



*The City of Bruceville-Eddy Rising into the Future*

144 Wilcox Drive  
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964  
Fax: (254) 859-5779

**City Council Meeting  
Minutes  
July 28, 2022, 6:00 pm**

**1. Meeting Called to Order by Mayor Linda Owens at 6:00 pm**

**Councilmembers roll call: Connally Bass, Mayor Pro-tem, Ricky Wiggins, James Tolbert, Richard Prater, and Cecil Griffin**

**City employees present: Kent Manton-City Administrator, Pam Combs-City Secretary, Gene Sprouse-Public Works Director, Johnny Tabor, Chris Hill-engineers, Chief Dorsey**

**2. Public Hearing:**

**Public Hearing in session at 6:05 pm**

**Council to consider remarks pertaining to a conditional use permit for a modular home to be installed at 108 Pine St, Eddy Texas, Clark Lot 5B, Block 1. The Public Hearing is open to any interested persons. Opinions, objections, and/or comments related to this matter may only be express in writing, email, or in person. Another person or attorney may also represent you.**

**We received one objection from Anthony Johnson, who owns property on Pine St. Our City Administrator, Kent Manton, read it to the council and citizens. Please see attached Mr. Johnson email.**

**Curtis Gan that lives on Pine Street said he has no problem with them installing a modular home.**

**Public hearing adjourned at 6:13 pm**

**3. Citizen Presentations-**

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting.

**None.**

**4. City Administrator Report**

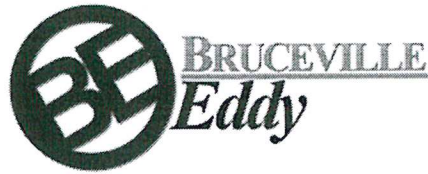
**City Administrators Report: 7/28/2022**

**Hydraulic Analysis Project Update**

We are making strides with our provision of the raw data needed for our engineer's office to finish reconciling the water system's current meter count. Over the past month or so, Gene has worked on marking up a system map to remove any unused or erroneous meters so they can properly update maps and calculate water pressure and demand.

Over the past week and a half, Gene and Laura have been working a different route to help with this reconciliation. Using our billing software, a report was made containing all our current meters. We are working in house to clean-up the data and get it into the correct format needed by Tabor and Associates to load it into their mapping software. We expect to have this over to their office Friday afternoon or Monday of next week.

Once we provide this information to the engineer's office, they expect to work on the maps for approximately 2-3 weeks. Another 3 weeks is expected after this to finalize their recommendations for improvements to our system. They would ideally



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like to present the hydraulic analysis study in an open session of council in September or October assuming we have no other major hiccups in securing any needed variables they will use to produce their models.

After this, we will then be able to further prioritize potential projects and begin the process of making policy decisions on what next steps we would like to take as a city to make some much needed infrastructure improvements.

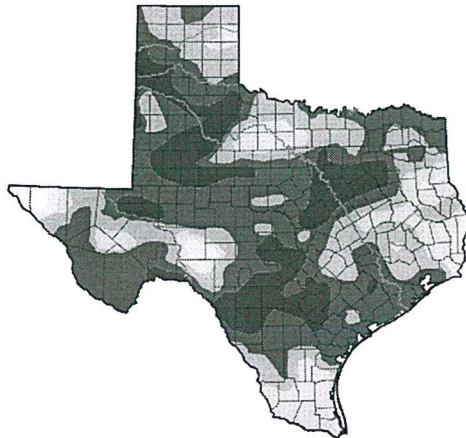
**Water Rate Increase**

At the June Bluebonnet WSC meeting an increase in water rates was proposed by General Manager Jim Lilley to address the rising cost of supplies. The Board of Directors rejected the \$0.50 increase per 1,000 gallons. Mr. Lilly returned to the board on July 19<sup>th</sup> and presented an adjusted budget with an increase of \$0.30 per 1,000 gallons which the Directors approved. This is to go into effect October 1<sup>st</sup>, 2022. I will be bringing recommendations and various options for our own rate increase for our system at the August regular Council Session.

