



The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
Fax: (254) 859-5779

**City Council Meeting
Minutes
August 25, 2022, 6:00 pm**

1. Call to Order by Mayor Owens at 6:00 pm

Council members: Connally Bass, Mayor Pro-Tem, Ricky Wiggins, Richard Prater, James Tolbert, and (absent) Cecil Griffin

City Employees: Pam Combs-City Secretary, Gene Sprouse-Public Works Director, Thomas Arnold-Code Enforcement, Chief Dorsey, Kent Manton-City Administrator, and Danielle McGruer-Court Clerk.

2. Citizen Presentations

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting. **None.**

3. Approval of Minutes

Council to discuss, consider, and possibly take action to approve the minutes from the August 11, 2022 Special Called Workshop and the July 28, 2022 Regularly Called Council Meeting.

Motion by Connally Bass to approve August 11, 2022 Special Called Workshop and the July 28, 2022 Regularly Called Council Meeting, 2nd by Ricky Wiggins, yeas 4, nay 0, absent 1, motion passes.

4. Police Chief's Report – Chief Michael Dorsey

Calls for Service: Total 141; Arrest, Offense, Incident Reports: Total 17; Crash Reports: Total 6; Citations and Warnings: Total 123; Citations Total: 41 Warnings Total:82

5. Public Works Director's Report – Gene Sprouse

Started lead and copper samples test. The department received cold mix today and they will start on pot holes tomorrow.

6. City Engineer's Report – Johnny Tabor

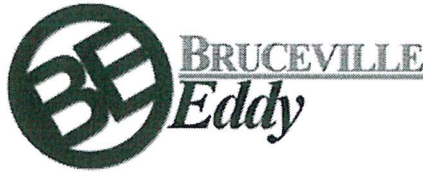
Engineer's Report 8-25-2022

1. USDA Rural Development – New Wastewater System:

Tabor & Associates, Inc. is waiting on the remaining items required of the City before USDA Rural Development issues closing instructions and authorizes the project to be bid.

2. Hydraulic Analysis & System Mapping Update:

We delivered a final review set of system maps on August 23rd and visited with Gene about verifying the final positioning for some of the meters. We anticipate presenting to the City a final presentation of the Hydraulic Analysis and System Mapping at a meeting in October (recommend a Called Meeting due to the length of time for presentation and questions).



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3. Foster Branch Addition – Lots 1 – 6 Water Improvements:

Construction contracts and Notice to Proceed were issued to Bull-G Construction at a Pre-Construction Conference held on August 23rd. The construction start date is September 2, 2022, and completion date is December 1, 2022. The Developer has cleared vegetation from the water line easement. The Developer will set stakes for water meter locations.

**7. Code Enforcement Officer’s Report – Thomas Arnold
50 active cases and closed 13**

8. City Administrator’s Report – Kent Manton

City Administrators Report: 8/25/2022

Council Audio System

We are aware of the issues occurring with our audio and visual system here at City Hall. For the record, audio issues in the form of inadequately adjusted equipment are persisting on our recorded meetings for online viewers. On the video side, viewers are unable to view video feed of presentations made on our in-house projector. We are currently working with volunteers and our vendor to adjust our equipment and provide additional training for staff on how to provide better service using our current set of tools.

Sewer

After a thorough review and plenty of feedback from staff and our City Engineering office, the waiver to request an extension of time has been submitted to the USDA as of 8/19/2022. We are asking for an additional six months to secure outstanding rights of way. USDA is currently reviewing the request and will be adding additional time to this request to account for the review, bidding, and construction process before sending this further up the chain for review.

106 Temple: The missing document for this property has been obtained and submitted to our legal team for review

These are the remaining properties left to secure:

275 Anna Hobbs: This past week we were able to host the property owner for a discussion and gather more information

Budget and Tax Rate

Public hearings and vote on both the budget and tax rate will take place on September 8th, 2022 at 6:00 p.m.

