



*The City of Bruceville-Eddy Rising into the Future*

143 Wilcox Drive  
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964  
Fax: (254) 859-5779

**City Council Workshop  
August 12, 2021  
the workshop begins at 5:00 pm**

**Citizens are encouraged to follow COVID-19 safety measures provided by CDC guidelines.**

**This meeting will be open to the public; however, those that would prefer to join remotely can do so by:**

**Meetings are available to watch live on our YouTube Channel:**

**<https://youtu.be/dDtqGbuab80>**

**Please join my meeting from your computer, tablet, or smartphone.**

**<https://global.gotomeeting.com/join/316671981>**

**You can also dial in using your phone.**

**United States: +1 (646) 749-3335**

**Access Code: 316-671-981**

**Please mute your phones and computers to avoid any interference during the meeting**

**Workshop agenda :**

**Council to discuss all items on the agenda.**

**City Administrators update the city council and discuss concerns.**

**City Council Meeting Agenda**

**August 12, 2021 6:30 PM (CST)**

- 1. Call to Order- Mayor Bass**
  - a) Greetings**
  - b) Invocation**
  - c) Pledge of Allegiance**
  - d) Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.**
  - e) Roll Call**
- 2. Citizen Presentations-**

**The City Council welcomes public comments at this point on items not specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting.**
- 3. Police Report- Chief Dorsey**
- 4. Water Department Report**

***The City Council reserves the right to adjourn into executive session at any time during this meeting as authorized by Texas Government Code Sections Tex Gov't Code 551.071 Consultation with Attorney for litigation matters.***
- 5. Council to discuss, consider and possibly take action on request made by Vivian Williams to be ON the agenda to ask to be reimbursed for materials of the new city hall.**

6. Council to discuss, consider and possibly take action on a request by Rosa Velasquez to allow Mrs. Velasquez to cut and maintain the property on Anna Hobbs.
7. Council to discuss, consider and possibly take action on a request from Nelson Tabrez property on I-35.
8. Consent Agenda
  - a) Council to discuss, consider and possibly approve minutes from July 22, 2021, regular called council meeting.
9. Council to discuss, consider and possibly take action on the order of election resolution 2021-07.
10. Council to discuss, consider and possibly take action on approving Ruben Salazar with Airedale Inspections to conduct building inspections on an as-needed basis.
11. Council to discuss, consider and possibly take action on approving ordinance 2021-2022 permit rates for the year 2021-2022.
12. Council to discuss, consider and possibly take action on TCEQ compliance documentation on property located northwest of Robin Road and Box Ranch Road.

**Mayor and City Council Agenda Item Request:**

13. Council to discuss, consider and possibly take action on the budget, completion deadlines, and perhaps having a special called meeting to go over the budget in more detail and an executive session under Section 551.074 (Personnel Matters), to discuss pay evaluations regarding the police officers, court clerk, city secretary, maintenance employee, water employees, and any further new temp employees.

**City Administrator Agenda Items:**

14. Council to discuss, consider and possibly take action on approving resolution 01-2022 holiday schedule.
15. Council to discuss, consider and possibly take action on approving invoice 051205 to be paid to Core & Main for the software used with the new water meters. This is a yearly expense.
16. Council to discuss, consider, and possibly set up a meeting with Lloyd Thomas and Kayla Landeros to update ordinances.

*The City Council reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections Tex Gov't Code 551.071 Consultation with Attorney and Texas Government Code Section Tex Gov't 551.074 Personnel Matters Closed Meeting, all acts, votes or decisions to be made in an open forum.*

*Agenda Posted originally posted 8-9-2021 10:50 AM by Sonya Bishop*





City Administrators report August 12, 2021

7/30/2021 3:18 PM I received an email from James Muela in response to my email. Mr. Muela said After Creekside proposed engineering alternatives that could be mutually agreeable, we presented the options to Johnny Tabor. Johnny asked if Creekside was willing to make certain adjustments to the proposed engineering alternatives, and we relayed his request to counsel for Creekside. We did not receive a response, so I followed up with Creekside's attorney, Kent Wymore. Kent apologized for the delay and let me know that his father had passed away suddenly earlier this month. Kent said he would have a response for us soon.

He will keep me updated as soon as we hear Creekside's response to Johnny Tabor's request.

8/5/2021 5:22 AM I emailed Mr. Muela to ask if there are any updates. In his response email he stated they have not received any word from Kent Wymore. He's been our main point of contact, but I will reach out to another attorney for Creekside, Scott Field, to move the case forward. I will keep you updated as soon as I am able to get in touch with Scott.

I will be posting the agenda for the Sewer meeting on August 18 at 5:30 PM. Mr. Tabor has agreed to attend. During this meeting, we will be giving an update on the letter of conditions for the sewer.

The utility agreement has been with the attorneys. I emailed Stephanie Swuab and Mr. Pirkle on 8/4/2021 and have not heard back as of 8-5-2021

The expected time frame for the handicap parking should start early September.

The bulletproof glass remains an issue. Glass Doctor of Hewitt is again not returning calls. I called on 8/2/2021 and left messages. Mike Phelps came into the office at the begging of July and said he would have the glass in four weeks. He said the manufacturer cut the glass wrong.

The ordinances have been emailed to Franklin and should be updated in our system very soon.

8/4/2021 8:32 PM Mr. Thomas emailed me requesting to have a meeting with Kayla Landeros and him. He stated he would need about two hours to talk about updates in the ordinances that are necessary. Mr. Thomas confused our council dates with the City of Temple and asked to be on the August 19th agenda. I explained our meetings are on the 2nd and 4th Thursday. He asked if I would get a date from the council and let him know.

With the time he is requesting, it may be better to call a special meeting for his presentation.

The maintenance and water guys have been working hard on getting areas cleaned up and getting potholes cleaned out. We are tracking street patching in our software system. I am working with Incode to have street repairs added to the report Gene provides monthly.

8/4/2021 a person not living in the city limits or on our water supply came into the office asking to speak with me while I was in a meeting. Very shortly after I began receiving phone calls from a well-known gun activist and was threatened that he can either help me or hurt me. This person called me numerous more times. They have an issue with the signage on the court window about prohibiting guns in the court. The judge amended his order for permitted license to carry to avoid any further conflict.



## Police Department

143 Wilcox Dr.  
Eddy, TX 76524

[www.bruceville-eddy.us](http://www.bruceville-eddy.us)

Phone:254-859-5072  
Fax: 254-859-5258

### Police Department Activity Report: July 1, 2021 – July 31, 2021

#### **Calls for Service: Total 135**

890 Dorsey	894 Martinez	895 Honstein	896 Roman
35	39	18	43

#### **Arrest, Offense, Incident Reports: Total 12**

890 Dorsey	894 Martinez	895 Honstein	896 Roman
4	5	3	0

#### **Crash Reports: Total 10**

890 Dorsey	894 Martinez	895 Honstein	896 Roman
5	1	1	3

#### **Citations & Warnings: Total 181**

890 Dorsey	894 Martinez	895 Honstein	896 Roman
18 citations 8 warning	27 citations 39 warnings	19 citations 26 warnings	25 citations 19 warnings

**Citations Total: 89**

**Warnings Total: 92**





# Police Department

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Warnings Total: 92

\*\*\* TOTALS BY JOB CODE \*\*\*

JOB CODE	TOTAL COMPLETED	TOTAL HOURS	AVG. TIME PER SERVICE ORDER	TOTAL COMP. SAME DAY	PERCENT COMP. SAME DAY
REIN	34	0.00	0.00	34	100%
LOCA	5	0.00	0.00	4	80%
OCC	4	0.00	0.00	4	100%
DIS	10	0.00	0.00	9	90%
STRBE	3	0.00	0.00	2	66%
TRASH	9	0.00	0.00	9	100%
INSTA	7	0.00	0.00	3	42%
CON	4	0.00	0.00	4	100%
TURRN	1	0.00	0.00	1	100%
PRESS	1	0.00	0.00	1	100%
LEAK	10	0.00	0.00	9	90%
SWAP	9	0.00	0.00	9	100%
MISC	6	0.00	0.00	5	83%
GRAPH	1	0.00	0.00	0	0%
CLEAN	2	0.00	0.00	2	100%
NON	33	0.00	0.00	33	100%
REREA	0	0.00	0.00	0	0%
TOTAL ALL CODES	139	0.00	0.00	129	92%

\*\*\* END OF REPORT \*\*\*





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I, the undersigned authority, do hereby request to be placed on the agenda

21 JUL 29 2:49PM

of: August 5, 2021 to discuss the following:

payment for materials for the new city  
hall building

Dated this 29 day of July 2021

Signed: Tim A Williams

Phone Number for contact: Home: \_\_\_\_\_ Cell: 254-722-9705

Address: 1551 Old Moody Rd, Eddy, TX 76524

**MUST BE APPROVED BY MAYOR** Mayor Connally Bass \_\_\_\_\_

Moved to next agenda of regular council session for approval: \_\_\_\_\_



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I, the undersigned authority, do hereby request to be placed on the agenda

of: August, 2021 to discuss the following:

40 acres on Anna Hobbs.

Permission to cut, maintain property.

Dated this 30 day of July 2021

Signed: Rosa Velasquez

Phone Number for contact: Home: <sup>254</sup>214-5959 Cell: 214-5959

Address: 1438 Franklin Rd.

**MUST BE APPROVED BY MAYOR** Mayor Connally Bass \_\_\_\_\_

Moved to next agenda of regular council session for approval: \_\_\_\_\_



Number on  
Utility



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I, the undersigned authority, do hereby request to be placed on the agenda

of: ~~August~~ August, 2021 to discuss the following:

~~20202 SI 35 Property~~ ~~Evergreen Property~~, follow up on previous  
~~app.~~, other business

Dated this 7 day of July 2021

Signed: *[Signature]*

8/16/2021  
Spoke to  
Nelson  
\* wrong  
number?

Phone Number for contact: Home: \_\_\_\_\_ Cell: 818-355-3520  
818-355-3920

Address: 500 E Agle, Eddy TX 76524

**MUST BE APPROVED BY MAYOR** Mayor Connally Bass \_\_\_\_\_

Moved to next agenda of regular council session for approval: \_\_\_\_\_



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**Council Workshop 5:00 pm Council Meeting 6:30 pm  
July 22, 2021 Minutes**

**Workshop Call to Order at 5:01 pm by Mayor Bass**

**Workshop agenda:**

Council to discuss all items on the agenda.

City Administrators update the city council and discuss concerns.

**Workshop adjourned at 6:00 pm by Mayor Bass**

**Council meeting call to order by Mayor Bass at 6:31 pm.**

**1. Call to Order/Roll Call**

Council members present are Ricky Wiggins, Mayor Pro-Tem, James Tolbert, Cecil Griffin, Marc Fowler, Linda Owens.

City Staff present were City Administrator-Sonya Bishop, City Secretary-Pam Combs, Chief of Police-Michael Dorsey, Water Dept-Gene Sprouse on the phone, and City Engineer-Johnny Tabor present for workshop only.

