



The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
Fax: (254) 859-5779

**City Council Minutes
October 27, 2022, 6:00 pm**

1. Call to Order by Mayor Owens at 6:00 pm

Councilmembers present: Connally Bass-Mayor Pro Tem, Ricky Wiggins, Richard Prater, and James Tolbert.

Absent: Councilman Cecil Griffin

City Employees present: Kent Manton-City Administrator, Pam Combs-City Secretary, Danielle McGruer-Court Clerk, Gene Sprouse-Water Works Director, Chief Dorsey, Officer Martinez, and Thomas Arnold-Code Enforcement Officer.

2. Citizen Presentations

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting. **None**

3. Citizen Request for Consideration – Hermes Mejia

Council to discuss, consider, and possibly take action on a request by Mr. Hermes Mejia to purchase real property owned by the City of Bruceville-Eddy located at 115 Hungry Hill Road Ed, Texas 76524.

Motion made by Ricky Wiggins we have the city administrator, Mr. Manton to check on the legality of us selling this property how we need to go about it whether we need to do an auction or not and double check the price on it, 2nd by James Tolbert, yeas 4, nays 0, absent 1, motion passes as stated.

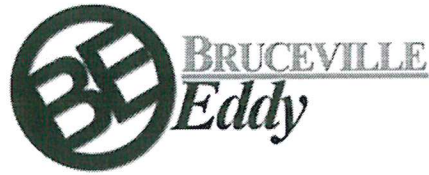
4. Approval of Minutes

Council to discuss, consider, and possibly take action to approve the minutes from the September 22, 2022 Regularly Called Council Meeting.

Motion made by Ricky Wiggins to approve the minutes from the September 22, 2022 council meeting, 2nd by Connally Bass, yeas 4, nay 0, absent 1, motion passes.

5. Police Chief's Report – Chief Michael Dorsey

Calls for Service: Total 116; Arrest, Offense, Incident Reports: Total 8; Crash Reports: Total 2; Citations & Warnings: Total 113; (Citations Total: 57; Warnings Total: 56) SRO Officer 2 calls of service, 71 security checks, and 2 citations issued.



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6. Police Chief's Annual Evaluation

Council to discuss, consider, and possibly take action on setting up a date & time to meet with the Chief to present, and discuss distributed performance evaluations.

Motion made by James Tolbert that the police chief evaluation be turned into Mayor Owens or City Administrator, Kent Manton, by 5:00pm on November 4, 2022. 2nd by Ricky Wiggins, yeas 4, nay 0, absent 1, motion passes.

7. Officer Promotion – Chief Michael Dorsey

Chief Michael Dorsey will formally recognize Officer Jeffery Martinez's promotion from Patrol Officer to first-line supervisor as Patrol Sergeant.

8. Officer Recognition – Chief Michael Dorsey

Chief Michael Dorsey will formally recognize Officer Javario Savannah for life-saving actions undertaken during the performance of his duties as a City of Bruceville-Eddy Police Officer on September 25, 2022.

9. Vehicle Purchase – Chief Michael Dorsey

Council to discuss, consider, and possibly take action on a councilmember request for to reconsider purchasing a new police vehicle instead of the used police vehicle from Chicago Motors approved by council at the September 22, 2022 Council meeting using money in the FY 2022-2023 budget (IRS Asset Forfeiture Account).

Motion made by Ricky Wiggins that we go up to \$45,000.00 max limit to purchase a vehicle and with the limitation of 30,000 miles max. Also, we need to find out what kind of warranty we can get with the vehicle, plus check the CarFax report for any damages. 2nd James Tolbert, yeas 4, nay 0, absent 1, motion passes.

10. Public Works Director's Report – Gene Sprouse

Work Orders: 14 leaks; 15 turn off/reinstate. We also fixed the culvert at Franklin and W 3rd St. Keilan got his D water license and Johnny got his CSI license.

