



The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
Fax: (254) 859-5779

**Special Called City Council Meeting
November 30, 2022, 5:00 p.m.
Minutes**

1. Call to Order by Mayor Owens at 5:00 pm

Councilmembers present: Connally Bass-Mayor Pro-Tem, Richard Prater, Cecil Griffin, Graham McGruer, and Ricky Wiggins.

Employees present: Kent Manton- City Administrator, Pam Combs-City Secretary, Chief Dorsey, Gene Sprouse-Public Works Director, Danielle McGruer-Court Clerk, Thomas Arnold-Code Enforcement, Johnny Tabor and Chris Hill-City Engineers.

2. Citizen Presentations

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting. **None**

3. Texas Community Development Block Grant Presentation – Public Management

Jake McAdams, Regional Project Manager from Public Management Inc. will provide a presentation on his firm and the types of projects that can be used with a Texas Community Development Block Grant.

Council Meeting adjourned at 5:23 pm

Public Hearing in session at 5:23 pm

4. Public Hearing – Texas Community Development Block Grant

Council to hear public comments regarding these City's intention to submit an application for a Texas Community Development Block Grant through The Texas Department of Agriculture.

5. Close Public Hearing – Texas Community Development Block Grant

Public hearing closed at 5:29 pm

Council Meeting back in session at 5:29 pm

6. Approval of Minutes

Council to discuss, consider, and possibly take action to approve the minutes from the October 27, 2022 Regularly Called Council Meeting and the November 16, 2022 Special Called Council Meeting.

Motion made by Ricky Wiggins to approve minutes from October 27, 2022 Regularly Called Council Meeting and the November 16, 2022 Special Called Council Meeting, 2nd by Graham McGruer, Yeas 5, nay 0, motion passes.



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7. Police Chief's Report – Chief Michael Dorsey

**Oct 2022, Calls for Service: total 116; Arrest, Offense, Incident Reports: total 16; Crash Reports: total 7; Citations and Warnings: total 125; Citations Total: 53; Warnings Total: 72
Security checks: 232, School Zone Enforcement: 42, and Directed Traffic Enforcement: 60**

**Oct 2022, SRO: Calls for Service: 2, Security checks: 221, Citations & Warnings: 2 Citations/0 Warnings
Officer Basey (SRO) Monthly Activities & Comments: On October 19, 2022, Officer Basey presented the SB30 class to the high school (9-12) students.**

8. Public Works Director's Report – Gene Sprouse

Non- Pay turn off: 23, Fixed Leaks: 15, Discounts: 3

9. City Engineer's Report – Johnny Tabor

Engineer's Report 10-30-2022

1. USDA Rural Development – New Wastewater System:

Tabor & Associates, Inc. is waiting on USDA Rural Development to issue closing instructions and authorize the project to be bid. We issued a revised Right-of Way Map and Engineer's Map Certification which now includes all of the streets that will be used for the sewer and the Wastewater Treatment Plant site that is owned by the City.

2. Hydraulic Analysis & System Mapping Update:

Tabor & Associates, Inc. presented to the City Council on Wednesday, November 16, 2022 the final Hydraulic Analysis Report and updated System Maps. We presented the City with 10 Copies of the written report and 10 sets of the updated system maps, and three large, colored hydraulic maps. We recommend that the City start immediately with the financial planning and engineering for the required improvements.

10. Code Enforcement Officer's Report – Thomas Arnold

Worked a total of 115 cases

11. City Administrator's Report – Kent Manton

Please refer to the attachment

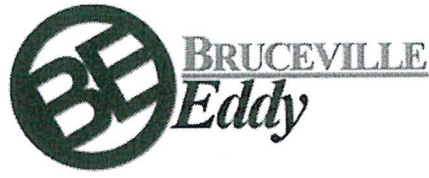
Mayor Owens moved Item # 27 up next.

Selection of New City Attorney Services

Council to discuss, consider, and possibly take action to select a new City Attorney. Council will receive recommendations from the City Administrator and choose a candidate to appoint at a future meeting.

Motion made by Richard Prater to select Messer, Fort, and McDonald for the new city attorney. 2nd by Graham McGruer, yeas 3 nays 2, motion passes.