**2. Police Report- Chief Dorsey**

- a. Council to discuss, consider and possibly take action on approving budget amendment moving the following line items from code enforcement line items into the police department's budget line items as follows:

10-21-6002 - \$27,040.00

10-21-6004 - \$300.00

10-21-6009 - \$1,100.00

10-21-6107 - \$200.00

10-21-6600 - \$2,500

10-21-6602 - \$500.00

Total Decrease - \$31,640.00. Increase line item 10-20-6605 Police Vehicle Equipment by \$31,640.00

**Motion made by Marc Fowler to approving budget amendment moving the following line items from code enforcement line items into the police department's budget line items as follows and also use the remainder from the Asset Forfeiture account 10-20-6915 to pay the difference.**

**Increase line item 10-20-6605 Police Vehicle Equipment by \$31,640.00**

10-21-6002 - \$27,040.00

10-21-6004 - \$300.00

10-21-6009 - \$1,100.00

10-21-6107 - \$200.00

10-21-6600 - \$2,500

10-21-6602 - \$500.00

**Total Decrease - \$31,640.00. from Code Enforcement Accounts.**

**2<sup>nd</sup> by Cecil Griffin Yay 5 Nay 0, Motion passes**



(b) Council to discuss, consider and possibly take action on approving the purchase of 5 new in car radar units and new camera systems from Stalker radar. Quote 205009 in the amount of \$39,255.00 to be paid from line item 10-20-6605 and the remaining balance of \$7,615.00 to be paid from asset forfeiture.

**Motion made by James Tolbert to approving the purchase of 5 new in car radar units and new camera systems from Stalker radar. Quote 205009 in the amount of \$39,255.00 to be paid from line item 10-20-6605 and the remaining balance of \$7,615.00 to be paid from asset forfeiture.**

**2<sup>nd</sup> by Linda Owens, Yay 5 Nay 0, Motion passes**

Chief Dorsey also said he was going to be out of the office from July 26<sup>th</sup> thru July 30<sup>th</sup>, to attend the Texas Police Chiefs Leadership Series, in San Antonio. Officer Martinez will be working dayshift (8am-5pm) during his absence.

Chief Dorsey reported back in March Officer Roman did a traffic stop and recovered a large amount of money (\$39,955.30) we filed all our reports and paper work and we were just notified that the police department will be receiving \$27,710.51 which will be deposited in the asset forfeiture account.

Code Enforcement Report: 25 open cases and 12 citations.

### **3. Citizen Presentations-**

The City Council welcomes public comments at this point on items not specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting.

**Frank Warren, 414 CR 437, Eddy, Texas 76524: I do not live in the city limits, but I am here tonight for another matter. Most of y'all know the history of me here and you also know about a year and a half ago we were just starting on this facility. During that time, I was accused of a criminal act and that was pretty serious stuff and we proved that wrong. Now it has raised its head up again and I have been indirectly accused of that same crime by a council member. I don't appreciate that and I don't think we should go down this road again. I stopped that road before and I am afraid I won't stop it again. I don't want to hear any of it in public and when I hear it, I get upset. If y'all want to go behind closed doors in a meeting that is up to y'all, but I do not want to hear it out in public. Mayor Bass asked, Mr. Warren if he wanted to name the council member. Mr. Warren said, no. Mr. Warren wanted to bring it to the mayor and city councils' attention regarding a council member.**

**Rose Velasquez, 1438 Franklin Rd, Eddy, Texas 76524: Spoke to the city council regarding some concerns she had with one of the council members and the Bruceville-Eddy Police Department.**

### **4. Council to discuss, consider and possibly take action on request made by Vivian Williams to be reimbursed for materials of the new city hall.**

**Motion made by Ricky Wiggins to Table item #4 so the council would have time to look over some new documents Ms. Williams just presented to the city council that night.**

**2<sup>nd</sup> by James Tolbert, Yay 5 Nay 0, Motion passes.**

5. Council to discuss, consider and possibly take action on paying invoice 07132021 in the amount of \$8,500.00 to Moreno Solution.

**Moreno Solutions presented a statement saying "By paying this amount the City of Bruceville-Eddy bill to Moreno Solutions will be paid in full, with no other charges due." Bill was for \$8500.00.**

**Motion made by Linda Owens to pay Inv# 07132021 in the amount of \$8500.00 to Moreno Solution. 2<sup>nd</sup> by Ricky Wiggins, Yay 5 Nay 0, Motion passes**

6. **Water Report:**

- a) Council to discuss, consider and possibly take action on approving purchase of water meters in bulk verses buying as needed. The water department needs 2 boxes of meters currently and would like to keep 1 box on hand. The total expense is \$3,870.00 purchased from Core & Main.

**Motion made by Linda Owens approving the purchase of 3 boxes of water meters and also maintain the inventory to always have 1 box available. 2<sup>nd</sup> by Ricky Wiggins, Yay 5 Nay 0, Motion passes.**

7. **Consent Agenda**

- a) Council to discuss, consider and possibly approve minutes from June 22, 2021, special called Budget Meeting.

**Motion made by Ricky Wiggins to approve minutes from June 22, 2021 special called Budget Meeting. 2<sup>nd</sup> by Linda Owens, Yay 5 Nay 0, Motion passes.**

- b) Council to discuss, consider and possibly approve minutes from July 8, 2021, regular called Meeting.

**Motion made by Ricky Wiggins to approve minutes from July 8, 2021 regular called meeting. 2<sup>nd</sup> by Linda Owens, Yay 5 Nay 0, Motion passes.**

**Mayor and City Council Agenda Item Request:**

8. Council to discuss, consider, and possibly take action on street repairs.  
**Motion made by Ricky Wiggins for the city workers to make a list of streets that need to be repaired and once a month check for pot holes and do the repairs. For every street repaired we need to keep documents showing the street name, date, and what repairs that were done. 2<sup>nd</sup> by Cecil Griffin, Yay 5 Nay 0, Motion passes.**
9. Council to discuss, consider and possibly take action on Cost of Living and/or any recommended compensation adjustments for hourly and salaried City staff for the 2021-2022 budget year.  
**No action was taken. Marc Fowler asked the city council what percentage did they want the budget committee to plug in for the Cost of Living. The council requested the committee to plug in two different percentage (2.5 and 3), and the council will compare.**
10. The council to discuss, consider and take any action it deems necessary on any recommendations to the council from the Bruceville-Eddy water committee. This includes but is not limited to:  
(1) Tap fees in anticipation of future growth.  
**Mr. Tolbert told the city council water committee agreed to raise the tap fee from \$1500.00 to \$2750.00 starting October 1, 2021.**  
**Motion made by Ricky Wiggins to raise the tap fee from \$1500.00 to \$2750.00 starting October 1, 2021, 2<sup>nd</sup> by Marc Fowler, Yay 5 Nay 0, Motion passes.**



(2) The possibility of pursuing a new Falls County Well and any items related thereto.

**Motion made by Ricky Wiggins for the water committee to work with Mr. Stephan, regarding acquiring the 2 acres for a new water well in Falls County. 2<sup>nd</sup> by James Tolbert, Yay 5 Nay 0, Motion passes.**

(3) Investment committee update--- report

**Mr. Tolbert said it would take about 45 days to get back to the city council with the investment committee update.**

**11. Financial Reports**

a) Council to discuss, consider and possibly take action on approving financial reports for June 2021.

**Motion made by Marc Fowler approving the financial reports for June 2021 that they received the afternoon of June 22<sup>nd</sup>, because the one in the packet was incorrect. 2<sup>nd</sup> by Ricky Wiggins, Yay 5 Nay 0, Motion passed**

b) Council to discuss and possibly approve accounts payables for June 2021 for water and general fund.

**Motion made by Marc Fowler to approve accounts payable for June 2021 for water and general fund. 2<sup>nd</sup> by Ricky Wiggins, Yay 5 Nay 0, Motion passes.**

**City Administrator Agenda Items:**

**12. Council to discuss, consider and possibly take action on opening sealed bids for the handicap parking lot at 144 Wilcox Drive (new city hall).**

**We have one sealed bid and Linda Owens open the bid and read it to the council. There were two bids one was \$19,152.00 using asphalt. The other bid was \$21,459.00 using concrete.**

**Motion made by Ricky Wiggins to approve for option #2 for \$21,459.00 using concrete for the Handicap parking lot at 144 Wilcox Drive (new city Hall). 2<sup>nd</sup> by Marc Fowler, Yay 5 Nay 0, Motion passes.**

**13. Council to discuss, consider and possibly take action on trash services.**

**No action taken. City council would like for Sonya Bishop to come up with a packet to get sealed bids on the trash services.**

**Mr. Morris Jones has his own trash service and he is requesting the city to give him a chance to bid on the city trash service.**

**Meeting adjourned at 8:35 pm, Motion made by Ricky Wiggins, 2<sup>nd</sup> by Linda Owens, Yay 5 Nay 0, Motion passes.**

\_\_\_\_\_  
Mayor Connally Bass

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pam Combs, City Secretary

\_\_\_\_\_  
Date

City of Bruceville-Eddy Council  
Citizen Participation Form

This form is furnished for citizens that wish to address council on a matter that may or may not be on the agenda. This Council may or may not take action to the extent allowed by law.

*This is a forum to address the Council only.*

Please fill out this form and turn in to the City Administrator prior to the meeting being called to order.

NAME Rosa Velasquez  
ADDRESS 1438 Franklin Rd.  
PHONE # 254-214-5959

SUBJECT OF CONCERN WITH INFORMATION TO BE ADDRESSED TO COUNCIL:

Complaint toward a council member and B.E Police Department.

SIGNED Rosa Velasquez DATE 7-22-21

**NO ACTION CAN BE TAKEN AT THIS TIME.**

1. When called on by the Mayor, please step to the podium and state your name and address before beginning your presentation.
2. Please limit your remarks to **five** minutes, unless previously approved by the Mayor.
3. **Persons speaking on the same topic are encouraged to appoint one spokesperson to present views of the group.**

The Citizen Participation portion of the meeting promotes a fair and open process for the governance of the City of Bruceville-Eddy. It allows people to address the City Council or register a position on any issue. This portion of the meeting is an opportunity for citizens to share their views and inform the Council about situations related to city government.

**It is not intended to be an extended discussion or a debate.**

City of Bruceville-Eddy Council  
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*This is a forum to address the Council only.*

Please fill out this form and turn in to the City Administrator prior to the meeting being called to order.

NAME FRANK WARREN  
ADDRESS 474 CR 457  
PHONE # 254 749 9665

SUBJECT OF CONCERN WITH INFORMATION TO BE ADDRESSED TO COUNCIL:

ACTION OF COUNCIL MEMBER

SIGNED Frank Warren DATE 7/22/21

**NO ACTION CAN BE TAKEN AT THIS TIME.**

1. When called on by the Mayor, please step to the podium and **state your name and address** before beginning your presentation.

2. Please limit your remarks to **five** minutes, unless previously approved by the Mayor.

3. **Persons speaking on the same topic are encouraged to appoint one spokesperson to present views of the group.**

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I, the undersigned authority, do hereby request to be placed on the agenda

of: July 22, 2021 to discuss the following:

Reimbursement for materials for the  
city hall building project.

Dated this 16 day of July 2021

Signed: Vivian S. Williams

Phone Number for contact: Home: \_\_\_\_\_ Cell: 254-722-9705

Address: 1551 Old Moody Rd, Eddy, TX 76524

**MUST BE APPROVED BY MAYOR** Mayor Connally Bass \_\_\_\_\_

Moved to next agenda of regular council session for approval: \_\_\_\_\_

**Stephan Family Living Trust**  
**PO Box 511**  
**Florence, TX 76527-0511**  
**512.656.2887**  
**Training@SafeConstruction.com**

July 22, 2021

James "Chee" Tolbert  
City of Bruceville-Eddy  
144 Wilcox Drive  
Eddy, TX 76524  
[Jet1893@sbcglobal.net](mailto:Jet1893@sbcglobal.net)

**Re: Updated Proposal:** Water well at Brass Valley on CR 451 at CR 456, Eddy, TX

Chee,

As we have been discussing, the Stephan Family Living Trust (SFLT) is agreeable to donating a 300-foot by 300-foot parcel in the Northwest corner of the SFLT Brass Valley property located on Falls County Road 451 near the intersection of CR-456 for a Bruceville-Eddy Water well and pump station (B-E Water). These dimensions INCLUDE portions of both Falls CR-451 and the 30-foot ingress and egress easement discussed below.

