



The City of Bruceville-Eddy Rising into the Future

143 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
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**Council Workshop Minutes
March 11, 2021
workshop begins at 5:00 PM**

Workshop Agenda:

Ryan Dirker, Assistant Director of Emergency Management for the County gave a presentation of the emergency work order currently in place.

Council to discuss potentially seeking professional services for the website management. Sonya Bishop discussed the possibility of checking into Civic Plus and other governmental websites.

City Council Meeting minutes

Thu, March 11, 2021 6:30 PM (CST)

1. Call to Order- Mayor Bass meeting called to order

- a) Greetings – Mr. Tolbert asked to please remember Mr. Kenny Gardner, son of former city secretary.
- b) Invocation-Linda Owens
- c) Pledge of Allegiance
- d) Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.
- e) Roll Call- Mayor, Mayor Pro Tem Ricky Wiggins, Linda Owens, Marc Fowler, Cecil Griffin, James Tolbert, City Secretary Pam Combs, Gene Sprouse, Chief Dorsey, City Administrator via phone Sonya Bishop.

2. Citizen Presentations- Andrew Guzman asked the council to refund him for a meter tap he purchased previously. (Mr. Guzman referred to the tap fee as a deposit). City Administrator advised Mr. Guzman needs to fill out a request to be on the agenda. Pam Combs provided Mr. Guzman with the form required.

3. Engineers Report- City Engineer Johnny Tabor was not available for the meeting. Mayor Bass read the engineer report sent from Mr. Tabor via email USDA RD New Wastewater System - We continue to work overtime to complete the final plans and specifications as soon as possible.

Foster Branch Addition Water Improvements Lots 1 - 6 - We received notice Monday, March 8th, that the developer had paid the City the engineering fee to complete water service to the last six lots. We are working to have construction proposals as soon as possible.

Water Improvements - James Killough - We received the signed engineering agreement on Monday, March 8th. We are working to have construction proposals as soon as possible.

Let me know in advance when I need to participate with the Water System Committee.



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4. **Police Report-** Chief Dorsey reported 138 calls 13 reports 14 crashes and a total of 69 citations and warnings. Chief provided an updated roster of officers to the council. Chief announced Officer Roman is no longer on probation. Also, a new officer has been hired. The police department is now at 3 full time officers plus the Chief.
5. **Water Department Report-**Gene Sprouse Water Loss Report 7.54%. Gene asked the mayor to sign a resolution for him to attend the Blue Bonnet water meetings.
6. **Consent Agenda**

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by the Mayor or a Councilmember, in which event those items will be pulled for separate consideration.

 - a) Council to discuss and possibly approve minutes February 25, 2021, Regular Called Council Meeting.
No motion made- minutes will be on the next meeting (minutes was Pam Combs, due to City Administrator being out sick with pneumonia. Council did not approve of these minutes; they were lacking detail.)
Motion made by Ricky Wiggins to table the minutes for February 25, 2021 2nd by Linda Owens all in favor 5 0 against 0 absent
 - b) Council to discuss, consider and possibly take action on approving accounts payables for general fund and water fund for January 2021.
Motion made by Ricky Wiggins to accept the accounts payable for both general and water funds for January 2021 2nd Linda Owens all in favor 5
7. **Finance Reporting**
 - a) Council to discuss, consider and possibly take action in financial reporting for January 2021.
 - b) Council to discuss, consider and possibly take action on Debt Service Report January 2021.
Motion made by Marc Fowler to approve item a and b financial reports 2nd by Linda Owens all in favor 5 0 against 0 absent
8. **City Secretary- Pam Combs**
 - a) Council to discuss, consider and possibly take action on approving residential permit form and contractor registration form. Pam Combs explained the forms are needed for when contractor is working in the city they should be registered with the city. Ms. Combs explained the permit form is just revising the original permit form.
Motion made by Linda Owens that we accept and approve the residential permit form and the contractor registration form 2nd by Ricky Wiggins all in favor 5 0 against 0 absent
9. **City Administrator**
 - a. Update citizens and council on city hall progression. Sonya Bishop updated council on the progress of the city hall letting everyone know we are waiting on the bullet proof glass. Mrs. Bishop let the council know we will start moving into the new city hall in phases.
No motion made



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- b. Council to discuss, consider and possibly take action on addressing road conditions. Sonya Bishop, city administrator stated as soon as she gets the information from the city engineer on which roads will not be disturbed by the sewer project.
No motion made
- c. Council to discuss, consider and possibly take action on starting bid process for handicap parking at the new city hall.

Motion made by Marc Fowler that we solicit bids for the handicap parking, drive through window lane and public parking area, ask bidders to separate out the quotes among the drive through window lane, public parking and handicap parking. 2nd by Cecil Griffin all in favor 5 0 against 0 absent

Motion made to adjourn by Linda Owens 2nd by Ricky Wiggins

7:47 PM all in favor 5 0 against 0 absent

Connally Bass

Sonya Bishop

