by deed dated April 15, 1997 and recorded under Clerk's File Number 9710502 Official Public Records of McLennan County, Texas said 2.3 acres being described as follows:

Beginning at a point in center of South Cow Bayou, from which point a set iron rod at fence corner bears N 16-5-47 East 30.09 feet, for Western most corner of the 93.69 acre tract and SWC of this tract;

Thence N. 16-5-47 E. leaving creek and along center of old Waco-Temple Road, being apparent East line of a cemetery and East line of 134.81 acres as surveyed by Wiese Surveying Co., Inc., 309.33 feet to a point being the NWC of this tract;

Thence N 43-34-50 W at 53.76 feet to a point for an inside ell, said point being the SW corner of Lot 5 Block One Crescent Creek Addition to the County of McLennan, State of Texas;

Thence along the common line of said Lot 5 and this tract N 69-20-11 W 268.53 Feet to a point being the NE corner of this tract and the NW corner of a tract deed to the State of Texas recorded under Clerk's File Number 2011027726 Official Public Records of McLennan County, Texas;

Thence with highway right of way as follows:

S 16-16-44 W 145.31 feet

S 21-5-9 W. 128.66 feet, a concrete right-of-way marker;

S 49-44-26 W. 55.90 feet, set iron rod; and

S 23-10-32 W. 30 11 feet to a point in center of South Cow Bayou, at Southwest line of the 93.69 acre tract for SEC of this tract;

Thence with center of said Bayou, as follows: N. 56-32-45 W. 126 27 feet and N. 54-39-07 W. 155.95 feet to the PLACE of BEGINNING, containing 2.3 acres.

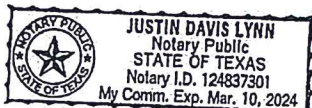
Reservations from Conveyance:

None

(Acknowledgment)

STATE OF TEXAS
COUNTY OF MCLENNAN

This instrument was acknowledged before me on the March 14th, 2022, by John M. Hoyt, Jr.



Justin Davis Lynn
Notary Public, State of Texas

GRANTEE IS TAKING THE PROPERTY IN AN ARM'S-LENGTH AGREEMENT BETWEEN THE PARTIES. THE CONSIDERATION WAS BARGAINED ON THE BASIS OF AN AS IS, WHERE IS TRANSACTION AND REFLECTS THE AGREEMENT OF THE PARTIES THAT THERE ARE NO REPRESENTATIONS OR EXPRESS OR IMPLIED WARRANTIES, EXCEPT FOR THE WARRANTY OF TITLE STATED IN THIS DEED.

THE PROPERTY IS BEING CONVEYED TO GRANTEE IN AN AS IS, WHERE IS CONDITION, WITH ALL FAULTS. GRANTOR MAKES NO WARRANTY OF CONDITION, MERCHANTABILITY, OR SUITABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE FIXTURES AND PERSONAL PROPERTY. ALL WARRANTIES, EXCEPT FOR THE WARRANTY OF TITLE STATED IN THIS DEED, ARE DISCLAIMED.

GRANTEE ACKNOWLEDGES AND AGREES THAT GRANTEE IS RELYING SOLELY ON GRANTEE'S EXAMINATION OF THE PROPERTY. GRANTEE IS NOT RELYING ON ANY INFORMATION OR DISCLOSURES PROVIDED BY GRANTOR.

GRANTEE, ACCEPTS THE ATTACHED DEED AND CONSENTS TO ITS FORM AND SUBSTANCE. GRANTEE ACKNOWLEDGES THAT THE TERMS OF THE DEED CONFORM WITH GRANTEE'S INTENT AND THAT THEY WILL CONTROL IN THE EVENT OF ANY CONFLICT WITH THE CONTRACT GRANTEE SIGNED REGARDING THE PROPERTY DESCRIBED IN THE DEED.

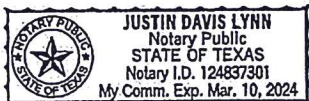
GRANTEE AGREES TO THE OBLIGATIONS IMPOSED ON GRANTEE BY THE TERMS OF THE DEED.

Jeffrey I. Lemons
Jeffrey I. Lemons
Sondra G. Uselton
Sondra G. Uselton

(Acknowledgment)

STATE OF TEXAS
COUNTY OF MCLENNAN

This instrument was acknowledged before me on March 14th, 2022, by Jeffrey I. Lemons and spouse Sondra G. Uselton.

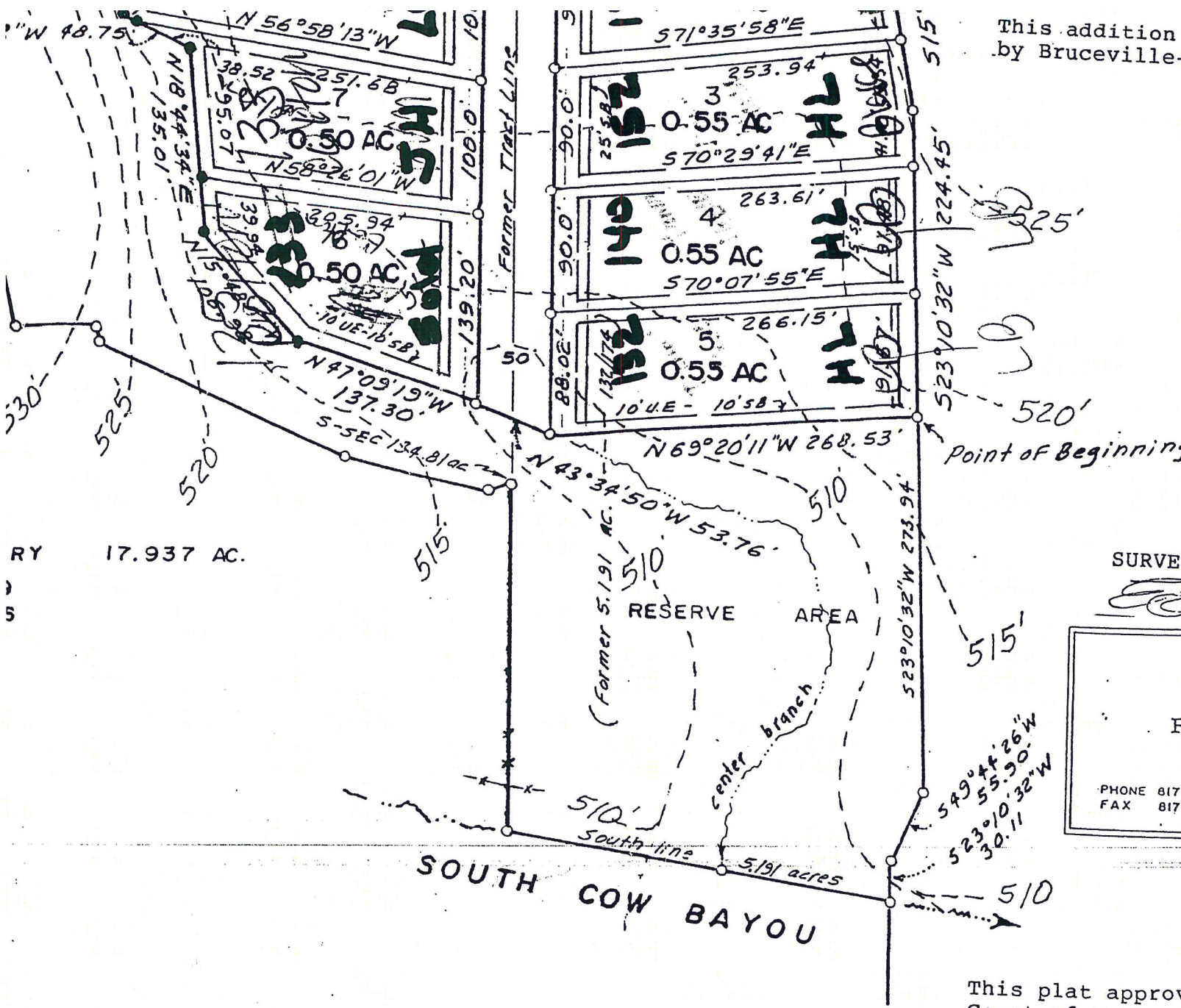


Justin Davis Lynn
Notary Public, State of Texas

Return to:


**JEFFREY LEMONS
SONDRA G USELTON
15994 S IH-35
BRUCEVILLE, TEXAS 76630**

This addition is being serviced by Bruceville-Eddy Water.



SURVEYOR: (Signed May 5, 19...)

Eugene Angermann
 Registered Professional
 Land Surveyor



PHONE 817 965 4444
 FAX 817 965 6044

P.O. BOX 993
 STEPHENVILLE, TEX. 7

This plat approved by the Commissioner Court of McLennan County, Texas.

_____, COUNTY JUDGE
 JIM LEWIS

RY 17.937 AC.

1
5

LINE TABLE		
LINE NO.	BEARING	LENGTH
L1	S71°26'48"E	12.19'

J. W. SIMPSON SURVEY, A-814



25' X 200' CHANNEL
MCLENNAN COUNTY
VOL. 427, PG. 338
D. R. M. C. T.

RESIDUE OF A
CALLED 5.191 ACRE TRACT
(SHOWN AS RESERVE AREA
CRESCENT CREEK ADDITION)
HANCOCK,
LYNN & HOYT, LTD.
M. C. C. F. No. 9710502
O. P. R. M. C. T.

LOT 5

DONALD B. LYNN
M. C. C. F. No. 2006005463 AND
M. C. C. F. No. 2008001347
O. P. R. M. C. T.

POC
PARCEL 81
FND. CONC. MON.
BEARS
S68°55'E, 0.50'

POB
PARCEL 81
STA: 1284+29.01
OFF: 228.79' L

STA: 1285+73.81
OFF: 240.99' L

N21°05'09"E 128.66'
EXISTING R.O.W.
S21°05'09"W 145.34'

CALLED 10.47 ACRES
STATE OF TEXAS
VOL. 427, PG. 338
D. R. M. C. T.

CALLLED 5.286 ACRES
STATE OF TEXAS
VOL. 633, PG. 476
D. R. M. C. T.

INTERSTATE HIGHWAY 35
(width varies)

PARCEL 81
0.020 Ac.
885 sq. ft.

PAGE 4 OF 4

1283+00 1284+00 1285+00

N21°05'33"E 2,167.27' PROPOSED BASELINE

REVISED:

DGN: IH35 163-3 Parcel 81B.dgn
GS JOB No. 07-017-163

HANCOCK, LYNN AND
HOYT, LTD.
IH-35
C. S. J. 0015-02-058
MCLENNAN COUNTY prepared by: JULY, 2009

Office: 281-681-9766 Fax: 281-681-9770

All that certain 2.3 acres out of the J. W. Simpson Survey, A-814, McLennan County, Texas, being part of a former 93.69 acre tract described in Deed dated Oct. 8, 1954, from Maida Orand Eubank, a widow, to Carter Eubank and Aleen Sparks Eubank, recorded in Vol. 753, Page 8, Deed Records of McLennan County, Texas and being out of the 5.191 acres conveyed to Hancock, Lynn & Hoyt, Ltd. from Aleen Sparks Eubank by deed dated April 15, 1997 and recorded under Clerk's File Number 9710502 Official Public Records of McLennan County, Texas said 2.3 acres being described as follows:

Beginning at a point in center of South Cow Bayou, from which point a set iron rod at fence corner bears N 16-5-47 East 30.09 feet, for Western most corner of the 93.69 acre tract and SWC of this tract;

Thence N. 16-5-47 E. leaving creek and along center of old Waco-Temple Road, being apparent East line of a cemetery and East line of 134.81 acres as surveyed by Wiese Surveying Co., Inc., 309.33 feet to a point being the NWC of this tract;

Thence N 43-34-50 W at 53.76 feet to a point for an inside ell, said point being the SW corner of Lot 5 Block One Crescent Creek Addition to the County of McLennan, State of Texas;

Thence along the common line of said Lot 5 and this tract N 69-20-11 W 268.53 Feet to a point being the NE corner of this tract and the NW corner of a tract deed to the State of Texas recorded under Clerk's File Number 2011027726 Official Public Records of McLennan County, Texas;

Thence with highway right of way as follows:

S 16-16-44 W 145.31 feet

S 21-5-9 W. 128.66 feet, a concrete right-of-way marker;

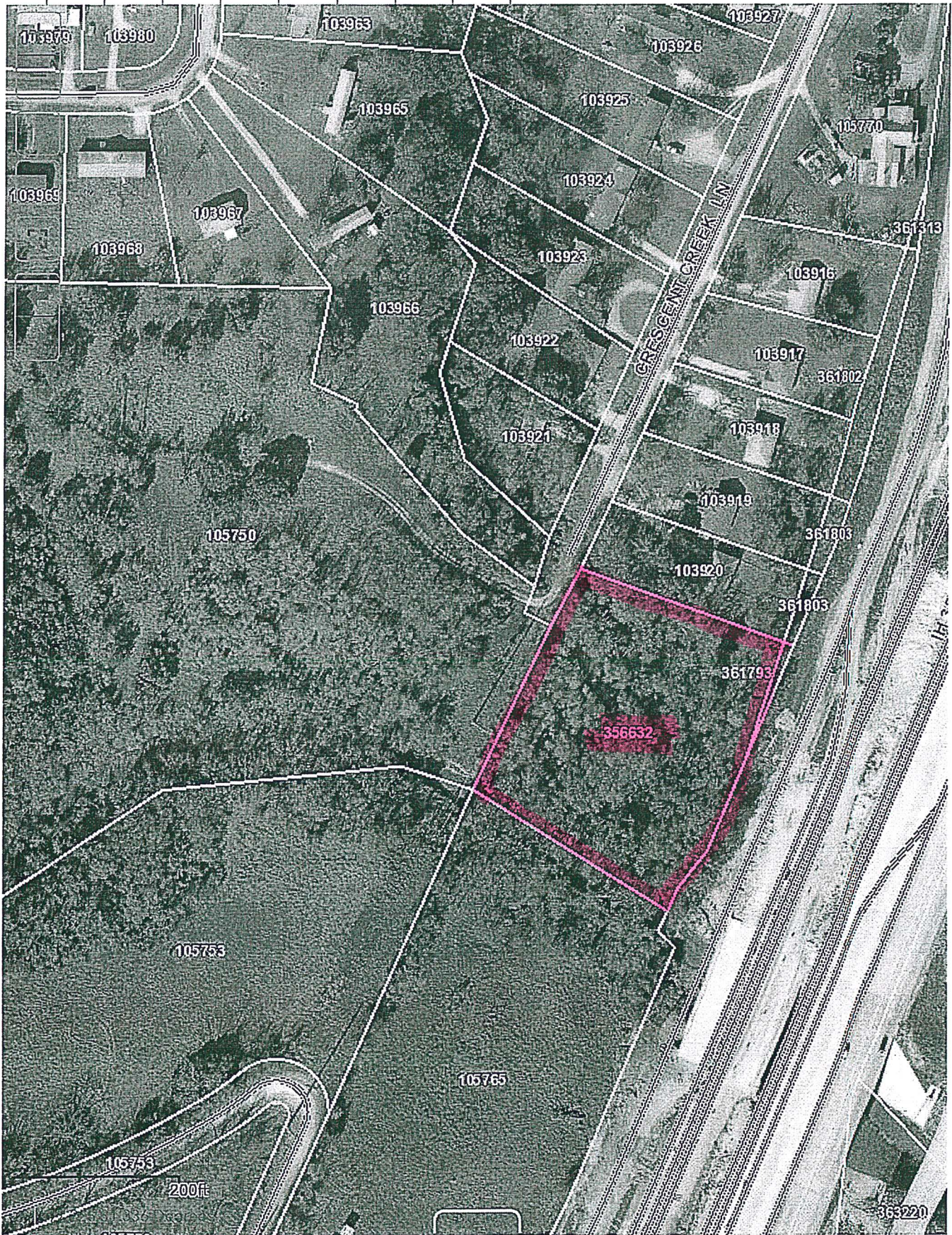
S 49-44-26 W. 55.90 feet, set iron rod; and

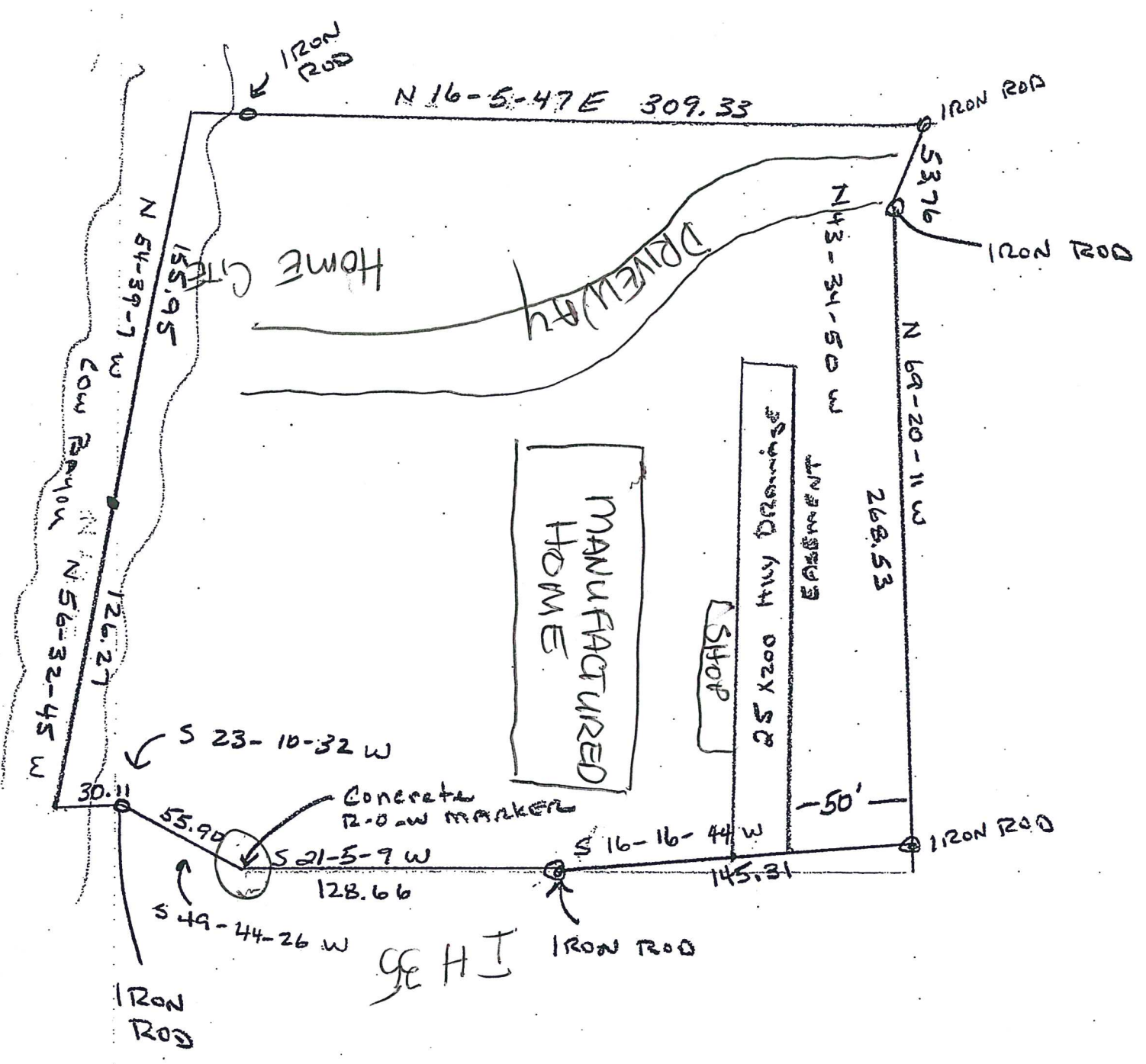
S 23-10-32 W. 30 11 feet to a point in center of South Cow Bayou, at Southwest line of the 93.69 acre tract for SEC of this tract;

Thence with center of said Bayou, as follows: N. 56-32-45 W. 126 27 feet and N. 54-39-07 W. 155.95 feet to the PLACE of BEGINNING, containing 2.3 acres.

McLennan CAD Map

Search by Property ID





GEHI



Order Confirmation

Order# 0000794653

WACO TRIBUNE-HERALD

Client: CITY OF BRUCEVILLE-EI

Client Phone: 2548595964

Account #: 1025232

Address:
144 WILCOX DR
EDDY TX 76524

Fax:
EMAIL emoremoreno@bruceville-eddy.

Payor Customer: CITY OF BRUCEVILLE-EI

Payor Phone 2548595964

Payor Account: 1025232

Payor Address:
144 WILCOX DR
EDDY TX 76524

Sales Rep legals-wt
Ordered By Pam Combs

Ad Content Proof

Note: Ad size does not reflect actual ad

Notice of Public Hearing

The Bruceville-Eddy City Council will hold a public hearing on February 23, 2023 at 6:00 p.m. in the Bruceville-Eddy City Hall, 144 Wilcox Drive, Eddy, Texas, for considering a Conditional Use Permit for a Manufactured Home. Property described and located as follows: 130 Crescent Creek Ln, Bruceville, TX 76630. Property ID# 356632, Simpson JW Acres 2.3

The Public hearing is open to any interested persons. Opinions, objections, and/or comments related to this matter may only be expressed in writing, email, or in person. Another person or attorney may also represent you.

Total Amount \$112.31

Payment Amount \$0.00

Amount Due \$112.31

Tax Amount: 0.00

Payment Method: Invoice - Statement **PO Number:**

Order Notes:

Invoice Text: City of Bruceville-Eddy Public Hearing Notice 130 Crescent Creek Ln

Status: **Materials:**

Tear Sheets **Proofs** **Affidavits** **Blind Box**

0 0 1

Ad Number **Ad Type** **Color**
0000794653-01 WT CLS Legal \$0.00

Pick Up Number **Ad Size** **Production Method**
1 X 23 li AdBooker (liner)

Production Color **Production Notes**

Product and Zone **Placement** **Position** **# Inserts**
WT Waco Tribune Herald C-Legal Ads Legal Notices 1

Run Dates 2/ 8/2023

Product and Zone **Placement** **Position** **# Inserts**
WT WacoTrib.com C-Legal Ads Legal Notices 7

Run Dates 2/ 8/2023, 2/ 9/2023, 2/10/2023, 2/11/2023, 2/12/2023, 2/13/2023, 2/14/2023

TagLine: CITY OF BRUCEVILLE-EDDY PUBLIC HEARING NOTICE 130 CRESCENT CREEK LN



City of Bruceville-Eddy



144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

254-859-5964
254-859-5779 fax

NOTICE TO BE SENT TO PROPERTY OWNERS WITHIN 200 FEET OF PROPOSAL CONDITIONAL USE PERMIT

NOTICE OF PUBLIC HEARING

February 7, 2023

Re: Conditional Use Permit
Property ID's # 356632

The Bruceville-Eddy City Council will hold a public hearing on February 23, 2023 at 6:00 pm, in the City Council Chambers, Bruceville-Eddy City Hall, 144 Wilcox Drive, Eddy, Texas. This is for considering a conditional use permit for a Manufactured Home. This would be on properties described below and located as follows:

130 Crescent Creek Ln
Bruceville, Texas 76630
Property ID# 356632
Simpson J W Acres 2.3

This Public hearing is open to any interested persons. Opinions, objections, and/or comments relative to this matter only, may be expressed in writing or in person. You may also be represented by another person, neighbor, or attorney.

The enclosed map shows the location of the property listed above.

City of Bruceville-Eddy Council

Pam Combs, City Secretary

CUP for 130 Crescent Creek			
105750	Flowers-Cox Cemetery Assoc.		
	W D Flowers-President		
	5756 Monterrey Dr		
	Fort Worth, Texas 76112-3902		
105753	Eleanor M Saffle		
	2121 W State Hwy 6, Apt. 1427		
	Waco, Texas 76710-4074		
105765	Charles Gulledge		
	17794 S IH 35		
	Bruceville, Texas 76630-3439		
103919	Lynn Brothers Real Estate Investment, LLC		
	2021 Franklin Ave		
	Waco, Texas 76701-1630		
103918	Blake Lynn Real Estate Investments, LLC		
	2021 Franklin Ave		
	Waco, Texas 76701-1630		
103920	Lynn Brothers Real Estate Investment, LLC		
	2021 Franklin Ave		
	Waco, Texas 76701-1630		
103921	Colton R. Lynn		
	2021 Franklin Ave		
	Waco, Texas 76701-1630		
103966	Teresa Lynn		
	2021 Franklin Ave		
	Waco, Texas 76701-1630		
361803	State of Texas Tx Dot		
	% Row		
	100 S Loop Dr		
	Waco, Texas 76704-2858		



CITY OF BRUCEVILLE-EDDY- Variance Request

General Zoning Change \$300.00 Conditional Use Permit \$500.00

Name(s) of Property Owner: David and Camille Koehler

Current Address: 685 Smith Ln

City: Bruceville State: TX Zip: 76630

Primary Phone: (^{David}254) 717-0530 Cell Phone: (^{Camille}254) 722-1072

Email: dKoehler56@outlook.com

Name of Applicant: Brian and Jennifer Jackson
(If different than Property Owner)

Address: _____

City: _____ State: _____ Zip: _____

Primary Phone: (254) 749-2497 Cell Phone: (254) 227-0037

Email: bjackson7684@yahoo.com

Address/Location of property to be rezoned: 685 Smith Ln. Bruceville, TX. 76630

Legal Description: Newman GG Acres 20.997 Prop ID 105060

Is the rezone request consistent with the Comprehensive Plan? YES NO

* If no, a FLUM amendment application must be submitted.

Is there a simultaneous plat application for this property? YES NO

Total Acreage: 5 Number of Lots: 1

Type of Ownership: Sole Ownership Partnership Corporation Other

Present Zoning: N/A Present Use: N/A

Proposed Zoning: N/A Proposed Use: N/A

Conditional Use Permit for: N/A

This property was conveyed to owner by deed dated _____ and recorded in Volume _____, Page _____, Instrument Number 2012008070 of the McLennan or Falls County Deed Records. (Attached)

Is this the first rezoning application on a unilaterally annexed tract?
 Yes (fee not required) No (submit required fee)



CITY OF BRUCEVILLE-EDDY - Variance Request

Requirements for all zoning change application submittals:

All zoning change application materials must be submitted by 11:00 a.m. on the intake deadline.

- Completed zoning change application (original, signed)
- Must be signed by the property owner, or in the case of a corporation or partnership, documentation must be provided authorizing a single party to sign on behalf of the corporation or partnership
Application fee (cash or check, only; checks made payable to City of Bruceville-Eddy)
- Zoning change application: \$300.00
- Conditional Use Permit Application: \$500.00
Description of property location (in one of the following forms)
- Property address
- Property survey
- Legal description (subdivision name with lot and block)
- Metes and bounds description
Warranty deed (showing current ownership of the property)
Letter of request signed by property owner or applicant, including the following information:
- Reason for the request
- Proposed use of the property
- Whether or how the proposed change will impact the surrounding properties
- Whether the request is consistent with the Future Land Use Map
- Digital copies of all submittal documents
- Electronic copies in .pdf format of all submittal documents
- Must be provided on a disc (CD or DVD) or USB flash drive
- File names should include the name of the plat, and the name of each application document (i.e. "Jones Addition Field Notes")

For additional zoning change requirements, please reference Bruceville-Eddy Code of Ordinances, Chapter 14

Applicant: Brian & Jennifer Jackson Case #: N/A
Intake Date: 2/3/2023 Received by: Kent Manton
Amount Paid: \$ 502.00 Cash/MO#/Check #: [check] Receipt #: [check]

201201139 ABT



DEED

2012008070

3 PGS

Loan Number: 8813858

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

**GENERAL WARRANTY DEED
WITH VENDOR'S LIEN IN FAVOR OF THIRD PARTY**

THE STATE OF TEXAS)
COUNTY OF MCLENNAN) KNOW ALL MEN BY THESE PRESENTS:

THAT

Wayne Wilhite a/k/a Windle Wayne Wilhite and Joann Wilhite

(hereinafter called "GRANTOR", whether one or more), for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable considerations cash in hand paid by David Koehler and Camille Koehler, HUSBAND AND WIFE

whose address is
685 Smith Ln, Bruceville, TX 76630

(hereinafter called "GRANTEE", whether one or more), the receipt and sufficiency of which are hereby acknowledged and confessed, and the further consideration of the note in the principal sum of One Hundred Eighty Four Thousand Dollars and Zero cents DOLLARS (\$184,000.00) payable to the order of **WALLICK & VOLK, INC.**, a Wyoming corporation (hereinafter referred to as "BENEFICIARY") at the special instance and request of the Grantee herein, the receipt of which is hereby acknowledged and confessed, and as evidence of such advancement, the said Grantee herein has executed a note of even date herewith for said amount payable to the order of said Beneficiary, bearing interest at the rate therein provided, principal and interest being due and payable in monthly installments as therein set out, and providing for attorney's fees and acceleration of maturity at the rate and in the events therein set forth.

Said note is secured by the Vendor's Lien herein reserved and is additionally secured by a Deed of Trust of even date herewith, executed by the Grantee herein to JENNIFER CAMPBELL LINDSEY, Trustee, reference to which is here made for all purposes; and in consideration of the payment of the sum above mentioned by the Beneficiary above mentioned, Grantor hereby transfers, sets over, assigns and conveys unto said Beneficiary and its assigns, the Vendor's Lien and Superior Title herein retained and reserved against the property and premises herein conveyed, in the same manner and to the same extent as if said note had been executed in Grantor's favor and by said Grantor assigned to the Beneficiary without recourse; has GRANTED, SOLD and CONVEYED, and by these presents does GRANT, SELL and CONVEY unto the said Grantee herein, the following described property, together with all improvements thereon, to-wit:

"See attached legal description"


TO HAVE AND TO HOLD the above described premises, together with, all and singular, the rights and appurtenances thereto in any wise belonging, unto the said Grantee, Grantee's heirs and assigns forever. And Grantor does hereby bind Grantor, Grantor's heirs, executors and administrators, to warrant and forever defend all and singular, the said premises unto the said Grantee, Grantee's heirs and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof. Taxes for the current year have been prorated and are assumed by Grantee. This conveyance is made and accepted subject to any and all validly existing restrictions, mineral reservations and interests, conditions, covenants, easements, and rights of way, if any, applicable to and enforceable against the above described property as now reflected by the records of the County Clerk in said County and State and to any applicable zoning laws or ordinances.

But it is expressly agreed and stipulated that the Vendor's Lien and the Superior Title are retained and reserved in favor of Beneficiary in said note against the above described property, premises and improvements, until said note, and all interest thereon is fully paid according to the face and tenor, effect and reading thereof, when this deed shall become absolute.

The contract between GRANTOR, as seller, and GRANTEE, as buyer, may contain limitations as to warranties; to the extent said contract provides for such limitations to survive this conveyance they shall be deemed incorporated herein by reference. The warranty of title contained in this deed is hereby expressly excluded from the limitations referenced in this paragraph.

When the context requires, singular nouns and pronouns include the plural and when executed by or to a corporation the words "heirs, executors and administrators" or "heirs and assigns" shall be construed to mean "Successors and assigns".

Executed on this 19 day of MARCH, 2012.


Wayne Wilhite a/k/a
Windle Wayne Wilhite

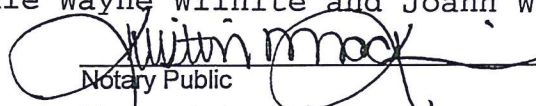
3/19/12
Date


Joann Wilhite
Date

THE STATE OF TEXAS
COUNTY OF MCLENNAN

This instrument was acknowledged before me on MARCH 19, 2012 (date) by Wayne Wilhite a/k/a Windle Wayne Wilhite and Joann Wilhite.




Notary Public
My commission expires: _____

After recording, return to:

After Recording Return To:
AMERICAN GUARANTY TITLE, LLC
331 West Highway 6, Suite A
Waco, Texas 76710

EXHIBIT A

NOTE: COMPANY IS PROHIBITED FROM
INSURING QUANTITIES OF LAND

Being a 20.997 acre tract or parcel of land lying and being situated in the G. G. Newman Survey, McLennan County, Texas, and being the same tract of land described as 20.974 acres in the deed to Wayne Wilhite and Joann Wilhite recorded in Volume 1851, Page 743 of the Deed Records of McLennan County, Texas, and being more particularly described as follows:

BEGINNING at the iron rod found marking the upper northwest corner of the beforementioned 20.974 acre tract in the south right-of-way line of Smith Lane;

THENCE S 80° 05' 59" E along the north line of the beforementioned 20.974 acre tract and the beforementioned south right-of-way line of Smith Lane for a distance of 57.94 feet to an iron rod found for corner marking the northeast corner of the said 20.974 acre tract, *(Record is the same)*;

THENCE along the east lines of the beforementioned 20.974 acre tract as follows:

S 29° 34' 04" E for a distance of 281.28 feet to an iron rod found for corner marking an east corner of the said 20.974 acre tract, *(Record is the same)*;

S 59° 34' 44" W for a distance of 57.72 feet to an iron rod found for corner marking an interior corner of the said 20.974 acre tract, *(Record is the same)*;

S 27° 38' 16" E for a distance of 1008.62 feet to an iron rod found for corner marking the upper southeast corner of the said 20.974 acre tract, *(Record S 27° 38' 19" E 1008.20 feet)*;

THENCE along the south line of the beforementioned 20.974 acre tract as follows:

S 21° 04' 35" W for a distance of 98.74 feet to an iron rod found for corner, *(Record S 21° 23' 35" W 98.59 feet)*;

N 70° 29' 59" W for a distance of 37.58 feet to an iron rod found for corner, *(Record N 70° 10' 48" W 37.38 feet)*;

S 63° 47' 37" W for a distance of 82.40 feet to an iron pipe found for corner, *(Record S 63° 39' 08" W 82.52 feet)*;

S 20° 07' 27" E for a distance of 70.98 feet to an iron rod found for corner, *(Record S 19° 56' 27" E 70.97 feet)*;

S 72° 15' 17" W for a distance of 225.54 feet to an iron rod found for corner, *(Record S 72° 18' 43" W 225.25 feet)*;

N 35° 21' 14" W for a distance of 266.12 feet to an iron rod found for corner, *(Record N 35° 26' 34" W 265.77 feet)*;

S 05° 29' 40" E for a distance of 518.76 feet to an iron rod found for corner marking the lower southeast corner of the said 20.974 acre tract, *(Record S 05° 33' 45" E 518.99 feet)*;

THENCE S 81° 39' 16" W along the south line of the beforementioned 20.974 acre tract for a distance of 249.73 feet to an iron rod found for corner marking the southwest corner of the said 20.974 acre tract, *(Record S 82° 01' 32" W 249.35 feet)*;

THENCE along the west line of the beforementioned 20.974 acre tract as follows:

N 28° 08' 41" W for a distance of 622.64 feet to an iron rod found for corner, *(Record N 28° 14' 35" W 621.16 feet)*;

N 07° 47' 26" E *(Base Bearing)* or a distance of 807.31 feet to an iron rod found for corner, *(Record is the same)*;

S 75° 09' 14" E for a distance of 189.76 feet to an iron rod found for corner, *(Record is the same)*;

N 11° 44' 18" E for a distance of 223.95 feet to an iron rod found for corner, *(Record is the same)*;

N 04° 02' 19" W for a distance of 101.76 feet to an iron rod found for corner, *(Record is the same)*;

N 13° 46' 09" E for a distance of 147.53 feet to the **PLACE OF BEGINNING** containing 20.997 acres of land more or less, *(Record is the same)*.

FILED AND RECORDED

OFFICIAL PUBLIC RECORDS

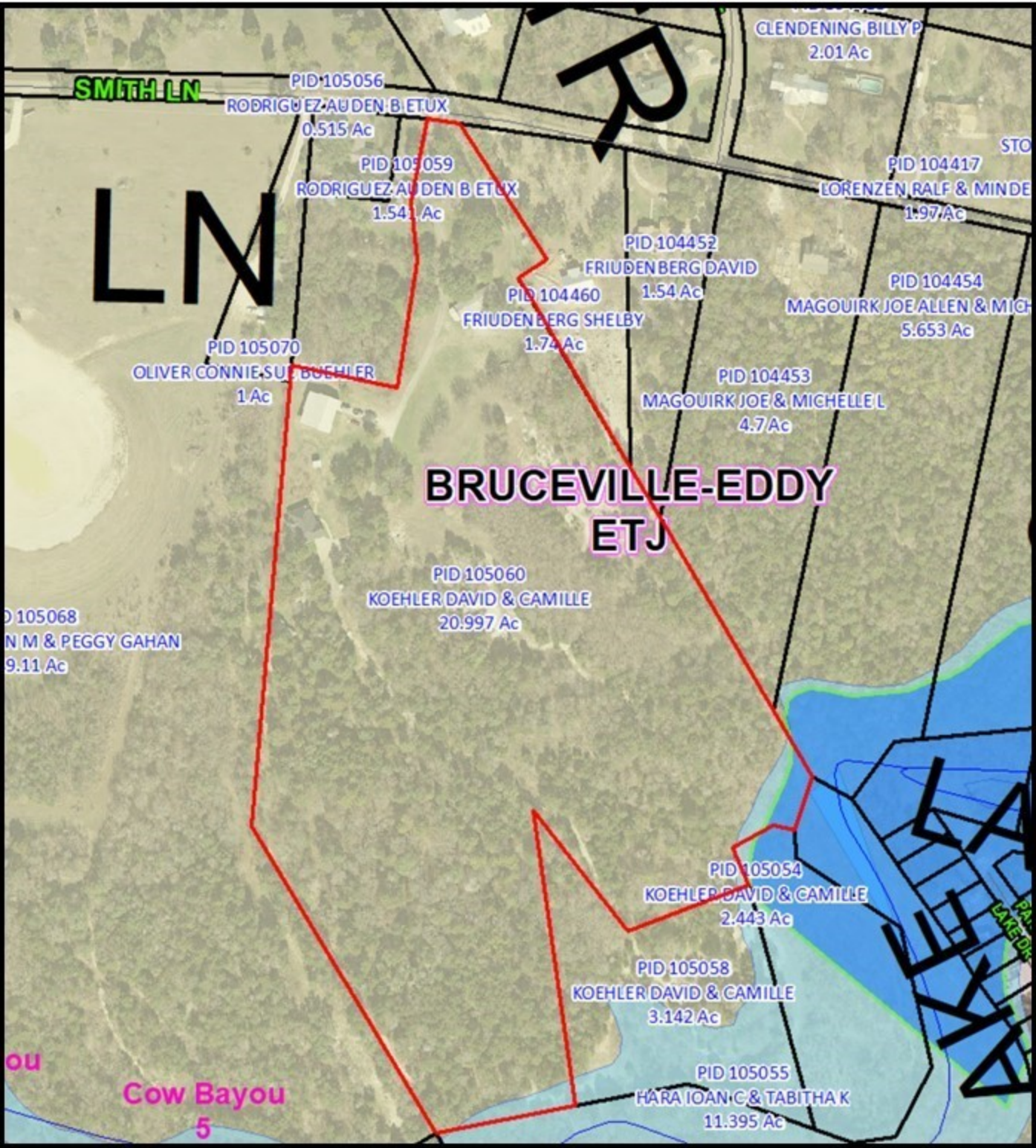
J.A. Andy Harwell

March 20, 2012 11:15:25 AM

2012008070

FEE: \$19.00

J.A. "Andy" Harwell County Clerk



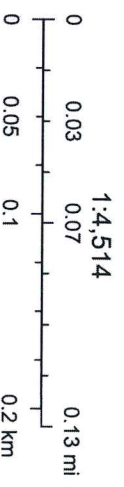
Current Property Tract
2/2/2023

McLennan CAD Web Map



1/6/2023, 1:30:52 PM

- Streets
- Parcel Boundary





The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
Fax: (254) 859-5779

**Regular City Council Meeting
January 26, 2023, 6:00 p.m.
Minutes**

1. Meeting called to order by Mayor Linda Owens at 6:00 pm.

Councilmembers present: Connally Bass-Mayor Pro-Tem, Richard Prater, and Cecil Griffin.

Absent: Graham McGruer and Ricky Wiggins

Employees present: Kent Manton- City Administrator, Pam Combs-City Secretary, Chief Dorsey, Gene Sprouse-Public Works Director, Danielle McGruer-Court Clerk, Thomas Arnold-Code Enforcement and Officer Martinez.

2. Citizen Presentations

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting. **None**

3. Citizen Request for Consideration – Grady Ary

Council to discuss, consider, and possibly take action on a request by Mr. William ‘Grady’ Ary to relocate water meters that service his residence and others along State Highway 7 in Falls County.

Table no action

6:15 pm pause council meeting to get the volume fixed on the live feed.

6:23 pm council meeting back in session.

4. Citizen Request for Consideration – Dorothy Coker

Council to discuss, consider, and possibly take action on a request by Mrs. Dorothy Coker to lease vacant grasslands owned by the City of Bruceville-Eddy for the purpose of cattle grazing.

Motion made by Richard Prater to figure out the details getting a lease drawn up and also the city will have access to the property to inspect the fences at any time. 2nd by Connally Bass, yeas 3, nay 0, absent 2, motion passes.

Regular council meeting adjourned at 6:31 pm for Public Hearing.

Public Hearing is open at 6:31 pm.

5. Public Hearing – Conditional Use Permit Application for 208 Hungry Hill Road

Council to hear and consider public comments pertaining to a requested conditional use permit for a manufactured home to be installed at 208 Hungry Hill Road Eddy, Texas 76524, Extension Lot B, Block 26, a property currently zoned for single family residential homesites.



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The public hearing is open to any interested persons with opinions, objections, and/or comments related to this matter. Comments related to this matter may only be expressed via mail, e-mail or, by appearing in person. Another person or attorney may also represent you.

Mr. Wilcox spoke in favor of approving the Conditional Use Permit.

**6. Close Public Hearing – Conditional Use Permit Application for 208 Hungry Hill Road
Public Hearing closed at 6:32 pm and Regular Council Meeting back in sessions at 6:32**

7. Conditional Use Permit (Manufactured Home) – 208 Hungry Hill Road

Council to discuss, consider, and possibly take action on a request by Miette and Doug Wells for a conditional use permit for a manufactured home to be installed at 208 Hungry Hill Road Eddy, Texas 76524, Extension Lot B, Block 26, a property currently zoned for single family residential homesites.

Motion made by Connally Bass; I move we approve Item# 7 on the agenda for the conditional use permit for a manufactured home to be installed at 208 Hungry Hill Road. 2nd by Richard Prater, yeas 3, nay 0, absent 2, motion passes.

8. Approval of Minutes

Council to discuss, consider, and possibly take action to approve the minutes from the January 5, 2023 Special Called City Council Meeting.

Motion made by Connally Bass to approve the minutes from the January 5, 2023 Special Called City Council meeting, 2nd by Richard Prater, yeas 3, nay 0, absent 2, motion passes.

9. Police Chief's Report – Chief Michael Dorsey

Month of December 2022

Calls for Service: Total 121; Arrest, Offense, Incident Reports: Total 19, Crash Reports: Total 4; Citations & Warnings: Total 85, ---Citations Total:39, Warnings Total:46

Police Department Activity Report: December 1, 2022 -December 31, 2022

Security Checks: 302, School Zone Enforcement: 10, Directed Traffic Enforcement:9

School Resource Officer Activity Report: December 1, 2022 – December 21, 2022

Calls for Service: 2, Security Checks: 134, Citations & Warnings: 0 Citations/1 Warning, Arrests:0

10. Public Works Director's Report – Gene Sprouse

The electrician is done with his part of Friendly Oaks we are waiting on pipe to come in, it should be delivered tomorrow to the well. The well should be back on next week. If it is not on next week we need to get in touch with Johnny Grady, because I will be out of the office next week. Westridge Well I have a report coming up on it and other than that I am trying to get some asphalt ordered so we can do some road patching.



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11. Engineering Reports – Johnny Tabor
Engineer’s Report on New Wastewater System
Prepared on 1-18-2023

- 1. USDA Rural Development – New Wastewater System:**
Tabor & Associates, Inc. is waiting on USDA Rural Development to issue closing instructions and authorize the project to be bid.

12. Code Enforcement Officer’s Report – Thomas Arnold
December 2022 Report
112 cases worked; 2 permits; 5 burn permits; 5 inspections

13. City Administrator’s Report – Kent Manton
City Administrators Report: 1/26/2023
Sewer System

I have been in contact with USDA this past week and she had confirmed that she has received submitted documents from Dan Plietz, our Bond Counsel. Currently we have the following actions being worked in progress towards the sanitary sewer:

1. USDA’s legal review of our documentation (mandatory before requesting closing).
2. Redoing the agreement for legal services agreement for the sewer with Messer, Fort, and MacDonald (tonight’s meeting).
3. Waiting out 45 day legally required period before we can attempt to pass another bond ordinance to fund this project.

Solid Waste

I met with the District Manager of Waste Connections Regional Office, Jimmy Esparza, Friday 1/13/2023 as a follow-up on our waste collection monitoring efforts. We touched base with one another regarding general communication for complaints and problems. We are both of the opinion that things are going well for the time being. Jimmy expressed his gratitude to get to continue serving the community and mentioned that our public hearing helped them identify areas for improving their business towards other municipal customers as well. We are continuing to track all issues and have added the Council requested criteria to our log sheets.

On the Bulky and Brush front, we were able to hash out a plan to restart these services on a weekly basis beginning 2/1/2023! This will be a ‘by-request’ service only. Residents will be able to call the City and schedule a pick-up for the following Wednesday. Each week, staff here at City Hall will send over a list of all the addresses needing service. The City of McGregor has a plan identical in nature.



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Engineering Services

Tabor and Associates has informed the City of Bruceville-Eddy that they are no longer able to provide their services for our water system/city planning. This will not impact their contract to work on the sanitary sewer project.

In response to this development, I have entered into a short-term agreement with 5M Associates to provide limited and interim engineering services. While Mr. Scott Murrah was most certainly happy and capable to provide these services in the interim. I have informed him that we will be researching and soliciting other firms for qualifications and proposals to select the best partner for our community going forward.

I have already reached out to several different firms and have gotten some good traction. I expect to be able to bring forth at least two finalists for Council to consider by the 2/23/2023

City Council meeting along with more information regarding a path forward with Tabor and Associates.

Lastly, it should be noted that this hiccup is delaying our plans to upgrade water lines in Falls County. We had an infrastructure planning committee meeting setup for Wednesday January 11th, 2023 that had to be cancelled due to a lack of information that was requested to move the project forward.

Street Committee Report

The Street Repair Committee hosted what is expected to be their last meeting for the fiscal year. After plenty of consideration and research, members have selected to make a recommendation to City Council for the repair of four streets using our budgeted funds:

1. Archie Lane (excluding the unimproved section) and N Mesquite Street
2. Temple Street (South of 3rd Street) and Ausborn Street

We solicited a few bids for this work and a partnership with the County is really the only feasible option at this time due to cost. I have already reached out to representatives with McLennan County and they will be getting us a finalized quote in February or March after their material costs are determined. We will then bring an interlocal agreement with the County before Council for further consideration. Next, it will go to the County Commissioners Court for approval. After all of this is finalized and approved, we will be able to get the work scheduled in Spring or early Summer, weather dependent.



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Fax: (254) 859-5779

Development

KBAR: A submitted a list of their requests to move the subdivision off Mackey Ranch and 107 forward. Our City Attorney and I have heard their justification for these requests and are currently reviewing them for feasibility. As one of these requests pertains to our subdivision ordinance, we will continue looking into this further down the road once we have an engineering services provider on board. Any and all proposals relating to this project will ultimately be at Council's discretion.

Subdivision on 107: Pam and I met with representatives this week looking to subdivide land off highway 107 past Hudson Lane on property they own. This development team has already submitted and received a water study for a large number of meters and now desires to rework their water meter study to include infrastructure to support another large set of meters on the opposite side of the highway.

CEFCO: Staff has been in contact with Guy Slimp of Sensato Development (CEFCO's Development contractor) regarding their property here in B-E. They are currently working on the designs for their property's establishment and have inquired about sign regulations. Staff members are making it a point to quickly provide requested information and caddy any and all developers on to the next required step in the process, whatever that may be.

B-E RV Park: is planning an expansion for their facilities and hopes to have additional spaces for lease in the next couple months! Our building inspection team member has been actively engaged with the

project and has provided them with the information they need to move forward in compliance with our code of ordinances.

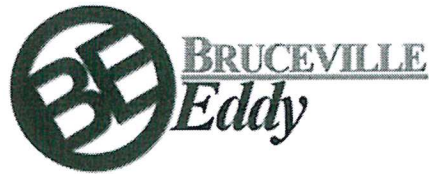
B-E Safe Storage: Dirt work is underway BE Safe Storage and construction material deliveries continue to be offloaded for their expansion project.

Travel Center: We heard from RSK Engineering on the travel center this past week and they are working on a plat for the property (one of the next steps). They have submitted detailed preliminary plans of the building's exterior for initial review.

Repair Progress on Friendly Oaks Well

Friendly Oaks pump has failed its capacity test meaning that is underperforming on pumping capacity and is not worth putting back into service. We will be purchasing a new pump for reinstallation in accordance with the provided quote and the allowance that Council has approved.

On Friday 1/20/2023, Alliance Electrical Group began upgrading the transformer as quoted. Jurgensen is still awaiting a shipment of pipe needed before the pump and motor can be reset within the well's casing. We do not have an expect timeline for getting this well back online at this time, but we will continue to keep the Council informed as to our progress.



The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
Fax: (254) 859-5779

14. Finances – October, November, and December 2022

a) Council to discuss, consider, and possibly take action to approve the October, November, and December 2022 financial reports for the general, water, and sewer fund accounts.

b) Council to discuss, consider, and possibly take action on approving October, November, and December 2022 accounts payable for the general, water, and sewer fund accounts.

Motion made by Connally Bass, I move we approve item # 14 A & B, which is the October, November, and December 2022 financial reports for the general fund, water fund, and sewer fund accounts and also October, November, and December 2022 accounts payable for the general fund, water fund, and sewer fund accounts, 2nd by Richard Prater, yeas 3, nay 0, absent 2, motion passes.

15. Annual Financial Statements with Independent Auditor's Report – Adam Haberer

Council to discuss, consider, and possibly take action on approving the City's fiscal year 2021-2022 financial statements with independent auditor's report thereon and required supplementary information.

Motion made by Connally Bass, I move we approve Item #15 the City's fiscal year 2021-2022 financial statements with independent auditor's report thereon and required supplementary information. 2nd by Cecil Griffin, yeas 3, nay 0, absent 2, motion passes

16. Hunting Lands Agreement – William Burkhead

Council to discuss, consider, and possibly take action on a hunting lands license agreement with the Texas Parks and Wildlife Department on land owned by the City of Bruceville-Eddy for the FY2024 hunting seasons.

Motion made by Connally Bass to table this so we can get some more information, 2nd Cecil Griffin, yeas 3, nay 0, absent 2, motion passes.

17. Bluebonnet Director Nominations

Council to discuss, consider, and possibly take action on resolution 1-26-2023-1; nominating Public Works Director Gene Sprouse as a primary candidate and Johnny Grady as an alternate candidate for election to the board of directors at the annual meeting of Bluebonnet Water Supply Corporation.

Motion made by Connally Bass I move we approve appointing Gene Sprouse as a primary candidate and Johnny Grady as an alternate candidate for election to the board of directors at the annual meeting of Bluebonnet Water Supply Corporation. 2nd by Richard Prater, yeas 3, nay 0, absent 2, motion passes.

18. Westridge Water Plant – Repair to Groundwater Well

Council to discuss, consider, and possibly take action to address mechanical issues at the Westridge Water Plant site that has resulted in its inoperability, including the approval of any needed repairs and related expenditures.

Motion made by Connally Bass, I move we approve addressing the mechanical issues at the Westridge Water Plant in the amount up to and not exceed \$45,000.00 2nd by Cecil Griffin, yeas 3, nay 0, absent 2, motion passes



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19. Police Vehicle – Repair Authorization

Council to discuss, consider, and possibly take action to address mechanical issues with Police Unit # 4, a 2017 Chevrolet Tahoe; authorization of Chief Dorsey to manage the repairs and the spending thereto in an amount not to exceed \$6,500.00.

Motion made by Connally Bass, I move we approve up to \$6500.00 to repair the Police Unit#4 which is a 2017 Chevrolet Tahoe, 2nd by Cecil Griffin, yeas 3, nay 0, absent 2, motion passes.

20. Agreement for Legal Services – Sewer System

Council to discuss, consider, and possibly take action on resolution 1-26-2023-2; authorizing the City Administrator to enter into an agreement with our appointed City Attorney, Mr. Brad Bullock and the law office of Messer, Fort, and McDonald for the purposes of providing legal services for our forthcoming sanitary sewer system.

Motion made by Connally Bass, I move we allow the city administrator, Mr. Manton to appoint Mr. Brad Bullock and the law office of Messer, Fort, and McDonald for the purposes of providing legal services for our forthcoming sanitary sewer system. 2nd by Richard Prater, yeas 3, nay 0, absent 2, motion passes

21. Agreement for Professional Services – Wendy Milliman

Council to discuss, consider, and possibly take action to approve the City Administrator to enter into a one-year agreement with Mrs. Wendy Milliman; for the purposes of providing cleaning services to City Hall.

Motion made by Cecil Griffin approving the City Administrator to enter into a one-year agreement with Mrs. Wendy Milliman; for the purposes of providing cleaning services to City Hall. 2nd by Connally Bass, yeas 3 nay 0 absent 2 motion passes

22. Community Announcements: Fire Department Annual Chili Dinner Fund raiser February 11, 2023 from 11:00am -? \$12.00 a plate.

23. Adjournment

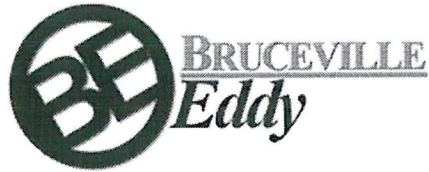
Motion made by Connally Bass to adjourned the meeting at 7:51 pm, 2nd by Cecil Griffin, yeas 3, nay 0, absent 2, motion passes

Linda Owens, Mayor

Date

Pam Combs, City Secretary

Date



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Phone: (254) 859-5964
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**City Council: Special Called Meeting
February 13, 2023, 5:00 p.m.**

1. Called to order by Mayor Linda Owens at 5:06 pm.

Councilman present: Connally Bass-Mayor Pro Tem, Ricky Wiggins, Graham McGruer, Richard Prater, and Cecil Griffin.

Staff present: Kent Manton-City Administrator, Brad Bullock-City Attorney, Danielle McGruer-Court Clerk, Pam Combs-City Secretary, Esther Moreno-Finance Director, and Chief Dorsey

2. Citizen Presentations

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting. **None**

3. City Council and Staff Training – Brad Bullock

Council and staff will receive training on the Texas Open Meetings Act, Public Information Act, and other general legislative updates that affect municipal governance.

Mr. Bullock explained the Texas Open Meeting Act and Public Information Act to the council and staff.

