



The City of Bruceville-Eddy Rising into the Future

12

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
Fax: (254) 859-5779

City Council Special Called Meeting
November 16, 2021. 6:30 pm
Minutes

1. Council Meeting called to order by **Mayor Linda Owens at 6:30 pm.**

Roll call councilmembers present: **Ricky Wiggins-Mayor Pro-Tem, James Tolbert, Connally Bass, Richard Prater, and Cecil Griffin.**

City staff present: **Pam Combs-City Secretary, Gene Sprouse-Water Supervisor, Michael Dorsey-Chief of Police, Mr. Martinez-Officer and Natalie Moore-Water Clerk**

2. **Citizen Presentations-**

The City Council welcomes public comments at this point on items not specifically listed on the agenda. Speakers must sign up before the Meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting.

Mavis Salladay, Horseshoe Bend: I am speaking of behave of another citizen. They asked me to bring up the Little Eagles Christmas Angels and the Santa that will be for the children on December 11th. She read part of the Little Eagles Flyer and said they need sponsors. You can go to Our Daily Bread to find out all the details. Pictures with Santa will be December 11th and you can bring your own camera to take pictures.

3. **Police Report- Chief Dorsey**

Police Report for the September 2021

Citations Total: 61 Warnings Total: 71

Police Report for the October 2021

Citations Total: 77 Warnings Total: 98

- a) Council to discuss, consider and possibly take action on approving budget transfer line items.
(See attachment)

Motion made by James Tolbert on approving the transfer budget line items. 2nd by Connally Bass, yeas 5 nay 0, motion passes.

- b) Council to discuss, consider and possibly take action on approving purchase of a 2021 Ford Police SUV from Silsbee Ford in the amount of \$51,340.94.

Motion made by Ricky Wiggins to allow Chief Dorsey to purchase this all-wheel drive 2021 Ford Police SUV from Silsbee Ford in the amount of \$51,340.94. 2nd by Connally Bass yeas 5 nays 0, motion passes.



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- c) Council to discuss, consider, and possibly take action on approving the quote for a Dell T440 Server, and the labor for the installation and configuration of the server. Quotes is from Extraco Technology for \$10,559.00, if approved will be taken out of the Asset Forfeiture Account.

The Police Department does not currently have a server, the purchase of a server will have several benefits. (1) A server will allow our in-car dash cameras to automatically offload to the server. This will eliminate manual offloads and will streamline the data transfer process. (2) We are currently in a 5-year contract (2021 is year 3 of 5) with AXON, supplier of our body-cameras and tasers. After the contract is over, we will have to continue to pay annually for cloud-based storage. Having a server will eliminate reoccurring annual costs for cloud-based storage, for body-cameras, and dash-cameras. (Annual Cost Savings) (3) Having a server will increase security, and will allow for all computer files, and media files to be stored locally.

Motion made by Connally Bass to purchase the Dell T440 Server, and the labor for the installation and configuration of the server paid out of the Asset Forfeiture Account. In the amount of \$10,559.00 to Extraco Technology 2nd by Ricky Wiggins yeas 5 nay 0, motion passes.

- d) **Code Enforcement : 19 pending violations and 13 properties in Citation Status.**

4. Water Dept Report- Gene Sprouse

- a. Bid for Tank Inspections, U.S. Underwater.

Motion made by Ricky Wiggins to approve U. S. Underwater to do the tank inspection for \$2955.00, 2nd by James Tolbert, yeas 5 nay 0, motion passes.

- b. Council to discuss, consider and possibly take action on approving Pat Kultgen to donate 10 hours to analyze the water supply infrastructure, current demand, and pricing. The objective is to collect data that could be used to develop a master water plan for the city.

Motion made by James Tolbert table this item 4b, 2nd by Richard Prater yeas 5 nays 0, motion passes.

- c. Council to discuss, consider, and possibly take action on approving Ordinance 10012021 Tariff Rates Effective October 1, 2021.

Motion made by Ricky Wiggins to approve Ordinance 10012021 Tariff Rates Effective October 1. 2021, 2nd by James Tolbert yeas 4 nay 0 abstain 1, motion passes



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- d. Council to discuss, consider and possibly take action on approving the purchase of a new Koshin 4" pump from Core & Main in the amount of \$3,363.68.

