



The City of Bruceville-Eddy Rising into the Future

143 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.org

Phone: (254) 859-5964
Fax: (254) 859-5779

NOTICE OF REGULAR MEETINGS OF THE GOVERNING BODY OF BRUCEVILLE-EDDY

Notice is hereby given that a **WORKSHOP** of the governing body of the City of Bruceville-Eddy will be held on the 14th of February 14, 2019 at 5:30 p.m. in the City Hall at 143 Wilcox Drive, Eddy, Texas at which time the following subjects will be discussed, and or approved,

To-wit:

1. Call to Order: Mayor Connally Bass
2. Discussion of city business requiring no action required.

Notice is hereby given of a 6:30 P.M. Regular Council Session.

- A. Call to Order: Mayor Connally Bass
- B. Prayer by councilman Jason Dean who will then lead us in the Pledge of Allegiance.
- C. **CITIZEN TIME:** At this we would like to listen to members of the audience (*which have turned in a speaker form*) comments or concerns. All comments are limited to a maximum of five minutes for action on any item that has not been posted on the agenda. When your name is called, please come to forward and state your name and address clearly before making your comments. Thank you.
 - **PUBLIC COMMENTS: TO BE TAKEN AT THIS TIME**
- D. **CONSENT AGENDA:**
 - I. Council to consider A/P for General/Water Funds for January 2019.
 - II. Council to consider minutes of the meetings of January 10, 2019.
 - 1) City Engineers: Report/Considerations. Johnny Tabor
 - 2) Council to consider closing court offices at 4:00 PM daily- Heather Spivey
 - 3) City Code Enforcement Monthly Update
 - 4) City Code Enforcement Tire Amnesty Program
 - 5) City Code Enforcement Inclosing current pavilion possibly
 - 6) Water Department-Gene Sprouse
 - 7) Police Department: Report/ Considerations. Chief McLean.
 - 8) Council to consider the 2018 Audit
 - 9) Council to consider passing waste water loan resolution
 - 10) Council to consider Waste Water System Grant Agreement
 - 11) Council to consider Right-of-Way Certificate for Sewer Grant
 - 12) Council to consider signing contractor's partial payment estimate
 - 13) Council to consider purchasing financial, water, waste water software from Tyler Technology.
 - 14) Council to consider contracting Underwater Services LLC to perform yearly inspections of water department.
 - 15) Council to consider executing an investment policy and statement
 - 16) Executive Session attorney-client confidential information
 - 17) Executive Session to discuss and negotiate personnel contracts

18) Executive Session Council to discuss personnel evaluation of city administrator probationary period ended 2-12-2019.

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The City is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at least 48 hours in advance. Please contact the City Secretary at (254) 859-5964 or at the web address of city-sec@bruceville-eddy.org or by fax at (254) 859-5779 for information or assistance

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall of City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 8th day of February, 2019 at 5:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

City of Bruceville-Eddy, Texas

Connally Bass Date 2/13/2019
Mayor Connally Bass

(seal)

Sonya Bishop
By: Sonya Bishop, City Administrator



City of Bruceville-Eddy



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Fax 254-859-5779

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Call to Order. Mayor Pro Tem Halbert Wilcox called the Canvas to order at 6:38 PM. In attendance;

Councilmen present:

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Gary Lucas
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Linda Owens
Jason Dean

Employees present:

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Chief Bill McLean
Pam Combs
Gene Sprouse
Frank Warren

Citizens attendee sign-in sheet attached

Jason Dean led to prayer and Pledge of Allegiance.

Citizen Comments:

There were not any citizen comments.

Consent Agenda:

Motion to accept the A/P for General and Water funds for January 2019 minutes from council meeting January 10, 2019 and the minutes. First motion Gary Lucas. 2nd Motion Jason Dean. All agreed 5 councilmen present, 5 voted yes.

City Engineer

1) Mrs. Bishop updated the audience the progress on the sewer system and water projects. The following items was mentioned:

- USDA -RD Final right of way map 1 of 2 for the new sewer system was delivered. City will continue to work towards easements.
- Per Johnny Tabor advise a waste use ordinance will need to be submitted.
- Abandoning and Plugging Eddy Well bid by Jurgensen Pump LLC in the amount of \$13,500.00 was presented. Tabled until next meeting

Item 2 Court closing early

Mr. Lessman, City Attorney, expressed to council the need for the court to allow time for the single court clerk to get her job done efficiently.

Heather Spivey introduced herself to the council and addressed concerns she had.

She informed the council that she is a level 1 certified court clerk and testing soon for her level 2. Mrs. Spivey explained she has 8456 open court cases. Mrs. Spivey requested the council to permit her to close the court window an hour early each day to stay on top of her responsibilities as a court clerk.

Gary Lucas asked if the software purchased years prior was working because from his understanding the software was supposed to eliminate the workload. Mrs. Spivey explained the software helped; however, because the entire system is not run from one database there are multiple tasks being done outside of the software. Jason Dean asked Mrs. Spivey if it would be better to close at noon 2 days a week. Mr. Dean also asked if that would benefit her. The council voted to close court noon every Wednesday and Friday. Jason Dean 1st Allen Trigg 2nd all in favor 5 nae 0

Item 3: Code Enforcement Monthly Update

Item 4: Mr. Frank Warren addressed the issue of abandoned tires around the city. Mr. Warren requested the city council consider a tire amnesty program to be held April 13th and 20th from 8:00 AM – 12:00 PM and 1:00 PM – 4:00 PM each day. Citizens will be able to bring 6 tires each day at no cost. Jason Dean 1st Gary Lucas 2 and all in favor 5 nae 0

Item 5: Mr. Warren presented the council with a proposal to close in the pavilion area to make a new city hall which will allow the police department to move in the old city hall. Mr. Warren gave the council 2 proposals of building a building equivalent in size from the ground up at the cost of \$1,200,000.00 and \$1,320,000.00. The bid to enclose the pavilion and the police chief and Frank Warren to do all work is \$120,000.00 - \$150,000.00. Gary Lucas questioned how the city would pay for this and would the debt be involved. Mrs. Bishop explained that investing in the city would be able to do the project on a cash basis. The council tabled the proposal.

Item 6 Water Department Update

Mr. Sprouse updated council on the upgrades at Talbert well are going good. The call center is working properly. Mr. Wilcox asked about upgrading the other wells to the same system. As discussed this will be mentioned in a future meeting.

Mr. Gary Lucas asked Mr. Sprouse about finishing the work on Bruce to Church and Grider. Mr. Lucas said he lost 10 votes to the project not being fixed. Mr. Sprouse told Mr. Lucas they would get it finished.

Item 7 Police Department Update:

Chief Bill McLean reported 83 calls for service, 8 motor vehicle crashes, 1 arrest 9 information reports, 8 offense reports, and 368 citations. Mr. McLean reported a seizure of \$16,063.00 in cash and over 1 pound of narcotics off the streets.

Item 8 Audit Report:

Mrs. Bishop supplied the cancel with a copy of the preliminary audit report for them to review. The audit was tabled until March to give the council ample time to review.

Item 9 discuss and consider Waste Water Loan Resolution

Mrs. Bishop explained this is a document that is required by the USDA to move forward with the loan-grant for the sewer system.

Gary Lucas 1st Linda Owens 2nd

All in favor 5 Name 0

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Mr. Tabor presented council with documents of the estimates from B-Corp. All in 1st Gary Lucas 2nd Linda Ownes favor 5 Nae 0

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Mrs. Bishop presented the council with several estimates from Tyler Technologies. Mrs. Bishop explained she was able to negotiate with the company to get the software needed for the city at a cost if she agreed to do the conversion. The software will allow all of the city financials to be integrated into one system. This will save time on staff and simplify some task.

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Gene Sprouse requested the council to consider the yearly tank inspections to be performed by Underwater Services LLC. The estimated cost of \$3,015.00

All in favor: 5 name: 0

Item 15 Council to consider executing an investment policy and statement

Mrs. Bishop requested to have this item tabled, and the council agreed

Council adjourned into executive session 7:12 PM

Council came from an executive session at 9.15 PM

Item 17 Council to discuss and negotiate personal evaluation of Mrs. Bishop 90 day probation is up.

Council agreed Mrs. Bishop had done a good job thus far. Mr. Gary Lucas spoke on behalf of Mrs. Bishop. Saying people at the school said Mrs. Bishop went above and beyond helping with the UIL luncheon and provided drinks for the students.

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Council to consider pay raise for Mrs. Bishop and continue her contract.
Gary Lucas 1st Allen Trigg 2nd All in favor 5 Nao 0

Motion to adjourn Allen Trigg. Meeting adjourned 9:29 PM

Connally Bass

Mayor Connally Bass

Attest:

Sonya Bishop

Sonya Bishop, City Administrator

seal



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CITY COUNCIL SIGN IN SHEET
February 14, 2019

NAME

ADDRESS

Deana K Stewart

209 Archie Bruceville TX 76603

Ryan Kist
(More Automotive)

505 W 3rd St Eddy
202 W. 3rd St. Eddy, TX

Brandon Moore

1966 Old Mady, Eddy TX

LaDonna Reyna

104 Astern Eddy TX

Dixie Jackson

601 Maple ""

Joyce White

239 Northliewe Rd.

Blanche Stolberger

475 Wade Dr. Eddy



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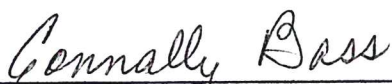
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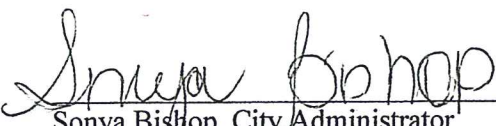
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Attest:



Sonya Bishop, City Administrator

seal



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February 14, 2019

NAME

ADDRESS

Diana K Stewart

209 Archie Bruceville TX 76603

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(Maire Automotive)

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Brandon Maire

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Joyce Wilhite

239 Northline Rd.

Blanche Stoltenberger

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Connally Bass

Mayor Connally Bass

Attest:

Sonya Bishop

Sonya Bishop, City Administrator

seal

City of Bruceville-Eddy

MINUTES
Special Called Meeting
February 27, 2019

A council member present at the called meeting included Mayor Pro-Tem Hal Wilcox, Councilmen Allen Trigg, Gary Lucas, Linda Owens and City Administrator Sonya Bishop, Chief of Police Bill McLean

Mayor Pro-Tem Hal Wilcox opened the meeting at 5:30 pm.