4. Community Announcements: No Comments

5. Adjournment:

**Motion made by Connally Bass to adjourned the meeting at 7:35 pm, 2nd by Graham McGruer
Yeas 5, nay 0, motion passes.**

Linda Owen, Mayor

Date

Pam Combs, City Secretary

Date



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Eddy, Texas 76524

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Phone: (254) 859-5964
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Sign in Sheet
Special Called Council Meeting
February 13, 2023, 5:00 pm

Name

Address

Brent McCain



Police Department

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072
Fax: 254-859-5258

Police Department Activity Report: January 1, 2023 – January 31, 2023

Calls for Service: Total 135

890 Dorsey	893 Richardson	894 Martinez	895 Savannah	896 Hesterberg
21	35	30	7	42

Arrest, Offense, Incident Reports: Total 13

890 Dorsey	893 Richardson	894 Martinez	895 Savannah	896 Hesterberg
2	8	1	2	0

Crash Reports: Total 12

890 Dorsey	893 Richardson	894 Martinez	895 Savannah	896 Hesterberg
5	1	3	0	3

Citations & Warnings: Total 83

890 Dorsey	893 Richardson	894 Martinez	895 Savannah	896 Hesterberg
6 citations 4 warnings	1 citation 9 warnings	35 citations 14 warnings	1 citation 4 warnings	1 citation 8 warnings

Citations Total: 44

Warnings Total: 39

Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Defective Head Lamp(s) (Verbal Warning)
Speeding (Warning)
USE OF PORTABLE WIRELESS COMMUNICATION WHILE OPERATING A MOTOR VEHICLE (Warning)
No License Plate Light (Verbal Warning)
Wrong, Altered, or Obscured License Plate (Verbal Warning)
Wrong, Altered, or Obscured License Plate (Verbal Warning)
Wrong, Altered, or Obscured License Plate (Verbal Warning)
Wrong, Altered, or Obscured License Plate (Verbal Warning)
Disregard Stop Sign (Verbal Warning)
Expired Registration (Verbal Warning)
Drove Without Lights-When Required (Verbal Warning)
Expired Registration (Verbal Warning)
Wrong, Altered, or Obscured License Plate (Verbal Warning)
Wrong, Altered, or Obscured License Plate (Verbal Warning)
Expired Registration (Verbal Warning)
Defective Head Lamp(s) (Verbal Warning)
Disregard Stop Sign (Verbal Warning)
Disregard Stop Sign (Verbal Warning)
Defective Head Lamp(s) (Verbal Warning)
Disregard Stop Sign (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)

INTERSTATE HIGHWAY 35 MILE MARKER 318 FRONTAGE ROA
INTERSTATE HIGHWAY 35 MILE MARKER 319
INTERSTATE HIGHWAY 35 MILE MARKER 319
INTERSTATE HIGHWAY 35 MILE MARKER 319
INTERSTATE HIGHWAY 35 MILE MARKER 319 FRONTAGE RD
INTERSTATE HIGHWAY 35 MILE MARKER 319 FRONTAGE RD
INTERSTATE HIGHWAY 35 MM 321
NB I-35 @ MM 318
NB IH 35 MM 316
NB IH 35 MM 316
NB IH 35 MM 318
NB IH 35 MM 318
SB I-35 Frontage @ Willcox
SB I-35 Frontage @ Willcox
SB IH 35 MM 316
SB IH 35 MM 318
SB IH 35 MM 318
SB IH 35 MM316
W 3rd & Mackey Ranch
W 3rd @ Eagle
W 3rd @ I-35 Frontage
W 3RD ST / SB IH 35 FRONTAGE ROAD
W 3rd St @ I-35 Frontage
W 3RD ST AT SB IH 35 FRONTAGE ROAD
W 3RD STREET / HUDSON LANE



Police Department

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072
Fax: 254-859-5258

Police Department Activity Report: January 1, 2023 – January 31, 2023

Security Checks: 414
School Zone Enforcement: 20
Directed Traffic Enforcement: 18

Call Type Report

BRUCEVILLE-EDDY POLICE DEPARTMENT

From: January 1 2023

To: January 31 2023

Call Type Description	Number of Calls
ABANDONED VEHICLE	2
AGENCY ASSIST LORENA PD	14
AGENCY ASSIST MCSO	6
AGENCY ASSIST MOODY PD	4
AGENCY ASSIST OUTSIDE AGENCY	8
ANIMAL VIOLATION	4
ASSIST BEPD OFFICER	7
ASSIST CITIZEN	2
ASSISTANCE	1
BURGLARY	2
CANINE - NARCOTIC SEARCH	1
CHECK	1
CITY ORDINANCE VIOLATION	2
CIVIL MATTER	2
CIVIL STANDBY	2
DISTURBANCE	4
FIRE	2
FOLLOW UP INVESTIGATION	6
MISSING PERSON	1
MOTOR VEHICLE COLLISION	12
MOTORIST ASSIST	6
MUNICIPAL COURT PROCESS	4
PUBLIC SERVICE	5
RECKLESS DRIVING	3
RUNAWAY JUVENILE	1
SUSPICIOUS PERSON	2
SUSPICIOUS VEHICLE	7
THEFT	2
TOWED VEHICLE	1

TRAFFIC CONTROL	1
TRAFFIC HAZARD	7
VIOLATION CITY ORDINANCE	5
WARRANT SERVICE	2
WELFARE CONCERN	4



Bruceville-Eddy ISD School Resource Officer

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072
Fax: 254-859-5258

SCHOOL RESOURCE OFFICER ACTIVITY REPORT: 10 January 2023 – 31 January 2023

Calls for Service: 1

Security Checks: 145

Citations & Warnings: 0 Citations / 0 Warnings

Arrests: 0

BEISD SRO Monthly Activity Report: January 2023	
Admin Assist	12
Agency Assist	1
Citizen Contact	11
Calls for Service	1
Classes given	
Criminal activity/offense	1
Citations	
Incident report	1
Juvenile complaint	
Arrest (Adult)	
Juvenile arrest	
Warrant arrest	
Parent Conference	
Staff Assist	8
Student Assist	18
Suspicious activity/person/circumstances	
Traffic complaint	1
Traffic stops	
Warnings	
Welfare concern/check	
Total:	42



Police Department

143 Wilcox Dr.
Eddy, TX 76524

<http://www.bruceville-eddy.us>

Phone: 254-859-5072
Fax: 254-859-5258

Current Patrol Vehicle Fleet Inventory :

- Unit 1: 2021 Ford Explorer AWD (VIN # 1FM5K8AC1MNA11763) *Current Mileage 9,155*
- Unit 2: 2022 Ford Explorer AWD (VIN # 1FM5K8AC1NGB04658) *Current Mileage 9,127*
- Unit 3: 2022 Dodge Durango AWD (VIN # 1C4RDJFG0NC137385) *Current Mileage 5,214*
- Unit 4: 2017 Chevrolet Tahoe (VIN # 1GNLCDEC7HR298155) *Current Mileage 93,821*
- Unit 5: 2017 Chevrolet Tahoe (VIN # 1GNLCDEC6HR300557) *Current Mileage 108,123*
- Unit 6: 2019 Chevrolet Tahoe 4X4 (VIN # 1GNSKDKC2KR285744) *Current Mileage 44,598*
- Unit 7: 2014 Chevrolet Tahoe (VIN # 1GNLC2E0XER204825) *Current Mileage 107,012*

Vehicle(s) Removed from PD Fleet:

- 2014 Ford F-150 (VIN # 1FTFW1CFXEFA77638)
(City Admin / Water Dept.)
- 2014 Ford F-150 (VIN # 1FTFW1CF8EFA77637)
(Code Enforcement)
- 2009 Chevrolet Tahoe (VIN # 1GNEC03089R247615)
(VFD Command Vehicle)

Police Department Vehicle Needs:

Chief of Police (1)

Patrol Officers (4)

School Resource Officer SRO (1)

Spare Patrol Unit (1)

Total PD Units: 7

Revised 02/07/2023

Racial Profiling Report | Full report

Agency Name: BRUCEVILLE-EDDY POLICE DEPARTMENT

Reporting Date: 2/8/2023

TCOLE Agency Number:

Chief Administrator: Chief M DORSEY

Agency Contact:

Phone: (254) 859-5072

Email:

Mailing Address: 143 Wilcox Drive, Eddy, TX 76524

This Agency filed a full report

BRUCEVILLE-EDDY POLICE
DEPARTMENT

has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the BRUCEVILLE-EDDY POLICE
DEPARTMENT from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the BRUCEVILLE-EDDY POLICE
DEPARTMENT if the individual believes that a peace officer employed by the BRUCEVILLE-EDDY POLICE DEPARTMENT has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the BRUCEVILLE-EDDY POLICE
DEPARTMENT who, after an investigation, is shown to have engaged in racial profiling in violation of the BRUCEVILLE-EDDY POLICE
DEPARTMENT;
- 6) requires collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;

- c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
- d. whether the peace officer used physical force that resulted in bodily injury during the stop;
- e. the location of the stop;
- f. the reason for the stop.

7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

- a. the Commission on Law Enforcement; and
- b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The BRUCEVILLE-EDDY POLICE DEPARTMENT has satisfied the statutory data audit requirements as prescribed in Article 2, 133(c), Code of Criminal Procedure during the reporting period.

Executed by: Chief M DORSEY

Date: 2/8/2023

Page 1

Racial Profiling Report | Full Report

BRUCEVILLE-EDDY POLICE DEPARTMENT

1/1/2022 - 12/31/2022

Total stops: 1,128 100.00%

Street address or approximate location of the stop

City street: 229 20.30%
 US highway: 863 76.51%
 State highway: 34 3.01%
 County road: 0 0.00%
 Private property or other: 2 0.18%

Was race or ethnicity known prior to stop?

Yes: 13 1.15%
 No: 1,115 98.85%

Race or ethnicity

Alaska Native/American Indian: 3 0.27%
 Asian/Pacific Islander: 41 3.63%
 Black: 217 19.24%
 White: 527 46.72%
 Hispanic/Latino: 340 30.14%

Gender

Female:

Total	<u>340</u>	<u>30.14%</u>				
	Alaska Native/American Indian	<u>2</u>	<u>0.59%</u>	Asian/Pacific Islander	<u>8</u>	<u>2.35%</u>
	Black	<u>69</u>	<u>20.29%</u>	White	<u>183</u>	<u>53.82%</u>
				Hispanic/Latino	<u>78</u>	<u>22.94%</u>

Male:

Total	<u>788</u>	<u>69.86%</u>				
	Alaska Native/American Indian	<u>1</u>	<u>0.13%</u>	Asian/Pacific Islander	<u>33</u>	<u>4.19%</u>
	Black	<u>148</u>	<u>18.78%</u>	White	<u>344</u>	<u>43.65%</u>
				Hispanic/Latino	<u>262</u>	<u>33.25%</u>

Racial Profiling Report | Full Report
BRUCEVILLE-EDDY POLICE DEPARTMENT
1/1/2022 - 12/31/2022

Reason for stop?

Violation of law:

Total	<u>27</u>	<u>2.39%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>3</u>	<u>11.11%</u>	White	<u>13</u>	<u>48.15%</u>	Hispanic/Latino	<u>11</u> <u>40.74%</u>

Preexisting knowledge:

Total	<u>5</u>	<u>0.44%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>3</u>	<u>11.11%</u>	White	<u>1</u>	<u>3.70%</u>	Hispanic/Latino	<u>1</u> <u>3.70%</u>

Moving traffic violation:

Total	<u>778</u>	<u>68.97%</u>					
Alaska Native/American Indian	<u>2</u>	<u>0.26%</u>	Asian/Pacific Islander	<u>29</u>	<u>3.73%</u>		
Black	<u>135</u>	<u>17.35%</u>	White	<u>369</u>	<u>47.43%</u>	Hispanic/Latino	<u>243</u> <u>31.23%</u>

Vehicle traffic violation:

Total	<u>318</u>	<u>28.19%</u>					
Alaska Native/American Indian	<u>1</u>	<u>0.31%</u>	Asian/Pacific Islander	<u>12</u>	<u>3.77%</u>		
Black	<u>76</u>	<u>23.90%</u>	White	<u>144</u>	<u>45.28%</u>	Hispanic/Latino	<u>85</u> <u>26.73%</u>

Was a search conducted?

Yes:

Total	<u>158</u>	<u>14.01%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>4</u>	<u>2.53%</u>		
Black	<u>46</u>	<u>29.11%</u>	White	<u>47</u>	<u>29.75%</u>	Hispanic/Latino	<u>61</u> <u>38.61%</u>

No:

Total	<u>970</u>	<u>85.99%</u>					
Alaska Native/American Indian	<u>3</u>	<u>0.31%</u>	Asian/Pacific Islander	<u>37</u>	<u>3.81%</u>		
Black	<u>171</u>	<u>17.63%</u>	White	<u>480</u>	<u>49.48%</u>	Hispanic/Latino	<u>279</u> <u>28.76%</u>

Reason for Search?

Consent:

Total	<u>16</u>	<u>1.42%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>2</u>	<u>12.50%</u>	White	<u>7</u>	<u>43.75%</u>	Hispanic/Latino	<u>7</u> <u>43.75%</u>

Contraband:

Total	<u>1</u>	<u>0.09%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>0</u>	<u>0.00%</u>	White	<u>1</u>	<u>100.00%</u>	Hispanic/Latino	<u>0</u> <u>0.00%</u>

Page 3

Racial Profiling Report | Full Report

BRUCEVILLE-EDDY POLICE DEPARTMENT

1/1/2022 - 12/31/2022

Probable cause:

Total	<u>132</u>	<u>11.70%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>3</u>	<u>2.27%</u>		
Black	<u>41</u>	<u>31.06%</u>	White	<u>35</u>	<u>26.52%</u>	Hispanic/Latino	<u>53</u>
							<u>40.15%</u>

Inventory:

Total	<u>2</u>						
Alaska Native/American Indian	<u>0</u>		Asian/Pacific Islander	<u>1</u>			
Black	<u>0</u>		White	<u>0</u>		Hispanic/Latino	<u>1</u>

Incident to arrest:

Total	<u>7</u>	<u>0.18%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>50.00%</u>		
Black	<u>3</u>	<u>0.00%</u>	White	<u>4</u>	<u>0.00%</u>	Hispanic/Latino	<u>0</u>
							<u>50.00%</u>

Was Contraband discovered?

Yes:

Total	<u>108</u>	<u>9.57%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Yes	<u>0</u>	<u>0.00%</u>	No	<u>0</u>
Asian/Pacific Islander	<u>3</u>	<u>2.78%</u>	Yes	<u>0</u>	<u>0.00%</u>	No	<u>3</u>
Black	<u>28</u>	<u>25.93%</u>	Yes	<u>2</u>	<u>7.14%</u>	No	<u>26</u>
White	<u>33</u>	<u>30.56%</u>	Yes	<u>5</u>	<u>15.15%</u>	No	<u>28</u>
Hispanic/Latino	<u>44</u>	<u>40.74%</u>	Yes	<u>7</u>	<u>15.91%</u>	No	<u>37</u>
							<u>84.09%</u>

Did the finding result in arrest (total should equal previous column)?

No:

Total	<u>50</u>	<u>4.43%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>2.00%</u>		
Black	<u>18</u>	<u>36.00%</u>	White	<u>14</u>	<u>28.00%</u>	Hispanic/Latino	<u>17</u>
							<u>34.00%</u>

Description of contraband

Drugs:

Total	<u>73</u>	<u>6.47%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>2</u>	<u>2.74%</u>		
Black	<u>20</u>	<u>27.40%</u>	White	<u>22</u>	<u>30.14%</u>	Hispanic/Latino	<u>29</u>
							<u>39.73%</u>

Currency:

Total	<u>0</u>	<u>0.00%</u>					
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Racial Profiling Report | Full Report

BRUCEVILLE-EDDY POLICE DEPARTMENT

1/1/2022 - 12/31/2022

	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>
Weapons:				Hispanic/Latino	<u>0</u>	<u>0.00%</u>
Total	<u>0</u>	<u>0.00%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>
Alcohol:				Hispanic/Latino	<u>0</u>	<u>0.00%</u>
Total	<u>27</u>	<u>2.39%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>3.70%</u>
	Black	<u>8</u>	<u>29.63%</u>	White	<u>4</u>	<u>14.81%</u>
Stolen property:				Hispanic/Latino	<u>14</u>	<u>51.85%</u>
Total	<u>0</u>	<u>0.00%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>
Other:				Hispanic/Latino	<u>0</u>	<u>0.00%</u>
Total	<u>10</u>	<u>0.89%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>7</u>	<u>70.00%</u>
				Hispanic/Latino	<u>3</u>	<u>30.00%</u>

Result of the stop

Verbal warning:						
Total	<u>522</u>	<u>46.28%</u>				
	Alaska Native/American Indian	<u>1</u>	<u>0.19%</u>	Asian/Pacific Islander	<u>23</u>	<u>4.41%</u>
	Black	<u>89</u>	<u>17.05%</u>	White	<u>276</u>	<u>52.87%</u>
				Hispanic/Latino	<u>133</u>	<u>25.48%</u>
Written warning:						
Total	<u>69</u>	<u>6.12%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>2</u>	<u>2.90%</u>
	Black	<u>11</u>	<u>15.94%</u>	White	<u>40</u>	<u>57.97%</u>
				Hispanic/Latino	<u>16</u>	<u>23.19%</u>
Citation:						
Total	<u>517</u>	<u>45.83%</u>				
	Alaska Native/American Indian	<u>2</u>	<u>0.39%</u>	Asian/Pacific Islander	<u>16</u>	<u>3.09%</u>
	Black	<u>110</u>	<u>21.28%</u>	White	<u>202</u>	<u>39.07%</u>
				Hispanic/Latino	<u>187</u>	<u>36.17%</u>

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Racial Profiling Report | Full Report

BRUCEVILLE-EDDY POLICE DEPARTMENT

1/1/2022 - 12/31/2022

Written warning and arrest:

Total	<u>10</u>	<u>0.89%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>5</u>	<u>50.00%</u>	White	<u>5</u>	<u>50.00%</u>	Hispanic/Latino	<u>0</u> <u>0.00%</u>

Citation and arrest:

Total	<u>9</u>	<u>0.80%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>2</u>	<u>22.22%</u>	White	<u>4</u>	<u>44.44%</u>	Hispanic/Latino	<u>3</u> <u>33.33%</u>

Arrest:

Total	<u>1</u>	<u>0.09%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>	Hispanic/Latino	<u>1</u> <u>100.00%</u>

Arrest based on

Violation of Penal Code:

Total	<u>9</u>	<u>0.80%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>1</u>	<u>11.11%</u>	White	<u>5</u>	<u>55.56%</u>	Hispanic/Latino	<u>3</u> <u>33.33%</u>

Violation of Traffic Law:

Total	<u>0</u>	<u>0.00%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>	Hispanic/Latino	<u>0</u> <u>0.00%</u>

Violation of City Ordinance:

Total	<u>0</u>	<u>0.00%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>	Hispanic/Latino	<u>0</u> <u>0.00%</u>

Outstanding Warrant:

Total	<u>11</u>	<u>0.98%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>6</u>	<u>54.55%</u>	White	<u>4</u>	<u>36.36%</u>	Hispanic/Latino	<u>1</u> <u>9.09%</u>

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Racial Profiling Report | Full Report
BRUCEVILLE-EDDY POLICE DEPARTMENT
1/1/2022 - 12/31/2022

Was physical force resulting in bodily injury used during stop?

Yes:

Total	<u>0</u>	<u>0.00%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>	Hispanic/Latino	<u>0</u> <u>0.00%</u>

No:

Total	<u>1,128</u>	<u>100.00%</u>					
Alaska Native/American Indian	<u>3</u>	<u>0.27%</u>	Asian/Pacific Islander	<u>41</u>	<u>3.63%</u>		
Black	217	<u>19.24%</u>	White	<u>527</u>	<u>46.72%</u>	Hispanic/Latino	<u>340</u> <u>30.14%</u>

Number of complaints of racial profiling?

Total	0	<u>0.00%</u>		
Resulted in disciplinary action	0	<u>0.00%</u>		
Did not result in disciplinary action	0	<u>0.00%</u>		

Submitted electronically to the



The Texas Commission on Law Enforcement

Racial Profiling Report | Full Report
BRUCEVILLE-EDDY POLICE DEPARTMENT
1/1/2022 - 12/31/2022

Comparative Analysis
Motor Vehicle Stops vs. Gender Ethnic Population of Service Area
BRUCEVILLE-EDDY POLICE DEPARTMENT

Racial Profile Data <small>Provided by Kologik COPsync Mobile</small>	# of Stops	% of Stops
--	------------	------------

Male	788	69.86%
Female	340	30.14%
Alaska Native/American Indian	3	0.27%
Asian/Pacific Islander	41	3.63%
Black	217	19.24%
White	527	46.72%
Hispanic/Latino	340	30.14%

Agency Service Area Demographics <small>Provided by Agency Official (Not Kologik)</small>	Total Number	% of Population
--	--------------	-----------------

Male		
Female		
Alaska Native/American Indian		
Asian/Pacific Islander		
Black		
White		
Hispanic/Latino		
Other/Not Reported Above		

DATA SOURCE USED FOR AGENCY SERVICE AREA DEMOGRAPHICS:

ADDITIONAL INFORMATION THAT MAY INFLUENCE AND/OR IMPACT DATA REPORTED:

This form is produced in accordance with the Texas Code of Criminal Procedure Article 2.134 as required by the Texas Occupation Code Section 1701.164 and the Texas Commission on Law Enforcement. The Agency Service Area Demographics data was derived from available public data sources such as the US Census Bureau and other statistical services available to the reporting agency.



Quarterly Court Report October 2022 - December 2022

Total Violations	Description	Total Collected	City	State	Restricted	
43	Arrest Fee	\$625.00	\$625.00			
3	Overpayment	\$30.93	\$30.93			
1	\$20 Administrative Fee	\$40.00	\$40.00			
16	Court Technology Fund	\$88.00			\$88.00	
1	DSC Admin Fee	\$130.00	\$130.00			
16	Indigent Defense Fee	\$44.00		\$4.40	\$39.60	
12	State Traffic Fee	\$570.00		\$28.50	\$541.50	
38	TFC	\$291.00	\$291.00			
12	Civil Justice Fee Court	\$0.14		\$0.01	\$0.13	
12	Civil Justice Fee State	\$1.26		\$0.13	\$1.13	
18	Fine	\$12,177.14	\$12,177.14			
16	Judicial Fee County/City	\$13.20		\$1.32	\$11.88	
17	Juvenile Case Management	\$110.00			\$110.00	
23	Local Municipal Jury Fund	\$10.60			\$10.60	
16	Municipal Court Building Sec.	\$66.00			\$66.00	
16	State Jury Fee	\$88.00		\$8.80	\$79.20	
1	Time Payment Plan - Local	\$30.00	\$30.00			
1	Time Payment Plan - State	\$25.00		\$25.00		
2	Time Payment Reimbursement Fee	\$264.66			\$264.66	
4	Special Expense Fee	\$2,657.43	\$2,657.43			
16	Consolidated Court Cost	\$855.00		\$85.50	\$769.50	
28	CCC 2020	\$6,483.00		\$648.30	\$5,834.70	
16	Judicial Fee County/State	\$118.80		\$11.88	\$106.92	
25	Local Court Technology Fund	\$423.90			\$423.90	
25	Local Truancy Prevention Fund	\$525.00			\$525.00	
27	State Traffic Fee	\$3,900.00		\$156.00	\$3,744.00	
15	Truancy Prevention Fund - City	\$22.00	\$22.00			
15	Truancy Prevention Fund - State	\$22.00		\$22.00		
26	Collection Agency Fee	\$4,324.68			\$4,324.68	
25	Local Building Security Fund	\$514.50			\$514.50	
42	Title 7 Trans Code Fines	\$13,415.96	\$13,415.96			
21	OMNI Fees	\$480.00		\$480.00		
24	OMNI Fees Vendor	\$252.00			\$252.00	
24	Local OMNI Base Fee	\$168.00			\$168.00	
1	Time Payment Fee - Efficiency	\$5.00			\$5.00	
29	Warrant Fee	\$2,494.10	\$2,494.10			
		\$51,266.30	\$31,913.56	\$944.84	\$11,655.56	\$6,752.34
		\$32,858.40				

LEGEND	
	% to State
	90%
	95%
	96%
	100%
City	
	Restricted

Court Processed October to December 2022				
	Police Dept.	Municipal Court	Transferred Out	TOTAL
VIOLATIONS BY FILE DATE:				
Violations Filed	144	0	17	161
COMPLETED CASES:				
Paid Fine	65	23	48	136
OTHER COMPLETED:				
Before Judge	2	1	6	9
Dismissed DSC Mandatory	8	0	2	10
Dismissed After Deferred Disposition	3	2	5	10
Dismissed/Presented Insurance	0	0	1	1
Dismissed-Judge	0	2	2	4
Compliance Dismissal	2	0	0	2
Dismissed Motion By Proscutor	2	2	8	12
Total Completed:				48
Grand Total Completed				184
Net Difference Filed/Completed				-23
WARRANTS				
Issued	0	0	0	0
Cleared	14	32	56	102
Change in Total Warrants				-102

Violations Issued By:	
PD	By Officer
MC	By Clerks-Warrants
TO	Officer no longer w/PD

**** TOTALS BY JOB CODE ****

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
NON - NON-PAYMENT TURN OFF	33	0	0	0	76
OCC - OCCUPANT CHANGE	4	0	0	0	0
CON - CONNECT	2	0	0	0	1
INSTA - INSTALL NEW METER	0	1	0	0	1
REIN - REINSTATE	18	0	0	0	0
LOCA - LINE LOCATE	3	1	0	0	0
CHECK - CHECK FOR LEAK	6	0	0	0	0
SWAP - METER CHANGE	1	1	0	0	0
TRASH - TRASH CANS	6	0	0	0	0
LEAK - FIXED LEAK	6	0	0	0	0
PRESS - PRESSURE CHECK	1	0	0	0	0
GRAPH - GRAPH	7	2	0	0	0
DIS - DISCONNECT	1	0	0	0	0
PUL - PULL METER	1	0	0	0	0
STREE - STREETS	0	2	0	0	0
MISC - MISCELLANEOUS	0	1	0	0	0
TOTAL ALL CODES	89	8	0	0	78

2/08/2023 11:26 AM
 SERVICE CATEGORY: WA - WATER
 MONTH RANGE: 1/2023 THRU 1/2023
 BOOKS: All

U S A G E A N D L O S S R E P O R T

1/2023	USAGE	METERS	USAGE BREAKDOWN	ACCOUNTS	AVERAGE
PUMPED	28,439,000		0-0	196	0
FLUSHED	6,366,400		1-9,999,999,999	1,805	6,926
USED	12,502,110	2,001	TOTAL	2,001	6,247
UNBILLED	0	0			
LOSS	9,570,490				
LOSS PERCENTAGE	33.65 %				

1 MONTH TOTALS			
TOTAL PUMPED	28,439,000	AVERAGE PUMPED	28,439,000
TOTAL SOLD	12,502,110	AVERAGE SOLD	12,502,110
TOTAL FLUSHED	6,366,400	AVERAGE FLUSHED	6,366,400
TOTAL LOSS	9,570,490	AVERAGE LOSS	9,570,490
LOSS PERCENTAGE	33.65 %	AVERAGE LOSS PERCENTAGE	33.65 %
TOTAL UNBILLED	0	AVERAGE UNBILLED	0

	Street Patching		
Date:	Street:	Worked Done By:	
04-21-22	Ashley	KL/JG/RS	
05-19-22	Benton	JG/KL	
06-13-22	Hungry Hill	KL/RS/RS/JG	
08-25-22	Old Bruceville	CS/KL/RS	
08-26-22	Franklin	GS/KL/JG	
09-07-22	Archie	KL/CS/RS	
09-07-22	Mesquite	KL/RS/CS	
09-07-22	Church	KL/RS/CS	
09-07-22	First St	KL/RS/CS	
09-07-22	Grider	KL/RS/CS	
09-08-22	Temple	JG/KL/RS	
09-08-22	Washington	JG/KL/RS	
09-08-22	Ausborn	JG/KL/RS	
09-08-22	Fourth St	JG/KI/RS	
09-08-22	Eagle	JG/KL/RS/CS	
09-26-22	3rd St	GS/CS/RS/JG	replace culvert
09-28-22	Horseshoe Bend	GS/CS/RS/JG	
10-13-22	Hungry Hill	CS/RS/KL/RS	
10-14-22	Hungry Hill	GS/JG/KL/RS	
10-21-22	4th	CS/RS	
10-21-22	Temple	CS/RS	
10-21-22	Benton	CS/RS	
10-21-22	Aspen	CS/RS	
	Trimming	Trees	
11-1-22	Grider & Bruce	JG/KL/RS/GS	
11-1-22	Aspen	JG/KL/RS	
11-1-22	1st	JG/GS	
11-1-22	Benton	JG/KL/RS/GS	
11-1-22	Tatum	Rudy	
11-2-22	Tatum	Rudy	
11-2-22	N. Bruce	JG/KL/RS/GS	
11-8-22	Mackey Ranck	GS/CS/RS/KL/RS	
11-9-22	Mackey Ranch	GS/RS/CS/JG/RS/KL	
	Patching		
12-5-22	Franklin	JG/KL/RS	
12-5-22	Temple	JG/KL/RS	

12-5-22	Ausborn	JG/KL/RS	
12-5-22	Spruce	JG/KL/RS	
12-5-22	Evergreen	JG/KL/RS	
12-5-22	Hungry Hill	JG/KL/RS	

City of Bruceville-Eddy
Engineer's Report on New Wastewater System
Prepared on 2-13-2023

1. USDA Rural Development – New Wastewater System:

Tabor & Associates, Inc. is waiting on USDA Rural Development to issue closing instructions and authorize the project to be bid. We spoke with Terri Chenoweth of USDA RD today and she confirmed that her office was waiting on closing instructions from USDA RD State Office. She indicated that a new legal team is in place at the State Office and it may take 90 days or more to receive closing instructions.



Tabor & Associates, Inc.
Consulting Engineers
Firm #3229
P.O. Box 1788
Waco, Texas 76703
Telephone: 254-756-2118

CITY OF BRUCEVILLE-EDDY

PROJECT UPDATE REPORT

Thursday, February 16, 2023



To: Mayor and Council Members
City of Bruceville-Eddy
144 Wilcox Dr.
Eddy, TX 76524
(254) 859-5700

From: Scott Murrah, P.E.
5M Associates, LLC
smurrah@5m-associates.com
(254) 760-9085

The intent of this update is to enhance the project team's communications and maintain project schedules and budgets. The following provides a brief update on projects 5M has with the City of Bruceville-Eddy. Please contact me for any questions or additional information.

General Comments

- 1 5M Associates has investigated the following addresses for requested meter service:
1055 Hodge Rd.: One (1) meter
- 2 5M Associates submitted a Preliminary Application for the 2023 TxDOT Transportation Alternatives Grant. The City of Bruceville-Eddy qualifies for a 100% grant to fund pedestrian improvements. The project submitted includes the following: 6-ft sidewalk from 3rd St to Wilcox Dr. TxDOT has made preliminary reviews of 466 applications. A meeting with TxDOT and project sponsors will be scheduled to allow TxDOT reviews to ask questions and speak in-depth on project specifics. If approved, TxDOT will invite applicants to complete a full application to be considered for award.

Community Development Block Grant (CDBG) - 2023

5M Associates has prepared project exhibits and cost estimates for inclusion in the City's CDBG application, as prepared by Public Management, Inc.

CODE ENFORCEMENT/BUILDING INSPECTIONS/PERMITTING

JANUARY 2023 REPORT

NUMBER OF CODE ENFORCEMENT CASES

- 127 CASES WORKED
- 26 CLOSED
- 15 NEW
- 101 CURRENTLY ACTIVE
 - **NUMBER AND TYPES OF CASES STILL OPEN**
 - 8 DANGEROUS BUILDING
 - 2 NO PERMIT
 - 20 HIGH GRASS AND WEEDS
 - 8 JUNKED VEHICLE
 - 2 UNSAFE POOLS
 - 45 RUBBISH
 - 1 SEPTIC SYSTEM
 - 1 SKIRTING/UNDERPINNING

NUMBER OF PERMITS ISSUED AND TYPE

- 2 PERMITS
 - FENCE
 - NEW MANUFACTURED HOME

BURN PERMITS MAX FOUR AT ONE TIME

- 8

INSPECTIONS

- 3 TOTAL
 - PLUMBING ROUGH
 - INSULATION
 - WATER YARD LINE

FACILITY MAINTENANCE

- 18 HOURS

City Administrators Report: 2/23/2023

Sewer System

I requested an update for the sewer system from Terri a couple weeks ago and was met with a cordial, but disappointing response. Everything is still currently under review by their legal team, although she mentioned that we are probably now looking at a 'late spring to early summer loan closing realistically'. On this topic, the Mayor and I have received a term sheet proposal from BVRT on the potential public-private partnership for the WWTP I have previously mentioned. We have a few questions that need to be answered before we can move forward, but we are not seeing any major deal breakers at this point. We plan on setting up a joint meeting with USDA to talk feasibility over the next few weeks. I have already reached out to Johnny Tabor, and he is open to meeting alongside us to help ensure the City is properly protected in any dealings we consider.

The next action on the sewer system will be the approval of the bond ordinance at the 3/23/2023 City Council meeting.

CDBG Project

5M Associates has completed preliminary construction cost estimates for our CDBG application and unfortunately for the scope of work, things are not looking good... Apparently, not even \$500,000 does what it did 5 years ago! As you know, we were studying replacing lines along Horseshoe Bend and the alleyway in-between 3rd and 4th streets. However, not only do we not have enough money in this budget to complete both projects, but we will need to reduce the scope of a single project as well!

I have discussed the issue with Gene, the Mayor, and our consulting representatives engaged on the project and we believe the best project to move forward with will be the line replacement in the alleyway. This line (currently galvanized steel which may potentially contain lead) is in constant need of repair and may need to be replaced down the road regardless of condition due to updated lead and copper rules coming down from the EPA.

Our partnering companies will continue to work this proposed project and we will set aside upgrades to Horseshoe Bend for the time being.

Payment Solutions for Water and Court

Esther Moreno is leading the charge to implement our new payment processing solution, Paya (The Payment Group). Services are slated to begin 3/1/2023. We plan on sending out a couple updates and marketing pushes over the next couple weeks to get all of our customers ready for the transition. We have received one credit card swiper and are ready to begin taking credit card payments here at City Hall! New features will also include text payments and phone payments (even on evenings and Saturdays) as well as lower processing fees for our customers.

While we are making every effort to ensure a smooth start, we are anticipating a few bumps in road.

Development

Travel Center (CREED): We met with the new property owners of the property located at the Southern most point of Bruceville-Eddy on their plans to turn the site into a multi-purpose facility to service trucks, RVs, as well as provide essential community services such as food service and groceries. They plan on picking up the project with earnest over the next year. This is a second proposed truck stop, not to be confused with the Ascent Travel Center or CEFCO that has previously submitted plans.

RV Park

We have a meeting scheduled next week with a developer eyeing land along I-35 for the creation of a new RV park.

Well Repair Updates

While most of our well issues seem to be behind us, we are now experiencing problems with our distribution (booster pumps) at two locations. Last week one out of two of our distribution pumps at Tolbert well went down. I met with Johnny Grady, who was acting Public Works Director while Gene was on vacation, and the team has pulled the pump and has since sent it in for further evaluation and troubleshooting.

Friendly Oaks well was set for ramp up two weeks ago, however the flushing efforts did not quite knockout all contamination as we received a failing lab report for total coliform. This resulted in a need to continue flushing the new pipes. Samples taken on 2/13/2023 have now passed and we were in the process of starting operations back up when both of the two distribution pumps at this location failed to kick on... Gene is currently working the situation and we have both given the go ahead to purchase two new motors for this plant site to get water feeding back into the system and further stem the increased demand we have been seeing from Bluebonnet WSC.

Initial diagnosis from our electrician indicates there may have been a power surge the burned these motors up... I have a call in with Bellmead PW director to discuss the issue further. Apparently, they are having similar electrical issues with their groundwater well system stemming from electricity fluctuations and are in the process of upgrading their sites to prevent the constant swapping out of groundwater wells.

Westridge well is now back online and pumping at full capacity!

TOTAL DEBT

Debt Description	Series 2011 Rev. Bond 2	SERIES 2011	Series 2013 Revenue Bond	Water Meters	Series 2015 Revenue Bond	TOTALS
Code Fund	WATER	WATER	WATER	WATER	SEWER	
Issuance Year	3/1/2011	9/30/2011	9/30/2013	2/28/2020	3/30/2016	
Final Year	2025	2025	2028	2025	2030	
Issuance Amount	\$731,000.00	\$371,000.00	\$1,883,000.00	\$489,200.00	\$395,000.00	\$3,474,200.00
Principle Balance Due	\$314,000.00	\$156,000.00	\$1,273,000.00	\$489,200.00	\$365,000.00	\$2,232,200.00
Interest Balance Due	\$48,272.70	\$28,563.43	\$284,479.90	\$44,481.90	\$88,825.00	\$405,797.93
Total Outstanding:						
Interest+Principle	\$362,272.70	\$184,563.43	\$1,557,479.90	\$533,681.90	\$453,825.00	\$2,637,997.93
Interest Rate	5.50%	5.50%	3.25%	2.97%	4.25%	
Interest 2023	\$9,877.72	\$5,816.24	\$44,625.00	\$8,972.07	\$12,750.00	\$82,041.03
Principle 2023	\$63,000.00	\$31,000.00	\$109,000.00	\$97,764.31	\$34,000.00	\$334,764.31
Total 2022-2023	\$72,877.72	\$36,816.24	\$153,625.00	\$106,736.38	\$46,750.00	\$416,805.34
Interest 2024	\$6,067.19	\$4,005.95	\$40,375.32	\$6,068.47	\$11,305.00	
Principle 2024	\$66,000.00	\$33,000.00	\$113,000.00	\$100,667.91	\$35,000.00	
Total 2023-2024	\$72,067.19	\$37,005.95	\$153,375.32	\$106,736.38	\$46,305.00	\$415,489.84
Interest 2025	\$2,073.15	\$2,056.24	\$35,745.00	\$3,078.64	\$9,817.50	
Principle 2025	\$70,000.00	\$35,000.00	\$118,000.00	\$103,657.74	\$36,000.00	
Total 2024-2025	\$72,073.15	\$37,056.24	\$153,745.00	\$106,736.38	\$45,817.50	\$415,428.27
Interest 2026			\$31,025.00		\$8,287.50	
Principle 2026			\$233,000.00		\$37,000.00	
Total 2025-2026			\$264,025.00		\$45,287.50	\$309,312.50
Interest 2027			\$21,122.50		\$6,715.00	
Principle 2027			\$243,000.00		\$38,000.00	
Total 2026-2027			\$264,122.50		\$44,715.00	\$308,837.50
Interest 2028			\$10,824.58		\$5,100.00	
Principle 2028			\$254,000.00		\$39,000.00	
Total 2027-2028			\$264,824.58		\$44,100.00	\$308,924.58
Interest 2029					\$3,442.50	
Principle 2029					\$40,000.00	
Total 2028-2029					\$43,442.50	\$43,442.50
Interest 2030					\$1,742.50	
Principle 2030					\$41,000.00	
Total 2029-2030					\$42,742.50	\$42,742.50

2023 Water Fund:	\$370,055.34
2024 Water Fund:	\$369,184.84
2025-2030: Water Only	\$1,162,582.85

2023 Sewer Fund:	\$46,750.00
2024 Sewer Fund:	\$46,305.00
2025-2030: Sewer	\$266,105.00

Will be paid at sewer closing

TOTALS FOR ALL:	
2023	\$416,805.34
2024	\$415,489.84
2025-2030	\$1,428,687.85
	\$2,260,983.03



COUNCIL MONTHLY FINANCIAL SUMMARY FOR JANUARY 2023

Summary of Funds

General Fund

Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
MOODY GENERAL CHECKING	\$ 154,186.63	\$ 109,274.99	\$ (180,578.20)	\$ 82,883.42
MRLA PROPERTY TAX	\$ 224,526.17	\$ 109,851.39	\$ -	\$ 334,377.56
MUNICIPAL COURT TECH/BLDG FUND	\$ 11,058.25	\$ 1,092.40	\$ (381.29)	\$ 11,769.36 ***
CITY INVESTMENT	\$ 105,649.86	\$ 269.50	\$ -	\$ 105,919.36
GRANT FUND	\$ 661.89	\$ -	\$ -	\$ 661.89 ***
GRANT FUND INVESTMENT	\$ 424,846.34	\$ 1,083.78	\$ -	\$ 425,930.12 ***
ASSET FORFEITURE	\$ 16,128.69	\$ -	\$ (10,672.81)	\$ 5,455.88 ***
MRLA INVESTMENT	\$ 2,366,550.26	\$ 6,037.16	\$ -	\$ 2,372,587.42
CDBG GRANT	\$ -	\$ -	\$ -	\$ - ***
IRS TREASURY ASSET FORFEITURE	\$ 224,254.55	\$ -	\$ (222,620.00)	\$ 1,634.55 ***
IRS ASSET FORFEITURE INVESTMENT	\$ -	\$ 200,082.20	\$ -	\$ 200,082.20 ***
FUND 10 TOTAL	\$ 3,527,862.64	\$ 427,691.42	\$ (414,252.30)	\$ 3,541,301.76

Water Fund

Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
WATER SUPPLY-MOODY CHECKING	\$ 139,544.31	\$ 147,901.62	\$ (241,751.18)	\$ 45,694.75
SECURITY DEPOSIT	\$ 58,633.23	\$ 1,390.57	\$ (740.57)	\$ 59,283.23 **
#729 CD UTILITY IMPROVEMENT-INVESTMENT	\$ 61,187.41	\$ 156.09	\$ -	\$ 61,343.50
UTILITY BILL RELIEF	\$ 1,000.11	\$ -	\$ -	\$ 1,000.11 **
2011 IMPROVE REVE BOND-INTEREST & SINKING FUND	\$ 18,733.23	\$ 6,224.00	\$ -	\$ 24,957.23 **
PETTY CASH	\$ 200.00	\$ -	\$ -	\$ 200.00
2011 IMPROVE REVE BOND-RESERVE FUND	\$ 71,453.10	\$ -	\$ -	\$ 71,453.10 **
WATER REFUND BOND	\$ -	\$ -	\$ -	\$ -
2013 IMPROVEMENT BOND-INTEREST & SINKING FUND	\$ 38,511.70	\$ 12,800.00	\$ -	\$ 51,311.70 **
2013 IMPROVEMENT REVENUE BOND-RESERVE FUND	\$ 5,104.96	\$ -	\$ -	\$ 5,104.96 **
#166 IMPROVEMENT REV BOND-RESERVE INVESTMENT	\$ 167,005.37	\$ 426.03	\$ -	\$ 167,431.40 **
2011 REFUND REVENUE BOND-RESERVE FUND	\$ 37,875.30	\$ -	\$ -	\$ 37,875.30 **
2011 REFUND REVE BOND-INTEREST & SINKING FUND	\$ 9,235.11	\$ 3,068.00	\$ -	\$ 12,303.11 **
2015 COMBINATION TAX & REV-INTEREST & SINKING	\$ 11,730.77	\$ 3,895.00	\$ -	\$ 15,625.77 **
#522 COBE WATER SUPPLY INVESTMENT	\$ 2,229,920.24	\$ 5,688.59	\$ -	\$ 2,235,608.83
FUND 50 TOTAL	\$ 2,850,134.84	\$ 181,549.90	\$ (242,491.75)	\$ 2,789,192.99

Summary

	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
General Fund Totals	\$ 3,527,862.64	\$ 427,691.42	\$ (414,252.30)	\$ 3,541,301.76
Water Fund Totals	\$ 2,850,134.84	\$ 181,549.90	\$ (242,491.75)	\$ 2,789,192.99
Total				\$ 6,330,494.75

General Fund: Fund Balance

Restricted fund balance	\$ 645,534.00	***
Unrestricted Fund Balance	\$ 2,895,767.76	
TOTAL	\$ 3,541,301.76	

Water Fund: Fund Balance

Restricted Fund Balance	\$ 446,345.91	**
Unrestricted Fund Balance:	\$ 2,342,847.08	
TOTAL	\$ 2,789,192.99	

DEBT:

Debt Service: General Fund Current Year	\$ -
Debt Service: Water Fund Current Year	\$ 370,055.34
Debt Service: Sewer Fund Current Year	\$ 46,750.00
Next year Bond Debt Service	\$ 415,489.84
Total Remaining Debt Service in Future Yrs 2025-2030	\$ 1,428,687.85
4 Bonds issued=2-2011; 2013; 2015	
TOTAL	\$ 2,260,983.03

*Bond Payments made semi annual: March 30, & Sept. 30

Esther Moreno, Finance Director

SUBMITTED BY: 2/16/23 Director of Finance

City Administrator

Modified
Revenue & Disbursements
January 2023

JANUARY 2023

City: Revenues & Disbursements

Pg.1

- #1 10-00-5049 Quarterly reimbursement from school for SRO
- #2 10-00-5502 Yearly deposit from McLennan County

Pg.2

- #3 10-10-6000/1/4 3 payrolls
- #4 10-10-6413 Includes yearly Firewall protection charge
- #5 10-10-6416 2 public hearings
- #6 10-10-6421 Have not received the rest of the electricity invoices from Shell Energy

Pg.3

- #7 10-10-6519 Quarterly payment
- #8 10-20-6000/1/2/4 3 payrolls

Pg.4

- #9 10-20-6410 2 desktop computers/ 2 chairs
- #10 10-20-6421 Have not received electricity invoices from Shell Energy
- #11 10-20-6519 Quarterly payment
- #12 10-20-6603 Radar Trailer batteries & 1 tire
- #13 10-20-6605 Includes Light Bar panel, installation computer mount base, installation 4 stalker radar
- #14 10-20-6915 Unit#2-install ballistic IIIA glass & windshield-approved 4/28/22, 2019 Tahoe lights & graphics
- #15 10-20-6916 Unit#1 Explorer- install ballistic IIIA glass and windshield-approved by council 4/28/2022

Pg.5

- #16 10-21-6001/4 3 payrolls
- #17 10-21-6413 Includes yearly Firewall protection charge
- #18 10-21-6418 Past months had not been charge for telephone service. To catch up most of the charge was applied here. From now on it will be divided by correct departments.
- #19 10-21-6519 Quarterly payment

Pg.6

- #20 10-30-6001/4/ 3 payrolls
- #21 10-30-6421 Have not received electricity invoices from Shell Energy
- #22 10-30-6519 Quarterly payment

Pg.7

- #23 10-40-6001/4 3 payrolls
- #24 10-40-6102 New court clerk training in July
- #25 10-40-6519 Quarterly payment

Pg.8

- #26 10-40-6701 Includes yearly Firewall protection charge

JANUARY 2023

Water: Revenues & Disbursements

Pg.1

#1	50-00-5080	Water Meter Sale, and water line break cost reimbursement-HOT Electric
#2	50-00-6001/3/4	3 payrolls
#3	50-00-6005	Had not been recorded to correct account in past months

Pg.2

#4	50-00-6160	Copperhead Driveway Repair after a water line repair
#5	50-00-6413	Includes yearly Firewall protection charge
#6	50-00-6421	Have not received electricity invoices from Shell Energy
#7	50-00-6423	Have not received electricity invoices from Shell Energy
#8	50-00-6519	Quarterly payment
#9	50-00-6608	Part of the 2022 Ford F250 expense

Pg.3

#10	50-006700	Way over minimum as all water used was pumped from Bluebonnet-11wells down
#11	50-00-6701	No expense as Friendly Oaks & Westridge wells down-Only Bluebonnet
#12	50-00-6703	Includes 10 cplg epoxy galv, 10-steel coupling,gaskets,bolts,nuts, 16 MV 360 rotations(diff. size)
#13	50-00-6705	1 box(6) of meters and meter boxes
#14	50-00-6708	Friendly Oaks motor repair
#15	50-00-6709	Tolbert Well 1" solenoid valve
#16	50-00-6717	Have not received electricity invoices from Shell Energy
#17	50-00-6914	Part of the 2022 Ford F250 expense

2/16/2023 I acknowledge that the reports are accurate to the best of my knowledge at the date and time the reports were printed.



10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
REVENUES =====								
FEES								
10-00-5002	FRANCHISE FEE REVENUE	5.82	95.31	0.00	(95.31)	60,000.00	2,924.82	57,075.18
10-00-5003	BUILDING PERMITS	0.00	2,118.08	1,048.25	(1,069.83)	10,000.00	9,697.33	302.67
10-00-5004	PERMIT FEES	445.00	60.00	540.00	480.00	1,000.00	690.00	310.00
10-00-5005	TOWER LEASE	0.00	300.00	300.00	0.00	3,600.00	1,250.00	2,350.00
10-00-5007	TROY PARKER PROPERTY LEASE	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
10-00-5008	OPEN RECORDS	10.00	22.00	30.00	8.00	150.00	78.40	71.60
10-00-5009	POLICE REPORTS	0.00	0.00	0.00	0.00	500.00	9.00	491.00
10-00-5042	MISC. INCOME CITY	720.80	0.00	0.00	0.00	600.00	0.00	600.00
10-00-5047	DA SEIZE ASSETS	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
10-00-5049	SRO REIMBURSEMENT INCOME #1	0.00	0.00	11,203.42	11,203.42	0.00	19,090.38	(19,090.38)
10-00-5061	GENERAL FIXED ASSET SALES	0.00	0.00	0.00	0.00	3,000.00	6,100.00	(3,100.00)
10-00-5090	LEASE INCOME (SIGNS)	0.00	0.00	0.00	0.00	11,248.00	0.00	11,248.00
10-00-5095	TRANSFERS IN	0.00	0.00	0.00	0.00	236,530.00	0.00	236,530.00
	TOTAL FEES	1,181.62	2,595.39	13,121.67	10,526.28	330,628.00	39,839.93	290,788.07
TAXES								
10-00-5100	PROPERTY TAX REVENUE	129,530.35	161,112.46	109,851.39	(51,261.07)	409,100.00	311,625.43	97,474.57
10-00-5101	SALES TAX REVENUE	8,858.01	9,536.67	10,348.27	811.60	100,000.00	41,565.42	58,434.58
	TOTAL TAXES	138,388.36	170,649.13	120,199.66	(50,449.47)	509,100.00	353,190.85	155,909.15
COURT								
10-00-5500	FINES INCOME	19,799.79	9,284.48	13,516.30	4,231.82	250,000.00	45,429.86	204,570.14
10-00-5502	MCLENNAN CHILD SAFETY FEE #2	0.00	0.00	2,035.14	2,035.14	2,000.00	2,035.14	(35.14)
10-00-5503	LOCAL MUNICIPAL JURY FUND	3.90	3.70	2.30	(1.40)	100.00	12.90	87.10
10-00-5504	TIME PAYMENT REIMBURSEMENT FEE	54.50	92.16	32.50	(59.66)	1,000.00	302.16	697.84
10-00-5505	OMNI REVENUE	124.00	40.00	96.00	56.00	1,500.00	264.00	1,236.00
10-00-5510	FINES COURT TECH FUND	268.00	172.00	161.20	(10.80)	3,500.00	673.10	2,826.90
10-00-5520	FINES COURT BLDG/SECURITY FUND	7,124.48	199.30	170.50	(28.80)	3,500.00	751.00	2,749.00
10-00-5525	JUVENILE CASE MANAGER FUND	325.90	215.00	209.10	(5.90)	4,000.00	844.10	3,155.90
	TOTAL COURT	27,700.57	10,006.64	16,223.04	6,216.40	265,600.00	50,312.26	215,287.74
OTHER FINANCING SOURCES								
10-00-5902	INTEREST INCOME	291.60	7,371.74	7,472.64	100.90	18,000.00	28,637.16	(10,637.16)
	TOTAL OTHER FINANCING SOURCES	291.60	7,371.74	7,472.64	100.90	18,000.00	28,637.16	(10,637.16)
	TOTAL REVENUES	167,562.15	190,622.90	157,017.01	(33,605.89)	1,123,328.00	471,980.20	651,347.80
EXPENDITURES =====								
ADMINISTRATION =====								

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
OFFICE PERSONNEL-SUPPORT								
10-10-6000	SALARIES#3	4,010.09	5,700.00	9,300.00	3,600.00	78,000.00	27,276.12	50,723.88
10-10-6001	HOURLY#3	5,089.05	6,486.68	9,730.05	3,243.37	84,330.00	29,318.97	55,011.03
10-10-6004	MEDICARE#3	129.01	171.17	270.40	99.23	2,400.00	798.85	1,601.15
10-10-6006	HEALTH INSURANCE	849.03	1,466.90	1,466.90	0.00	17,650.00	5,800.37	11,849.63
10-10-6007	DENTAL INSURANCE	0.00	48.84	48.84	0.00	600.00	193.50	406.50
10-10-6008	TMRS	497.71	666.61	625.27	(41.34)	8,000.00	2,680.06	5,319.94
10-10-6014	EFT/ACH FEE	37.14	9.14	39.75	30.61	250.00	94.51	155.49
	TOTAL OFFICE PERSONNEL-SUPPORT	10,612.03	14,549.34	21,481.21	6,931.87	191,230.00	66,162.38	125,067.62
TRAVEL TRAINING UNIFORMS								
10-10-6102	TRAINING	0.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00
10-10-6104	MILEAGE & VEHICLE REIMBURSE	45.40	0.00	14.41	14.41	1,000.00	55.91	944.09
10-10-6160	MISC EXPENSE	780.65	0.00	0.00	0.00	1,800.00	15.00	1,785.00
	TOTAL TRAVEL TRAINING UNIFORMS	826.05	0.00	14.41	14.41	4,300.00	70.91	4,229.09
ADMINISTRATIVE COST								
10-10-6201	FRANKLIN LEGAL	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
10-10-6202	ATTORNEY FEES	0.00	499.50	0.00	(499.50)	25,000.00	869.50	24,130.50
10-10-6203	ENGINEERING	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-10-6205	AUDIT	125.00	3,100.00	83.34	(3,016.66)	4,934.00	4,950.01	(16.01)
10-10-6206	INSPECTIONS-BUILDING	150.00	375.00	0.00	(375.00)	2,000.00	2,710.28	(710.28)
10-10-6207	MEMBERSHIP DUES	19.99	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-10-6209	PUBLIC HEALTH DISTRICT	0.00	0.00	0.00	0.00	4,700.00	1,059.75	3,640.25
10-10-6211	ELECTION EXPENSE	0.00	1,063.66	0.00	(1,063.66)	1,500.00	1,063.66	436.34
10-10-6212	TAX APPRAISER FEES	0.00	147.87	0.00	(147.87)	4,000.00	942.80	3,057.20
10-10-6213	TAX COLLECTOR FEES	158.06	0.00	0.00	0.00	1,900.00	2,001.44	(101.44)
	TOTAL ADMINISTRATIVE COST	453.05	5,186.03	83.34	(5,102.69)	47,534.00	13,597.44	33,936.56
OPERATING								
OPERATING								
10-10-6410	OFFICE SUPPLIES	363.03	173.57	93.58	(79.99)	1,500.00	595.41	904.59
10-10-6411	COPIES/PRINTING	0.00	46.06	0.00	(46.06)	150.00	46.06	103.94
10-10-6412	POSTAGE, FREIGHT & DELIVERY	59.18	40.00	42.19	2.19	500.00	134.44	365.56
10-10-6413	IT SYSTEM SUPPORT EXTRACO#4	460.07	229.91	549.54	319.63	4,600.00	1,589.27	3,010.73
10-10-6414	IT SYSTEM SUPPORT TYLER	0.00	0.00	0.00	0.00	3,500.00	0.00	3,500.00
10-10-6415	COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
10-10-6416	ADVERTISING & LEGAL NOTICES#5	0.00	0.00	455.19	455.19	1,000.00	645.52	354.48
10-10-6418	TELEPHONE SERVICES	148.53	116.18	23.65	(92.53)	1,200.00	371.29	828.71
10-10-6419	CELL PHONES	35.63	37.99	37.99	0.00	1,200.00	151.96	1,048.04
10-10-6420	INTERNET SERVICES	0.00	30.14	30.16	0.02	500.00	120.61	379.39
10-10-6421	ELEC-BUILDING. & STREET LIGHTS#6	1,164.01	1,471.36	109.04	(1,362.32)	17,000.00	4,356.83	12,643.17
10-10-6422	OFFICE MACHINES LEASE	0.00	129.00	0.00	(129.00)	600.00	129.00	471.00
10-10-6425	OFFICE MACHINES-PROPERTY TAX	30.07	0.00	10.47	10.47	100.00	10.47	89.53
10-10-6427	SOCIAL PLATFORMS	93.97	16.11	77.74	61.63	1,100.00	186.05	913.95
	TOTAL OPERATING	2,354.49	2,290.32	1,429.55	(860.77)	35,950.00	8,336.91	27,613.09

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>BUILDING MAIN.</u>								
10-10-6517	JANITORIAL	24.07	0.00	36.03	36.03	1,500.00	36.03	1,463.97
10-10-6518	BUILDING MAIN. & REPAIR	0.00	179.92	0.00	(179.92)	1,000.00	999.90	0.10
10-10-6519	PROPERTY-LIABILITY INSURANCE #7	2,531.09	0.00	2,357.04	2,357.04	6,574.00	4,797.09	1,776.91
	TOTAL BUILDING MAIN.	2,555.16	179.92	2,393.07	2,213.15	9,074.00	5,833.02	3,240.98
<u>VEHICLES AND OTHER EXP.</u>								
10-10-6600	VEHICLES MAINTENANCE/REPAIR	0.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00
10-10-6602	FUEL	0.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00
	TOTAL VEHICLES AND OTHER EXP.	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
<u>MISCELLANEOUS</u>								
10-10-6813	LEGAL RECORDINGS	33.00	0.00	0.00	0.00	200.00	0.00	200.00
10-10-6909	COUNCIL YR PAY & MEETING EXP.	0.00	0.00	0.00	0.00	72.00	0.00	72.00
	TOTAL MISCELLANEOUS	33.00	0.00	0.00	0.00	272.00	0.00	272.00
	TOTAL ADMINISTRATION	16,833.78	22,205.61	25,401.58	3,195.97	291,360.00	94,000.66	197,359.34
POLICE DEPT =====								
<u>OFFICE PERSONNEL-SUPPORT</u>								
10-20-6000	SALARIES #8	6,655.41	4,703.14	7,054.71	2,351.57	61,141.00	21,164.13	39,976.87
10-20-6001	HOURLY #8	7,226.36	10,930.89	16,358.62	5,427.73	144,201.00	49,016.64	95,184.36
10-20-6002	SALARY-SCHOOL RESOURCE OFFICER #8	0.00	2,692.30	4,038.45	1,346.15	6,731.00	12,115.35	(5,384.35)
10-20-6004	MEDICARE #8	197.47	248.18	380.51	132.33	3,400.00	1,128.16	2,271.84
10-20-6006	HEALTH INSURANCE	1,781.98	4,006.98	4,006.98	0.00	37,000.00	13,977.76	23,022.24
10-20-6007	DENTAL INSURANCE	0.00	122.10	122.10	0.00	1,600.00	415.14	1,184.86
10-20-6008	TMRS	759.35	1,002.41	954.71	(47.70)	11,775.00	3,954.56	7,820.44
10-20-6014	EFT/ACH FEE	37.11	9.14	39.75	30.61	250.00	94.51	155.49
	TOTAL OFFICE PERSONNEL-SUPPORT	16,657.68	23,715.14	32,955.83	9,240.69	266,098.00	101,866.25	164,231.75
<u>TRAVEL TRAINING UNIFORMS</u>								
10-20-6102	TRAINING	0.00	0.00	0.00	0.00	2,500.00	(199.00)	2,699.00
10-20-6103	TRAVEL	0.00	(64.73)	0.00	64.73	1,000.00	881.15	118.85
10-20-6104	MILEAGE & VEHICLE REIMBURSE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-20-6106	DRUG TESTING/PHYSICAL	0.00	0.00	0.00	0.00	250.00	0.00	250.00
10-20-6107	UNIFORMS	165.10	299.95	0.00	(299.95)	2,000.00	876.84	1,123.16
10-20-6160	MISC EXPENSE PD	187.00	39.94	251.82	211.88	500.00	357.48	142.52
	TOTAL TRAVEL TRAINING UNIFORMS	352.10	275.16	251.82	(23.34)	6,750.00	1,916.47	4,833.53
<u>ADMINISTRATIVE COST</u>								
10-20-6202	ATTORNEY FEES	0.00	247.75	0.00	(247.75)	15,000.00	247.75	14,752.25
10-20-6205	AUDIT	125.00	3,100.00	83.33	(3,016.67)	4,934.00	4,950.00	(16.00)
10-20-6207	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	100.00	0.00	100.00
10-20-6215	ATMOS GAS	114.75	132.48	86.22	(46.26)	1,100.00	382.48	717.52
	TOTAL ADMINISTRATIVE COST	239.75	3,480.23	169.55	(3,310.68)	21,134.00	5,580.23	15,553.77