Motion made by Ricky Wiggins to approve the purchase of a new Koshin 4" pump from Core & Main in the amount of \$3,363.68. 2nd by James Tolbert yeas 5 nay 0, motion passes.

5. Johnny Tabor Engineering report: **Please see attached Johnny Tabor's Engineer Report**

Consent Agenda:

6. Council to discuss, consider, and possibly take action in replacing water line on Robin Rd property of James Killough.

Motion made by Connally Bass to approve \$13,000.00 plus in order to move and replace the 2-inch water line with a 3-inch water line on Robin Rd property belonging to James Killough. 2nd by Cecil Griffin yeas 5 nay 0, motion passes.

7. Council to discuss, consider, and possibly take action on a water meter at 2613 N. Old Bruceville Road, David and Stacy Arnold. **No action taken. The council is going to do some more research on the project in this area.**
8. Council to discuss, consider, and possibly take action on 2 water meters at 3351 Old Bethany Rd, Cheryl Murphy. **No action taken. The council is going to do some more research on the project in this area.**
9. Council to discuss, consider, and possibly take action on a water meter at 3985 Box Ranch Road, Jason Vela. **No action taken. The council is going to do some more research on the project in this area.**
10. Council to discuss, consider, and possibly take action on doing a zoning variance to put manufactured home at 361 Old Moody Rd. **No action taken. Pam, City Secretary spoke with Mr. Wall on 11-10-2021 told him he would need to fill out an application for a Conditional Use Permit and have a public hearing before the council can vote on anything.**
11. Council to discuss, consider and possibly approve minutes from September 9, 2021, regular called council meeting.

Motion made by Ricky Wiggins to approve minutes from September 9, 2021 council meeting, 2nd by Connally Bass, yeas 5 nay 0, motion passes

12. **Finances:**

- a) Council to discuss, consider, and possibly take action on approving financial reports for August 2021.

Motion made Ricky Wiggins to approve the financial reports for August 2021, 2nd by James Tolbert, yeas 5 nay 0, motion passes.



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- b) Council to discuss, consider, and possibly take action on approving accounts payables for August 2021 for general and water funds.
Motion made by Ricky Wiggins to approve the accounts payables for August 2021 for general and water funds, 2nd by James Tolbert, yeas 5 nay 0, motion passes.
- c) Council to discuss, consider, and possibly take action on approving financial reports for September 2021.
Motion made Ricky Wiggins to approve the financial reports for September 2021, 2nd by James Tolbert, yeas 5 nay 0, motion passes.
- d) Council to discuss, consider, and possibly take action on approving accounts payables for September 2021 for general and water funds.
Motion made by Ricky Wiggins to approve the accounts payables for September 2021 for general and water funds, 2nd by James Tolbert, yeas 5 nay 0, motion passes.
- e) Council to discuss, consider, and possibly take action on approving budget transfer line items (see attached)
Motion made by Ricky Wiggins to approving budget transfer line items on requested form. 2nd by Connally Bass, yeas 5 nay 0, motion passes.
13. Council to discuss, consider and take action on voting for Falls County CAD Board of Directors Election Ballot.
Motion made by Connally Bass to vote for Ian Geisler, Jessie Martinez, Shirley Melton, and Linda Mitchell for the Falls County Appraisal District Board of Directors 2nd by Ricky Wiggins, yeas 5 nay 0, motion passes.
14. Council to discuss, consider and take action on voting for Board of Directors of the McLennan County Appraisal District (2022-2023).
Motion made by James Tolbert to vote for Michael Bancale, Andrew Drexel, Bridgette Fuselier, Jonathan Green, and Jim Holmes for the Board of Directors of the McLennan County Appraisal District. 2nd by Connally Bass, yeas 5 nay 0, motion passes.
15. Council to discuss, consider, and take action on Glass Doctor since we have not heard from him.
Mr. Pirkle called and wanted to know what the council wanted to do regarding the Glass Doctor.
Motion made by Ricky Wiggins for Mayor, Linda Owen, to go by and see if she can talk to Glass Doctor regarding the bullet proof glass if she is unable to get anywhere with them process with calling Mr. Pirkle, City Attorney, to start legal action, 2nd by James Tolbert yeas 5 nays 0, motion passes.



