



*The City of Bruceville-Eddy Rising into the Future*

144 Wilcox Drive  
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964  
Fax: (254) 859-5779

**City Council Workshop**  
**June 24, 2021**  
**the workshop begins at 5:00 PM council meeting 6:30pm**  
**MINUTES**

**Workshop called to order by Mayor Bass at 5:04 pm**

**Workshop agenda:**

Council to discuss all items on the agenda.

**Ricky Wiggins had some recommendations to make some changes on the Application & Agreement for Utility Services. Mr. Wiggins gave us a copy of his changes. Also, Mr. Fowler wanted to know if we would send this for legal review. He also had some changes to be made on the application. James Tolbert and Sonya Bishop will have a meeting and look over the changes. After they have made the changes, they will submit it back to the council for approval. No action taken.**

**Council discussed Item# 5 regarding selling the property on 301 4<sup>th</sup> Street. No action taken.**

City Administrators update the city council and discuss concerns.

Status of the Killough/Stewart water meter. Has there been any further contact or requests?

**City Administrator Sonya Bishop told the council she received a letter from Mr. Killough removing himself from the agenda. No action taken.**

Status of the review of the City Ordinances by Mr. Thomas. Have we updated all ordinances as discussed, and Mr. Thomas given any indication of a timeline of completion?

**Sonya Bishop read an email we received from Lloyd Thomas on June 23, 2021**

**Please consider this my status report for Council concerning the zoning and platting ordinances.**

**As I stated to you earlier, I am close to completing drafts of the zoning and platting ordinances. I have hired Kayla Landeros, Senior Counsel with West, Webb, Albritton & Gentry, P.C., to review the drafts for correctness.**

**I followed up with Kayla on her review. She stated that she intends to complete her review of the drafts by the end of next month (July). We will want to schedule a workshop meeting with Council the first week or so of August to discuss any specific requests or changes to the draft documents. We expect to have the final draft ready to present to Council by the end of September. If the initial draft meets with Council's approval during the workshop, the delivery date, of course, would be moved up considerably.**

**Please note that both of us will be out of town during the first week of July for family vacations. Kayla will be gone for 10 days. I will be gone for 7 days.**

**Also, please note and keep confidential that there are four to five parties interested in developing the land along Interstate 35 at Old Blevins Road. Two of the parties is interested in developing commercial along the Interstate and residential behind (west) of the commercial development. I have been trying to slow the push by these parties, so that the ordinances can be put in place before they contact Bruceville-Eddy about zoning, platting and building permits. No action taken.**

Sonya Bishop, City Administrator presented her Administrator Report during the workshop.

- a. **We had 65 water disconnects and some very unhappy customers. Hopefully the more we enforce the policy the less disconnects we will have.**
- b. **The bullet proof glass came in, however Michael Phelps with Glass Doctor of Hewitt said there were some issues. He is supposed to give me a date of when they will be able to install.**
- c. **Cefco has not provided any updates on their plans for the property, I emailed again and hope to hear back something prior to our next meeting.**
- d. **There was some confusion with the easements, however, it turns out that someone at the engineer's office had left out important information so that issue has been rectified. The map ledger was incorrect.**



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- e. Trash service has been a nightmare. I have been in contact with the corporate leaders and they assured me we would see positive changes, there maybe a time in the future the Council will be asked to make a decision about changing the trash service and ending the contract (if we are able to legally based on poor service) I am working on this.
- f. Esther is on vacation. Pam and I will be filling in for her while she is gone the next two weeks.
- g. Natalie Moore, our temp agency employee is doing great. She has picked up very well to the software.
- h. Judge Madison has determined for safety measures court will not go live until October. Court will continue to be held remotely.
- i. After our budget meeting I emailed all department heads their budget worksheets and asked them to create their wish list. Those are due back to me by July 9<sup>th</sup>. I will then enter those into the system and generate budget worksheets for the budget committee. Hopefully we can set up some budget committee meetings in the future.

No action taken on items a thru i.

Motion made by Linda Owens to adjourned the workshop, 2<sup>nd</sup> by Cecil Griffin, Yay 5 Nay 0, Motion passes  
Workshop adjourned at 5:58 pm

City Council Meeting  
June 24, 2021 at 6:30 pm

**1. Council Meeting call to order by Mayor Bass at 6:30 pm**

Row Call: Mayor Bass, Pro-Tem Ricky Wiggins, councilmen James Tolbert, Marc Fowler, Cecil Griffin, councilwoman Linda Owens, Chief Dorsey, City Administrator-Sonya Bishop, City Secretary-Pam Combs, Water Dept – Gene Sprouse on the phone, Officer Martinez.

**2. Police Report-Chief Dorsey**

- a) Council to discuss, consider, and possibly take action on approving ordinance 052021, an ordinance regulation for the use of recreational vehicles and travel trailers for residential purposes.

Motion made by Ricky Wiggins to approve Ordinance 052021 regulating the use of recreational vehicles and travel trailers for residential purposes and for the ordinance to not change and stay the same as written. 2<sup>nd</sup> by James Tolbert. Yay- 3, Cecil Griffin, James Tolbert, Ricky Wiggins, Nay-2 Linda Owens, Marc Fowler. Motion passes

- b) Code Enforcement – No action taken

- c) Police Department Report – Refer to Item 2C of the agenda packet. No motion.

**3. Citizen Presentations –None**

- 4. Council to discuss, consider, and possibly take action on paying Vivian Williams \$18,814.00 for construction on the new city hall.

Mayor Bass tabled item 4, because Ms. Williams informed the mayor, she would not be able to attend the meeting. No action taken.

- 5. Council to discuss, consider, and possibly take action on property located at 301 4<sup>th</sup> St., Eddy, Texas. Lots A10,11, and 12, Block 7 Kincannon, Eddy, Texas. Tax account 106028500021008.