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
OPERATING								
10-20-6410	OFFICE SUPPLIES #9	305.76	65.05	959.82	894.77	2,000.00	1,253.87	746.13
10-20-6411	COPIES/PRINTING/FORMS	0.00	0.00	0.00	0.00	100.00	0.00	100.00
10-20-6412	POSTAGE, FREIGHT & DELIVERY	50.00	95.71	191.21	95.50	400.00	347.45	52.55
10-20-6413	IT SYSTEM SUPPORT EXTRACO	460.06	179.91	381.29	201.38	4,600.00	1,321.02	3,278.98
10-20-6415	COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	1,000.00	752.75	247.25
10-20-6417	OFFICE EQUIPMENT FURNITURE	0.00	0.00	0.00	0.00	250.00	0.00	250.00
10-20-6418	TELEPHONE SERVICES	293.23	116.18	23.65 (92.53)	1,200.00	371.29	828.71
10-20-6419	CELL PHONES	269.06	469.14	469.20	0.06	5,000.00	1,876.94	3,123.06
10-20-6420	INTERNET SERVICES	0.00	140.71	140.71	0.00	2,000.00	562.84	1,437.16
10-20-6421	ELEC-BUILDING #10	62.45	94.79	0.00 (94.79)	2,000.00	356.74	1,643.26
10-20-6422	OFFICE MACHINES LEASE	90.00	219.00	90.00 (129.00)	2,100.00	489.00	1,611.00
10-20-6425	OFFICE MACHINES-PROPERTY TAX	60.13	0.00	41.88	41.88	100.00	41.88	58.12
10-20-6427	SOCIAL PLATFORMS	0.00	0.00	0.00	0.00	500.00	0.00	500.00
	TOTAL OPERATING	1,590.69	1,380.49	2,297.76	917.27	21,250.00	7,373.78	13,876.22
BUILDING MAIN.								
10-20-6517	JANITORIAL	179.00	0.00	0.00	0.00	500.00	0.00	500.00
10-20-6518	BUILDING MAIN. & REPAIR	0.00	617.46	0.00 (617.46)	2,000.00	881.18	1,118.82
10-20-6519	PROPERTY-LIABILITY INSURANCE #11	2,531.08	0.00	2,357.05	2,357.05	6,574.00	4,797.09	1,776.91
	TOTAL BUILDING MAIN.	2,710.08	617.46	2,357.05	1,739.59	9,074.00	5,678.27	3,395.73
VEHICLES AND OTHER EXP.								
10-20-6600	VEHICLES MAINTENANCE/REPAIR	336.42	894.90	512.09 (382.81)	13,000.00	4,790.41	8,209.59
10-20-6602	FUEL	1,087.89	3,106.97	1,980.80 (1,126.17)	25,000.00	9,337.07	15,662.93
10-20-6603	MINOR EQUIP, SUPPLIES & REPAIR #12	0.00	0.00	407.38	407.38	500.00	464.46	35.54
10-20-6605	POLICE VEHICLE EQUIPMENT #13	96.08	0.00	941.39	941.39	2,000.00	1,120.24	879.76
	TOTAL VEHICLES AND OTHER EXP.	1,520.39	4,001.87	3,841.66 (160.21)	40,500.00	15,712.18	24,787.82
DEPARTMENTAL EXPENSES								
10-20-6700	RADIO CONNECTION-WACO	350.00	375.00	375.00	0.00	5,000.00	1,500.00	3,500.00
10-20-6701	EQUIPMENT MAIN. & REPAIR	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-20-6703	BODY ARMOR	0.00	464.00	155.49 (308.51)	1,000.00	619.49	380.51
10-20-6705	GUNS AND GUN SUPPLIES	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
10-20-6706	DUTY GEAR	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
10-20-6708	COP SYNC	0.00	0.00	0.00	0.00	3,500.00	0.00	3,500.00
10-20-6709	K-9 EXPENSES	0.00	1,493.25	63.50 (1,429.75)	2,000.00	1,556.75	443.25
	TOTAL DEPARTMENTAL EXPENSES	350.00	2,332.25	593.99 (1,738.26)	16,000.00	3,676.24	12,323.76
MISCELLANEOUS								
10-20-6915	AG-ASSET FORFEITURE PURCHASES #14	859.66	2,981.92	9,479.96	6,498.04	25,000.00	14,001.24	10,998.76
10-20-6916	TREASURY ASSET FORFEITURE PURC #15	0.00	15,080.00	7,540.00 (7,540.00)	75,000.00	68,155.00	6,845.00
	TOTAL MISCELLANEOUS	859.66	18,061.92	17,019.96 (1,041.96)	100,000.00	82,156.24	17,843.76
	TOTAL POLICE DEPT	24,280.35	53,864.52	59,487.62	5,623.10	480,806.00	223,959.66	256,846.34

CODE ENFORCEMENT

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10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>OFFICE PERSONNEL-SUPPORT</u>								
10-21-6001	HOURLY#16	0.00	2,875.50	4,320.00	1,444.50	37,450.00	12,880.50	24,569.50
10-21-6004	MEDICARE#16	0.00	41.69	62.52	20.83	550.00	186.64	363.36
10-21-6006	HEALTH INSURANCE	0.00	583.18	583.26	0.08	7,000.00	1,166.44	5,833.56
10-21-6008	TMRS	0.00	157.29	140.84	(16.45)	1,806.00	609.09	1,196.91
TOTAL OFFICE PERSONNEL-SUPPORT		0.00	3,657.66	5,106.62	1,448.96	46,806.00	14,842.67	31,963.33
<u>TRAVEL TRAINING UNIFORMS</u>								
10-21-6102	TRAINING	0.00	0.00	0.00	0.00	500.00	660.04	(160.04)
10-21-6103	TRAVEL	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-21-6107	UNIFORMS	0.00	0.00	0.00	0.00	300.00	0.00	300.00
TOTAL TRAVEL TRAINING UNIFORMS		0.00	0.00	0.00	0.00	1,300.00	660.04	639.96
<u>ADMINISTRATIVE COST</u>								
10-21-6202	ATTORNEY FEES	0.00	185.00	0.00	(185.00)	500.00	185.00	315.00
10-21-6205	AUDIT	0.00	3,100.00	83.33	(3,016.67)	4,934.00	4,949.99	(15.99)
10-21-6207	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	145.00	145.00	0.00
TOTAL ADMINISTRATIVE COST		0.00	3,285.00	83.33	(3,201.67)	5,579.00	5,279.99	299.01
<u>OPERATING</u>								
10-21-6410	OFFICE SUPPLIES	0.00	29.44	43.78	14.34	0.00	215.65	(215.65)
10-21-6412	POSTAGE, FREIGHT & DELIVERY	0.00	47.13	0.57	(46.56)	500.00	203.81	296.19
10-21-6413	IT SYSTEM SUPPORT EXTRACO#17	0.00	179.91	549.54	369.63	4,600.00	1,489.27	3,110.73
10-21-6417	OFFICE EQUIPMENT FURNITURE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-21-6418	TELEPHONE SERVICES#18	0.00	0.00	371.27	371.27	1,200.00	371.27	828.73
10-21-6419	CELL PHONES	0.00	40.20	40.20	0.00	600.00	220.83	379.17
10-21-6420	INTERNET SERVICES	0.00	30.16	30.14	(0.02)	500.00	120.62	379.38
10-21-6422	OFFICE MACHINES LEASE	0.00	129.00	0.00	(129.00)	600.00	129.00	471.00
10-21-6425	OFFICE MACHINES-PROPERTY TAX	0.00	0.00	10.47	10.47	100.00	10.47	89.53
TOTAL OPERATING		0.00	455.84	1,045.97	590.13	8,600.00	2,760.92	5,839.08
<u>BUILDING MAIN.</u>								
10-21-6517	JANITORIAL	0.00	0.00	36.02	36.02	0.00	36.02	(36.02)
10-21-6519	PROPERTY-LIABILITY INSURANCE#19	0.00	0.00	2,357.04	2,357.04	6,574.00	4,797.08	1,776.92
TOTAL BUILDING MAIN.		0.00	0.00	2,393.06	2,393.06	6,574.00	4,833.10	1,740.90
<u>VEHICLES AND OTHER EXP.</u>								
10-21-6600	VEHICLES MAINTENANCE/REPAIR	0.00	9.50	0.00	(9.50)	2,500.00	9.50	2,490.50
10-21-6602	FUEL	0.00	188.58	71.42	(117.16)	4,500.00	493.79	4,006.21
10-21-6603	MINOR EQUIPMENT &SUPPLIES	0.00	0.00	0.00	0.00	500.00	52.00	448.00
10-21-6606	CLEAN UP AND PURCHASE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
TOTAL VEHICLES AND OTHER EXP.		0.00	198.08	71.42	(126.66)	8,000.00	555.29	7,444.71
<u>MISCELLANEOUS</u>								
TOTAL CODE ENFORCEMENT		0.00	7,596.58	8,700.40	1,103.82	76,859.00	28,932.01	47,926.99

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>MAINTENANCE</u>								
<u>OFFICE PERSONNEL-SUPPORT</u>								
10-30-6001	HOURLY#20	5,460.00	4,133.67	5,593.60	1,459.93	50,160.00	17,752.24	32,407.76
10-30-6003	OVERTIME	0.00	42.73	0.00 (42.73)	1,500.00	99.38	1,400.62
10-30-6004	MEDICARE#20	78.59	60.02	82.68	22.66	728.00	258.90	469.10
10-30-6006	HEALTH INSURANCE	1,034.00	1,117.18	945.79 (171.39)	14,000.00	4,156.08	9,843.92
10-30-6007	DENTAL INSURANCE	0.00	46.77	39.60 (7.17)	590.00	174.01	415.99
10-30-6008	TMRS	<u>298.65</u>	<u>228.43</u>	<u>190.94</u> (<u>37.49)</u>	<u>2,453.00</u>	<u>861.43</u>	<u>1,591.57</u>
	TOTAL OFFICE PERSONNEL-SUPPORT	6,871.24	5,628.80	6,852.61	1,223.81	69,431.00	23,302.04	46,128.96
<u>TRAVEL TRAINING UNIFORMS</u>								
10-30-6107	UNIFORMS	<u>0.00</u>	<u>194.92</u>	<u>154.15</u> (<u>40.77)</u>	<u>400.00</u>	<u>349.07</u>	<u>50.93</u>
	TOTAL TRAVEL TRAINING UNIFORMS	0.00	194.92	154.15 (40.77)	400.00	349.07	50.93
<u>ADMINISTRATIVE COST</u>								
10-30-6205	AUDIT	<u>0.00</u>	<u>3,100.00</u>	<u>83.33</u> (<u>3,016.67)</u>	<u>4,934.00</u>	<u>4,949.99</u> (<u>15.99)</u>
	TOTAL ADMINISTRATIVE COST	0.00	3,100.00	83.33 (3,016.67)	4,934.00	4,949.99 (15.99)
<u>OPERATING</u>								
10-30-6410	OFFICE SUPPLIES	0.00	10.92	0.00 (10.92)	0.00	10.92 (10.92)
10-30-6412	POSTAGE, FREIGHT & DELIVERY	160.00	0.00	0.00	0.00	100.00	0.00	100.00
10-30-6419	CELL PHONES	80.38	80.40	80.40	0.00	1,000.00	321.68	678.32
10-30-6420	ROLL OFF EXPENSE	0.00	0.00	0.00	0.00	3,300.00	0.00	3,300.00
10-30-6421	ELEC-BUILDING#21	<u>0.00</u>	<u>171.41</u>	<u>0.00</u> (<u>171.41)</u>	<u>1,300.00</u>	<u>450.17</u>	<u>849.83</u>
	TOTAL OPERATING	240.38	262.73	80.40 (182.33)	5,700.00	782.77	4,917.23
<u>BUILDING MAIN.</u>								
10-30-6518	BUILDING MAIN. & REPAIR	49.12	190.72	31.98 (158.74)	200.00	222.70 (22.70)
10-30-6519	PROPERTY-LIABILITY INSURANCE#22	<u>0.00</u>	<u>0.00</u>	<u>2,357.04</u>	<u>2,357.04</u>	<u>6,574.00</u>	<u>4,797.08</u>	<u>1,776.92</u>
	TOTAL BUILDING MAIN.	49.12	190.72	2,389.02	2,198.30	6,774.00	5,019.78	1,754.22
<u>VEHICLES AND OTHER EXP.</u>								
10-30-6600	VEHICLES MAINTENANCE/REPAIR	162.95	272.23	13.98 (258.25)	3,000.00	690.45	2,309.55
10-30-6602	FUEL	342.00	815.91	270.68 (545.23)	6,000.00	2,038.09	3,961.91
10-30-6603	TOOLS & EQUIPMENT	0.00	176.49	59.25 (117.24)	1,800.00	1,107.94	692.06
10-30-6604	EQUIPMENT LEASE	0.00	0.00	0.00	0.00	750.00	91.80	658.20
10-30-6605	EQUIPMENT MAIN. & REPAIR	0.00	310.98	0.00 (310.98)	1,000.00	575.90	424.10
10-30-6606	MOWING EXPENSE	0.00	119.97	0.00 (119.97)	700.00	119.97	580.03
10-30-6608	H-O-T STREET LIGHT EXPENSE	90.00	0.00	0.00	0.00	0.00	0.00	0.00
10-30-6609	STREET REPAIR	1,530.00	0.00	0.00	0.00	36,000.00	2,376.69	33,623.31
10-30-6610	FLOOD CULVERT CLEAN OUT	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
10-30-6611	BRIDGE REPAIRS/PARKING LOTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>	<u>3,000.00</u>
	TOTAL VEHICLES AND OTHER EXP.	2,124.95	1,695.58	343.91 (1,351.67)	54,250.00	7,000.84	47,249.16
<u>DEPARTMENTAL EXPENSES</u>								

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>MISCELLANEOUS</u>								
	TOTAL MAINTENANCE	9,285.69	11,072.75	9,903.42	(1,169.33)	141,489.00	41,404.49	100,084.51
<u>COURT</u> =====								
<u>OFFICE PERSONNEL-SUPPORT</u>								
10-40-6000	SALARIES#23	3,353.82	2,370.04	3,555.06	1,185.02	30,811.00	10,665.18	20,145.82
10-40-6001	HOURLY#23	1,104.20	2,608.19	3,940.77	1,332.58	35,360.00	11,666.80	23,693.20
10-40-6004	MEDICARE#23	64.49	72.01	108.51	36.50	950.00	323.12	626.88
10-40-6006	HEALTH INSURANCE	115.78	478.27	485.20	6.93	7,000.00	1,937.10	5,062.90
10-40-6007	DENTAL INSURANCE	0.00	20.03	20.32	0.29	294.00	81.13	212.87
10-40-6008	TMRS	60.41	142.67	128.93	(13.74)	1,730.00	551.55	1,178.45
10-40-6009	SOCIAL SECURITY	207.93	146.94	220.41	73.47	1,911.00	661.23	1,249.77
10-40-6014	EFT/ACH FEE	37.11	9.11	39.74	30.63	250.00	94.48	155.52
	TOTAL OFFICE PERSONNEL-SUPPORT	4,943.74	5,847.26	8,498.94	2,651.68	78,306.00	25,980.59	52,325.41
<u>TRAVEL TRAINING UNIFORMS</u>								
10-40-6102	TRAINING#24	0.00	0.00	350.00	350.00	500.00	350.00	150.00
10-40-6103	TRAVEL	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-40-6104	MILEAGE & VEHICLE REIMBURSE	0.00	101.75	0.00	(101.75)	1,500.00	305.25	1,194.75
	TOTAL TRAVEL TRAINING UNIFORMS	0.00	101.75	350.00	248.25	2,500.00	655.25	1,844.75
<u>ADMINISTRATIVE COST</u>								
10-40-6202	ATTORNEY FEES	77.50	1,050.80	0.00	(1,050.80)	15,000.00	2,228.80	12,771.20
10-40-6205	AUDIT	125.00	3,100.00	83.33	(3,016.67)	4,934.00	4,950.00	(16.00)
10-40-6207	MEMBERSHIP DUES	19.99	0.00	0.00	0.00	100.00	0.00	100.00
	TOTAL ADMINISTRATIVE COST	222.49	4,150.80	83.33	(4,067.47)	20,034.00	7,178.80	12,855.20
<u>OPERATING</u>								
10-40-6410	OFFICE SUPPLIES	3.30	55.75	74.72	18.97	1,000.00	464.73	535.27
10-40-6411	COPIES/PRINTING	0.00	46.06	0.00	(46.06)	100.00	46.06	53.94
10-40-6412	POSTAGE, FREIGHT & DELIVERY	50.00	40.00	35.91	(4.09)	1,200.00	123.16	1,076.84
10-40-6413	IT SYSTEM SUPPORT EXTRACO	0.00	0.00	0.00	0.00	4,600.00	0.00	4,600.00
10-40-6418	TELEPHONE SERVICES	148.51	116.17	23.64	(92.53)	1,200.00	371.26	828.74
10-40-6420	INTERNET SERVICES	0.00	30.15	30.15	0.00	500.00	120.60	379.40
10-40-6421	ELEC-BUILDING	152.41	220.73	0.00	(220.73)	1,500.00	518.50	981.50
10-40-6422	OFFICE MACHINES LEASE	0.00	129.00	0.00	(129.00)	600.00	129.00	471.00
10-40-6425	OFFICE MACHINES-PROPERTY TAX	0.00	0.00	10.47	10.47	100.00	10.47	89.53
	TOTAL OPERATING	354.22	637.86	174.89	(462.97)	10,800.00	1,783.78	9,016.22
<u>BUILDING MAIN.</u>								
10-40-6517	JANITORIAL	24.06	0.00	36.02	36.02	0.00	36.02	(36.02)
10-40-6518	BUILDING MAIN. & REPAIR	0.00	0.00	0.00	0.00	100.00	0.00	100.00
10-40-6519	PROPERTY-LIABILITY INSURANCE#25	0.00	0.00	2,357.03	2,357.03	6,574.00	4,797.07	1,776.93
	TOTAL BUILDING MAIN.	24.06	0.00	2,393.05	2,393.05	6,674.00	4,833.09	1,840.91

CITY OF BRUCEVILLE-EDDY
 REVENUES & DISBURSEMENTS
 AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>VEHICLES AND OTHER EXP.</u>								
<u>DEPARTMENTAL EXPENSES</u>								
10-40-6701	COURT TECH. EXPENSE #26	460.06	179.91	549.54	369.63	10,000.00	2,689.27	7,310.73
10-40-6702	COURT SECURITY EXPENSE	0.00	1,516.89	0.00	(1,516.89)	3,000.00	1,516.89	1,483.11
10-40-6705	CHILD SAFETY EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>
	TOTAL DEPARTMENTAL EXPENSES	460.06	1,696.80	549.54	(1,147.26)	14,500.00	4,206.16	10,293.84
	TOTAL COURT	6,004.57	12,434.47	12,049.75	(384.72)	132,814.00	44,637.67	88,176.33
	TOTAL EXPENDITURES	56,404.39	107,173.93	115,542.77	8,368.84	1,123,328.00	432,934.49	690,393.51
	PROFIT/ (LOSS)	111,157.76	83,448.97	41,474.24	(41,974.73)	0.00	39,045.71	(39,045.71)

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
REVENUES								
=====								
FEES								
50-00-5000	WATER SALES	123,810.07	119,527.73	150,544.21	31,016.48	1,693,000.00	547,906.53	1,145,093.47
50-00-5010	TAP FEES	11,000.00	5,500.00	7,500.00	2,000.00	70,000.00	18,500.00	51,500.00
50-00-5020	CONNECTION FEES	390.00	240.00	90.00	(150.00)	4,000.00	840.00	3,160.00
50-00-5030	RE-CONNECT FEE	300.00	(30.00)	510.00	540.00	5,000.00	810.00	4,190.00
50-00-5031	LATE FEES	2,160.00	3,450.00	2,940.00	(510.00)	30,000.00	13,080.00	16,920.00
50-00-5032	CSI-CUS SERV FEES	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
50-00-5040	RETURNED CHECK FEE	60.00	30.00	60.00	30.00	600.00	330.00	270.00
50-00-5050	VFD DONATIONS	155.00	145.00	145.00	0.00	2,000.00	580.00	1,420.00
50-00-5060	FIXED ASSET SALES	0.00	0.00	0.00	0.00	25,000.00	44,600.00	(19,600.00)
50-00-5080	MISC. INCOME #1	0.00	12.30	2,194.85	2,182.55	1,000.00	2,207.15	(1,207.15)
50-00-5090	GARBAGE REVENUE	11,295.32	12,701.10	12,689.13	(11.97)	150,000.00	51,099.61	98,900.39
50-00-5095	TRANSFERS IN	0.00	0.00	0.00	0.00	593,706.00	0.00	593,706.00
	TOTAL FEES	149,170.39	141,576.13	176,673.19	35,097.06	2,576,306.00	679,953.29	1,896,352.71
TAXES								
50-00-5102	EFT-ACH FEE	178.10	196.95	196.95	0.00	2,000.00	780.65	1,219.35
	TOTAL TAXES	178.10	196.95	196.95	0.00	2,000.00	780.65	1,219.35
OTHER FINANCING SOURCES								
50-00-5902	INTEREST INCOME	284.03	5,755.66	6,270.71	515.05	25,000.00	21,969.22	3,030.78
	TOTAL OTHER FINANCING SOURCES	284.03	5,755.66	6,270.71	515.05	25,000.00	21,969.22	3,030.78
	TOTAL REVENUES	149,632.52	147,528.74	183,140.85	35,612.11	2,603,306.00	702,703.16	1,900,602.84
EXPENDITURES								
=====								
WATER DEPT								
=====								
OFFICE PERSONNEL-SUPPORT								
50-00-6001	HOURLY #2	25,373.73	14,543.41	20,754.88	6,211.47	201,000.00	64,291.59	136,708.41
50-00-6003	OVERTIME #2	1,169.64	1,530.94	4,295.94	2,765.00	18,000.00	10,700.43	7,299.57
50-00-6004	MEDICARE #2	368.05	216.66	359.36	142.70	2,950.00	1,035.23	1,914.77
50-00-6005	ON CALL/MEETING PAY #3	0.00	0.00	1,010.00	1,010.00	3,370.00	1,110.00	2,260.00
50-00-6006	HEALTH INSURANCE	3,644.07	3,356.41	3,520.87	164.46	39,000.00	13,781.49	25,218.51
50-00-6007	DENTAL INSURANCE	0.00	104.14	111.02	6.88	1,200.00	430.48	769.52
50-00-6008	TMRS	1,364.83	808.15	819.98	11.83	9,050.00	3,355.41	5,694.59
50-00-6009	SOCIAL SECURITY	98.68	80.60	113.79	33.19	1,000.00	342.55	657.45
50-00-6014	EFT/ACH FEE	37.14	9.11	39.76	30.65	250.00	94.50	155.50
	TOTAL OFFICE PERSONNEL-SUPPORT	32,056.14	20,649.42	31,025.60	10,376.18	275,820.00	95,141.68	180,678.32
TRAVEL TRAINING UNIFORMS								
50-00-6100	CONTRACT SERVICES& TEMP	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
50-00-6102	TRAINING	350.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00

CITY OF BRUCEVILLE-EDDY
 REVENUES & DISBURSEMENTS
 AS OF: JANUARY 31ST, 2023

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
50-00-6104	MILEAGE & VEHICLE REIMBURSE	0.00	0.00	0.00	0.00	200.00	0.00	200.00
50-00-6106	DRUG TESTING/PHYSICAL	0.00	0.00	0.00	0.00	120.00	0.00	120.00
50-00-6107	UNIFORMS	0.00	313.95	49.77	(264.18)	1,000.00	363.72	636.28
50-00-6160	MISC EXPENSE WATER #4	0.00	0.00	1,825.95	1,825.95	1,000.00	1,825.95	(825.95)
	TOTAL TRAVEL TRAINING UNIFORMS	350.00	313.95	1,875.72	1,561.77	6,320.00	2,189.67	4,130.33
ADMINISTRATIVE COST								
50-00-6202	ATTORNEY FEES	0.00	416.25	574.00	157.75	50,000.00	2,728.50	47,271.50
50-00-6203	ENGINEERING	0.00	0.00	0.00	0.00	15,000.00	7,414.80	7,585.20
50-00-6205	AUDIT	125.00	3,100.00	83.34	(3,016.66)	4,934.00	4,950.01	(16.01)
50-00-6207	MEMBERSHIPS & LICENSES	19.99	0.00	0.00	0.00	1,500.00	0.00	1,500.00
	TOTAL ADMINISTRATIVE COST	144.99	3,516.25	657.34	(2,858.91)	71,434.00	15,093.31	56,340.69
OPERATING								
50-00-6410	OFFICE SUPPLIES	80.54	63.93	83.05	19.12	4,000.00	608.96	3,391.04
50-00-6411	COPIES/PRINTING	0.00	46.06	0.00	(46.06)	100.00	46.06	53.94
50-00-6412	POSTAGE, FREIGHT & DELIVERY	1,094.75	2,050.02	1,110.87	(939.15)	10,000.00	5,508.16	4,491.84
50-00-6413	IT SYSTEM SUPPORT EXTRACO #5	510.06	179.91	649.54	469.63	4,600.00	1,589.27	3,010.73
50-00-6414	IT SYSTEM SUPPORT TYLER	0.00	0.00	0.00	0.00	4,000.00	0.00	4,000.00
50-00-6415	COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	3,500.00	0.00	3,500.00
50-00-6416	ADVERTISING & LEGAL NOTICES	0.00	264.72	0.00	(264.72)	500.00	340.43	159.57
50-00-6417	OFFICE EQUIPMENT FURNITURE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
50-00-6418	TELEPHONE SERVICES	237.46	116.17	23.65	(92.52)	1,200.00	371.26	828.74
50-00-6419	CELL PHONES	198.75	198.79	198.79	0.00	2,550.00	795.32	1,754.68
50-00-6420	INTERNET SERVICES	0.00	30.16	30.16	0.00	500.00	120.61	379.39
50-00-6421	ELEC-BUILDING #6	399.06	220.74	0.00	(220.74)	2,000.00	518.52	1,481.48
50-00-6422	OFFICE MACHINES LEASE	90.00	219.00	90.00	(129.00)	600.00	489.00	111.00
50-00-6423	ELECTRICITY (HUDSON) #7	0.00	171.41	0.00	(171.41)	1,300.00	450.19	849.81
50-00-6425	OFFICE MACHINES-PROPERTY TAX	30.06	0.00	10.47	10.47	100.00	10.47	89.53
50-00-6426	CSI-CUS SERV INSP	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
50-00-6427	SOCIAL PLATFORMS	93.96	22.07	77.75	55.68	1,000.00	192.02	807.98
	TOTAL OPERATING	2,734.64	3,582.98	2,274.28	(1,308.70)	38,450.00	11,040.27	27,409.73
BUILDING MAIN.								
50-00-6517	JANITORIAL	24.06	0.00	36.03	36.03	300.00	36.03	263.97
50-00-6518	BUILDING MAIN. & REPAIR	0.00	83.70	0.00	(83.70)	150.00	83.70	66.30
50-00-6519	PROPERTY-LIABILITY INSURANCE #8	2,531.08	0.00	2,357.05	2,357.05	6,574.00	4,797.09	1,776.91
	TOTAL BUILDING MAIN.	2,555.14	83.70	2,393.08	2,309.38	7,024.00	4,916.82	2,107.18
VEHICLES AND OTHER EXP.								
50-00-6600	VEHICLES MAINTENANCE/REPAIR	231.57	484.73	431.97	(52.76)	10,000.00	1,559.99	8,440.01
50-00-6601	CHEMICAL PURCHASES	1,062.00	2,260.00	1,150.00	(1,110.00)	15,000.00	7,817.00	7,183.00
50-00-6602	FUEL	1,689.79	2,766.93	1,463.10	(1,303.83)	25,000.00	8,154.06	16,845.94
50-00-6603	MINOR EQUIPMENT & SUPPLIES	155.52	249.99	0.00	(249.99)	800.00	809.42	(9.42)
50-00-6604	EQUIPMENT LEASE	456.81	0.00	0.00	0.00	1,000.00	0.00	1,000.00
50-00-6605	EQUIPMENT MAIN. & REPAIR	0.00	1,690.30	0.00	(1,690.30)	2,000.00	4,106.16	(2,106.16)
50-00-6608	VEHICLE & EQUIPMENT PURCHASES #9	0.00	0.00	33,814.96	33,814.96	67,000.00	33,814.96	33,185.04
50-00-6609	STORAGE TANK CLEANING AND MAIN	0.00	10,973.00	0.00	(10,973.00)	25,000.00	10,973.00	14,027.00
	TOTAL VEHICLES AND OTHER EXP.	3,595.69	18,424.95	36,860.03	18,435.08	145,800.00	67,234.59	78,565.41

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>OTHER EXPENSES</u>								
50-00-6682	COMPREHENSIVE WATER PROJECTS	0.00	0.00	0.00	0.00	600,000.00	0.00	600,000.00
50-00-6683	PROJECTS & PLANNING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>120,000.00</u>	<u>0.00</u>	<u>120,000.00</u>
	TOTAL OTHER EXPENSES	0.00	0.00	0.00	0.00	720,000.00	0.00	720,000.00
<u>DEPARTMENTAL EXPENSES</u>								
50-00-6700	WATER PURCHASES #10	28,057.60	38,822.00	68,390.00	29,568.00	395,000.00	171,704.70	223,295.30
50-00-6701	SOUTHERN TRINITY CONSERV. DIST#11	259.22	181.77	0.00	(181.77)	4,000.00	699.81	3,300.19
50-00-6702	ELC-H.O.T UTILITIES WELLS	7,174.00	6,972.00	5,813.00	(1,159.00)	100,000.00	26,611.00	73,389.00
50-00-6703	FITTINGS AND SUPPLIES#12	3,873.80	1,903.32	4,390.45	2,487.13	50,000.00	14,234.27	35,765.73
50-00-6705	METERS EXPENSE #13	0.00	0.00	1,570.74	1,570.74	13,000.00	3,150.90	9,849.10
50-00-6706	TANK YEARLY INSPECTIONS	0.00	0.00	0.00	0.00	4,000.00	0.00	4,000.00
50-00-6707	TANK MAIN. & REPAIRS	0.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00
50-00-6708	REPAIRS WELLS/PUMP HOUSE FO#14	2,398.00	0.00	59,804.00	59,804.00	60,000.00	59,906.84	93.16
50-00-6709	PRV/VAULTS/VALVES#15	0.00	0.00	350.00	350.00	2,500.00	350.00	2,150.00
50-00-6710	ALERT SYSTEM-WELL/PUMP STATION	0.00	495.71	109.12	(386.59)	1,500.00	1,113.42	386.58
50-00-6711	EFT/ACH WATER BILLS	152.50	167.50	168.50	1.00	1,800.00	672.50	1,127.50
50-00-6712	TCEQ WATER TIER II PERMIT	0.00	0.00	0.00	0.00	51.00	0.00	51.00
50-00-6713	TCEQ PUBLIC WATER SYSTEM PERMI	0.00	4,711.35	0.00	(4,711.35)	7,200.00	7,145.59	54.41
50-00-6714	METER SOFTWARE	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
50-00-6715	GARBAGE PICK UP	10,713.91	12,205.88	12,150.84	(55.04)	147,600.00	48,949.02	98,650.98
50-00-6716	WATER SAMPLE TEST	137.04	210.10	250.74	40.64	7,000.00	2,724.78	4,275.22
50-00-6717	ELEC-WELLS #16	3,188.18	6,029.53	0.00	(6,029.53)	45,000.00	18,126.24	26,873.76
50-00-6718	TOOLS	<u>150.95</u>	<u>257.26</u>	<u>299.99</u>	<u>42.73</u>	<u>1,500.00</u>	<u>749.65</u>	<u>750.35</u>
	TOTAL DEPARTMENTAL EXPENSES	56,105.20	71,956.42	153,297.38	81,340.96	853,151.00	356,138.72	497,012.28
<u>MISCELLANEOUS</u>								
50-00-6813	EASEMENT RECORDINGS	0.00	0.00	0.00	0.00	500.00	20.00	480.00
50-00-6815	DONATIONS TO VOL. FIRE DEPT	150.00	133.00	183.00	50.00	2,000.00	590.23	1,409.77
50-00-6900	PRINCIPAL PAYMENT DEBT	0.00	0.00	0.00	0.00	334,765.00	0.00	334,765.00
50-00-6901	INTEREST PAYMENT DEBT	0.00	0.00	0.00	0.00	82,042.00	0.00	82,042.00
50-00-6914	FIXED ASSET PURCHASES #17	<u>0.00</u>	<u>49,962.11</u>	<u>16,037.89</u>	<u>(33,924.22)</u>	<u>66,000.00</u>	<u>66,000.00</u>	<u>0.00</u>
	TOTAL MISCELLANEOUS	150.00	50,095.11	16,220.89	(33,874.22)	485,307.00	66,610.23	418,696.77
	TOTAL WATER DEPT	97,691.80	168,622.78	244,604.32	75,981.54	2,603,306.00	618,365.29	1,984,940.71
	TOTAL EXPENDITURES	97,691.80	168,622.78	244,604.32	75,981.54	2,603,306.00	618,365.29	1,984,940.71
	PROFIT/(LOSS)	51,940.72	(21,094.04)	(61,463.47)	(40,369.43)	0.00	84,337.87	(84,337.87)

CITY OF BRUCEVILLE-EDDY
 REVENUES & DISBURSEMENTS
 AS OF: JANUARY 31ST, 2023

51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
REVENUES								
=====								
FEES								
51-00-5095	TRANSFERS IN	0.00	0.00	0.00	0.00	73,500.00	0.00	73,500.00
	TOTAL FEES	0.00	0.00	0.00	0.00	73,500.00	0.00	73,500.00
TAXES								
=====								
	TOTAL REVENUES	0.00	0.00	0.00	0.00	73,500.00	0.00	73,500.00
EXPENDITURES								
=====								
SEWER DEPT								
=====								
OFFICE PERSONNEL-SUPPORT								
=====								
TRAVEL TRAINING UNIFORMS								
=====								
ADMINISTRATIVE COST								
51-00-6202	ATTORNEY FEES	0.00	0.00	0.00	0.00	3,500.00	185.00	3,315.00
51-00-6203	ENGINEERING	0.00	0.00	0.00	0.00	50,000.00	0.00	50,000.00
	TOTAL ADMINISTRATIVE COST	0.00	0.00	0.00	0.00	53,500.00	185.00	53,315.00
OPERATING								
=====								
BUILDING MAIN.								
=====								
VEHICLES AND OTHER EXP.								
=====								
OTHER EXPENSES								
51-00-6687	WASTEWATER PLANNING	18,380.00	0.00	0.00	0.00	20,000.00	0.00	20,000.00
	TOTAL OTHER EXPENSES	18,380.00	0.00	0.00	0.00	20,000.00	0.00	20,000.00
MISCELLANEOUS								
51-00-6813	EASEMENT RECORDINGS	0.00	0.00	25.00	25.00	0.00	25.00	(25.00)
	TOTAL MISCELLANEOUS	0.00	0.00	25.00	25.00	0.00	25.00	(25.00)
	TOTAL SEWER DEPT	18,380.00	0.00	25.00	25.00	73,500.00	210.00	73,290.00
=====								
	TOTAL EXPENDITURES	18,380.00	0.00	25.00	25.00	73,500.00	210.00	73,290.00
=====								
	PROFIT/(LOSS)	(18,380.00)	0.00	(25.00)	(25.00)	0.00	(210.00)	210.00
=====								

Balance Sheet
Comparative:
Month to Date
January 2023

CITY OF BRUCEVILLE-EDDY
 MONTH TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	DECEMBER ACTIVITY	JANUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
10-00-1000	MOODY GENERAL CHECKING	(15,061.08)	(71,303.21)	(56,242.13)	373.43
10-00-1001	MRLA PROPERTY TAX	161,112.46	109,851.39	(51,261.07)	31.82-
10-00-1003	MUNICIPAL COURT TECH/BUILDING	(1,516.89)	711.11	2,228.00	146.88-
10-00-1004	CITY INVESTMENT ACCOUNT #320	268.83	269.50	0.67	0.25
10-00-1006	GRANT FUND INVESTMENT#037	1,081.04	1,083.78	2.74	0.25
10-00-1007	ASSET FORFEITURE	(2,451.42)	(10,672.81)	(8,221.39)	335.37
10-00-1008	MRLA INVESTMENT	6,021.87	6,037.16	15.29	0.25
10-00-1010	IRS TREASURY ASSET FORFEITURE	(45,535.00)	(222,620.00)	(177,085.00)	388.90
10-00-1011	IRS ASSET FORFEITURE INVESTMNT	0.00	200,082.20	200,082.20	0.00
10-00-1750	DUE FROM WATER FUND	(<u>22,077.24</u>)	(<u>2,335.21</u>)	(<u>24,412.45</u>)	(<u>110.58</u> -)
	TOTAL ASSETS	81,842.57	15,774.33	(66,068.24)	80.73-
		=====	=====	=====	=====
<u>LIABILITIES</u>					
10-00-2000	ACCOUNTS PAYABLE	6,263.28	(55,078.67)	(61,341.95)	979.39-
10-00-2010	STATE COMP FINES PAYABLE	(7,665.73)	4,445.70	12,111.43	157.99-
10-00-2013	OMNI COURT LIABILITY	(204.00)	144.00	348.00	170.59-
10-00-2105	TMRS PAYABLE	0.00	1,312.03	1,312.03	0.00
10-00-2121	LIAB ALL INSURANCE SHRT/OVER	0.05	0.15	0.10	200.00
10-00-2122	DENTAL VISION ADD'L PLAN	0.00	(2.67)	(2.67)	0.00
10-00-2150	ACCRUED SALARIES PAYABLE	<u>0.00</u>	<u>23,479.55</u>	<u>23,479.55</u>	<u>0.00</u>
	TOTAL LIABILITIES	(1,606.40)	(25,699.91)	(24,093.51)	1,499.84
<u>FUND EQUITY</u>					
	TOTAL REVENUES	190,622.90	157,017.01	(33,605.89)	17.63-
	TOTAL EXPENDITURES	(<u>107,173.93</u>)	(<u>115,542.77</u>)	(<u>8,368.84</u>)	<u>7.81</u>
	TOTAL FUND EQUITY	83,448.97	41,474.24	(41,974.73)	50.30-
		-----	-----	-----	-----
	TOTAL LIABILITIES & EQUITY	81,842.57	15,774.33	(66,068.24)	80.73-
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	80.73-

CITY OF BRUCEVILLE-EDDY
 MONTH TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2023

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	DECEMBER ACTIVITY	JANUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
50-00-1000	MOODY BANK CKING WATER SUPPLY	(318,926.41)	(93,849.56)	225,076.85	70.57-
50-00-1001	SECURITY DEPOSIT	1,844.56	650.00	(1,194.56)	64.76-
50-00-1002	#729 CD INVESTMENT ACCT. CDAR	155.67	156.09	0.42	0.27
50-00-1003	UTILITY BILL RELIEF FUND	1,000.11	0.00	(1,000.11)	100.00-
50-00-1004	2011 IMPROV-INT & SINKING FUND	6,225.72	6,224.00	(1.72)	0.03-
50-00-1006	2011 IMPRV RVN BOND RESRV FUND	9.10	0.00	(9.10)	100.00-
50-00-1008	2013 INT & SINKING FUND	12,800.00	12,800.00	0.00	0.00
50-00-1009	2013 IMPROVEMNT REV BOND RESRV	0.65	0.00	(0.65)	100.00-
50-00-1012	#166 IMP REV BOND INVST ACCT	424.94	426.03	1.09	0.26
50-00-1013	2011 REFUND REV RESERVE BOND	4.82	0.00	(4.82)	100.00-
50-00-1014	2011 INT & SINKING FUND	3,068.85	3,068.00	(0.85)	0.03-
50-00-1016	2015 INT & SINKING FUND	3,896.08	3,895.00	(1.08)	0.03-
50-00-1017	#522 COBE WATER INVESTMENT	355,156.72	5,688.59	(349,468.13)	98.40-
50-00-1020	RVS WATER RECEIVABLES	1,947.75	28,761.63	26,813.88	1,376.66
50-00-1021	RVS RECEIVABLES NSF CHECKS	(0.38)	(44.02)	(43.64)	11,484.21
50-00-1022	RVS TAP FEE RECEIVABLES	<u>0.00</u>	<u>29.68</u>	<u>29.68</u>	<u>0.00</u>
TOTAL ASSETS		67,608.18	(32,194.56)	(99,802.74)	147.62-
		=====	=====	=====	=====
<u>LIABILITIES</u>					
50-00-2000	ACCOUNTS PAYABLE	109,119.61	26,296.41	(82,823.20)	75.90-
50-00-2105	TMRS PAYABLE	0.00	512.30	512.30	0.00
50-00-2110	PRE-PAID LEGAL	0.00	(0.01)	(0.01)	0.00
50-00-2111	METER STUDY TABOR	100.00	(100.00)	(200.00)	200.00-
50-00-2113	UNEARNED DEPOSITS	1,559.85	250.00	(1,309.85)	83.97-
50-00-2710	DUE TO GENERAL FUND	(22,077.24)	2,335.21	24,412.45	110.58-
50-00-2751	DUE TO SEWER FUND	<u>0.00</u>	<u>(25.00)</u>	<u>(25.00)</u>	<u>0.00</u>
TOTAL LIABILITIES		88,702.22	29,268.91	(59,433.31)	67.00-
<u>FUND EQUITY</u>					
TOTAL REVENUES		147,528.74	183,140.85	35,612.11	24.14
TOTAL EXPENDITURES		<u>(168,622.78)</u>	<u>(244,604.32)</u>	<u>(75,981.54)</u>	<u>45.06</u>
TOTAL FUND EQUITY		(21,094.04)	(61,463.47)	(40,369.43)	191.38
		-----	-----	-----	-----
TOTAL LIABILITIES & EQUITY		67,608.18	(32,194.56)	(99,802.74)	147.62-
		=====	=====	=====	=====
** OUT OF BALANCE **		0.00	0.00	0.00	147.62-

51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	DECEMBER ACTIVITY	JANUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
<u>LIABILITIES</u>					
	51-00-2750 DUE TO WATER FUND	0.00	25.00	25.00	0.00
	TOTAL LIABILITIES	0.00	25.00	25.00	0.00
<u>FUND EQUITY</u>					
	TOTAL EXPENDITURES	0.00	(25.00)	(25.00)	0.00
	TOTAL FUND EQUITY	0.00	(25.00)	(25.00)	0.00

Balance Sheet
Comparative:
Year to Date
January 2023

CITY OF BRUCEVILLE-EDDY
 YEAR TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	2021-2022 BALANCE	2022-2023 BALANCE	\$ CHANGE	% CHANGE
ASSETS					
10-00-1000	MOODY GENERAL CHECKING	128,366.06	82,883.42	(45,482.64)	35.43-
10-00-1001	MRLA PROPERTY TAX	366,789.51	334,377.56	(32,411.95)	8.84-
10-00-1003	MUNICIPAL COURT TECH/BUILDING	41,017.91	11,769.36	(29,248.55)	71.31-
10-00-1004	CITY INVESTMENT ACCOUNT #320	104,278.50	105,919.36	1,640.86	1.57
10-00-1005	GRANT FUND	260,265.77	661.89	(259,603.88)	99.75-
10-00-1006	GRANT FUND INVESTMENT#037	0.00	425,930.12	425,930.12	0.00
10-00-1007	ASSET FORFEITURE	149,683.61	5,455.88	(144,227.73)	96.36-
10-00-1008	MRLA INVESTMENT	2,185,301.89	2,372,587.42	187,285.53	8.57
10-00-1010	IRS TREASURY ASSET FORFEITURE	0.00	1,634.55	1,634.55	0.00
10-00-1011	IRS ASSET FORFEITURE INVESTMNT	0.00	200,082.20	200,082.20	0.00
10-00-1200	PROPERTY TAX RECEIVABLE	46,533.18	38,738.78	(7,794.40)	16.75-
10-00-1206	ALLOWANCE FOR DOUBTFUL ACCTS	(32,640.35)	(26,913.62)	5,726.73	17.54-
10-00-1750	DUE FROM WATER FUND	15,785.62	16,691.20	905.58	5.74
10-00-1751	DUE FROM SEWER FUND	<u>1,531.25</u>	<u>1,531.25</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	3,266,912.95	3,571,349.37	304,436.42	9.32
		=====	=====	=====	=====
LIABILITIES					
10-00-2000	ACCOUNTS PAYABLE	(9,863.49)	(14,761.78)	(4,898.29)	49.66
10-00-2010	STATE COMP FINES PAYABLE	33,391.71	35,119.73	1,728.02	5.17
10-00-2013	OMNI COURT LIABILITY	276.00	216.10	(59.90)	21.70-
10-00-2015	COURT BONDS	3,177.69	334.20	(2,843.49)	89.48-
10-00-2016	COURT BOND REFUND	(162.00)	0.00	162.00	100.00-
10-00-2100	PAYROLL TAXES PAYABLE	124.17	0.00	(124.17)	100.00-
10-00-2105	TMRS PAYABLE	1,722.64	1,312.03	(410.61)	23.84-
10-00-2110	PRE-PAID LEGAL	247.05	0.00	(247.05)	100.00-
10-00-2111	TABOR INVOICE-PLATTING	788.81	0.00	(788.81)	100.00-
10-00-2115	AFLAC PAYABLE	122.46	0.00	(122.46)	100.00-
10-00-2120	HEALTH INSURANCE PLAN SWHP	3,702.73	3,703.02	0.29	0.01
10-00-2121	LIAB ALL INSURANCE SHRT/OVER	2,122.08	2,123.29	1.21	0.06
10-00-2122	DENTAL VISION ADD'L PLAN	(25.59)	(2.67)	22.92	89.57-
10-00-2123	LIBERTY NATIONAL LIFE	136.69	142.02	5.33	3.90
10-00-2124	APPROVED PAYROLL ADVANCE	433.00	0.00	(433.00)	100.00-
10-00-2127	INSURANCE CLAIMS	580.31	525.94	(54.37)	9.37-
10-00-2130	EMPLOYEE EQUIPMENT PURCHS	2,423.12	0.00	(2,423.12)	100.00-
10-00-2150	ACCRUED SALARIES PAYABLE	16,391.82	23,479.55	7,087.73	43.24
10-00-2400	PAYROLL LIABILITIES	(542.54)	0.00	542.54	100.00-
10-00-2500	DEFERRED LEASE INCOME	10,712.00	10,712.00	0.00	0.00
10-00-2550	DEFERRED CRLF FUNDS	210,246.38	421,323.78	211,077.40	100.40
10-00-2600	DEFERRED PROPERTY TAX REVENUE	<u>13,892.83</u>	<u>11,825.16</u>	<u>(2,067.67)</u>	<u>14.88-</u>
	TOTAL LIABILITIES	289,897.87	496,052.37	206,154.50	71.11
FUND EQUITY					
10-00-3000	FUND BALANCE	2,610,637.76	2,674,333.60	63,695.84	2.44
10-00-3001	CHILD SAFETY RESTRICTED FB	2,962.89	4,820.31	1,857.42	62.69
10-00-3002	MUNICIPAL COURT TECH/BLDG FUND	35,605.55	13,775.14	(21,830.41)	61.31-
10-00-3003	ASSET FORFEITURE FUND	142,423.58	343,322.24	200,898.66	141.06
	TOTAL REVENUES	444,494.16	471,980.20	27,486.04	6.18

CITY OF BRUCEVILLE-EDDY
 YEAR TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	2021-2022 BALANCE	2022-2023 BALANCE	\$ CHANGE	% CHANGE
	TOTAL EXPENDITURES	(259,108.86)	(432,934.49)	(173,825.63)	67.09
	TOTAL FUND EQUITY	2,977,015.08	3,075,297.00	98,281.92	3.30
	TOTAL LIABILITIES & EQUITY	3,266,912.95	3,571,349.37	304,436.42	9.32
	** OUT OF BALANCE **	0.00	0.00	0.00	9.32

CITY OF BRUCEVILLE-EDDY
 YEAR TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2023

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	2021-2022 BALANCE	2022-2023 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
50-00-1000	MOODY BANK CKING WATER SUPPLY	193,125.31	45,694.75	(147,430.56)	76.34-
50-00-1001	SECURITY DEPOSIT	40,317.62	59,283.23	18,965.61	47.04
50-00-1002	#729 CD INVESTMENT ACCT. CDAR	60,393.33	61,343.50	950.17	1.57
50-00-1003	UTILITY BILL RELIEF FUND	0.00	1,000.11	1,000.11	0.00
50-00-1004	2011 IMPROV-INT & SINKING FUND	24,763.79	24,957.23	193.44	0.78
50-00-1005	PETTY CASH	200.00	200.00	0.00	0.00
50-00-1006	2011 IMPRV RVN BOND RESRV FUND	71,345.99	71,453.10	107.11	0.15
50-00-1008	2013 INT & SINKING FUND	50,920.48	51,311.70	391.22	0.77
50-00-1009	2013 IMPROVEMNT REV BOND RESRV	5,097.30	5,104.96	7.66	0.15
50-00-1012	#166 IMP REV BOND INVST ACCT	164,837.56	167,431.40	2,593.84	1.57
50-00-1013	2011 REFUND REV RESERVE BOND	37,818.53	37,875.30	56.77	0.15
50-00-1014	2011 INT & SINKING FUND	12,200.01	12,303.11	103.10	0.85
50-00-1016	2015 INT & SINKING FUND	15,746.15	15,625.77	(120.38)	0.76-
50-00-1017	#522 COBE WATER INVESTMENT	2,004,941.24	2,235,608.83	230,667.59	11.50
50-00-1018	BAD DEBT ALLOWANCES	(5,725.69)	(14,695.01)	(8,969.32)	156.65
50-00-1020	RVS WATER RECEIVABLES	122,699.67	172,109.70	49,410.03	40.27
50-00-1021	RVS RECEIVABLES NSF CHECKS	83.75	32.34	(51.41)	61.39-
50-00-1022	RVS TAP FEE RECEIVABLES	5,470.59	29.68	(5,440.91)	99.46-
50-00-1023	DEFFERRED OUTFLOW CONTRIBUTION	8,193.00	9,502.00	1,309.00	15.98
50-00-1024	DEFFERRED OUTFLOW INVEST. EXP	(1,393.00)	(1,393.00)	0.00	0.00
50-00-1025	DEFERRED OUTFLOW ACTUAL EXP	36,765.00	36,765.00	0.00	0.00
50-00-1026	DEFERRED OUTFLOW AMORTIZATION	(34,132.00)	(34,794.00)	(662.00)	1.94
50-00-1027	DEFFERRED OUTFLOW OF RESOURCES	385.00	538.00	153.00	39.74
50-00-1028	DEF. OUTFLOW-ACTUAL VS ASSUMPT	5,678.20	4,791.00	(887.20)	15.62-
50-00-1029	NET PENSION ASSESTS	62,404.00	99,204.00	36,800.00	58.97
50-00-1030	TANK IMPROVEMENTS	809,268.82	933,750.22	124,481.40	15.38
50-00-1031	EQUIPMENT	745,578.46	745,578.46	0.00	0.00
50-00-1032	AUTOMOBILES	91,355.52	162,230.82	70,875.30	77.58
50-00-1033	OFFICE EQUIPMENT	64,029.02	64,029.02	0.00	0.00
50-00-1034	A/D SYSTEM IMPROVEMENTS	1,432,726.17	1,432,726.17	0.00	0.00
50-00-1036	LAND	465,980.19	465,980.19	0.00	0.00
50-00-1037	PROPERTY EASMENTS	10,281.71	10,281.71	0.00	0.00
50-00-1038	MUNICIPAL BUILDING	115,643.69	115,643.69	0.00	0.00
50-00-1039	WATER SYSTEM	3,650,949.08	3,650,949.08	0.00	0.00
50-00-1040	MAINTENANCE BUILDING	69,469.37	69,469.37	0.00	0.00
50-00-1041	A/D WATER FACILITIES	(3,286,063.17)	(3,437,763.44)	(151,700.27)	4.62
50-00-1042	A/D BUILDING AND IMPROVEMENT	(133,184.10)	(135,296.60)	(2,112.50)	1.59
50-00-1043	A/D EQUIPMENT AND FURNTURE	(411,699.67)	(491,842.87)	(80,143.20)	19.47
50-00-1044	CASH DRAWER	300.00	300.00	0.00	0.00
50-00-1100	PETTY CASH:1100 DONATIONS	200.00	200.00	0.00	0.00
	TOTAL ASSETS	6,506,970.92	6,647,518.52	140,547.60	2.16
		=====	=====	=====	=====

CITY OF BRUCEVILLE-EDDY
 YEAR TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2023

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	2021-2022 BALANCE	2022-2023 BALANCE	\$ CHANGE	% CHANGE
LIABILITIES					
50-00-2000	ACCOUNTS PAYABLE	64,286.53	150,401.75	86,115.22	133.96
50-00-2001	NET OPEB ASSET LIABILITY	24,176.00	24,237.00	61.00	0.25
50-00-2004	CAPITAL GOVERNMENT-WATER METER	302,089.21	204,325.89	(97,763.32)	32.36-
50-00-2005	PAYROLL LIABILITY	23.24	0.00	(23.24)	100.00-
50-00-2006	VACATION PAYABLE	5,706.00	12,867.80	7,161.80	125.51
50-00-2007	DEFERRED INFLOWS OF RESOURCES	2,170.00	2,096.00	(74.00)	3.41-
50-00-2008	DEFERRED INFLOWS OF EXPECTED R	341.00	341.00	0.00	0.00
50-00-2009	DEF.INFLOW-PRJCTED VS ACTUAL	35,465.00	49,745.00	14,280.00	40.27
50-00-2105	TMRS PAYABLE	(485.99)	1,790.53	2,276.52	468.43-
50-00-2110	PRE-PAID LEGAL	90.56	(0.01)	(90.57)	100.01-
50-00-2111	METER STUDY TABOR	3,198.00	3,298.00	100.00	3.13
50-00-2113	UNEARNED DEPOSITS	33,412.25	41,022.81	7,610.56	22.78
50-00-2114	REV REFUNDING BONDS SERIES 201	99,000.00	68,000.00	(31,000.00)	31.31-
50-00-2115	REV REFUNDING BONDS CURRENT DU	29,000.00	31,000.00	2,000.00	6.90
50-00-2116	REVENUE BONDS SERIES 2011	199,000.00	136,000.00	(63,000.00)	31.66-
50-00-2117	2013 IMRPOVE BOND CURRENT DUE	104,000.00	109,000.00	5,000.00	4.81
50-00-2118	2013 IMPROVEMENT BOND	1,070,000.00	961,000.00	(109,000.00)	10.19-
50-00-2120	HEALTH INSURANCE PLAN SWHP	(268.45)	(267.32)	1.13	0.42-
50-00-2122	DENTAL VISION ADD'L PLAN	(11.13)	(16.84)	(5.71)	51.30
50-00-2126	REV BOND SERIES 2011 CURRENT	59,000.00	63,000.00	4,000.00	6.78
50-00-2200	CREEKSIDE RANCH DEVELOPMENT	522.41	1,666.15	1,143.74	218.94
50-00-2210	FIRE HYDRANTS	2,041.47	0.00	(2,041.47)	100.00-
50-00-2550	2015 REVENUE BOND	300,000.00	266,000.00	(34,000.00)	11.33-
50-00-2551	2015 REVENUE BOND CURRENT DUE	33,000.00	34,000.00	1,000.00	3.03
50-00-2552	CAPTL GOVT-WTR METER-CURRENT	94,944.00	97,764.00	2,820.00	2.97
50-00-2710	DUE TO GENERAL FUND	15,785.62	16,691.20	905.58	5.74
50-00-2751	DUE TO SEWER FUND	(843,869.74)	(851,272.54)	(7,402.80)	0.88
50-00-2800	OVER/SHORT	<u>7.63</u>	<u>0.00</u>	<u>(7.63)</u>	<u>100.00-</u>
	TOTAL LIABILITIES	1,632,623.61	1,422,690.42	(209,933.19)	12.86-
FUND EQUITY					
50-00-3000	FUND BALANCE	4,672,372.55	5,140,490.23	468,117.68	10.02
	TOTAL REVENUES	584,189.12	702,703.16	118,514.04	20.29
	TOTAL EXPENDITURES	<u>(382,214.36)</u>	<u>(618,365.29)</u>	<u>(236,150.93)</u>	<u>61.78</u>
	TOTAL FUND EQUITY	4,874,347.31	5,224,828.10	350,480.79	7.19
	TOTAL LIABILITIES & EQUITY	<u>6,506,970.92</u>	<u>6,647,518.52</u>	<u>140,547.60</u>	<u>2.16</u>
	** OUT OF BALANCE **	0.00	0.00	0.00	2.16

CITY OF BRUCEVILLE-EDDY
 YEAR TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2023

51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	2021-2022 BALANCE	2022-2023 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
51-00-1035	CONSTRUCTION IN PROGRESS	656,435.56	734,380.56	77,945.00	11.87
51-00-1036	LAND	<u>82,921.58</u>	<u>82,921.58</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	739,357.14	817,302.14	77,945.00	10.54
=====					
<u>LIABILITIES</u>					
51-00-2710	DUE TO GENERAL FUND	1,531.25	1,531.25	0.00	0.00
51-00-2750	DUE TO WATER FUND	<u>843,869.74</u>	<u>851,272.54</u>	<u>7,402.80</u>	<u>0.88</u>
	TOTAL LIABILITIES	845,400.99	852,803.79	7,402.80	0.88
<u>FUND EQUITY</u>					
51-00-3000	RETAINED EARNINGS	(14,685.10)	(35,291.65)	(20,606.55)	140.32
	TOTAL EXPENDITURES	<u>(91,358.75)</u>	<u>(210.00)</u>	<u>91,148.75</u>	<u>99.77-</u>
	TOTAL FUND EQUITY	(106,043.85)	(35,501.65)	70,542.20	66.52-
=====					
	TOTAL LIABILITIES & EQUITY	739,357.14	817,302.14	77,945.00	10.54
=====					
	** OUT OF BALANCE **	0.00	0.00	0.00	10.54

Check Register

Accounts Payable-PAID

01/01/2023

to

01/31/2023

Check Register

Accounts Payable-Paid

1/01/2023-1/31/2023

Liabilities(below)= Balance Sheet Reports

Legal Shield

Globe Life Liberty National Division

McCreary, Veselka, Bragg, & Allen PC

Office of the Attorney General

Omnibase Services of Texas, LP

Principal Life Insurance Company

State Comptroller

Tabor & Associates Inc.(Water)

TML Health

United States Treasury

VENDOR SET: 01 City of Bruceville-Eddy

BANK: * ALL BANKS

DATE RANGE: 1/01/2023 THRU 1/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	MAGUIRE, TERRY & LEN	UNPOST						
1	MAGUIRE, TERRY & LEN	UNPOST						
	M-CHECK		1/03/2023			001716		115.57CR
0151	CITY OF WACO WATER OFFICE							
0151	CITY OF WACO WATER OFFICE	VOIDED	1/03/2023			001733		625.00CR
	C-CHECK							
	C-CHECK		1/24/2023			007373		

VOIDED-because stated did not recieved:re-issue check#1734

VOIDED: because invoice was paid w/ck#9043(11/9/22) from right bank account. This ck#1733 is from Security Deposit Bank account which is for Deposit Refunds only.