Item 1: The council discussed with Police Chief, to consider payroll wages of the police department. Police Chief McLean asked for the police officers to be moved to an hourly wage instead of salary and be offered overtime and comp options. Police Chief will use time cards and make sure that the system is not taken advantage of.

1st Linda Ownes 2nd Gary Lucas

All in favor 4 Nae 0 Absent 2

Police Chief asked the council to consider new officer pay starting at \$32,000.00 versus the current \$29, 000.00.

1st Gary Lucas 2nd Allen Trigg

All in favor 4 Nae 0 Absent 2

Police Chief McLean asked a \$200.00 allowance to each officer for boots.

Gary Lucas placed a motion \$200.00 clothing apparel per officer per year with the approval of Chief McLean.

1st Gary Lucas 2nd Linda Ownes

All in favor 4 Nae 0 Absent 2

City Administrator Sonya Bishop discussed the need of an investment policy and investment officers. The item was tabled for further discussion.

Mayor Connally Bass adjourned the meeting at 5:50 PM

Connally Bass

Connally Bass, Mayor of Bruceville-Eddy

Minutes approved this 14th
day of Nov, 2019 19

Sonya Bishop

Sonya Bishop, City Administrator of Bruceville-Eddy

Seal

Financials

General Fund
MONTHLY TRANSACTION LIST
 January 2019

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Jan 19								
Bill	01/01/201	#1991...	TML Intergovern...	#1991 -Quarter 1 f...	20000 · Accou...		-SPLIT-	-11,087.50
Bill	01/01/201	Inv.#1...	Superior Network...	Inv.#165396	20000 · Accou...		6180 · Computer Exp...	-175.00
Bill	01/01/201	Inv.#1...	Superior Network...	Inv.#165397	20000 · Accou...		8095 · Computer Exp...	-350.00
Deposit	01/01/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	2,253.40
Bill	01/02/201	Inv.#1...	Moore Automotive	Inv.#1935	20000 · Accou...		8025 · Repair & Main...	-7.00
Bill	01/02/201	Inv.#1...	Direct Energy Bu...	Inv.#1900200370...	20000 · Accou...		6122 · DIRECT ELE...	-8.18
Bill	01/02/201	Inv.#1...	Direct Energy Bu...	Inv.#1900200370...	20000 · Accou...		6122 · DIRECT ELE...	-183.51
Bill	01/02/201	Inv.#1...	Direct Energy Bu...	Inv.#1900200370...	20000 · Accou...		6122 · DIRECT ELE...	-8.32
Bill	01/02/201	Inv.#1...	Direct Energy Bu...	Inv.#1900200370...	20000 · Accou...		6122 · DIRECT ELE...	-28.69
Bill	01/02/201	Inv.#1...	Direct Energy Bu...	Inv.#1900200370...	20000 · Accou...		6122 · DIRECT ELE...	-18.93
Bill	01/02/201	Inv.#1...	Direct Energy Bu...	Inv.#1900200370...	20000 · Accou...		6122 · DIRECT ELE...	-36.64
Deposit	01/02/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	1,056.10
Bill	01/02/201	Repor...	OMNIBASE	Report#418-1040...	20000 · Accou...		8060 · Omnibase Ex...	-798.00
Bill	01/02/201	Acct.#...	Card Service Cen...	Acct.#1041-Dece...	20000 · Accou...		-SPLIT-	-1,819.55
Deposit	01/02/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	7,675.43
Deposit	01/03/201			Deposit	1001 · MRLA S...	*	5000 · Property Tax ...	4,958.30
Deposit	01/03/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	1,281.10
Deposit	01/03/201			Deposit	1000 · Moody ...	*	5501 · MVBA COLL...	860.27
Deposit	01/03/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	6,138.13
Check	01/04/201	4962	Joseph L Beach	Citation#18 34164...	1000 · Moody ...	*	5500 · Fines Income	-75.90
Bill Pmt -C...	01/04/201	4963	Atmos Energy	Acct.#303491780...	1000 · Moody ...	*	20000 · Accounts Pa...	-35.13
Bill Pmt -C...	01/04/201	4964	Aviles Trucking C...	Inv.#01635	1000 · Moody ...	*	20000 · Accounts Pa...	-130.00
Bill Pmt -C...	01/04/201	4965	FUELMAN	BG640990	1000 · Moody ...	*	20000 · Accounts Pa...	-713.01
Bill Pmt -C...	01/04/201	4966	GreatAmerica Fin...	Inv.#23941003	1000 · Moody ...	*	20000 · Accounts Pa...	-179.50
Bill Pmt -C...	01/04/201	4967	KEITH'S ACE HA...	December Statem...	1000 · Moody ...	*	20000 · Accounts Pa...	-2.92
Bill Pmt -C...	01/04/201	4968	Moore Automotive		1000 · Moody ...	*	20000 · Accounts Pa...	-14.00
Bill Pmt -C...	01/04/201	4969	Office Depot	3899665	1000 · Moody ...	*	20000 · Accounts Pa...	-136.61
Bill Pmt -C...	01/04/201	4970	Randy H. Riggs, ...		1000 · Moody ...	*	20000 · Accounts Pa...	-308.56
Bill Pmt -C...	01/04/201	4971	TML Intergovern...	#1991 -Quarter 1 f...	1000 · Moody ...	*	20000 · Accounts Pa...	-11,087.50
Bill Pmt -C...	01/04/201	4972	TRUCKMOTIVE, ...	Inv.#665488	1000 · Moody ...	*	20000 · Accounts Pa...	-44.65
Deposit	01/04/201			Deposit	1001 · MRLA S...	*	5000 · Property Tax ...	1,452.46
Check	01/04/201	EFT	STATE COMPTR...	17418936328	1000 · Moody ...	*	2010 · State Comp Fi...	-45,940.80
Check	01/04/201	EFT	STATE COMPTR...	17418936328	1000 · Moody ...	*	5530 · State Comprom...	-766.40
Deposit	01/04/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	496.10
Bill	01/04/201	Inv.#0...	Time Warner Bus...	Inv.#0014617010...	20000 · Accou...		8120 · Police Teleph...	-233.42
Deposit	01/04/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	1,785.62
Deposit	01/05/201			Deposit	1001 · MRLA S...	*	5000 · Property Tax ...	50,695.21
Deposit	01/05/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	999.00
Deposit	01/06/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	489.00
Liability Ch...	01/07/201	4973	Jennifer Elaine M...	0011255995	1000 · Moody ...	*	2145 · Child Support ...	-138.46
Liability Ch...	01/07/201	4974	Stormie Jo McKe...	0013020839	1000 · Moody ...	*	24000 · Payroll Liabili...	-186.25
Liability Ch...	01/07/201	4975	Angelica Vargas	0011540307	1000 · Moody ...	*	2145 · Child Support ...	-135.23
Liability Ch...	01/07/201	4976	Valerie Rodriguez	0012481322	1000 · Moody ...	*	2145 · Child Support ...	-91.38
Check	01/07/201	EFT	1st Nat'l Bank-Mo...	Pay Period 12/22/...	1000 · Moody ...	*	-SPLIT-	-35.50
Deposit	01/07/201			Deposit	1000 · Moody ...	*	-SPLIT-	8,373.13
Bill Pmt -C...	01/07/201	4977	Brockway, Gersb...	Inv.#232422	1000 · Moody ...	*	20000 · Accounts Pa...	-15,333.32
Bill Pmt -C...	01/07/201	4978	Direct Energy Bu...		1000 · Moody ...	*	20000 · Accounts Pa...	-514.10
Bill Pmt -C...	01/07/201	4979	Superior Network...		1000 · Moody ...	*	20000 · Accounts Pa...	-525.00
Bill Pmt -C...	01/07/201	4980	Holt Cat	Inv.#WIMO0079059	1000 · Moody ...	*	20000 · Accounts Pa...	-116.00
Bill Pmt -C...	01/07/201	4981	OMNIBASE	PS ID# 104073	1000 · Moody ...	*	20000 · Accounts Pa...	-798.00
Bill	01/07/201	Inv.#4...	Jim Turner Chevr...	Inv.#462865	20000 · Accou...		8025 · Repair & Main...	-81.96
Deposit	01/07/201			Deposit	1001 · MRLA S...	*	5000 · Property Tax ...	3,389.55
Deposit	01/07/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	1,393.20
Deposit	01/07/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	971.72
Paycheck	01/08/201	4982	Lessman, Denton...		1000 · Moody ...	*	-SPLIT-	-299.71
Deposit	01/08/201			Deposit	1000 · Moody ...	*	-SPLIT-	560.00
Bill	01/08/201	Dece...	McCreary, Veselk...	Inv.# 181320;181...	20000 · Accou...		6065 · Municipal Cou...	-3,874.14
Bill Pmt -C...	01/08/201	4983	McCreary, Veselk...		1000 · Moody ...	*	20000 · Accounts Pa...	-9,042.83
Deposit	01/08/201			Deposit	1001 · MRLA S...	*	5000 · Property Tax ...	1,343.86
Deposit	01/08/201			Deposit	1000 · Moody ...	*	5501 · MVBA COLL...	460.33
Deposit	01/08/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	2,406.83
Bill Pmt -C...	01/09/201	4984	Card Service Cen...	Acct.#1041-Dece...	1000 · Moody ...	*	20000 · Accounts Pa...	-1,819.55
Bill Pmt -C...	01/09/201	4985	Jim Turner Chevr...	Inv.#462865	1000 · Moody ...	*	20000 · Accounts Pa...	-81.96
Bill Pmt -C...	01/09/201	4986	O'Reilly Automoti...	Cust.#866874-Dec...	1000 · Moody ...	*	20000 · Accounts Pa...	-664.01
Liability Ch...	01/09/201	EFT	United States Tre...	74-1893632	1000 · Moody ...	*	-SPLIT-	-72.98
Deposit	01/09/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	2,165.10
Deposit	01/09/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	465.00
Deposit	01/10/201	Taxin...	Randy H. Riggs, ...	Taxing Unit#56-Jan	20000 · Accou...		6025 · Tax Appraiser ...	-154.28
Deposit	01/10/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	555.20
Deposit	01/10/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	3,681.73
Deposit	01/10/201			Deposit	1000 · Moody ...	*	5080 · Police Rpt/Ac...	10.00
Paycheck	01/11/201	DRDP	Acosta, Laura E		1000 · Moody ...	*	-SPLIT-	-966.29
Paycheck	01/11/201	DRDP	Billings, Karleen J		1000 · Moody ...	*	-SPLIT-	-2,043.88
Paycheck	01/11/201	DRDP	Bishop, Sonya R		1000 · Moody ...	*	-SPLIT-	-1,800.85

