



The City of Bruceville-Eddy Rising into the Future

143 Wilcox Drive
Eddy, Texas 76524

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MINUTES FOR APRIL 8, 2021 CITY COUNCIL MEETING AND WORKSHOP

Workshop Minutes: Meeting called to order at 5:00 PM by Mayor Bass

Richard L Jones, a solutions advisor from Civic Plus presented via GoToMeeting some website possibilities Civic Plus has to offer the city.

The council reviewed and discussed an Emergency Management Plan being used by Lorena and discussed initiating a Local Emergency Management Plan for the City of Bruceville-Eddy.

Council discussed briefly other agenda items.

No decisions were made during the workshop.

Meeting adjourned 5:55 PM

MINUTES FOR APRIL 8, 2021 CITY COUNCIL MEETING

Call to Order- Mayor Bass called the meeting to order at 6:30 PM

- 1. Roll Call:** Mayor Bass, Mayor ProTem Ricky Wiggins, Councilmen James Tolbert, Marc Fowler, Cecil Griffin, Councilwoman Linda Owens, City Secretary Pam Combs, City Engineer Johnny Tabor, Police Chief Michael Dorsey, Water Supervisor Gene Sprouse and via phone City Administrator Sonya Bishop

- 2. Police Report- Chief Dorsey**

Chief Dorsey informed the council there were 96 calls for service, 23 incident reports, 10 crash reports, 217 citations and warnings. Chief Dorsey gave city council members an updated packet for code enforcement.

Mayor Bass made mention of the police department issuing more warnings than tickets.

No motions made and no action taken

- 3. Water Department Report-Gene Sprouse**

Gene Sprouse told the council the water department handled 105 work orders to include 10 leaks. Gene reminded council the department will soon be busy with mowing and shredding.

No motions made and no action taken

- 4. Engineers Report- City Engineer Johnny Tabor**

- a) Council to discuss, consider and possibly take action on Foster Branch Estates Addition lots 1-6 easements.**

Mayor Bass informed the council Foster Branch attorney contacted Sonya Bishop at 4:11 PM on April 8, 2021 stating they would not be in attendance at tonight's meeting. Johnny Tabor updated council on the history of the project. Mr. Tabor recommended the council do not use the general easement and require Foster Branch LLC to follow the subdivision ordinance which states the city requires a 20-foot dedicated water line easement. Mr. Tabor explained the bids were open on April 6, 2021. The project cost is \$45,764.00 with an engineering fee of \$5,766.26, an advertising fee of \$264.58 and meter installation cost of \$9,000.00 for the installation of 6 meters. The total current project cost is \$60,794.84. The developer has paid \$5,400.00 leaving a balance of \$55,394.84 to be paid prior to moving forward. Mr. Tabor stated the bids are only good for 30 days. The bids should be accepted contingent on the balance being paid in full.

Motion made by Ricky Wiggins to have Sonya contact Michael Gershon with Lloyd Gosselink Rochelle & Townsend, P.C. and Mr. Tabor. Have Mr. Gershon send a letter to the Foster Branch Group informing them the city requires a 20-foot dedicated water easement and include the project bid information. The letter should include the deadline date of 30 days and the bid amounts. 2nd by James Tolbert All in favor 5. Against 0. Motion passes.



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- b) **Council to discuss, consider and possibly take action on approving the final plat for Parkside Subdivision, lots 1-8 block one submitted by K-Bar Ranch and Mackey Development LLC.** Johnny Tabor made the recommendation for council to accept the plat which was done in accordance with the city subdivision ordinance.

Motion made by Ricky Wiggins to accept the final plat dated March 12, 2021 submitted by K-Bar Ranch and Mackey Development LLC. 2nd by Linda Owens All in favor 5. Against 0. Motion passes.

5. **Council to discuss, consider and possibly take action on a request by James Killough on upgrades to the water system to supply water to Robin Road to add water meters.**

Mayor Bass informed council Mr. Killough requested to be on the May 27, 2021 agenda instead of tonight's, April 8 2021 meeting. Johnny Tabor informed council the bids were opened on April 6, 2021 and went on further to say the price came in really high and the reasoning is because the limited amount of work space, the city only has a 10-foot-wide easement. Mr. Tabor supported the item being tabled and suggested council reject the bids of \$45,540.00 and \$46,564.00 which higher than projected during the meter study. Mr. Tabor explained he asked Pam Combs to get additional easements that should change the price significantly.

Motion made by James Tolbert to send Mr. Killough a letter informing him the bids were open on April 6, 2021 with the lowest bid being \$45,540.00. 2nd by Cecil Griffin All in favor 5. Against 0. Motion passes.

6. **Citizen Presentations- NONE**

7. **Consent Agenda**

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by the Mayor or a Councilmember, in which event those items will be pulled for separate consideration.

- a) Council to discuss and possibly approve minutes from the March 25, 2021, Regular Called Council Meeting.
b) Council to discuss and possibly approve minutes from Special called meeting March 29, 2021.

Motion made by Ricky Wiggins to approve the minutes with the following corrections:

March 25, 2021 minutes item 6a should omit the word landscaping. And Item 3 should be corrected to say Foster Branch instead of Foster Ranch. 2nd by Linda Owens All in favor 5. Against 0. Motion passes.

8. **City Secretary- Pam Combs**

- a) Council to consider, discuss and possibly take action on refunds to Mrs. Carman Baker for two uninstalled meters for \$3,000.00

Pam Combs explained the tap and meters were never installed on the property and the owners decided they no longer want the meters.

Motion made by Linda Owens to refund \$3,000.00 to Carman Baker for two uninstalled meters. 2nd by Ricky Wiggins All in favor 5. Against 0. Motion passes.

9. **City Administrator**

- a) Council to discuss, consider and possibly take action approving an increase of \$800.00 for security cameras for BEISD. They will be paid from the McLennan child safety funds. The previous quote for \$8,820.00, included cameras that are no longer available. The new cameras are \$50.00 more each.

Motion made by James Tolbert to purchase the security cameras for BE-ISD campuses. 2nd by Cecil Griffin 2nd by All in favor 5. Against 0. Motion passes.

- b) Council to discuss, consider and possibly take action on switching the city website to Civic Plus for the next budget year or sooner.



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Motion made by Marc Fowler to table this item 2nd by James Tolbert All in favor 5. Against 0. Motion passes.

c) Update on the new city hall project.

City Administrator updated council on the bullet proof glass. There is an 8-week delay on the glass. Also, the sound system and drive thru windows were delayed. *No motions made and no action taken*

d) Update on filling vacant water clerk-administrative assistant position.

Sonya Bishop informed the council the position was filled using the temporary agency and Doreen Presley started working on Monday April 5, 2021. *No motions made and no action taken*

10. Discuss and consider establishing a formal Emergency Management Plan for the City of Bruceville-Eddy and assigning Chief Michael Dorsey to be the point person for organizing a task force of city staff and/or local citizens as needed for completing the plan. (Marcus Fowler)

Motion made by Linda Owens to establish a local emergency management plan for the City of Bruceville-Eddy and appoint Chief Michael Dorsey the point person for organizing a task force of city staff and/or local citizens as needed for completing the plan. 2nd by Cecil Griffin All in favor 5. Against 0. Motion passes.

Motion made by Linda Owens to adjourn 2nd by Marc Fowler All in favor 5. Against 0. Motion passes.

Meeting adjourned at 7:33 PM

Mayor Connally Bass

City Administrator Sonya Bishop