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	3 VOID DEBITS	0.00		
	VOID CREDITS	740.57CR	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		3	740.57CR	0.00	0.00
BANK: *	TOTALS:	3	740.57CR	0.00	0.00

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE: 1/01/2023 THRU 1/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0322	AMAZON CAPITAL SERVICES	R	1/24/2023			007366		1,211.64
			*** VENDOR TOTALS ***			1 CHECKS		1,211.64
0147	ATMOS ENERGY	R	1/05/2023			007337		132.48
0147	ATMOS ENERGY	R	1/30/2023			007380		86.22
			*** VENDOR TOTALS ***			2 CHECKS		218.70
0211	ATWOOD DISTRIBUTING, L.P.	R	1/10/2023			007348		321.88
			*** VENDOR TOTALS ***			1 CHECKS		321.88
0199	BROCKWAY GERSBACH FRANKLIN & N	R	1/10/2023			007349		15,500.00
			*** VENDOR TOTALS ***			1 CHECKS		15,500.00
0119	CARD SERVICE CENTER	R	1/05/2023			007338		269.96
0119	CARD SERVICE CENTER	R	1/05/2023			007347		555.43
			*** VENDOR TOTALS ***			2 CHECKS		825.39
0194	CARD SERVICE CENTER	R	1/26/2023			007377		1,228.47
			*** VENDOR TOTALS ***			1 CHECKS		1,228.47
0190	CARD SERVICE CENTER	R	1/10/2023			007350		406.60
			*** VENDOR TOTALS ***			1 CHECKS		406.60
0331	CARQUEST AUTO PARTS	R	1/26/2023			007378		200.44
			*** VENDOR TOTALS ***			1 CHECKS		200.44
0131	CHARTER COMMUNICATIONS	R	1/05/2023			007339		140.71
0131	CHARTER COMMUNICATIONS	R	1/17/2023			007356		120.61
0131	CHARTER COMMUNICATIONS	R	1/30/2023			007381		140.71
			*** VENDOR TOTALS ***			3 CHECKS		402.03
0202	CITY OF WACO FINANCE DEPARTMEN	R	1/17/2023			007357		375.00
			*** VENDOR TOTALS ***			1 CHECKS		375.00
0353	DALMATIAN RESCUE OF COLORADO	R	1/05/2023			007340		912.00
			*** VENDOR TOTALS ***			1 CHECKS		912.00
0336	DANA SAFETY SUPPLY, INC.	R	1/10/2023			007351		15,080.00

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE: 1/01/2023 THRU 1/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0336	DANA SAFETY SUPPLY, INC.	R	1/24/2023			007367		15,102.95
			*** VENDOR TOTALS ***			2 CHECKS		30,182.95
0163	EXTRACO TECHNOLOGY	R	1/10/2023			007352		1,143.87
			*** VENDOR TOTALS ***			1 CHECKS		1,143.87
0167	FIRST NATIONAL BANK OF MOODY	D	1/10/2023			000458		36.50
0167	FIRST NATIONAL BANK OF MOODY	D	1/24/2023			000467		36.50
0167	FIRST NATIONAL BANK OF MOODY	D	1/30/2023			000470		36.00
			*** VENDOR TOTALS ***			3 CHECKS		109.00
0128	FUELMAN	R	1/05/2023			007341		1,227.64
0128	FUELMAN	R	1/17/2023			007358		1,106.68
			*** VENDOR TOTALS ***			2 CHECKS		2,334.32
0298	GOTO COMMUNICATIONS, INC.	R	1/05/2023			007342		465.86
			*** VENDOR TOTALS ***			1 CHECKS		465.86
0168	HEART OF TEXAS ELECTRIC CO-OP	D	1/17/2023			000464		97.80
			*** VENDOR TOTALS ***			1 CHECKS		97.80
0137	IMPACT PROMOTIONAL SERVICES, L	R	1/10/2023			007353		619.49
			*** VENDOR TOTALS ***			1 CHECKS		619.49
0334	JAMES REDDEN	R	1/17/2023			007359		375.00
			*** VENDOR TOTALS ***			1 CHECKS		375.00
0102	LEGALSHIELD	R	1/24/2023			007368		15.95
			*** VENDOR TOTALS ***			1 CHECKS		15.95
0103	GLOBE LIFE LIBERTY NATIONAL DI	R	1/24/2023			007369		403.86
			*** VENDOR TOTALS ***			1 CHECKS		403.86
0136	MCCREARY, VESELKA, BRAGG, & AL	R	1/10/2023			007354		1,074.72
			*** VENDOR TOTALS ***			1 CHECKS		1,074.72
0338	MOORE AUTOMOTIVE	R	1/17/2023			007360		206.22
			*** VENDOR TOTALS ***			1 CHECKS		206.22
0111	NAMAN HOWELL SMITH & LEE PLLC	R	1/24/2023			007370		356.25
			*** VENDOR TOTALS ***			1 CHECKS		356.25

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE: 1/01/2023 THRU 1/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0108	ODP BUSINESS SOLUTIONS, LLC	R	1/24/2023			007371		25.48
				*** VENDOR TOTALS ***		1 CHECKS		25.48
0104	OFFICE OF THE ATTORNEY GENERAL	R	1/05/2023			007343		186.25
0104	OFFICE OF THE ATTORNEY GENERAL	R	1/05/2023			007344		253.38
0104	OFFICE OF THE ATTORNEY GENERAL	R	1/17/2023			007361		186.25
0104	OFFICE OF THE ATTORNEY GENERAL	R	1/17/2023			007362		253.38
0104	OFFICE OF THE ATTORNEY GENERAL	R	1/30/2023			007382		186.25
0104	OFFICE OF THE ATTORNEY GENERAL	R	1/30/2023			007383		253.38
				*** VENDOR TOTALS ***		6 CHECKS		1,318.89
0180	OMNIBASE SERVICES OF TEXAS, LP	R	1/10/2023			007355		264.00
				*** VENDOR TOTALS ***		1 CHECKS		264.00
0144	PETTY CASH	R	1/26/2023			007379		60.55
				*** VENDOR TOTALS ***		1 CHECKS		60.55
0170	PITNEY BOWES GLOBAL FINANCIAL	D	1/10/2023			000459		50.00
0170	PITNEY BOWES GLOBAL FINANCIAL	D	1/24/2023			000468		200.00
				*** VENDOR TOTALS ***		2 CHECKS		250.00
0105	PRINCIPAL LIFE INSURANCE COMPA	R	1/24/2023			007372		651.98
				*** VENDOR TOTALS ***		1 CHECKS		651.98
1	COKE, RONALD GLENN	R	1/25/2023			007376		28.00
				*** VENDOR TOTALS ***		1 CHECKS		28.00
0332	SHELL ENERGY SOLUTIONS	R	1/24/2023			007374		1,909.82
				*** VENDOR TOTALS ***		1 CHECKS		1,909.82
0189	STATE COMPROLLER	D	1/05/2023			000457		11,857.06
				*** VENDOR TOTALS ***		1 CHECKS		11,857.06
0173	TML HEALTH	R	1/04/2023			007336		12,102.50
0173	TML HEALTH	R	1/24/2023			007375		13,269.02
				*** VENDOR TOTALS ***		2 CHECKS		25,371.52

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE: 1/01/2023 THRU 1/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0185	TML INTERGOVERNMENTAL RISK POO	R	1/05/2023			007345		11,598.54
			*** VENDOR TOTALS ***			1 CHECKS		11,598.54
0100	TEXAS MUNICIPAL RETIREMENT SYS	E	1/06/2023			000058		6,851.88
			*** VENDOR TOTALS ***			1 CHECKS		6,851.88
0107	UNITED STATES TREASURY	D	1/05/2023			000456		2,918.67
0107	UNITED STATES TREASURY	D	1/17/2023			000460		2,570.47
0107	UNITED STATES TREASURY	D	1/19/2023			000465		25.00
0107	UNITED STATES TREASURY	D	1/30/2023			000469		2,630.70
			*** VENDOR TOTALS ***			4 CHECKS		8,144.84
0112	VERIZON WIRELESS	R	1/17/2023			007363		627.73
			*** VENDOR TOTALS ***			1 CHECKS		627.73
0169	WACO AUTO DESIGNS & SIGNS	R	1/17/2023			007364		1,617.95
			*** VENDOR TOTALS ***			1 CHECKS		1,617.95
0164	YOUNGBLOOD AUTOMOTIVE & TIRE	R	1/05/2023			007346		141.93
			*** VENDOR TOTALS ***			1 CHECKS		141.93

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	46	102,397.03	0.00	102,397.03
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	11	20,458.70	0.00	20,458.70
EFT:	1	6,851.88	0.00	6,851.88
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 10AP TOTALS:	58	129,707.61	0.00	129,707.61
BANK: 10AP TOTALS:	58	129,707.61	0.00	129,707.61

VENDOR SET: 01 City of Bruceville-Eddy
BANK: 10CT MUNICIPAL COURT TECH/BUILD
DATE RANGE: 1/01/2023 THRU 1/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0163	EXTRACO TECHNOLOGY	R	1/10/2023			001253		381.29
*** VENDOR TOTALS ***						1 CHECKS		381.29

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	381.29	0.00	381.29
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 10CT TOTALS:	1	381.29	0.00	381.29
BANK: 10CT TOTALS:	1	381.29	0.00	381.29

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 50AP WATER SUPPLY

DATE RANGE: 1/01/2023 THRU 1/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0142	ACT PIPE & SUPPLY, INC.	R	1/17/2023			009128		261.00
			*** VENDOR TOTALS ***			1 CHECKS		261.00
0149	AT&T	R	1/10/2023			009118		495.71
			*** VENDOR TOTALS ***			1 CHECKS		495.71
0211	ATWOOD DISTRIBUTING, L.P.	R	1/10/2023			009119		497.91
			*** VENDOR TOTALS ***			1 CHECKS		497.91
0152	BLUEBONNET WATER SUPPLY CORP.	R	1/05/2023			009104		38,822.00
			*** VENDOR TOTALS ***			1 CHECKS		38,822.00
0199	BROCKWAY GERSBACH FRANKLIN & N	R	1/10/2023			009120		3,100.00
			*** VENDOR TOTALS ***			1 CHECKS		3,100.00
0157	BRUCEVILLE-EDDY VFD	R	1/05/2023			009105		133.00
			*** VENDOR TOTALS ***			1 CHECKS		133.00
0119	CARD SERVICE CENTER	R	1/05/2023			009106		365.44
			*** VENDOR TOTALS ***			1 CHECKS		365.44
0151	CITY OF WACO WATER OFFICE	R	1/10/2023			009121		105.00
			*** VENDOR TOTALS ***			1 CHECKS		105.00
0140	CORE & MAIN LP	R	1/17/2023			009129		1,469.42
0140	CORE & MAIN LP	R	1/26/2023			009137		2,853.73
			*** VENDOR TOTALS ***			2 CHECKS		4,323.15
0155	EXTRACO CONSULTING	R	1/10/2023			009122		50.00
0155	EXTRACO CONSULTING	R	1/26/2023			009140		50.00
			*** VENDOR TOTALS ***			2 CHECKS		100.00
0163	EXTRACO TECHNOLOGY	R	1/10/2023			009123		381.29
			*** VENDOR TOTALS ***			1 CHECKS		381.29
0167	FIRST NATIONAL BANK OF MOODY	D	1/24/2023			000466		168.50
			*** VENDOR TOTALS ***			1 CHECKS		168.50
0128	FUELMAN	R	1/05/2023			009107		1,332.54
0128	FUELMAN	R	1/17/2023			009130		668.89
			*** VENDOR TOTALS ***			2 CHECKS		2,001.43

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 50AP WATER SUPPLY

DATE RANGE: 1/01/2023 THRU 1/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0168	HEART OF TEXAS ELECTRIC CO-OP	D	1/17/2023			000461		4,074.00
0168	HEART OF TEXAS ELECTRIC CO-OP	D	1/17/2023			000462		2,129.00
0168	HEART OF TEXAS ELECTRIC CO-OP	D	1/17/2023			000463		769.00
			*** VENDOR TOTALS ***			3 CHECKS		6,972.00
0115	HOLT CAT	R	1/05/2023			009108		1,379.31
			*** VENDOR TOTALS ***			1 CHECKS		1,379.31
0145	KEITH ACE HARDWARE-GO	R	1/05/2023			009109		114.67
			*** VENDOR TOTALS ***			1 CHECKS		114.67
0141	LONESTAR MAINTENANCE & SERVICE	R	1/10/2023			009124		70.00
0141	LONESTAR MAINTENANCE & SERVICE	R	1/24/2023			009133		1,189.64
			*** VENDOR TOTALS ***			2 CHECKS		1,259.64
0345	MAC HAIK FORD	R	1/06/2023			009117		49,852.85
			*** VENDOR TOTALS ***			1 CHECKS		49,852.85
0111	NAMAN HOWELL SMITH & LEE PLLC	R	1/24/2023			009134		407.00
			*** VENDOR TOTALS ***			1 CHECKS		407.00
0198	NATIONAL WHOLESALE SUPPLY CO,	R	1/26/2023			009138		829.13
			*** VENDOR TOTALS ***			1 CHECKS		829.13
0144	PETTY CASH	R	1/26/2023			009139		105.14
			*** VENDOR TOTALS ***			1 CHECKS		105.14
0252	RDO EQUIPMENT CO.	R	1/05/2023			009110		49,962.11
			*** VENDOR TOTALS ***			1 CHECKS		49,962.11
1	ADALBERTO CRUZ	R	1/10/2023			009127		1,800.00
1	WENDY LINKOUS	R	1/24/2023			009136		93.05
			*** VENDOR TOTALS ***			2 CHECKS		1,893.05
0332	SHELL ENERGY SOLUTIONS	R	1/24/2023			009135		6,372.35
			*** VENDOR TOTALS ***			1 CHECKS		6,372.35
0150	SOUTHERN TRINITY GROUNDWATER	R	1/10/2023			009125		181.77
			*** VENDOR TOTALS ***			1 CHECKS		181.77

VENDOR SET: 01 City of Bruceville-Eddy
 BANK: 50AP WATER SUPPLY
 DATE RANGE: 1/01/2023 THRU 1/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0120	TABOR & ASSOCIATES INC.	R	1/10/2023			009126		100.00
			*** VENDOR TOTALS ***			1 CHECKS		100.00
0185	TML INTERGOVERNMENTAL RISK POO	R	1/05/2023			009111		2,319.71
			*** VENDOR TOTALS ***			1 CHECKS		2,319.71
0143	UNITED STATES POSTAL SERVICE	R	1/05/2023			009115		837.90
0143	UNITED STATES POSTAL SERVICE	R	1/06/2023			009116		44.10
0143	UNITED STATES POSTAL SERVICE	R	1/30/2023			009141		885.12
			*** VENDOR TOTALS ***			3 CHECKS		1,767.12
0112	VERIZON WIRELESS	R	1/17/2023			009131		198.79
			*** VENDOR TOTALS ***			1 CHECKS		198.79
0169	WACO AUTO DESIGNS & SIGNS	R	1/17/2023			009132		100.00
			*** VENDOR TOTALS ***			1 CHECKS		100.00
0218	WACO TRIBUNE-HERALD	R	1/05/2023			009112		264.72
			*** VENDOR TOTALS ***			1 CHECKS		264.72
0127	WASTE CONNECTIONS LONE STAR, I	R	1/05/2023			009113		12,205.88
			*** VENDOR TOTALS ***			1 CHECKS		12,205.88
0164	YOUNGBLOOD AUTOMOTIVE & TIRE	R	1/05/2023			009114		332.40
			*** VENDOR TOTALS ***			1 CHECKS		332.40

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	38	180,231.57	0.00	180,231.57
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	7,140.50	0.00	7,140.50
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 50AP TOTALS:	42	187,372.07	0.00	187,372.07
BANK: 50AP TOTALS:	42	187,372.07	0.00	187,372.07

VENDOR SET: 01 City of Bruceville-Eddy
 BANK: 50SD SECURITY DEPOSIT
 DATE RANGE: 1/01/2023 THRU 1/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0151	CITY OF WACO WATER OFFICE	V	1/03/2023			001733		625.00
0151	CITY OF WACO WATER OFFICE							
0151	CITY OF WACO WATER OFFICE							
M-CHECK	CITY OF WACO WATER OFFICE	VOIDED	1/03/2023			001733		625.00CR
1	MAGUIRE, TERRY & LEN	V	9/22/2022			001716		115.57
1	MAGUIRE, TERRY & LEN	R	1/03/2023			001734		115.57
*** VENDOR TOTALS ***						1 CHECKS		115.57

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	625.00	0.00	115.57
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	115.57		
	VOID CREDITS	625.00CR	509.43CR	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 50SD TOTALS:	3	231.14	0.00	115.57
BANK: 50SD TOTALS:	3	231.14	0.00	115.57
REPORT TOTALS:	104	317,692.11	0.00	317,576.54

RESOLUTION 2-23-2023-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.

WHEREAS, the City Council of the City of Bruceville-Eddy desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of the City of Bruceville-Eddy to apply for funding under the Texas Community Development Block Grant Program; and

WHEREAS, the City Council of the City of Bruceville-Eddy is committed to compliance with federal, state, and program rules, including the current TxCDBG Project Implementation Manual; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY, TEXAS:

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the Community Development Fund.
3. That the application be for \$500,000 of grant funds for water system improvements in the 3rd/4th Street Area.
4. That all funds will be used in compliance with all applicable federal, state, local and programmatic requirements including, but not limited to, environmental review, labor standards, procurement, acquisition of property, civil rights, and administrative requirements.
5. That it further be stated that the City of Bruceville-Eddy is committing \$25,000 from its Utility Fund as a cash contribution toward this project.

Passed and approved this ____ day of _____, 2023.

Mayor
City of Bruceville-Eddy, Texas

City Secretary
City of Bruceville-Eddy, Texas

RESOLUTION 2-23-2023-2

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY, TEXAS AUTHORIZING CITY REPRESENTATIVES IN MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of the City of Bruceville-Eddy desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of the City of Bruceville-Eddy to participate in the Texas Community Development Block Grant Program; and

WHEREAS, the City Council of the City of Bruceville-Eddy is committed to compliance with federal, state, and program rules, including the current TxCDBG Project Implementation Manual.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRUCEVILLE-EDDY, TEXAS:

That the City Council directs and designates the following to act in all matters in connection with any grant application and the City's participation in the Texas Community Development Block Grant Program:

- The Mayor and City Administrator shall serve as the City's Chief Executive Officers and Authorized Representatives to
 - execute a grant application and any subsequent contractual documents,
 - certify environmental review documents between the Texas Department of Agriculture and the City, and
 - certify the Payment Request form and/or other forms required for requesting funds to reimburse project costs, and
 - be assigned the role of Authorized Official in the TDA-GO grant management system.
- In addition to the above designated officials, should any grant be funded, the Mayor Pro-Tem, Finance Director, and City Secretary is authorized to
 - certify the Payment Request form and/or other forms required for requesting funds to reimburse project costs,
 - prepare and submit other financial documentation, and
 - be assigned the role of Project Director or Payment Processor in the TDA-GO grant management system.

Passed and approved this ____ day of _____ 2023.

Mayor
Bruceville-Eddy, Texas

City Secretary
Bruceville-Eddy, Texas

CITY OF BRUCEVILLE-EDDY SOCIAL MEDIA POLICY

Presented January 9, 2020

Date Adopted: _____

Motion made to accept: _____

2nd motion: _____

DRAFT

City of Bruceville-Eddy Social Media Policy

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Article I. Introduction

Section 1.01 Goal

The City of Bruceville-Eddy's (City) goal for the use of social media is to engage in government speech by providing content to community members about City issues and services, leading to a more responsive government and a higher level of public confidence. The use of social media shall support the objectives of the City and present the City in a positive and professional manner.

Section 1.02 Purpose

The City of Bruceville-Eddy has a genuine governmental interest in consistent, effective and efficient communication with the citizens.

The purpose of this policy is to address the quickly growing and changing landscape of the Internet, which also includes the use of social media. Departments within the City of Bruceville-Eddy may wish to engage in government speech and may consider using social media tools to reach a broader audience. Nothing in this policy is intended to prohibit or infringe upon any communication, however, it is important that all City employees are aware that their actions on social media sites can affect the City's reputation and thus they need to act in a professional manner.

The City also strives to have a productive workplace. Certain activities on the part of its personnel may become a problem if such activities could:

- a) Impair the work of any City official or employee; create a harassing, demeaning, or hostile work environment; or
- b) Disrupt the smooth and orderly flow of work; or harm the goodwill and reputation of the City among its citizens or in the community.

Thus, the City reminds its personnel that the following guidelines apply in their use of social media, while both on and off duty.

Section 1.03 Disclaimer

This policy applies to all regular employees, part-time employees, volunteers and interns. This policy pertains to any current or proposed social media sites utilized by City departments. This policy shall not apply to any person using personal social media outside of working hours on personally owned equipment.

- a) Under this Policy, the City renounces, and is not responsible for any sites, posts, opinions, or content not coordinated through and approved by the City Administrator.
- b) If City personnel posts data purporting to be on behalf of the City while using a social media site without the prior approval, the City is not responsible for said posted content, such content is not to be construed as reflecting the views or opinions of the Mayor, City Council or City Staff, and such action may be grounds for disciplinary action.
- c) The absence of explicit reference herein to a particular site does not limit the extent of the application of this Policy. If any City personnel is uncertain, he/she must consult their supervisor before proceeding.

Section 1.04 General Guidelines

Use of social media for official City purposes raises legal issues that are unique to local

government and generally do not affect private persons or entities. Therefore, it is important that users carefully follow all provisions of this Policy. The City will determine, at its discretion, how its social media resources will be designed, implemented, and managed. The City reserves the right to change, modify, or amend all or part of this Policy at any time.

The term “social media” refers to media designed to disseminate content (information, images, audio, and video) through social interaction, created using highly accessible and scalable Web-publishing techniques. Social network sites allow individuals and organizations to construct a profile to create and share content with others. All information posted to social media sites on the City’s behalf must:

- a) Present the City in a positive light and a professional manner.
- b) Contain information that is freely available to the public and not be confidential as defined by any federal law, state law, or City policy.
- c) Not contain any personal information, except the name and contact information of employees whose job duties include being available for contact by the public.
- d) Should never interfere with work commitments.
- e) It will be a Policy violation for any City personnel to post online content as a representative of the City, or on the City’s behalf without the City Administrator’s prior approval.
- f) All City personnel posting City-related issues online, but not as an approved representative of the City or on the City’s behalf, shall explicitly clarify they are speaking for themselves and not on behalf of the City by displaying the following disclaimer: “This is my own opinion and not necessarily the opinion or position held by the City or City Council.”

Section 1.05 Guidelines for Official City Sites

Employees who choose to participate in social media as a City employee should adhere to the following guidelines:

- a) All City-sanctioned social media sites shall be maintained by the City Administrator. Any content to be posted on City-sanctioned social media sites must meet the approval of the City Administrator before it is posted.
- b) All personnel that engage in social media activities and/or visit any City-sanctioned social media site on the City’s behalf shall adhere to applicable federal, state and local laws, regulations and policies, including the Texas Public Information Act and the records retention schedule. All content must be managed, stored, and retrieved to comply with these laws.
- c) Any personnel that posts online content as a representative of the City, or on the City’s behalf shall clearly state within said post that said content is subject to all applicable records retention and public disclosure laws. All City-sanctioned social media sites shall clearly indicate that any articles and any other content posted or submitted for posting are subject to records retention and public disclosure.
- d) Any content posted as representative of the City, or content posted to a City-sanctioned social media site containing any of the following is prohibited:
 - 1. Comments not topically related to the particular site or blog article being commented upon;
 - 2. Profane language or content; Do not use slurs, profanity, or personal insults. Avoid comments or topics that may be considered objectionable or inflammatory.

3. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability;
4. Sexual content or links to sexual content;
5. Conduct or encouragement of illegal activity;
6. Information that may tend to compromise the safety or security of the public or public systems;
7. Content that violates a legal ownership interest of any other party;
8. Information that is incorrect or misleading;
9. Information that is in conflict with an approved City policy, ordinance, directive, or plan; and/or
10. anything else that creates a disruption in the workplace.
11. City policies, rules, regulations, and standards of conduct apply to employees who engage in social media activities while conducting City business. Use of a City e-mail address or communicating in your official capacity will constitute conducting City business.
12. Protect your privacy: the privacy of citizens and the information the City holds. Follow all privacy protection laws, such as HIPAA and the Privacy Act, and protect sensitive and confidential City information.
13. Follow all copyright laws, public record laws, retention laws, fair use and financial disclosure laws and any other laws that might apply to the City or your functional area.
14. Do not cite vendors, suppliers, clients, citizens, co-workers or other stakeholders without their approval unless this information is subject to public disclosure and supports the message being communicated.

Section 1.06 Consistency in Communication

The City's official website at www.bruceville-eddy.us (or any domain owned by the City) will remain the City's primary means of internet communication. Content posted to the City's social media sites should contain hyperlinks directing users back to the City's official website for in-depth information, forms, documents, or online services necessary to conduct business with the City of Bruceville-Eddy, whenever possible. This concept will be emphasized during training to ensure consistency through each department.

INTERNET AND TECHNOLOGY

The City of Bruceville-Eddy recognizes that use of the internet and e-mail has many benefits and can make workplace communication more efficient and effective. Therefore, employees are encouraged to use the internet and e-mail systems appropriately. Unacceptable use of the internet and e-mail can place the City of Bruceville-Eddy and others at risk. This policy outlines the Company's guidelines for acceptable use of the internet and e-mail.

1. Technology Use

This policy must be followed in conjunction with other City of Bruceville-Eddy policies governing appropriate workplace conduct and behavior. City of Bruceville-Eddy complies with all applicable federal, state and local laws as they concern the employer/employee relationship, and nothing contained herein should be construed to violate any of the rights or responsibilities contained in such laws. (See Social Media and Vehicle and Equipment)

2. City of Bruceville-Eddy's Use Guidelines

The City of Bruceville-Eddy has established the following guidelines for employee use of the Company's technology and communication networks, including the internet and e-mail, in an appropriate, ethical, and professional manner.

- a. All technology provided by the City of Bruceville-Eddy, including computer systems, communication networks, company-related work records and other information stored electronically, is the property of the City of Bruceville-Eddy and not the employee. In general, use of the City's technology systems and electronic communication should be job-related and not for personal convenience.
- b. Employees may not use the City of Bruceville-Eddy's internet, e-mail, or other electronic communications to transmit, retrieve or store any communications or other content of a defamatory, discriminatory, harassing or pornographic nature. No messages with derogatory or inflammatory remarks about an individual's race, age, disability, religion, national origin, or physical attributes may be transmitted. Harassment using a City network or device is prohibited.
- c. Transmission of disparaging, abusive, profane, or offensive language; materials which might be contrary to City of Bruceville-Eddy's legitimate interests; and any illegal activities—including piracy, hacking, extortion, blackmail, gambling, copyright infringement and unauthorized access to any computers on the internet or e-mail—are prohibited.
- d. Copyrighted or trademarked materials belonging to entities other than the City of Bruceville-Eddy may not be transmitted by employees on the company's network without permission of the copyright holder. Employees must respect all copyrights and may not copy, retrieve, modify or forward copyrighted materials, except with permission or as a

single copy for reference only. Saving copyright-protected information to a network drive without permission is prohibited. Sharing the URL (uniform resource locator or "address") of an internet site with other interested persons for business reasons is permitted.

- e. Employees may not use the system in a way which disrupts its use by others. This includes using a City network or device sending or receiving excessive numbers of large files and "spamming" (sending e-mail to thousands of users.).
- f. To prevent contamination of City of Bruceville-Eddy technology and communications equipment and systems by harmful computer viruses, employees should only download or open files from trusted sources. Also, installing or downloading applications or software is prohibited without prior permission from IT.
- g. Every employee of the City of Bruceville-Eddy is responsible for the content of all text, audio, or image files that the employee places or sends over the company's internet and e-mail systems. No e-mail or other electronic communication may be sent that hides the identity of the sender or represent the sender as someone else. The City of Bruceville-Eddy's trademark identity is attached to all outgoing e-mail communications, which should reflect City values and appropriate workplace language and conduct as defined in these policies.
- h. E-mail and other electronic communications transmitted by City of Bruceville-Eddy equipment, systems and networks are not private or confidential, and they are the property of the City. Therefore, the City of Bruceville-Eddy reserves the right to examine, monitor and regulate e-mail and other electronic communications, directories, files, and all other content, including internet use, transmitted by or stored in its technology systems, whether onsite or offsite.
- i. Email, voice mail, instant messages and text messages may be considered business records. Employees should be mindful of the possibility of disclosure or production outside the City when communicating either internally or externally and should always comply with the City of Bruceville-Eddy's record retention policy.

3. City of Bruceville-Eddy's Right to Monitor and Consequences for Misuse

All City of Bruceville-Eddy-supplied technology, including computer systems, equipment, and company-related work records, belongs to City and not to the employee user. As stated above, the City of Bruceville-Eddy reserves the right to monitor use patterns, and employees should observe appropriate workplace discretion in their use and maintenance of such Company property.

All City of Bruceville-Eddy policies apply to the use of City computer systems and software, as well as e-mail and City internet connections and networks. Any employee who abuses the company-provided access to e-mail, the internet, or other electronic communications or networks, including social media, may be denied future access, and, if appropriate, be subject to disciplinary action up to and including termination, within the limitations of any applicable federal, state or local laws. This policy also applies to employees using the employee's own device to access or use a City of Bruceville-Eddy network, system or account. (See Social Media Use and Confidentiality of Information)

Questions Regarding the Use of City of Bruceville-Eddy's Network and Technology

If you have questions regarding the appropriate use of City of Bruceville-Eddy electronic communications equipment or systems, including e-mail and the internet, please contact your supervisor, manager, or the IT department.

SOCIAL MEDIA POLICY

The City of Bruceville-Eddy understands that many of its employees use social media to share your life and opinions with family, friends, and co-workers. The intent of this policy is to provide guidance for the creation and distribution of information concerning City, its employees, customers, and vendors through electronic media, including, but not limited to online forums, instant messaging and social media and blogging sites. Employees are responsible for their posts, comments, "likes" or favored, as well as content the employee chooses to share on social media.

The term "social media" encompasses: Twitter, Facebook, LinkedIn, Snapchat, Instagram, Kik, Whisper, blogs, and other online journals and diaries; bulletin boards and chat rooms, microblogging and all other social networking sites, instant messaging and the posting of video on YouTube and similar media.

1. Use Of The City of Bruceville-Eddy's Internet

Use of the City of Bruceville-Eddy's internet is a privilege and City's employees must responsibly and ethically use this resource. The City may monitor an employee's access, use, and postings while using the City's internet to: ensure compliance with internal policies; support the performance of internal investigations; assist management of information systems; and for all other lawful purposes. Employees must abide by all federal and state law and policies of City in using City's internet.

2. Use of Personal Social Media

Postings, whether authorized on behalf of City of Bruceville-Eddy or on the employee's personal social media should be consistent with this policy. Use of social media to publish or send discriminatory or harassing remarks or material, threats of violence or obscene posts by employees of City is prohibited, whether posted on a City site, the employee's personal sites or a third-party's social media page.

- a. Use of personal social media is prohibited during working hours, unless authorized or while an employee is on a break consistent with the City of Bruceville-Eddy employee handbook.
- b. Employees are encouraged to **be fair and courteous** to co-workers, customers, vendors or anyone who works on behalf of City. Employees are encouraged to use general complaint resolution practices to resolve work-related complaints, rather than social media to report or resolve a complaint. However, if you decide to post complaints or criticism, avoid using statements, photographs, video or audio which reasonably could be viewed as discriminatory, harassing, malicious, obscene, threatening or intimidating. Examples of such conduct which may be considered to violate this policy include comments, remarks

or posts meant to intentionally harm someone's reputation or which contribute to a hostile work environment because of race, sex, disability, religion or any other status protected by law or City policy.

- c. City of Bruceville-Eddy employees are urged to **be honest and accurate** when posting information or news. If you post something you later learn to not be true, employees should correct or remove the post as soon as possible. Never post statements, remarks or rumors you know to be false about the City of Bruceville-Eddy, its employees, citizens, customers or vendors.
- d. Employees who associate themselves with City of Bruceville-Eddy through their social media by posting the City's logo or identifying themselves as a City employee should take special care to avoid conduct which adversely affects the employee's ability to perform in their job, or the interests of co-workers, customers, vendors or the legitimate business interests of City. **Be clear that statements, remarks, posts and comments are reflective of your opinion and not the City of Bruceville-Eddy's position.** Do not represent yourself as a spokesperson for the City. The City of Bruceville-Eddy reserves the right to require an employee remove any logo or association with City from any or all social media profiles. All marks and City logos remain the exclusive property of City of Bruceville-Eddy.
- e. Employees should not use City of Bruceville-Eddy issued emails or other Company identifiers in creating an employee's personal social media profile.
- f. Do not disclose private or confidential information about a co-worker, citizen, customer, vendor or City's business practices.

3. Use of the City of Bruceville-Eddy's Social Media

- a. Employees must obtain written authorization from the City Administrator or City Secretary or be assigned as part of their job duties to update or post on social media sites on behalf of City of Bruceville-Eddy and City reserves the right to approve material prior to posting. All the employee's time spent updating or posting on the City of Bruceville-Eddy's social media sites as part of the employee's job duties is compensable time that must be reported and counted in the calculation of overtime, where applicable.
- b. Use of social media on work time and on City equipment on City-operated networks is subject to monitoring under these policies, even if password protected or otherwise restricted. City of Bruceville-Eddy reserves the right to access, intercept, monitor and review all information accessed, posted, sent, stored, printed or received through its communications systems or equipment at any time.
- c. **Never disclose any confidential information** concerning another employee of City of Bruceville-Eddy or the confidential business practices of City of Bruceville-Eddy as those are defined in these policies. Posting of confidential information may violate state law and subject the user to civil or criminal penalty.

- d. All media requests related to social media must be processed through the City Administrator.
- e. Individual supervisors do not have the authority to make exceptions to these guidelines.
- f. The City of Bruceville-Eddy occasionally photographs, records or describes company events for its website, social media pages and/or profiles. Photographs and recordings are made in an open and obvious manner. Employees may step out of a photograph or recording or may submit a written request to the City Secretary to remove a photograph or recording from City website, social media pages or profiles.
- g. The City of Bruceville-Eddy reserves the right to report posts or comments made on a City social media page or profile which violate the applicable social media platform's community guidelines or terms of use based on the opinion of the authorized account administrator(s) for the City of Bruceville-Eddy.

4. Other City of Bruceville-Eddy Policies

This policy should be read and interpreted in conjunction with other City of Bruceville-Eddy policies, including but not limited to, policies prohibiting harassment, discrimination, and standards of conduct. Violations of the Social Media Policy may lead to disciplinary action consistent with these policies, up to and including termination.

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Social Media Policy: City Elected and Appointed Officials

Social Media Policy City Public Officials

The term “social media” refers to forms of electronic communication through which users create online communities to share information, ideas, personal messages and other content. Some examples include, but are not limited to, Internet-based platforms such as Facebook, Twitter, Instagram, and YouTube.

Many local governments use social media as a tool to communicate with citizens. Rather than waiting until a regularly scheduled council meeting to receive citizen input, city officials are able to instantly interact with them via social media. Although this technology greatly increases communication outreach and efficiency, some restrictions are required in order to comply with federal and state law.

While elected officials and City Council-appointed board, committee and commission members (“Public Officials”) may maintain and use personal web pages and websites, blogs, and social networking sites, these elected/appointed officials should keep their status in mind with regard to the content of their activity on those sites.

The City's image as a professional organization is critical to maintaining the respect of its constituents. Although the City recognizes that elected and appointed officials (hereafter referred to collectively as "officials") may choose to express themselves by posting information upon social media platforms or by making comments on sites hosted by other persons, groups or organizations, by their having accepted the responsibilities of public service, officials likewise have a duty to the City of Bruceville-Eddy and its operations.

If an official conducts any City business or communication from a personal account, business account, or an account created for a board/committee/ commission, officials should assume that City-related communications will be considered a public record subject to the Texas Public Information Act.

Professional and Personal Conduct Standards

1. All City Public Officials (“Officials”) are expected to conduct themselves in a manner consistent with the City's policies and standards of conduct.
2. It is anticipated that from time to time, Officials will have access to information that is considered privileged or confidential under Texas State law. Such information is typically considered an exception to the public records law and may have specific penalties for inappropriate disclosure. By way of example, such information may include, but is not limited to, certain personnel information, non-public information from criminal investigations, and business trade secrets. Officials must not reveal any confidential or privileged information about the City, its constituents, its employees, or its contractors. Officials must be particularly careful to protect against the inadvertent disclosure of confidential or privileged information.
3. Officials are encouraged to be honest and accurate when posting information or news, and should quickly correct any mistakes, misstatements, and/or factual errors in content upon discovery. Officials should not post or share information known to be false about the City, its employees, constituents, other public officials, suppliers, vendors, or contractors.

4. Unless the official has been designated to serve as a spokesperson, officials should not represent themselves as a spokesperson for the City Council, a City board or committee, the City administration, or any City department.
5. Officials are expressly prohibited from using personal or professional social media to engage in any activity or conduct that violates federal, state, or local law. Officials are also prohibited from using professional social media accounts to circumvent election or campaign requirements, in campaigning for re-election, or endorsing other candidates for public office.
6. Social media content created by elected and appointed officials may be subject to the Texas Public Information Act and the City's records retention policy. Specific inquiries should be directed to the City Administrator.
7. Officials are subject to the Texas Open Meetings Act. As an example, officials should be mindful that posting content regarding City-related matters could inadvertently result in the violation of the Open Meetings Act if enough other public officials engage on the post, resulting in a quorum. If this occurs, the online conversation should immediately cease with no further posts by the officials and the City Secretary should be notified accordingly.
8. Officials are prohibited from using social media to engage in any activity that conflicts with their elected or appointed duties to the City.

Commenting on City Accounts

The City of Bruceville-Eddy may use social media to send and receive messages about city information, services and related programs with community stakeholders, including employees, vendors, citizens, media and other members of the public.

1. As with others who engage with the City on social media, elected or appointed officials should understand the City's current guidelines for public participation, which are subject to change as new technology and tools emerge, as well as new regulations and caselaw.
2. Currently, public comments are not allowed on the City-administered social media accounts.

Use of Personal Accounts

As a policy-making body, Council members and City appointees may have latitude to publicly express thoughts and opinions on local issues. However, elected as well as appointed officials should be aware of additional risks related to their general participation on social media.

Public Officials should consider the following when using personal social media accounts:

- a. Removing elected titles from profiles used to identify a personal social media account.
- b. Include an introductory statement in the profile or about section of the account that defines the purpose and topical scope of the page, marking it as a personal and not a public official or governmental page:

“This account is intended for personal use only. The views, postings, positions or opinions expressed on this site are my own and do not represent those of the City of Bruceville-Eddy. If you are a citizen of Bruceville-Eddy and would like to discuss city business, please go to [official page] or contact me at [official email].”

- c. Redirect information to official government sources and avoid making posts related to official duties or governmental bodies.
- d. Redirect political dialogue requests to an alternative means of communication (i.e. email, phone or other preferred social media account).
- e. Avoid commenting on local issues where other Council/Commission/Board members are also participating in discussion.
- f. Avoid making posts and/or comments on behalf of the City and/or the City Council and/or Planning and Zoning Commission or the Board/Committee to which elected or to which appointed.
- g. Avoid making posts and/or comments in your official capacity as an elected – or appointed - official.
- h. Avoid making posts and/or comments regarding City business.
- i. Avoid responding to inappropriate comments or personal attacks on social media. If the commenter persists, redirect them to an alternate method of communication (i.e. email).
- j. Be aware that a personal social media account, depending on its content, may still be subject to the Public Information Act. Limit open-ended political and city business discussions from your personal social media accounts and redirect dialogue requests to an alternate channel.

Definitions

For the purposes of this policy, unless otherwise stated, the following definitions apply:

1. Comment – a message posted by site visitors, either in response to an existing topic or introducing a new topic. In general, the user solely controls the content of comments, but often can be deleted, accepted or rejected prior to publishing by the site.
2. Connections – Any deliberate links between a user and a social media channel or page, whether it is initiated by the individual or by the site moderator. Terms used by various sites to describe a connection include friend, fan, follower, or subscriber.
3. Limited forum – a public forum created by the government voluntarily for expressive activity that may be restricted as to subject matter or class of speaker. Forum restrictions must be able to withstand strict judicial scrutiny of its effect on First Amendment rights.
4. Post – In relation to social media accounts or online activity, anything published in an online

forum or social media account.

5. Social media – Internet based third-party platforms that facilitate interaction and engagement among individuals in a network or virtual community. Social media often offers a participatory environment and includes user-generated content such as videos, photos, videos, blogs, and wikis.
6. Professional social media accounts are those accounts which are used for the promotion and exchange of information in a person's occupational capacity and or which are primarily associated with a job, business or enterprise.

Violation of Policy

This policy is not meant to circumvent or bypass any of the other processes, policies or laws that are applicable to the City Council, Planning and Zoning Commission or City appointed Boards and Committees. Social media activity and conduct by Council members and appointed officials should not only comply with these policy terms, but all other processes, policies and laws that may apply as well.

Policy Updates

The City Council reserves the right to update these terms of use at any time.

Kent Manton

From: April Snyder <AprilS@wacotx.gov>
Sent: Wednesday, February 15, 2023 9:38 AM
To: LaShonda Malrey-Horne
Subject: Health District Cooperative Agreement - Proposed Funding Increase
Attachments: 2018 Cooperative Agreement FINAL.pdf; Cooperative Agreement Funding Assessment PROPOSED.xlsx

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

You don't often get email from aprilS@wacotx.gov. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

Good afternoon,

The Waco-McLennan County Public Health District (Health District) is the entity created by the Waco-McLennan County Public Health District Cooperative Agreement, executed by McLennan County, the City of Waco, and municipalities located in McLennan County to perform public health functions. The Health District performs public health functions through the provision of child/adult immunizations, epidemiology and communicable disease investigations and treatment, health education, public health emergency preparedness, and other services.

Attached for your review are:

- The current Cooperative Agreement with a term date of October 1, 2018, through September 30, 2023
- Proposed Funding Option for the new term date of October 1, 2023, through September 30, 2028

The current Cooperative Agreement expires on September 30, 2023. A sub-committee consisting of representatives from participating cities and the county have meet regularly over the past year and are proposing a change to the funding.

The recommended change would be a tiered increase in the contribution level of \$0.35 per year for each city (from the current base of \$3.00), and an increase of \$0.30 per year for the county (from a current base of \$2.25) over the five-year term of the agreement. The City of Waco would continue to bear all responsibility for any additional budgetary increases and capital costs associated with the District's facilities. The attached spreadsheet demonstrates the effect of the proposed increases for each partner based on current population levels.

I am asking each government member to consider the proposed funding option and provide approval so that the revised Cooperative Agreement can be approved at the April 19, 2023, Health Board meeting. I am happy to visit with you or your council members for further discussion before April 1, 2023.

Best,

LaShonda M. Malrey-Horne, MPH, MCHES
Director
Waco-McLennan County Public Health District
201 W. Waco Drive, Suite #203
Waco, TX 76707
Phone: (254) 750-5459
LaShondaM@WacoTX.gov

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WMCPHD COOPERATIVE AGREEMENT DRAFT							
FUNDING CITY CONTRIBUTIONS - PROPOSED INCREASE - \$0.35/CITY & \$0.30 COUNTY ANNUALLY							
OCTOBER 1, 2022 - SEPTEMBER 30, 2028							
Funding Cities	*Population 2020 Census	CURRENT FY 22-23 \$3.00	FY 23-24 \$3.35	FY 24-25 \$3.70	FY 25-26 \$4.05	FY 26-27 \$4.40	FY 27-28 \$4.75
Bellmead	10,763	\$ 32,289.00	\$ 36,056.05	\$ 39,823.10	\$ 43,590.15	\$ 47,357.20	\$ 51,124.25
Beverly Hills	1,878	\$ 5,634.00	\$ 6,291.30	\$ 6,948.60	\$ 7,605.90	\$ 8,263.20	\$ 8,920.50
Bruceville-Eddy	1,413	\$ 4,239.00	\$ 4,733.55	\$ 5,228.10	\$ 5,722.65	\$ 6,217.20	\$ 6,711.75
Crawford	887	\$ 2,661.00	\$ 2,971.45	\$ 3,281.90	\$ 3,592.35	\$ 3,902.80	\$ 4,213.25
Gholson	1,250	\$ 3,750.00	\$ 4,187.50	\$ 4,625.00	\$ 5,062.50	\$ 5,500.00	\$ 5,937.50
Golinda	618	\$ 1,854.00	\$ 2,070.30	\$ 2,286.60	\$ 2,502.90	\$ 2,719.20	\$ 2,935.50
Hallsburg	419	\$ 1,257.00	\$ 1,403.65	\$ 1,550.30	\$ 1,696.95	\$ 1,843.60	\$ 1,990.25
Hewitt	16,026	\$ 48,078.00	\$ 53,687.10	\$ 59,296.20	\$ 64,905.30	\$ 70,514.40	\$ 76,123.50
Lacy Lakeview	6,988	\$ 20,964.00	\$ 23,409.80	\$ 25,855.60	\$ 28,301.40	\$ 30,747.20	\$ 33,193.00
Leroy	354	\$ 1,062.00	\$ 1,185.90	\$ 1,309.80	\$ 1,433.70	\$ 1,557.60	\$ 1,681.50
Lorena	1,785	\$ 5,355.00	\$ 5,979.75	\$ 6,604.50	\$ 7,229.25	\$ 7,854.00	\$ 8,478.75
McGregor	5,321	\$ 15,963.00	\$ 17,825.35	\$ 19,687.70	\$ 21,550.05	\$ 23,412.40	\$ 25,274.75
Mart	1,748	\$ 5,244.00	\$ 5,855.80	\$ 6,467.60	\$ 7,079.40	\$ 7,691.20	\$ 8,303.00
Moody	1,376	\$ 4,128.00	\$ 4,609.60	\$ 5,091.20	\$ 5,572.80	\$ 6,054.40	\$ 6,536.00
Riesel	1,062	\$ 3,186.00	\$ 3,557.70	\$ 3,929.40	\$ 4,301.10	\$ 4,672.80	\$ 5,044.50
Robinson	12,443	\$ 37,329.00	\$ 41,684.05	\$ 46,039.10	\$ 50,394.15	\$ 54,749.20	\$ 59,104.25
Ross	245	\$ 735.00	\$ 820.75	\$ 906.50	\$ 992.25	\$ 1,078.00	\$ 1,163.75
Waco	**	\$ 3,863,148.00	\$ 4,214,733.00	\$ 4,598,316.00	\$ 5,016,809.00	\$ 5,473,388.00	\$ 5,971,522.00
West	2,531	\$ 7,593.00	\$ 8,478.85	\$ 9,364.70	\$ 10,250.55	\$ 11,136.40	\$ 12,022.25
Woodway	9,383	\$ 28,149.00	\$ 31,433.05	\$ 34,717.10	\$ 38,001.15	\$ 41,285.20	\$ 44,569.25
Est. City Total		\$ 4,092,618.00	\$ 4,470,974.50	\$ 4,881,329.00	\$ 5,326,593.50	\$ 5,809,944.00	\$ 6,334,849.50

County	*Population 2020 Census	CURRENT FY 22-23 \$2.25	FY 23-24 \$2.55	FY 24-25 \$2.85	FY 25-26 \$3.15	FY 26-27 \$3.45	FY 27-28 \$3.75
McLennan County	260,578	\$ 586,300.50	\$ 664,473.90	\$ 742,647.30	\$ 820,820.70	\$ 898,994.10	\$ 977,167.50

Est. Annual with C.O.W	\$	4,678,918.50	\$	5,135,448.40	\$	5,623,976.30	\$	6,147,414.20	\$	6,708,938.10	\$	7,312,017.00
Est. Annual w/out C.O.W	\$	815,770.50	\$	1,272,300.40	\$	1,760,828.30	\$	2,284,266.20	\$	2,845,790.10	\$	3,448,869.00

*Subject to change annually

Historically non-funding

**City of Waco = current fiscal year X percent increase of cities increase.

GRAZING LEASE AGREEMENT

STATE OF TEXAS §

COUNTY OF MCLENNAN §

This Grazing Lease (this “Lease”) is made and entered this day of _____, 2023, by and between Parties, the City of Bruceville-Eddy, Texas, a Texas Municipal Corporation (“Lessor”) and Dorothy S. Coker, a resident of Bruceville-Eddy, Texas, (“Lessee”).

In consideration of the mutual covenants and agreements set forth in this Lease, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by Lessor and Lessee, Lessor does hereby lease to Lessee, and Lessee does hereby lease from Lessor, that certain tract of land situated in the City of Bruceville-Eddy, McLennan County, Texas, containing approximately 6.75 acres located off Hudson Lane and more particularly described as SAGE CHARLES (A-485) 44.157 Ac, PREWITT LEVI (A-405) 0.081 Ac Total 44.238 Ac and further described on “Exhibit A” attached hereto and made a part of hereof for all purposes (“the Premises”).

1. TERM. This lease shall be for a one (1) year term beginning on March 1st, 2023, and ending on February 29th, 2024, and may be renewed for one (1) additional year term.
2. RENT. Lessor agrees to lease the Premises for and in consideration of Lessee’s maintaining the property so the grass/vegetation does not grow above the height of 24 inches and Lessee’s compliance with the provisions established in this Grazing Lease Agreement.
3. FENCING. Lessee shall repair and keep maintained a fence around the Premises. No electric fence shall be constructed

around the Premises without the express written permission of the Council of the City of Bruceville-Eddy, Texas. Lessee shall post criminal trespass notices at locations that are readily visible to any person approaching the property.

4. NO HAZARDOUS MATERIALS. Lessee shall not permit any Hazardous Materials (as such term is herein defined) to be brought onto, stored in, used in, or disposed of in, on, under or about the Premises. As used herein "Hazardous Materials" mean (a) any petroleum or petroleum products, radioactive materials, asbestos, urea formaldehyde foam insulation, transformers, (b) any chemicals materials, or substances defined or included in the definition of "hazardous substances, wasters, extremely hazardous wastes, restricted hazardous wastes, toxic substances, pollutants, contaminants, or pollutants, or words of similar report, under applicable law, and (c) any other chemical, material, substance which is in any way regulated by applicable law.
5. USE OF PREMISES.
 - a. Lessee shall use the Premises solely for the purposes of grazing cattle and shall use the Premises for no other purpose.
 - b. Lessee agrees to rotate the animals and move them to an alternate grazing location when the grass is grazed out, to give the land an opportunity to re-grow.
 - c. Lessee shall not make any alterations, additions, or improvements to the Premises without the Prior consent of the Lessor.
6. COMPLIANCE WITH ORDINANCES. Lessee agrees to comply with all City Ordinances, relating to animal nuisances.
7. MAINTENANCE, REPAIR AND SURRENDER. At the termination of this Lease, Lessee shall surrender and deliver the Premises to Lessor, in the state of repair and condition comparable to the state of repair and condition as at the time Lessor delivered possession thereof to

Lessee, reasonable wear and tear excepted. Specifically, without limitation, any damage to fences occurring during the course of this Lease shall be repaired by Lessee.

8. UTILITIES. Lessee shall pay the charges for utilities used by Lessee at the Premises directly to the provider or providers thereof.
9. INSURANCE. Throughout the term of this Lease, Lessees shall carry and maintain, at the sole cost and expense, general liability insurance of an “occurrence” type against all claims, arising out of liability of Lessee for injury to persons or property damage occurring in or about the Premises or arising out of the use of occupancy thereof, at a single limit of \$1,000,000.00 each occurrence and \$1,000,000.00 as a general aggregate, and a Certificate of Insurance must be attached to this Agreement and it must identify the name of the insurance carrier, policy number and expiration date and limits of liability and deductible.
10. INDEMNIFICATION. Lessee shall indemnify, defend, and hold harmless Lessor and Lessor’s officials, Officers, agents and employees, from and against any and all claims, demands, liabilities, losses, costs, damages, suit or expenses of every kind (including without limitation, attorney’s fees, court costs and interest) resulting or arising from any and all injuries to, including death of any person or damage to any property caused by the occupancy of the Premises by Lessee and/or the acts or omissions of Lessee or Lessee’s agent, employees or contractor.
11. DEFAULT. In the event Lessee fails to perform any or all of its obligations set forth in the Lease, Lessor shall give Lessee ten (10) days to cure any defect and Lessor may terminate this Lease if Lessee fails to cure the defect or to perform its Lease obligations.

12. INSPECTION BY LESSOR. Lessor and Lessor's agents shall have the right to enter into and on the Premises at any reasonable time for the purpose of inspecting the Premise utilities, if it becomes necessary.
13. ASSIGNMENT AND SUBLEASE. Lessee may not assign this Lease or sublet any portion of the Premises.
14. ACCEPTANCE OF PREMISES; DISCLAIMER. Lessor and Lessee recognize, stipulate and agree that Lessee has accepted the Premises in its current "AS-IS", "WHERE-IS" condition and with all faults and without any warranty, representation, expressed or implied, concerning the conditions or characteristics of the Premises, without limiting the foregoing, Lessor makes no representation or warranty concerning the condition of the Premises, or the fitness of the Premises for any purpose.
15. TERMINATION. This Lease Agreement may be terminated by either party upon at least thirty (30) day's prior written notice to the other party.
16. MISCELLANEOUS. This Lease shall constitute the entire understanding of the parties with respect to the subject matter hereof and supersedes any and all prior agreements, written and oral, between the parties and no amendment, modification, or alteration of the terms hereof shall be binding upon the parties unless the same is in writing, dated after this Agreement and duly executed by both Lessor and Lessee. This Lease shall be governed by the laws of the State of Texas and venue for any lawsuit involving this Lease shall be in McLennan County, Texas.
17. Nothing contained in this Lease shall be deemed or construed by the parties hereto, nor by any third party, as creating a relationship between the parties other than the relationship of Lessor and Lessee.
18. Consideration of \$135.00 yearly commencing March 1st, 2023.