General Fund
MONTHLY TRANSACTION LIST
 January 2019

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Paycheck	01/11/201	DRDP	Cardenas, Juan P		1000 · Moody ...	*	-SPLIT-	-1,023.28
Paycheck	01/11/201	DRDP	Combs, Pamela J		1000 · Moody ...	*	-SPLIT-	-691.53
Paycheck	01/11/201	DRDP	Grady, Johnny W		1000 · Moody ...	*	-SPLIT-	-1,300.53
Paycheck	01/11/201	DRDP	Lessman, Denton...		1000 · Moody ...	*	-SPLIT-	-299.67
Paycheck	01/11/201	DRDP	Lopez, Louise N		1000 · Moody ...	*	-SPLIT-	-1,259.48
Paycheck	01/11/201	DRDP	Madison, Kevin R		1000 · Moody ...	*	-SPLIT-	-959.97
Paycheck	01/11/201	DRDP	McLean, Willie F		1000 · Moody ...	*	-SPLIT-	-1,901.04
Paycheck	01/11/201	DRDP	Millsap, James S		1000 · Moody ...	*	-SPLIT-	-1,130.77
Paycheck	01/11/201	DRDP	Moreno, Esther		1000 · Moody ...	*	-SPLIT-	-1,253.61
Paycheck	01/11/201	DRDP	Perkins, Rosemary		1000 · Moody ...	*	-SPLIT-	-769.13
Paycheck	01/11/201	DRDP	Pham, Jesse		1000 · Moody ...	*	-SPLIT-	-869.96
Paycheck	01/11/201	DRDP	Schaeper, Calvin F		1000 · Moody ...	*	-SPLIT-	-635.06
Paycheck	01/11/201	DRDP	Sedillo, Rodolfo D		1000 · Moody ...	*	-SPLIT-	-450.60
Paycheck	01/11/201	DRDP	Spivey, Heather M		1000 · Moody ...	*	-SPLIT-	-1,003.75
Paycheck	01/11/201	DRDP	Sprouse, Gene C		1000 · Moody ...	*	-SPLIT-	-1,170.44
Paycheck	01/11/201	DRDP	Warren, Frank W		1000 · Moody ...	*	-SPLIT-	-736.80
Paycheck	01/11/201	DRDP	Williams, Bobby D		1000 · Moody ...	*	-SPLIT-	-1,102.76
Liability Ch...	01/11/201	EFT	United States Tre...	74-1893632	1000 · Moody ...	*	-SPLIT-	-2,917.00
Deposit	01/11/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	3,923.40
Deposit	01/11/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	563.20
Deposit	01/12/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	616.03
Deposit	01/13/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	159.33
Liability Ch...	01/14/201	EFT	TMRS	#00195	1000 · Moody ...	*	-SPLIT-	-6,207.35
Deposit	01/14/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	1,106.33
Deposit	01/14/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	277.00
Deposit	01/15/201			Deposit	1000 · Moody ...	*	-SPLIT-	408.64
Check	01/15/201	4987	SUQRAT MUNA...	REFUND	1000 · Moody ...	*	5520 · Fines Court Bl...	-150.00
Bill	01/15/201	7584	Bojorquez Law Fi...		20000 · Accou...	*	6105 · Auditors	-43.92
Bill	01/15/201	00146...	Time Warner Bus...		20000 · Accou...	*	8120 · Police Teleph...	-233.42
Bill	01/15/201	98215...	VERIZON WIRE...		20000 · Accou...	*	-SPLIT-	-758.25
Bill	01/15/201		FUELMAN		20000 · Accou...	*	-SPLIT-	-988.61
Bill	01/15/201	1995	City of Waco Fis...		20000 · Accou...	*	8099 · Police Radio ...	-4,200.00
Bill	01/15/201	19535...	Caterpillar Financ...	001-0801016-000	20000 · Accou...	*	99100 · Backhoe Pur...	-856.82
Bill	01/15/201	51736...	Equipment Depot		20000 · Accou...	*	7010 · Tractor/Shred...	-831.60
Bill Pmt -C...	01/15/201	4988	Bojorquez Law Fi...		1000 · Moody ...	*	20000 · Accounts Pa...	-43.92
Bill Pmt -C...	01/15/201	4989	Caterpillar Financ...	001-0801016-000	1000 · Moody ...	*	20000 · Accounts Pa...	-856.82
Bill Pmt -C...	01/15/201	4990	City of Waco Fis...		1000 · Moody ...	*	20000 · Accounts Pa...	-4,200.00
Bill Pmt -C...	01/15/201	4991	Equipment Depot		1000 · Moody ...	*	20000 · Accounts Pa...	-831.60
Bill Pmt -C...	01/15/201	4992	FUELMAN	BG640990	1000 · Moody ...	*	20000 · Accounts Pa...	-988.61
Bill Pmt -C...	01/15/201	4993	Time Warner Bus...		1000 · Moody ...	*	20000 · Accounts Pa...	-466.84
Bill Pmt -C...	01/15/201	4994	VERIZON WIRE...	521043707-00001	1000 · Moody ...	*	20000 · Accounts Pa...	-758.25
Deposit	01/15/201			Deposit	1000 · Moody ...	*	5501 · MVBA COLL...	2,012.80
Deposit	01/15/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	1,393.00
Deposit	01/15/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	2,722.00
Deposit	01/16/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	4,447.56
Deposit	01/16/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	1,063.66
Deposit	01/17/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	346.10
Deposit	01/17/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	160.10
Deposit	01/18/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	827.35
Deposit	01/19/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	150.00
Deposit	01/20/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	661.20
Deposit	01/21/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	494.00
Bill	01/22/201	30.00 ...	Robert G. Billings	BEE EXPENSES	20000 · Accou...	*	6090 · Contract Labor	-200.62
Deposit	01/22/201			Deposit	1000 · Moody ...	*	5010 · State Sales T...	5,395.44
Bill	01/22/201		Robert Kevin Dou...		20000 · Accou...	*	5520 · Fines Court Bl...	-40.00
Bill	01/22/201	518272	Extraco Technolo...		20000 · Accou...	*	6070 · Court Technol...	-500.00
Bill	01/22/201	19011...	Direct Energy Bu...		20000 · Accou...	*	6122 · DIRECT ELE...	-677.87
Bill Pmt -C...	01/22/201	1178	Extraco Technolo...		1003 · Municip...	X	20000 · Accounts Pa...	-500.00
Bill	01/22/201	00147...	Time Warner Bus...		20000 · Accou...	*	6125 · Telephones	-549.03
Bill	01/22/201	41042	Texas Security E...		20000 · Accou...	*	8045 · Police Unifor...	-109.17
Bill Pmt -C...	01/22/201	4995	Direct Energy Bu...		1000 · Moody ...	*	20000 · Accounts Pa...	-677.87
Bill Pmt -C...	01/22/201	4996	Robert G. Billings	BEE EXPENSES	1000 · Moody ...	*	20000 · Accounts Pa...	-200.62
Bill Pmt -C...	01/22/201	4997	Robert Kevin Dou...		1000 · Moody ...	*	20000 · Accounts Pa...	-40.00
Bill Pmt -C...	01/22/201	4998	Texas Security E...		1000 · Moody ...	*	20000 · Accounts Pa...	-109.17
Bill Pmt -C...	01/22/201	4999	Time Warner Bus...		1000 · Moody ...	*	20000 · Accounts Pa...	-549.03
Liability Ch...	01/22/201	5000	Angelica Vargas	0011540307	1000 · Moody ...	*	2145 · Child Support ...	-135.23
Liability Ch...	01/22/201	5001	Jennifer Elaine M...	0011255995	1000 · Moody ...	*	2145 · Child Support ...	-138.46
Liability Ch...	01/22/201	5002	Stormie Jo McKe...	0013020839	1000 · Moody ...	*	24000 · Payroll Liabili...	-186.25
Liability Ch...	01/22/201	5003	Valerie Rodriguez	0012481322	1000 · Moody ...	*	2145 · Child Support ...	-91.38
Liability Ch...	01/22/201	5005	LegalShield	0036513	1000 · Moody ...	*	2110 · Pre-Paid Legal	-68.75
Deposit	01/22/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	1,378.00
Deposit	01/22/201			Deposit	1000 · Moody ...	*	5501 · MVBA COLL...	523.89
Deposit	01/22/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	3,339.86
Deposit	01/23/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	120.00
Deposit	01/23/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	1,789.83