Along the property line that runs Northwest to Northeast, will be a 30-foot ingress and egress easement. This easement allows B-E Water access from both the CR-451 frontage and the easement, while at the same time allowing SFLT and Brass Valley access to our adjacent properties that share this same fence line. This easement is to remain unfenced. B-E Water agrees to maintain their portion of the ingress/egress easement.

We understand that the water plant will contain well head, pump house, storage tanks, filtration systems and other associated water pumping and treating equipment. B-E Water agrees that any storage tanks or other structures will be limited to the same 24-foot height as the current water plant on CR-457. B-E Water agrees there will be no sewage facilities of any type associated with this property. B-E Water agrees to the filing of restrictive covenants enforcing height restriction(s), fencing restriction(s), and sewage restrictions on the parcel.

A survey will be required of the B-E Water parcel, including the ingress and egress easement. This survey will be the responsibility of the City of Bruceville-Eddy and paid for by B-E Water. Copies of the survey will be furnished as both printed and AutoCAD (dwg) files submitted to the Stephan Family Living Trust at closing. The survey completed by Mitchell and Associates/Waco in February of 2021 for SFLT is available in both .pdf and .dwg format to B-E Water for planning purposes.

It is understood that Oncor Energy will install upgraded power to the water supply station, and that a power pole for electrical power will be on the Southwest property line shared by both B-E Water and SFLT, allowing SFLT access to upgraded electrical power for a future shop.

Bruceville-Eddy Water agrees to indemnify SFLT from any damages caused by the drilling of their well. This would include damages to the SFLT stock tank from contamination caused or contributed to by drilling the water well or for interruption of flow into the stock tank and shallow wells already on the site. Should either shallow well fail due to B-E Water drilling their well, or to meet TCEQ water quality restrictions, B-E Water agrees to furnish water at no cost to the SFLT.

A combination of a trade involving 3 water meter tap fees plus some form of monetary compensation is the starting point for negotiations. It is anticipated that both parties will negotiate compensation through either exchange of services and/or monetary compensation for the land.

Brass Valley – Water Well  
CR-451, Eddy, TX 76524

July 22, 2021  
Page 2

This proposal becomes null and void on January 20, 2022, unless a negotiated and signed contract is executed by both parties prior to that date. This proposal may be extended upon the written agreement of both parties.

Please call me on my mobile at 512.656.2887 should you need any additional information.  
Thank you,

A handwritten signature in black ink, appearing to read 'E. Stephan'.

J. Eric Stephan-Trustee  
Stephan Family Living Trust



## Sonya Bishop

---

**From:** Esther Moreno  
**Sent:** Thursday, July 22, 2021 4:26 PM  
**To:** Connally Bass; Ricky Wiggins; Marc Fowler; Cecil Griffin; Linda Owens; James Tolbert  
**Cc:** Sonya Bishop; Pam Combs  
**Subject:** Water Fund Financial Reports-June 2021  
**Attachments:** Updated Water Fund Financial Reports-June.pdf

Council,

Please do not reply all to this email as it will be considered a quorum. In the Water Fund Financials Note#6 for 50-00-6715 Garbage Pick Up, Mr. Tolbert brought it more to my attention. I take full responsibility for not taking more time to research our new financial system to show me how to correct every gl account when a check is voided. I have now done the adjusting journal entries to correct the gl accounts affected which was the 50-00-6715 and 50-00-2000. I have attached the new reports for Water Fund only and as you can see the gl account for garbage is now at the correct invoice amount of \$10,305.89. My apologies.

Thank you,

**Esther Moreno**

Finance Director/Court Clerk

City of Bruceville-Eddy

144 Wilcox Drive

Eddy, TX 76524

(254) 859-5964 ext. 101

(254) 859-5779-fax

[www.bruceville-eddy.us](http://www.bruceville-eddy.us)

City of Bruceville-Eddy Property. **CONFIDENTIALITY NOTICE:** This e-mail and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you are not the intended recipient or the person responsible for delivering the e-mail to the intended recipient, be advised that you have received this e-mail in error. Any use, dissemination, forwarding, printing, or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and delete the original and any copies. Any views expressed in this message are those of the individual sender and may not necessarily reflect the views of The City of Bruceville-Eddy.

50 -WATER FUND

CITY OF BRUCEVILLE-EDDY  
REVENUES & DISBURSEMENTS  
AS OF: JUNE 30TH, 2021

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JUNE ACTIVITY	CURRENT YEAR MAY ACTIVITY	CURRENT YEAR JUNE ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<b>REVENUES</b>								
=====								
<b>FEES</b>								
50-00-5000	WATER SALES	141,774.20	133,495.04	128,573.01	4,922.03	1,404,000.00	1,079,548.66	324,451.34
50-00-5010	TAP FEES	6,000.00	6,000.00	3,200.00	2,800.00	25,000.00	17,180.00	7,820.00
50-00-5020	CONNECTION FEES	540.00	270.00	390.00	120.00	3,200.00	2,981.52	318.48
50-00-5030	RE-CONNECT FEE	0.00	1,230.00	1,475.53	245.53	1,200.00	4,355.53	3,155.53
50-00-5031	LATE FEES	0.00	2,550.00	3,900.00	1,350.00	3,390.00	17,640.00	14,250.00
50-00-5040	RETURNED CHECK FEE	30.00	60.00	30.00	30.00	540.00	300.00	240.00
50-00-5050	VFD DONATIONS	155.00	155.00	155.00	0.00	2,000.00	1,398.03	601.97
50-00-5080	MISC. INCOME	0.00	0.00	0.00	0.00	0.00	1,595.20	1,595.20
50-00-5090	GARBAGE REVENUE	10,504.34	11,411.25	11,083.03	328.22	127,000.00	97,059.38	29,940.62
	TOTAL FEES	159,003.54	155,171.29	148,806.57	6,364.72	1,566,330.00	1,221,958.32	344,371.68
<b>TAXES</b>								
50-00-5102	EFT-ACH FEE	145.60	146.90	174.20	27.30	750.00	1,301.95	551.95
	TOTAL TAXES	145.60	146.90	174.20	27.30	750.00	1,301.95	551.95
<b>OTHER FINANCING SOURCES</b>								
50-00-5902	INTEREST INCOME	303.40	280.90	276.51	4.39	22,000.00	2,443.87	19,556.13
	TOTAL OTHER FINANCING SOURCES	303.40	280.90	276.51	4.39	22,000.00	2,443.87	19,556.13
	<b>TOTAL REVENUES</b>	159,453.54	155,599.09	149,257.28	6,341.81	1,589,060.00	1,225,704.14	363,375.86
<b>EXPENDITURES</b>								
=====								
<b>WATER DEPT</b>								
=====								
<b>OFFICE PERSONNEL-SUPPORT</b>								
50-00-6001	HOURLY	13,447.49	14,480.47	14,460.87	19.60	207,030.00	150,192.48	56,837.52
50-00-6003	OVERTIME	1,572.24	1,347.39	1,163.34	184.05	15,000.00	15,824.58	824.58
50-00-6004	MEDICARE	208.07	211.04	208.08	2.96	3,000.00	2,245.10	754.90
50-00-6006	HEALTH INSURANCE	3,147.03	3,508.95	3,510.66	1.68	43,700.00	34,128.28	9,571.72
50-00-6008	TWRS	820.60	809.31	790.76	18.55	13,210.00	8,786.09	4,423.91
50-00-6009	SOCIAL SECURITY	67.46	52.11	60.79	8.68	1,500.00	512.67	987.33
50-00-6014	EFT/ACH FEE	158.38	160.00	165.50	5.50	2,000.00	1,302.64	697.36
	TOTAL OFFICE PERSONNEL-SUPPORT	19,421.27	20,569.30	20,360.00	209.30	285,440.00	213,291.84	72,148.16
<b>TRAVEL TRAINING UNIFORMS</b>								
50-00-6100	CONTRACT SERVICES/ TEMP	0.00	2,036.70	2,256.80	220.10	0.00	5,134.46	5,134.46
50-00-6102	TRAINING	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
50-00-6104	MILEAGE & VEHICLE REIMBURSE	0.00	0.00	0.00	0.00	200.00	105.00	200.00
50-00-6106	DRUG TESTING/PHYSICAL	0.00	0.00	0.00	0.00	0.00	0.00	109.00
50-00-6107	UNIFORMS	0.00	162.34	0.00	162.34	0.00	346.06	653.94
50-00-6160	MISC EXPENSE WATER	0.00	0.00	0.00	0.00	500.00	2,260.50	1,760.70
	TOTAL TRAVEL TRAINING UNIFORMS	0.00	2,199.04	2,256.80	57.76	2,700.00	7,850.22	5,150.22



50 -WATER FUND

ACCT NO# ACCOUNT NAME

PRIOR YEAR JUNE ACTIVITY      CURRENT YEAR MAY ACTIVITY      CURRENT YEAR JUNE ACTIVITY      \$ CHANGE      BUDGET      YTD ACTUAL      BUDGET BAL.

ADMINISTRATIVE COST

50-00-6202 ATTORNEY FEES	0.00	323.75	12,445.00	12,121.25	10,000.00	32,974.14	22,974.14
50-00-6203 ENGINEERING	0.00	0.00	0.00	0.00	2,000.00	750.00	1,250.00
50-00-6205 AUDIT	0.00	0.00	0.00	0.00	9,175.00	6,950.00	1,225.00
50-00-6207 MEMBERSHIP DUES	0.00	96.90	105.00	8.10	700.00	909.10	209.10
TOTAL ADMINISTRATIVE COST	0.00	420.65	12,550.00	12,129.35	20,875.00	41,583.54	20,708.54

OPERATING

50-00-6410 OFFICE SUPPLIES	20.09	65.65	126.31	60.66	4,500.00	2,720.18	1,779.82
50-00-6411 COPIES/PRINTING	53.64	0.00	16.33	16.33	200.00	42.26	157.74
50-00-6412 POSTAGE, FREIGHT & DELIVERY	1,292.50	805.28	861.63	56.35	8,500.00	7,128.05	1,371.95
50-00-6413 IT SYSTEM SUPPORT EXTRACO	450.53	506.78	458.50	48.28	6,000.00	4,812.72	1,187.28
50-00-6414 IT SYSTEM SUPPORT TYLER	105.00	0.00	0.00	0.00	9,000.00	864.00	8,136.00
50-00-6415 COMPUTER EXPENSE	0.00	1,602.36	0.00	1,602.36	5,000.00	5,125.77	125.77
50-00-6416 ADVERTISING & LEGAL NOTICES	0.00	0.00	0.00	0.00	200.00	529.16	329.16
50-00-6417 OFFICE EQUIPMENT FURNITURE	0.00	122.42	77.36	45.06	0.00	1,114.76	1,114.76
50-00-6418 TELEPHONE SERVICES/INTERNET	358.76	432.37	302.26	130.11	4,500.00	3,700.46	799.54
50-00-6419 CELL PHONES	97.51	231.02	198.99	38.03	2,100.00	1,720.80	379.20
50-00-6421 ELECTRICITY(BUILDING)	0.00	92.91	289.59	196.68	0.00	689.24	689.24
50-00-6422 OFFICE MACHINES LEASE	180.00	90.00	251.25	161.25	2,200.00	1,479.00	721.00
50-00-6424 ATMOS GAS	24.41	30.10	0.00	30.10	300.00	301.37	1.37
50-00-6425 PROPERTY TAX LEASE	0.00	0.00	54.12	54.12	300.00	90.18	209.82
50-00-6427 SOCIAL PLATFORMS	0.00	43.00	61.13	18.13	1,000.00	384.01	615.99
TOTAL OPERATING	2,582.44	4,027.90	2,697.77	1,330.13	43,800.00	30,701.96	13,098.04

BUILDING MAIN.