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16. Council to discuss, consider, and take action on Emergency Management Director/Coordinator Notification.

Motion made by James Tolbert for Michael Dorsey to be Coordinator and Linda Owens to be Asst. Coordinator for Emergency Management, 2nd by Connally Bass, yeas 5 nay 0 motion passes.

Mayor and City Council Agenda Item Request:

17. Council to discuss, consider and possibly take action on street lights for Market Street.

Motion made by Ricky Wiggins to check with the business owners to see how many street lights they would need and get the prices for the lights, 2nd by Connally Bass, yeas 5 nay 0, motion passes.

18. Council to discuss, consider and possibly take action on putting sidewalks on Market Street.

No action taken.

19. Council to consider and possibly take action on approving the recommended dollar amount to reimburse to Vivian Williams for the purchase of materials used to complete the construction of the new City Hall.

Motion made by Connally Bass to pay Vivian Williams, \$18,798.02 for the purchase of materials used to complete the construction of the new City Hall, 2nd by James Tolbert, yeas 3 - Connally Bass, Ricky Wiggins, and James Tolbert, nays 2 – Richard Prater and Cecil Griffin

20. Council to consider and possibly take action to authorize City Staff to secure cost estimates for the purchase and installation of Emergency Power generating equipment for the new City Hall.

No action taken.

City Business- Sonya Bishop

21. Council to discuss, consider and possibly take action on continuing to use Franklin Publishing to publish ordinances and to have ordinances listed in the Franklin Vault.

Motion made by Connally Bass to continuing using Franklin Publishing to publish ordinances and to have ordinances listed in the Franklin Vault. 2nd by Ricky Wiggins, yeas 5 nay 0 motion passes.

22. Council to discuss, consider, and possibly take action on City Council Meeting dates for the rest of November, since the next meeting is scheduled for November 25, Thanksgiving Day.

Per Mayor Linda Owens the city council will not have a meeting on November 25, 2021. There will be a Special Called Meeting on November 23, 2021 at 6:30 pm

23. An update status of securing USDA approval on the Sewer Construction plan.

No discussion, already discussed



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24. An update on when we expect completion of the paving of the City Hall front parking area.
No update Waco Paving has already started on the parking area.

Meeting adjourned at 9:20 pm
Motion made by Connally Bass 2nd by Ricky Wiggins, yeas 5 nay 0,
motion passes.



Linda Owens, Mayor



Pam Combs, City Secretary



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BUDGET CHANGE REQUEST FORM

General Water Sewer

For Office Use Only:

Approved Not Approved

Authorized Signature Date

Date: September 24, 2021 / Fiscal Year: 2020-2021 / Requester: Chief of Police Michael Dorsey

Line Item	Description	Budgeted (YTD)	Inc/Dec Amt.	Requested Revised Budget
10-20-6001	Hourly	\$202,257.00	-\$6,984.70	\$195,272.30
10-20-6603	MINOR EQUIP SUPPLIES & REPAIR	\$444.00	+\$6,984.70	\$7,428.70
Totals		\$202,701.00	-\$6,984.70	(-) \$195,272.30 -10-20-6601 (+) \$7,428.70-10-20-6603

-Reason for changes: Decrease line item 10-20-6601 by \$6,984.70. Increase line item 10-20-6603 by \$6,984.70 to cover negative balance. (AXON CONTRACT YR. 3 OF 5)

09/24/2021

Requestor Signature:

City Administrator Signature:

Council Approved 5 yah ___ nah Date: 11-16-2021

Reasons for not approving/ Approval Conditions

[Empty box for reasons for not approving/ approval conditions]



BUDGET CHANGE REQUEST FORM

General X Water Sewer

For Office Use Only:

<input style="width: 40px; height: 40px;" type="checkbox"/>	<input style="width: 40px; height: 40px;" type="checkbox"/>
Approved	Not Approved
_____	_____
Authorized Signature	Date

Date: September 10, 2021 / Fiscal Year: 2020-2021 / Requester: Chief of Police Michael Dorsey