General Fund MONTHLY TRANSACTION LIST January 2019

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Deposit	01/24/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	372.00
Deposit	01/24/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	1,569.00
Paycheck	01/25/201	DRDP	Acosta, Laura E		1000 · Moody ...	*	-SPLIT-	-966.28
Paycheck	01/25/201	DRDP	Bishop, Sonya R		1000 · Moody ...	*	-SPLIT-	-1,800.85
Paycheck	01/25/201	DRDP	Cardenas, Juan P		1000 · Moody ...	*	-SPLIT-	-1,023.28
Paycheck	01/25/201	DRDP	Combs, Pamela J		1000 · Moody ...	*	-SPLIT-	-691.53
Paycheck	01/25/201	DRDP	Grady, Johnny W		1000 · Moody ...	*	-SPLIT-	-1,156.09
Paycheck	01/25/201	DRDP	Lessman, Denton...		1000 · Moody ...	*	-SPLIT-	-356.61
Paycheck	01/25/201	DRDP	Lopez, Louise N		1000 · Moody ...	*	-SPLIT-	-1,259.49
Paycheck	01/25/201	DRDP	Madison, Kevin R		1000 · Moody ...	*	-SPLIT-	-959.96
Paycheck	01/25/201	DRDP	McLean, Willie F		1000 · Moody ...	*	-SPLIT-	-1,901.05
Paycheck	01/25/201	DRDP	Millsap, James S		1000 · Moody ...	*	-SPLIT-	-1,130.78
Paycheck	01/25/201	DRDP	Moreno, Esther		1000 · Moody ...	*	-SPLIT-	-1,249.53
Paycheck	01/25/201	DRDP	Perkins, Rosemary		1000 · Moody ...	*	-SPLIT-	-764.18
Paycheck	01/25/201	DRDP	Pham, Jesse		1000 · Moody ...	*	-SPLIT-	-869.95
Paycheck	01/25/201	DRDP	Schaeper, Calvin F		1000 · Moody ...	*	-SPLIT-	-913.68
Paycheck	01/25/201	DRDP	Sedillo, Rodolfo D		1000 · Moody ...	*	-SPLIT-	-518.07
Paycheck	01/25/201	DRDP	Spivey, Heather M		1000 · Moody ...	*	-SPLIT-	-1,051.30
Paycheck	01/25/201	DRDP	Sprouse, Gene C		1000 · Moody ...	*	-SPLIT-	-1,472.38
Paycheck	01/25/201	DRDP	Warren, Frank W		1000 · Moody ...	*	-SPLIT-	-369.40
Paycheck	01/25/201	DRDP	Williams, Bobby D		1000 · Moody ...	*	-SPLIT-	-1,022.74
Bill	01/25/201	518286	Extraco Technolo...		20000 · Accou...	*	-SPLIT-	-688.41
Deposit	01/25/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	1,817.10
Deposit	01/25/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	577.20
Deposit	01/27/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	202.00
Deposit	01/28/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	1,263.10
Deposit	01/28/201			Deposit	1000 · Moody ...	*	5080 · Police Rpt/Ac...	1,146.00
Deposit	01/28/201			Deposit	1000 · Moody ...	*	5080 · Police Rpt/Ac...	10.00
Bill	01/29/201		FUELMAN		20000 · Accou...	*	-SPLIT-	-848.01
Bill	01/29/201		Ready Refresh b...		20000 · Accou...	*	8156 · Bottled Water ...	-47.90
Bill	01/29/201	JESE...	PRACO GUN & ...	G-121047-1	20000 · Accou...	*	8155 · Police Misc. Exp	-658.92
Liability Ch...	01/29/201	5006	Liberty National L...	LNGE265508 670...	1000 · Moody ...	*	-SPLIT-	-70.48
Bill	01/29/201		Waco-McLennan ...		20000 · Accou...	*	6060 · Public Health ...	-744.30
Bill Pmt -C...	01/29/201	5007	Extraco Technolo...		1000 · Moody ...	*	20000 · Accounts Pa...	-688.41
Bill Pmt -C...	01/29/201	5008	FUELMAN	BG640990	1000 · Moody ...	*	20000 · Accounts Pa...	-848.01
Bill Pmt -C...	01/29/201	5009	PRACO GUN & ...	G-121047-1	1000 · Moody ...	*	20000 · Accounts Pa...	-658.92
Bill Pmt -C...	01/29/201	5010	Ready Refresh b...		1000 · Moody ...	*	20000 · Accounts Pa...	-47.90
Bill Pmt -C...	01/29/201	5011	Waco-McLennan ...		1000 · Moody ...	*	20000 · Accounts Pa...	-744.30
Deposit	01/29/201			Deposit	1000 · Moody ...	*	5080 · Police Rpt/Ac...	10.00
Deposit	01/29/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	2,090.20
Deposit	01/29/201			Deposit	1000 · Moody ...	*	5501 · MVBA COLL...	375.46
Bill	01/30/201	23639...	First National Ba...	17 chev tahoe pp...	20000 · Accou...	*	-SPLIT-	-8,540.83
Bill	01/30/201	23639...	First National Ba...	17 chev tahoe ppv...	20000 · Accou...	*	-SPLIT-	-8,540.83
Bill Pmt -C...	01/30/201	5013	First National Ba...		1000 · Moody ...	*	20000 · Accounts Pa...	-17,081.66
Deposit	01/30/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	654.30
Deposit	01/31/201			Deposit	1000 · Moody ...	*	5500 · Fines Income	1,167.84
Deposit	01/31/201			Interest	1001 · MRLA S...	X	5070 · Interest Income	161,331.32

General Fund
Profit & Loss Budget vs. Actual
January 2019

	Jan 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
50000 · INCOME				
5000 · Property Tax Revenue	61,839.38	0.00	61,839.38	100.0%
5010 · State Sales Tax Revenue	5,395.44	0.00	5,395.44	100.0%
5020 · Franchise Tax Revenue	349.64	0.00	349.64	100.0%
5040 · Pavillion Rental Income	0.00	0.00	0.00	0.0%
5042 · Misc. Income for City	0.00	0.00	0.00	0.0%
5043 · Donations for K-9	0.00	0.00	0.00	0.0%
5050 · Animal Control Income	0.00	0.00	0.00	0.0%
5070 · Interest Income	161,331.32			
5075 · Permit Fees Income	69.00	0.00	69.00	100.0%
5080 · Police Rpt/Acc Rpt Income	30.00	0.00	30.00	100.0%
5095 · Tower Lease Income	0.00	0.00	0.00	0.0%
5500 · Fines Income	70,133.45	0.00	70,133.45	100.0%
5501 · MVBA COLLECTIONS INCOME	4,232.75	0.00	4,232.75	100.0%
5505 · P.D. Vehicle Escrow	0.00	0.00	0.00	0.0%
5510 · Fines Court Tech Fund	0.00	0.00	0.00	0.0%
5520 · Fines Court Bldg/Security Fund	-190.00	0.00	-190.00	100.0%
5525 · Juvenile Case Manager Fund	0.00	0.00	0.00	0.0%
5530 · State Comptroller Fine Expense	-766.40	0.00	-766.40	100.0%
Total 50000 · INCOME	302,424.58	0.00	302,424.58	100.0%
Total Income	302,424.58	0.00	302,424.58	100.0%
Gross Profit	302,424.58	0.00	302,424.58	100.0%
Expense				
60000 · ADMINISTRATIVE COSTS				
6010 · Atmos Gas	0.00	0.00	0.00	0.0%
6020 · Membership Dues	0.00	0.00	0.00	0.0%
6025 · Tax Appraiser Fees	154.28	0.00	154.28	100.0%
6030 · Tax Collector Fees	0.00	0.00	0.00	0.0%
6050 · Office Equipment Lease				
6052 · Court Office Equipment Lease	262.50			
6050 · Office Equipment Lease - Other	262.50	0.00	262.50	100.0%
Total 6050 · Office Equipment Lease	525.00	0.00	525.00	100.0%
6065 · Municipal Court Collection Cost	3,874.14	0.00	3,874.14	100.0%
6070 · Court Technology Expense	500.00			
6092 · Social Platforms	660.20	0.00	660.20	100.0%
6115 · Office Supplies	18.39	0.00	18.39	100.0%
6125 · Telephones	549.03	0.00	549.03	100.0%
6130 · Postage	0.00	0.00	0.00	0.0%
6135 · Cell Phones & I-Pads	291.88	0.00	291.88	100.0%
6140 · Help Wanted Advertising	0.00	0.00	0.00	0.0%
6155 · Training/Schools/Seminars	250.00			
6160 · Misc. Expense				
6161 · Council Annual Payroll	0.00	0.00	0.00	0.0%
6160 · Misc. Expense - Other	4.44	0.00	4.44	100.0%
Total 6160 · Misc. Expense	4.44	0.00	4.44	100.0%
6180 · Computer Expenses				
6184 · Q.B. Annual Software	229.47			
6180 · Computer Expenses - Other	180.30	0.00	180.30	100.0%
Total 6180 · Computer Expenses	409.77	0.00	409.77	100.0%
6185 · Janitorial	99.68	0.00	99.68	100.0%
60000 · ADMINISTRATIVE COSTS - Other	229.47			
Total 60000 · ADMINISTRATIVE COSTS	P.7 7,566.28	0.00	7,566.28	100.0%
65000 · ANIMAL CONTROL EXPENSES				