50-00-6517 JANITORIAL	37.30	39.88	5.58	34.30	250.00	168.03	81.97
50-00-6518 BUILDING MAIN. & REPAIR	0.00	63.34	0.00	63.34	300.00	300.84	0.84
50-00-6519 PROPERTY-LIABILITY INSURANCE	0.00	0.00	0.00	0.00	17,000.00	8,253.75	8,746.25
TOTAL BUILDING MAIN.	37.30	103.22	5.58	97.64	17,550.00	8,724.62	8,825.38

VEHICLES AND OTHER EXP.

50-00-6600 VEHICLES MAINTENANCE/REPAIR	1,005.61	191.35	721.55	530.20	8,000.00	3,176.41	4,823.59
50-00-6601 CHEMICAL PURCHASES	1,042.60	920.00	1,025.88	105.98	15,000.00	7,487.85	7,512.15
50-00-6602 FUEL	574.39	1,242.44	2,108.39	865.95	10,000.00	9,739.85	260.15
50-00-6603 MINOR EQUIPMENT & SUPPLIES	321.78	4.78	27.93	23.15	900.00	604.05	195.95
50-00-6604 EQUIPMENT LEASE	0.00	0.00	0.00	0.00	4,000.00	0.00	4,000.00
50-00-6605 EQUIPMENT MAIN. & REPAIR	0.00	862.72	164.44	698.28	2,500.00	1,119.30	1,380.70
50-00-6612 BACKHOE PURCHASE 60 MONTHS	438.41	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL VEHICLES AND OTHER EXP.	3,372.79	3,231.29	4,048.19	826.90	40,300.00	22,127.46	18,172.54

OTHER EXPENSES

50-00-6693 REPAIRS AND MAINTENANCE OTHER	35.50	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	35.50	0.00	0.00	0.00	0.00	0.00	0.00

DEPARTMENTAL EXPENSES

50-00-6700 WATER PURCHASES	28,780.80	29,561.60	29,561.60	0.00	400,000.00	296,189.60	113,510.40
50-00-6701 SOUTHERN TRINITY CONSERV. DIST	303.35	266.25	321.13	54.98	5,000.00	2,499.23	2,500.77
50-00-6702 HEART OF TEXAS UTILITIES	5,646.00	5,182.00	5,777.00	595.00	65,000.00	42,283.36	22,716.64
50-00-6703 FITTINGS AND SUPPLIES	7,383.42	2,796.43	1,111.82	1,684.61	40,000.00	29,613.43	10,386.57



50 - WATER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR	CURRENT YEAR	CURRENT YEAR	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.	
		JUNE ACTIVITY	MAY ACTIVITY	JUNE ACTIVITY					
50-00-6704	COMMERCIAL/LRG BUS. METER	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	
50-00-6706	TANK YEARLY INSPECTIONS	0.00	0.00	0.00	0.00	5,000.00	3,330.00	1,670.00	
50-00-6707	TANK MAINT. & REPAIRS	0.00	0.00	0.00	0.00	2,000.00	111.30	1,888.70	
50-00-6708	REPAIRS WELLS/PUMP HOUSE FO	436.60	24.52	549.00	524.48	59,180.07	77,450.68	18,270.68	
50-00-6709	PRV/VAULTS/VALVES	429.93	0.00	0.00	0.00	1,000.00	1,320.07	320.07	
50-00-6712	TEEQ WATER TIER II PERMIT	0.00	0.00	0.00	0.00	50.00	51.38	1.38	
50-00-6713	TEEO PUBLIC WATER SYSTEM PERMIT	0.00	0.00	0.00	0.00	8,000.00	7,145.59	854.41	
50-00-6715	GARAGE PICK UP	9,743.73	10,361.73	10,305.89	55.84	120,300.00	91,818.65	28,481.35	
50-00-6716	WATER SAMPLE TEST	0.00	291.86	1,150.49	858.63	7,500.00	4,338.70	3,161.30	
50-00-6717	ELECTRICITY WELLS	8,340.98	2,673.05	2,986.52	313.47	42,000.00	27,600.68	14,399.32	
50-00-6718	TOOLS	52.36	319.00	0.00	319.00	1,500.00	2,920.00	1,420.00	
	TOTAL DEPARTMENTAL EXPENSES	61,117.17	51,476.44	51,763.45	287.01	757,530.00	576,972.67	180,557.33	
MISCELLANEOUS									
50-00-6813	EASEMENT RECORDINGS	60.00	40.00	40.00	0.00	500.00	220.00	280.00	
50-00-6814	DEPRECIATION COST	15,056.00	0.00	0.00	0.00	0.00	0.00	0.00	
50-00-6815	DONATIONS TO ER	0.00	152.00	111.00	41.00	2,000.00	1,352.00	648.00	
50-00-6900	PRINCIPAL PAYMENT DEBT	0.00	0.00	0.00	0.00	308,445.00	94,732.30	213,712.70	
50-00-6901	INTEREST PAYMENT DEBT	0.00	0.00	0.00	0.00	109,940.00	61,864.34	48,075.66	
	TOTAL MISCELLANEOUS	15,116.00	192.00	151.00	41.00	420,885.00	158,168.64	262,716.36	
	TOTAL WATER DEPT	101,682.47	82,209.84	93,832.79	11,622.95	1,589,080.00	1,059,420.95	529,659.05	
	TOTAL EXPENDITURES	101,682.47	82,209.84	93,832.79	11,622.95	1,589,080.00	1,059,420.95	529,659.05	
	PROFIT/(LOSS)	57,770.07	73,389.25	55,424.49	17,964.76	0.00	166,283.19	166,283.19	

7-22-2021 04:08 PM  
50 -WATER FUND

ACCT NO#	ACCOUNT NAME	MAY ACTIVITY	JUNE ACTIVITY	\$ CHANGE	% CHANGE
<b>ASSETS</b>					
50-00-1000	MOODY BANK CKING WATER SUPPLY	46,015.15	24,096.70	( 21,918.45)	47.63-
50-00-1001	SECURITY DEPOSIT	1,279.58	315.23	( 964.35)	75.36-
50-00-1002	#729 CD INVESTMENT ACCT. CDAR	7.68	7.43	( 0.25)	3.26-
50-00-1004	IMPROV-INT & SINKING FUND	6,203.05	6,204.65	1.60	0.03
50-00-1006	2011 IMPRV RYN BOND RESRV FUND	8.20	9.67	1.47	17.93
50-00-1008	2013 INT & SINKING FUND	12,599.39	12,602.48	3.09	0.02
50-00-1009	2013 IMPROVEMENT REV BOND RESRV	0.59	0.69	0.10	16.95
50-00-1012	#166 IMP REV BOND INVST ACCT	20.97	20.30	( 0.67)	3.20-
50-00-1013	2011 REFUND REV RESERVE BOND	4.35	0.00	( 4.35)	100.00-
50-00-1014	2011 INT & SINKING FUND	3,097.03	3,097.82	0.79	0.03
50-00-1016	2015 INT & SINKING FUND	3,962.37	3,963.35	0.98	0.02
50-00-1017	#522 COBE WATER INVESTMENT	223.27	216.12	( 7.15)	3.20-
50-00-1018	BAD DEBT ALLOWANCES	37,216.41	0.00	( 37,216.41)	100.00-
50-00-1020	RVS WATER RECEIVABLES	25,990.53)	6,715.47	( 32,706.00)	125.84-
50-00-1021	RVS RECEIVABLES NSF CHECKS	19.32)	0.00	( 19.32)	100.00-
	<b>TOTAL ASSETS</b>	<b>84,628.19</b>	<b>57,249.91</b>	<b>( 27,378.28)</b>	<b>32.35-</b>
<b>LIABILITIES</b>					
50-00-2000	ACCOUNTS PAYABLE	3,570.70	9,097.54	5,526.84	154.78
50-00-2109	ENGR. WATER LINES IMPROVEMENTS	1,840.00	2,300.00)	4,140.00)	225.00-
50-00-2111	METER STUDY TABOR	495.00)	300.00	795.00	160.61-
50-00-2113	UNEARNED DEPOSITS	921.70	121.70)	( 1,043.40)	113.20-
50-00-2210	FIRE HYDRANTS	5,320.40	3,278.93)	( 8,599.33)	161.63-
50-00-2710	DUE TO GENERAL FUND	173.64	1,871.49)	( 2,045.13)	1,177.80-
50-00-2751	DUE TO SEWER FUND	92.50)	0.00	( 92.50)	100.00-
	<b>TOTAL LIABILITIES</b>	<b>11,238.94</b>	<b>1,825.42</b>	<b>( 9,413.52)</b>	<b>83.76-</b>
<b>FUND EQUITY</b>					
	<b>TOTAL REVENUES</b>	<b>155,599.09</b>	<b>149,257.28</b>	<b>( 6,341.81)</b>	<b>4.08-</b>
	<b>TOTAL EXPENDITURES</b>	<b>82,209.84)</b>	<b>93,832.79)</b>	<b>( 11,622.95)</b>	<b>14.14</b>
	<b>TOTAL FUND EQUITY</b>	<b>73,389.25</b>	<b>55,424.49</b>	<b>( 17,964.76)</b>	<b>24.48-</b>
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>84,628.19</b>	<b>57,249.91</b>	<b>( 27,378.28)</b>	<b>32.35-</b>
	<b>** OUT OF BALANCE **</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>32.35-</b>