This Lease is executed effective this _____ day of _____, 2023.

Lessor: City of Bruceville-Eddy, Texas

By: _____

Printed Name: Linda Owens

Title: Mayor

Lessee:

By: _____

Printed Name: Dorothy S. Coker

Attest:

By: _____

City Secretary: Pam Combs

“Exhibit A”



January 18, 2023

City of Bruceville-Eddy
144 Wilcox Drive
Eddy, Texas 76524



Re: Engineering Services Agreement
T.C.E.Q. Discharge Permit Renewal
for Permit No. WQ0015620002

Tabor & Associates, Inc. hereby proposes to prepare a renewal application to TCEQ for the above referenced existing discharge permit which expires on January 23, 2024.

The work proposed herewith consists only of preparation of renewal application, on-site observation, and submission to TCEQ 180 days before expiration. This Agreement and submission is contingent on receipt of the City's signed authorization of this Agreement on or before April 1, 2023.

The work described above will be performed for a lump sum amount of Four Thousand Five Hundred Dollars (\$4,500.00).

The above engineering fee does not include expert testimony before any TCEQ hearings if the permit renewal is contested, and does not include TCEQ permit renewal fee, laboratory testing fees, and advertisement charges for public notices.

LIMITATION OF LIABILITY: To the maximum extent permitted by law, the Owner agrees to limit the Engineer's liability for damages to an amount not to exceed the Engineer's fee under this Agreement. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

Ownership of Documents: All documents and data produced by the Engineer during the performance of this contract represent the product of training, experience, and professional skill, and accordingly belong to, and remain the property of the Engineer who produced them as instruments of service, regardless of whether the instruments are original work or compilation or whether they were copyrighted or whether the project for which they were prepared is constructed or executed. Upon request by the Owner, record drawings for this project can be provided on one storage media device in PDF format only.

TABOR & ASSOCIATES, INC.

CITY OF BRUCEVILLE-EDDY


Johnny M. Tabor, P.E., President

Linda Owens, Mayor

Attest:



Attest:

Karen McCullough, Corporate
Secretary

Pam Combs, City Secretary

Jon Niermann, *Chairman*
Emily Lindley, *Commissioner*
Bobby Janecka, *Commissioner*
Erin E. Chancellor, *Interim Executive Director*



RECEIVED

JAN 09 2023

Texas Commission on Environmental Quality

Protecting Texas by Reducing and Preventing Pollution

January 09, 2023

City of Bruceville Eddy
143 WILCOX DR STE A
EDDY, TX 76524 - 2587

Re: Renewal Reminder Notice for Permit No. WQ0015620002
Facility: RN109996744, CITY OF BRUCEVILLE-EDDY WWTP
Issued to: OWNER, CN601221286, City of Bruceville Eddy

Dear Permittee:

Permit No. WQ0015620002 will expire at midnight, 01/23/2024. You are required to file an application for renewal of the existing permit **180 days prior to the date of expiration**. This will be the only notice you will receive for the referenced permit.

Notice of permit expiration is sent as a courtesy to the permittee. It is the responsibility of the permittee to renew the permit within the required timeframe. **Failure to submit an application on time may result in enforcement actions or expiration of the permit.** Failure to submit a complete application may cause the application to be returned.

If the permit is allowed to expire, continuation of any disposal activities beyond the date of expiration is a violation of the Texas Administrative Code and will be subject to administrative penalties.

If you wish to cancel the permit, please submit Request to Cancel Form No. 20029 to the Application Review and Processing Team of the Water Quality Division Support Section (MC-148) as soon as possible. To avoid assessment of the required water quality annual fee, you must submit the Cancellation Form prior to September 1. Please keep in mind that the Request to Cancel must be approved, along with any other documents, plans or reports required by the TCEQ.

For your convenience, the application forms are now available online at www.tceq.texas.gov. If you should have any questions or comments, please call the Applications Review and Processing Team at (512) 239-4671. If you have any technical questions, please call the Wastewater Permitting Section at (512) 239-4671.

Sincerely,

A handwritten signature in black ink, appearing to read "Erwin Madrid".

Erwin Madrid, Team Leader
Applications Review and Processing Team (MC 148)
Water Quality Division

RESOLUTION 1-23-2023-3

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY, TEXAS ADOPTING THE CITY OF BRUCEVILLE-EDDY DONATION AND GIFT POLICY

WHEREAS, the Bruceville-Eddy City Council wishes to establish a Donation and Gift Policy for the purpose of establishing consistent procedures for the acceptance and appropriation of unsolicited donations made to the City, its’ employees, or its elected officials.

WHEREAS, the City Council has reviewed the Donation and Gift Policy, attached as Exhibit A, and has determined that the policy adequately meets the needs of the City of Bruceville-Eddy;

WHEREAS, the City Council wishes to adopt the Utility Bill Relief Fund Application form attached as Exhibit B, for the processing of individuals requesting utility bill relief, and the Donation and Gift Policy Acknowledgment form attached as Exhibit C;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY, THAT:

Section 1. The City Council hereby establishes the City of Bruceville-Eddy Donation and Gift Policy attached as Exhibit A.

Section 2. The City Council hereby adopts the Utility Bill Relief Fund Application for Assistance attached as Exhibit B.

Section 3. The City Council hereby adopts the Donation and Gift Policy Acknowledgement form attached as Exhibit C.

Section 4. This Resolution shall take effect immediately from and after its passage.

PASSED AND APPROVED/DISAPPROVED by the City Council on this day, the _____ of _____ 2023, by a vote of:

Yeas _____ Nays _____ Abstentions _____ Absent _____

Linda Owens
Mayor
City of Bruceville-Eddy

Kent Manton
City Administrator
City of Bruceville-Eddy

ATTACHMENT A

CITY OF BRUCEVILLE-EDDY DONATION AND GIFT POLICY

Section 1. PURPOSE:

The purpose of this policy is to establish a formal process for acceptance and documentation of donations made to the City. This policy provides guidance when individuals, community groups, and businesses wish to make donations to the City. This policy also establishes the standards for City employees and City officials regarding the acceptance of gifts for the City during the performance of official business.

Section 2. TYPES OF DONATIONS:

Donations may be offered in the form of cash, real or personal property. Designated donations mean those donations that the donor specifies for a particular City department, location, or purpose. Undesignated donations mean those donations that are given to the City for an unspecified use.

Section 3. CITY INTERESTS:

Designated donations may only be accepted when they have a purpose consistent with the City's goals and objectives and are in the best interest of the City. The City must always consider the public trust and comply with all applicable laws when accepting donations.

Section 4. ACCEPTANCE OF DONATIONS:

All donations to the City shall immediately be submitted for consideration for acceptance and shall be approved by City Council.

- A. The City Administrator shall determine the approximate value of the donation and determine if the donation is in the City's best interest and acceptance is consistent with applicable City laws, policies, ordinances, and resolutions.
- B. When seeking approval from the City Council, the City Administrator shall report to the City Council regarding:
 - 1) The appraised value of the donation;
 - 2) Any expenditures or maintenance obligations for the City associated with the donation;
 - 3) Potential liabilities associated with the donation, such as hazardous conditions or environmental concern;
 - 4) Whether the donation has any special restrictions, and if so, if those restrictions are acceptable to the City; and
 - 5) Any recommendations for conditions of acceptance.

Section 5. ACCEPTANCE OF DESIGNATED DONATIONS OF CASH OR TANGIBLE ITEMS:

Based on the value of the donation offer as outlined in Section 4 above, appropriate City staff will review the conditions of any designated donation and determine if the benefits warrant acceptance of the donation. Criteria for the evaluation include but are not limited to:

- A. Whether an immediate or initial expenditure is required in order to accept the donation;
- B. Whether City is obligated to maintain, match, or supplement the donation; and
- C. Whether City can make good use of any donated item.

Section 6. ACKNOWLEDGEMENT OF DONATIONS:

Acknowledgement of the donation should be in writing and is the responsibility of the City Administrator. A copy of the letter should be forwarded to donors.

Section 7. DECLINED DONATIONS:

The City of Bruceville-Eddy reserves the right to decline any donation if, upon review, acceptance is not in the best interests of the City.

Section 8. DISTRIBUTION OF DONATION:

- A. Tangible items will be distributed to the appropriate City departments for use or, at the discretion of the City Administrator.
- B. Donations of cash for designated donations will be deposited into the appropriate revenue account for the designated City department.

Section 9. ACCEPTANCE OF GIFTS TO EMPLOYEES AND/OR ELECTED OFFICIALS OF THE CITY:

- A. Employees and officials of the City are required to be objective and fair in dealing with the public and persons or firms doing business with the City.
- B. No City official or employee shall directly or indirectly solicit, accept, or attempt to accept any money, fee, credit, gift, gratuity, object of value, or compensation of any kind which the official or employee knows, or has reason to know is being offered:
 - 1. For the purpose of improperly obtaining or rewarding favorable treatment;
 - 2. With interest to influence the official or employee in the discharge of official duties; or
 - 3. In consideration of having exercised official powers or performed official duties.
- C. Anonymous gifts shall be delivered to the City Administrator for appropriate disposition.
- D. This policy does not prohibit a City official from accepting anything of value by way of a gift when such a gift is made to and accepted on behalf of, the City of Bruceville-Eddy. All such gifts

to the City shall be forwarded to the City Administrator for compliance with this policy whenever possible.

E. City officials and employees are required to disclose any conflicts of interest they may have with any donor.

F. Offers of donations for gratuitous purposes (e.g. holiday gift baskets, etc.) to any employee, department, or City shall be made available to benefit all employees.

Exhibit B
CITY OF BRUCEVILLE-EDDY, TEXAS
UTILITY BILL RELIEF FUND APPLICATION FOR ASSISTANCE

Name of Applicant: _____

DOB: _____

Age: _____

Address: _____

Utility Account Number: _____

Amount Requested: _____

Have you ever requested financial assistance from the City of Bruceville-Eddy? If so, approximately when was the last request made:

Reason for applying for utility assistance:

All applicants will receive a copy of the City of Bruceville-Eddy Donation and Gift Policy

The City of Bruceville-Eddy does not discriminate against any person. Service will not be denied or altered based on race, color, sex, nationality, religion or marital status.

Submission of this application does not constitute approval, nor does it release the applicant from all financial obligations to the City of Bruceville-Eddy. Funding is distributed to eligible applicants on a first come, first serve basis solely at the discretion of the Mayor and City Administrator.

City of Bruceville-Eddy Staff Only

Intake Staff Member Initials: _____

Date applicant was provided with a copy of this policy: _____

Approved/Denied by City Administrator: _____

Reason for Approval/Denial: _____

Date credit was applied to utility account: _____

EXHIBIT C

**CITY OF BRUCEVILLE-EDDY, TEXAS
DONATION AND GIFT POLICY ACKNOWLEDGEMENT**

I have received and read the City of Bruceville-Eddy Donation and Gift Policy and understand its provisions. I further understand that when I sign this acknowledgement form it will be placed in my personnel file.

Employee (PRINT NAME)

Signature

Date



CITY OF BRUCEVILLE-EDDY

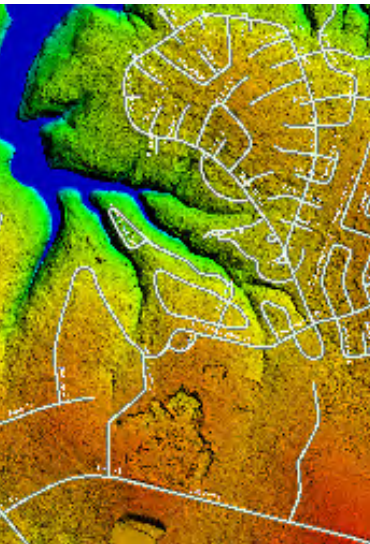
2023 Professional Engineering Services

STATEMENT OF QUALIFICATIONS

Supporting Communities
is our only business.



A STATEMENT OF QUALIFICATIONS BY



PROJECT

- MUNICIPAL ENGINEERING**
- DEVELOPMENT REVIEW**
- RATE ANALYSIS**
- WATER AND WASTEWATER INFRASTRUCTURE**
- STREETS AND DRAINAGE**
- GRANT APPLICATION/ADMINISTRATION**

February 14, 2023

The City of Bruceville-Eddy
Attn: Linda Owens, Mayor
144 Wilcox Dr.
Eddy, TX 76524

RE: Request for Qualifications for Professional Engineering Services

Dear City of Bruceville-Eddy Mayor and Council,

5M Associates, LLC (5M) is excited about having the opportunity to work with the City of Bruceville-Eddy for the various professional engineering project assignments. We believe that the information included within this proposal will demonstrate our experience and qualifications in designs associated with municipal engineering projects. Please refer to 5M's project experience section of this proposal for more information.

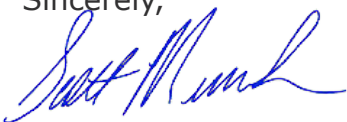
5M has the capacity to perform the work for municipal engineering projects. We are uniquely qualified to perform this work due to our familiarity with municipal projects. We have performed design and construction inspection services for several communities in Central Texas.

5M takes great pride in producing very concise and accurate construction documents and this is made even more evident by the multiple repeat clients that 5M works for. We are also very committed to working with the City of Bruceville-Eddy in developing project budgets, maintaining strict budget controls and providing value engineering as required assuring successful completion of the project. We are proud of our ability to tailor designs to your budget constraints without compromising standard engineering practices or our high expectations for design excellence. This is evident in the correlation between our past project budgets and actual construction bid proposals.

As an added service, 5M has substantial experience in grant applications and administration. We believe that to be a full service engineering firm, we must provide assistance in all aspects of our client's engineering projects, including funding, administration, design, inspection, and standards development.

We look forward to working with the City of Bruceville-Eddy, City staff, and the citizens of Bruceville-Eddy to provide quality infrastructure that promotes an enhanced quality of life.

Sincerely,



Scott Murrah, P.E.
Founder

Attachments: Statement of Qualifications

TABLE OF CONTENTS

SECTION 1 FIRM PROFILE

SECTION 2 EMPLOYEE RESUMES

SECTION 3 CLIENT REFERENCES

SECTION 4 PROJECT EXPERIENCE

SECTION 1: FIRM PROFILE - Capacity to Perform

FIRM DESCRIPTION. 5M Associates, LLC is a full service Civil Engineering Consulting firm dedicated to building lasting client relationships one project at a time. 5M serves Central Texas with a strategically placed office location in Granger, Texas. The principal engineer has been providing engineering design and surveying services for municipalities, school districts, water supply corporations, universities, and also the private sector since 2002. We pride ourselves first and foremost in providing customer satisfaction. We are committed to providing innovation in design, the ability to meet tight schedules, and dedication to our industry and local community involvement.



TEAM DESCRIPTION. 5M is capable of performing a multitude of engineering and non-engineering tasks. 5M utilizes small consulting firms for structural engineering, geotechnical engineering, architecture, and surveying as needed to facilitate any project's design requirements.

PRIMARY OFFICE for this project:
5M Associates, LLC:
205 W. Broadway
Granger, TX 76530
Professional Engineers - State of Texas
Firm # F-22667

WHAT MAKES 5M STAND OUT?

It is not by accident that our firm size is at the level it is today. Our firm size is a result of multiple years of experience and planning that culminated with what we believe is the best size firm to provide the highest customer satisfaction balanced with competitive professional fee cost. The engineer will be involved from the projects conception, contract negotiations, to the occupancy of the project by the client. This provides a single point of contact during the design life of the project. The location of the engineer allows for quick response to client needs.



5M now has a diversified broad base of clients, from the state level to the private sector resulting in a stable base of repeat clients. We currently boast that over 85% of our gross revenues are attributed to repeat clientele.

SECTION 1: FIRM PROFILE - Capacity to Perform (cont)

REPUTATION. A deep understanding of the client's needs assist us in determining the most appropriate plan of action. The plan may include verbal recommendations, full engineering analysis and reports or indicate the need for the development of a new project including surveys, design and complete contract documents.

QUALITY. 5M staff are trained to know exact step-by-step procedures through which every successful project must travel. Our innovative problem-solving abilities, commitment to detail and customer responsiveness have directly contributed to the firm's success. We encourage building strong relationships with our clients through listening to their needs.

CAPABILITIES. 5M staff have consistently been selected to provide engineering services to a variety of engineering projects with construction cost ranging between \$100,000 to well over \$10 million dollars. In recent years, staff has managed over \$20 million dollars worth of construction within a single year.

It takes considerable in-house organization and efficiency to successfully complete this volume of projects. This type of efficiency can only be obtained from dedicated employees with access to the

latest generation of computer workstations and top engineering software.

CAPACITY AND INTENT TO PROCEED. Considering 5M's reputation, quality, and capabilities, our firm is fully capable of proceeding without delay if selected for this project.

For further abilities and self-performed work of our project team that will be commencing and completing this project, please see 5M's key personnel resumes.



SECTION 1: FIRM PROFILE - Work Performance

5M staff prides themselves on the work ethic and quality workmanship that goes into every plan sheet that leaves our office. Our staff has the experience and expertise to meet any design requirement needed to facilitate a successful project. The track records of our past projects, and the number of loyal, repeat, 5M clients speaks volumes concerning our attention to project details and client management. All of our projects have been designed and constructed on or ahead of schedule, and have met all budgetary constraints, as indicated in our project experience in Section 2.

QUALITY ASSURANCE PROGRAM

5M Associates, LLC has a very effective Quality Assurance / Control Program in place. Every project is managed by a principal engineer with the firm. This ensures that each and every project and client is provided with the highest level of attention that they deserve. 5M also strives to include other engineers and professional staff in the planning and design process of each project to produce an accurate set of construction documents.

In addition, 5M takes pride in reviewing every set of construction documents before it leaves the office for client review, bidding, or construction purposes.

The success of 5M's Quality Assurance / Control Program can be measured in the infrequent change orders that are required for the projects we have designed.

SCHEDULE & BUDGETARY MANAGEMENT

A 5M Associates, LLC often spoken philosophy is, "Meeting Schedules – It's in the best interest to our client's project and to our company."

5M staff has proven ability to perform the work in a timely manner to serve the city's needs. The majority of 5M's clients are public entities with strict budget requirements. By having a full array of design professionals in-house and fluid communication between design teams, project challenges are quickly resolved, and project delays are eliminated.

5M believes the project is not complete until the City has taken over ownership of the project. 5M also believes the construction support throughout the project to address contractor questions and client concerns is essential to a successful, on-time project. If a conflict arises, 5M coordinates with the contractor and owner and solves the problem with a team approach to keep construction moving. 5M applies these practices to all of the projects we work on. This enables us to complete projects in a timely manner.

SECTION 1: FIRM PROFILE - Performance Resources

5M is ready and able to begin design on this project immediately if the City wishes to do so. 5M will be perform these services and will be managed by a single point of contact, Mr. Scott Murrah, P.E.

SUPPORT PERSONNEL

5M will utilize support personnel as needed throughout the project term. These support personnel include various designers, drafters, and administrators to ensure the project is completed on schedule and within budget.


WORK AVAILABILITY

The 5M staff is currently available to allocate the necessary assets required to ensure project success. 5M can begin work on any project immediately if needed.

REPUTATION

A deep understanding of the client's needs assist us in determining the most appropriate plan of action. The plan may include verbal recommendations, full engineering analysis and reports or indicate the need for the development of a new project; including surveys, design and complete contract documents.

*For additional resources on 5M's reputation and past performance on handling additional projects, feel free to speak to any of 5M's clients listed on the client reference list, located in Section 3.



5M Associates, LLC is a full service Civil Engineering, Surveying, and Consulting Firm dedicated to building lasting client relationships one project at a time. 5M staff has been performing engineering since 2002, providing engineering design and surveying services for Municipalities, Water Supply Corporations, School Districts, Universities, and the Private Sector.

MUNICIPAL SERVICES

5M understands the roadblocks encountered by most municipalities. Our senior engineer has over 20 years of in depth design experience related to the public sector. We specialize in water distribution, sanitary sewer collection systems, drainage, and roadway improvements.

New infrastructure is expensive and vital to your community. We recognize that your City is completely dependent on the yearly budget cycle that is changed or revised on a moments notice, so we have structured our firm to adapt to this rapid changing funding environment.

5M provides comprehensive city engineering services, including project development review, design, and construction oversight for all types of infrastructure projects. Our experience includes public and private utility systems, drainage studies, streetscape, and roadway improvement projects.

At 5M, we understand the land use impacts of roadway and utility services, the need for sustainable tax producing development, and infrastructure's role in supporting this endeavor.

5M is trained and qualified to manage projects for local governments that obtain state or federal funding through TxDOT, TDA, TPWD, TWDB, and USDA Rural Development.

We strive to form bonds of effective communication with you and your staff to help enhance the quality of life for your citizens.



MUNICIPAL SERVICES

WASTEWATER

- Collection Systems
- Lift Stations & Force Mains
- Wastewater Collection Network Analysis
- Master Planning & Design

STORMWATER

- Hydrologic Studies
- Hydraulic Studies
- Flood Studies
- Stormwater Management Plans
- Regional Drainage Studies
- Erosion and Sedimentation Controls & Plans

TRANSPORTATION

- Roadway/Highway Design
- Hike and Bike Trail Design
- Traffic Engineering
- Traffic Studies
- Airports
- Master Planning & Design

WATER

- Transmission Mains
- Water Pumping Systems
- Elevated Storage Tanks
- Hydropneumatic Water Systems
- Groundwater Well Development
- Ground Storage Tanks
- Hydraulic Modeling
- Master Planning & Design
- Rate Studies

FUNDING ASSISTANCE

- Texas Department of Agriculture (Certified Administrators)
- Texas Department of Transportation (LGPP Certified)
- Texas Parks and Wildlife Department
- Texas Water Development Board
- USDA Rural Development

GIS

- Planning
- Utility Infrastructure
- Mapping

SECTION 2: KEY PERSONNEL Organizational Chart

City Of + **Bruceville-Eddy**



PROJECT MANAGER



Scott Murrah, PE
smurrah@5m-associates.com

SECTION 2: KEY PERSONNEL Resumes

SCOTT MURRAH, P.E., President



Scott Murrah, PE, is a president of 5M Associates, LLC, and is responsible managing and orchestrating the work flow within the 5M office. Scott manages project tasks to ensure project schedules and budgets are maintained. Scott has over 20 years of experience and has designed and administered government funded and private funded projects alike, and range in budgetary size from \$20,000 to \$7 million.

As yearly construction costs continue to increase, our clients are in a constant need of "value engineering" to obtain the greatest return for their investment. As a past Council Member and Mayor of his home town, as well as serving on the School Board for 9 years, Scott is sympathetic to the budgetary constraints our clients are faced with. The experience obtained while serving within these public positions provides Scott with a unique perspective and approach to engineering design and administration. This unique perspective and approach provides additional "value engineering" to our clients which minimizes project costs and schedule delays. *Scott is Local Government Project Procedures (LGPP) certified.*

SECTION 3: CLIENT REFERENCES

Chris Whittaker

City Manager
City of Angleton
121 S. Velasco
Angleton, TX 77515
(979) 849-4364
cwhittaker@angleton.tx.us

Kara Clore

President
Strategy Consulting Group, LLC
134 N. Main
Rockdale, TX 76567
(512) 446-2111
kara@strategyconsultantgroup.com

Monica Stojanik

Mayor
City of Granger
PO Box 367
Granger, TX 76530
(512) 859-2755
mstojanik@cityofgranger.org

Kenneth Murray

City Administrator
City of Dangerfield
P.O. Box 657
Rosebud, TX 76570
(254) 583-7926
cityadministrator@rosebud
texas.us

Keith Whitfield

City Administrator
City of Dangerfield
102 Coffey St.
Daingerfield, TX 75638
(903) 645-3906
keith.whitfield@cityofdaingerfield.
com

Joseph Resendez

City Administrator
City of Bartlett
140 W. Clark St
Bartlett TX 76511
(254) 527-3219
joseph.resendez@bartlett-tx.us

Note: Additional clients can be retrieved upon request.

SECTION 4: PROJECT EXPERIENCE

A. STATEMENT OF QUALIFICATIONS

MUNICIPAL CIVIL ENGINEERING EXPERIENCE

5M staff has 20 plus years of experience in the design and administration of municipal civil engineering projects. The majority of this experience is within 50 miles of the City of Bruceville-Eddy which provides 5M with the capabilities of handling any challenge that may arise from the proposed project. 5M staff has designed and administered many municipal projects. These projects were installed within rural areas as well as within densely populated, high traffic areas. These projects included work within state and county right-of-way, as well as within city and private easements. 5M staff understands the coordination needed with each of these entities to minimize change orders and project delays. This section lists the projects that account for our staff's experience, Section 3 provides a list of municipal clients that have used the services of 5M staff, and Section 2 contains the resumes of key 5M personnel that will serve the City of Bruceville-Eddy.

5M staff has performed design services for several CDBG projects. These projects have included water main installation, sanitary sewer main replacement, as well as roadway and drainage projects. 5M staff has specific experience with past projects similar to the project needs of Bruceville-Eddy and believe we are uniquely qualified to provide the engineering services for the City's civil engineering project. 5M staff also assisted many cities in preparing the Grant Application for projects of this type. We believe we have a very thorough understanding of the project issues at hand and believe we can provide all the required design services needed to complete the project successfully.



FEDERALLY-FUNDED CONSTRUCTION PROJECTS

Out of all the project experience as stated above, approximately 25% were funded through the Texas Department of Agriculture (TDA), Rural Development (RuD), Community Development Block Grant (CDBG), or other federally-funded programs. 5M understands the requirements of these programs, and will incorporate these requirements into the bid and construction documents so that the contractor is fully aware of their responsibilities for the project. This section also lists the projects that account for our staff's experience within federally-funded projects.

PROJECTS LOCATED IN THE GENERAL REGION OF THE STATE

The 5M Office is located approximately 42 miles from the City of Bruceville-Eddy City Hall. 5M staff has designed many projects within 50 miles of the City of Bruceville-Eddy, and our experience of water, sewer, roadway and drainage projects within this area will allow 5M to streamline the design and construction process due to our knowledge of local federal, state and county contacts, our knowledge of local service providers, as well as project specific knowledge of local soil conditions. This section lists the 5M staff's projects that account for our experience of local projects.

SECTION 4: PROJECT EXPERIENCE

B. CAPABILITIES

PROJECTS: PRELIMINARY AND FINAL DESIGN PLANS AND SPECIFICATIONS

Once selected as the City's engineer, 5M will provide the Preliminary Plans and Specifications for the proposed project. These plans and specifications are used for the coordination with State and City representatives. Once the preliminary plans and specifications are approved by these entities, the final plans and specifications can be prepared. The final drawings and specifications will then be submitted to City staff for final review before submitting (if required) to the Texas Commission on Environmental Quality (TCEQ) for approval. Once all approvals are obtained, 5M will prepare the Bid Package for advertisement.

PROJECTS: PREPARATION OF BID PACKET

5M will assemble all required documents for the Bid Package. 5M understands the stringent requirements of Federally-funded projects, and will include these requirements within the Bid Package. 5M will coordinate the allocation of plans and specifications as needed. 5M will provide the City with a formatted Advertisement for Bid that can be submitted to the City's newspaper of record, which minimizes the effort of City staff. 5M has the capabilities to provide the plans in either hardcopy or electronic format, which provides contractors with multiple options of soliciting pricing from subcontractors and suppliers. By providing the plans and specifications in electronic format, contractors can review the project documents without financial risk. 5M will conduct the pre-bid and bid opening meeting, and will review all bids for completeness and conformance to project requirements.



PROJECTS: CONDUCT ALL FIELD TESTING AND INSPECTIONS

5M has the staff to coordinate all field testing efforts as required by the construction specifications.

OTHER SPECIAL SERVICES

As designated City engineer, 5M staff can review and coordinate plan reviews for developments within the City Limits or Extraterritorial Jurisdiction (ETJ). 5M can develop master plans for water, wastewater, transportation, drainage and compile a Capital Improvement Projects (CIP) list to aid the City Officials in developing budgets, ordinances, and other administrative dockets.

5M can assist with the application and administration of financial assistance programs to help reduce the financial burden of infrastructure replacement/repair. These programs include the Transportation Alternatives program, Texas Water Development Board, USDA, and HUD programs.

SECTION 4: PROJECT EXPERIENCE

City of Troy IH-35 WIDENING: WASTEWATER & WATER UTILITIES RELOCATION

Contact: Jeff Straub
Former City Administrator
(254) 938-2505
jstraub@cityoftroy.us

This project was a result of the Interstate Highway 35 improvement project between Temple and Troy. The existing interstate was being widened from 4 lanes to 6 lanes that included 1-way service roads. The widening of the roadway precipitated the relocation of the existing water and sewer infrastructure.

The project included 4.5 combined miles of relocated sewer and water mains. This project required that all designs and plan preparation be in conformance with the current TxDOT standards. Scott Murrah prepared all design and construction documents that were integrated into the IH 35 improvement project plan set. Scott Murrah constructed a GIS database of the existing City of Troy infrastructure to coordinate reimbursement of cost to Troy by TxDOT.

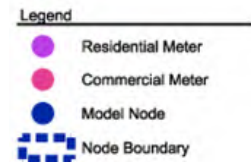
All of the design plans were prepared using the coordinate system established by TxDOT so that Troy's plans would exactly overlay on the TxDOT IH 35 plans.



City of Troy WATER MASTER PLAN

Contact: Jeff Straub
Former City Administrator
(254) 938-2505
jstraub@cityoftroy.us

Scott Murrah prepared the Water Utility Master Plan (WUMP) for the City of Troy. This plan is a comprehensive study of the city's water storage, and delivery systems and will be used to guide the City in future water utility decisions. Scott evaluated the existing water system and provided recommendations regarding how the city should prepare for the future. The plan includes a review of TCEQ ramifications, and the water demands for existing and future projections. Scott conducted an inventory of the different parts of the water system (structures, pumps, pipes, valves, etc.) and evaluated the condition of each component. The evaluation was used to develop a prioritized replacement schedule and to recommend future system improvements.



City of Rosebud CDBG WATER IMPROVEMENTS

Contact: Keith Whitfield
Former City Administrator
(254) 583-7926
cityadministrator@rosebudtexas.us

The City of Rosebud project was required to replace water infrastructure. The project included the replacement of approximately 5,000 linear feet of the City's main water distribution line that connected to two existing water main lines. Scott Murrah was responsible for the engineering, design and construction administration on the project. A TxDOT permit to bore under Main Street was required to be obtained. Scott Murrah assisted the City and their grant writer in obtaining a CDBG grant to replace antiquated water infrastructure.



City of Jarrell CDBG WATER SYSTEM IMPROVEMENTS

Contact: Larry Bush
Mayor
(512) 746-4593
mayor@cityofjarrell.com

Scott Murrah was selected to design a dedicated 12-inch Fire Protection through the City of Jarrell to ultimately provide fire protection to the Jarrell ISD campus. The potable water supply to the citizens of Jarrell is provided by Jarrell-Schwertner WSC. Therefore, the 12-inch line would not provide potable water to the citizens. However, that capability was to be incorporated should the line be needed for water supply in the future.

The project included 2,500 linear feet of 12-inch PVC waterline, including fittings, gate valves, fire hydrants, and blow assemblies. The project also included asphalt roadway replacement, asphalt driveway, concrete driveway, and gravel driveway replacement.

The waterline was installed through the City of Jarrell downtown area, which dictated the critical need to maintain consumer access to local businesses. The project was completed within 3 months with no complaints from consumers or owners. While the project did necessitate alternate entrance routes to effected buildings, the inconvenience was short-lived.



City of Taylor CDBG WATER IMPROVEMENTS 12" WATER LINE

Contact: Casey Sledge
Contract City Engineer
(512) 365-1888
casey@sledge.biz

As a sub-consultant to Sledge Engineering, LLC (SE), Scott Murrah provided the design and prepared bid documents for improvements to the existing City of Taylor water distribution system. The project was federally funded under the Williamson County CDBG program.

The project included the coordination with TxDOT and Union Pacific Railroad (UP) for crossing the right-of-way (ROW) of each entity. BSP prepared, submitted and obtained approval from each entity for the water line bores needed for the project. The project consisted of 1,300 feet of 12" PVC waterline, with all of the water line located within TxDOT ROW and UP ROW. The project also included a total of 200 feet of steel encasement pipe by bore. Coordination with TxDOT engineers as well as UP engineers was crucial to minimizing delays during the design and construction process. The project was constructed within schedule and at budget.



Pendleton Water Supply Corporation - RuD PROJECT + GIS & MAPPING SYSTEM

Contact: Velva Moody
Office Manager
(254) 773-5875
pwsc@vvm.com

Pendleton Water Supply Corporation authorized Scott Murrah to prepare and administer a federally funded Rural Development (RUD) loan package for improvements to the existing water distribution system. The loan package included the preparation of a Preliminary Engineering Report (PER), Environmental Report (ER), and all preliminary and final designs.

The project consisted of 23,000 feet of 8" PVC waterline, with all the water line located within private easement. The project also included a total of 100 feet of steel encasement pipe by bore, as well as 16 bores for water services. Coordination with TxDOT engineers as well as Bell County engineers was crucial to minimizing delays during the design process. This project was completed ahead of schedule and under budget.



City of Troy CDBG DOWNTOWN WASTEWATER IMPROVEMENTS

Contact: Jeff Straub
Former City Administrator
(254) 938-2505
jstraub@cityoftroy.us

City of Troy authorized Scott Murrah to prepare and administer a CDBG Design package for improvements to the existing wastewater collection system. The design package included the preparation of a Preliminary Engineering Report (PER) and all preliminary and final designs. The project consisted of the rehabilitation of 2,500 feet of 6" clay wastewater line that was increased to an 8" HDPE utilizing the Pipe Bursting method. The project also included the replacement of 250 ft of 6" clay pipe with 8" PVC pipe by Open Cut method. The project also included the replacement of all manholes and reconnection of wastewater services. Coordination with TxDOT engineers as well as Bell County engineers was crucial to minimizing delays during the design process. The project was constructed ahead of schedule and 2% under budget.



City of Granger CDBG LIFT STATION REPLACEMENT

Contact: Trevor Cheatham
Former Mayor
(512) 859-2755
tcheatham@cityofgranger.org

The Fox Street Lift Station was constructed in the early 1980's and reached the end of its intended service life. For the past few years, the lift station has not passed Texas Commission on Environmental Quality (TCEQ) inspection, and has required significant expenditures to bring the existing station into compliance with TCEQ standards. Scott Murrah was selected to design the new Fox Street Lift Station, which has a dual pump pre-packaged lift station with energy efficient submersible pumps that utilize a more current control system. The lift station provides wastewater service for approximately 40% of the City's total wastewater flows. The total budget for the project was estimated to be \$291,500, and was completed for \$288,506.07.



City of Granger CDBG WASTEWATER TREATMENT PLANT IMPROVEMENTS

Contact: Trevor Cheatheam
Former Mayor
(512) 859-2755
tcheatheam@cityofgranger.org

Scott Murrah was selected to design the needed improvements to the City's wastewater treatment plant. The existing plant was an oxidation ditch facility with dual clarifiers, Return Activated Sludge (RAS) pumping facility, and dual chamber chlorine contact basin. While the facility was operating within TCEQ permit parameters, many of the facilities components were reaching the end of their useful life cycle.



The plant was operating on a single clarifier due to significant deterioration of the mechanical components within the basin. Scott provided the designs for the replacement and renovation of the clarifier equipment and basin, including new motors, rotors, weir brackets and gates. The renovation also included the repair the existing weirs, walkway, and galvanized barriers.

Scott also provided the design for the replacement of the RAS pumps within the existing pump station. The existing RAS pumps utilized a belt driven pump, which allowed the belt to be exposed, thus causing a potential hazard to plant personnel. Scott redesigned the pump station layout so that plant personnel could access the pumps, motors and valving with minimal hazards, which included the installation of new direct drive pumps and motors.

The final design component to the project was the replacement of various slide gates, sluice gates and telescoping valves. These components were original to the plant and had reached their useful life cycle. Many of the seals and bearings were unusable, which prevented the plant operators from utilizing the treatment plant to its maximum potential.

City of Jarrell CDBG WASTEWATER IMPROVEMENTS PHASE I & II

Contact: Larry Bush
Mayor
(512) 746-4593
mayor@cityofjarrell.com

2013 CDBG Wastewater Improvements - Phase 1

This project will provide new wastewater service to residential properties that are currently served by on-site sewage facilities (OSSF). These properties will have the option to tie onto the new system and abandon their current OSSF, or tie in at a later date. The project consists of an 80 gpm lift station, 3,000 feet of 4-inch forcemain and 175 feet of 8-inch wastewater line with manholes. The project budget was \$249,200, and was completed for \$243,606.40. The project was also completed 3 months ahead of schedule.



2014 CDBG Wastewater Improvements - Phase 2

This project is an extension of the 2013 grant to service additional residential and commercial properties. The project will consist of 1,700 feet of 8-inch wastewater line and 950 feet of 6-inch wastewater line with manholes. This project was completed in April 2016.



City of Troy STREET BOND PROJECT

Contact: David Lowry
Former City Administrator
(254) 938-2505

Scott Murrah was tasked in providing recommendations and improvements to the City of Troy to maximize or “biggest bang for the buck” in their 2013 Street Bond Program.

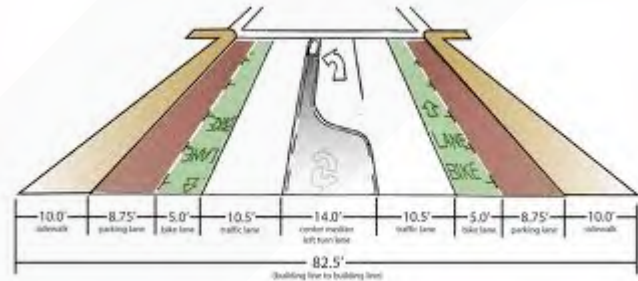
Scott developed a street evaluation program to investigate and grade specific road segments of all roads within the City Limits.

A detailed evaluation report was prepared by Scott weighting several factors deemed critical by the City Council. The key areas of focus for this report were vehicle speeds, downtown revitalization, pedestrian corridors and perception of existing street safety and aesthetics.

Scott provided a yearly update to the Street Evaluation as new development continues to drive the need for city infrastructure.

Scott’s evaluation sought information that could be measured against the Council’s broader objectives for the city, which are:

1. Creating areas that are attractive to pedestrians.
2. Providing high-quality streetscapes where people can visit, spend time and shop.
3. Establishing distinct destinations.
4. Building better pedestrian environments.
5. Slowing vehicle speeds.
6. Improving safety (traffic and pedestrian).



City of Waco ELM AVENUE STREETScape IMPROVEMENTS

Contact: Jim Reed
City of Waco
(254) 750-8091

The City of Waco engaged Scott Murrah to provide the design services for this TASA grant project. The City received a TxDOT grant to provide sidewalk, ADA improvements, bike lane, parking, lighting and landscape improvements along Elm Ave. (MLK Blvd. to Garrison St.).

The current sidewalks are not ADA compliant and many of the existing sidewalks have deteriorated greatly. The intent of the project is to enhance / improve these features, provide a bicycle lane through the corridor, enhance the parking situation and provide much needed lighting. The project will also include landscaping and other pedestrian elements such as gathering areas and park benches.

Scott led several public meetings in an effort to engage the community in the design of these features. Scott worked closely with a community liaison to serve as a facilitator between the designers and the community.

Scott provided the preliminary and final design services, environmental review, easement document preparation, landscape design as well as construction administration services.



City of Troy TxDOT SAFE ROUTES TO SCHOOL

Contact: David Lowry
Former City Administrator
City of Troy
(254) 938-2505

Scott Murrah was selected and authorized by the City of Troy for this Safe Routes to School (SRTS) project. The program provides 100% funding for school pedestrian infrastructure within a 2 mile radius of school campus'. Scott developed and submitted an SRTS plan to the TxDOT state office to provide the City of Troy an opportunity to receive SRTS funding for pedestrian infrastructure along Luther Curtis Rd, from the Troy ISD campus east to the IH 35 Frontage Road. Once TxDOT submitted a call for applications, Scott submitted the project application on behalf of the City of Troy. Due to TxDOT construction efforts along the IH 35 corridor, significant coordination with TxDOT design engineers was required to ensure the connection of the proposed sidewalk project would be included within any future expansion or modification plans for the IH 35 Frontage Road. The project was completed in September 2013, and was within budget.



SECTION 4

City of Temple TxDOT SAFE ROUTES TO SCHOOL

Contact: Don Bond
City Engineer
(254) 298-5660

Scott Murrah designed City of Temple's Safe Routes to School project. The project included placing concrete sidewalks to Bonham Middle School and Lakewood Elementary School. Scott prepared the construction plans to convert an on-street bicycle lane to an off-street safe route to school. This project is adjacent to a heavily traveled thoroughfare in Temple. There were many design challenges with this project to ensure a safe pedestrian facility. Scott also designed the safe routes to Lakewood Elementary. Much of this project is adjacent to West Adams. There are currently no sidewalks along this urban highway section for school children to use to get to their school.



City of Hutto FM 1660 HIKE AND BIKE TRAIL TxDOT TRANSPORTATION ENHANCEMENT

Contact: City of Hutto
(512) 759-9016

Scott Murrah prepared and submitted an application for the FM 1660 North Hike and Bike Trail (NHBT), that received funding from the Texas Department of Transportation (TxDOT) Transportation Enhancement (TE) grant program. The City of Hutto's application was successfully awarded in July 2013. Scott was selected to perform all professional services for the Hike and Bike Trail project.

The project included 5,700 linear feet of 10 ft wide hike and bike trail, including two (2) pedestrian bridges, street lighting, crosswalks, and all associated signage and striping. The NHBT will provide a continuous and safe pedestrian route between the Hutto Parke subdivision and Hutto Elementary School campus. The City of Hutto's existing pedestrian trail connects the south side of the City to the north side, with the northern terminus located on the Hutto Elementary school campus. The proposed NHBT will extend the City's existing trails north along FM 1660 and ending at the Hutto Parke subdivision.



City of Troy **DOWNTOWN REVITALIZATION TxDOT TRANSPORTATION ENHANCEMENT**

Contact: Michael Morgan
City of Troy
(254) 938-2505
mmorgan@cityoftroy.us

Scott Murrah was selected to provide all professional services for this project. This project was funded through the Federal Highway Administration and allocated to the Texas Department of Transportation (Waco District Office) for project administration.

This project included the construction of ADA compliant walkways and handicapped ramps on both sides of downtown Main Street. This project included the design of a street lighting system, several handicapped ramps, crosswalks and signalization.

It was critical that this project maintain the old downtown ambiance while providing a functional ADA compliant walkway system. The pedestrian walkway design overcame many large vertical variations including steps that provided a barrier to handicapped pedestrians. This project included large landscaped islands, yet was sensitive to providing maximum visual exposure to the existing business and store fronts.

This project enhanced transportation by providing an ADA compliant route that connected the east side including residential areas, post offices and downtown businesses to the west side of town which contains a concentration of retail establishments and public schools.



RELATED PROJECTS LIST - Most Current/ Completed Federally Funded Projects

5M staff has provided engineering services on numerous federally funded projects. The list below shows only the **most recent** projects.

CITY	PROJECT
	<u>COMPLETED</u>
Coupland WSC	Wastewater Rate Study
Jarrell	Town Center Wastewater Extension
Buckholts	Sewer Plant Improvements
Rosebud	CDBG Wastewater improvements
Rockdale	CDBG Water Valve Insertion
Hutto	TxDOT Transportation Enhancement - FM 1660 Hike & Bike Trail
Troy	TPWD Splash Pad
Troy	TxDOT Safe Routes to School
Temple	TxDOT Safe Routes to School
Granger	CDBG Drainage improvements
Jarrell	CDBG Wastewater improvements
Jarrell	CDBG Water System improvements
Jarrell	CDBG Wastewater improvements
Granger	CDBG Water improvements
Rosebud	CDBG Water improvements
Troy	CDBG Downtown Sewer Rehabilitation
Jarrell	CDBG Water System improvements
Granger	CDBG Wastewater Treatment improvements
Troy	CDBG Wastewater System improvements
Troy	TxDOT Transportation Enhancement - Sidewalk improvements

STATEMENT OF QUALIFICATIONS
CITY OF BRUCEVILLE-EDDY
CIVIL ENGINEERING

JANUARY 24, 2023



EIKON CONSULTING GROUP

500 Moseley Road

Cross Roads, Texas 76227

940.458.7503

www.ekioncg.com

City of Bruceville Eddy
144 Wilcox Drive
Eddy, Texas 76524

Re: Civil Engineering Professional Services

To Whom It May Concern:

EIKON Consulting Group is interested in providing comprehensive, professional engineering services for the City of Bruceville Eddy. Unique qualifications that EIKON brings to Bruceville Eddy:

- **Firm Availability** - All team members included in this submittal are available to begin work immediately upon receipt of the City's notice to proceed. EIKON Our team includes an array of subject matter experts (SME) who bring advanced technology and solutions to the design of projects for various client types including municipal. These SMEs are available to Bruceville Eddy as need dictates. If you have a special requirement or an unusual situation that arises during the project rest assured EIKON has been there and done that somewhere and will bring that expertise to the City.
- **Proven Leadership** - Our team is led by Kevin Ware, PE , an experienced civil engineer. Kevin possesses more than 20 years of project management, engineering, and construction management experience that he will draw upon to mitigate risks, expedite project start-up, and exceed the City of Bruceville Eddy expectations. Your project will be managed by senior level staff.
- **Municipal Experience** - EIKON has four decades of experience collaborating with municipal clients to deliver successful projects that require the planning, design, permitting and construction of public roadways, drainage projects and public freshwater and wastewater systems. Our successful track record working with municipal staff and stakeholders is an undeniable asset that will help streamline this project.
- **Lowest Risk** - Our team's demonstrated engineering experience ensures you can sleep at night without worrying if the project is over budget or behind schedule. EIKON brings Bruceville Eddy the right skills, experience, expertise, and leadership to reduce project risk.

We are committed to your success, and will work with you in a fully transparent and accountable manner to provide outstanding professional services. We have included our hourly fees, firm information, project experience, and resumes for your consideration on the following pages.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kevin Ware".

Kevin Ware, PE, Chief Operations Officer
469.487.6083
kware@eikoncg.com

EXPERIENCE & BACKGROUND

FIRM HISTORY

Since 1977 EIKON has developed a longstanding relationship with clients across the United States to design facilities that deliver maximum value. EIKON takes great pride in listening to our client's needs to develop detailed plans to base our quality construction documents upon. Our goal is to become an extension of your staff through all phases of project delivery. By learning the inner workings of your organization, we provide innovative solutions and cost-efficient designs that stay within your budget and keep deadlines at the forefront of the process.

EIKON's full-service approach provides a unique competitive advantage for our clients. Our team consists of civil, structural, mechanical, electrical, plumbing, and geotechnical engineers under one roof, with architecture at the head of coordination efforts. This allows us to expedite the design schedule by streamlining design iterations and changes. In addition, our architects and engineers work side by side to collaborate, which mitigates constructability issues.

The EIKON team has completed more than 2,000 combined renovations, new builds, facility assessments, feasibility studies, and master plans during our 40-plus years of delivering professional consulting services. This experience allows us to provide solutions for any project challenge. EIKON's number one goal is customer service — we work as one to deliver an exceptional project outcome every time.

HONORS AND AWARDS

- EIKON's design for the Lake Cities Fire House in Corinth, Texas, was the first place winner of the 2019 United Masonry Contractor's Association of DFW Golden Trowel Award.
- EIKON's renovation of the City of Plano Event Center earned the distinction of the 2018 Top New or Renovated Meeting Site Award from Convention South Magazine.
- EIKON's design for the Plainview Public Schools Early Education Center in Ardmore, Oklahoma, recently won the OSSBA Architectural Exhibition 2021 People's Choice Award.

FIRM PRINCIPALS

EIKON has six principals that ensure projects and the company run smoothly:

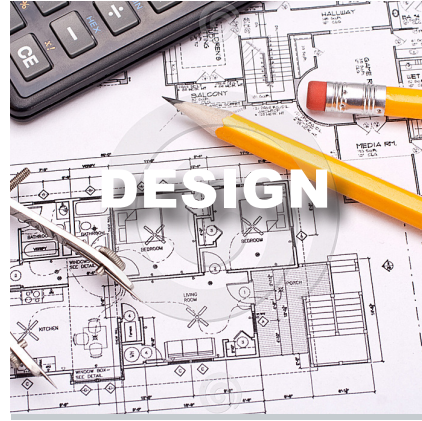
- Brad Isbell, PE
- Kevin Ware, PE, QEP, REM
- James Beers, NCARB, RA, AIA
- Justin Davidson, PE, SE
- William Justice, PE, CxA
- Travis Oaks, GIT

OFFICE LOCATIONS

EIKON has office locations in Sanger, Plano, Cross Roads, and Austin.



EXPERIENCE & BACKGROUND



ENGINEERING

EIKON is a full-service design firm with the following engineering services in-house:

- Civil
- Structural
- Mechanical
- Electrical
- Plumbing
- Geotechnical
- Environmental

CIVIL ENGINEERING SPECIALIZATION

EIKON understands your need for professional and high quality civil engineering services. Our experience has given us a deep understanding of new build project considerations such as:

- Determining proposed utilities and infrastructure
- Evaluating environmental factors
- Choosing building site and orientation
- Providing appropriate vehicular access and circulation
- Managing permitting and zoning
- Coordination of any new utilities
- Management of stormwater
- Parking lot and side walk design

This design insight will allow us to quickly identify your priorities for the facility, evaluate cost impacts, and redefine the finalized design to create code-compliant construction documents.

CIVIL ENGINEERING

The professional civil engineering team at EIKON is committed to hard work, quality, and innovative civil engineering design. We take pride in providing the civil engineering services our clients require for their projects. As a result, many of our clients turn to EIKON time and time again for assistance. Our hard-earned experience and expertise enable our professional team to provide comprehensive civil engineering services.

Our EIKON civil engineering offerings include services in:

- Feasibility Analysis
- Land Planning
- Civil Design
- Utility Improvements
- Civil Construction Plan Reviews
- Flood Plain Management
- Stormwater Management

EXPERIENCE & BACKGROUND

CITY OF VALLEY VIEW

CITY ENGINEER

EIKON is currently acting as the City Engineer for the City of Valley View, Texas. Our duties include all plan reviews on civil engineering plans and development applications. We are also currently working with the City Council on the development of new drainage ordinances, an updated city zoning map, and future land use plans. Our scope also includes coordinating with TXDOT on the I-35 expansion and neighboring governmental entities. EIKON has also been tasked with the design of a new city wastewater collection system and treatment plant upgrade.

TOWN OF CROSS ROADS

DRAINAGE PROJECT MASTER DRAINAGE PLAN FOR PRIVATE DEVELOPER

We worked closely with Mr. Fred Nichols, who is a large landowner within Town of Cross Roads, on an overall drainage plan for his property. Our work included coordination with city, as well as Mr. Nichols, on an overall drainage management strategy for existing and proposed developments.

CoSERV PROPERTY HOLDINGS – PILOT POINT, TX

RETAIL / SERVICE CENTER DEVELOPMENT

EIKON is providing engineering design and project management for a large retail/service center that involves a site for CoServ Electric, the Town of Pilot Point, Mustang Water, and TXDOT. EIKON is the primary coordinator between all the parties and is involved in all civil engineering, site planning, permit coordination, and contract issues with the city and all parties.

CITY OF JACKSBORO

DOWNTOWN SQUARE DESIGN

On behalf of the City of Jacksboro, EIKON re-designed the downtown parking system, sidewalk enhancement, and greenspace area for the entire downtown square. The work included coordinating and permitting inside the TXDOT right-of-way and EIKON is the design engineer of record for the project. The project has also involved the development of opinions of probable construction costs for the project and assistance with the City on grant funding opportunities.

TEXAS DEPARTMENT OF PARKS & RECREATION (TPWD) & USCOE

LONESTAR MARINA & RESORT DEVELOPMENT

EIKON is currently completing the civil engineering designs on a large-scale resort development on Lake Ray Roberts and the project involves all grading, drainage, and infrastructure work for a marina, RV park, multiple storage buildings. The development has required coordination with the USCOE and the TPWD & USCOE and KJE has been the primary point of contact for all permitting and review processes.

TOWN OF LAKEWOOD VILLAGE

TOWN ENGINEER

Eikon is currently serving as the Town Engineer for the Town of Lakewood Village and our duties involve review of all plats, civil construction plans, and site development plans. We are also completing a system wide engineering analysis of the drinking water system to ensure that the Town has adequate resources to provide for the continued demands for fire suppression and new subdivision developments. As part of our services, we are also assisting the Town in identifying and developing new ordinances, regulations, and checklist for drainage, paving, utilities, and other infrastructure items.

EXPERIENCE & BACKGROUND

CITY BRIDGE IMPROVEMENTS

OVILLA, TEXAS

Project Details

EIKON'S ROLE

Civil Engineering Consultant

PROJECT VALUE

\$174,885

DELIVERY METHOD

Competitive Sealed Bid

PROJECT COMPLETION

2021

OWNER CONTACT

City of Ovilla
Pamela Woodall, City Manager
972.617.2489
pwoodall@cityofovilla.org

Working as the City of Ovilla's engineering consultant on an on-call basis, EIKON analyzed bridge inspection reports, performed field visits, and recommended courses of action for the City to undertake bridge repairs for three structures located within the city limits. These off-system bridges included Water Street, Shiloh Road, and West Main Street.

EIKON's recommended repairs contained structural and civil components related to creek flow, erosion and armoring. Structural repair items included analysis of concrete cracking, spalling, honeycombs, abutment cap undermining and steel stringer, bracing repainting, as well as the replacement of old timber retaining walls. Civil related items included stream bank erosion, undermining of rip-rap, storm sewer outlet erosion, wing-wall erosion, scour at drilled shafts, channel bed scour, and pavement cracking.

Proposed rehabilitation included upstream/downstream grading, gabion and concrete armoring and structural repairs required to satisfy the independent inspection reports. EIKON also analyzed the West Main Street bridge for a wider bridge width and the possibility of replacing the bridge with a multi-box culvert system.



EXPERIENCE & BACKGROUND

ON-CALL ENGINEERING SERVICES

IRVING, TEXAS

Project Details

EIKON'S ROLE

Engineer of Record

PROJECT VALUE

\$95,325 total fees

DELIVERY METHOD

Competitive Sealed Proposal

PROJECT COMPLETION

Various

OWNER CONTACT

City of Irving

Pat Lamers

Director of Capital Improvement
Program

972.721.2611

plamers@cityofirving.org

EIKON provided engineering services to the City of Irving through an annual on-call contract. EIKON assisted the City with planning, design, and construction of various projects as they arose. Projects for the City of Irving varied from utility relocation, culvert designs, sanitary sewer repair or placement, sidewalks and trails, paving designs, and bridge assessments to repair plans. To date, EIKON has completed over 40 projects for the City of Irving. Below are a few projects completed for the City:

- Champion Trail Bridge and Monument Wall
- Carl Road Wall Feature
- Centennial Park Drainage Improvements
- City Hall Weatherproofing Repairs
- Criminal Justice Center Detention Cell Ceiling Repairs
- Doris Lane Channel Repair
- Drayton Drive Paving and Retaining Wall Replacement
- East Oakdale Road Sidewalk Repairs
- Fire Station No. 3 Expansion and No. 7 AST Pad
- Fire Station No. 9 Foundation Repair Oversight
- Fritz Park Light Pole Observation
- Grauwlyer Channel Wall Repair
- Hackberry Pump Station Retaining Wall
- Hospital District Pedestrian Bridge
- Jaycee Park Sanitary Sewer Repair
- Las Brisas Hills Screen Wall
- Mustang Recreation Center Porch Repairs
- Northgate and Tom Braniff Wall Feature
- Northgate Park Retaining Wall and Foundation
- Rock Island Trail
- Royal and Regent Utility Relocation
- Ruddell Drainage Channel and Trash Collector
- Sam Houston Trail Retaining Wall
- Second Street Bridge and Sanitary Sewer Repair
- Towne Lake Park Detention Pond Improvements
- Valley Ranch Culvert Repairs and Gazebo Foundation



EXPERIENCE & BACKGROUND

GATEWAY INDUSTRIAL PARK PHASE I

GAINESVILLE, TEXAS

Project Details

EIKON'S ROLE

Architect / Engineer of Record

PROJECT VALUE

\$2,431,750

DELIVERY METHOD

Competitive Sealed Proposal

PROJECT COMPLETION

2018

OWNER CONTACT

Gainesville Economic
Development Corporation
Philip Neelley, Board Member
940.668.4081
pneelley@tridentprocesssystems.
com

EIKON was engaged by the Gainesville Economic Development Corporation to design the infrastructure for this 147 acre industrial park along FM 1202 on the north side of Gainesville.