General Fund
Profit & Loss Budget vs. Actual
January 2019

	Jan 19	Budget	\$ Over Budget	% of Budget
6170 · A.C. supplies/ vaccinations	0.00	0.00	0.00	0.0%
6172 · Waco Animal Shelter Contract	0.00	0.00	0.00	0.0%
6173 · Animal Control Training Expense	0.00	0.00	0.00	0.0%
Total 65000 · ANIMAL CONTROL EXPENSES	0.00	0.00	0.00	0.0%
66000 · OFFICE PERSONNEL & SUPPORT				
66031 · CITY EFT/ACH FEES	9.00			
66032 · COURT EFT/ACH FEES	9.00			
66065 · Salaries and Wages=General	13,618.75	0.00	13,618.75	100.0%
66066 · Salaries and Wages = Court	5,541.71			
66067 · Salaries and Wages=Water	-7,827.89			
66070 · Payroll Tax Expense=General	920.41	0.00	920.41	100.0%
66073 · Mileage re-imbursement General	0.00	0.00	0.00	0.0%
66074 · Mileage re-imbursment Court	186.30			
66075 · Scott & White Insurance	0.00	0.00	0.00	0.0%
66080 · TMRS Expense=General	450.30	0.00	450.30	100.0%
66082 · TMRS Expense= Court	361.56			
66083 · TMRS Expense=Water	-394.19			
66090 · Water Co. Wages PassThru Acct.	16,054.45	0.00	16,054.45	100.0%
66000 · OFFICE PERSONNEL & SUPPORT - Other	793.14	0.00	793.14	100.0%
Total 66000 · OFFICE PERSONNEL & SUPPORT	29,722.54	0.00	29,722.54	100.0%
70000 · CITY INFRASTRUCTURE COSTS				
6035 · Repairs & General Maintenance				
6036 · Building Upkeep	17.96	0.00	17.96	100.0%
Total 6035 · Repairs & General Maintenance	17.96	0.00	17.96	100.0%
6040 · Gas and Oil	505.15	0.00	505.15	100.0%
6090 · Contract Labor	200.62			
6122 · DIRECT ELECTRICITY	962.14	0.00	962.14	100.0%
6123 · H-O-T Street Lighting Expense	0.00	0.00	0.00	0.0%
6165 · Tools & Equipment	0.00	0.00	0.00	0.0%
6166 · Fixed Asset Expenditure				
99100 · Backhoe Purchase on 60 months	856.82	0.00	856.82	100.0%
Total 6166 · Fixed Asset Expenditure	856.82	0.00	856.82	100.0%
6175 · CODE ENFORCE/CLEANUP/PURCHASE	-550.00			
7010 · Tractor/Shredder Repair/Expense	831.60			
7015 · City Back Hoe & DumpTruck	0.00	0.00	0.00	0.0%
7016 · Truck rep/maint/tires	0.00	0.00	0.00	0.0%
7020 · Street Repair Expenses	0.00	0.00	0.00	0.0%
7035 · Uniforms & Office Shirts	0.00	0.00	0.00	0.0%
7050 · Comprehensive Planning Projects	0.00	0.00	0.00	0.0%
Total 70000 · CITY INFRASTRUCTURE COSTS	2,824.29	0.00	2,824.29	100.0%
80000 · POLICE DEPT. OPERATION EXPENSES				
8005 · Police Loans Principal	15,066.18			
8006 · Police Loans Interest	2,015.48			
8010 · Police Equipment	0.00	0.00	0.00	0.0%
8015 · Police Vehicle Equipment	0.00	0.00	0.00	0.0%
8016 · K-9 Expenses	0.00	0.00	0.00	0.0%
8020 · Police Gas & Oil	1,331.47	0.00	1,331.47	100.0%
8025 · Repair & Maintenance Police Car	88.96	0.00	88.96	100.0%
8035 · Police Training	0.00	0.00	0.00	0.0%
8045 · Police Uniform Purchases	109.17	0.00	109.17	100.0%
8050 · P.D. Maintenance				
8055 · P.D. Station House Expense	0.00	0.00	0.00	0.0%
Total 8050 · P.D. Maintenance	0.00	0.00	0.00	0.0%
8060 · Omnibase Expense	798.00	0.00	798.00	100.0%
8095 · Computer Exp Police Department				
8097 · P.D. Q.B. Annual Software	229.47			

General Fund
Profit & Loss Budget vs. Actual
January 2019

	Jan 19	Budget	\$ Over Budget	% of Budget
8095 · Computer Exp Police Department - Other	350.00	0.00	350.00	100.0%
Total 8095 · Computer Exp Police Department	579.47	0.00	579.47	100.0%
8099 · Police Radio Connection-Waco	4,200.00	0.00	4,200.00	100.0%
8105 · Police Forms Expense	0.00	0.00	0.00	0.0%
8110 · Police Office Supplies	0.00	0.00	0.00	0.0%
8115 · Police Office Equipment Lease	75.00	0.00	75.00	100.0%
8120 · Police Telephone Exp	466.84	0.00	466.84	100.0%
8130 · Police Cell Phone Ex	466.37	0.00	466.37	100.0%
8155 · Police Misc. Exp				
8156 · Bottled Water Delivery to P.D.	47.90	0.00	47.90	100.0%
8155 · Police Misc. Exp - Other	658.92	0.00	658.92	100.0%
Total 8155 · Police Misc. Exp	706.82	0.00	706.82	100.0%
8165 · Social Platforms-Police Dept.	163.58	0.00	163.58	100.0%
8185 · Janitorial-Police Dept.	0.00	0.00	0.00	0.0%
Total 80000 · POLICE DEPT. OPERATION EXPENSES	26,067.34	0.00	26,067.34	100.0%
82000 · POLICE PERSONNEL & SUPPORT				
82075 · Salaries & Wages Police Dept				
82112 · POLICE EFT/ACH FEES	8.50			
82150 · Warrant Delivery	0.00			
82075 · Salaries & Wages Police Dept - Other	16,095.40	0.00	16,095.40	100.0%
Total 82075 · Salaries & Wages Police Dept	16,103.90	0.00	16,103.90	100.0%
82085 · TMRS Police Department	869.16	0.00	869.16	100.0%
82145 · Scott & White Insurance=P.D.	0.00	0.00	0.00	0.0%
Total 82000 · POLICE PERSONNEL & SUPPORT	16,973.06	0.00	16,973.06	100.0%
90000 · PROFESSIONAL ADMINISTRATION				
6060 · Public Health District	744.30			
6100 · Attorneys	0.00	0.00	0.00	0.0%
6105 · Auditors	43.92	0.00	43.92	100.0%
6110 · City Insurance	5,543.75	0.00	5,543.75	100.0%
8070 · Police Department Attorney Fees	0.00	0.00	0.00	0.0%
8090 · Auditor Fee Police Department	0.00	0.00	0.00	0.0%
8100 · Police City Insurance	5,543.75	0.00	5,543.75	100.0%
Total 90000 · PROFESSIONAL ADMINISTRATION	11,875.72	0.00	11,875.72	100.0%
9990 · BANK TRANSFERS	0.00	0.00	0.00	0.0%
Total Expense	95,029.23	0.00	95,029.23	100.0%
Net Ordinary Income	207,395.35	0.00	207,395.35	100.0%
Other Income/Expense				
Other Income				
4050 · PASSTHRU ACCT. FOR DEP. ERRORS	0.00	0.00	0.00	0.0%
59000 · INVEST DIVDs, Sale of properties	0.00	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	207,395.35	0.00	207,395.35	100.0%

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Accrual Basis

General Fund
Trial Balance
As of January 31, 2019

	Jan 31, 19
	Debit
1000 · Moody General Checking	104,211.50
1001 · MRLA Savings	820,914.60
1002 · Police Department DAG Account	0.00
1003 · Municipal Tech /Bldg. Checking	75,459.89
1004 · CITY INVESTMENT ACCT #320	101,917.36
1005 · DIVIDEND ACCOUNT	50,019.39
1006 · CITY INVESTMENT ACCT #775	1,294,747.31
1007 · Asset Forfeiture Police Dept.	4,185.54
1200 · Property Tax Receivable	43,967.23
1205 · Allowance For Doubtful Accounts	0.00
1215 · Restitution Receivable	0.00
1220 · Franchise Tax Receivable	0.00
1230 · Employee Receivables	0.00
12000 · Undeposited Funds	0.00
1206 · Allowance for Uncollect Accts	
1500 · Due from TXDOT for paid exp	0.00
1300 · Misc. Receivables	0.00
20000 · Accounts Payable	3.00
20010 · Accounts Payable Adjustment	0.00
2100 · Payroll Taxes Payable	
2150 · Accrued Salaries Payable	
2160 · TML Insurance Re-lmb for Tower	0.00
2161 · TML Insur Re-lmb for Crown Vic	0.00
2170 · JE Audit	0.00
2180 · Due from Water Dept Fund	21,352.98
2500 · Deferred Lease Income	
2600 · Deferred Property Tax Revenue	
40000 · Ordinary Liabilities	0.00
40000 · Ordinary Liabilities:2010 · State Comp Fines Payable	15,763.62
40000 · Ordinary Liabilities:2105 · TMRS Payable	
40000 · Ordinary Liabilities:2110 · Pre-Paid Legal	
40000 · Ordinary Liabilities:2115 · AFLAC Payable	
40000 · Ordinary Liabilities:2120 · Health Insurance Plan SWHP	
40000 · Ordinary Liabilities:2124 · Approved Payroll Advance Reimb.	
40000 · Ordinary Liabilities:2130 · Employee Equipment Purchase	
40000 · Ordinary Liabilities:2135 · Repayment	0.00
40000 · Ordinary Liabilities:2145 · Child Support Payable	546.91
40000 · Ordinary Liabilities:2155 · Liberty National Life	
40000 · Ordinary Liabilities:24000 · Payroll Liabilities	
27000 · Government Owned Fixed Assets	0.00
3000 · Fund Balance General	0.00
3100 · Fund Balance Public Safety	0.00
32000 · Unrestricted Net Assets	
50000 · INCOME:5000 · Property Tax Revenue	
50000 · INCOME:5010 · State Sales Tax Revenue	
50000 · INCOME:5020 · Franchise Tax Revenue	
50000 · INCOME:5040 · Pavillion Rental Income	
50000 · INCOME:5070 · Interest Income	
50000 · INCOME:5075 · Permit Fees Income	
50000 · INCOME:5080 · Police Rpt/Acc Rpt Income	
50000 · INCOME:5095 · Tower Lease Income	
50000 · INCOME:5500 · Fines Income	
50000 · INCOME:5501 · MVBA COLLECTIONS INCOME	
50000 · INCOME:5502 · County Child Safety Fee	
50000 · INCOME:5505 · P.D. Vehicle Escrow	
50000 · INCOME:5510 · Fines Court Tech Fund	
50000 · INCOME:5520 · Fines Court Bldg/Security Fund	
50000 · INCOME:5525 · Juvenile Case Manager Fund	
50000 · INCOME:5530 · State Comptroller Fine Expense	766.40
50000 · INCOME:5550 · Fixed Asset Sales Income City	
60000 · ADMINISTRATIVE COSTS	229.47
60000 · ADMINISTRATIVE COSTS:6010 · Atmos Gas	126.48
60000 · ADMINISTRATIVE COSTS:6015 · Election Expenses	1,525.57
60000 · ADMINISTRATIVE COSTS:6025 · Tax Appraiser Fees	1,447.21
60000 · ADMINISTRATIVE COSTS:6030 · Tax Collector Fees	308.56
60000 · ADMINISTRATIVE COSTS:6050 · Office Equipment Lease	281.31
60000 · ADMINISTRATIVE COSTS:6050 · Office Equipment Lease:6052 · Court Office Equipment Lease	289.67
60000 · ADMINISTRATIVE COSTS:6065 · Municipal Court Collection Cost	14,804.60
60000 · ADMINISTRATIVE COSTS:6070 · Court Technology Expense	689.20
60000 · ADMINISTRATIVE COSTS:6075 · Court Bldg/Security Expense	79.80
60000 · ADMINISTRATIVE COSTS:6092 · Social Platforms	899.32