**Stage One Water Restrictions in Effect – Mild Water Shortage Conditions**

Drought index does not look good for our entire region and State:

**Texas**



Map released: Thurs. July 28, 2022

Data valid: July 26, 2022 at 8 a.m. EDT

**Intensity**

- None
- D0 (Abnormally Dry)
- D1 (Moderate Drought)
- D2 (Severe Drought)
- D3 (Extreme Drought)
- D4 (Exceptional Drought)
- No Data

**Authors**

United States and Puerto Rico Author(s):  
Curtis Riganti, National Drought Mitigation Center

Pacific Islands and Virgin Islands Author(s):  
Ahira Sanchez-Lugo, NOAA/NCEI

*The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. See accompanying text summary for forecast statements.*

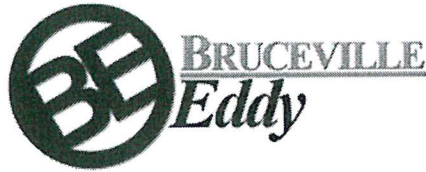
We have technically been in this Stage since May, although we did not implement until this past Monday. Target is an 8% decrease in water usage. Customers are requested to voluntarily conserve water and adhere to the prescribed restrictions on certain water uses. This means limiting irrigation for landscaping to the hours of 8 p.m. and 10:00 a.m. for sprinklers and using the odd/even schedule based on your physical address. Customers are also asked to avoid non-essential uses such as cleaning gutters, power washing sidewalks, or controlling dust. Customers should also take a look at their system while it is running to identify any potential leaks that lead to waste.

Mr. Lilly did however state that all in all we are still sitting well positioned at Lake Belton, which is currently at 81% capacity. In his opinion we will likely not see a Stage 2 mandate from BRA through September, even without any precipitation.

**Sewer**

Pam and Linda have been working hard to secure our remaining easements needed for us to request closure on our USDA loan. At the beginning of the month, we had 7 properties left. We are now down to three, with one that simply needs a slight update and then a final review by our attorneys.





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These are the remaining properties left to secure:

275 Anna Hobbs: Pam is in active communication with the property owner via e-mail. She is answering some of the questions he has about the easement and how it will affect his property.

106 Temple: The property owner desires to sign the easement; we are just waiting for them to find a missing document.

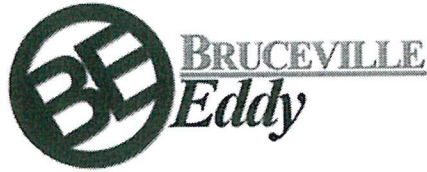
Tabor and Associates has provided me with requested information that is needed to draft a waiver for an extension of the loan disbursement deadline. Even if we were to secure all the easements tomorrow and begin the closure process on the loan, we will need more time to seek out bids and begin making payments which is what the Federal USDA office ultimately wants to see.

**Budget and Tax Rate**

As everyone is likely aware, tax appraisal amounts have shot up across the State, and our region is no exception. We will likely be taking in a significant amount of additional revenue from property taxes this coming year than in previous years. Although, it should be noted that our daily operational costs are also trending upwards.

McLennan County Tax Office has provided us with our rate calculations for the no-new revenue and voter approval rate. More information will be provided at our first budget workshop which is to take place the afternoon of August 11<sup>th</sup>, 2022.

5. Police Report-Chief Dorsey-Calls for Service: **Total 144**, Arrest, Offense, Incident Reports: **Total 30**, Crash Reports: **Total 2**, Citations & Warnings: **Total 200**  
**Citations Total: 89      Warning Total: 111**
6. Code Enforcement-Thomas Arnold  
Cases worked: **59**, Cases closed: **17**, Cases in Court: **8**  
**Active cases at end of June= 42**
7. Council to discuss, consider, and possibly adopting Ordinance # 7-28-2022-2 upgrading the International Codes from 2005 to 2020 National Electrical Code, and from 2006 to 2021 International Building Code, Residential Code, Energy Conservation Code, Mechanical, Fuel Gas Code, Plumbing Code, and Property Maintenance Code.  
**Motion made by Cecil Griffin to table this until next meeting to do some more research on the codes, 2<sup>nd</sup> by Richard Prater, yeas 5 nay 0**
8. Water Report- Gene Sprouse  
**11 leaks for the month of July, and 79 work orders not counting the turn off /turn on for nonpayment. Working on getting bids to clean the water tanks.**
9. Engineering Report- Johnny Tabor
  1. **USDA Rural Development-New Wastewater System**: Tabor & Associates, Inc. is waiting on the remaining items required of the City before USDA Rural Development issues closing instructions and authorizes the project to be bid.
  2. **Hydraulic Analysis & System Mapping Update**: We received marked-up system maps from Gene on 7-14-2022 and continue to work with the City to verify that the meters on the maps match the meters that the City reads plus any reserved meters.