11. City Engineer's Report – Johnny Tabor

Engineer's Report 10-24-2022

1. USDA Rural Development-New Wastewater Systems:

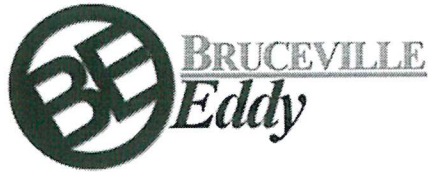
Tabor & Associates, Inc is waiting USDA Rural Development to issue closing instructions and authorize the project to be bid.

2. Hydraulic Analysis & System Mapping Update:

Tabor & Associates, Inc. has completed the Hydraulic Analysis & Mapping Update and would like to present the report at a Called Council Meeting to allow approximately two hours for the presentation. I recommend that the Called Meeting be coordinated and scheduled after the election so that newly elected members can be in office and present.

3. Foster Branch Addition-Lots 1-6 Water Improvements:

Tabor & Associates, Inc. has completed our work on this project. The construction has been completed by Bull-G Construction. The final documents including final pay request were given to the City Administrator on October 19, 2022.



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The City must make the final payment to Bull-G Construction in accordance with the instruction with the final pay request

12. Code Enforcement Officer's Report – Thomas Arnold
103 cases, 99 open, 5 close, and 19 in court.
30 building permits since April.

13. City Administrator's Report – Kent Manton
Please refer to the attachment

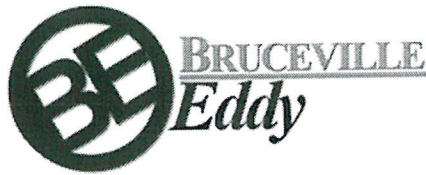
14. Approval of Finances
a) Council to discuss, consider, and possibly take action on approving September 2022 financial reports for the general and water fund accounts.
b) Council to discuss, consider, and possibly take action on approving September 2022 accounts payable for the general and water fund accounts.
Motion made by James Tolbert to approve a and b for the general and water accounts, 2nd by Connally Bass, yeas 4, nay 0, absent 1. motion passes.

15. Approval of Amendments to the Fiscal Year 2021-2022 Annual Budget
Council to discuss, consider, and possibly take action to approve amendments to the FY 2021-2022 annual budget.
Motion made by Connally Bass to take action to approve amendments to the FY 2021-2022 annual budget, 2nd by James Tolbert, yeas 4, nay 0, absent 1 motion passes.

16. Establishment of IRS Asset Forfeiture Investment Account
Council to discuss, consider, and possibly take action on the establishment of an IRS Asset Forfeiture Investment Account for monies currently residing in the IRS Asset Forfeiture Account.
Motion made by Ricky Wiggins based upon the administrators advise that we move \$200,000.00 from this account to an interest-bearing account and we are creating a new investment account. .2nd by Connally Bass, yeas 4, nays 0, absent, motion passes.

17. Dates for Upcoming Council Meetings
a) Council to discuss, consider, and possibly take action to cancel regular council sessions for November and December and instead, schedule Special Called Meetings earlier in the month to accommodate scheduled holidays.

b) Council to discuss, consider, and possibly take action to select a new date and time for a Special Called Meeting for the purpose of hearing and reviewing findings from the December 2021 ordered Hydraulic Analysis & System Mapping Project.
Motion made by Connally Bass to cancel the regular council meeting in November and December and add special called meeting November 16th, November 30th, and January 5th. 2nd by James Tolbert, yeas 4, nay 0, absent 1, motion passes.



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18. Ordinances Amending the Master Fee Schedule

a) Council to discuss, consider, and possibly take action officially amending the trash rates by ordinance that were approved at the July 28, 2022 regularly called meeting of the City Council.