**General Fund
Trial Balance
As of January 31, 2019**

	Jan 31, 19 Debit
60000 · ADMINISTRATIVE COSTS:6092 · Social Platforms:6094 · Council/Vendor meet/greet snack	10.26
60000 · ADMINISTRATIVE COSTS:6115 · Office Supplies	632.69
60000 · ADMINISTRATIVE COSTS:6118 · Court Office Suplies	628.50
60000 · ADMINISTRATIVE COSTS:6125 · Telephones	1,372.66
60000 · ADMINISTRATIVE COSTS:6130 · Postage	400.00
60000 · ADMINISTRATIVE COSTS:6135 · Cell Phones & I-Pads	1,404.66
60000 · ADMINISTRATIVE COSTS:6150 · Travel & Conferences	20.00
60000 · ADMINISTRATIVE COSTS:6155 · Training/Schools/Seminars	298.68
60000 · ADMINISTRATIVE COSTS:6160 · Misc. Expense	30.28
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses	1,620.74
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses:6182 · New Software City USTI	1,339.12
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses:6183 · New Software Court USTI	1,349.95
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses:6184 · Q.B. Annual Software	229.47
60000 · ADMINISTRATIVE COSTS:6185 · Janitorial	227.78
65000 · ANIMAL CONTROL EXPENSES:6172 · Waco Animal Shelter Contract	307.50
66000 · OFFICE PERSONNEL & SUPPORT	3,712.82
66000 · OFFICE PERSONNEL & SUPPORT:66031 · CITY EFT/ACH FEES	72.00
66000 · OFFICE PERSONNEL & SUPPORT:66032 · COURT EFT/ACH FEES	71.99
66000 · OFFICE PERSONNEL & SUPPORT:66065 · Salaries and Wages=General	12,574.89
66000 · OFFICE PERSONNEL & SUPPORT:66066 · Salaries and Wages = Court	22,903.43
66000 · OFFICE PERSONNEL & SUPPORT:66067 · Salaries and Wages=Water	
66000 · OFFICE PERSONNEL & SUPPORT:66070 · Payroll Tax Expense=General	3,750.91
66000 · OFFICE PERSONNEL & SUPPORT:66074 · Mileage re-imbursment Court	465.75
66000 · OFFICE PERSONNEL & SUPPORT:66075 · Scott & White Insurance	11,640.85
66000 · OFFICE PERSONNEL & SUPPORT:66077 · Dental, Vision Insurance	395.94
66000 · OFFICE PERSONNEL & SUPPORT:66080 · TMRS Expense=General	
66000 · OFFICE PERSONNEL & SUPPORT:66082 · TMRS Expense= Court	1,180.26
66000 · OFFICE PERSONNEL & SUPPORT:66083 · TMRS Expense=Water	
66000 · OFFICE PERSONNEL & SUPPORT:66090 · Water Co. Wages PassThru Acct.	72,324.33
66900 · Reconciliation Discrepancies	
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance	55.04
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance:6036 · Building Upkeep	244.10
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance:6037 · Signage/Safety	46.00
70000 · CITY INFRASTRUCTURE COSTS:6040 · Gas and Oil	3,438.67
70000 · CITY INFRASTRUCTURE COSTS:6045 · Mowing Expense	81.98
70000 · CITY INFRASTRUCTURE COSTS:6055 · Pavillion Expense Account	19.57
70000 · CITY INFRASTRUCTURE COSTS:6090 · Contract Labor	200.62
70000 · CITY INFRASTRUCTURE COSTS:6122 · DIRECT ELECTRICITY	4,792.98
70000 · CITY INFRASTRUCTURE COSTS:6123 · H-O-T Street Lighting Expense	270.00
70000 · CITY INFRASTRUCTURE COSTS:6165 · Tools & Equipment	936.40
70000 · CITY INFRASTRUCTURE COSTS:6166 · Fixed Asset Expenditure:99100 · Backhoe Purchase on 60 months	2,142.05
70000 · CITY INFRASTRUCTURE COSTS:6175 · CODE ENFORCE/CLEANUP/PURCHASE	
70000 · CITY INFRASTRUCTURE COSTS:7010 · Tractor/Shredder Repair/Expense	831.60
70000 · CITY INFRASTRUCTURE COSTS:7015 · City Back Hoe & DumpTruck	116.00
70000 · CITY INFRASTRUCTURE COSTS:7016 · Truck rep/maint/tires	2,818.86
70000 · CITY INFRASTRUCTURE COSTS:7018 · GPS for Vehicles	10.20
70000 · CITY INFRASTRUCTURE COSTS:7020 · Street Repair Expenses	5,438.75
70000 · CITY INFRASTRUCTURE COSTS:7030 · Office Fixtures	916.46
70000 · CITY INFRASTRUCTURE COSTS:7035 · Uniforms & Office Shirts	85.17
70000 · CITY INFRASTRUCTURE COSTS:7050 · Comprehensive Planning Projects:7054 · Easements, Recording Fee's, etc	264.00
80000 · POLICE DEPT. OPERATION EXPENSES:8005 · Police Loans Principal	15,066.18
80000 · POLICE DEPT. OPERATION EXPENSES:8006 · Police Loans Interest	2,015.48
80000 · POLICE DEPT. OPERATION EXPENSES:8007 · Seizure Expense for D.A. Office	546.97
80000 · POLICE DEPT. OPERATION EXPENSES:8010 · Police Equipment	115.00
80000 · POLICE DEPT. OPERATION EXPENSES:8015 · Police Vehicle Equipment	455.00
80000 · POLICE DEPT. OPERATION EXPENSES:8016 · K-9 Expenses	149.98
80000 · POLICE DEPT. OPERATION EXPENSES:8020 · Police Gas & Oil	5,152.65
80000 · POLICE DEPT. OPERATION EXPENSES:8025 · Repair & Maintenance Police Car	
80000 · POLICE DEPT. OPERATION EXPENSES:8035 · Police Training	150.00
80000 · POLICE DEPT. OPERATION EXPENSES:8045 · Police Uniform Purchases	882.66
80000 · POLICE DEPT. OPERATION EXPENSES:8060 · Omnibase Expense	1,680.00
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department	1,071.68
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department:8096 · Police Cop Sync Account	
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department:8097 · P.D. Q.B. Annual Software	229.47
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department:8098 · New Software P.D USTI	1,339.12
80000 · POLICE DEPT. OPERATION EXPENSES:8099 · Police Radio Connection-Waco	4,200.00
80000 · POLICE DEPT. OPERATION EXPENSES:8110 · Police Office Supplies	213.76
80000 · POLICE DEPT. OPERATION EXPENSES:8115 · Police Office Equip : Lease	770.23
80000 · POLICE DEPT. OPERATION EXPENSES:8120 · Police Telephone P. 11	1,167.10
80000 · POLICE DEPT. OPERATION EXPENSES:8125 · Police Postage Exp	38.30
80000 · POLICE DEPT. OPERATION EXPENSES:8130 · Police Cell Phone Ex	2,240.75

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02/11/19

Accrual Basis

**General Fund
Trial Balance
As of January 31, 2019**

	<u>Jan 31, 19</u>
	<u>Debit</u>
80000 · POLICE DEPT. OPERATION EXPENSES:8155 · Police Misc. Exp	837.58
80000 · POLICE DEPT. OPERATION EXPENSES:8155 · Police Misc. Exp:8156 · Bottled Water Delivery to P.D.	103.65
80000 · POLICE DEPT. OPERATION EXPENSES:8165 · Social Platforms-Police Dept.	264.73
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept	80,111.33
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept:82112 · POLICE EFT/ACH FEES	71.50
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept:82150 · Warrant Delivery	0.00
82000 · POLICE PERSONNEL & SUPPORT:82085 · TMRS Police Department	4,179.60
82000 · POLICE PERSONNEL & SUPPORT:82145 · Scott & White Insurance=P.D.	8,730.65
82000 · POLICE PERSONNEL & SUPPORT:82146 · Dental,Vision Expense-PD	399.09
90000 · PROFESSIONAL ADMINISTRATION:6060 · Public Health District	1,488.60
90000 · PROFESSIONAL ADMINISTRATION:6100 · Attorneys	351.50
90000 · PROFESSIONAL ADMINISTRATION:6105 · Auditors	7,710.58
90000 · PROFESSIONAL ADMINISTRATION:6110 · City Insurance	9,650.50
90000 · PROFESSIONAL ADMINISTRATION:8090 · Auditor Fee Police Department	7,666.66
90000 · PROFESSIONAL ADMINISTRATION:8100 · Police City Insurance	9,650.50
9990 · BANK TRANSFERS	4,902.50
TOTAL	<u>2,889,814.13</u>