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3. **Foster Branch Addition – Lots 1-6 water Improvements:** Bids were received for this project on July 14<sup>th</sup>. Six bids were received and the low bidder was Bull-G Construction out of Houston. The Developer sent a check to the City for water line construction and engineering. Payment for clearing trees and vegetation was not included so it must be done by the Developer quickly to avoid construction delays. The City's Attorney is overseeing this issue.  
Recommended Action on Agenda Item #10:  
"Make a motion to authorize the Mayor to sign the Notice of Award and Construction Contracts after approved by the City Attorney"
10. Discuss and/or possibly take action on Notice of Award for Foster Branch Addition - Water Improvements, Lots 1 - 6 - contingent on Developer payment in full.  
**Motion made by Connally Bass, I move that we authorize the Mayor to sign Notice of Award in construction contracts after and only after it has been approved by the City Attorney, 2<sup>nd</sup> by Ricky Wiggins, yeas 5, nay 0, motion passes**
11. Council to discuss, consider, and possibly take action on approving the minutes from June 23, 2022 Council Meeting and July 5, 2022 Special Called Meeting.  
**Motion made by Connally Bass we approve the minutes from June 23, 2022 and July 5, 2022 minutes a regular council meeting and a special called meeting, 2<sup>nd</sup> Richard Prater, yeas 5 nay 0, motion passes.**
12. a) Council to discuss, consider, and possibly take action on approving financial reports for June 2022 for general and water fund account.  
b) Council to discuss, consider, and possibly take action on approving accounts payable for June 2022 for general and water fund account.  
**Motion made by James Tolbert to approve financial reports for June 2022 for general and water fund account and also approve accounts payable for June 2022 for general and water fund account, items "a" and "b", 2<sup>nd</sup> Connally Bass, yeas 5 nay 0, motion passes.**
13. Council to discuss, consider, and possibly approve a conditional use permit for a citizen to put a modular home at 108 Pine St, Eddy, Texas.  
**Motion made by Ricky Wiggins to approve the conditional use permit for a modular home to be placed at 108 Pine St., 2<sup>nd</sup> by Connally Bass, yeas 4, nay 0, abstained 1 (Cecil Griffin), motion passes**
14. Council to discuss, consider, and approve ordering the city election for November 2022 elections.  
**Motion made by Connally Bass, I move we approve and appoint the Mayor to order a city election for the General Election, November 8, 2022, 2<sup>nd</sup> by James Tolbert, yeas 5, Nay 0, motion passes.**
15. Council to discuss, consider, and approve the new trash rates with Waste Connection in effect July 1, 2022.  
**Motion made by Connally Bass to approve the new trash rates with Waste Connection in effect July 1, 2022, 2<sup>nd</sup> by Cecil Griffin, yeas 5 nay 0, motion passes.**





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16. Council to discuss, consider, approve Thomas Arnold, Code Enforcement Officer, to start doing building permit and inspections with some help from James Redden.


**Motion made by James Tolbert to approve Thomas Arnold, Code Enforcement Officer to start doing building permits and inspections with a little help from James Redden, 2<sup>nd</sup> by Connally Bass, yeas 5 nay 0, motion passes.**

17. Council to discuss, consider, and possibly take action to set a date for a public hearing for the purpose of revoking the conditional use permit for the business operating as Bivins Family Pet Cremation, which is located at 100 Andrea St, Property ID# 105312, Lot 1, Block 1 of D & J Addition, presented by Ricky Wiggins.

**No action taken on Item# 17**

**Meeting adjourned at 7:20 pm.**

**Motion made by Cecil Griffin, 2<sup>nd</sup> by James Tolbert, yeas 5 nay 0, motion passes**

 8/25/22  
Linda Owens, Mayor Date

 8-25-22  
Pam Combs, City Secretary Date