The infrastructure design included water, wastewater and storm drain main lines, three streets, the relocation of County Road 444, a 10 acre detention pond serving the entire development, a wastewater lift station, and permitting for two utility crossings under the Burlington Northern Santa Fe Railroad line.

EIKON provided master planning services, including alternative main entrance locations with TxDOT permitting and lot layout in 5 to 20 acre increments. EIKON also coordinated with all franchised utility owners to determine conflicts and proposed relocations. The project began with several schematic layouts to determine the best use of the land and practical parcel sizes for the development.

Project Cost Opinions were developed at 50% and 90% complete construction document phases. This \$2,431,750 project was advertised, publicly bid, and awarded. EIKON provided construction administration services, which included contract and contractor management as well as pay application review.



EXPERIENCE & BACKGROUND

SANGER CIRCLE PHASE SIX

SANGER, TEXAS

Project Details

EIKON's ROLE

Engineer of Record

PROJECT VALUE

\$17,091

DELIVERY METHOD

Competitive Sealed Bid

PROJECT COMPLETION

2018

OWNER CONTACT

City of Sanger

Jim Bolz

Director of Public Works

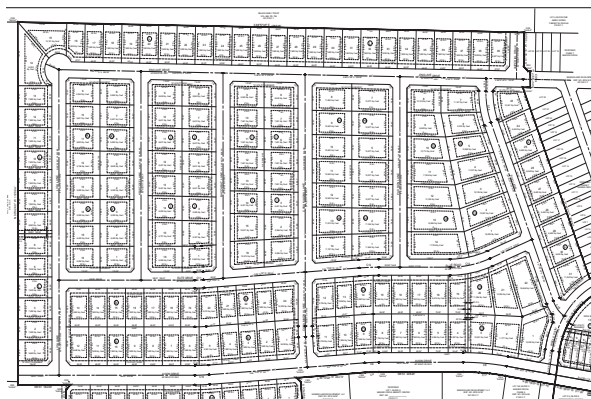
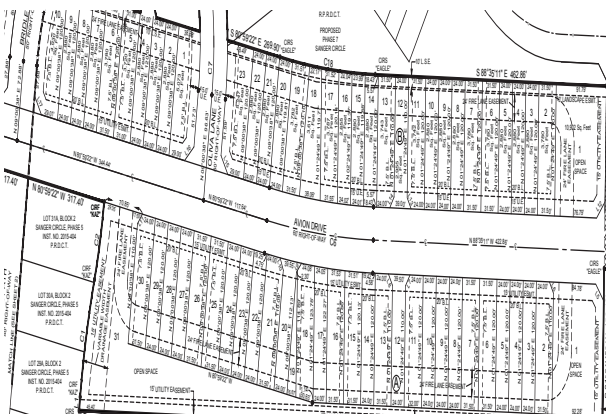
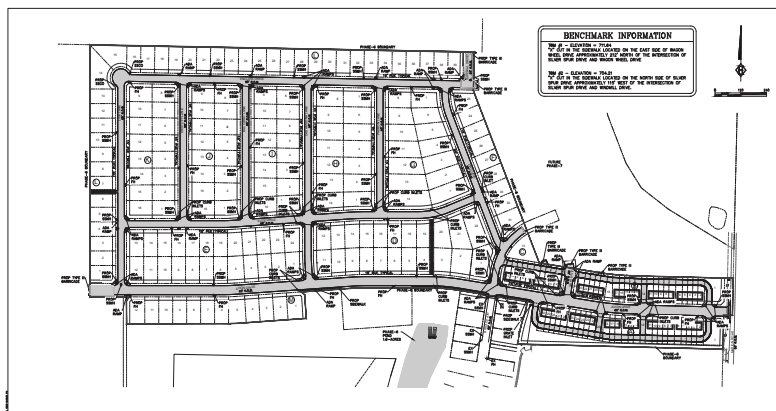
940.458.3248

jbolz@sangertexas.org

As the engineering representative for on-call services with the City of Sanger, EIKON provided construction plans and final plat review for a 240-lot residential subdivision located within the City limits, north of FM 455 and west of Marion Road.

The urban subdivision is a mix of single family, town homes and open space lots on approximately 58-acres. EIKON reviewed grading, paving, drainage, water and wastewater design and checked the construction plans against City ordinances, specifications and standard details. Review comments were prepared and provided in written format summarizing items to be addressed by the engineering and surveying consultants.

EIKON represented Sanger as their engineer during multiple submittal reviews and meetings with City staff, the developer and engineering consultant throughout the course of the project approval. EIKON was also available on an as-needed basis during construction to serve as a consultant and investigate field problems that may have arisen.



KEY PERSONNEL



KEVIN WARE, PE, QEP, REM

Chief Operations Officer

BACKGROUND

Kevin has over 25 years of experience in the environmental consulting and civil engineering markets. He has worked for both private consulting companies and a governmental agency. He leads a team of industry professionals that have worked on oil and gas exploration and midstream activities, landfills, mining sites, industrial compliance, commercial and residential engineering properties, remediation projects, and various other engineering and environmental projects.

RELEVANT PROJECTS

- Town Engineer - Lakewood Village, Texas
- Plan Reviewer and Consulting Engineer - Cooke County, Texas
- City Engineer - Valley View, Texas
- Town of Cross Roads Drainage Project - Cross Roads, Texas
- CoServ Property Holdings Annexation and Zoning - Pilot Point, Texas
- CoServ full Civil Site Design Head Quarters - Prosper, Texas
- Downtown Square Design and Improvements - Jacksboro, Texas
- Lonestar Marina & Resort Development - Texas Department of Parks & Recreation & USCOE
- Subdivision & Commercial Developments - Aubrey, Texas
- Yarborough Street Updates, Drainage, and Utilities - Pilot Point, Texas
- Waste Water System Improvements PAD Funding Phase I - Valley View, Texas

Experience & Qualifications

- Civil Project Planning
- Engineering Design
- Air Permitting
- Hazardous Waste Remediation

EDUCATION

Master of Science,
Environmental Engineering,
Oklahoma State University

Bachelor of Science,
Environmental Science,
University of Oklahoma

REGISTRATIONS

Professional Engineer in Texas
No. 136599

EXPERIENCE

0.5 years with EIKON
25+ years career experience

EIKON Consulting Group
500 Moseley Road
Crossroads, Texas 76227
940.387.0805
kware@kje-us.com

KEY PERSONNEL



Experience & Qualifications

- Client Satisfaction
- Committing Firm's Resources
- Corporate Oversight

EDUCATION

Master of Engineering, Texas
A&M University

Bachelor of Science, Civil
Engineering, Texas A&M
University

REGISTRATIONS

Professional Engineer in Texas
No. 95723

EXPERIENCE

20+ years with EIKON
20+ years career experience

EIKON Consulting Group
1405 Chapman Drive
Sanger, Texas 76266
940.458.7503
bisbell@eikoncg.com

BRAD ISBELL, PE

Chief Executive Officer

BACKGROUND

Brad has more than 20 years of experience in consulting, engineering, and project management. He has served as Principal In Charge for large, multi-discipline projects involving the coordination of sub-consultant teams with diverse stakeholder participation. As an experienced project manager, Brad knows the importance of and is committed to ensuring our team understands the client's needs and expectations.

RELEVANT PROJECTS

- City of Sanger Circle Phase 6 Sub-Division - Sanger, Texas
- Holiday Inn - Sanger, Texas
- Bryson Manor Phase 3 Sub-Division - Ovilla, Texas
- Denton County Interim Engineer - Denton, Texas
- County Road 2184 - Cooke County, Texas
- City of Ovilla Bridge Improvements - Ovilla, Texas
- City of Sanger Water and Wastewater Relocations - Sanger, Texas
- City of Sanger Roadway Impact Fee Study - Sanger, Texas
- City of Sanger Storm water Pollution Prevention Plan Review - Sanger, Texas
- City of Pilot Point City Hall and Public Safety Building - Pilot Point, Texas
- Gateway Industrial Park Phase 1 - Gainesville, Texas
- City of Irving Northgate Park Retaining Wall and Foundation - Irving, Texas
- City of Irving Champion Trail Bridge and Monument Wall - Irving, Texas
- City of Irving Carl Road Wall Feature - Irving, Texas
- City of Irving Valley Ranch Culvert Repairs and Gazebo Foundation - Irving, Texas
- Lake Kiowa Drive West Drainage Improvements - Lake Kiowa, Texas
- City of Pilot Point Downtown Master Planning and Redevelopment - Pilot Point, Texas

KEY PERSONNEL



SCOTT GRAVES, PE, ENV, SP

Director of Civil Engineering

BACKGROUND

Has 26 years of experience in a wide variety of land development projects for various industry sectors including federal, hospital, petroleum, retail, residential, municipal, restaurant, in-fill, rehab and new build construction. Responsibilities included managing design teams at various locations, oversight of construction documents production, setting internal schedules, monitoring budgets and progress towards client driven deadlines for multiple concurrent projects.

RELEVANT PROJECTS

- City Engineer - Valley View, Texas
- Town of Cross Roads Drainage Project - Cross Roads, Texas
- CoServ Property Holdings Annexation and Zoning - Pilot Point, Texas
- CoServ full Civil Site Design Head Quarters - Prosper, Texas
- Downtown Square Design and Improvements - Jacksboro, Texas
- Lonestar Marina & Resort Development - Texas Department of Parks & Recreation & USCOE
- Subdivision & Commercial Developments - Aubrey, Texas
- Town Engineer - Lakewood Village, Texas
- Yarborough Street Updates, Drainage, and Utilities - Pilot Point, Texas
- Yale Development Ace Hardware Building - Little Elm, Texas
- Waste Water System Improvements PAD Funding Phase I - Valley View, Texas
- Evolution Brands Commercial Property Full Civil Site Design - Lake Dallas, Texas

Experience & Qualifications

- Managing design teams
- monitoring budgets

EDUCATION

Bachelor of Science, Civil Engineering, Mississippi State University

REGISTRATIONS

Professional Engineer in Texas
No. 88150

EXPERIENCE

26 years with EIKON
26 years career experience

EIKON Consulting Group
500 Moseley Road
Cross Roads, Texas 76227
940.387.0805
sgraves@eikoncg.com

KEY PERSONNEL



RHONDA HURST, CFM

Production and Design Coordinator

BACKGROUND

Rhonda has over 25 years of experience in municipal projects, municipal plan review, government consulting, land development, land planning, project management, budgeting, permitting and water resources. She has coordinated with local, state, and federal organizations, including FEMA, TCEQ, TxDOT, local counties and municipalities. She has worked as part of a team of professionals (attorneys, engineers, accountants) for projects needing state or county approval to finance the infrastructure of the development.

Experience & Qualifications

- Plan review

EDUCATION

Bachelor of Science, Civil Engineering, Texas A&M University

REGISTRATIONS

Professional Engineer in Texas
No. 0805-05N

EXPERIENCE

1 years with EIKON
25 years career experience

EIKON Consulting Group
500 Moseley Road
Cross Roads, Texas 76227
940.387.0805
rhurst@eikoncg.com

RELEVANT PROJECTS

- Water and Wastewater Master Plan, Denton Water Utilities - Denton, Texas
- Master Thoroughfare Plan - Denton, Texas
- Wastewater Transmission Line Replacement - Fort Worth, Texas
- Water and Wasterwater Line Replacement - Fort Worth, Texas
- Regional Drainage Analysis - Town of Prosper, Texas

DESIGN PROCESS

ENGINEERING METHODOLOGY

Delivering code-complaint and quality construction documents that exceeds our client's expectations is EIKON's top priority on any project. Through every step of our design process, EIKON will seek input from all stakeholders including city staff, endusers, elected officials, and adjacent property owners. EIKON will diligently check all applicable codes and laws and integrate the standards into our design documents. You can rest assured that our knowledgeable team will research thoroughly any new standards that could be mandated during our contract term for the most feasible and efficient way to achieve compliance.

1 PROJECT START

- Conduct kick-off meeting to discuss schedule, roles, and goals
- Obtain existing record drawings
- Make site visit and take site photographs

2 PROJECT PLANNING

- Confirm site constraints
- Confirm design standards
- Conduct interactive interviews and work sessions with client to identify challenges
- Refine project scope
- Begin detailed topographic and alignment surveys

3 CONCEPTUAL DESIGN

- Prepare design alternatives
- Translate alternatives into selected design and define scope of construction
- Provide preliminary construction cost estimate

4 PRELIMINARY DESIGN

- Translate selected design into basic project design
- Further develop project design, critical path items, and draft specs

5 CONSTRUCTION DOCUMENTS

- Create detailed set engineering drawings
- Develop project specifications for contractor bidding and construction
- Prepare final engineer's estimate

6 BIDDING & NEGOTIATION

- Review contractor questions for conformance with project requirements
- Confirm acceptable substitution requests
- Assist client with evaluating bids
- Contact contractor references

7 CONSTRUCTION ADMINISTRATION

- Hold pre-construction conference to establish guidelines, shop drawing submittals, change requests, and RFIs
- Review all shop drawings and submittals
- Make periodic site visits
- Review pay applications for compliance with construction progress
- Participate in final punch-list
- Incorporate all changes and any contractor field revisions made during construction
- Prepare complete set of record documents

DESIGN PROCESS

QUALITY APPROACH

EIKON's staff adheres to the principle that the quality of the project's design is our responsibility and not that of our clients. At EIKON, we do not expect, nor do we rely on, outside staff to verify the accuracy of our work. Our commitment is to provide our clients with a concise and accurate portrayal of the project each time deliverables are submitted for review. It is paramount in project quality and delivery to establish a solid team-working environment with well-defined lines of authority and responsibility.

Therefore, we have assembled a team that provides a clear division of responsibility and authority and integrates structured independent design peer review with our QA/QC protocols. This team composition and project approach ensure communications, coordination, and a system of checks and balances throughout all levels of the project and within our team members.

Our QA/QC program is implemented through 6 stages of checks and balances that we have practiced and perfected to provide quality projects that meet our own and our clients' expectations. These are:

- Design control
- Document control
- Design input

- Design output
- Design verification
- Design changes

Quality Control Metrics

Our quality control is measured by three key performance indicators.

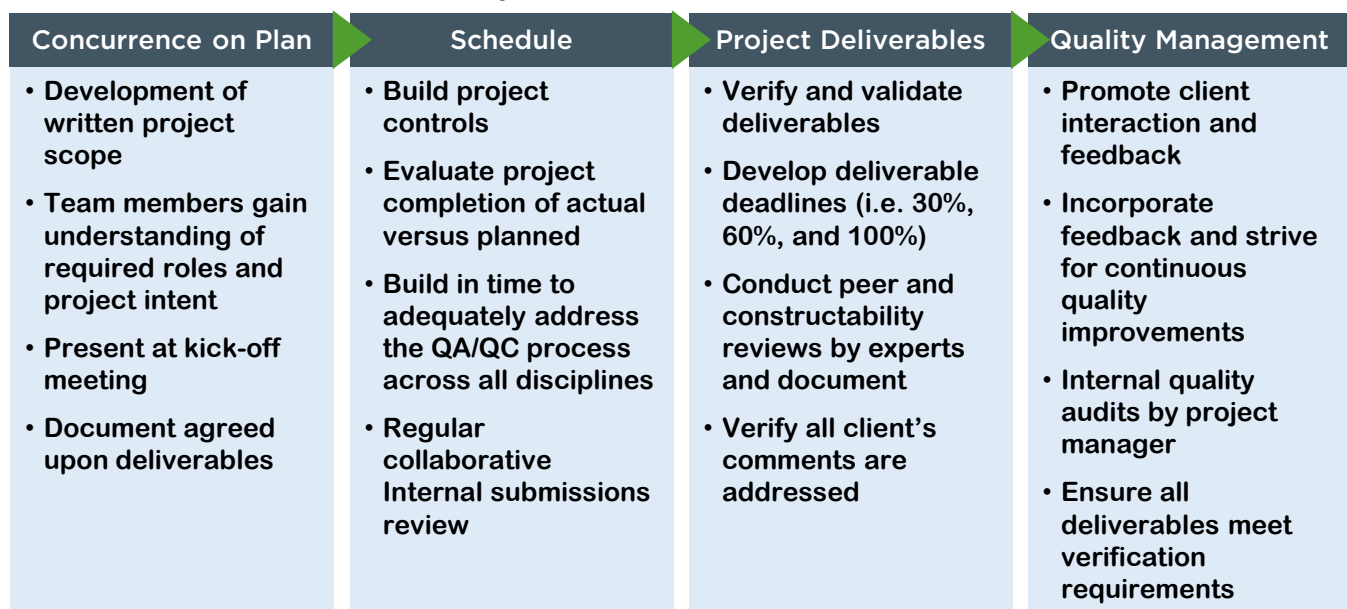
- Quality of our product
- Value of our services
- Overall budget across all disciplines

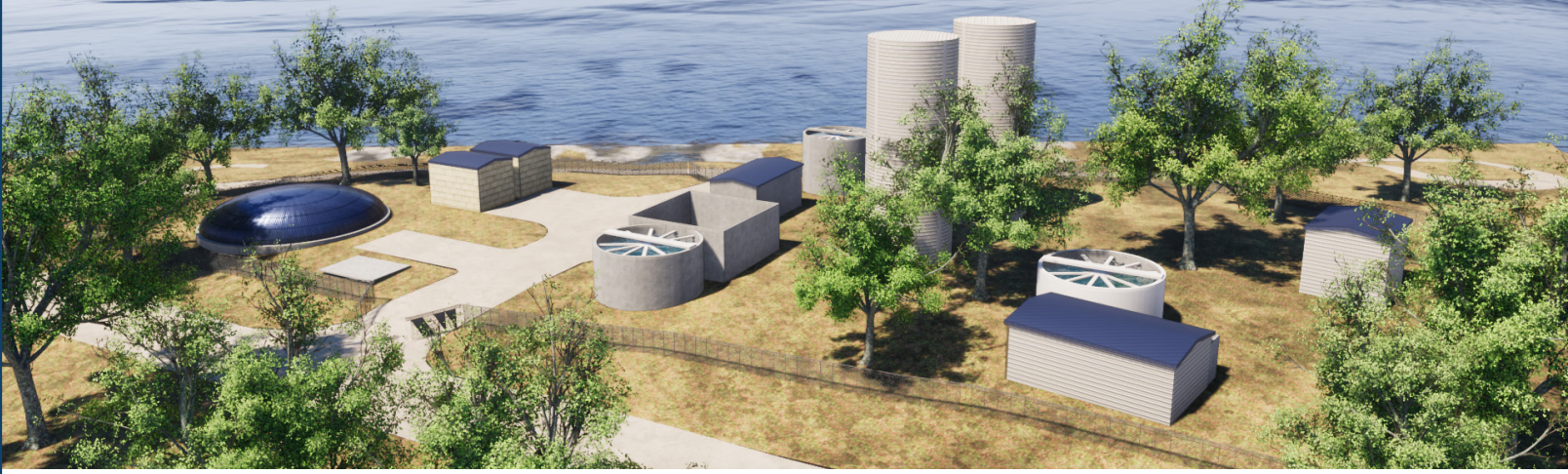
EIKON is a multi-disciplined firm that assigns value to the critical components of our services. Some of the measurements include but are not limited to the following:

- Permit review comments
- Accessibility
- Code interpretation
- Compliance and RFIs
- Number of change orders

The chart below summarizes our QA/QC plan and translates to all phases of service.

EIKON's QA/QC Summary





MRB | *group*



Statement of Qualifications for:

City of Bruceville-Eddy
General Engineering Services

February, 2023

February 13, 2023

Mr. Kent Manton, MPA
City Administrator
City of Bruceville-Eddy
144 Wilcox Drive
Eddy, TX 76524

RE: STATEMENT OF QUALIFICATIONS FOR GENERAL ENGINEERING SERVICES

Dear Mr. Manton:

Thank you for the opportunity to provide our Statement of Qualifications to the City of Bruceville-Eddy for Engineering and Design. We are a full-service engineering, architectural, and planning firm with extensive experience in state and federally-funded projects. Our capabilities include:

- Municipal Infrastructure - MRB Group has decades of experience representing municipalities in the project identification, application preparation, study, design, and construction of state and federally-funded projects. We have completed similar projects with clients throughout Central Texas, including **water and wastewater, streets, drainage, platting reviews, and other infrastructure projects.**
- State and Federally-Funded Projects – This SOQ highlights our extensive experience in state and federally-funded projects, including the Clean Water and Drinking Water State Revolving Funds (SRF) administered by the Texas Water Development Board (TWDB), the Community Development Block Grant (CDBG) administered by the Texas Department of Agriculture (TDA), and the Rural Water Assistance Fund administered by the U.S. Department of Agriculture (USDA).
- Projects Located in Central Texas – With offices in Temple, Waco, and Austin, we concentrate on work in Central Texas. Some of our clients include the Cities of Lorena, Moody, Mart, Marlin, Rosebud, Copperas Cove, Hillsboro, Granger, and Rockdale. In addition, the City of Temple and the City of Waco, Moffat WSC, the City of Bartlett, the City of Jarrell, the City of Milano, and Milam County.

MRB Group's project managers and the staff in the Temple office are familiar with local conditions, regulations, and requirements. In addition, our project references will attest to our skills, capabilities, and willingness to go the extra mile for our clients.

We would be honored and privileged to provide our services to the City of Bruceville-Eddy and look forward to the opportunity to discuss our qualifications further.

Sincerely,



Anthony D. Beach, P.E., CFM
Senior Project Manager



Trey Taylor, P.E.
Central Texas Operations Manager

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SECTION 1 | Firm Overview

Firm History

MRB Group is a long-established professional firm providing municipal engineering, architectural, and planning services. The company's evolution dates back to 1927, originating with the engineering and surveying firm Meloy Smith Engineers. For nearly a century, MRB Group developed into a civil engineering and architecture resource focused on infrastructure and facilities that serve the public.

MRB Group's professional engineers and support staff focus on local development and growth with offices in Temple, Waco, and Austin. Not only does our project team have a strong familiarity with Central Texas, but we also have a vested interest in the area's overall quality of life, as many MRB staff members call Central Texas their home.

Why We Are Different

As engineering, architecture, planning, and funding specialists, the MRB Group team currently assists hundreds of communities in varied locations. Our licensed engineers, architects/designers, and planners provide a comprehensive range of professional services to municipal, county, utility, residential, and commercial clients in a range of fields, including:

- Civil and Structural Engineering
- Water/Wastewater
- Transportation
- Site Development
- Stormwater/Drainage
- Environmental
- GIS Technology
- Planning
- Funding Research
- Grant Writing/Administration
- Architectural Design/Pre-Design, Interiors/Visualization
- Structural Engineering
- Master Plans
- Economic Development Research/Strategies

Over 165 respected professionals and support staff work closely with our clients, providing **trusted counsel and excellence in engineering**. In addition, we work with qualified specialists who enhance our team's capability when specific experience is required.

MRB Group's capabilities help **foster operational efficiency and minimize costs**. Our team has over 90 years of direct experience in municipal operations, both in the field and at the planning and design stages. We have dealt first-hand with the challenges involved with day-to-day operations, regulatory compliance and approvals, maintaining and improving old and often insufficient facilities, stormwater and drainage requirements, as well as project-specific issues like site geography, invasive species, and threatened/endangered species. Most importantly, our vast experience with municipal projects and planning services provide critical insight into making projects affordable, budgeting, project management, and regulatory approval processes — **especially those essential in obtaining reimbursement from state and federal funding programs**.



SECTION 1 | Firm Overview

Our Specialized Experience

MRB Group provides a comprehensive range of professional disciplines to our clients. Our services include:

CIVIL ENGINEERING SERVICES — MRB Group's licensed professionals possess extensive knowledge and experience in maintaining critical municipal infrastructure — our knowledge of local government services and operations includes water systems, wastewater/sanitary systems, stormwater collection systems, municipal facilities, and transportation. We deliver solutions with award-winning planning, design, and construction phase services.



WATER TREATMENT AND SUPPLY — MRB Group has completed many water improvement projects. Some involve upgrading/improving existing systems, while others require designing a new system from scratch. Projects may include new storage tanks, pump stations, water lines and valves, meter replacement, distribution and transmission systems, filtration treatment systems, groundwater well installations, master meter vaults, and pressure-reducing stations.

Our projects have included award-winning system improvements and upgrades to system treatment. Our staff is very familiar with water issues and challenges in Central Texas, including the unique challenges in managing the blending of various groundwater and surface water supplies.

WASTEWATER COLLECTION, PUMPING, AND TREATMENT — MRB Group has unparalleled experience in building new and improving or upgrading existing wastewater treatment facilities. Projects range from evaluating facilities and making the needed upgrade recommendations to designing a new facility from the ground up. We have completed design elements that include aerobic and anaerobic digester work, new clarifier tanks and equipment, grit removal systems, membrane bioreactors (MBRs), sequencing batch reactors (SBRs), compost facilities, and new bio tower filters.



STRUCTURAL ENGINEERING SERVICES — MRB Group provides structural analyses and an array of comprehensive, integrated architectural services to support our water and wastewater facility design. From plant upgrades and rehabilitation to the design of new facilities, our team's experience can address nearly any structural challenge.

TERM ENGINEERING SERVICES — MRB Group represents over 100 municipalities in an advisory capacity as Designated Engineer or Primary Engineer. We are proud of our long-standing relationships with our clients – some spanning more than 50 years. We understand the unique challenges our communities face and are committed, dedicated, and trusted partners in the delivery of municipal services.

SECTION 1 | Firm Overview



DRAINAGE/STORMWATER — MRB Group understands that stormwater concerns can quickly become major public problems, resulting in safety hazards and property damage. Also, water quality and flood control are critical regulatory concerns. MRB Group has extensive experience in detention basins, water quality basins, open channel conveyance systems, storm sewers, stormwater system rehabilitation, and flood control facilities in urban and rural settings.

MRB Group is also qualified for projects that have FEMA and National Flood Insurance Program (NFIP) implications. MRB has prepared several Conditional Letter of Map Revision (CLOMR) and LOMR applications, No-Rise certifications, and other NFIP- or FEMA-related submittals in Texas. In addition, we have assisted with countywide floodplain mapping and floodplain map modernization projects. We have extensive experience in watershed hydrology, floodplain analysis, bridge, floodway, encroachment modeling, coordination with FEMA, and floodplain/floodway delineation. In addition, MRB Group has an extensive background in preparing master drainage studies and designing drainage structures and water resource facilities.

TRANSPORTATION SERVICES — MRB Group has experience in the design of highway systems and urban roadway corridors. MRB Group understands that a community's character is reflected in its urban areas' design. We possess years of experience working with clients to add pedestrian and bicycle-friendly amenities, disability access, specialized paving sections, decorative and functional lighting, and landscaping features to improve the quality of life in several communities.



GIS SERVICES — Our world today requires the ability to display data digitally. MRB Group can combine several data sources into a GIS system, helping our clients make better-informed decisions.

FUNDING RESEARCH/GRANT WRITING/GRANT ADMINISTRATION — MRB Group has a dedicated team focused on finding and securing external funding resources for municipal projects. As a result, this critical service resulted in more than \$100 million in client funding in the past two years and another \$50 million in communities' low- or no-interest loans. In addition, grant administration services ensure that clients meet state and federal requirements so that reimbursements for project costs are maximized and are received as quickly as possible. MRB's efforts for client funding include but are not limited to: the Texas Department of Transportation (TxDOT), Texas Water Development Board (TWDB), Texas Parks and Wildlife Department (TPWD), General Land Office (GLO), Drinking Water State Revolving Fund (DWSRF), Clean Water State Revolving Fund (CWSRF), and the Federal Emergency Management Administration (FEMA).

SECTION 1 | Firm Overview



ARCHITECTURE/ARCHITECTURAL SERVICES — MRB Group is proud of its award-winning municipal facilities. Our team has designed courts, municipal offices, highway facilities, recreation and park facilities, utility-related buildings, visitor centers, trail facilities, and unique accommodations to meet public needs. We work closely with clients to understand their goals, objectives, and long-term visions. As a result, our designs satisfy budgetary constraints and meet all requirements, and they create beautiful, sustainable environments and support

efficiency. We have also developed Site Master Plans that allow clients to develop their vision using a phased approach as budgets allow.

MASTER PLANS — MRB Group has significant experience in developing and updating community, site, and facility master plans. In addition, we work with municipal boards and commissions to help identify a path for future development consistent with the community's character.

SITE DEVELOPMENT SERVICES — Our experienced site development team can provide planning and design for residential, commercial, industrial, waterfront, and recreational facilities. Our experience allows us to assist municipalities in reviewing site and development plans.

SmarterLocalGov.com — Created by MRB Group to support local governments facing critical economic challenges, this initiative is focused on identifying and assisting with implementing efficiencies and best practices to reduce operational expenses.



SECTION 1 | Firm Overview

Office Locations

Temple

303 W. Calhoun Avenue
Temple, Texas 76501
Phone: 254-771-2054
Fax: 254-442-0481



Temple

Waco

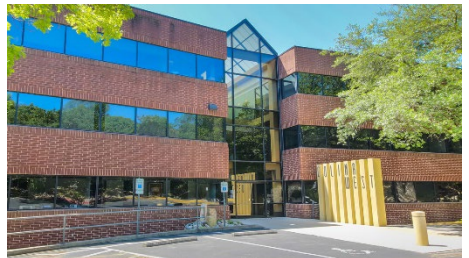
400 Austin Avenue, Suite 104
Waco, Texas 76701
Phone: 254-771-2054



Waco

Austin

8834 North Capital of Texas Highway, Suite 220
Austin, Texas 78759
Phone: 512-627-6459



Austin

Contacts

Anthony D. Beach, P.E., CFM
Client Manager
P 254-771-2054
tony.beach@mrbgroup.com

Trey Taylor, P.E.
Central Texas Operations Manager
P 254-771-2054
trey.taylor@mrbgroup.com

Website:

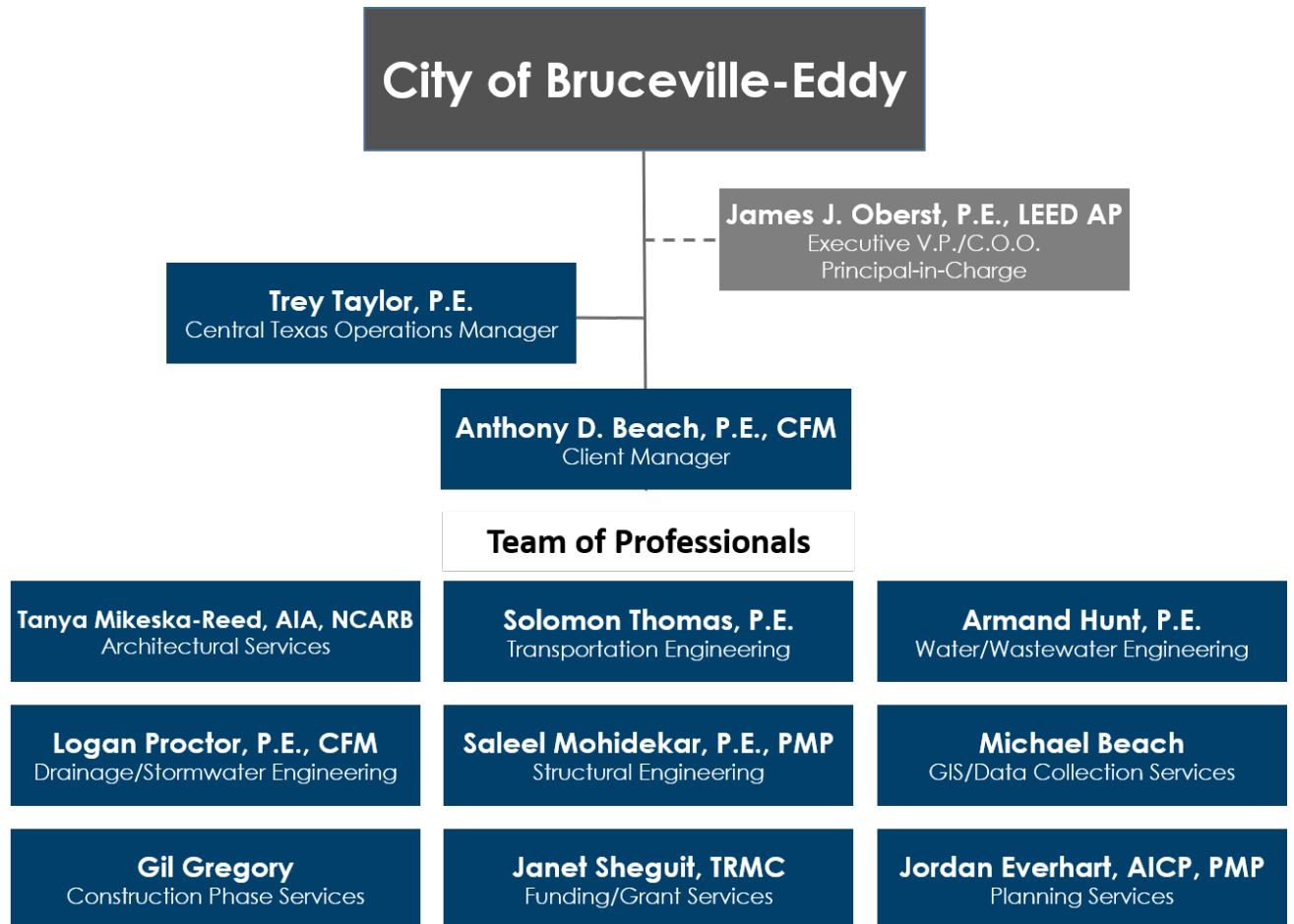
www.mrbgroup.com



SECTION 2 | Key Personnel

The management team will assemble the appropriate professionals and support staff to respond to specific project needs. At MRB Group, more than 165 licensed engineers and architects, planning, and funding research specialists comprise a support staff ready to serve clients in any capacity.

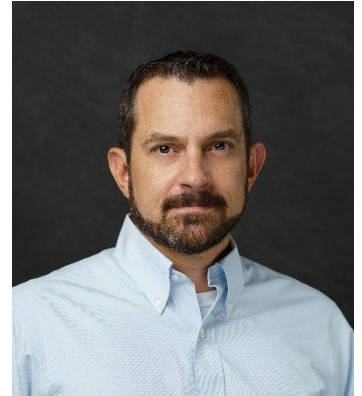
The organizational chart below is a representation of the staff for the City of Bruceville-Eddy projects. Detailed resumes are on the following pages.



Trey Taylor, P.E.

Central Texas Operations Manager

A dynamic team leader, innovator, and project management specialist with extensive municipal and water supply corporation experience. Highly effective large- and small-scale project coordinator with strong business acumen, guiding strategic approaches to planning, procurement and leveraging capital finances. Able to expedite project completion and streamline submittals, maximizing reimbursement for publicly-funded projects. Wide-ranging technical experience in all facets of water/wastewater engineering and design, as well as technological innovation in gas treatment and odor control.



Expertise

Project Management – Trey is an accomplished leader in design, construction management, and environmental services in the municipal and facility market sectors. More than 20 years of leadership and implementation of water/wastewater, conveyance, gas treatment, odor control, and equipment/structure design and fabrication. Direct, hands-on experience on 25 gas facility projects, over 50 water/wastewater treatment plants, and over 100 pumping system-related infrastructures.

In addition, Trey has a history of exceeding benchmarks for project timelines and deliverables while clearly and thoroughly advising project stakeholders, ensuring regulatory compliance, and evaluating operational and financial impacts to help clients achieve long-term success, sustainability, and resilience.

Trey brings proven effectiveness in multi-discipline, design team leadership, and coordination of high-performance-level collaboration, fostering innovation and enhanced productivity. Responsible for technical oversight, design, and construction management for critical community infrastructure projects.

Key Projects

Water Systems

- 41st Street to 57th Street – Avenue R to Avenue Z Water and Wastewater Rehabilitation Project – Temple, Texas
- 36-inch Waterline Replacement, Hwy 317/W. Adam – Temple, Texas
- Bluebonnet WSC Water Treatment Plant Rehabilitation & Solids Handling Improvements – Bell County, Texas
- Water System and Drainage Study – Sweeny, Texas
- Water Pressure Study, Bell County Jail – Belton, Texas
- Water Treatment Plant 1 Rehabilitation - Schertz-Seguin Local Government Corporation (SSLGC)
- Raw Water Intake, Water Treatment Plant, and Pumping System Improvements - Greenshores on Lake Austin
- Moffat WSC Standpipe Booster Pump Station - Moffat, Texas

Education:

Bachelor of Science in Civil Engineering, Chi Epsilon Member, University of Texas at Austin, 2000

Post Graduate / Advanced Courses: Hydraulics, Structures, Water/Wastewater Treatment, Air Pollution, Hazardous Waste Management

Professional License: Professional Engineer State of Texas, No. 94706

- Segment 1 of the City of Austin's IH-35 36-inch Water Transmission Main - Austin, Texas
- City of Marble Falls Water Treatment Plant Modifications - Marble Falls, Texas
- Phase V Water Treatment Plant Expansion – Round Rock, Texas
- Horseshoe Bay West Elevated Tank – Horseshoe Bay, Texas
- Beacon Hill Elevated Storage Tank – Buda, Texas
- Bundrant Elevated Storage Tank – Killeen, Texas
- Aqua Texas Woodcreek Phase I & II Water System Improvements – Wimberley, Texas
- Texas A&M University Water Systems Master Plan - College Station, Texas
- Water Transmission Main Analysis – Schertz-Seguin Local Government Corporation (SSLGC)
- East Avenue 48-inch Waterline Relocation – Austin, Texas
- City of Harker Heights FM 2410 16-inch Waterline – Harker Heights, Texas
- City of Killeen Lake Road Waterlines – Killeen, Texas
- Oakridge Booster Pump Station Improvements - San Marcos, Texas
- Aqua Texas H₂S and Methane Removal System – Weatherford, Texas
- Aqua Texas Radium Removal System – Comfort, Texas
- Water Treatment Plant Rehabilitation – Marlin, Texas

Wastewater Systems

- 1.5 MDG Lift Stations and Wastewater Treatment Plant Expansion - Gatesville, Texas
- 3.0 MGD Wastewater Treatment Facility and Interceptor, Whisper Valley - Austin, Texas
- Walnut Creek Wastewater Treatment Plant 75 MGD Expansion – Austin, Texas
- Zacate Creek Wastewater Treatment Plant Rehabilitation – Laredo, Texas
- Ribelin Ranch Lift Station – Austin, Texas
- Grandview Hills Lift Station – Austin, Texas
- Teravista Lift Station – Round Rock, Texas
- Sludge Handling Improvements — Bryan, Texas
- Odor Control Improvements – College Station, Texas
- San Antonio Water System (SAWS) Wastewater Master Plan — San Antonio, Texas
- Longhorn Village Lift Station — Austin, Texas
- Concordia University Lift Station — Austin, Texas
- Cielo Lift Station — Austin, Texas
- Block 21 Storm Water Pump Station — Austin, Texas
- Colina Vista Lift Station - Austin, Texas
- Shops at Sunfield Lift Station – Buda, Texas
- Water Oak at San Gabriel Lift Station – Georgetown, Texas
- 12 MGD Headworks Rehabilitation – College Station, Texas
- Sludge Aeration Systems – College Station, Texas
- Drop-in Aeration Systems – Temple-Belton Wastewater Treatment Plant
- Screening Improvements – Mart, Texas

Other Project Experience

- Tower Access Drive/Creek Crossing – Bell County Jail, Belton, Texas
- Texas Department of Rural Affairs Disaster Recovery Program – Hurricane Ike
- City of Austin Landfill Rehabilitation — Austin, Texas
- Environmental Remediation – Austin, Texas
- Indian Trail Reconstruction and Waterline - Harker Heights, Texas
- Landfill Gas Treatment System – Rockford, Illinois

Anthony D. Beach, P.E., CFM

Senior Project Manager

With over 35 years of professional experience, an accomplished design engineer with in-depth knowledge of every aspect of public infrastructure and service delivery in local government and private utilities.

Years of project management, engineering design and team leadership in water resource development and transportation. A Certified Floodplain Manager and frequent presenter for the Texas Floodplain Management Association. A former instructor in Autodesk Civil 3D / engineering technology at Temple College and twice the keynote speaker for Global Mapper, an international organization that promotes the use of GIS technology.



Expertise

Drainage/Floodplain Management - Tony is a Certified Floodplain Manager (CFM). His extensive knowledge of the regulatory requirements surrounding impacts on water quality and flood-related property damage has made him a frequent presenter and educator on management and control. He has designed detention basins, open-channel conveyance systems, storm sewers, and flood control facilities in both urban and rural settings. In 2023, Tony was elected as Vice Chair of the Lower Brazos Region 8 Flood Planning Group – he also serves as the Region 8 Representative to the Texas Flood Planning Group.

Water/Wastewater Project Development – With experience in nearly every aspect of water resource management and development, Tony recognizes the difficulties faced by departments and districts with significant challenges: ever-changing regulations, increasing operational costs, aging treatment facilities, adaptation to new technology, and limited operational budgets. He has earned a reputation for planning and designing functional, low-maintenance, and cost-effective facilities, often coordinating research and grant applications for funding opportunities to support much-needed capital projects.

Transportation Engineering - Tony has extensive experience in the design of highway systems, urban roadways and corridors, and possesses a strong familiarity with TxDOT regulatory requirements and design criteria. He believes that the character of a community is reflected in the design of its urban areas. Working with clients to develop master plans which include pedestrian and bicycle-friendly amenities, disability access, specialized paving sections, decorative and functional lighting, and landscaping features, he has assisted communities in creating a focus on improving the quality of life for residents.

Education:

Bachelor of Science Degree in Civil Engineering, University of Texas at Austin

Professional Registration:

Professional Engineer No. 64801

Recipient of Commendations:

Texas Water Development Board
Texas Rural Development Council

Organizations:

American Society of Civil Engineers
Municipal League
Vice Chair, Lower Brazos Region 8 Texas Flood Planning Group

Certifications:

TxCDBG Project Implementation
Certified Flood Plain Manager

Anthony D. Beach, P.E., CFM

Development Review/Engineering (Project) Review Support – Tony supports a number of County Engineers, including providing engineering reviews for proposed development. As project leader for MRB Group's work in Hill County, Tony leads a team that currently serves in an official capacity in the role of County Engineer, the only engineering consulting group known to do so in the State of Texas. With a focus on saving tax dollars, Tony has worked closely with Hill County Judge the Honorable Justin Lewis assisting in the review of existing ordinances. Tony recommended updates to reflect the current costs of development review, ensuring the County better served the needs of developers while correctly transferring the cost of required reviews away from taxpayers.

Key Projects:

Development Review Team, Hill County – In the capacity of serving in the role as County Engineer, the MRB Group team routinely performs reviews of proposed development plans. The team recently completed several other projects that include a newly revised Hill County Subdivision Ordinance, prepared along with the Honorable Justin Lewis, Hill County Judge. The MRB Group team also prepared a Stormwater Management Ordinance, working closely with the Judge to establish the criteria to create the ordinance.

Various Projects, General Engineering Support, McLennan County – MRB Group was selected to prepare Flood Investigations for several bridges throughout the County. The team continues to work closely with the County Engineer and assists with several support functions, including performing development reviews on an as-needed basis.

Various Projects, General Engineering Support, Falls County – MRB Group provides development reviews, and general engineering support, working with the County on an as-needed basis.

Various Flood Infrastructure Projects, Milam County – MRB Group assists with a number of engineering support functions working with the County. MRB Group is also assisting the County with the creation of a county-wide Stormwater Master Plan Project, and with an application for \$1 million in funding for Flood Infrastructure in the implementation of the plan.

Various Permitting and Development Projects, Individual Municipalities / Private Developers - Working with several private entities as a design engineer and project manager, Tony coordinated development guidance and acquired permits on behalf of private entities. In some cases, MRB Group performed development reviews and/or other engineering services for local governments within Bell County, including Belton, Troy, Copperas Cove, Killeen, Harker Heights, and Temple. Tony's perspective as an advocate for sound development ensures that when working with a local government, he is familiar with the concerns of a developer that a community must successfully address to ensure continued investment.

Drainage/Stormwater:

- Milam County CDBG CR 203 Loop Drainage Structure Replacement
- Member of the TWDB Regional Flood Plan Group Region 8 representing municipalities.
- City of Mart Lake Mart Dam Flood Control Planning
- City of Temple Friars Creek Drainage Study
- Milam County County-Wide Stormwater Management Plan
- Falls County County-Wide Stormwater Management Plan
- City of Bartlett City-Wide Stormwater Management Plan

Anthony D. Beach, P.E., CFM

- City of Milano City-Wide Stormwater
- City of Milano GLO Streets and Drainage Improvements
- City of Waco, Waco Creek Stormwater Masterplan
- City of Temple Hog Pen Creek Regional Drainage Study and FEMA LOMR
- Hill County Development of the County-Wide Stormwater Management Ordinance
- Multiple Presentations at Texas Floodplain Management Conference

Water:

- City of Holland TWDB Asset Management
- City of Hillsboro TWDB Composite Elevated Storage Tank
- City of Hillsboro Industrial Park Water Distribution Study
- Dog Ridge Water Supply FM 2410 Steel Legged Elevated Storage Tank
- Dog Ridge Water Supply FM 1670 Steel Legged Elevated Storage Tank
- 439 Water Supply 500K-gallon Composite Elevated Storage Tank
- City of Temple Hogan Road 12-inch and 18-inch water lines
- City of Troy Municipal Water Well
- City of Troy Pump Station and Ground Storage Tank
- City of Troy Water Distribution Master Plan
- City of Troy 200K-gallon ground storage rehabilitation
- City of Bellmead Parish Street 500K-gallon Composite Elevated Storage Tank
- City of Bellmead Ground and Elevated Storage Coating Systems
- Morgan's Point Resort Water System Master Plan
- Morgan's Point Resort Elevated Storage Tank 1 & 2 System Improvements
- Morgan's Point Resort Stormwater Improvements-Phase 1
- City of Temple Jefferson Manor Water Main Replacement
- City of Temple Water System Improvements
- City of Crawford Water Well Improvements

Wastewater:

- City of Holland TWDB Asset Management
- City of Temple Numerous 10-inch to 12-inch Trunk Sewer replacement
- City of Troy 3-mile Trunk Sewer relocation for IH 35
- City of Temple Pea Ridge Trunk Sewer
- City of Temple Pepper Creek Trunk Sewer
- City of Temple Poison Oak Lift Station
- City of Troy CDBG Trunk Sewer Replacement

Transportation:

- City of Temple Hogan Road Widening
- City of Temple Numerous TxDOT SRTS Pedestrian /Bicycle Trails systems
- City of Copperas Cove TxDOT US Business 190
- City of Copperas Cove TxDOT Avenue D Downtown Feasibility Study
- City of Copperas Cove TxDOT Highway 190 access and intersection analysis
- City of Copperas Cove TxDOT Avenue D Revitalization Streetscape
- City of Copperas Cove FM 116/3046 SRTS Sidewalks
- Temple College Pedestrian Corridor and Bridges
- Temple College East Campus sidewalk improvements
- City of Waco TxDOT Elm Avenue

Anthony D. Beach, P.E., CFM

- City of Waco Martin Luther King Pedestrian Improvements & Lighting - Phases I thru IV
- City of Troy TxDOT Downtown Revitalization
- City of Troy TxDOT SRTS Project
- City of Troy IH-35 Widening-Utilities relocation
- City of Troy TxDOT TA W. Main/Luther Curtis Rd Transportation Improvements
- City of Hillsboro Elm Street Reconstruction
- City of Morgan's Point Resort Roadway Overlay
- City of Milano GLO Roadway and Drainage Improvements

Parks:

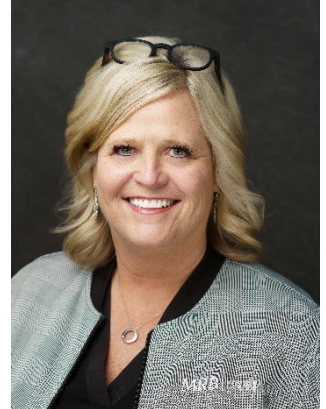
- City of Troy TPWD Splash Pad
- City of Killeen Condor Park Improvements
- City of Copperas Cove Parks Master Plan
- City of Copperas Cove Parks (10) Capital Improvement Projects
- City of Troy City-Wide Parks Master Plan
- City of Waco – Cameron Park Trails, Scenic Overlooks and Multiple Pavilions
- City of Waco – Bledsoe-Miller Park Pavilions and Trails
- City of Waco – Brazos Park East Restroom Facilities and Trail Extension
- City of Rockdale Splash Pad and Sumuel Park Improvements
- City of Cameron Parks Master Plan

Tanya Mikeska-Reed, AIA, NCARB

Vice President of Architecture

Business leader and design professional, with specialized experience in community planning and consensus-building. A dynamic, action- and results-oriented individual, whose civic engagement lends a unique perspective on programming the built environment.

Demonstrable success in creating practical, implementable, and sustainable architectural designs.



Expertise

Management and Business Development – Responsible for the direction of the architectural staff in all MRB offices, client manager for numerous municipal and county clients, and lead architect on most MRB Texas architectural projects.

Programming and Schematic Design – Project and design architect for numerous commercial, industrial, and multi-family projects over the past thirty (30) years. Unique ability to engage stakeholders in a programming process that captures the desired aesthetics and workflow criteria.

Architectural and Community Engagement – Currently serves on the City of Temple Design Standards Advisory Board, with hands-on experience in community planning and a comprehensive understanding of the regulatory influences affecting design. As Past President of the American Institute of Architects and member of the Temple Area Builders Association, Tanya participates extensively in peer education and reviews, ensuring knowledge of best practices and new technologies. Currently serving on the Bell County Fire Marshall Board of Appeals, Tanya's knowledge of development codes and ordinances is instrumental to the decision-making duties of this board. Because of her lifelong roots in Central Texas, her connections to the community and businesses are invaluable to clients in ensuring local support for projects.

Construction Management Services – Detail-oriented project planning and administration focuses on coordination and timelines and is mindful of financial impacts. Additional client advocacy ensures that project implementation and construction adhere to designs, professional standards, and regulatory requirements.

Education:

Bachelor of
Architecture, Texas
Tech University:
College of Architecture

Professional Registrations:

Architect:
Texas 16164
Florida AR91726
Utah 6959757-0301
Arizona 58240
New York 044148

Organizations:

American Institute of
Architects

National Council of
Architectural
Registration Boards

Texas Society of
Architects: Past
President

Tanya Mikeska-Reed, AIA, NCARB

Key Projects

Municipal Design Projects

City of Temple – Multiple projects for the Parks & Recreation Department
City of Temple – Santa Fe Depot; ADA Adaptation and Caboose Renovation
Bell County Jail Expansion and Improvements, Belton
Bell County Diversion Center and Indigent Care Facility, Belton
City of Harker Heights – Central Fire Station
City of Harker Heights – Pursor Park
City of Harker Heights – Soccer/Softball Complex
City of Harker Heights – Comanche Gap Visitor's Center
City of Belton – City Hall Renovation and Exterior Remodel
City of Belton- Public Library Renovation

Lead architect for, or has administered the contracts for the following projects in the Central Texas area:

City of Temple – Police Headquarters Renovation
City of Temple – Fire Station #3
City of Temple – Fire Station #8/EOC
City of Temple – Burn Tower and Training Center at Fire Station #8
City of Temple – Municipal Courts and Water Department
City of Temple – Crossroads Park and Athletic Complex
Temple ISD, Temple, Texas – 3 Sister School Security Vestibules
Temple ISD, Temple, Texas – New Operations Center
Temple ISD, Temple, Texas – Enhancements at Wheatley, Western Hills, and Edwards Academy Elementary Schools
Fort Hood, Texas – Renovate G2 SCIF – Building 1001 – E.G. Sierra LLC
Salado, Texas – Renovate and expand City of Salado Library
Temple, Texas - Tuscan Square – Retail and Commercial Complex – Bobby Arnold Builders
Austin, Texas – Centene Corporation Child Care Facility – Centene Corp.
Belton, Texas – Renovation and Expansion of Belton Small Animal Clinic – Dr. Linda Hankins
Over 180 Task Orders for the Veterans Administration of Central Texas – Over twelve years under an Open-Ended IDIQ Delivery Method.
Belton, Texas – Wright Professional Park (4 building professional complex) – Wright Builders
Belton, Texas – Renovation, expansion, and exterior remodel of the Belton Eye Center – Wright Builders
Belton, Texas – UMHB Crusader Field House – New Fieldhouse and renovation of the existing fieldhouse and weight facility – UMHB/Wright Builders
Belton, Texas – UMHB Dorm Renovation – Retrofit and renovation of all dorms to bring them into current code compliance – UMHB
Killeen, Texas – Christian Life Church New Construction – CLC
Naples, Florida – Bellagio Grande Condominiums – JD Allen & Assoc.
Bonita Springs, Florida – Bonita Village Condominiums – Core Construction
Naples, Florida – Renovation and Expansion of Davidson Engineering – JD Allen & Assoc.
Greenville, Tennessee – Greenville Christian Church – Bob Allen Architect

Solomon Thomas, P.E.

Project Manager

A hands-on professional engineer with direct experience serving in project management, large-scale public utility operations and maintenance, as well as public administration as a former TxDOT Area Engineer. Powerful communicator/facilitator with specialized experience in fostering support and collaboration among project stakeholders, elected officials, state representatives and regulatory agencies.

High-level skills include transportation project and construction management, estimating, bid process management, strategic planning, budgeting and managing project finances. Cognizant of project impacts on public works operations and staff, and long term associated costs.

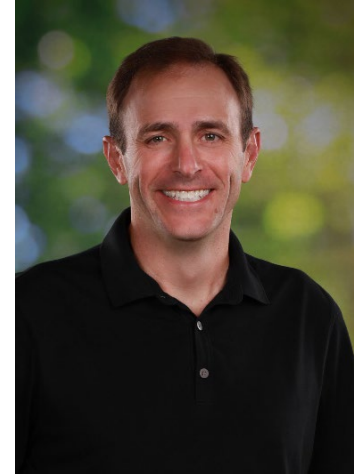
Expertise

Comprehensive Project Management – Solomon has over 15 years of progressive planning, engineering, construction management, and facility operations experience with all sizes of transportation and related utility projects. He has coordinated significant infrastructure improvements, including a \$350 million highway expansion through Temple, Texas, improving gateway signage and landscaping, and facilitating connections to downtown and transportation hubs to support economic development. In addition, his responsibilities included facilitating public meetings to update the community and businesses.

Main Street / Rural Community Development Support – Solomon has managed numerous projects in small communities, including a \$4 million Main Street rehabilitation which provided sidewalks and connected the main thoroughfare to pedestrian and bicycle traffic. He has coordinated materials and finishes to support the historic character of communities and protect environmentally sensitive natural resources. His work with impacted businesses and elected officials minimized interruptions and impacts on local tourism through coordinated meetings and managing public outreach to properly inform and engage businesses and residents. Solomon's work also includes a \$3 million project which provided site rehabilitation and sidewalks, placed a pedestrian bridge over a railroad, and connected a regional medical center to major residential areas and businesses in a highly trafficked location. Extensive project coordination has involved railroads, local officials, regulatory agencies, businesses, and residents.

Other projects include numerous roadway and safety enhancements, bridges, gateway features, and specialized lighting; all meeting community needs within strict project budgets.

Solomon is TxDOT Local Government Project Procedures (LGPP) certified.



Education:

Master of Science, Mathematics, Tarleton State University, Stephenville, TX

Bachelor of Science, Civil Engineering, Arkansas State University, Jonesboro, AR

Certifications:

TxDOT Professional Engineer, Lic# 102432

NY Professional Engineer, Lic# 105723

TxDOT Local Government Project Procedures (LGPP)

Professional Training:

- TxDOT Construction Administration
- TxDOT/AASHTO Leadership
- SCTPP
- Governor's Center Management Development Program
- Roadside Safety Systems
- Environmental
- Livability
- Drafting
- Water resources
- Scheduling
- Traffic control
- Microstation
- AutoCAD
- Thysis
- Winstorm
- Suretrack

Key Projects

City of Temple

- TxDOT FM 1741 Sidewalks
- TxDOT FM 1741 Pedestrian Bridge and Sidewalks
- TxDOT Spur 290 Rehabilitation, Sidewalks, and Gateway Signage/Landscape
- TxDOT SH 53 Rehabilitation
- TxDOT Loop 363 Rehabilitation
- TxDOT FM 2305 Rehabilitation and Hike and Bike
- TxDOT SH 317 Rehabilitation and Sidewalks
- TxDOT FM 439 Rehabilitation and Sidewalks
- TxDOT FM 2271 Rehabilitation
- TxDOT/City of Temple FM 2483 Realignment, Rehabilitation and Sidewalks
- TxDOT US 190 Rehabilitation
- TxDOT SH 95 Rehabilitation

Village of Salado

- TxDOT Main Street Rehabilitation and Sidewalks

City of Buffalo

- TDA Downtown Revitalization

City of Waco

- TxDOT Safe Routes to School – JH Hines
- Elm Ave TASA
- TxDOT Elm Ave Rehabilitation and Sidewalks
- Mars Drive and Old Hewitt Rehabilitation and Sidewalks
- TxDOT FM 1637 Rehabilitation, Sidewalks, and Gateway Signage/Landscape
- TxDOT Loop 574 New location Roadway and Sidewalks

City of Harker Heights

- TxDOT FM 3481 Rehabilitation and Sidewalks

Interstate 35

- Williamson County Line to Salado Road Reconstruction/Bridges
- Salado to Belton Road Reconstruction/Bridges, Sidewalks, and Environmentally Sensitive Areas
- Belton to Temple Roadway Resurfacing
- At Loop 363 Interchange Reconstruction
- South Loop 363 to North Loop 363 Road Reconstruction/Bridges and Sidewalks
- Temple to Troy Road Reconstruction/Bridges and Sidewalks
- Troy to Bruceville-Eddy Road Reconstruction/Bridges and Sidewalks
- Bruceville-Eddy to Hewitt Road Reconstruction/Bridges and Sidewalks
- Brazos River Frontage Road Bridges
- South Loop 340 to North Loop 340 Road Reconstruction/Bridges and Sidewalks
- Bellmead to West Road Reconstruction/Bridges and Sidewalks

City of McGregor

- TxDOT SH 317 Rehabilitation and Sidewalks

City of West

- TxDOT Downtown Sidewalks

City of Holland

- TxDOT SH 95 Rehabilitation and Downtown Drainage

City of Troy

- TxDOT TA W. Main/Luther Curtis Rd. Transportation Improvements

City of Milano

- GLO Streets and Drainage Improvements

Armand Hunt, P.E.