Line Item	Description	Budgeted (YTD)	Inc/Dec Amt.	Requested Revised Budget
10-20-6001	Hourly	\$202,257.00	-\$19,341.54	\$182,915.46
10-20-6106	Drug Testing / Physical	\$0.00	+\$544.00	\$544.00
10-20-6160	Misc. Expense PD	\$100.00	+\$243.62	\$343.62
10-20-6202	Attorney Fees	\$16,000	+\$13,000	\$29,000
10-20-6207	Membership Dues	\$100.00	+\$97.00	\$197.00
10-20-6215	Atmos Gas	\$0.00	+\$200.00	\$200.00
10-20-6412	Postage, Freight & Delivery	\$65.00	+\$111.79	\$176.79
10-20-6413	IT System Support Extraco	\$1,000	+\$4,491.31	\$5,491.31
10-20-6417	Office Equipment Furniture	\$100.00	+\$176.63	\$276.63
10-20-6422	Office Machines Lease	\$1,400	+\$420.25	\$1820.25
10-20-6517	Janitorial	\$250.00	+\$56.94	\$306.94
Totals		\$221,272.00	-\$19,341.54	\$182,915.46

Reason for changes: Decrease line item 10-20-6601 by \$19,341.54. Increase line item 10-20-6106 by \$544.00 to cover negative balance. Increase line item 10-20-6160 by \$243.62 to cover negative balance. Increase line item 10-20-6202 by \$13,000 to cover negative balance. Increase line item 10-20-6207 by \$97.00 to cover negative balance. Increase line item 10-20-6215 by \$200.00 to cover negative balance. Increase line item 10-20-6412 by \$111.79 to cover negative balance. Increase line item 10-20-6413 by \$4,491.31 to cover negative balance. Increase line item 10-20-6417 by \$176.63 to cover negative balance. Increase line item 10-20-6422 by \$420.25 to cover negative balance. Increase line item 10-20-6517 by \$56.94 to cover negative balance.

 09/10/2021
Requestor Signature:


City Administrator Signature:

Council Approved 5 yah ___ nah Date: 11-16-2021

Reasons for not approving/ Approval Conditions

City of Bruceville-Eddy
Engineer's Report 11-16-2021

1. USDA Rural Development – New Wastewater System:

TCEQ's Louis Herrin, P.E., informed me on November 8th that the approval letter had been written in July, but due to an internal miscommunication, it was not issued. The office TCEQ approval letter was received by email on November 8th and was forwarded to the City.

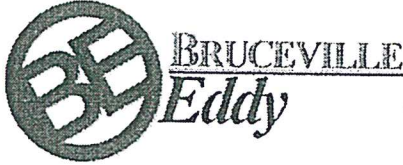
USDA RD Terri Chenoweth issued an email statement on November 9th to my office and the City apologizing for the delay in review of plans and specifications. Ms. Chenoweth stated that USDA RD's review should be completed by the end of November and she would contact the City and my office about closing instructions this week.

2. Hydraulic Analysis & System Mapping Update:

Tabor & Associates, Inc. will continue to recommend that the City authorize updating the June 2017 water system maps and hydraulic analysis as presented to the City Council on June 3, 2021. This work will identify the location of capacity improvements necessary for TCEQ compliance and prioritize recommended improvements with estimated project costs.

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21 OCT 18 9:52 AM



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I, the undersigned authority, do hereby request to be placed on the agenda

of: October 28, 2021, ~~2020~~ to discuss the following:

Water meter install at 2613 N Old Bruceville Rd, Bruceville TX 76630

Dated this 8th day of October 2021 ~~2020~~

Signed: David & Stacey Arnold
David & Stacey Arnold

Phone Number for contact: Home: 714-624-6084 his Cell: 254-339-0039 hers

Address: 2613 N Old Bruceville Rd, Bruceville TX 76630

Current Mailing address: 337 Fannin Dr, Hewitt, TX 76643

MUST BE APPROVED BY MAYOR Mayor Connally Bass _____

Moved to next agenda of regular council session for approval: _____

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21 OCT 18 8:52AM



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I, the undersigned authority, do hereby request to be placed on the agenda

of: October 28, 2021, ~~2020~~ to discuss the following:

Two (2) Water meter installs at 3351 Old Bethany Rd, Moody TX 76557

Dated this 10 day of October 2021 ~~2020~~

Signed: *Cheryl Murphy*
Cheryl Murphy

Phone Number for contact: Home: ~~254-857-3510~~ Cell: 254-717-2734

Address: 3351 Old Bethany Rd , Moody TX 76557

MUST BE APPROVED BY MAYOR Mayor Connally Bass _____

Moved to next agenda of regular council session for approval: _____

#9



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I, the undersigned authority, do hereby request to be placed on the agenda

of: NEX REGULAR MEETING, 2021 to discuss the following:

WATER METER

Dated this 17 day of SEPT. 2021

Signed: [Signature]

Phone Number for contact: Home: N/A Cell: 254/652-0573

Address: 3985 BOX RANCH RD BRUCEVILLE TX 76630

MUST BE APPROVED BY MAYOR Mayor Connally Bass _____

Moved to next agenda of regular council session for approval: _____

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I, the undersigned authority, do hereby request to be placed on the agenda

of: October 14, 2020¹ to discuss the following:

Zoning variance for lot 361 Old Moody Rd, Eddy, Texas

Williams HB-Ville Acres .53 and Williams HB B/V:llc .38 acres

Dated this 22 day of September 2020¹

Signed: Louise Dean Will

Phone Number for contact: Home: 817-219-9289 Cell: 817-219-9289

Address: 2508 Deer Horn Dr

Plano, TX 75025

requesting doublewide
trailer on site

MUST BE APPROVED BY MAYOR Mayor Connally Bass _____

Moved to next agenda of regular council session for approval: _____



12E

BUDGET CHANGE REQUEST FORM

General Water Sewer

For Office Use Only:

<input style="width: 40px; height: 40px;" type="checkbox"/> Approved	<input style="width: 40px; height: 40px;" type="checkbox"/> Not Approved
_____ Authorized Signature	_____ Date

Date: 10/14/21 Fiscal Year: 2020/2021 Requester: Esther Moreno

Line Item	Contract Budget	Decrease Amount	Increase Amount	Requested Revised Budget
10-40-6000 Salary	28,840.00	-620.00		28,220.00
10-40-6006 Health Insurance	12,484.00	-12,210.00		274.00
10-40-6008 TMRS	3,000.00	-1,210.00		1,790.00
10-40-6009 Social Security	2,000.00	-250.00		1,750.00
10-40-6102 Training	500.00	-250.00		250.00
10-40-6104 Mileage & Vehicle Reimburse	600.00	-490.00		110.00
10-40-6200 Subscriptions	100.00	-100.00		0.00
10-40-6205 Audit	7,175.00	-225.00		6,950.00
10-40-6207 Membership Dues	200.00	-200.00		0.00
10-40-6412 Postage, Freight & Delivery	1,000.00	-470.00		530.00
10-40-6700 Municipal Court Collection Cost	60,000.00	-3,810.00		56,190.00
10-40-6014 EFT/ACH Fee	220.00		4.00	224.00
10-40-6202 Attorney Fees	10,000.00		7,780.00	17,780.00
10-40-6410 Office Supplies	1,700.00		200.00	1,900.00
10-40-6411 Copies/Printing	60.00		50.00	110.00
10-40-6413 IT System Support Extraco	0.00		375.00	375.00
10-40-6415 Computer Expense	0.00		162.00	162.00
10-40-6417 Office Equipment Furniture	0.00		173.00	173.00
10-40-6418 Telephone Service/Internet	0.00		1,506.00	1,506.00
10-40-6421 Electricity	0.00		930.00	930.00
10-40-6422 Office Machine Lease	0.00		831.00	831.00
10-40-6517 Janitorial	120.00		280.00	400.00
10-40-6518 Building Main. & Repair	0.00		64.00	64.00
10-40-6701 Court Tech Expense	29,299.91		7,480.00	36,779.91
Totals	\$157,298.91	\$-19,835.00	\$19,835.00	\$157,298.91

Reason for change:

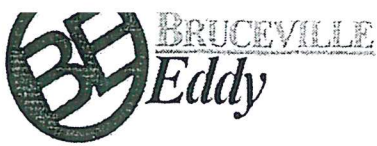
To move some of the expense overage from the line items above to cover expense shortage from line items above for the fiscal year 2020/2021.