Motion made by Connally Bass we approve amending the trash rates by ordinance that was approved at the July 28, 2022 regularly called meeting. Ordinance # 10272022. 2nd by Richard Prater, yeas 3 nay 0 absent 2, motion passes.

b) Council to discuss, consider, and possibly take action to approve changes to the City's master fee schedule; creating a fee for a customer service inspection and creating fees for certain meetings with the City Engineer relating to development and construction.

Motion made by Ricky Wiggins to approve Ordinance # 10-27-2022-1 which refers to everything you just talked about. 2nd by Connally Bass, yeas 4, nay 0, absent 1, motion passes.

19. Amendment to the Water User Agreement: Customer Service Inspection Required

Council to discuss, consider, and possibly take action to approve an addendum to the Application & Agreement for Utility Services to include a mandatory TCEQ required customer service inspection prior to the installation of a new water meter or before re-establishing service after a disconnection.

Motion made by James Tolbert to add this into the water application & agreement. 2nd by Richard Prater, yeas 4, nay 0, absent 1, motion passes.

20. Request to Attend Conference

Council to discuss, consider, and possibly take action to approve the City Administrator to attend the Texas Municipal League's Economic Development Two-day Conference in November.

Motion made by Connally Bass to approve the Item # 20, 2nd by Ricky Wiggins, yeas 4, nay 0, absent 1, motion passes.

21. Establishment of an Infrastructure Planning Committee

Council to discuss, consider, and possibly take action on the establishment of a committee to meet on an as needed basis to explore, research, and prioritize proposed projects relating to our water system, sewer system, and other vital infrastructure.

Motion made by Connally Bass to table Item 21 until November 16, 2022, 2nd by Ricky Wiggins, yeas 4 nay 0, absent 1, motion passes.

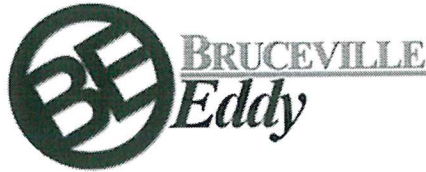
**Council Meeting closed at 7:56 pm
Public Hearing in session at 7:56 pm**

22. Public Hearing – Water Rate

Council to hear public comments on proposed increases to the City of Bruceville-Eddy Public Water System rates.

23. Close Public Hearing – Water Rate

Public Hearing closed at 7:58 pm



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Council Meeting in session at 7:58 pm

24. Water Rate - Proposed New Rate Structure

Council to discuss, consider, and possibly take action to approve a proposed water rate structure for the Bruceville-Eddy Water System, including the addition of a water meter testing fee. Council will review our current rates along with recent rate increases passed along to the City of Bruceville-Eddy Public Water System from our bulk water supplier, Bluebonnet Water Supply Corporation. Council will discuss and review different options for updating our current rates and ensuring fund solvency.

This agenda item refers to a proposed new rate only. A final new rate selection will made, as requested by Council at a previous session, only after the hydraulic analysis and mapping project have been presented.

Motion made by Ricky Wiggins to table Item# 24 until after we received the meter analysis report, 2nd by Richard Prater, yeas 4, nay 0, absent 1, motion passes.

25. Request to Bring Forth Proposals to Appoint a New City Attorney

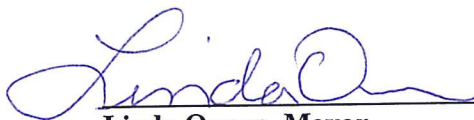
Council to discuss, consider, and possibly take action to approve the City Administrator to begin the process of searching for and designating a new City Attorney. The City Administrator will research firms and gather proposals to be presented to council for consideration at a future council session.

Motion made by James Tolbert for the city administrator to start searching for a new city attorney, 2nd by Connally Bass, yeas 4, nay 0, absent 1, motion passes.

26. Community Announcements

27. Adjournment

Adjourned at 8:10 pm, Motion made by James Tolbert, 2nd Connally Bass, yeas 4, nay 0, absent 1, motion passes.


Linda Owens, Mayor 12/2/22
Date


Pam Combs, City Secretary 12/2/22
Date