Sales Tax Allocation Report

Sales tax revenue has been on a steady climb this past year:



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August's receipts saw a 11.5% increase from last year at the same time, while an overall 8.7% increase is expected by years' end.

New Signs Around Town

Be on the lookout for new signage around town! Five community information signs have been purchased and will soon be going up for the purpose of providing the community with important notices. Initially, we have created signs that will inform our residents of the current water restrictions that are in place. These signs have interchangeable inserts so we can order additional messaging to inform on other issues as they arise: burn bans, upcoming elections, town hall meetings, zoning change requests, etc.

Update on General Election

At the time of creating the agenda, we have received three (3) applications for a place on the November General Ballot. If no others are received, we will be following procedures to cancel the election as we currently only have three positions to fill. If we do have an additional applicant file, we will be drawing for order of appearance on the ballot on Monday August 29th, 2022 at City Hall.

Update on Developmental Activities

Last Friday we met with a realtor that has two clients with land in and around our city. One developer is interested in bringing in an upwards of 200 homes on a tract of land located near the BEISD campus. The other developer is considering several uses for his land located off Hwy. 107. Both landowners, however, are of the mindset that waiting for sewer work to begin before going vertical is the most prudent approach to any development.

9. Citizen Requests for Information – Andrew Perez

Council to discuss, consider, and possibly take action on a request by Mr. Andrew Perez to receive an update on his request to have a water meter installed at 1154 S. Agnes Willis Road Bruceville, Texas 76630.

Cancel, Mr. Perez did not show up

10. Updates to Code of Ordinances

Council to discuss, consider, and possibly take action to adopt Ordinance # 7-28-2022-2, updates to our currently established building codes; adoption by reference of the 2020 National Electric Code, 2021 International Building Code, 2021 International Residential Code, 2021 International Energy Conservation Code, 2021 International Mechanical Code, 2021 International Fuel Gas Code, 2021 International Plumbing Code, and the 2021 International Property Maintenance Code and their respective appendices, with automatic adoption of future updates.

Motion made by Connally Bass for the council to approve Item #10, (Ordinance # 7-28-2022-2), on the agenda as stated, which is to update the code of ordinance. 2nd by Ricky Wiggins, yeas 4, nay 0, absent 1, motion passes



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11. Establishing the 2023 City Holiday Schedule

Council to discuss, consider, and possibly take action on approving resolution 2022-06, establishing the city holiday schedule for calendar year 2023.

Motion made by James Tolbert approving Resolution 2022-06, establishing the city holiday schedule for calendar year 2023, 2nd by Richard Prater, yeas 4, nay 0, absent 1, motion passes

12. Approval of Finances

a) Council to discuss, consider, and possibly take action on approving July 2022 financial reports for the general and water fund accounts.

b) Council to discuss, consider, and possibly take action on approving July 2022 accounts payable for the general and water fund accounts.

Motion made by Ricky Wiggins to approve July 2022 financial reports for the general and water fund accounts and July 2022 accounts payable for the general and water fund accounts. Items a and b., 2nd by James Tolbert, yeas 4, nay 0, absent 1, motion passes.

13. Acceptance of the 2022 Certified Tax Rolls

Council to discuss, consider, and possibly take action to accept the 2022 certified tax rolls as approved by the McLennan and Falls County Appraisal Districts.

Motion made by Connally Bass to accept the 2022 certified tax rolls as approved by the McLennan and Falls County Appraisal Districts, 2nd by Richard Prater, yeas 4, nay 0, absent 1, motion passes.

14. Engagement for 2021-2022 Financial Audit

Council to discuss, consider, and possibly take action on resolution 2022-07; engaging with Brockway, Gersbach, Franklin & Niemeir. P.C. for the purpose of conducting an annual comprehensive financial audit of all city funds for the year ending September 30th, 2022.

Motion made by James Tolbert to approve Resolution 2022-07; engaging with Brockway, Gersbach, Franklin & Niemeir. P.C. for the purpose of conducting an annual comprehensive financial audit of all city funds for the year ending September 30th, 2022, 2nd by Connally Bass, yeas 4, nay 0, absent 1, motion passes.