Cornally Bass

City Administrator Signature:

Council Approved 5 yah 0 nah Date: 11-16-2021

Reasons for not approving/ Approval Conditions



#125

BUDGET CHANGE REQUEST FORM

General Water Sewer

For Office Use Only:

<input style="width: 40px; height: 40px;" type="checkbox"/> Approved	<input style="width: 40px; height: 40px;" type="checkbox"/> Not Approved
<hr style="width: 80%; margin: 0 auto;"/> Authorized Signature	<hr style="width: 80%; margin: 0 auto;"/> Date

Date: 10/15/2021 Fiscal Year: 2020/2021 Requester: Esther Moreno

Line Item	Contract Budget	Decrease Amount	Increase Amount	Requested Revised Budget
50-00-6001 Hourly	207,030.00	-4,810.00		202,220.00
50-00-6008 TMRS	13,210.00	-1,670.00		11,540.00
50-00-6009 Social Security	1,500.00	-750.00		750.00
50-00-6014 EFT/ACH Fee	2,000.00	-185.00		1,815.00
50-00-6102 Training	1,000.00	-1,000.00		0.00
50-00-6104 Mileage & Vehicle Reimburse	200.00	-200.00		0.00
50-00-6107 Uniforms	1,000.00	-95.00		905.00
50-00-6203 Engineering	2,000.00	-1,250.00		750.00
50-00-6205 Audit	8,175.00	-1,225.00		6,950.00
50-00-6410 Office Supplies	4,500.00	-1,260.00		3,240.00
50-00-6411 Copies/Printing	200.00	-90.00		110.00
50-00-6414 IT System Support Tyler	9,000.00	-5,140.00		3,860.00
50-00-6422 Office Machine Lease	2,200.00	-285.00		1,915.00
50-00-6425 Property Tax Lease	300.00	-205.00		95.00
50-00-6427 Social Platforms	1,000.00	-495.00		505.00
50-00-6519 Property-Liability Insurance	17,000.00	-5,135.00		11,865.00
50-00-6600 Vehicle Maintenance/Repair	8,000.00	-4,280.00		3,720.00
50-00-6603 Minor Equipment & Supplies	800.00	-345.00		455.00
50-00-6604 Equipment Lease	4,000.00	-4,000.00		0.00
50-00-6605 Equipment Main. & Repair	2,500.00	-1,225.00		1,275.00
50-00-6700 Water Purchase	400,000.00	-45,260.00		354,740.00
50-00-6701 Southern Trinity Conserv. Dist	5,000.00	-1,520.00		3,480.00
50-00-6702 Heart of Texas Utilities	65,000.00	-5,010.00		59,990.00
50-00-6003 Overtime	15,000.00		3,770.00	18,770.00
50-00-6006 Health Insurance	43,700.00		1,081.00	44,781.00
50-00-6100 Contract Services & Temp	0.00		9,185.00	9,185.00
50-00-6106 Drug Testing/Physical	0.00		109.00	109.00
50-00-6160 Misc. Expense Water	500.00		3,061.00	3,561.00

50-00-6202 Attorney	10,000.00		30,000.00	40,000.00
50-00-6207 Membership Dues	700.00		407.00	1,107.00
50-00-6412 Postage,Freight & Delivery	8,500.00		1,206.00	9,706.00
50-00-6413 IT System Support Extraco	6,000.00		242.00	6,242.00
50-00-6416 Advertising & Legal Notices	200.00		330.00	530.00
50-00-6417 Office Equipment Furniture	0.00		1,115.00	1,115.00
50-00-6418 Telephone Services/Internet	4,500.00		210.00	4,710.00
50-00-6419 Cell Phones	2,100.00		218.00	2,318.00
50-00-6421 Electricity(Building)	0.00		1,505.00	1,505.00
50-00-6424 Atmos Gas	300.00		2.00	302.00
50-00-6517 Janitorial	250.00		171.00	421.00
50-00-6602 Fuel	10,000.00		3,677.00	13,677.00
50-00-6708 Repairs Wells/Pump House	59,180.00		19,853.00	79,033.00
50-00-6709 PRV/Vaults/Valves	1,000.00		621.00	1,621.00
50-00-6712 TCEQ Water Tier II Permit	50.00		2.00	52.00
50-00-6714 Meter Software	0.00		2,683.00	2,683.00
50-00-6715 Garbage Pick Up	120,300.00		3,154.00	123,454.00
50-00-6718 Tools	1,500.00		1,545.00	3,045.00
50-00-6900 Principal Payment Debt	308,445.00		1,288.00	309,733.00
Totals	\$1,347,840.00	-\$85,435.00	\$85,435.00	\$1,347,340.00