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02/11/19

Accrual Basis

General Fund
Trial Balance
As of January 31, 2019

Jan 31, 19
Credit

1000 · Moody General Checking	
1001 · MRLA Savings	
1002 · Police Department DAG Account	
1003 · Municipal Tech /Bldg. Checking	
1004 · CITY INVESTMENT ACCT #320	
1005 · DIVIDEND ACCOUNT	
1006 · CITY INVESTMENT ACCT #775	
1007 · Asset Forfeiture Police Dept.	
1200 · Property Tax Receivable	
1205 · Allowance For Doubtful Accounts	
1215 · Restitution Receivable	
1220 · Franchise Tax Receivable	
1230 · Employee Receivables	
12000 · Undeposited Funds	
1206 · Allowance for Uncollect Accts	33,395.73
1500 · Due from TXDOT for paid exp	
1300 · Misc. Receivables	
20000 · Accounts Payable	
20010 · Accounts Payable Adjustment	
2100 · Payroll Taxes Payable	1,567.00
2150 · Accrued Salaries Payable	17,426.78
2160 · TML Insurance Re-lmb for Tower	
2161 · TML Insur Re-lmb for Crown Vic	
2170 · JE Audit	
2180 · Due from Water Dept Fund	
2500 · Deferred Lease Income	10,712.00
2600 · Deferred Property Tax Revenue	10,571.50
40000 · Ordinary Liabilities	
40000 · Ordinary Liabilities:2010 · State Comp Fines Payable	
40000 · Ordinary Liabilities:2105 · TMRS Payable	2,689.42
40000 · Ordinary Liabilities:2110 · Pre-Paid Legal	173.86
40000 · Ordinary Liabilities:2115 · AFLAC Payable	122.46
40000 · Ordinary Liabilities:2120 · Health Insurance Plan SWHP	1,914.01
40000 · Ordinary Liabilities:2124 · Approved Payroll Advance Reimb.	433.00
40000 · Ordinary Liabilities:2130 · Employee Equipment Purchase	1,764.20
40000 · Ordinary Liabilities:2135 · Repayment	
40000 · Ordinary Liabilities:2145 · Child Support Payable	
40000 · Ordinary Liabilities:2155 · Liberty National Life	89.96
40000 · Ordinary Liabilities:24000 · Payroll Liabilities	736.14
27000 · Government Owned Fixed Assets	
3000 · Fund Balance General	
3100 · Fund Balance Public Safety	
32000 · Unrestricted Net Assets	2,103,235.58
50000 · INCOME:5000 · Property Tax Revenue	176,627.32
50000 · INCOME:5010 · State Sales Tax Revenue	26,676.14
50000 · INCOME:5020 · Franchise Tax Revenue	4,591.98
50000 · INCOME:5040 · Pavillion Rental Income	300.00
50000 · INCOME:5070 · Interest Income	165,724.56
50000 · INCOME:5075 · Permit Fees Income	1,020.70
50000 · INCOME:5080 · Police Rpt/Acc Rpt Income	195.21
50000 · INCOME:5095 · Tower Lease Income	500.00
50000 · INCOME:5500 · Fines Income	205,432.08
50000 · INCOME:5501 · MVBA COLLECTIONS INCOME	15,186.05
50000 · INCOME:5502 · County Child Safety Fee	1,891.36
50000 · INCOME:5505 · P.D. Vehicle Escrow	8,340.00
50000 · INCOME:5510 · Fines Court Tech Fund	1,527.47
50000 · INCOME:5520 · Fines Court Bldg/Security Fund	934.00
50000 · INCOME:5525 · Juvenile Case Manager Fund	1,541.69
50000 · INCOME:5530 · State Comptroller Fine Expense	
50000 · INCOME:5550 · Fixed Asset Sales Income City	600.00
60000 · ADMINISTRATIVE COSTS	
60000 · ADMINISTRATIVE COSTS:6010 · Atmos Gas	
60000 · ADMINISTRATIVE COSTS:6015 · Election Expenses	
60000 · ADMINISTRATIVE COSTS:6025 · Tax Appraiser Fees	
60000 · ADMINISTRATIVE COSTS:6030 · Tax Collector Fees	
60000 · ADMINISTRATIVE COSTS:6050 · Office Equipment Lease	
60000 · ADMINISTRATIVE COSTS:6050 · Office Equipment Lease:6052 · Court Office Equipment Lease	
60000 · ADMINISTRATIVE COSTS:6065 · Municipal Court Collection Cos*	
60000 · ADMINISTRATIVE COSTS:6070 · Court Technology Expense	
60000 · ADMINISTRATIVE COSTS:6075 · Court Bldg/Security Expense	
60000 · ADMINISTRATIVE COSTS:6092 · Social Platforms	

4:37 PM

02/11/19

Accrual Basis

General Fund
Trial Balance
As of January 31, 2019

Jan 31, 19
Credit

60000 · ADMINISTRATIVE COSTS:6092 · Social Platforms:6094 · Council/Vendor meet/greet snack	
60000 · ADMINISTRATIVE COSTS:6115 · Office Supplies	
60000 · ADMINISTRATIVE COSTS:6118 · Court Office Supplies	
60000 · ADMINISTRATIVE COSTS:6125 · Telephones	
60000 · ADMINISTRATIVE COSTS:6130 · Postage	
60000 · ADMINISTRATIVE COSTS:6135 · Cell Phones & I-Pads	
60000 · ADMINISTRATIVE COSTS:6150 · Travel & Conferences	
60000 · ADMINISTRATIVE COSTS:6155 · Training/Schools/Seminars	
60000 · ADMINISTRATIVE COSTS:6160 · Misc. Expense	
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses	
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses:6182 · New Software City USTI	
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses:6183 · New Software Court USTI	
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses:6184 · Q.B. Annual Software	
60000 · ADMINISTRATIVE COSTS:6185 · Janitorial	
65000 · ANIMAL CONTROL EXPENSES:6172 · Waco Animal Shelter Contract	
66000 · OFFICE PERSONNEL & SUPPORT	
66000 · OFFICE PERSONNEL & SUPPORT:66031 · CITY EFT/ACH FEES	
66000 · OFFICE PERSONNEL & SUPPORT:66032 · COURT EFT/ACH FEES	
66000 · OFFICE PERSONNEL & SUPPORT:66065 · Salaries and Wages=General	
66000 · OFFICE PERSONNEL & SUPPORT:66066 · Salaries and Wages = Court	
66000 · OFFICE PERSONNEL & SUPPORT:66067 · Salaries and Wages=Water	7,827.89
66000 · OFFICE PERSONNEL & SUPPORT:66070 · Payroll Tax Expense=General	
66000 · OFFICE PERSONNEL & SUPPORT:66074 · Mileage re-imbursment Court	
66000 · OFFICE PERSONNEL & SUPPORT:66075 · Scott & White Insurance	
66000 · OFFICE PERSONNEL & SUPPORT:66077 · Dental, Vision Insurance	
66000 · OFFICE PERSONNEL & SUPPORT:66080 · TMRS Expense=General	62.02
66000 · OFFICE PERSONNEL & SUPPORT:66082 · TMRS Expense= Court	
66000 · OFFICE PERSONNEL & SUPPORT:66083 · TMRS Expense=Water	394.19
66000 · OFFICE PERSONNEL & SUPPORT:66090 · Water Co. Wages PassThru Acct.	
66900 · Reconciliation Discrepancies	74,609.31
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance	
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance:6036 · Building Upkeep	
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance:6037 · Signage/Safety	
70000 · CITY INFRASTRUCTURE COSTS:6040 · Gas and Oil	
70000 · CITY INFRASTRUCTURE COSTS:6045 · Mowing Expense	
70000 · CITY INFRASTRUCTURE COSTS:6055 · Pavillion Expense Account	
70000 · CITY INFRASTRUCTURE COSTS:6090 · Contract Labor	
70000 · CITY INFRASTRUCTURE COSTS:6122 · DIRECT ELECTRICITY	
70000 · CITY INFRASTRUCTURE COSTS:6123 · H-O-T Street Lighting Expense	
70000 · CITY INFRASTRUCTURE COSTS:6165 · Tools & Equipment	
70000 · CITY INFRASTRUCTURE COSTS:6166 · Fixed Asset Expenditure:99100 · Backhoe Purchase on 60 months	
70000 · CITY INFRASTRUCTURE COSTS:6175 · CODE ENFORCE/CLEANUP/PURCHASE	394.14
70000 · CITY INFRASTRUCTURE COSTS:7010 · Tractor/Shredder Repair/Expense	
70000 · CITY INFRASTRUCTURE COSTS:7015 · City Back Hoe & DumpTruck	
70000 · CITY INFRASTRUCTURE COSTS:7016 · Truck rep/maint/tires	
70000 · CITY INFRASTRUCTURE COSTS:7018 · GPS for Vehicles	
70000 · CITY INFRASTRUCTURE COSTS:7020 · Street Repair Expenses	
70000 · CITY INFRASTRUCTURE COSTS:7030 · Office Fixtures	
70000 · CITY INFRASTRUCTURE COSTS:7035 · Uniforms & Office Shirts	
70000 · CITY INFRASTRUCTURE COSTS:7050 · Comprehensive Planning Projects:7054 · Easements, Recording Fee's, etc	
80000 · POLICE DEPT. OPERATION EXPENSES:8005 · Police Loans Principal	
80000 · POLICE DEPT. OPERATION EXPENSES:8006 · Police Loans Interest	
80000 · POLICE DEPT. OPERATION EXPENSES:8007 · Seizure Expense for D.A. Office	
80000 · POLICE DEPT. OPERATION EXPENSES:8010 · Police Equipment	
80000 · POLICE DEPT. OPERATION EXPENSES:8015 · Police Vehicle Equipment	
80000 · POLICE DEPT. OPERATION EXPENSES:8016 · K-9 Expenses	
80000 · POLICE DEPT. OPERATION EXPENSES:8020 · Police Gas & Oil	
80000 · POLICE DEPT. OPERATION EXPENSES:8025 · Repair & Maintenance Police Car	3,236.37
80000 · POLICE DEPT. OPERATION EXPENSES:8035 · Police Training	
80000 · POLICE DEPT. OPERATION EXPENSES:8045 · Police Uniform Purchases	
80000 · POLICE DEPT. OPERATION EXPENSES:8060 · Omnibase Expense	
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department	
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department:8096 · Police Cop Sync Account	7,370.01
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department:8097 · P.D. Q.B. Annual Software	
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department:8098 · New Software P.D USTI	
80000 · POLICE DEPT. OPERATION EXPENSES:8099 · Police Radio Connection-Waco	
80000 · POLICE DEPT. OPERATION EXPENSES:8110 · Police Office Supplies	
80000 · POLICE DEPT. OPERATION EXPENSES:8115 · Police Office Equip Lease	
80000 · POLICE DEPT. OPERATION EXPENSES:8120 · Police Telephone	
80000 · POLICE DEPT. OPERATION EXPENSES:8125 · Police Postage Exp	
80000 · POLICE DEPT. OPERATION EXPENSES:8130 · Police Cell Phone Ex	