Civil Engineer

Experienced Civil Engineer with a focus on local public and private water and wastewater clients. Strives to provide simple, innovative, and cost-effective solutions.

Works closely with senior team members throughout the construction process to include analyses, grant applications, property acquisitions, permitting, project design, bidding, and construction phase services.



Expertise

Engineering – Armand brings relevant course experience in surveying, construction engineering, structural analysis, design-build, environmental engineering, Geotech, transportation, water and wastewater design, urban hydraulics, project management, and construction safety. In addition, he has field experience in environmental study and water line mapping.

Project Management – Armand's background includes project implementation with clients to outline their needs, create and publish proposals, project design, pay requests, change orders, and closeout documentation.

Key Projects

- **Temple, Texas**
 - Northwest 36" Water Transmission Main
- **Crawford, Texas**
 - Water Well Improvements
- **Lauderdale County, Alabama Agricultural Center Authority***
 - Ag Center Lift Station and Force Main
- **Florence, Alabama***
 - Automatic Meter Reading Program
 - Cox Creek Interceptor
 - Heathrow Sewer Improvements
 - Killen Waterline Replacements
 - Galvanized Pipe Replacements, Phases 3 and 4
- **Muscle Shoals, Alabama Utility Board***
 - Automatic Meter Reading Program
 - Wilson Dam Road Sewer Extensions
 - Northeast Sewer System Improvements & Rehabilitation
- **Limestone County, Alabama. Water & Sewer Authority***
 - East Limestone Lift Station Improvements
- **Athens, Alabama Utilities***
 - Water Line Mapping and Coordinate Collection

Education:

Bachelor of Civil Engineering, Auburn University, Auburn, AL

Professional License:

Engineer:
Texas, No. 145330
Alabama, No. PE38457

Professional Training:

OSHA 40-hour
HAZWOPER
OSHA Construction
Safety and Health 10-
hour course

Technical Skills:

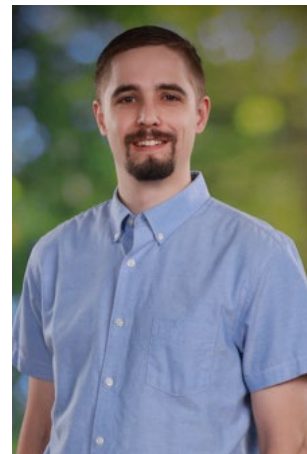
Microsoft Office
AutoCAD Civil 3D
WaterCAD

Logan Proctor, P.E., CFM

Civil Engineer III

Logan is a licensed civil engineer that specializes in storm drain design and analysis, underground utility and infrastructure design. Logan has experience working on FEMA Studies, flood control, floodplain analysis and reclamation, hydraulics, hydrology, roadway drainage, erosion control and all forms of drainage analysis.

Logan is qualified for projects that have National Flood Insurance Program (NFIP) implications, having prepared and submitted numerous Conditional Letter of Map Revisions (CLOMR) and Letter of Map Revisions (LOMR applications, No-rise certifications and other NFIP or Fema – related submittals in Texas.



Expertise

Flood Studies – Logan is an engineer with over 50 Flood Studies in Texas. He successfully coordinates with FEMA on behalf of Texas residents and businesses to update FEMA Maps and help residents with National Flood Insurance Program implications. He also works with municipalities to assess and alleviate flood damage within the cities, providing detailed hydrologic and hydraulic reports and recommendations and construction plans for channel work, diversion walls, storm drains, and culverts.

Storm Drain Design & Analysis – Project Engineer for the analysis and design of storm drainage projects for site plans, subdivisions, and roadways. Logan has designed the drainage infrastructure for numerous sites, adding regional detention ponds and water outlet structures when needed and sizing culverts to regulate stormwater run-off and flows adequately. Finish floor elevations are determined, and flow rates for roof drains are calculated. Analyzing site grading determines the best location for inlets and the ideal site drainage for the client.

Underground Utility and Infrastructure Design – Experience includes designing multiple municipal infrastructure projects, including water and sewer improvements, analyzing municipal sanitary sewer systems, and making recommendations to cost-effectively solve ongoing inflow and infiltration problems. He has also served as the design engineer for a 5.8-mile sanitary sewer interceptor project, allowing the client to take seven regional lift stations offline.

Plan & Plat Review Services – Services our municipal clients with review services to reconcile conformance with adopted ordinances and provide water feasibility studies for our rural water supply corporation clients.

Water Feasibility Studies – Provides water feasibility studies, including evaluating existing water distribution systems to determine future upgrades and future meter feasibility considerations for municipal and rural water supply corporation clients.

Education:

Bachelors of Science Degree in Civil Engineering, Texas A&M University.

Professional Registration:

TX Professional Engineer
Lic# 126677

Organization:

Texas Floodplain Management Association

Certifications:

Certified Floodplain Manager

Key Projects

City of Troy

- TxDOT Safe Routes to School
- TxDOT TA W. Main/Luther Curtis Rd. Transportation Improvements

City of Granger

- 2018 CDBG Wastewater Improvements Project
- CDBG Pecan Street Culvert Replacement Project

City of Jarrell

- EDC 12" Waterline Extension Project

City of Bellmead

- 2014/2015 Capital Improvements, Sanitary Sewer Project
- Wastewater Trunk Main Evaluation Project

City of Waco

- Elm Ave. Utilities & Roadway Improvements, Phase 1 & 2
- TxDOT Elm Avenue Downtown Revitalization

Falls County

- FIF Flood Control Planning

Milam County

- FIF Flood Control Planning

Plat/Subdivision Reviews

- City of Jarrell
- Dog Ridge WSC
- 439 WSC
- City of Hillsboro

Other

- Robinson Industrial Park, Drainage and Infrastructure Project
- First Baptist Medical Center, Dallas
- Shipley Do-nuts, North Richland Hills
- Pepper Creek Flood Plain Reclamation, Temple
- Yaupon Trail LOMR, FS of Brushy Creek & Tributaries 11 & 11.1
- Sunset Meadows, Pre & Post HEC-RAS Modeling
- Brushy Creek & Tributaries 11 & 11.1, CLOMR
- Laredo CLOMR
- Feasibility Study, Site Adjacent to Flat Creek, Waco
- BFE, Rockcreek Road, McLennan County
- Northside Spanish Oak, Cedar Park LOMR
- Rowlett Lone Star Storage, LOMR
- BFE, Post Office Drive (LOMA) Hewitt
- Bell County Expo Center Grading

City of Bartlett

- FIF Flood Control Planning

City of Milano

- GLO Streets and Drainage Improvements

City of Hillsboro

- Texas Capital Fund – Utility Extension, Spur 579 & Morrow Dr. Project
- Mars Drive, Dog Kennel, Site Improvements
- Mars Drive and Old Hewitt Drive Improvements

City of Rockdale

- TxDOT Highway 79 Rehabilitation Project

City of Copperas Cove

- TxDOT TASA Hwy. 190

City of Rosebud

- Urban Drainage Mitigation Analysis

City of Midlothian

- Multi-LOMR

City of Killeen

- Condor Park and AA Lane Drainage Improvements

- City of Troy
- City of Lorena
- Hill County
- City of Bartlett

Saleel D. Mohidekar, P.E., PMP

Project Manager

Over 17 years of professional experience as an accomplished structural design engineer and project manager, including 3 years in forensic engineering, completing over 500 projects.

Delivers large and complex commercial, residential, and forensic projects across multiple domains, including municipal, county, K-12, healthcare, office, and hospitality.

Professional affiliations include the American Concrete Institute, American Society of Civil Engineers, and Project Management Institute.



Expertise

Structural Engineering and Design – Saleel has successfully managed, designed, and engineered challenging and complex projects with materials that include concrete, structural steel, post-tension, precast, and pre-engineered metal. Other materials include fiber-reinforced composites, masonry, wood, aluminum, and light-gauge metal structural systems. His forensic experience includes property assessments from damages caused by wind, hurricanes, tornados, hail, snow, ground settlement, moisture intrusion, and others. In addition to site observation, quality assurance, and mentoring junior engineers through technical and software challenges, Saleel has earned a reputation through his dependable time management and quality work.

Project Management – Saleel's experience includes multiple projects up to \$30 million, managing all engineering and design phases from conceptual to construction. He consistently delivers on schedule, scope, and budget; and is known for fast-tracking projects that require aggressive timelines. In addition, his practical problem-solving and conflict-resolution skills allow for successful project closeout and client satisfaction.

Key Projects

- Temple ISD New Operations Center - Temple
- Bell County Jail Expansion and Renovation - Belton
- Dell Children's Medical Center of Central Texas* - Austin, TX
- Scott & White Center for Advanced Medicine* - Temple, TX
- Lampasas High School* - Lampasas, TX
- Cirrus Logic Garage Expansion* - Austin, TX
- 550-room Taj Lands-End Hotel* - Mumbai, India
- Wimberley Elementary* - Wimberley, TX
- Domain Z5 Precast Garage, Phase 2* - Austin, TX
- Seton Medical Center Expansion* - Austin, TX
- Pioneer Bank* - Austin, TX
- Danforth Junior High School* - Wimberley, TX

*Projects Completed with a Previous Employer

Education:

M.S., Civil Engineering, Texas A&M University
Bachelors of Civil Engineering with Honors, University of Mumbai, India
Associates in Civil Engineering with Distinction, Victoria Jubilee Technical Institute, Mumbai, India

Professional Registrations:

TX PE No. 128901
OK PE No. 32528
LA PE No. 45854
MS PE No. 32105
AR PE No. 20500
NM PE No. 27096
AL PE No. PE50800

Professional Certifications:

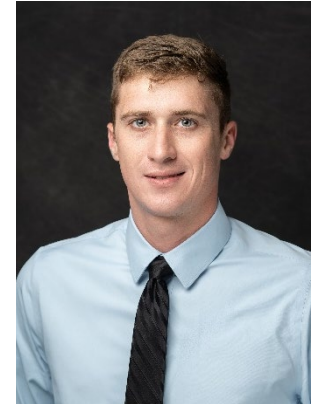
Project Management Professional (PMP)
AutoCAD 2012 Essentials
Revit Architecture 2012 Essentials

Michael Beach

Senior GIS Analyst

Extensive experience in GIS management, flood management studies, transportation infrastructure, and aerial mapping and surveying projects.

Focuses include customized mobile GIS applications supporting mapping, monitoring, and reporting from the field.



Expertise

Water Infrastructure – Designs and plans production of water infrastructures, including ground storage tanks, elevated storage tanks, pump stations, and transmission and distribution mains.

Water/Wastewater Municipal GIS Management – Manages GIS systems for Municipalities across Central Texas, providing clients with system analysis, asset management, and an online GIS presence.

Aerial Mapping/Surveying – High-accuracy survey-grade mapping utilizing drones, point clouds, and aerial imagery.

Wastewater Infrastructure – Designs and plans the production of wastewater infrastructures, including sewer plants, trunk mains, and collection pipes.

Flood Studies – Creates GIS data and workflows for floodwater management and analysis.

Workflow Development – Develops industry-leading practices for efficient and effective use of today's leading technology in GIS surveying and mapping.

Transportation Infrastructure – Designs and plans production of roadways and sidewalks. Has worked on Safe Routes to School, Transportation Enhancement, and Downtown Revitalization Project grant programs.

Technical Knowledge:

AutoCAD Civil 3D

Pix4D

Global Mapper

HEC-RAS

HEC-HMS

AWS

Key Projects

Wastewater Experience

- City of Jarrell Wastewater Treatment Plant
- City of Jarrell Meadow Valley Loop Wastewater Line
- Bellmead Trunk Main
- City of Bartlett Wastewater System
- City of Temple 41st-57th Streets

Drainage/Stormwater Experience

- Falls County FIF Flood Control Planning
- Milam County FIF Flood Control Planning
- City of Bartlett FIF Flood Control Planning

Michael Beach

Municipal GIS Experience

- City of Holland
- City of Lorena
- Dog Ridge Water Supply Corp
- City of Troy
- 439 Water Supply Corp
- Pendleton Water Supply Corp
- City of Bellmead
- City of Holland
- City of Jarrell
- City of Morgan's Point Resort
- City of Rosebud
- City of Hillsboro
- City of Buffalo
- City of Sweeny
- City of Bartlett

Water Experience

- Bellmead Elevated Storage Tank
- 439 WSC Elevated Storage Tank
- Dog Ridge WSC FM 2410 Water Transmission and Distribution Mains
- City of Temple 41st-57th Streets
- City of Temple 36" water transmission line
- City of Marlin water CDBG
- City of Hillsboro Elevated Storage Tank and water main transmission
- City of Sweeny water model

Aerial Mapping Experience

- City of Marlin
- City of Rockdale
- City of Copperas Cove
- City of Cameron
- City of Waco
- City of Killeen Condor Park
- City Copperas Cove City-wide City Parks
- 439 WSC Sparta Rd.
- City of Waco Lake Waco Aerial Power Lines
- Hill County Annex
- Bell County Jail
- Bell County Expo Center
- City of Milano

Transportation Experience

- Rockdale Hwy 79 Rehabilitation / Downtown Revitalization Project
- Copperas Cove 190 Transportation Enhancement
- Morgan's Point Resort Roadway Evaluation and Master Plan
- Hutto Sidewalk Safe Routes to School
- City of Hillsboro SRTS
- City of Granger SRTS
- City of Troy SRTS - Phase II
- City of Troy W. Main/Luther Curtis Rd.

Gilbert P. Gregory

Senior Project Manager

Extensive experience with project management, hydraulics, hydrology utility design and ordinance compliance. Over 25 years of construction and construction inspection experience on water and wastewater projects of various sizes.

Highly respected in his field with vast experience working with federal, state and local regulatory and community agencies.



Expertise

Construction Management/Inspection – Gil has had tremendous success assisting clients during the construction phase of their projects. He has served as a construction superintendent, field inspector, citizen consultant, and project manager on various types, sizes, and complex projects.

Water/Wastewater Collection and Treatment – Gil has managed projects involving new or re-designing outdated infrastructure related to water and wastewater treatment facilities and system components. His experience also includes industrial, water, sewer, and permitting.

Environmental Project Expertise – Gil has extensive knowledge of environmentally-sensitive projects involving water quality issues, endangered species, and aquifer recharge. In addition, he has worked on numerous projects with neighborhood groups, concerned citizens, municipal staff, environmental boards, planning commissions, and city councils.

Key Projects

Permitting Project Experience

TPDES application administration process:

- Eagle's Wings WWTP – Diocese of Austin – Burnet, Texas
- The Hollows WWTP – Centex Homes – Lago Vista, Texas
- Northside WWTP – Northside Christian Church – Houston, Texas
- Bulverde/46 Partners WWTP – Bulverde/46 Partners LTD. – Bulverde, Texas
- Arrowhead Ranch WWTP – Forestar Real Estate Group – Dripping Spring, Texas

TPDES Sludge Application and Permit Amendment application administration:

- Leon WWTP Amendment – City of Gatesville, Texas
- Airport Sludge Application Site – City of Gatesville, Texas
- Backwash Discharge Permit – Schertz-Sequin Local Governmental Corporation – Gonzales, Texas
- Carothers Land Application - City of Gatesville, Texas

Education:

Associates Degree, Civil Engineering, Texas State Technical Institute

Organizations:

Texas Public Works Association

Texas Water Utilities Association

Certifications:

OSHA 10-Hour Construction Industry Outreach

USACE – CQM for Contractors #784

Stormwater permitting process administration for the Brazos River Authority projects:

- Waco Metropolitan Regional Sewerage System (WMARSS) – Waco, Texas
- Sugar Land Regional Sewerage System (SLRSS) – Sugar Land, Texas
- Brushy Creek Regional Wastewater System (BCRWS) – Round Rock, Texas
- Temple-Belton Regional Sewerage System (TBRSS) – Belton, Texas
- Leon WWTP - Gatesville, Texas
- Stillhouse WWTP - Gatesville, Texas

Miscellaneous reports, studies, and data acquisitions:

- Vulnerability Assessment – Salado WSC – Salado, Texas
- Filter Efficiency Study – Bluebonnet WSC – Moffat, Texas
- Industrial Pre-Treatment Programs – Brazos River Authority – Waco, Texas
- Moffat CCN Expansion – Moffat WSC – Moffat, Texas
- 2009 Killeen CCN Expansion – City of Killeen Texas
- Nola Ruth/Indian Trail Drainage Study – City of Harker Heights, Texas
- West Bell WSC CCN Service Expansion – City of Killeen, Texas
- Water and Wastewater System Evaluation – Kickapoo Indian Reservation – McLeod, Oklahoma
- Lions Park Swimming Pool Evaluation – City of Temple, Texas
- Gatesville WTP Study – City of Gatesville, Texas
- Eagle's Wings Retreat Center Water and Wastewater Design Study – Diocese of Austin – Burnet, Texas
- South White Hall Road Water Well Permit – Moffat WSC – Moffat, Texas

Construction Management Experience

Water and Wastewater Project Superintendent/Field Engineer:

- Troy WWTP Expansion – City of Troy, Texas
- Devine WWTP Expansion – City of Devine, Texas
- HWY 29 Lift Station – City of Georgetown, Texas
- Doshier Farm WWTP Expansion – City of Temple, Texas
- Dove Springs WWTP – City of Georgetown, Texas
- Copperas Cove WWTP Expansion – City of Copperas Cove, Texas
- Cibolo Creek WWTP Expansion – City of Cibolo, Texas
- Cuero WWTP Expansion – City of Cuero, Texas
- Round Rock WTP Chemical Feed Storage – City of Round Rock, Texas

Construction Inspection Experience

Gil has inspected many public works projects throughout Central Texas. He performed surveying control, materials testing (concrete and paint) and confirmed project plan and specification conformance, working directly with City, County, State, and Federal governments during the inspections.

City of Gatesville

- North Fort Hood Lift Station
- Leon WWTP Expansion
- HWY 36 Lift Station
- Leon WWTP Forcemain Renovation

City of Copperas Cove

- Hogg Mountain Ground Storage Tank
- Eastside Booster Pump Station
- Golf Course Reclaim System Optimization

City of Temple

- 5th Street Extension
- 8th Street Extension
- Temple Airport AMCOM Hangar and Booster Pump Station
- 6-inch and 8-inch Pipe Bursting Project
- Fryer's Creek Wastewater Collection Line
- Taylor's Valley Lift Station and Forcemain
- Pea Ridge Lift Station
- Bird Creek Interceptor Phase 1
- Bird Creek Interceptor Phase 2A

City of Killeen

- Highway 195 Waterline Extension
- Bundrant Elevated Storage Tank
- Lake Road Waterline Extension
- Bundrant to Pump Station No. 3 16-inch Transmission Main

City of Mart

- Highway 164 Utility Relocation
- Mart WWTP Expansion

City of Buda

- Beacon Hill Elevated Storage Tank
- Beacon Waterline Extension

City of Harker Heights

- Harker Heights WWTP UV System Upgrade
- Mountain Lion Road Expansion
- FM 2410 Community Park Phase I
- FM 2410 Community Park Phase II
- FM 2410 16-inch Waterline Extension
- Indian Trail Road Expansion
- Indian Trail 18-inch Waterline Extension

Moffat Water Supply Corporation

- Booster Pump Station Renovation
- HWY 36 6-inch Waterline Extension

Bluebonnet Water Supply Corporation

- Phase III Filter Rehabilitation
- Phase IV Solids Handling

American Water Military Services

- BPS No. 7
- BPS No. 6898

Brazos River Authority

- WMARSS WWTP Headworks and Aeration Basin Expansions
- WMARSS WWTP Andritz Triple Pass Drum Sludge Drying Facility
- Highway 84 Lift Station and Forcemain

Salado Water Supply Corporation

- IH 35 TxDOT Relocation
- FM 2484 Booster Pump Station
- FM 2484 Pipeline
- FM 2484 Elevated Storage Tank

Aquilla Water Supply District

- Pipeline and Ground Storage Tank

DH Investments

- Johnson Ranch WWTP
- Johnson Ranch Water System

University of Mary Hardin Baylor

- Sports Courts Relocation
- Crusader Stadium

Brushy Creek Municipal Utility District

- Sam Bass Road Utility Relocation, Williamson County

Janet Sheguit, T.R.M.C.

Southwest Government Services Manager

A former City Manager with invaluable perspective and insights into local government operations, day-to-day service delivery, capital projects and budget administration.

Recognized experience in researching and successfully securing significant public funding for municipal capital and planning projects. Obtained **more than \$50 Million** in grants in the past several years alone, as well as another \$50 Million in low- or no-interest loans for communities.

A seasoned grant administration professional, ensuring expedited reimbursements through strong familiarity with agency reporting requirements and closeout of funded projects.



Expertise

Municipal Government Experience – Janet has 30 years of experience serving as City Manager, Assistant City Manager, City Secretary, and Tax Assessor-Collector. Her direct knowledge and hands-on experience in municipal operations and finance provide our clients with insights into available resources for day-to-day operations and capital projects. In addition, she provides consultation on various aspects of municipal functions, including training in best practices and innovative approaches to successful government administration.

Grants/Funding – Janet's track record for researching, writing, and administering grants for communities include securing more than \$100 million in federal, State, and local funds for critical infrastructure and community development. Janet's extensive familiarity with funding resources provides communities with insight regarding the best ways to compete for investment. She assists with practical planning for capital projects, leveraging local resources or multiple funding sources to maximize opportunities. Her specialized experience includes grant research, preparing compelling applications, and assisting in administering successfully funded federal, State, and local grants. Janet facilitates collaborative communication with funding agencies and provides effective grant administration services to ensure successful and expedited reimbursements. She also assists with environmental assessments and facilitates the preparation of engineering reports to support and strengthen funding applications. She has worked with numerous State and Federal agencies, County Grants Divisions, and Councils of Government from different areas of the State.

Janet is TxDOT Local Government Project Procedures (LGPP) certified and TDA certified for CDBG projects.

Certifications:

Texas Registered Municipal Clerk
TxDOT – Local Government Project Procedures (LGPP)
Texas Department of Agriculture – CDBG
FEMA – Introduction to Unified Hazard Mitigation Assistance
Shiple Group - NEPA Process
TxDOT ECOS for Environmental Consultants and Local Government Representatives

Training:

TxDOT Construction Administration
TxDOT Environmental Management System

Education:

University of North Texas – TMCA Certification Program

Professional Registration:

Texas Municipal Clerks Association

Organizations:

Texas City Managers Association – Region 7
Texas Municipal Clerks Association
Texas Municipal Clerks Association-Central Texas Chapter

Key Projects

City of Temple

- TxDOT Safe Routes to School - Bonham Middle School Sidewalks \$498,493, Environmental and Grant Administration
- TxDOT Safe Routes to School – Lakewood Elementary Sidewalks \$496,725, Environmental and Grant Administration

City of Hillsboro

- TWDB DWSRF Water System Improvements \$3,123,272
- TxDOT Safe Routes to School Hillsboro Middle School Phase 1 Sidewalks \$447,275, Environmental and Grant Administration
- TxDOT Safe Routes to School Hillsboro Middle School Phase 2 Sidewalks \$594,259 Environmental and Grant Administration

City of Granger

- TxDOT Safe Routes to School Sidewalks \$551,468 Environmental and Grant Administration
- TWDB CWSRF Wastewater System Improvements \$1,200,000
- WILCO 2013 CDBG \$236,825
- TxDOT Downtown Streetscape Transportation Alternatives \$1,269,336

City of Lorena

- TxDOT Safe Routes to School – Lorena Elementary and Middle School Sidewalks \$781,867
- TxDOT Transportation Alternatives Downtown Streetscape Revitalization \$1,479,954

City of Troy

- TxDOT Safe Routes to School Mays Elementary School Sidewalks \$450,950, Environmental and Grant Administration
- TxDOT Historic Downtown Sidewalks \$390,900, Environmental and Grant Administration
- Trojan Park Master Park Plan
- TPWD Trojan Park Splash Pad \$75,000, Grant Administration
- TWDB DWSRF Water System Improvements \$2,100,000
- TxDOT Safe Routes to School Mays Middle School \$277,571 Environmental and Grant Administration
- TxDOT West Main/Luther Curtis Road \$3,200,000

City of Waco

- TxDOT 11th/12th & Gurley Sidewalks \$505,175, Environmental and Grant Administration
- TxDOT Historic Elm Ave. Connectivity Improvements, Sidewalks and Bicycle Lanes \$2,644,000, Environmental and Grant Administration
- TxDOT J H Hines Safe Routes to School \$757,778, Environmental and Grant Administration
- TxDOT Cedar Ridge Hike & Bike Connections Environmental and Grant Administration
- TxDOT MKT Trail Grant Administration

City of Copperas Cove

- TxDOT/KTMPO Avenue D Streetscape Revitalization (3 phases) \$890,000, Environmental and Grant Administration
- TxDOT/KTMPO Business 190 \$10,000,000, Environmental Administration
- TxDOT/KTMPO Avenue D Downtown Streetscape Revitalization \$700,480, Environmental and Grant Administration
- TxDOT/KTMPO FM 116/3046 Sidewalks \$975,000, Environmental and Grant Administration
- TxDOT/KTMPO The Narrows Sidewalks \$1,700,000, Environmental and Grant Administration
- TxDOT/KTMPO FM 116 Underpass and Sidewalks \$13,500,000
- Copperas Cove Parks Master Plan

City of Jarrell

- TWDB CWSRF – Wastewater Treatment Plant \$12,000,000
- WILCO 2013 CDBG \$482,250

City of Rockdale

- TPWD Sumuel Park Splash Pad \$75,000, Grant Administration
- TDA Downtown Revitalization – Sidewalks \$150,000
- TxDOT US 79 Historic Cameron Avenue Sidewalks \$1,294,000, Environmental

City of Rosebud

- TWDB CWSRF Wastewater and Water System Improvements \$7,900,000

Town of Buckholts

- TWDB DWSRF Water Meter Replacements \$200,000

City of Hutto

- TxDOT TE FM 1660 Sidewalks \$1,001,880, Environmental and Grant Administration
- TxDOT TAP Limmer Loop Sidewalks \$786,232

City of Harker Heights

- TxDOT/KTMPO Commercial Dr. Roundabout \$391,399

Milam County

- TWDB Flood Infrastructure Fund \$856,500

Falls County

- TWDB Flood Infrastructure Fund \$820,000

City of Bartlett

- TWDB Flood Infrastructure Fund \$350,000
- TxDOT Bartlett Elementary Safe Routes to School \$835,054

City of Eldorado

- TxDOT School and Neighborhoods Connect, Transportation Alternatives \$1,735,206

City of Buffalo

- TxDOT SRTS Jr. High Complex Connector \$1,099,279

City of Cameron

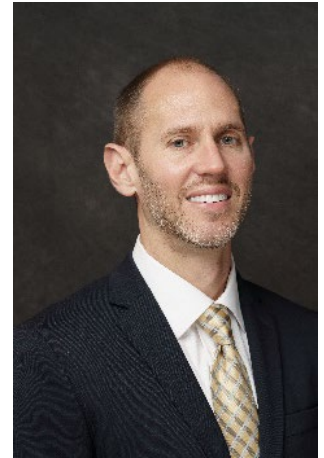
- Parks Master Plan

Jordan Everhart, AICP, PMP

Senior Planning Associate

A cross-trained planning professional with over 18 years of experience working with municipalities and public agencies, both leading and supporting planning and engineering projects. Extensive roadway and transportation planning experience includes corridor and feasibility studies, multimodal corridor evaluations, master planning, and alternatives analyses.

Exceptional skills in key project coordination to expedite agency approvals, inform community leadership and foster public engagement to effectively involve all community stakeholders. A proven track record for formulating and executing implementation plans, to keep projects on-track and on-budget.



Expertise

Master Planning – Jordan's work in master planning includes developing regional plans to identify and enhance critical destinations and create linkages such as bicycle routes. Extensive project coordination has included achieving consensus with COGs, TxDOT, county officials, school districts, and involved municipalities, collecting data and spotlighting issues that might affect future development. He considers existing conditions and open space master plans; proposed roadway and transit; commercial, residential, and mixed-use development; schools; and of significant importance to communities, availability of funding to implement plans. In addition, Jordan's strong communication skills enhance more productive stakeholder meetings and information briefings.

Grant Writing – Jordan's planning experience allows him to secure grants from many federal and state funding resources successfully.

Project Management – Jordan's extensive experience in the management of planning and design projects includes complete street and urban design studies, bypass or route alternative studies, and planning projects to create geographical linkages and overcome barriers. From redevelopment that incorporates urban design and place-making elements such as safety, walkability, and multiple modes of transportation, to conducting traffic and environmental impact analyses, Jordan's project leadership focuses on finding optimal ways to accommodate a variety of community challenges and needs. This includes narrow travel lanes, bicycle lanes, accessibility, wider sidewalks, parking, landscaped medians, waterways, and future transit.

Jordan closely examines both short- and long-term implications of proposed options, which often determine the cost of operations and service delivery for a community. His documentation often includes planning-level designs and an alternatives matrix to

Education:

Bachelor of Science, Emergency Administration and Disaster Planning, University of North Texas

Certifications:

American Institute of Certified Planners (AICP) No. 027321

Project Management Professional (PMP) No. 2087374

TxDOT Local Government Project Procedures (LGPP) No. 82643

TxDOT Pre-Certifications:

1.2.1, Systems Planning;

1.3.1, Subarea/Corridor Planning;

1.4.1, Land Planning / Engineering;

1.5.1, Feasibility Studies

Jordan Everhart, AICP, PMP

supplement final reports. He fully understands the direct impacts project planning can have on local governments with limited annual budgets.

Environmental – Jordan has extensive experience with projects that require the TxDOT environmental process. This involves synchronization with the TxDOT Environmental Coordinator for the District where the project is located. Most TxDOT sidewalk projects are considered categorically excluded (CE), but extensive research must be completed to make this determination.

Acquisitions – Jordan has a range of experience with municipal projects that require property easements and acquisitions. His work includes locating property owners to obtain temporary construction licenses and easements. His background in transportation planning and design allows him to educate property owners on the project and acquisition process to obtain the necessary signatures to continue with construction.

Key Projects

Feasibility Studies, Alternative Analyses, & Preliminary Engineering

- Work closely with the client and technical experts to analyze different thoroughfare options and make recommendations.
- Identify environmental constraints and mobility and congestion issues.
- Evaluated local and regional connectivity and developed criteria to weigh alternatives.
- Developing typical section alternatives.
- Create and implement public involvement efforts.
- Develop short- and long-range implementation plans and develop cost estimates.

City Fort Worth, TX – West 7th Street Complete Street Study & Design, Project Manager

- Conducted a complete street and urban design study focused on redeveloping West 7th Street to incorporate urban design and place-making elements such as safety, walkability, and multiple modes of transportation.
- Facilitated stakeholder and public engagements throughout the planning process.

Rockwall County, TX – Bicycle Master Plan, Project Manager

- Developed a Bicycle Master Plan that the County could use as a guide for future roadway development.
- Coordinated with public agencies and stakeholders to collect data as well as discuss issues that may directly or indirectly affect future roadway development.
- Provide progress updates to the Commissioners Court and members of the County's Transportation Consortium.

City of Denton, Hickory Creek Road Feasibility Study & Design, Project Manager

- Directed a multidisciplinary engineering and planning team towards completing a routing study and design of Hickory Creek Road, a five-mile roadway in Southern Denton, TX.
- The scope included a feasibility study; travel demand modeling, drainage design, schematic design, PS&E, bridge gateway design, public involvement, environmental clearance, survey, ROW acquisition, and utility relocations.

City of Richardson, TX – Solid Waste Management Master Plan, Deputy Project Manager

- Analyzed the City's existing solid waste management system and defined future solid waste management needs.
- Evaluated recycling program options and their costs and impacts on the program.

City Fort Worth, TX – 2018 Transportation Bond Program, Project Manager

- Led a team of engineers and designers to formulate a list of recommended transportation projects for the anticipated 2018 Bond Program.
- Evaluated the City's transportation system and land-use patterns; prepared planning-level schematic layouts; evaluated project feasibility and benefits; estimated total project costs, and provided preliminary recommendations for the prioritization of potential projects.
- Facilitated internal stakeholder engagement throughout the planning process.

City of Amarillo, TX – Martin Road Playa Improvements, Facilitation Task Lead

- Lead the public engagement process that included a neighborhood "listening session" and a series of open house-style feedback meetings.
- The purpose of the engagement was to collect input for four playa lake park designs that include open space, sidewalk and roadway improvements, lighting, and park amenities such as picnic tables, gazebos, and fishing amenities.

Various Clients - Water System Vulnerability Assessments & Emergency Response Plans, Deputy Project Manager

- Prepared Emergency Response Plans for municipalities across the U.S. using FEMA standards and methodologies.
- Assessed the impacts of a physical or manmade disaster on the community and physical infrastructure, including environmental and financial.
- Led information workshops and tabletop exercises using different scenarios to better plan for a disaster.

City of Richardson, TX – East Arapaho Redevelopment Study, Infrastructure Task Lead

- Identified the existing infrastructure (e.g. roadway and utilities) capacity and determine the impacts from new development.
- Conducted stakeholder meetings with property owners, business owners, and City staff.

City of Austin, TX – East Riverside Drive Corridor Study, Bicycle & Pedestrian Task Lead

- Worked with the City of Austin to develop a plan to create a multimodal corridor that would encompass bicycle lanes, pedestrian improvements, and passenger rail.
- Analyzed the compatibility of different types of bicycle facilities and pedestrian improvements, and determine how they would interact along East Riverside Drive as well as its surrounding street network.
- Developed a short-, medium-, and long-range implementation plan that the City would use to develop East Riverside Drive.

ALDOT, Mobile River Bridge Bicycle & Pedestrian Study, Bicycle & Pedestrian Task Lead

- Identified and analyze potential bicycle and pedestrian routes across the Mobile River in Alabama.
- Developed alternatives that included a shared-use path on the proposed Mobile River Bridge and converting the existing Bankhead Tunnel into a bicycle and pedestrian facility.
- Evaluated Mobile's existing street network to identify potential bicycle linkages and connections into Downtown Mobile.
- Developed typical sections, planning-level designs, and an alternatives matrix which were incorporated into a final report.

TxDOT, Interstate Access Justification Reports, Task Lead

- Responsible for leading and managing over 25 IAJR studies for segments of major interstates within Texas. An IAJR is a planning and engineering document required by FHWA to assist them with making informed decisions on requests for new or modified access to the interstate system. Approvals have been beneficial to the communities the Interstates reside in as the proposed projects help improve operational efficiency and reduce congestion and accidents. IAJRs include a corridor evaluation of the traffic and geometric design of the Interstate segment as it relates to the alternatives of the proposed design. IAJRs require the development of traffic data; evaluations of existing and future socioeconomic data, land uses, traffic circulation patterns, and safety data; assessment of state and local mobility plans, TDM and TSM strategies; and determining the corridors existing and projected level of service.

City of Hillsboro, TX Pre-Visioning and Community Snapshot, Project Manager

- Lead a team of economists to develop an Economic Base Analysis (EBA) to identify socioeconomic and market trends.
- Conducted a review of available city operations information and interviewed individual staff and stakeholders.
- Facilitated a ½-day planning workshop with the City Manager and Staff Leadership.

City of Hillsboro, 2022-2027 Strategic Plan, Project Manager (In Progress)

- Lead a series of surveys and community input meetings to collect information for a community-based Plan.
- Facilitated a 1½-day workshop with Council and Staff Leadership to develop a mission statement, core values, community vision, SWOT analysis, gap analysis, and develop goals.
- Work with the City to identify short- and mid-term strategies and actions over the next 3-5 years.

City of Waco, TX 19th Street and J. H. Hines Elementary SRTS Property Acquisitions, Task Lead (Ongoing)

- Responsible for locating and meeting with property owners to obtain signatures for temporary construction licenses and easements.
- Coordinate with City staff regarding acquisitions status and project updates.

TCEQ Emergency Preparedness Plans, Chatt WSC, Cities of Moody and Thorndale, TX, Project Manager (Ongoing)

- Developed emergency preparedness plans based on the requirements from Texas Legislature in Senate Bill 3. The plans address how water utilities will demonstrate the ability to continue the operation of services during an extended power outage. In addition, each raw water intake pump station, treated water pump station, and pressure facility in the water utility's system can maintain at least 20 psi in the distribution system during a power outage lasting beyond 24 hours.



The Bell County Jail facility had been experiencing intermittent water pressure problems for several years. The County staff was concerned that the issues would persist or worsen with the expansion and renovations occurring at the complex.

Client: Bell County, Texas

Project Status: Completed in March, 2022

Contact: Phil Goodwill, Project Management Director
Phone 254-933-6701

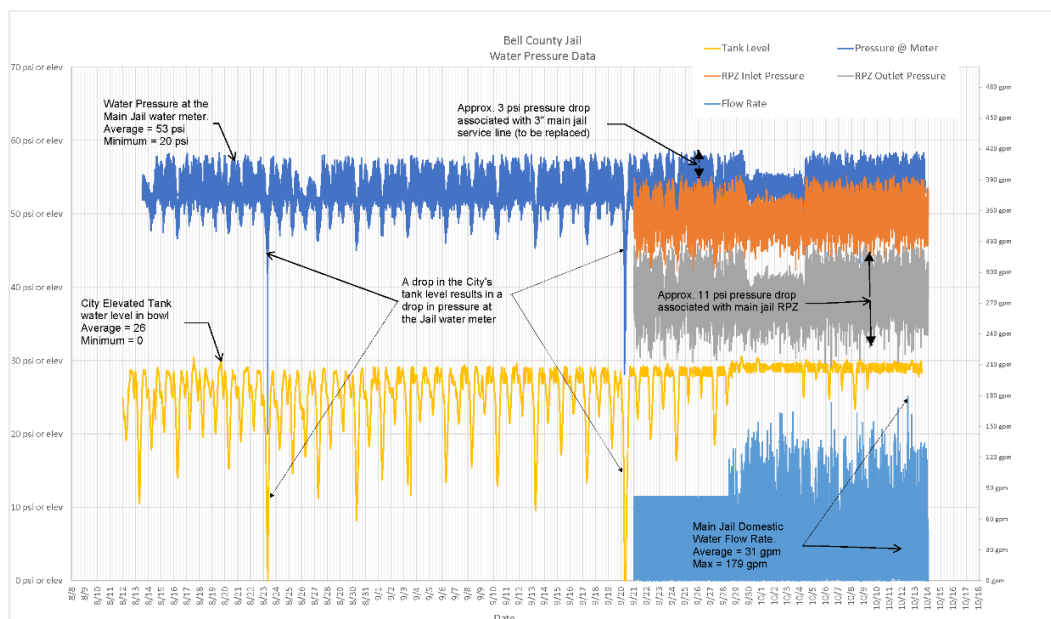
The County contracted MRB Group to conduct a water pressure study and provide a summary of findings and recommendations to manage water pressure for the jail expansion and increased demands. In addition, MRB coordinated with the City of Belton staff regarding tank levels, improvements, and the City's modeling efforts for the system.

As a result of the study, MRB recommended the following:

1. A new 12-inch water service line be extended to serve the proposed facilities.
2. The existing 3-inch service line to the main Jail is a bottleneck and should be replaced with a 6-inch line.
3. Domestic water pumping systems were recommended at the service entrances to the minimum security facility and tower. These systems are designed to monitor and boost water pressure as needed and provide a more consistent and higher water pressure than the complex currently experiences.

Additionally, the County needed an access drive, including a creek crossing, that would extend from the proposed Medical facility expansion to the north across the creek to the existing parking lot. MRB Group provided a permanent design for the paving and creek crossing, considering the stormwater flows through the creek, allowing the County to receive construction pricing that will aid in the decision to move forward with a permanent access drive.

EXHIBIT 1



Brushy Creek Municipal Utility District (BCMUD) operates a surface water treatment plant (WTP) that treats raw water from Lake Georgetown and groundwater from the District's water wells. The WTP has been operating for approximately eight (8) years and is equipped with Pall Microza membrane filtration modules with a total rated capacity of approximately eight (8) MGD.

The WTP has four (4) membrane trains (racks) that were at various stages in their life cycles. Three did not recover to the expected levels after cleaning. BCMUD needed a strategic plan to address capital investments in this critical infrastructure.

MRB Group developed a collaborative process study that included Brushy Creek staff and the manufacturer. Study results included:

- A comprehensive plan for the replacement of membrane modules,
- A schedule for expansion of the plant capacity to meet projected future demands,
- Operational guidance for assessing membrane performance, and
- Guidance to determine when future module replacements are necessary.

MRB engineers identified several process improvements in the plan:

- Programming changes improved recovery to the design target (95.3%), which reduced backwash waste by approximately 68,000 GPD;
- Changed CIP cleaning protocol, which reduced chemical cost by \$10,500 per year and improved cleaning;
- Provided clear operational guidelines that reduce the frequency of chemical cleaning (CIP) when production levels are low;
- Defined specific intervals for Integrity Testing (IT) and Enhanced Flux Maintenance (EFM), saving costs and providing more operational flexibility; and
- Reprogrammed the flow control valves to reduce required feed header pressure and allow older modules to process less flow than newer modules.

Client: Brushy Creek Municipal Utility District

Project Status: Completed in 2015

Contact: Shean Dalton
Phone: 512-255-7871, ext 221



The Town of Buckholts had water meters in service that were past their useful life. The meters failed to measure usage accurately, contributing to the Town's inability to document accurate water loss. By not registering true usage, the Town was not recouping revenues that should have been charged.

The Town applied for funding through Texas Water Development Board (TWDB) Drinking Water State Revolving Fund to replace antiquated meters throughout the city with automatic read water meters. The Town was subsequently funded. Engineering for the new meters occurred, and the project was successfully completed within a few months of closing with TWDB. Since replacing the meters, the Town has been able to account for water usage and loss to a greater extent and also has been able to recover revenue otherwise lost because of the inaccuracy of meter readings.

Client: Town of Buckholts

Project Status: Completed in 2018

Contact: Kathy Mayes,
former Mayor
Phone: 254-493-2608



MRB Group was selected by the City of Copperas Cove to design a replacement for their Standpipe on Rattlesnake Mountain, south of town. Through the preliminary design phase, MRB working with City staff settled on a Composite Elevated Storage Tank (EST) with a volume of 750,000 gallons. The project scope included erecting the composite EST and installing all yard piping adjustments. In addition, MRB created provisions for City emergency management capabilities, such as radio antenna service and a backup generator for reliable emergency management. MRB designed and bid out the project with an original construction contract price of \$2,466,000. MRB also provided construction administration and observation services to the City.

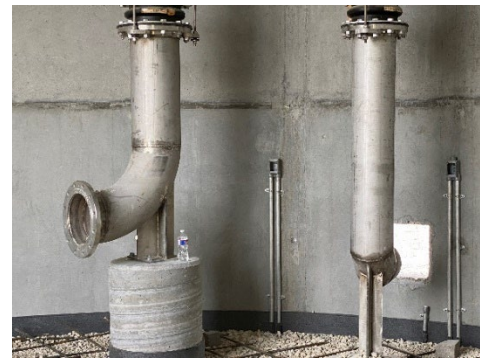
Tank Selection – MRB has designed many EST projects of multiple styles and configurations. For the sizing of the volume MRB used the Master Plan study previously generated by the City. The 750,000-gallon plan allows for additional growth in this sector of the City. In addition, MRB engineers strategically designed the placement of the connection points coming from the tank to allow for better connectivity, allowing for planned residential growth from existing distribution and future infrastructure.

MRB opted for a composite-style tank due to lower maintenance costs. Since this style has a concrete base with stainless steel interior piping, standard repainting issues are non-existent for the pedestal portion. In addition, the streamlined profile allows for a less labor-intensive re-coating process for the bowl section.

Client: City of Copperas Cove

Project Status: Est.
Completion June, 2023

Contact: Scott Osburn,
Director of Public Works
Phone: 254-876-2462



The 2015 Halloween flooding event in Austin, Texas, exposed a portion of Creedmoor-Maha Water Supply Corporation's 12-inch water distribution line in the bed of Onion Creek along Twin Creeks Road. MRB Group provided design, bidding, and construction phase services for the project, assisted the WSC in securing FEMA funding for the deepening of the waterline, and coordinated relocation permitting with the U.S. Army Corps of Engineers and Travis County.

The existing waterline was replaced with a new 350-foot long 16-inch water line, installed 15 feet below the creek bed by horizontal directional drilling. The project also included connections to the existing waterline on both banks of Onion Creek and appropriate valves, flushing capacity, and reconnections of services as required. Construction was completed in June 2021.

MRB also assisted with the administration of the grant and coordination with FEMA and Travis County. Coordination included specific documentation of proposed construction activities and locations close to environmentally sensitive areas, endangered species, and the Edwards Aquifer.

Client: Creedmoor-Maha Water Supply Corporation

Project Status: Completed in 2021

Contact: Matthew Pickle, General Manager
Phone: 512-243-2113



MRB Group worked with the City of Eldorado to secure funding for much-needed water system improvements and provide engineering design and construction support for these facilities. MRB Group assisted the City in obtaining \$1.2 million in funding from the Texas Water Development Board Drinking Water State Revolving Fund (DWSRF). The City qualified for a low-interest loan through this program. MRB Group also worked with the Texas Department of Agriculture to secure additional funding for the project to include a second segment of needed water line improvements within the facilities to be constructed.

The overall project included the installation of 5,700 linear feet of a 6-inch water line that loops the water system to improve pressure and eliminate dead ends in the system. Also, the construction of a new 100,000-gallon elevated storage tank on the southwest corner of town replaced the aging 50,000-gallon elevated storage tank at City Hall. Decommissioning the old tank was also included in the project.

MRB Group prepared an Engineering Feasibility Report for the project and then prepared plans and specifications for construction. MRB Group also provided engineering services during the bidding and construction phases of the work, including construction administration and observation.

Client: City of Eldorado

Project Status: Completed in 2020

Contact: Karla Reyes, City Secretary
Phone: 325-853-2691



This project is driven by the City's requirement to provide safe and reliable drinking water to all customers, both in the near- and long-term planning periods. This project will assist the City in increasing water pressures for both the low and intermediate pressure planes. The existing elevated storage tank located within the intermediate plane known as the Industrial EST was cited by TCEQ for required tank maintenance. The required maintenance includes removing rust and to provide a new exterior coating surface. The proposed project will construct a new EST that will replace the aging EST that was cited for violation thus, eliminating the required maintenance. This project included:

- New 500K-gallon composite Elevated Storage Tank to be located at the highest elevation within the industrial area.
- New City of Hillsboro 1,000-GPM pump station
- 100,000-gallon Ground Storage Tank
- Site Piping, and valve modifications
- New controls for the pump station, existing Elevated Storage and proposed Elevated Storage
- System Water Main Upgrades which include a recommended 4,835 linear feet of 8-inch mains be upgraded to 12-inch, to accommodate the 3,000 GPM flows to all locations within the Industrial Park

MRB prepared and submitted the City's TWDB preliminary application (PIF-Project Information Form) and coordinated and completed the full application submission.

Client: City of Hillsboro

Project Status: Est. Completion in 2023

Contact: Megan Henderson, City Manager
Phone: 254-582-3271



MRB Group was contracted by the City of Jarrell for professional engineering services to install a new 12-inch waterline in the right-of-way of Avenue A and 5th Street.

In 2020, Williamson County was awarded a Community Development Block Grant (CDBG) from the U.S. Department of Housing and Urban Development. The City is a sub-recipient to the County and requested funding for a new waterline extension within its service area. The new waterline begins at East Avenue C and North 5th Street intersection and extends along North 5th Street, then East Avenue A. The new line extends along Avenue A, approximately 2,200 feet to 1st Street. The new waterline includes gate valves, fittings, fire hydrants, and asphalt/concrete replacement as needed. The project was the first of several projects to extend waterlines within the City, providing improved interconnections of waterlines within the system - "waterline looping."

MRB provided the design, including topographic surveying, bidding, construction administration, and construction observation.

The entire project was CDBG-funded. MRB also provided funding agency coordination, review, and approval.

Client: City of Jarrell

Project Status: Est.
Completion in Early 2023

Contact: Grace Matlock,
Interim City Manager
Phone 512-746-4593



MRB Group was contracted by the City of Jarrell for professional engineering services to install a new 12-inch waterline in the right-of-way of North 1st Street/County Road 307.

In 2021, Williamson County was awarded a Community Development Block Grant (CDBG) from the U.S. Department of Housing and Urban Development. The City is a sub-recipient to the County and requested funding for new waterlines to be constructed within its service area.

The first new waterline will begin at the intersection of West Avenue A and North 1st Street and extend north along North 1st Street/County Road 307 approximately 1,500 feet to a connection with a new waterline to be constructed as part of the Cielo Gardens subdivision development.

The new 12-inch waterlines will include gate valves, fittings, fire hydrants, and asphalt/concrete replacement as needed. The project is the continuation of several projects to extend waterlines within and around the City to provide improved interconnections of waterlines within the system - waterline looping.

MRB is providing the design, including topographic surveying, bidding, construction administration, and construction observation.

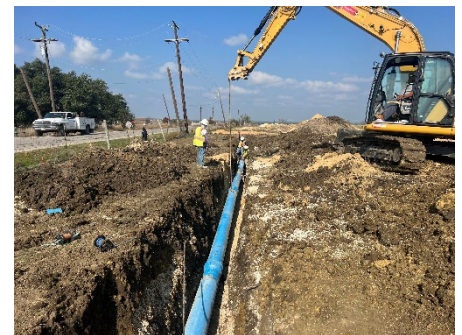
The entire project is CDBG-funded. MRB will also provide funding agency coordination, review, and approval.

Client: City of Jarrell

Project Status: Est.
Completion Early 2023

Contact: Grace Matlock,
Interim City Manager

Phone 512-746-4593



As part of the proposed DWSRF project, the City of Marlin presented improvements to its water treatment plant, including rehabilitating an existing clarifier, a clean well, miscellaneous yard piping, and solids handling, and chemical feed improvements, and electrical system improvements. In addition, distribution improvements include leak detection and replacing approximately 37,500 linear feet of deteriorated and undersized water lines to reduce unaccounted water loss, improve pressure, provide fire protection, and address deficiencies identified by the TCEQ.

MRB evaluated the requirements and alternatives and prepared an Engineering Feasibility Report and a preliminary opinion of probable construction costs for the City. Then, with the City's approval, MRB prepared plans and specifications for the facility and provided a submittal to the TCEQ that included the Design Report, Plans, and Specifications.

Upon TCEQ's approval, MRB assists the City with Bidding, Construction Administration, and Construction Observation of the project.

Client: City of Marlin

Completion Date: Est. Summer, 2024

Contact: Cedric W. Davis, Sr., CPM,
City Manager
Phone: 254-275-1450



MRB Group has been contracted by the City of Temple for the engineering design and bidding phase services required for the 41st Street to 57th Street – Avenue R to Avenue Z Water and Wastewater Rehabilitation Project.

This rehabilitation project scope is based on a 2019/2020 Utility Assessment performed by MRB, which the City had contracted in the spring of 2019 for this utility evaluation assessment.

The projected water system rehabilitation will primarily consist of the replacement of approximately 15,590 linear feet of waterline (of less than six inches), relocation of all water mains from alleyways to streets, elimination of water lines with a mid-block easement, provide looping and interconnection of dead-end mains, and the replacement of lost/inoperable valves.

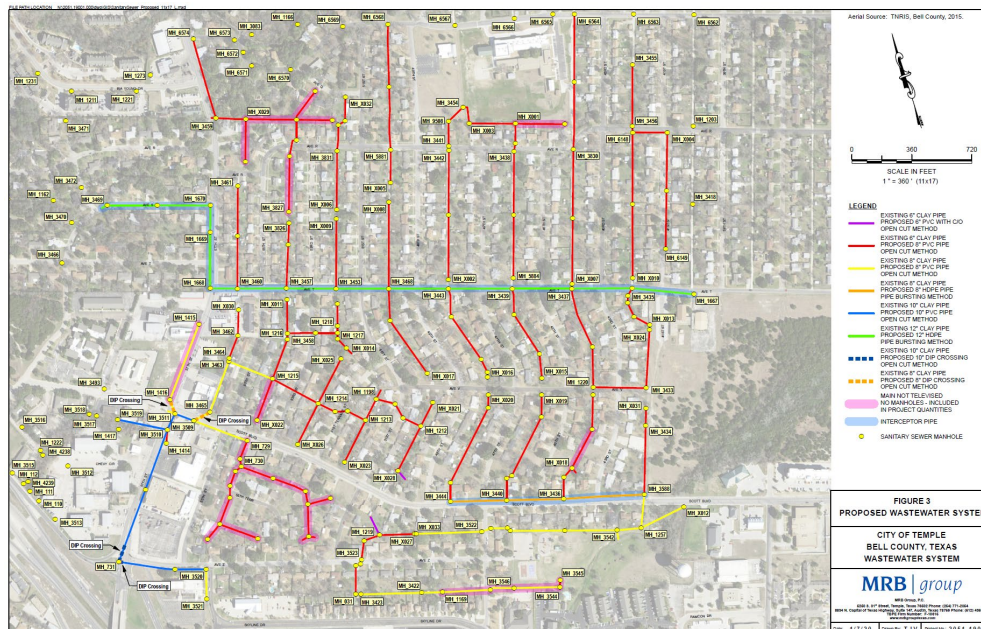
The projected wastewater system rehabilitation will primarily consist of replacing/upsizing 31,230 linear feet of lateral sewer mains, 5,640 linear feet of 8-in/10-in/12-in pipe bursting or Cured in Place Pipe (CIPP) of sewer main interceptors in streets, replacement of 110 manholes, placement of 79 new manholes, construction of new manholes for access to mains, and reconnection of 608 sewer services.

MRB was tasked with securing Rights of Entry (ROEs) for survey, design, and construction activities. Additionally, MRB, under an additional contract, will be performing Construction Administration and Construction Observation duties.

Client: City of Temple

Project Completion:
Anticipated Design 2023
Anticipated Construction 2025

Contact: Sharon Sesler, PE,
Senior Project Engineer
Phone: 254-298-5152



The City of Temple has contracted with MRB Group for the engineering design of a 36" water transmission main extension from the discharge point at the City's membrane filter facility on Charter Oak Loop to a proposed groundwater storage tank (GST) and pump station to be located in the general vicinity of the southeast corner of the intersection of West Adams Ave. (FM 2305) and State Highway 317.