The council and citizens listened to presentations from Attorney Brad Bullock with Messer, Fort, and McDonald Law Firm and Attorney Kayla Landeros with West, Allbritton, and Gentry Law Firm



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Special Called Council meeting adjourned at 6:42 pm
Executive Session starting 6:42pm
To discuss Item #'s 27 and 28.
Executive meeting adjourned at 7:13 pm
Special Called Council Meeting back in session at 7:13 pm

12. Approval of Finances

- a) Council to discuss, consider, and possibly take action on approving October 2022 financial reports for the general and water fund accounts.
 - b) Council to discuss, consider, and possibly take action on approving October 2022 accounts payable for the general and water fund accounts.
- Motion made by Ricky Wiggins to table approving a and b, October 2022 financial reports for the general and water fund accounts and October 2022 accounts payable for the general and water fund accounts until January meeting, 2nd by Cecil, yeas 5, nay 0, motion passes.**

13. Cast Ballots for Candidates to the Falls County Appraisal District Board of Directors

- Council to discuss, consider, and possibly take action, by resolution, to vote on candidates to the Falls County Appraisal District Board of Directors.
- Motion made by Ricky Wiggins to vote for Byrleen Terry and John Barrett to be the candidate to the Falls County Appraisal District Board of Directs., 2nd by Connally Bass, yeas 5, nay 0, motion passes.**

14. Equipment Purchase – Mini Excavator

- At the request of the Budget Committee, Council to discuss, consider, and possibly take action on the purchase of a new mini excavator for the Water Department from RDO Equipment Company in an amount not to exceed \$50,000.00.
- Motion made by Ricky Wiggins to approve purchasing a new mini excavator for the Water Department from RDO Equipment Company in an amount not to exceed \$50,000.00. 2nd by Richard Prater, yeas 5, nay 0, motion passes.**

15. Equipment Purchase – Fuel Depot

- Council to discuss, consider, and possibly take action on a councilmember request for Chief Michael Dorsey to purchase a fuel storage tank and fuel pump using monies in the FY 2022-2023 budget (Asset Forfeiture Account) and approve the Finance Director to make any necessary budget amendments needed to compensate for this unfunded supplement to the approved budget. Chief Dorsey will present both new and used options along with pricing and availability.
- Motion made by Ricky Wiggins to table requesting Chief Michael Dorsey to find out more information about the fuel storage tanks and bring it back to the council. 2nd by Graham yeas 5, nay 0, motion passes.**



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16. Equipment Purchase – Emergency Siren

Council to discuss, consider, and possibly take action on the purchase of a Whalen emergency siren from SafetyCom and any necessary budget amendments needed to compensate for this unfunded supplement to the FY 2022-2023 approved budget.

No action on this tonight

17. Vehicle Purchase Update – Chief Michael Dorsey

Council to discuss, consider, and possibly take action on a request made by Chief Dorsey for the City Council to consider a vehicle purchase from several vehicles that are currently on inventory with Chicago Motors. Item originally approved by council at the September 22, 2022 Council meeting, with revisions at the October 27, 2022 Council meeting using money in the FY 2022-2023 budget (IRS Asset Forfeiture Account).

Motion made by Graham McGruer to approve the two-owner vehicle. 2nd by Connally Bass, yeas 4, nay 1, motion passes.

18. Selection of Mayor Pro Tempore

Council to discuss, consider, and possibly take action to select a Mayor Pro Tempore for the next year of service. The Mayor Pro Tempore, commonly known as the Mayor Pro Tem, presides over Council Meetings in the Mayor's absence.

Motion made by Ricky Wiggins to select Connally Bass to be the Mayor Pro Tempore for the next year, 2nd by Cecil Griffin, yeas 4, nay 0, abstain 1 motion passes.

19. Selection of New Citizen Member of Street Repair Committee

Council to discuss, consider, and possibly take action to select a replacement Citizen Member of the Street Repair Committee.

Motion made by Richard Prater to select Kent Manton to find a replacement for the street repair committee, 2nd by Cecil Griffin, yeas 5, nay 0, motion passes.

20. Agreement for Professional Services – Utilities Collections

Council to discuss, consider, and possibly take action to approve the Mayor to enter into agreement with MVBA LLC. Db. Accounts receivable Collections Group, for the purpose of collecting past due utility accounts deemed uncollectable by City council.

Motion made by Connally Bass for the Mayor to move into an agreement with MVBA LLC. Db. for the purpose of collecting past due utility bills, 2nd by Cecil Griffin, yeas 5 nay 0, motion passes.

21. Agreement for Professional Services – James Redden

Council to discuss, consider, and possibly take action to approve the City Administrator to enter into agreement with Mr. James D. Redden; ICC License # 5291454, State of Texas Plumbing Inspector License # 3537 for a period of time not to exceed six months.