ACCT NO#	ACCOUNT NAME	2019-2020 BALANCE	2020-2021 BALANCE	\$ CHANGE	% CHANGE
<b>ASSETS</b>					
50-00-1000	MOODY BANK CKING WATER SUPPLY	248,652.41	295,671.12	47,018.71	18.91
50-00-1001	SECURITY DEPOSIT	35,945.06	52,625.07	16,680.01	46.40
50-00-1002	#729 CD INVESTMENT ACCT. CDAR	60,249.81	60,340.14	90.33	0.15
50-00-1004	2011 IMPROV-INT & SINKING FUND	45,261.36	46,739.40	1,478.04	3.27
50-00-1005	PEITY CASH	200.00	200.00	0.00	0.00
50-00-1006	2011 IMPRV RVN BOND RESRV FUND	71,174.29	71,292.06	117.77	0.17
50-00-1008	2013 INT & SINKING FUND	86,278.67	87,617.96	1,339.29	1.55
50-00-1009	2013 IMPROVMENT REV BOND RESRV	5,085.01	5,093.44	8.43	0.15
50-00-1012	#166 IMP REV BOND INVST ACCT	164,445.38	164,692.11	246.73	0.15
50-00-1013	2011 REFUND REV RESERVE BOND	37,727.52	37,784.82	57.30	0.15
50-00-1014	2011 INT & SINKING FUND	22,235.14	23,359.71	1,124.57	5.06
50-00-1016	2015 INT & SINKING FUND	26,749.54	27,960.21	1,210.67	4.53
50-00-1017	#522 COBE WATER INVESTMENT	1,750,673.04	1,753,300.34	2,627.30	0.15
50-00-1018	BAD DEBT ALLOWANCES	44,166.80	6,620.52	50,787.32	114.99-
50-00-1020	RVS WATER RECEIVABLES	203,511.22	151,626.77	51,884.45	25.49-
50-00-1021	RVS RECEIVABLES NSF CHECKS	9,053.53	8,939.32	114.21	1.26-
50-00-1022	RVS TAP FEE RECEIVABLES	7,534.71	1,834.71	5,700.00	75.65-
50-00-1023	DEFERRED OUTFLOW CONTRIBUTION	8,481.00	8,265.00	216.00	2.55-
50-00-1024	DEFERRED OUTFLOW INVEST. EXP	1,393.00	1,393.00	0.00	0.00
50-00-1025	DEFERRED OUTFLOW ACTUAL EXP	36,765.00	36,765.00	0.00	0.00
50-00-1026	DEFERRED OUTFLOW AMORTIZATION	17,030.00	33,640.00	16,610.00	97.53
50-00-1027	DEFERRED OUTFLOW OF RESOURCES	88.00	87.00	1.00	1.14-
50-00-1028	DEF. OUTFLOW-ACTUAL VS ASSUMPT	873.20	3,401.20	2,528.00	289.51
50-00-1029	NET PENSION ASSETS	10,552.00	42,035.00	31,483.00	498.36-
50-00-1030	TANK IMPROVEMENTS	809,268.82	809,268.82	0.00	0.00
50-00-1031	EQUIPMENT	575,116.12	745,578.46	170,462.34	29.64
50-00-1032	AUTOMOBILES	91,355.52	91,355.52	0.00	0.00
50-00-1033	OFFICE EQUIPMENT	64,029.02	64,029.02	0.00	0.00
50-00-1034	A/D SYSTEM IMPROVEMENTS	1,432,726.17	1,432,726.17	0.00	0.00
50-00-1035	CONSTRUCTION IN PROGRESS	0.00	53,375.00	53,375.00	0.00
50-00-1036	LAND	465,980.19	465,980.19	0.00	0.00
50-00-1037	PROPERTY EASMENTS	10,281.71	10,281.71	0.00	0.00
50-00-1038	MUNICIPAL BUILDING	62,268.69	62,268.69	0.00	0.00
50-00-1039	WATER SYSTEM	3,575,895.08	3,575,895.08	0.00	0.00
50-00-1040	MAINTENANCE BUILDING	69,469.37	69,469.37	0.00	0.00
50-00-1041	A/D WATER FACILITIES	3,098,187.09	3,136,384.95	38,197.86	1.23
50-00-1042	A/D BUILDING AND IMPROVEMENT	130,884.33	130,904.93	20.60	0.02
50-00-1043	A/D EQUIPMENT AND FURNITURE	654,881.32	328,592.63	326,288.69	49.82-
50-00-1044	CASH DRAWER	300.00	300.00	0.00	0.00
50-00-1100	PEITY CASH:1100 DONATIONS	200.00	200.00	0.00	0.00
<b>TOTAL ASSETS</b>		<b>6,020,780.04</b>	<b>6,636,063.42</b>	<b>615,283.38</b>	<b>10.22</b>



50 -WATER FUND

ACCT NO#	ACCOUNT NAME	2019-2020 BALANCE	2020-2021 BALANCE	\$ CHANGE	% CHANGE
<b>LIABILITIES</b>					
50-00-2000	ACCOUNTS PAYABLE	14,893.77	65,405.61	50,511.84	339.15
50-00-2001	NET OPEB ASSET LIABILITY	12,212.00	18,556.00	6,344.00	51.95
50-00-2002	AP ADJUSTMENT	3.10	0.00	(3.10)	100.00-
50-00-2003	HOLT CAP BACKHOE	2,547.42	0.00	(2,547.42)	100.00-
50-00-2004	CAPITAL GOVERNMENT-WATER METER	24,627.42	397,034.00	372,406.58	1,512.16
50-00-2005	PAYROLL LIABILITY	23.24	23.24	0.00	0.00
50-00-2006	VACATION PAYABLE	5,706.00	5,706.00	0.00	0.00
50-00-2007	DEFERRED INFLOWS OF RESOURCES	805.00	667.00	(138.00)	17.14-
50-00-2008	DEFERRED INFLOWS OF EXPECTED R	341.00	341.00	0.00	0.00
50-00-2009	DEF. INFLOW-PROJECTED VS ACTUAL	0.00	33,953.00	33,953.00	0.00
50-00-2105	TYERS PAYABLE	485.99	(485.99)	0.00	0.00
50-00-2110	PRE-PAID LEGAL	90.57	90.56	(0.01)	0.01-
50-00-2111	METER STUDY TABOR	3,713.00	3,368.00	(345.00)	9.29-
50-00-2113	UNEARNED DEPOSITS	82,131.13	89,556.13	7,425.00	9.04
50-00-2114	REV REFUNDING BONDS SERIES 201	156,000.00	128,000.00	(28,000.00)	17.95-
50-00-2115	REV REFUNDING BONDS CURRENT DU	26,000.00	28,000.00	2,000.00	7.69
50-00-2116	REVENUE BONDS SERIES 2011	314,000.00	258,000.00	(56,000.00)	17.83-
50-00-2117	2013 IMPROVE BOND CURRENT DUE	96,000.00	99,000.00	3,000.00	3.13
50-00-2118	2013 IMPROVEMENT BOND	1,273.94	1,174,000.00	99,000.00	7.78-
50-00-2120	HEALTH INSURANCE PLAN SWHP	297.94	268.45	(29.49)	9.90-
50-00-2121	HOLT BAKHOE CURRENT DUE	4,973.00	2,548.00	(2,425.00)	48.76-
50-00-2122	DENTAL VISION ADD'L PLAN	42.99	6.73	(36.26)	5.66
50-00-2126	REV BOND SERIES 2011 CURRENT	53,000.00	56,000.00	3,000.00	84.35-
50-00-2200	CREEKSIDE RANCH DEVELOPMENT	4,250.00	24,786.99	20,536.99	483.22
50-00-2210	FIRE HYDRANTS	0.00	2,041.47	2,041.47	0.00
50-00-2550	2015 REVENUE BOND	365,000.00	333,000.00	(32,000.00)	8.77-
50-00-2551	2015 REVENUE BOND CURRENT DUE	30,000.00	32,000.00	2,000.00	6.67
50-00-2552	CAPTL GOVT-WTR METER-CURRENT	0.00	92,166.00	92,166.00	0.00
50-00-2710	DUE TO GENERAL FUND	14,343.02	14,913.10	570.08	3.97
50-00-2751	DUE TO SEWER FUND	651,814.91	743,848.24	92,033.33	14.12
50-00-2800	OVER/SHORT	0.00	26.43	26.43	0.00
	<b>TOTAL LIABILITIES</b>	<b>1,831,017.84</b>	<b>2,114,573.12</b>	<b>283,555.28</b>	<b>15.45</b>
<b>FUND EQUITY</b>					
50-00-3000	FUND BALANCE	3,941,312.75	4,355,207.11	413,894.36	10.50
	<b>TOTAL REVENUES</b>	<b>1,203,658.05</b>	<b>1,225,704.14</b>	<b>22,046.09</b>	<b>1.83</b>
	<b>TOTAL EXPENDITURES</b>	<b>(955,208.60)</b>	<b>(1,059,420.95)</b>	<b>104,212.35)</b>	<b>10.91</b>
	<b>TOTAL FUND EQUITY</b>	<b>4,189,762.20</b>	<b>4,521,490.30</b>	<b>331,728.10</b>	<b>7.92</b>
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,020,780.04</b>	<b>6,636,063.42</b>	<b>615,283.38</b>	<b>10.22</b>
	<b>** OUT OF BALANCE **</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10.22</b>

**RESOLUTION 2021-07**  
**ORDER OF GENERAL AND SPECIAL ELECTIONS**  
**(ORDEN DE LA ELECCIÓN GENERAL Y ESPECIAL)**

An election is hereby ordered to be held on November 2, 2021, for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for Mayor and two (2) City Council positions for the City of Bruceville-Eddy.

(Se ordena que se celebre una elección el 2 de noviembre de 2021, para votar en una Elección General para elegir a una (1) persona para cada puesto para servir el término completo de dos (2) años por Alcalde y dos (2) puestos del Consejo de la Ciudad para la ciudad de Bruceville-Eddy.)

The execution of a Joint Election Agreement with Bruceville-Eddy, Hallsburg, Leroy, Moody, Riesel, Robinson, Ross, West, Connally ISD, Hallsburg ISD, Moody ISD, Riesel ISD, Robinson ISD, Waco ISD, West ISD, and the Elm Creek Watershed Authority is hereby authorized and approved.

(La ejecución de un acuerdo de elección conjunta con Bruceville-Eddy, Hallsburg, Leroy, Moody, Riesel, Robinson, Ross, West, Connally ISD, Hallsburg ISD, Moody ISD, Riesel ISD, Robinson ISD, Waco ISD, West ISD, y Elm Creek Watershed Authority se autoriza y aprueba.)

**LOCATION(S) OF POLLING PLACES**  
**(DIRECCIÓN(ES) DE LAS CASILLAS ELECTORALES)**

See attached List  
(Véase la lista adjunta)

Early Voting by personal appearance will be conducted at:  
(La votación adelantada en persona se llevará a cabo todos los días en:)

**Early Voting Sites:**  
**(Lugares de votación adelantada)**

McLennan County Elections Administration Office  
Records Building  
214 North 4<sup>th</sup> Street, Suite 300  
Waco, Texas 76701

Robinson Community Center  
106 W. Lyndale Avenue  
Robinson, TX 76706

Hewitt City Hall/Library  
200 Patriot Court  
Hewitt, TX 76643

Waco Multi-Purpose Community Center  
1020 Elm Avenue  
Waco, TX 76704

First Assembly of God Church  
6701 Bosque Boulevard  
Waco, TX 76710

The dates and times of Early Voting are:  
(Los días y horas de votación adelantada son:)

Monday (lunes)	October 18, 2021 (18 de octubre de 2021)	8:00 AM - 5:00 PM
Tuesday (martes)	October 19, 2021 (19 de octubre de 2021)	8:00 AM - 5:00 PM
Wednesday (miércoles)	October 20, 2021 (20 de octubre de 2021)	8:00 AM - 5:00 PM
Thursday (jueves)	October 21, 2021 (21 de octubre de 2021)	8:00 AM - 5:00 PM
Friday (viernes)	October 22, 2021 (22 de octubre de 2021)	8:00 AM - 5:00 PM
Monday (lunes)	October 25, 2021 (25 de octubre de 2021)	8:00 AM - 5:00 PM
Tuesday (martes)	October 26, 2021 (26 de octubre de 2021)	8:00 AM - 5:00 PM
Wednesday (miércoles)	October 27, 2021 (27 de octubre de 2021)	8:00 AM - 5:00 PM
Thursday (jueves)	October 28, 2021 (28 de octubre de 2021)	7:00 AM - 7:00 PM
Friday (viernes)	October 29, 2021 (29 de octubre de 2021)	7:00 AM - 7:00 PM

Applications to vote by mail should be mailed to:  
(Las solicitudes para poder votar por deben ser enviadas a:)

**Jared Goldsmith**  
**McLennan County Elections Administrator**  
**P.O. Box 2450**  
**Waco, Texas 76703-2450**  
**ballotbymail@co.mclennan.tx.us**

Applications for ballot by mail must be received no later than the close of business on October 22, 2021.  
(Las solicitudes para votar por correo tendrán que ser recibidas antes del fin del día laboral el 22 de octubre de 2021.)

Issued this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.  
(Emitada el día \_\_\_\_\_ de \_\_\_\_\_ de 2021.)