Reason for change:

To move some of the expense overage from the line items above to cover expense shortage from line items above for the fiscal year 2020/2021.

Connally Bass

City Administrator Signature:

Council Approved 5 yah 0 nah Date: 11-16-2021

Reasons for not approving/ Approval Conditions



#12E

BUDGET CHANGE REQUEST FORM

General Water Sewer

For Office Use Only:

<input style="width: 40px; height: 40px;" type="checkbox"/> Approved	<input style="width: 40px; height: 40px;" type="checkbox"/> Not Approved
_____ Authorized Signature	_____ Date

Date: 10/14/2021 Fiscal Year 2020/2021 Requester: Esther Moreno

Line Item	Contract Budget	Decrease Amount	Increase Amount	Requested Revised Budget
10-10-6102 Training	1,000.00	-1,000.00		0.00
10-10-6205 Audit	7,175.00	-225.00		6,950.00
10-10-6212 Tax Appraiser Fees	4,900.00	-1,180.00		3,720.00
10-10-6519 Property-Liability Insurance	15,000.00	-3,135.00		11,865.00
10-30-6001 Hourly	37,440.00	-11,100.00		26,340.00
10-30-6006 Health Insurance	9,000.00	-2,979.00		5,652.00
10-10-6004 Medicare	1,500.00		89.00	1,589.00
10-10-6014 EFT/ACH Fee	220.00		4.00	224.00
10-10-6104 Mileage & Vehicle Reimburse	200.00		570.00	770.00
10-10-6160 Misc Expense	626.00		2,140.00	2,766.00
10-10-6201 Franklin Legal	0.00		3,055.00	3,055.00
10-10-6203 Engineering	0.00		450.00	450.00
10-10-6206 Inspections-Building	0.00		2,225.00	2,225.00
10-10-6207 Membership Dues	500.00		1,020.00	1,520.00
10-10-6209 Public Health District	3,000.00		1,420.00	4,420.00
10-10-6213 Tax Collector Fees	1,900.00		20.00	1,920.00
10-10-6411 Copies/Printing	60.00		115.00	175.00
10-10-6412 Postage, Freight & Delivery	300.00		225.00	525.00
10-10-6413 IT System Support Extraco	4,900.00		1,270.00	6,170.00
10-10-6417 Office Equipment Furniture	2,000.00		540.00	2,540.00
10-10-6418 Telephone Services/Internet	3,000.00		630.00	3,630.00
10-10-6422 Office Machine Lease	800.00		31.00	831.00
10-10-6518 Building Main. & Repair	500.00		21.00	521.00
10-10-6813 Easement Recordings	0.00		101.00	101.00
10-30-6003 Overtime	0.00		1,270.00	1,270.00
10-30-6009 Social Security	0.00		568.00	568.00
10-30-6412 Postage, Freight & Delivery	0.00		30.00	30.00

10-30-6518 Building Main. & Repair	0.00		100.00	100.00
10-30-6603 Tools & Equipment	800.00		690.00	1,490.00
10-30-6604 Equipment Lease	0.00		368.00	368.00
10-30-6605 Equipment Main. & Repair	400.00		1,190.00	1,590.00
10-30-6606 Mowing Expense	600.00		190.00	790.00
10-30-6900 Principal Payment Debt	1,279.00		1,287.00	2,566.00
Totals	\$97,100.00	\$-19,619.00	\$19,619.00	\$97,100.00

Reason for change:

To move some of the expense overage from the line items above to cover expense shortage from line items above for the fiscal year 2020/2021.

Connally Bass

 City Administrator Signature:

Council Approved 5 yah 0 nah Date: 11-16-2021

Reasons for not approving/ Approval Conditions