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**Motion made by Linda Owens for the City to release the property to be sold. 2<sup>nd</sup> by Marc Fowler, Yay 5 Nay 0, Motion passes.**

**6. Consent Agenda**

- a) Council to discuss and possibly approve minutes from June 3, 2021, Special Called Council Meeting.

**Motion made by Linda Owens to approve the minutes from June 3, 2021, Special Called Council Meeting. 2<sup>nd</sup> by Ricky Wiggins, Yay 5 Nay 0. Motion passes.**

**Mayor and City Council Agenda Item Request:**

7. Council to discuss, consider, and possibly take any action it deems appropriate and necessary. (A/R) accounts receivable, water service agreement, tap fee, deposits, easements. Any policies procedures or ordinance creation relating to any of these.

**Motion made by Ricky Wiggins to amend the service agreement as discussed in the workshop. Once the adjustments are made bring it back to the city council for final approval. 2<sup>nd</sup> by Marc Fowler, Yay 5 Nay 0. Motion passes.**

8. The Council to consider, discuss, and possibly take any action necessary on-for the investments of the City within the laws, rules, and regulations as per law and city ordinances as pertains to Municipalities.

**Motion made by Ricky Wiggins for James Tolbert to meet with Esther and Sonya regarding reinvesting our investments and bring it back to the council. 2<sup>nd</sup> by Cecil Griffin, Yay 5 Nay 0. Motion passes**

9. Council to discuss, consider, and possibly take action on approving a Town Hall Meeting to provide an opportunity to the citizens of the Greater Bruceville-Eddy community to offer input regarding establishing a Local Emergency Management Plan. The meeting date will be Saturday, July 10<sup>th</sup>, from 10:00 to 11:30 am in the new City Hall Council Room at 144 Wilcox Drive.

**Motion made by James Tolbert for the City of Bruceville-Eddy to host a town hall meeting for the Local Emergency Management Plan on Saturday, July 10<sup>th</sup>, from 10:00 to 11:30 am in the new City Hall Council Room at 144 Wilcox Drive. 2<sup>nd</sup> by Ricky Wiggins, Yay 5 Nay 0. Motion passes.**

**10. Financial Reports**

- a) Council to discuss, consider, and possibly take action on approving financial reports for May 2021.  
b) Council to discuss and possibly approve accounts payable for May 2021 for water and general fund.

**Motion made by Linda Owens to approve the financial reports for May 2021 and to approve accounts payable for water and general fund, May 2021. 2<sup>nd</sup> by Ricky Wiggins, Yay 5 Nay 0. Motion passes.**

**City Administrator Agenda Items.**

11. Discussion and consider adoption of an Ordinance authorizing publication of Notice of Intention to the Issue City of Bruceville-Eddy, Texas Certificates of Obligation, Series 2021.

12. Council to discuss, consider, and possible take action on posting A NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION. The notice published in the Waco Tribune-Herald on June 25, 2021 and this same NOTICE will be posted on the city website and remain posted until August 26, 2021.



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**Motion made by James Tolbert, to approve Item 11 and 12 at the same time. To adopt an Ordinance authorizing publication of Notice of Intention to the Issue City of Bruceville-Eddy, Texas Certificates of Obligation, Series 2021. Also, to take action on posting A NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION. The notice published in the Waco Tribune-Herald on June 25, 2021 and this same NOTICE will be posted on the city website and remain posted until August 26, 2021. 2<sup>nd</sup> by Marc Fowler, Yay 5 Nay 0. Motion passes.**

13. Council to discuss, consider, and possibly take action on proposed 60–90-day extension on the Development Agreement for the Provision of Retail Water Public Service between the City and Creekside Ranch Group, LLC.

**Motion made by Ricky Wiggins for the city to amend and accept a 90 extension to the Development Agreement for the Provision of Retail Water Public Service between the City and Creekside Ranch Group, LLC. 2<sup>nd</sup> by Linda Owens Yay 5 Nay 0. Motion passes.**

14. Council to discuss, consider, and possibly take action on allowing Mr. Guzman to pay the remaining balance of \$200.00 for a meter at 501 Westgate I. The Council declared the meter abandoned on March 25, 2021. A motion was made by Marc Fowler to deny the refund for the tap fee and to forgive the \$200.00 left due on the tap and the monthly minimum billed against the account until the meter was pulled. 2<sup>nd</sup> by Cecil Griffin, and all were in favor.

**Motion made by Marc Fowler for Mr. Guzman to pay \$200.00 to get his meter back and to pay the \$35.00 base rate each month. 2<sup>nd</sup> by Linda Owens. Yay 4 Linda Owens, Marc Fowler, Cecil Griffin, and Ricky Wiggins. Nay 1 James Tolbert. Motion passes.**

15. Council to discuss, consider, and possibly ask the city attorney to draw up an amendment to the current building code ordinance.

**Motion made by Cecil Griffin for Ricky Wiggins and Sonya Bishop to work together to come up with a current building code ordinance. Once they finish, they will submit it to the council before seeking legal advice. 2<sup>nd</sup> by Linda Owens Yay 5 Nay 0. Motion passes.**

16. Council to discuss, consider, and possibly take action on approving water meter moratorium for Falls County.

**Table. The council did not approve of some of the wording on the meter moratorium. So, the ordinance would need to be rewritten. No action taken.**

**Motion made by Linda Owens to adjourn the meeting. 2<sup>nd</sup> by Cecil Griffin. Yay 5 Nay 0. Motion passes. Meeting adjourned at 8:09 pm**

Connally Bass Date: 7-20-2021  
Connally Bass, Mayor

Pam Combs Date: 7-20-2021  
Pam Combs, City Secretary