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Mayor, City of Bruceville-Eddy  
(alcalde, ciudad de Bruceville-Eddy)



**ORDINANCES NUMBER: 2021-2022**

**Adopted 8-12-2021**

**Residential Permits**

**New Building Permit**

\$ .20 Per Square Feet

(2 phase inspection which includes foundation, framing, mechanical, electrical, insulation, and plumbing)

1st phase: pre pour foundation, plumbing, electrical (before concrete is poured) \$0.20 square feet

2nd phase: framing, electrical, mechanical, and plumbing ( before insulation and sheet rock is installed) \$85.00

Electrical	\$160.00	Re-Inspection Fee	\$85.00
Plumbing	\$160.00	Demolition	\$85.00
Mechanical (HVAC)	\$85.00	Solar	\$160.00
Insulation	\$85.00	Construction Service Pole	\$85.00
Roofing	\$160.00	Concrete (driveway,etc) (sq ft)	\$0.12
Repairs and Alterations	\$160.00	Certificate of Occupancy	\$160.00
Water Heater	\$85.00		
Carport	\$0.10 per sq ft with a minimum of \$85.00		

**Commercial Permit**

**New Building Permit**

\$ .20 Per Square Feet

(2 phase inspection which includes foundation, framing, mechanical, electrical, insulation, and plumbing)

1st phase: pre pour foundation, plumbing, electrical (before concrete is poured) \$0.20 square feet

2nd phase: framing, electrical, mechanical, and plumbing ( before insulation and sheet rock is installed) \$85.00

Electrical	\$160.00	Re-Inspection Fee	\$85.00
Plumbing	\$160.00	Demolition	\$85.00
Mechanical (HVAC)	\$85.00	Solar	\$160.00
Insulation	\$85.00	Construction Service Pole	\$85.00
Roofing	\$160.00	Concrete (driveway,etc)( sq ft)	\$0.12
Repairs and Alterations	\$160.00	Certificate of Occupancy	\$160.00
Water Heater	\$85.00		

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**Connally Bass, Mayor**

**Date**

---

**Pam Combs, City Secretary**

**Date**

## Pam Combs

---

**From:** Ricky Wiggins  
**Sent:** Wednesday, August 4, 2021 3:20 PM  
**To:** Pam Combs  
**Cc:** Connally Bass; Sonya Bishop  
**Subject:** Building Inspector/Permits/Fees

Pam,

See the email below from Stephanie Schwab concerning the building inspector/permits and how fees are calculated.

Thanks,  
Ricky Wiggins  
City Councilman/Mayor Pro-Tem

---

**From:** Stephanie Schwab <sschwab@namanhowell.com>  
**Sent:** Wednesday, June 9, 2021 1:40 PM  
**To:** Sonya Bishop <sbishop@bruceville-eddy.us>; Neal Pirkle <Pirkle@namanhowell.com>  
**Cc:** Connally Bass <mayor@bruceville-eddy.us>; Ricky Wiggins <Council5@bruceville-eddy.us>  
**Subject:** RE: questions

Sonya,

I do not believe the City has any obligation to actively enforce the building codes or have a City building inspector. If the City passes building codes, they need to be in compliance with Chapter 214 of the Local Government Code, which has adopted the International building codes. That chapter grants the City the power to pass ordinances adopting those codes and enforce those codes, but does not require that the City actually do so. Thus, the City can choose to not have a building inspector or even forgo requiring building permits or inspections at all. The building codes can still remain in place, it just becomes up to the owners/builders to make sure they are meeting them.

If the City still wants to have some oversight even without a City inspector, such as through issuance of permits and submission of inspections, I do not believe there is anything specific the City must collect or require be submitted. Certain types of inspections do require licensed inspectors (e.g. a plumbing inspection), and if the City intends to require owners or builders submit their own inspections you would probably want to include requirements that they be licensed. The City would still want clear guidelines of what must be submitted so that it can be enforced uniformly, but I think the City has the discretion to decide what it needs to see to approve the permit so long as it has some rational basis for doing so.

As an additional note, if the City will still require a permit fee, chapter 214 does place some limitations on how that fee is calculated:

Sec. 214.907. Prohibition on Certain Value-Based Building Permit and Inspection Fees.

- a. In determining the amount of a building permit or inspection fee required in connection with the construction or improvement of a residential dwelling, a municipality may not consider:
  1. the value of the dwelling; or
  2. the cost of constructing or improving the dwelling.
- b. A municipality may not require the disclosure of information related to the value of or cost of constructing or improving a residential dwelling as a condition of obtaining a building permit except as required by the Federal Emergency Management Agency for participation in the National Flood Insurance Program.

There are also timing requirements for the issuance of a permit. This sections also requires the City provide written notice why a permit was denied, so the City will still need to be able to articulate why a permit is denied even if it did not perform the inspection.

Sec. 214.904. Time for Issuance of Municipal Building Permit.

- a. This section applies only to a permit required by a municipality to erect or improve a building or other structure in the municipality or its extraterritorial jurisdiction.
- b. Not later than the 45th day after the date an application for a permit is submitted, the municipality must:
  1. grant or deny the permit;
  2. provide written notice to the applicant stating the reasons why the municipality has been unable to grant or deny the permit application; or
  3. reach a written agreement with the applicant providing for a deadline for granting or denying the permit.
- c. For a permit application for which notice is provided under Subsection (b)(2), the municipality must grant or deny the permit not later than the 30th day after the date the notice is received.
- d. If a municipality fails to grant or deny a permit application in the time required by Subsection (c) or by an agreement under Subsection (b)(3), the municipality:
  1. may not collect any permit fees associated with the application; and
  2. shall refund to the applicant any permit fees associated with the application that have been collected.

If the City will still require an inspection to be obtained and paid for by the owner/builder, what are the requirements for that inspection and how will the City verify that the requirements have been met?

Thanks,



**NAMAN HOWELL  
SMITH & LEE**  
ATTORNEYS AT LAW

EST. 1917

AUSTIN | FORT WORTH | SAN ANTONIO | WACO

**Stephanie E. Schwab**

Member

Office: 254-755-4100

Direct: 254-755-4139

Fax: 254-754-6331

[sschwab@namanhowell.com](mailto:sschwab@namanhowell.com)

P.O. Box 1470

Waco, TX 76703

[www.namanhowell.com](http://www.namanhowell.com)

---

**From:** Sonya Bishop <[sbishop@bruceville-eddy.us](mailto:sbishop@bruceville-eddy.us)>

**Sent:** Tuesday, June 8, 2021 10:20 AM

**To:** Neal Pirkle <[Pirkle@namanhowell.com](mailto:Pirkle@namanhowell.com)>; Stephanie Schwab <[sschwab@namanhowell.com](mailto:sschwab@namanhowell.com)>

**Cc:** Connally Bass <[mayor@bruceville-eddy.us](mailto:mayor@bruceville-eddy.us)>; Ricky Wiggins <[Council5@bruceville-eddy.us](mailto:Council5@bruceville-eddy.us)>

**Subject:** FW: questions

Good morning,

I wanted to reach out and see if you all had any information on the questions in my previous emails.

Thank you,



Sonya Bishop MBA  
City Administrator  
City of Bruceville-Eddy

City of Bruceville-Eddy Property. CONFIDENTIALITY NOTICE: This e-mail and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you are not the intended recipient or the person responsible for delivering the e-mail to the intended recipient, be advised that you have received this e-mail in error. Any use, dissemination, forwarding, printing, or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and delete the original and any copies. Any views expressed in this message are those of the individual sender and may not necessarily reflect the views of The City of Bruceville-Eddy.

---

**From:** Sonya Bishop  
**Sent:** Thursday, June 3, 2021 11:23 AM  
**To:** Neal Pirkle <[Pirkle@namanhowell.com](mailto:Pirkle@namanhowell.com)>; Stephanie Schwab <[sschwab@namanhowell.com](mailto:sschwab@namanhowell.com)>  
**Cc:** Pam Combs <[pcombs@bruceville-eddy.us](mailto:pcombs@bruceville-eddy.us)>; Connally Bass <[mayor@bruceville-eddy.us](mailto:mayor@bruceville-eddy.us)>  
**Subject:** questions

The city is wanting to make some changes to our building ordinance. The city would like to put an ordinance in place that will take all liability and expense from the city and make it where the homeowner or vendor would be responsible for getting all necessary inspections done at their cost and turn those into the city. The city will not have a building inspector; the entire expense will be the property owners.

Also, the city needs help identifying what the law requires the city to collect during the permitting process. We appreciate your assisting us with this time-sensitive and vital matter.

--  
**Sonya Bishop, MBA**  
**City Administrator**  
**City of Bruceville-Eddy**  
**[www.bruceville-eddy.us](http://www.bruceville-eddy.us)**  
**254-859-5964 ph.**  
**254-859-5779 fax**

City of Bruceville-Eddy Property. CONFIDENTIALITY NOTICE: This e-mail and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you are not the intended recipient or the person responsible for delivering the e-mail to the intended recipient, be advised that you have received this e-mail in error. Any use, dissemination, forwarding, printing, or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and delete the original and any copies. Any views expressed in this message are those of the individual sender and may not necessarily reflect the views of The City of Bruceville-Eddy.

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Jon Niermann, *Chairman*  
Emily Lindley, *Commissioner*  
Bobby Janecka, *Commissioner*  
Toby Baker, *Executive Director*



## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*Protecting Texas by Reducing and Preventing Pollution*

July 6, 2021

**CERTIFIED MAIL #7020 1810 0000 2805 6972**  
**RETURN RECEIPT REQUESTED**

The Honorable Connally Bass  
Mayor of Bruceville-Eddy  
143 Wilcox Drive, Suite A  
Eddy, Texas 76524-3955

Re: Additional Compliance Documentation Needed for:  
City of Bruceville-Eddy Public Water Supply, McLennan County, TX  
Regulated Entity No.: RN101216356, Public Water Supply ID No.: 1550024

Dear Mayor Bass:

The Texas Commission on Environmental Quality (TCEQ) Waco Regional Office has received the compliance documentation that the City of Bruceville-Eddy submitted on April 27, 2021 for the alleged violation noted during the investigation of the above-referenced facility conducted on April 7, 2021. The compliance documentation contained in your response does not indicate the problem documented during the investigation has been corrected. Information is still needed for the alleged violation listed in the enclosed summary. Please submit to our office by September 3, 2021, a written description of corrective action taken and the required compliance documentation demonstrating that the alleged violation has been resolved.

The Texas Commission on Environmental Quality appreciates your assistance in this matter and your compliance efforts to protect the State's environment. We look forward to receiving your response for the remaining alleged violation. Please note that the Legislature has granted TCEQ enforcement powers which we may exercise to ensure compliance with environmental regulatory requirements.

If you or members of your staff have any questions, please feel free to contact Mr. Luedtke in the Waco Regional Office at (254) 751-0335.

Sincerely,

A handwritten signature in blue ink, appearing to read "RM", written over a horizontal line.

Richard Monreal  
Water Section Manager  
Waco Regional Office

RM/RL/ed

Enclosure: Summary of Investigation Findings

The Honorable Mayor Bass  
July 6, 2021  
Page 2

Bcc: Mr. James Smith, McLennan County Precinct 1 Commissioner, P.O. Box 648, Waco, Texas  
76703-0648



## Summary of Investigation Findings

CITY OF BRUCEVILLE EDDY WATER SYSTEM

Investigation #

, MCLENNAN COUNTY,

1738103  
Investigation Date: 06/30/2021

Additional ID(s): 1550024

### OUTSTANDING ALLEGED VIOLATION(S) ASSOCIATED TO A NOTICE OF VIOLATION

Track No: 773737      Compliance Due Date: 09/03/2021  
30 TAC Chapter 290.44(a)(4)

**Alleged Violation:**

Investigation: 1708356

Comment Date: 04/07/2021

Failure to install water transmission and distribution lines below the frost line and in no case less than 24 inches below the ground surface.