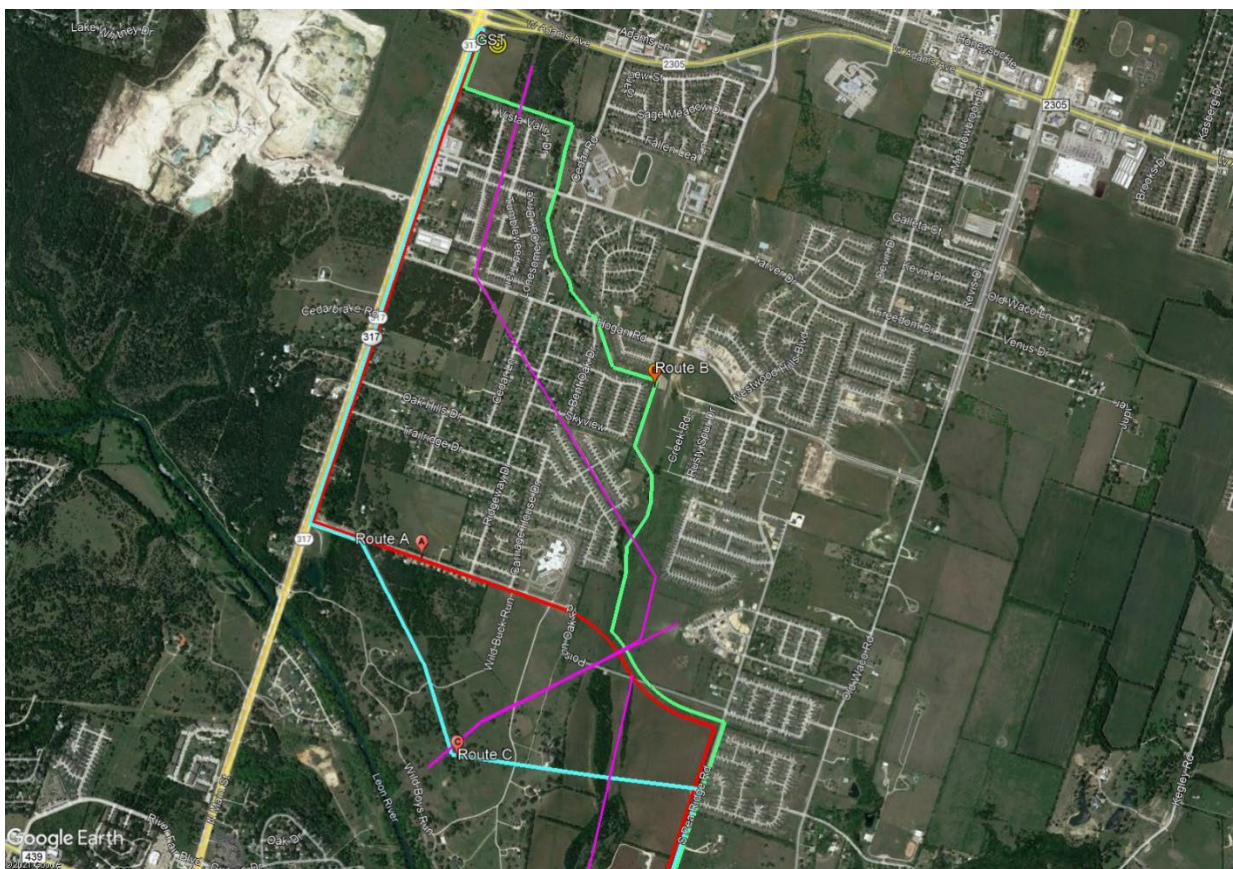
Client: City of Temple

Project Completion:
Anticipated Design 2022
Anticipated Construction 2025

Contact: Sharon Sesler, PE,
Senior Project Engineer
Phone: 254-298-5152

Multiple potential routes exist for the pipeline, with lengths varying between approximately 18,300 and 22,970 feet. MRB provided the City with analyses of various route options.

MRB is proposed a Route Determination and Easement Acquisition phase to investigate alternate routes (see image below), identified City or State right-of-way (ROW) or utility easements that may potentially be utilized, and established where necessary to acquire permanent or temporary easements or additional ROW for construction and provide an Alternatives Analysis of the route options for the City's review.



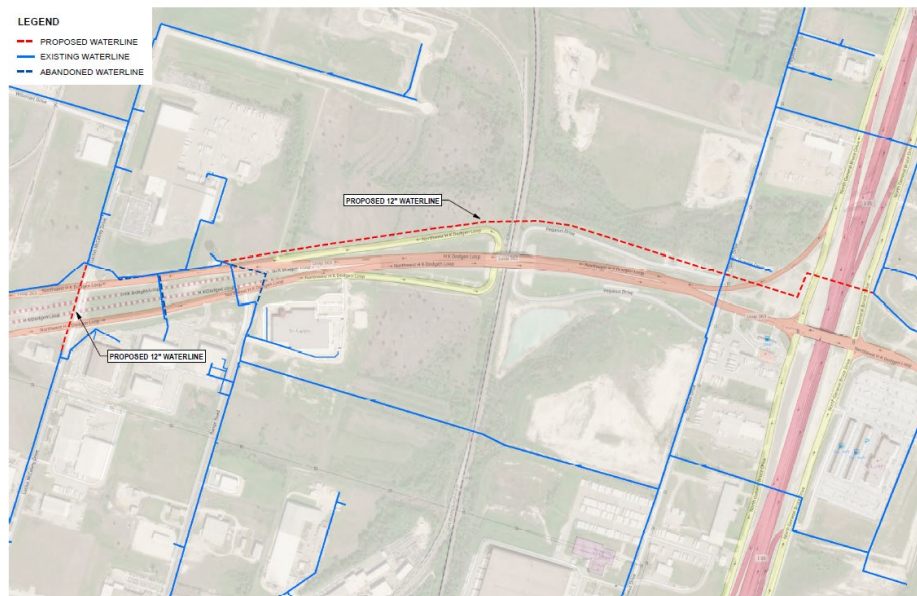
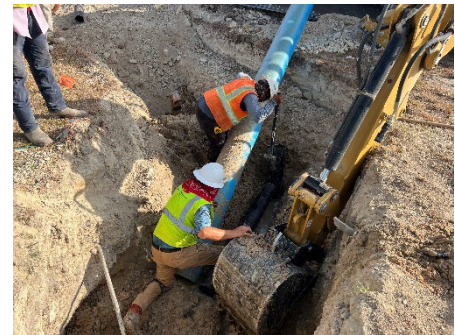
MRB Group was contracted by the City of Temple for the engineering design and bidding phase services required for the NW Loop 363 12-inch water line improvements project. The waterline extends along NW Loop 363 from Interstate 35 to the Range Road Elevated Storage Tank (EST) and includes a crossing of Loop 363 at Lucius McCelvey Drive.

MRB provided design and bidding services and determination of temporary easements, including obtaining Rights of Entry (ROE) from nine landowners adjacent to the TxDOT right-of-way (ROW) and survey work to determine ROW and property boundaries along the project route.

Client: City of Temple

Project Status: Completed early 2023

Contact: Brynn Myers, City Manager
Phone: 254-298-5600



MRB Group engineers were selected to design this Water Utility Master Plan (WUMP) for the City of Troy. This plan was a comprehensive study of the City's water storage and delivery systems and will be used to guide the City in future water utility decisions.

MRB evaluated the existing water system and provided recommendations regarding how the City should prepare for the future. The plan included a review of TCEQ ramifications and the water demands for existing and future projections. In addition, MRB conducted an inventory of the different parts of the water system (structures, pumps, pipes, valves, etc.) and evaluated the condition of each component.

The evaluation was used to develop a prioritized replacement schedule and to recommend future system improvements.

Client: City of Troy

Project Status: Completed in 2018

Contact: Michael Morgan, Mayor
Phone: 254-938-2505



Legend

-  Residential Meter
-  Commercial Meter
-  Model Node
-  Node Boundary

After receiving approval for a Texas Community Development Block Grant (TxCDBG) from the Texas Department of Agriculture in 2021, the Town of Buckholts contracted with MRB Group for engineering design services to replace the existing 4,300 feet of 6-inch wastewater line that roughly parallels west of FM 1915 on the south side of town. The line traverses behind residential houses and across a cultivated field, which increases the possibility of infiltration and inflow due to the remote location and lack of consistent inspection.

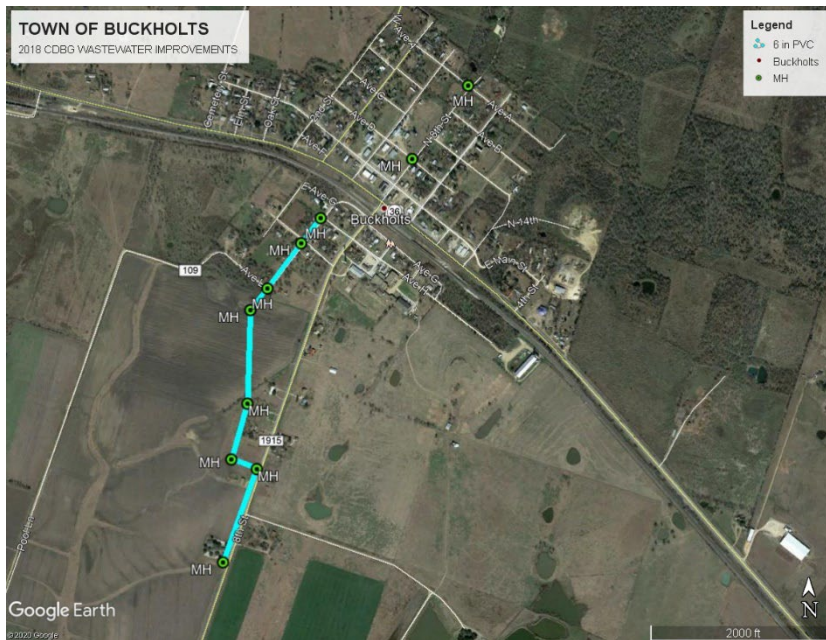
MRB is providing replacement evaluation, engineering design, topographic surveying, contract document preparation, bidding, and construction administration.

MRB Group also provided engineering support for the 2018 CDBG application and engineering design services for the work outlined within the application.

Client: Town of Buckholts

Project Status:
Est. Completion, May 2023

Contact:
Ms. Terri Eaton, Mayor
Phone: 254-593-3111



The Nueces River Authority (NRA), created by the Texas legislature in 1935, was established to protect and develop water resources within a large area of South Texas. Beginning in 2009, the NRA started planning, funding, and design efforts with the Texas Water Development Board to protect the water quality of the Frio River on behalf of the residents of the City of Leakey, Texas, and its surrounding areas.

The NRA recently completed the construction of a wastewater collection and treatment system in a manner that supports its crucial ecological mission.

MRB Group was selected as a sub-consultant to Naismith Engineering, Inc. (NEI) to design the wastewater treatment plant. Texas Water Development Board provided \$35 million in funding for the planning, land acquisition, design, and construction of the WWTP, ponds, irrigation system, collection system, and lift stations.

The residential hook-ups on private property were funded by USDA-RD, an estimated \$7.2 million.

Wastewater disposal is accomplished by land application on property owned by the NRA. The treatment process is a continuous flow Sequencing Batch Reactor (SBR) which includes mechanical screening, grit removal, provisions to add tertiary filters if needed, chlorine disinfection, a chlorine contact chamber, and sludge dewatering. Initially, the facility will operate at an interim phase of 250,000 gallons per day (gpd). Ultimately, the project calls for a facility with approximately 360,000 GPD. The project also included backup power generation and associated site improvements.

The rectangular configuration of the SBR basins allows for cost-effective expansion of basin capacity using a typical wall construction. In addition, the elimination of circular clarifiers by using SBR technology results in lower costs and a more compact site layout.

Construction of the Phase 1 facility was completed in late 2019.

Client: Nueces River Authority / Naismith Engineering, Inc.

Project Status: Completed in 2019

Contact: John Byrum, Executive Director
Phone 830-278-6810



MRB Group contracted with the City of Rosebud to conduct a preliminary investigation of the wastewater treatment facility's components to determine existing conditions, including modifications from as-built drawings and the identification of improvements needed for compliance with current regulations for Texas Water Development Board funding.

The design will include modifications to the existing lift station and control improvements, plant electrical modifications to remove unused services, boxes, and control panels, a new backup generator, and a new submersible aeration system.

TWDB is funding \$1.32 million for the project that will require the following services:

- Planning and studies
- Surveying
- Geotechnical and materials testing
- Design
- Bidding
- Construction Administration/Observation

Asset management services to complete TCEQ required forms were also performed.

Client: City of Rosebud

Project Status: Est. Completion Fall, 2023

Contact: Kenny Murray
City Administrator
Phone 254-583-7926



The City of Troy's Downtown Revitalization Project was funded through the Federal Highway Administration and allocated to the Texas Department of Transportation (Waco District Office) for project administration.

This project included the construction of ADA-compliant walkways and handicap ramps on both sides of downtown Main Street. Also included was the design of a street lighting system, several handicap ramps, crosswalks, and signalization.

Maintaining the old downtown ambiance was critical while providing a functional ADA-compliant walkway system. The pedestrian walkway design overcame many large vertical variations, including steps that provided a barrier to disabled pedestrians. In addition, the design included large paver-filled islands visually coordinated with the recently improved IH-35 hardscapes.

The completion of the project enhanced transportation by providing an ADA-compliant route connecting the east side of town, including residential areas, the post office, and downtown businesses, to the west side of town with a concentration of retail establishments and public schools.

Environmental assessment services were provided for the project, and a categorical exclusion was determined. Grant administration services complying with TxDOT requirements were performed from project award to project closeout.

Client: City of Troy

Project Status: Completed in 2015

Contact: Michael Morgan, Mayor
Phone 254-938-2505



MRB Group provided professional services for engineering design, bidding, and construction phase services for the Raymond Mays Middle School Safe Routes to School project in Troy, Texas. The City received a grant from the Federal Highway Administration (FHWA) for the project, administered by the Texas Department of Transportation (TxDOT). The design of the project had to meet or exceed all TxDOT requirements.

The City desired to connect the existing sidewalks between Raymond Mays Middle School and the Turtle Creek Subdivision along Luther Curtis Road. The students needed a continuous path to school. The grant provided construction and design funding to install approximately 1,100 linear feet of 6-foot-wide concrete sidewalk along the South side of Luther Curtis Road at the Middle School, continuing Westward to Lee Mays Blvd. This project provided the final sidewalk segment for a continuous accessible route that begins in downtown Troy, heads west across IH35, reaches Lee Mays Blvd, then turns south along the east side of Lee Mays and connects to an existing sidewalk roughly 300 feet south of Luther Curtis Road. Crosswalks were installed to provide a safe crossing of streets as required.

MRB Group also provided grant writing, grant administration, and environmental services to the City.

Client: City of Troy

Project Status: Completed in 2022

Contact: Gary Smith, City Administrator
Phone 254-938-2505



The City of Waco received a TxDOT grant to provide sidewalk, ADA improvements, bike lanes, parking, lighting, and landscape improvements along Elm Ave. (MLK Blvd. to Garrison St.).

The existing sidewalks were not ADA-compliant and many of the existing sidewalks had deteriorated greatly. The project intended to enhance/improve these features, provide a bicycle lane through the corridor, enhance the parking situation and provide much-needed lighting. The project also included landscaping and other pedestrian elements such as gathering areas and park benches.

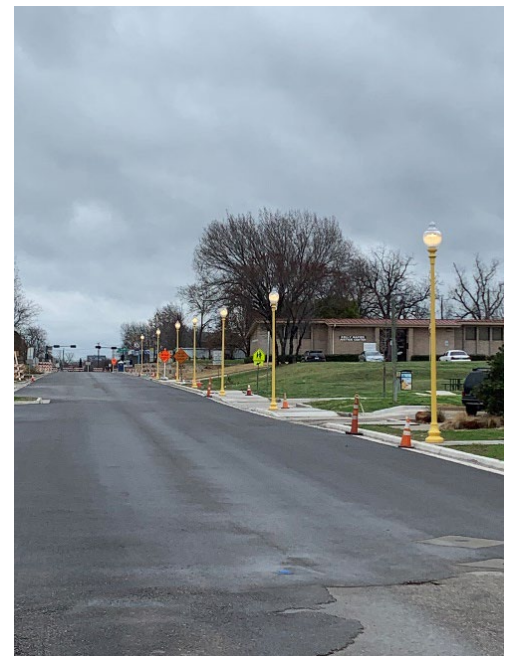
The MRB Group team led several public meetings to engage the community in the design of these features. MRB Group also had a community liaison on its team to serve as a facilitator between the designers and the community.

Services included providing preliminary and final design services, environmental review, easement document preparation, landscape design, grant administration, and construction administration services.

Client: City of Waco

Project Status: Design phase completed | 2019. Est completion in Dec, 2023

Contact: Jim Reed
Phone 254-750-8091



MRB Group assisted the City in submitting a grant application and was subsequently awarded funding through the Texas Department of Transportation Safe Routes to School grant funding. The City of Waco contracted with MRB Group to provide design, surveying, construction administration, environmental, and grant administration for the J. H. Hines Elementary Safe Routes to School (SRTS) project.

This project will consist of 6-foot wide reinforced concrete sidewalks for approximately 3,757 linear feet along major streets (Clifton Street, Elm Avenue, and Forrest Street). The project goal is to provide safe movement of young walkers between J.H. Hines Elementary and economically disadvantaged neighborhoods bordering the school. A more bike-friendly community will also be created by featuring bike route signage for approximately 5,861 linear feet of Forrest Street as identified in the City's Comprehensive Master Plan. Safety hazard countermeasures included high visibility crosswalks, ADA-compliant curb ramps, leading pedestrian intervals, trip hazard elimination, and pedestrian signal timing.

The City also contracted with MRB Group to perform environmental assessment services. A categorical exclusion was determined for the project. As part of the environmental assessment, historic age properties were evaluated to determine the significance to the project, and a hazardous materials survey of the area was completed. A Tier 1 site assessment was completed to determine if coordination efforts were required between Texas Parks and Wildlife or U.S. Fish and Wildlife Services. Grant administration services will also be provided.

Client: City of Waco

Project Status: Est. Completion March, 2023

Contact: Jim Reed, Streets Program Administrator
Phone 254-750-8091



The City of Waco has identified the need to reconstruct/widen Mars Drive from Hewitt Drive to Texas Central Parkway and Old Hewitt Road from Mars Drive to Imperial Drive. The project's scope is based on the results of a study and report phase developed by MRB Group and accepted by the City.

MRB Engineers recommended widening both roadways, adding right-turn lanes at the Intersection of Mars Drive and Old Hewitt Road, a center turn lane on Mars Drive, a traffic signal at the intersection of Mars Drive and Old Hewitt, concrete pavement, a new sidewalk along Mars Drive, and several storm drainage improvements along Mars Drive. No existing water or wastewater Infrastructure was identified to conflict with the study phase. Mars Drive is currently planned to be closed in segments; Old Hewitt Road will remain open during the construction phase of this project. Entrances to homes and businesses will be maintained throughout construction.

MRB Group's scope of services includes professional engineering and design, topography surveys, signal design, and contract document preparation as required to prepare the design and construction drawings. Services also include an updated topography survey, preparation of easement exhibits for acquisition, construction document submittals, opinion of probable cost, number of days to complete construction, and construction administration.

Client: City of Waco

Project Status: In construction

Contact: Jim Reed
Streets Program Administrator
Phone: 254-230-5780



Located in the Heart of Texas, the City of Hillsboro continues growing. Its location on the I-35 corridor and proximity to larger cities and amenities makes Hillsboro sought after by people looking to move away from larger metropolitan areas. Because the City recognized the importance of being proactive in managing the impact of this new growth, it partnered with MRB Group to write and facilitate the City's first Strategic Plan.

Client: City of Hillsboro

Project Status: Completed
June, 2022

Contact: Megan Henderson,
City Manager
P 254-582-3271, x2412

MRB led a planning effort that reflected a community-driven process which was the backbone for developing the Plan and, ultimately, the actions that the City will use to carry it forward. Using the community's input, MRB worked with Council and Staff Leadership to develop a consensus on a three-to-five-year Plan that establishes *the purpose of the City, its vision for the future, how it does business, and citywide goals.*

- **Community Snapshot.** MRB conducted a **market analysis** for the City to determine current economic conditions and a **subsequent workshop** with Staff Leadership to discuss current issues that they encounter during day-to-day operations. Finally, they developed a cohesive direction as a leadership team.
- **Community Survey and Public Meetings.** The Team distributed a **community survey** allowing citizens to provide feedback on various topics, including their vision for Hillsboro, their values, and the strengths and weaknesses of the City. **The purpose of this meeting was to communicate the strategic planning process and receive input from the community.** In addition, the Team held a second public meeting to report the results from the survey and the first meeting and provide another opportunity for their input.
- **Council and Staff Leadership Workshops.** MRB facilitated two workshops with the Council and Staff Leadership where the City reviewed the input from the community and worked together to develop a **Vision and Mission Statement**, identify **Core Values**, and discuss **Goals, Strategies, and Actions.** The City also collaborated to **prioritize and develop a consensus** on the Plan's strategies and actions.

The City adopted the Plan on June 21, 2022.



In 2018, the Texas Water Development Board determined that MRB Group was the top-ranked submission in response to the preprogram survey submitted by the City of Holland for an Asset Management Plan and entered into an agreement with MRB Group to deliver the Plan.

The scope of work determined by TWDB had to follow the methodology and meet all requirements associated with and listed in the most recent version of the TCEQ's Managing Small Public Water Systems and Managing Small Domestic Wastewater Systems, as applicable to the type of system, along with supplemental requirements. The work included the following tasks and met the applicable requirements:

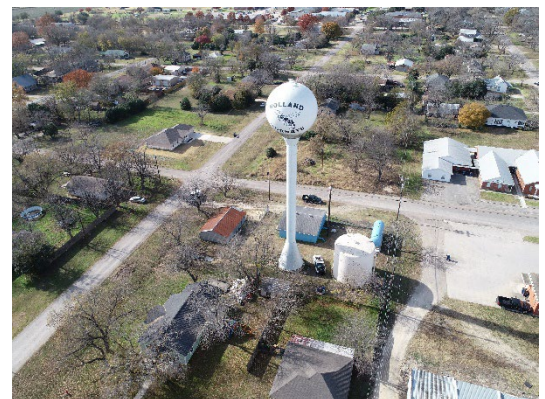
- A. Asset Management Plan
- B. Water Systems Source Assessment and Planning
- C. Wastewater Systems Source Assessment and Planning
- D. Operations and Maintenance
- E. Compliance

The final report was delivered to the TWDB on June 30, 2020.

Client: City of Holland

Project Status: Completed in 2020

Contact: Paula Byrd, City Secretary
Phone 254-657-2460



The City of Waco Public Works Department is developing a request for a Capital Improvement Project (CIP) at their Road and Bridge Department at 7801 Monkey Run in Waco.

The current facility needs to improve emergency response, address personnel and equipment safety, proper storage of materials and equipment, and bring the facilities in compliance with the code and standard of care for personnel and equipment. As a result, the City has requested MRB to assist in developing a needs-based assessment of the facility, prepare an overall conceptual layout of the facility, including existing structures and parking as well as proposed building additions and provide a CIP document that the City can use to request funds.

Scope of work includes site investigation, CIP document, and opinion of probable cost.

Client: City of Waco

Project Status: Completed in 2022

Contact: Jim Reed, Streets Director

Phone: 254-750-8690



The City of Temple, as a part of its 2015 Parks Bond, approved the design and construction of a 300+ acre community park located at Research Parkway and Prairie View in West Temple. The complete build-out includes:

- Baseball and softball fields
- Volleyball and basketball courts
- Playground
- Soccer fields
- Splash pad and water park
- Recreation center
- Tennis complex
- Pavilions
- Dog park
- Skate park
- Lake with fishing pier
- Practice fields
- Amphitheatre
- Open play area
- Restroom facilities

The MRB architectural team were the lead architects, in collaboration with civil engineers KPA, and other design professionals.

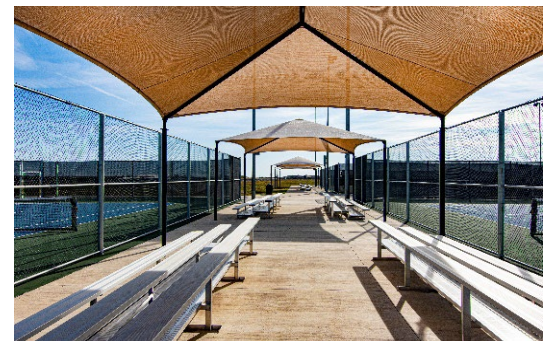
Phase I was inclusive of all the site construction, infrastructure for the park, and the required detention pond.

The design of Phase II was completed in late 2017. Wright Builders completed construction in 2020. The overall estimated cost of the project was \$11.2 million.

Client: City of Temple

Completion Date: 2020

Contact: Belinda Mattke, Director of Purchasing
Phone 254-298-5655
bmattke@templetx.gov



MRB Group grant writers completed an overall Parks Master Plan for the City of Troy. The Texas Parks and Wildlife Department requested a call for projects in the 2014-2015 grant cycle, resulting in the prepared grant application and all supporting documentation to TPWD for a new Splash Pad to be constructed within the existing Trojan Park.

The City was successful in winning the competitive grant, and as a result, the City was awarded \$75,000 for constructing a new splash pad.

The splash pad design included a water recycling system to minimize water loss. It also included a large-scale shade structure, walkways, and a new ADA-compliant parking facility.

The placement design for the pad was critical to avoid existing flood plain, easements, and other park facilities. This project also included utility extensions and park amenities, including pedestrian benches.

Client: City of Troy

Project Status: Completed in 2012

Contact: Gary Smith, City Administrator

Phone: 254-938-2505



Since the late 1990s, Brushy Creek Municipal Utility District (BCMUD) has been conducting video inspections of the sanitary sewer system in accordance with the Texas Commission of Environmental Quality (TCEQ) Edwards Aquifer rules. In addition to identifying needed repairs to the system, the video inspection has resulted in a voluminous amount of digital information, including inspection images, notes on service and lateral connections, and video files from the inspection work.

MRB Group has provided the District with GIS software that allows District personnel to view inspection information using an interactive sanitary sewer system map. With this map, staff can view video data files and other details on the system simply by clicking on a sewer line segment on the interactive map. This system eliminates the need to sort through numerous videotapes, CDs, and thumb drives that the District has been using to store this information. In addition, the system accesses the latest aerial photographs and property owner information from Williamson County, displaying this information with a click on a property parcel.

The District also uses this platform as an Asset Management Tool for storing and viewing data and other record information, such as as-built drawings for specific line segments, subdivisions, and lift stations, work orders for repairs, maintenance logs, repair information or instructions, and spare/replacement part information. In addition, the District's water system has been placed on a GIS platform. As a result, system information such as pipe sizes, pipe material, meter, valve, and hydrant locations, locations of past leaks, work orders, plans, and similar records are readily available through the GIS.

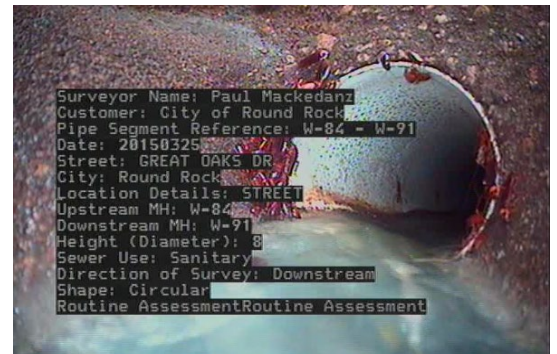
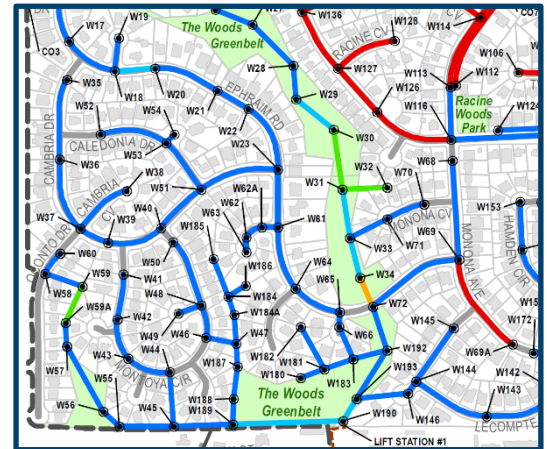
MRB Group continues to assist the District in updating its GIS maps and data files on an as-needed basis.

Client: Brushy Creek Municipal Utility District

Completion Date: Ongoing

Contact: Shean Dalton, General Manager

Phone: 512-255-7871, x 221



PACP Inspection Report

Upstream MH E-33	Downstream MH E-30	Size 8	Material Polyvinyl Chloride	Total Length 163	City Round Rock
Surveyor's Name Paul Mackedanz	Certificate Number 00321981	Street Address SARAH CHRISTINE LN	Location Details STREET		
Direction Upstream	Purpose Routine Assessment	Weather	Date 20150402	Time 13:27	Length Surveyed 163
Additional Information					

Fig.	Code	Description	Position Comment
162.6	AMH	Access Point - Manhole	UPSTREAM MANHOLE. UNABLE TO ENTER MN DUE TO DEBRIS

77.4	TFA	Tsp, Factory Made: Active	2
74.7	TFA	Tsp, Factory Made: Active	10

The City of Lorena wished to update its GIS database as MRB Group developed and added additional flow line and pipe material attributes to the existing sanitary sewer mains visible from the manhole.

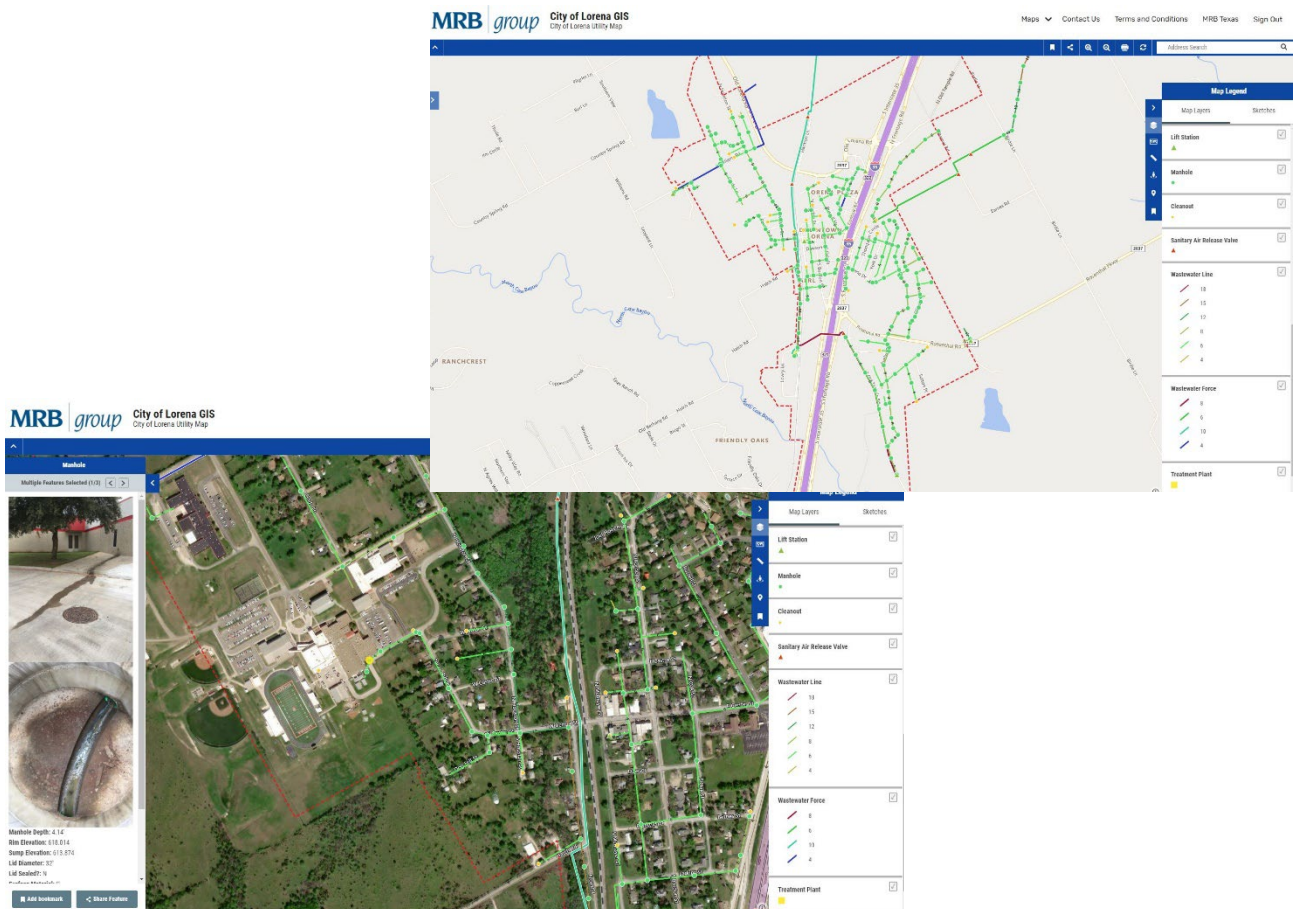
MRB Group met with City staff to acquire updates to the existing GIS system, subsequently inputting the additions and updates into the current online GIS mapping system.

In addition, MRB Group provided a field survey and visual observations to collect the flowline measurements from approximately 220 manholes. The GIS data conformed to NAVD88 vertical datum and the NAO 83 State Plane Coordinate System horizontal datum. In addition, MRB obtained the vertical measure downs from the existing MH rim elevations established by preparation of the Phase 1 GIS. Finally, the results of the updated GIS were presented to the City staff/council.

Client: City of Lorena

Project Status: Completed in 2020

Contact: Kevin Neal
City Manager
Phone: (254) 857-4641



MRB Group was contracted by the Brushy Creek Municipal Utility District (BCMUD) to provide design, bidding, and construction phase services to rehabilitate the existing Posada Pond No: 2.

The District reported that the pond was no longer retaining water. Initial observations indicated that the pond needed significant maintenance. Water was likely seeping under and around the outlet structure, the pond's forebay was full of sediment, and large trees had grown around the pond, potentially compromising the pond liner.

MRB prepared plans and specifications for a construction contractor to provide the needed maintenance. MRB also provided bidding assistance to the District, including support in evaluating contractor qualifications and construction phase services, including construction observation and administration.

Construction included the removal of excess vegetation inside the pond, excavating the forebays to proposed grades shown on the plans, spreading spoils from the pond on the backside of the berm, and seeding disturbed areas to reestablish vegetation. Construction also included cleaning the existing drainage channels and culverts and adding rip-rap. In addition, damage to the concrete spillway and outlet structures was repaired.

Client: Brushy Creek Municipal Utility District

Project Status: Completed in 2021

Contact: Shean Dalton, General Manager
Phone: 512-255-7871, ext 221



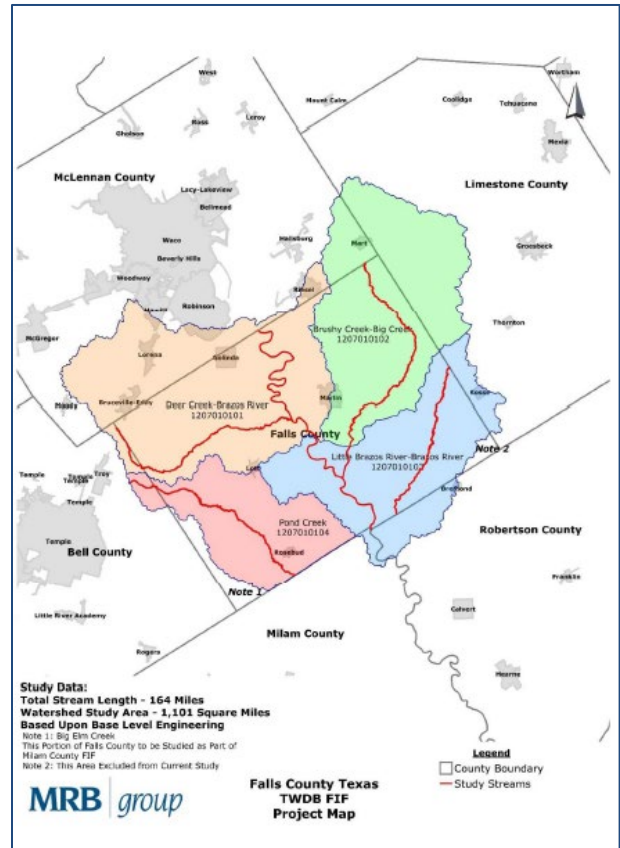
Falls County previously had no FEMA 100-year flood mitigation maps. As a result, the County was unprepared to address the flooding during the 2015 and 2016 hurricane events, where they incurred millions of dollars in roadway and drainage structure damage. MRB Group's proposed plan will allow the County to manage this risk and begin a phased program to construct improvements capable of providing essential escape routes during flood inundation.

This flood study will enhance Falls County's Hazard Mitigation Plans by establishing modernized standards to assess flood risks. This new standard will ensure the technical data is: consistent (one topographic source, uniform methodology utilizing the best available science such as the latest LiDAR, land cover data, and NOAA Atlas 14 rainfall data, etc.). The ultimate goals are identifying, quantifying, and communicating flood risks and establishing regional strategies to promote a flood-resilient County. Given the scales of the planning areas, MRB will assess flood mitigation alternatives based on risk and the need to minimize vulnerability to flooding and preserve equity across the County. MRB will also evaluate potential projects for a range of storm frequencies to ensure no adverse impacts on downstream and adjacent properties.

90% of the project is TWDB-funded, with the remainder funded by the County. MRB also provided Grant Writing services for the County to the Texas Water Development Board for funding. The application to the Flood Infrastructure Fund was one of the first under this program and ranked 2nd in scoring out of 258 applications.



Client: Falls County
Project Status: Est. Completion Fall, 2023
Contact: Honorable Jay T. Elliott,
 County Judge
 P 254-883-1426



Stormwater runoff had caused erosion damage in several areas within Conder and AA Lane Parks in the City of Killeen. Therefore, the City contracted with MRB Group to provide engineering design for the repairs to the areas of significant damage and erosion control measures to prevent future damage at both parks.

Conder Park

MRB engineers determined that erosion repairs were required on the dam's downstream side and proposed using grouted stone rip rap as a permanent measure to prevent future erosion of the embankment. As a result, the deteriorated wooden pedestrian bridge is being replaced with a new steel and concrete decked pedestrian bridge that will be raised above the anticipated 25-year floodplain elevation.

The park's trail system consisted of decomposed granite walking surfaces bordered with railroad cross-ties. Stormwater runoff had washed out multiple trail areas, making them unusable. The design allows new concrete-lined drainage channels to direct flow to the major creek running through the park. A future improvement project will reconstruct the damaged trails.

The park's creek has been neglected for many years; therefore, the growth of trees and tall grasses in the streambed caused obstructions which, in turn, led to stormwater overtopping and eroding the banks. As a result, MRB designed reshaping of the channel with easy-maintenance bank slopes and stabilized with turf reinforcement mats (TRM).

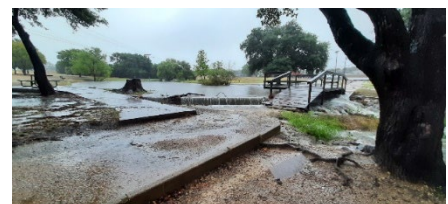
AA Lane Park

Erosion of a drainage swale through the park had developed several large wash-outs and began undermining the curb and pavement of Water Street. As a result, MRB designed the addition of a concrete storm pipe end treatment to protect the roadway from further undermining. In addition, the project includes installing turf reinforcement mats (TRM) to repair and stabilize the drainage swale.

Client: City of Killeen

Project Status: Est. Completion Summer, 2023

Contact: Kent Cagle, City Manager
Phone 254-501-7700



Milam County solicited the services for this project in its application for funding and project implementation of a contract from the 2021-2022 Community Development Fund of the Texas Community Development Block Grant (CDBG) Program of the Texas Department of Agriculture–Office of Rural Affairs (TDA).

MRB Group submitted a Qualifications Statement on March 1, 2021, was selected as Project Engineer, and assisted the Client with the CDBG application.

Due to a deteriorated vehicular bridge, rain events caused public safety concerns. The application recommended the reconstruction of the existing 2-barrel, 36-inch ARCH CMP drainage structure located at County Road 203 Loop located within Milam County. The structure will be replaced with a pre-cast concrete structure sized to pass the 5-year storm.

MRB Group's services will include preliminary and final engineering plans and specifications, bidding services, construction administration, and close-out.

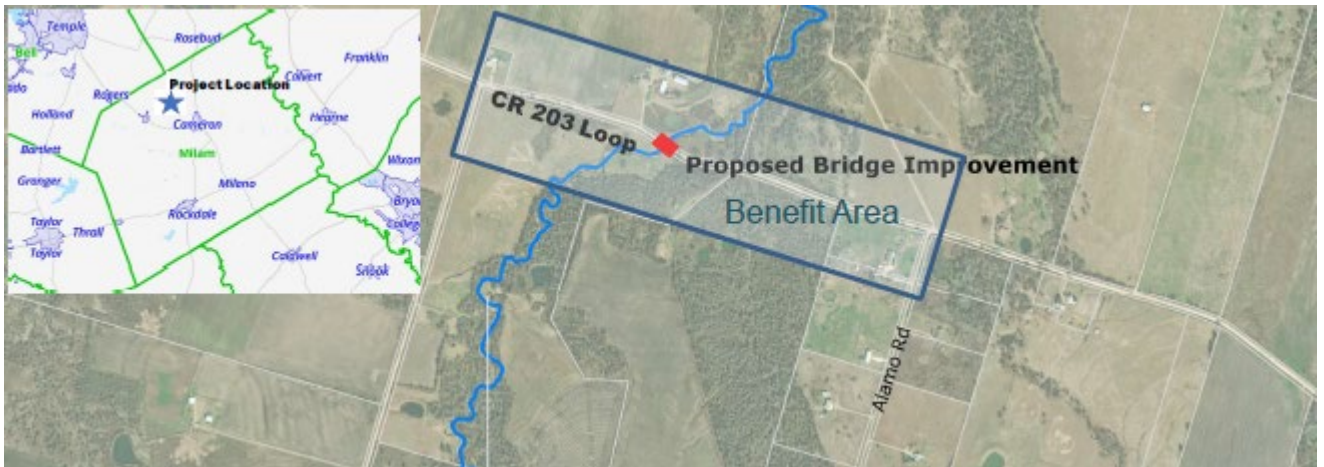
Client: Milam County

Project Status: Est. Completion
December, 2023

Contact: Honorable Bill Whitmire,
County Judge
P 254-697-7000



Proposed Options



Milam County previously had no FEMA 100-year flood mitigation maps. As a result, the County was unprepared to address the flooding during the 2015 and 2016 hurricane events, where they incurred millions of dollars in roadway and drainage structure damage. MRB Group's proposed plan will allow the County to manage this risk and begin a phased program to construct improvements capable of providing essential escape routes during flood inundation.

This project will build upon the existing Base Level Engineering data available for the County. The general scope includes hydrologic analysis of 1,456 square miles of watershed and hydraulic analysis of approximately 202 miles of streams.

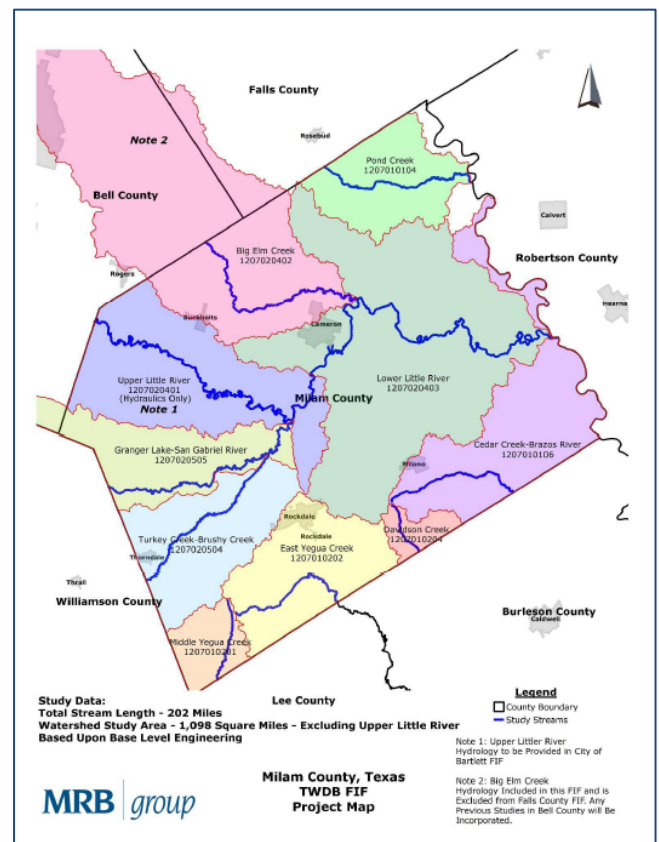
This flood study project will enhance the County's Hazard Mitigation Plans by establishing modernized standards to assess flood risks. This new standard will ensure the technical data is: consistent (one topographic source, uniform methodology utilizing the best available science such as the latest LiDAR, land cover data, and NOAA Atlas 14 rainfall data, etc.). The ultimate goals are identifying, quantifying, and communicating flood risks and establishing regional strategies to promote a flood-resilient County. Given the scales of the planning areas, MRB will assess flood mitigation alternatives based on risk and the need to minimize vulnerability to flooding and preserve equity across the County. Potential projects will also be evaluated for a range of storm frequencies to ensure no adverse impacts on downstream and adjacent properties.

75% of the project is TWDB-funded, with the remainder funded by the County. MRB also provided Grant Writing services to Milam County for funding through Texas Water Development Board. The application to the Flood Infrastructure Fund was one of the first under this program and ranked 4th in scoring out of 258 applications.

Client: Milam County

Project Status: Est. Completion Fall, 2023

Contact: Honorable Bill Whitmire, County Judge
Phone 254-697-7000



The City of Milano's existing roadway system is primarily gravel surfaces and has experienced severe erosion during several past rainfall events, producing large ruts within the existing roadway surfaces. In addition, the existing roadways contain no curbs or facilities to manage the stormwater.

MRB Group was contracted by the City to design the reconstruction of 25,800 linear feet of new 24-foot-wide roadway. The proposed roadway section shall consist of a roadway base and an HMAC driving surface.

The existing roadways contain no drainage facilities or adjacent drainage channels. The City requires both roadway channels and the construction of new roadway culverts at locations in which the existing streams cross the proposed roadway. The roadside ditches will be designed on one or both sides of the existing roadway, dependent upon topography and stormwater runoff quantity. The depth of the roadside channels will be designed to accommodate at least the 10-year storm event, and the culverts crossing the roadway shall be designed to pass the 25-year storm event.

Services include preliminary and final engineering plans and specifications, construction bidding, and construction administration and observation.

MRB Group assisted the City's grant writer in compiling the needed information, resulting in the award of \$3.4 million from the General Land Office (GLO) for a CDBG-MIT grant.

Client: City of Milano

Project Status: Estimated August, 2024

Contact: Karl Westbrook, Mayor
Phone: 979-224-0227



Bell County selected MRB Group for Phase 1 services related to the future expansion of the Bell County Jail. During that project's programming and schematic phases, the Commissioner's Court requested that the design team provide design services and ultimately complete A/E services to construct an extensive jail expansion in all parts of the existing jail. The project includes the following:

Bond Visitation Expansion/Renovation – Approximately 4,000 square feet of newly constructed space on the exterior of the existing building.

Courts Expansion/Renovation – Approximately 2,000 square feet of new construction and 9,000 square feet of renovated space.

Medical/Mental Health Expansion/Renovation – Approximately 11,250 square feet of newly constructed space on the exterior of the existing building, to work in conjunction with approximately 8,350 square feet of renovated existing space.

Administration Expansion/Renovation – Approximately 1,200 square feet of renovated space and approximately 14,000 square feet of new space.

Inmate Housing – Approximately 150,000 square feet of additional inmate housing in an attached housing tower to accommodate approximately 600 beds, including mental health housing.

MRB Services include Architectural Design, Structural, Site Development, Civil, and Utilities.

Client: Bell County, Texas

Project Status: Est. Completion December 2023

Contact: Phil Goodwill,
Project Management Director
Phone 254-933-6701



The MRB Group Architecture team members were selected to design a new Fire Station and Emergency Operations Center (EOC) for the City of Temple to address substantial population growth.

The EOC is a stand-alone, fully operational emergency response center designed to withstand severe weather and accommodate up to 300 occupants, with additional sleeping quarters, showering facilities, and a full kitchen. The design also focused on preparedness, incorporating a backup generator, stand-alone internet technology infrastructure for security, and system redundancy to reduce interruption or failures.

The City of Temple later selected the MRB Group team to serve as a project designer and team of record for a new Training Field and Burn Tower to supplement the new Fire Station and EOC.

Designing with fire science and training experts, the MRB Group team created a state-of-the-art facility consisting of a four-story training tower and a two-bay training station with classroom space, storage, and restroom facilities.

Client: City of Temple

Project Status: Completed in 2011

Contact: Belinda Mattke,
Purchasing Director
Phone 254-298-5659



MRB Group designed a new Recycle Transfer Center and associated office building for the City of Temple to facilitate the City's recycling, solid waste, and brush processing needs.

In addition to the facility being used to process and transport recyclables, it is equipped with two double-depth maintenance bays with diesel fueling and oil change areas, a paint booth for trash trucks, an automatic truck wash bay, gang restrooms for the staff of 45 and a break/meeting area for all staff.

The office area is for 15 full-time staff, complete with a conference area, break room, individual and open offices, and associated auxiliary spaces.

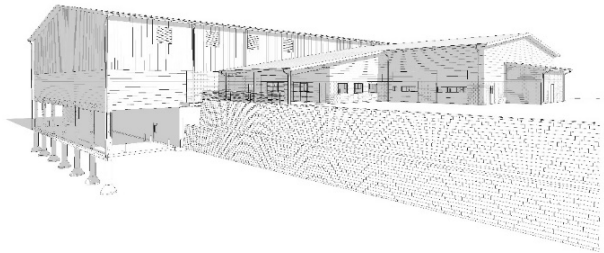
Located within the Temple city limits, the facility utilizes 11.7 acres of a 24-acre site. The office building is approximately 5,500 square feet, and the transfer building is 32,200 square feet.

The project is currently under construction.

Client: City of Temple

Project Status: In construction

Contact: Belinda Mattke, Director of Purchasing
Phone: 254-298-5655



RV Park and Splash Pad

Temple, TX

Temple Belaire North selected MRB Group, LLC, to provide architectural and engineering design services to develop approximately 16 acres of land in North Temple. MRB Group also provided construction documentation for bidding and construction administration and was the owner's contact for all activity during the construction phase services.

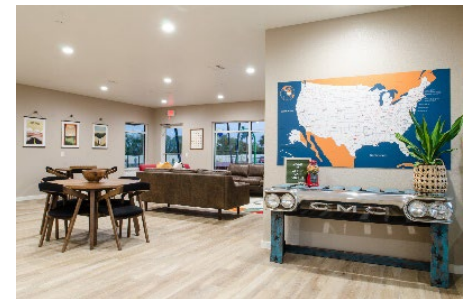
MRB Group's development design provides 117 individual RV pad sites with storage, water/sewer hook-ups, a picnic table, and a fire pit.

The design also includes a paved road and one main, centrally-located structure that houses a camp store, restrooms/showers, a covered pavilion, and lawn maintenance storage. Additional site features include a dumpster pad/enclosure and dump site, two dog parks, and perimeter fencing.

Client: Temple Belaire North, LLC

Project Status: Completed in 2020

Contact: Mike Beevers, Agent
Phone 254-314-8033





SECTION 4 | Scope of Work and Fee Structure

SECTION 4 | Scope of Work and Fee Structure

Scope of Work

MRB Group is a project-focused organization constantly striving to produce high-quality designs within schedule and budget expectations. Our project focus engages a team of engineers, architects, technicians, designers, and sub-consultants selected based on their unique talents, experience, and abilities to satisfy the specific requirements of any project. The Project Manager will be responsible for directing the progression of the work and overseeing critical client relationship issues. Typically, a Senior Engineer is assigned to the project to manage the daily tasks and is responsible for overseeing the progress of the design from concept to completed work. As a result, this project-focused approach facilitates seamless communication as the Professional Representative to the City through all phases of the design and construction if required.

The following describes an overview of the general tasks included in a typical project.

Study and Report Phase

1. Consult with the City to define its needs, review existing background and record data, and establish required additional data.
2. Perform physical needs, compliance, and process audits and evaluations of the facility.
3. Provide options to the City of recommended solutions and probable project costs.
4. Identify any regulatory requirements and possible funding/financing options.
5. Meet with the City to review the established data and to solidify a project description relative to its magnitude, complexity, responsibilities, and tentative schedules.

Preliminary Design Phase

1. Prepare preliminary design documents consisting of, but not limited to, a basis of design report, which includes final design criteria, preliminary design drawings, outlines of specifications, and a detailed written description of the project, including its goals and projections.
2. Advise the City of additional data required, services that must be accomplished, or final criteria definitions that must be established.
3. Prepare a revised opinion of probable project costs for the City.
4. Review all facets of the Preliminary Design with the City and modify the Design Premise for its final form.

Final Design Phase

1. Based on the City's acceptance of the Preliminary Design and the resulting basis of the Design Report, prepare the Final Design Plans and Specifications.
2. Submit the Final Design, Plans, and Specifications to the proper reviewing authorities.
3. Prepare and review with the City, legal counsel, and other advisors all contract-related documents, forms, and conditions.
4. Present and review all Designs, Plans, Specifications, and applicable Code Compliance requirements with the City, its advisors, and/or its third-party review representative.

SECTION 4 | Scope of Work and Fee Structure

Construction Phase

1. Compile completed and approved construction plans, specifications, and applicable contract documents for distribution to prospective bidders.
2. Assist the City, as established in Phase One, with distributing bid packages and respective advertising for bids.
3. Conduct the "Pre-Bid" conference and prepare applicable minutes of the meeting.
4. Conduct "Bid Opening" and prepare applicable meeting minutes and bid comparisons.
5. Advise the City of the bidders' qualifications and make recommendations on the award of the contract and any relevant stipulations.
6. Assist the City in securing and executing contracts based on the bid award and resulting recommendations.
7. Issue respective "Notice to Proceed."
8. Conduct Pre-Construction conferences keeping applicable minutes, and provide appropriate direction or guidance.
9. Conduct an inspection of the construction or project site at appropriate or predetermined intervals (by a Professional Engineer or qualified staff member) to determine project progress and applicable compliance with the intent of design and contract documents.
10. Provide sufficient interim inspections by qualified personnel to assure the quality of materials and workmanship.
11. Act as the City's representative, per the City's direction, in all matters about the contractor and consult with or advise the City in all matters relative to the contract and project matters.
12. Review and take appropriate action to Contractor's submittals, construction or shop drawings, or payment requests.
13. Conduct required inspections to determine the completion of all work per the contract and applicable codes.
14. Conduct a final inspection and certify completion of all project work and support documentation per the contract and applicable codes.

Other Special Engineering Services

1. Complete site, property, or equipment surveys, if required.
2. Provide soil and materials testing. (Through a third-party subcontractor.)
3. Provide the client with project progress updates at appropriate intervals.
4. Work with the grant administrator to provide timely project completion and close-out.
5. Prepare a certificate of construction completion and a lien certificate.

SECTION 4 | Scope of Work and Fee Structure

Fee Structure

Regarding the City's questions about costs for services, while it is against the Texas Engineering Practice Act for us to comment on Fees for specific scopes of work in an SOQ, we have attached our Current Standard Rate Schedule.

MRB typically performs projects in either a lump-sum or hourly rate fee structure, as applicable, and depending on client preference.

We have many satisfied clients, as noted herein. We are happy to discuss fees for a specific project or scope of work as part of a negotiation following this SOQ process.

Standard Hourly Rate Schedule, 2023

**Rates are subject to annual adjustment*

<u>CATEGORY</u>	<u>RATE</u>
Senior Project Manager	\$230.00
Senior Economic Manager	\$230.00
Project Manager	\$205.00
Senior Analyst	\$180.00
Junior Analyst	\$145.00
Sr. Civil Engineer	\$180.00
Civil Engineer III	\$165.00
Civil Engineer II	\$150.00
Civil Engineer I	\$135.00
Senior Technician	\$165.00
Senior Process Manager	\$140.00
Process Manager	\$100.00
Sr. GIS Analyst	\$145.00
Sr. Design Technician	\$145.00
Design Technician I	\$85.00
Design Technician II	\$115.00
Design Technician III	\$130.00
Senior Architect	\$205.00
Architect III	\$165.00
Architect II	\$145.00
Architect I	\$125.00
Associate Architect	\$115.00
Senior Planning Associate	\$188.00
Planning Associate	\$135.00
Grant Administrator	\$140.00
Grant Analyst	\$100.00
Construction Manager	\$110.00
Construction Administrator	\$110.00
Construction Facility Observation	\$100.00
Construction Utility Observation	\$95.00
Administrative Assistant	\$80.00
Reproduction Coordinator	\$70.00
Specialty Rate	\$205.00

*RATES EFFECTIVE JANUARY 1, 2023 – DECEMBER 31, 2023





SECTION 5 | References

MRB Group is extremely proud of our relationships with our clients. This exceptional rapport is demonstrated by the fact that many of our municipal, county, and utility clients are repeat customers.

Belinda Mattke, Director of Purchasing

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Len Williams, Mayor

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Chad Mees, Mayor

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Bobby Buster, Wastewater Superintendent

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Grace Matlock, Interim City Manager

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citymanager@cityofjarrell.com

SECTION 5 | References

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jpace@cityofwharton.com

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Priscilla Serrato, Mayor Pro-Tem

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phil.goodwill@bellcounty.texas.gov

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Honorable Scott M. Felton, County Judge

McLennan County

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Honorable Jay T. Elliott, County Judge

Falls County

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David Collinsworth, Gen. Mgr./CEO

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davidc@brazos.org

SECTION 5 | References

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Shean Dalton, General Manager

Brushy Creek MUD

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Mauro Cortez, Board President

Dog Ridge WSC

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254-939-6533

Erron Lowry, Director of Operations

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Dirk Aaron, General Manager

Clearwater UWCD

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daaron@cuwcd.org

Mr. Kent Boyd, Assistant Superintendent

Temple Independent School District

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Temple, TX 76501

254-215-6781

kent.boyd@tisd.org

A photograph of a modern, single-story office building with a light-colored brick and concrete facade. The building features a covered walkway supported by several columns. The sky is clear and blue. The MRB group logo is mounted on the upper part of the building's exterior wall.

MRB | *group*

MRB | *group*

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