Motion made by Connally Bass to approve the City Administrator to enter into agreement with Mr. James D. Redden for a period of time not to exceed six months. 2nd by Graham McGruer, yeas 5 nay 0, motion passes



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22. Agreement for Payment Processing Services

At the request of the Budget Committee, Council to discuss, consider, and possibly take action to approve the City Administrator to enter into agreement with The Payment Group, LLC; replacing our existing online payment vendor and allowing for any purchases to fully integrate the software into our existing utility and court management software up to the amount approved in the FY 2022-2023 budget of \$2,000.

Motion made by Ricky Wiggins that we approve this agreement with TPG 2nd by Richard Prater, yeas 5 nay 0, motion passes.

23. Agreement for Interlocal Cooperation

Council to discuss, consider, and possibly take action to approve the City Administrator and Chief of Police to enter into an interlocal agreement between the Cities of Waco, Robinson, Hewitt, Woodway, Lorena, Lacy Lakeview, Bellmead, McGregor, Beverly Hills, Riesel, West, Mart and other cities that may join in this Interlocal Cooperation Agreement in the future for the purpose of providing mutual aid were requested through their law enforcement agencies.

Motion made by Connally Bass to approve the City Administrator and Chief of Police to enter into an interlocal agreement between the Cities mention in Item #23. 2nd by Ricky Wiggins, yeas 5, nay 0, motion passes.

24. Security Policy

At the request of both Councilman Ricky Wiggins and Councilman Richard Prater; City Council to discuss, consider, and possibly take action on the creation of a security policy to govern the activities of City employees and councilmembers, further safeguarding the City of Bruceville-Eddy's property (both physical and digital), personnel, and assets.

Motion made by Ricky Wiggins for all the city employees, mayor and all the council members have code, card, key or whatever may be to this building. I would like to stipulate that the council members only need to be in here when the business is operational (8:00 am - 5:00 pm) 2nd by Richard Prater, yeas 5, nay 0, motion passes

25. Water Rate - New Rate Structure

Council to discuss, consider, and possibly take action to approve a new water rate structure for the Bruceville-Eddy Water System, including the addition of a water meter testing fee. Council will review our current rates along with recent rate increases passed along to the City of Bruceville-Eddy Public Water System from our bulk water supplier, Bluebonnet Water Supply Corporation. Council will discuss and review different options for updating our current rates and ensuring fund solvency.

Motion made by Graham McGruer that we propose a increase of the 12.52 percent like you said we got to pay for it or someone has to pay for it, that seems to be the less impacting of what is up there. 2nd by Cecil Griffin, yeas 5, nay 0, motion passes.



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26. Application for Appointment to Brazos G – Regional Water Planning Group

Council to discuss, consider, and possibly take action to approve the City Administrator to apply to serve on the Texas Water Development Board Brazos G Regional Water Planning Group as a member representing municipal interests.

Motion made by Graham McGruer approving the City Administrator to apply to serve on the Texas Water Development Board Brazos G Regional Water Planning Group as a member representing municipal interests. 2nd by Connally Bass, yeas 5 nay 0, motion passes.

27. Selection of New City Attorney Services

Council to discuss, consider, and possibly take action to select a new City Attorney. Council will receive recommendations from the City Administrator and choose a candidate to appoint at a future meeting.

Motion made by Richard Prater we give FMF a shot at being our new city attorney. 2nd by Graham McGruer, yeas 3, nay 2, motion passes

28. Executive Session

The City Council shall convene into executive session pursuant to the Texas Government Code, §551.074 (Personnel Matters) to discuss compensation of newly promoted Patrol Supervisor, Sergeant Jeffery Martinez.


Motion made by Connally Bass, I move to approve a promotion of Patrol Supervisor to Sergeant Jeffery Martinez and compensation as discussed in executive session, 2nd by Graham McGruer, yeas 5, nay 0, motion passes.

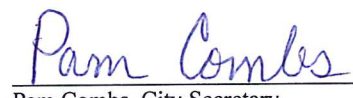
29. Community Announcements: None

30. Adjournment

Special Called Council Meeting adjourned at 9:11pm

Motion by Connally Bass 2nd by Ricky Wiggins, yeas 5 nay 0, motion passes


Linda Owens, Mayor
1/5/23
Date


Pam Combs, City Secretary
1/5/2023
Date