Water transmission and distribution lines must be installed in accordance with the manufacturer's instructions. However, the top of the waterline must be located below the frost line and in no case shall the top of the waterline be less than 24 inches below ground surface.

Specifically, during the investigation conducted on April 7, 2021, it was noted the waterline located northwest of the intersection of Robin Road and Box Ranch Road is 12 inches or less below the ground surface and has an area of approximately two feet which is exposed.

Investigation: 1738103

Comment Date: 06/30/2021

Failure to install water transmission and distribution lines below the frost line and in no case less than 24 inches below the ground surface.

On April 27, 2021, the TCEQ Waco Regional Office received correspondence from the City of Bruceville-Eddy PWS. The correspondence included correspondence sent to the complainant, and communication between the complainant and the City of Bruceville-Eddy PWS. The correspondence is not adequate to resolve the outstanding alleged violation.

**Recommended Corrective Action:** Submit to the TCEQ Waco Regional Office documentation that the entire waterline located west of Robin Road and northwest of Box Ranch Road is below the frost line and in no case less than 24 inches below the ground surface.

## TCEQ Web Access to Complaint Information

### Complaint Status - Complaint 353860

#### Complaint Information

**Complaint Tracking #:** ⓘ 353860  
**Complaint Received Date:** ⓘ 04/06/2021  
**Number Complaining:** 1  
**Status:** ⓘ CLOSED  
**Status Date:** ⓘ 04/07/2021  
**Nature:** ⓘ WATER SUPPLY SERVICE  
**Frequency:** ⓘ CURRENT  
**Duration:** ⓘ  
**Media:** ⓘ WATER  
**Program:** ⓘ PUBLIC WATER SYSTEM/SUPPLY  
**Priority:** ⓘ Within 30 Calendar Days  
**Effect:** ⓘ GENERAL  
**Receiving Water Body:** ⓘ  
**Regulated Entity:** ⓘ RN101216356 CITY OF BRUCEVILLE EDDY WATER SYSTEM  
**Customer:** ⓘ CN601221286 CITY OF BRUCEVILLE EDDY  
**Location:** ⓘ CITY OF BRUCEVILLE EDDY WATER SYSTEM  
**County:** ⓘ MCLENNAN

#### Complaint Description, Comment and Action

**Description:** The complainant alleges an exposed distribution waterline.

**Comment:** More information will be available upon approval of the investigation report.

**Action Taken:** This complaint has been assigned and will be further investigated by an Environmental Investigator.

#### Investigation Information

Investigation Data not Available Until Approved by Management

▲ [Back to top](#)

## TCEQ Web Access to Complaint Information

### Complaint Status - Complaint 353860

#### Complaint Information

**Complaint Tracking #:** 353860  
**Complaint Received Date:** 04/06/2021  
**Number Complaining:** 1  
**Status:** CLOSED  
**Status Date:** 04/07/2021  
**Nature:** WATER SUPPLY SERVICE  
**Frequency:** CURRENT  
**Duration:**  
**Media:** WATER  
**Program:** PUBLIC WATER SYSTEM/SUPPLY  
**Priority:** Within 30 Calendar Days  
**Effect:** GENERAL  
**Receiving Water Body:**  
**Regulated Entity:** RN101216356 CITY OF BRUCEVILLE EDDY WATER SYSTEM  
**Customer:** CN601221286 CITY OF BRUCEVILLE EDDY  
**Location:** CITY OF BRUCEVILLE EDDY WATER SYSTEM  
**County:** MCLENNAN

#### Complaint Description, Comment and Action

**Description:** The complainant alleges an exposed distribution waterline.  
**Comment:** More information will be available upon approval of the investigation report.  
**Action Taken:** This complaint has been assigned and will be further investigated by an Environmental Investigator.

#### Investigation Information

**Investigation #:** 1708356  
**Date of Investigation:** 04/07/2021

#### Media/Program

Media	Program
WATER	PUBLIC WATER SYSTEM/SUPPLY

#### Notice of Violation (NOV)/Notice of Enforcement (NOE) Information

**Type:** Notice of Violation (NOV)  
**NOV Date:** 04/26/2021

#### Violations List

Status	Date	Abbreviated Description	Regulation	Specific Citation
ACTIVE	04/07/2021	Failure to install water transmission and distribution lines below the frost line and in no case less than 24 inches below the ground surface.	30 TAC Chapter 290, SubChapter D	290.44(a)(4)

▲ Back to top



## Sonya Bishop

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**From:** Sonya Bishop  
**Sent:** Monday, April 12, 2021 6:38 PM  
**To:** James Tolbert  
**Subject:** Re: Revised Killough Letter

Will do, thank you.

---

**From:** James Tolbert <jtolbert@bruceville-eddy.us>  
**Sent:** Monday, April 12, 2021 5:28 PM  
**To:** Sonya Bishop <sbishop@bruceville-eddy.us>  
**Subject:** Re: Revised Killough Letter

Very Good, much better! I would like to C the text message & enclosures you sent him!  
Please! I still request we appeal to TCEQ based on no access, + additional reasons as well!

Respectively 👍  
JET!

---

**From:** Sonya Bishop <sbishop@bruceville-eddy.us>  
**Sent:** Monday, April 12, 2021 4:56 PM  
**To:** Marc Fowler <mfowler@bruceville-eddy.us>; Connally Bass <mayor@bruceville-eddy.us>; Cecil Griffin <cgriffin@bruceville-eddy.us>; Linda Owens <wacomortuary@gmail.com>; James Tolbert <jtolbert@bruceville-eddy.us>; Ricky Wiggins <Council5@bruceville-eddy.us>  
**Cc:** Pam Combs <pcombs@bruceville-eddy.us>  
**Subject:** Revised Killough Letter

Council, please do not reply-all to this email as it could be considered a quorum.

Please review the attached revised letter to Mr. Killough; let me know if you have any suggestions or changes.

--  
**Sonya Bishop, MBA**  
**City Administrator**  
**City of Bruceville-Eddy**  
[www.bruceville-eddy.us](http://www.bruceville-eddy.us)  
**254-859-5964 ph.**  
**254-859-5779 fax**

**City of Bruceville-Eddy Property. CONFIDENTIALITY NOTICE: This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you are not the intended recipient or the person responsible for delivering the email to the intended recipient, be advised that you have received this email in error. Any use, dissemination, forwarding, printing, or copying of this email is strictly prohibited. If you have received this email in error, please notify the sender immediately and delete the original and any copies. Any views expressed in this message are those of the individual sender and may not necessarily reflect the views of The City of Bruceville-Eddy.**

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Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®

**OFFICIAL USE**

Certified Mail Fee \$ 3.60  
Extra Services & Fees (check box, add fee as appropriate)  
 Return Receipt (hardcopy) \$ 2.50  
 Return Receipt (electronic) \$ 0.00  
 Certified Mail Restricted Delivery \$ 0.00  
 Adult Signature Required \$ 0.00  
 Adult Signature Restricted Delivery \$ 0.00

Postage \$ 0.71  
Total Postage and Fees \$ 1.10

Sent to TCEO  
Street and Apt. No., or PO Box No. PO Box 13087  
City, State, ZIP+4® AUSTIN TX 78711-3087

PS Form 3800, April 2015 PSN 7530-02-000-9053 See Reverse for Instructions



**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:  
**TCEO**  
**Po. Box 13087**  
**Austin, TX 78711-3087**



9590 9402 5133 9092 3544 59

2. Article Number (Transfer from service label)  
**7016 1130 0000 9162 8537**

PS Form 3811, July 2015 PSN 7530-02-000-9053

**COMPLETE THIS SECTION ON DELIVERY**

- A. Signature  Agent  
B. Received by (Printed Name)  Addressee  
C. Date of Delivery  Yes  
D. Is delivery address different from item 1?  No

**TX Comptroller Mail**

**APR 27 2021**

3. Service Type  
 Adult Signature  
 Adult Signature Restricted Delivery  
 Certified Mail®  
 Certified Mail Restricted Delivery  
 Collect on Delivery  
 Collect on Delivery Restricted Delivery  
 Collect on Delivery Restricted Delivery (over 500)

Domestic Return Receipt #

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For delivery information, visit our website at [www.usps.com](http://www.usps.com)®

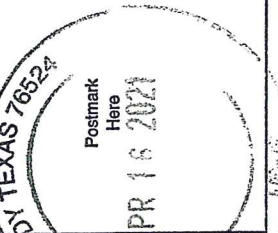
**OFFICIAL USE**

Certified Mail Fee \$ 3.60  
Extra Services & Fees (check box, add fee as appropriate)  
 Return Receipt (hardcopy) \$ 2.50  
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 Certified Mail Restricted Delivery \$ 0.00  
 Adult Signature Required \$ 0.00  
 Adult Signature Restricted Delivery \$ 0.00

Postage \$ 0.71  
Total Postage and Fees \$ 1.10

Sent to James Killough  
Street and Apt. No., or PO Box No. 1425 N. Old Bruceville Rd.  
City, State, ZIP+4® Bruceville TX 76030

PS Form 3800, April 2015 PSN 7530-02-000-9053 See Reverse for Instructions



**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:  
**James Killough**  
**1425 N. Old Bruceville Rd.**  
**Bruceville TX 76030**



9590 9402 5133 9092 3537 42

2. Article Number (Transfer from service label)  
**7016 1130 0000 9162 8522**

PS Form 3811, July 2015 PSN 7530-02-000-9053

**COMPLETE THIS SECTION ON DELIVERY**

- A. Signature  Agent  
B. Received by (Printed Name)  Addressee  
C. Date of Delivery  Yes  
D. Is delivery address different from item 1?  No

**APR 16 2021**

3. Service Type  
 Adult Signature  
 Adult Signature Restricted Delivery  
 Certified Mail®  
 Certified Mail Restricted Delivery  
 Collect on Delivery  
 Collect on Delivery Restricted Delivery  
 Collect on Delivery Restricted Delivery (over 500)

Domestic Return Receipt #





*The City of Bruceville-Eddy Rising into the Future*

143 Wilcox Drive  
Eddy, Texas 76524

[www.bruceville-eddy.us](http://www.bruceville-eddy.us)

Phone: (254) 859-5964  
Fax: (254) 859-5779

April 12, 2021

James Killough  
1425 N. Old Bruceville Road  
Bruceville, TX 76630

Certified 7018 1130 0000 9162 8522  
Mr. Killough

I hope this letter finds you in good health and spirit. This letter is being written in response to your letter dated February 24, 2021. After receiving your letter, the city council discussed at the February 25, 2021 city council meeting the meter study for the Robin Road property. Jay and Suzee Stewart, your son-in-law and daughter, participated in the discussion and confirmed they would pay for the recommended meter study upgrades. Also, Mr. and Mrs. Stewart stated if the project exceeded the estimated \$20,000.00, they would pay the difference.

On February 23, 2021, the city engineer determined upgrades needed to install a meter at this location. Referring back to your letter to us, the upgrades completed in May 2019 did not include the Robin Road area. The city engineer estimated the upgrades costing \$20,000.00; however, on April 6, 2021, the sealed bids were opened, and the lowest bid was by Bruce Flanigan Construction for \$45,540.00 plus engineer fees, advertisement fees, meter installation cost with a total project cost of \$53,224.78 less the previous payment of \$3,800.00 leaving a balance of \$49,424.78. The price increase is due to limited workspace because of only having 10-foot easements. This bid is good for 30 days from April 6, 2021. Please let us know how you would like to proceed.

Your letter stated there is an exposed water line on your property. The city administrator instructed the water staff to correct this issue; however, a text message was sent from Jay Stewart to our water supervisor on April 5, 2021 that no one is permitted to be on the property, per James Killough.