15. Equipment Purchase

At the request of the Budget Committee; Council to discuss, consider, and possibly take action on the purchase of nine (9) new commercial automatic reading water meters from Core and Main in an amount not to exceed \$12,000.00.

Motion made by Ricky Wiggins to approve purchasing 9 (nine) new commercial automatic reading water meters from Core and Main in an amount not to exceed \$12,000.00, 2nd by Connally Bass, yeas 4, nay 0, Absent 1, motion passes.



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16. Equipment Purchase

At the request of the Budget Committee, Council to discuss, consider, and possibly take action on the purchase of a new lawn mower for the maintenance department from Landscape Supply in an amount not to exceed \$14,000.00.

Motion made by Ricky Wiggins that we purchase this 72 in mower with the airless tires from Landscape Supply in the amount not to exceed \$14,000.00, 2nd by Connally Bass, yeas 4, nay 0, absent 1, motion passes.

17. Warranty Purchase

Council to discuss, consider, and possibly take action on the purchase of an extended warranty from First Innovations, Inc. for the recently purchased 2022 Ram 3500 in an amount not to exceed \$2,500.

Motion made by Ricky Wiggins, He is going with the administrator's recommendations that we do not purchase this extended warranty from First Innovations, Inc. for the recently purchased 2022 Ram 3500 in an amount not to exceed \$2,500, 2nd by Connally Bass, yeas 4, Nay 0, absent 1, motion passes.

18. Election of Texas Municipal League Intergovernmental Risk Pool Board of Trustees

Council to discuss, consider, and possibly take action on the elections for places 6-9 of the board of trustees for the Texas Municipal League Intergovernmental Risk Pool Board

Motion made by Ricky Wiggins to accept the ones the council voted on for the Texas Municipal League Intergovernmental Risk Pool Board and 2nd by Connally Bass, yeas 4, nay 0, absent 1, motion passes. Place 6-Kimberly Meismer, Place 7-James Hotopp, Place 8-Mike Land, Place 9-Opal Mauldin-Jones.

19. Establishment of Utility Bill Relief Fund

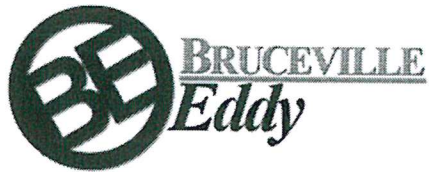
Council to discuss, consider, and possibly take action on the establishment of a Utility Bill Relief Fund and the acceptance of \$1,000.00 dollars from an anonymous donor; the creation of any applications, committees, and procedures needed to ensure funds are dispersed properly to those who are deemed eligible.

Motion made by James Tolbert for the establishment of a Utility Bill Relief Fund and the acceptance of \$1,000.00 dollars from an anonymous donor; the creation of any applications, committees, and procedures needed to ensure funds are dispersed properly to those senior citizens in our community who are deemed eligible and that the funds are placed in a separate account and a temporary spending hold on these funds until an ordinance has been brought before the council for approval, 2nd by Connally Bass, yeas 4, nay 0, absent 1, motion passes.

20. Approval of Proposed Tax Rate

Council to discuss, consider, and possibly take action on an ordinance levying ad valorem taxes for the year 2022 (FY 2022-2023) at a rate of \$0.460000 per one hundred dollars (\$100) assessed valuation on all taxable property within the corporate limits of the City of Bruceville-Eddy as of January 1, 2022.

Motion made by Connally Bass, I move that we approve to have this presented to the public at \$.46 per 100, 2nd by James Tolbert, yeas 4, nay 0, absent 1, motion passes.



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21. Community Announcements: None

22. Meeting adjourned at 7:10 pm, Motion by Connally Bass 2nd by Richard Prater, yeas 4, nay 0, absent 1, motion passes.

 9/22/22
Linda Owens, Mayor

 9/22/22
Pam Combs, City Secretary