The city was then notified on April 6, 2021 that TCEQ had been notified by the property owner reporting exposed distribution waterlines. The city is unable to repair the exposed waterlines without a water easement.

Please contact Sonya Bishop via email or phone at your convenience to discuss this matter.

Sincerely,

Sonya Bishop

City Administrator Bruceville-Eddy





*The City of Bruceville-Eddy Rising into the Future*

---

143 Wilcox Drive  
Eddy, Texas 76524

[www.bruceville-eddy.us](http://www.bruceville-eddy.us)

Phone: (254) 859-5964  
Fax: (254) 859-5779

Email : [sbishop@bruceville-eddy.us](mailto:sbishop@bruceville-eddy.us)  
Office Phone 254-859-5700  
Cell Phone 254-709-3087

Enclosures:   New water service study  
                  Bid tabulation  
                  Engineer's estimated developer cost breakdown  
                  TCEQ exit interview form  
                  TCEQ web access to complaint information 353860  
                  Picture of text message from Jay Stewart to Gene Sprouse

CC   TCEQ

# NEW WATER SERVICE STUDY

THIS IS NOT APPROVAL FOR WATER SERVICE.  
 WATER SERVICE IS ONLY APPROVED BY THE WATER SYSTEM (NOT THE ENGINEER).



**Applicant Information:**

<b>Water System:</b>	City of Bruceville-Eddy
<b>Applicant Name:</b>	James Killough
<b>Number of Meter(s) Requested:</b>	1 (5/8" Meter)
<b>Map Page/Location:</b>	1 of 16
<b>Existing Line Size at Point of Service</b>	1-1/2"

**Hydraulic Analysis:**

<b>Existing System Meter Count:</b>	1951
<b>Calculated Pressure Drop at existing meters when Applicant's service is added to the existing system with no Improvements:</b>	Less Than 1 PSI
<b>Calculated Pressure during Peak Use at existing meters when Applicant's meter is added to the existing system with no improvements:</b>	34 - 35 PSI

**Recommended System Improvements ( Does NOT Include New Tap and New Service Related Fees):**

<b>Estimated Construction Cost Including Engineering Fees - based on recent similar work performed by general contractors. Actual cost will fluctuate due to easements, road crossings, creek crossings, obstructions, final routing, etc.</b>	\$20,000
--	----------

**Brief Description of Minimum Recommended Improvements:**

Any additional meter flow added in the area of the requested service will reduce the pressures of existing meters to near or below TCEQ Rules & Regulations. Our office does not recommend adding any new meters to this portion of the system until the recommended offsite improvements are made to restore marginal existing meter pressures. In order to serve the proposed meter a new offsite water line will need to tie to an existing water line with sufficient pressure and extend to a designated location; however, the water service is approved only by the Water System (not the Engineer).

**Note:** Based on the most recent master meter calibration data and the current meter connection count, the current demand is over 85% of the total requirement for the system water supply. TCEQ requires systems to have a plan in place when 85% of the system's capacity is reached. Three options for additional water supply are as follows: (A) Pursue Bluebonnet WSC for additional supply, (B) Rehabilitate existing water wells for additional supply, (C) Drill a new water well.

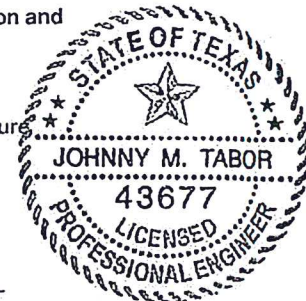
**Disclaimer:** This Study was performed with modeling software using TCEQ Rules and Regulations and is based on line locations and sizes provided by the Water System for June 2017 Water System Maps. The Water System should confirm field conditions (line location and size) prior to providing costs for proposed new tap and new service related fees. Unless otherwise noted, the system is designed to maintain a minimum pressure of 35 psi at all points within the distribution network at flow rates of 1.5 gallons per minute per connection equivalent. This Study is valid to the water system from Tabor & Associates, Inc. until new meter(s) are added in this vicinity, but not more than 60 days from the date of this report.

The Water System should receive the following items from Applicant before proceeding with Design & Bidding of Improvements:

1. Partial Pre-Payment of estimated amount of Engineering Fees to prepare construction documents. Total Engineering Fee paid by Applicant for plans, contract documents, bids, and construction administration will be 13% of construction cost as authorized by the water system. \$2,300.00
2. Crossing permits for TxDOT or Railroad
3. Copy of Approved Plat or Deed Map
4. Written regulatory verification of viable sewage facilities.

The Water System should receive the following items from the Applicant before beginning construction and meter installation:

1. Payment for all water system improvements and meter/service charges.
2. Easements for water lines signed and filed at County Deed Records.
3. Written and signed agreement covering special service requirements such as reserved meters, future capacity, time limits, etc.
4. Meet the system operator to stake meter location.



Prepared by: Kevin Hill Approved by: Johnny M. Tabor  
 2/23/2021

1005 South 18th Street • P.O. Box 1788 • Waco, TX 76703  
 Ph. (254) 756-2118 • Fax (254) 756-2110  
 www.taborengineers.com  
 Firm #F-3229







<b>City of Bruceville-Eddy</b>	
<b>Water Improvements - James Killough</b>	
<b>Engineer's Estimated Developer Cost Breakdown</b>	
Recommended Award to Low Bidder	<b>\$45,540.00</b>
Engineering Fees @ 13%	<b>\$5,920.20</b>
Advertisement Cost - Waco Tribune Herald	<b>\$264.58</b>
Meter Installation Cost for 1 Meter @ \$1500/Each	<b>\$1,500.00</b>
<b>TOTAL CURRENT PROJECT COST</b>	<b>\$53,224.78</b>
<b>LESS PREVIOUS PAYMENT BY KILLOUGH</b>	<b>-\$3,800.00</b>
<b>TOTAL AMOUNT DUE FROM KILLOUGH TO PROCEED WITH AWARD OF CONSTRUCTION</b>	<b>\$49,424.78</b>

Text from Jay Stewart to Gene Sproule.

Mon, Apr 5, 9:21 PM

Jay Stewart

Hey you need to hold off on burying the line. James doesn't want anyone on on the property until looks where we are putting the drive way.

So he doesn't want us on the property?

Nope not even me

Okay



## TCEQ EXIT INTERVIEW FORM: Potential Violations and/or Records Request

Regulated Entity/Site Name		City of Bruceville-Eddy		TCEQ Add. ID No.	TX1550024	
Investigation Type		PWS	Contract Made In-House (Y/N)	Y	Comprehensive Compliance Investigation	
Regulated Entity Contact		Gene Sprouse		Telephone No.	Date Contacted	
				FAX #/Email address	4/8/2021	
				FAX/Email date	4/8/2021	

**NOTICE:** The information provided in this form is intended to provide clarity to issues that have arisen during the investigation process between the TCEQ and the regulated entity named above and does not represent final TCEQ findings related to violations. Any potential or alleged violations discovered after the date on this form will be communicated to the regulated entity representative prior to the issuance of a notice of violation or enforcement. Conclusions drawn from this investigation, including additional violations or potential violations discovered (if any) during the course of this investigation, will be documented in a final investigation-report.

Issue	For Records Request, identify the necessary records, the company contact and date due to the agency. For Alleged and Potential Violation issues, include the rule in question with the clearly described potential problem. Other type of issues: fully describe.		Description of Issue
No.	Type <sup>1</sup>	Rule Citation (if known)	
1	AV	290.44(a)(4)	Failure to install water transmission and distribution lines below the frost line and in no case less than 24 inches below the ground surface. (Waterline located northwest of the corner of Robin Road and Box Ranch Road)

Note 1: Issue Type Can Be One or More of: AV (Alleged Violation), PV (Potential Violation), O (Other), or RR (Records Request)

Did the TCEQ document the regulated entity named above operating without proper authorization?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Did the investigator advise the regulated entity representative that continued operation is not authorized?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Document Acknowledgment. Signature on this document establishes only that the regulated entity (RE) representative received a copy of this document and associated continuation pages on the date noted. If contact was made by telephone, the document will be sent via FAX or Email to RE, therefore, the RE signature is not required.

<i>Ross Luedtke</i> Ross Luedtke	4/8/2021	Regulated Entity Representative Name (Signed & Printed)	Date
Investigator Name (Signed & Printed)	Date	Regulated Entity Representative Name (Signed & Printed)	Date

If you have questions about any information on this form, please contact your local TCEQ Regional Office. Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, call 512/239-3282.

White Copy: Regulated Entity Representative  
TCEQ 20085 (4/08)

Yellow Copy: TCEQ





# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
254/859-5779 fax

## City of Bruceville-Eddy Holidays Resolution 01-2022

1-01-2022	Observed Friday	12-31-2021 (Friday)	New Year's	Saturday
1-17-2022			MLK Day	Monday
2-21-2022			Presidents Day	Monday
4-15-2022			Good Friday	Friday
5-30-2022			Memorial Day	Monday
6-19-2022	Observed	6-20-2022 (Monday)	Juneteenth	Sunday
7-04-2022			July 4 <sup>th</sup>	Monday
9-05-2022			Labor Day	Monday
10-10-2022			Columbus Day	Monday
11-11-2022			Veterans Day	Friday
11-24/25-2022			Thanksgiving	Thurs/Fri.
12-24-2022	Observe	12/23/2022 (Friday)	Christmas Eve	Saturday
12-25-2022	Observed	Monday 12-26-2022	Christmas Day	Sunday
Full-Time Employees			Personal Day	

**Whereas**, the City Council of the City of Bruceville-Eddy, Texas finds it necessary to set aside any and all Officially Designated Holidays each year by Resolution;

**Now therefore**, it is resolved by the Council of the City of Bruceville-Eddy, Texas that:

- (1) The Official Federal Holiday Schedule is designated as the Official Holiday Schedule for 2022, commencing with the 1<sup>st</sup> day of January, 2022 and;
- (2) This Resolution is effective immediately upon passage.

Passed and approved/disapproved by the City Council on this day, the 12<sup>th</sup> of August 2021, by a vote of: yeas \_\_\_\_\_ nays \_\_\_\_\_ and abstains \_\_\_\_\_

Connally Bass, Mayor

Sonya Bishop, City Administrator

\_\_\_\_\_

\_\_\_\_\_

Run Date: 7/26/21

Quote



Customer #	051205
Order #	P293962
Date Ordered	07/22/21
Job #	
Job Name	
Purchase Order #	360 QUOTATION
Method of Shipment	DIRECT
Contract Order #	0000000
Ordered By	GERALD
Ship Via	BEST WAY

**Sold To:**  
 BRUCEVILLE-EDDY WATER SUPPLY  
 STOCK-WACO  
 144 WILCOX DR  
 EDDY, TX 76524-

**Ship To:**  
 BRUCEVILLE-EDDY WATER SUPPLY  
 144 WILCOX DRIVE  
 EDDY, TX 76524-2587

**Branch:**  
 BELTON TX  
 Branch - 140  
 1601 South Wall St  
 Belton, TX 76513 0000  
 Phone: 254-939-8998

Bid Seq#	Product Code	Description	Qty Ordered	Qty Shipped	Qty B/O	Net Price	UOM	Ext Price
	/45016633310	13812-105 360 ESSENTIAL MODULE	1			2682.35000	EA	2682.35
	/45016633311	13721-005 MRX920 MAINTENANCE	1			1247.00000	EA	1247.00
***** 7/1/21 - 6/30/22 IS THE TIME OF SERVICE *****								

Terms in accordance with shipping manifest.

Special Instructions/Comments:

Total Ordered:	3929.35
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Membership