4:37 PM

02/11/19

Accrual Basis

General Fund
Trial Balance
As of January 31, 2019

Jan 31, 19

Credit

80000 · POLICE DEPT. OPERATION EXPENSES:8155 · Police Misc. Exp
80000 · POLICE DEPT. OPERATION EXPENSES:8155 · Police Misc. Exp:8156 · Bottled Water Delivery to P.D.
80000 · POLICE DEPT. OPERATION EXPENSES:8165 · Social Platforms-Police Dept.
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept:82112 · POLICE EFT/ACH FEES
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept:82150 · Warrant Delivery
82000 · POLICE PERSONNEL & SUPPORT:82085 · TMRS Police Department
82000 · POLICE PERSONNEL & SUPPORT:82145 · Scott & White Insurance=P.D.
82000 · POLICE PERSONNEL & SUPPORT:82146 · Dental,Vision Expense-PD
90000 · PROFESSIONAL ADMINISTRATION:6060 · Public Health District
90000 · PROFESSIONAL ADMINISTRATION:6100 · Attorneys
90000 · PROFESSIONAL ADMINISTRATION:6105 · Auditors
90000 · PROFESSIONAL ADMINISTRATION:6110 · City Insurance
90000 · PROFESSIONAL ADMINISTRATION:8090 · Auditor Fee Police Department
90000 · PROFESSIONAL ADMINISTRATION:8100 · Police City Insurance
9990 · BANK TRANSFERS

TOTAL

2,889,814.13

**General Fund
Trial Balance
As of January 31, 2019**

1000 · Moody General Checking
 1001 · MRLA Savings
 1002 · Police Department DAG Account
 1003 · Municipal Tech /Bldg. Checking
 1004 · CITY INVESTMENT ACCT #320
 1005 · DIVIDEND ACCOUNT
 1006 · CITY INVESTMENT ACCT #775
 1007 · Asset Forfeiture Police Dept.
 1200 · Property Tax Receivable
 1205 · Allowance For Doubtful Accounts
 1215 · Restitution Receivable
 1220 · Franchise Tax Receivable
 1230 · Employee Receivables
 12000 · Undeposited Funds
 1206 · Allowance for Uncollect Accts
 1500 · Due from TXDOT for paid exp
 1300 · Misc. Receivables
 20000 · Accounts Payable
 20010 · Accounts Payable Adjustment
 2100 · Payroll Taxes Payable
 2150 · Accrued Salaries Payable
 2160 · TML Insurance Re-lmb for Tower
 2161 · TML Insur Re-lmb for Crown Vic
 2170 · JE Audit
 2180 · Due from Water Dept Fund
 2500 · Deferred Lease Income
 2600 · Deferred Property Tax Revenue
 40000 · Ordinary Liabilities
 40000 · Ordinary Liabilities:2010 · State Comp Fines Payable
 40000 · Ordinary Liabilities:2105 · TMRS Payable
 40000 · Ordinary Liabilities:2110 · Pre-Paid Legal
 40000 · Ordinary Liabilities:2115 · AFLAC Payable
 40000 · Ordinary Liabilities:2120 · Health Insurance Plan SWHP
 40000 · Ordinary Liabilities:2124 · Approved Payroll Advance Reimb.
 40000 · Ordinary Liabilities:2130 · Employee Equipment Purchase
 40000 · Ordinary Liabilities:2135 · Repayment
 40000 · Ordinary Liabilities:2145 · Child Support Payable
 40000 · Ordinary Liabilities:2155 · Liberty National Life
 40000 · Ordinary Liabilities:24000 · Payroll Liabilities
 27000 · Government Owned Fixed Assets
 3000 · Fund Balance General
 3100 · Fund Balance Public Safety
 32000 · Unrestricted Net Assets
 50000 · INCOME:5000 · Property Tax Revenue
 50000 · INCOME:5010 · State Sales Tax Revenue
 50000 · INCOME:5020 · Franchise Tax Revenue
 50000 · INCOME:5040 · Pavillion Rental Income
 50000 · INCOME:5070 · Interest Income
 50000 · INCOME:5075 · Permit Fees Income
 50000 · INCOME:5080 · Police Rpt/Acc Rpt Income
 50000 · INCOME:5095 · Tower Lease Income
 50000 · INCOME:5500 · Fines Income
 50000 · INCOME:5501 · MVBA COLLECTIONS INCOME
 50000 · INCOME:5502 · County Child Safety Fee
 50000 · INCOME:5505 · P.D. Vehicle Escrow
 50000 · INCOME:5510 · Fines Court Tech Fund
 50000 · INCOME:5520 · Fines Court Bldg/Security Fund
 50000 · INCOME:5525 · Juvenile Case Manager Fund
 50000 · INCOME:5530 · State Comptroller Fine Expense
 50000 · INCOME:5550 · Fixed Asset Sales Income City
 60000 · ADMINISTRATIVE COSTS
 60000 · ADMINISTRATIVE COSTS:6010 · Atmos Gas
 60000 · ADMINISTRATIVE COSTS:6015 · Election Expenses
 60000 · ADMINISTRATIVE COSTS:6025 · Tax Appraiser Fees
 60000 · ADMINISTRATIVE COSTS:6030 · Tax Collector Fees
 60000 · ADMINISTRATIVE COSTS:6050 · Office Equipment Lease
 60000 · ADMINISTRATIVE COSTS:6050 · Office Equipment Lease:6052 · Court Office Equipment Lease
 60000 · ADMINISTRATIVE COSTS:6065 · Municipal Court Collection Cost
 60000 · ADMINISTRATIVE COSTS:6070 · Court Technology Expense
 60000 · ADMINISTRATIVE COSTS:6075 · Court Bldg/Security Expense
 60000 · ADMINISTRATIVE COSTS:6092 · Social Platforms

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02/11/19

Accrual Basis

General Fund
Trial Balance
As of January 31, 2019

60000 · ADMINISTRATIVE COSTS:6092 · Social Platforms:6094 · Council/Vendor meet/greet snack
60000 · ADMINISTRATIVE COSTS:6115 · Office Supplies
60000 · ADMINISTRATIVE COSTS:6118 · Court Office Suplies
60000 · ADMINISTRATIVE COSTS:6125 · Telephones
60000 · ADMINISTRATIVE COSTS:6130 · Postage
60000 · ADMINISTRATIVE COSTS:6135 · Cell Phones & I-Pads
60000 · ADMINISTRATIVE COSTS:6150 · Travel & Conferences
60000 · ADMINISTRATIVE COSTS:6155 · Training/Schools/Seminars
60000 · ADMINISTRATIVE COSTS:6160 · Misc. Expense
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses:6182 · New Software City USTI
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses:6183 · New Software Court USTI
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses:6184 · Q.B. Annual Software
60000 · ADMINISTRATIVE COSTS:6185 · Janitorial
65000 · ANIMAL CONTROL EXPENSES:6172 · Waco Animal Shelter Contract
66000 · OFFICE PERSONNEL & SUPPORT
66000 · OFFICE PERSONNEL & SUPPORT:66031 · CITY EFT/ACH FEES
66000 · OFFICE PERSONNEL & SUPPORT:66032 · COURT EFT/ACH FEES
66000 · OFFICE PERSONNEL & SUPPORT:66065 · Salaries and Wages=General
66000 · OFFICE PERSONNEL & SUPPORT:66066 · Salaries and Wages = Court
66000 · OFFICE PERSONNEL & SUPPORT:66067 · Salaries and Wages=Water
66000 · OFFICE PERSONNEL & SUPPORT:66070 · Payroll Tax Expense=General
66000 · OFFICE PERSONNEL & SUPPORT:66074 · Mileage re-imbursment Court
66000 · OFFICE PERSONNEL & SUPPORT:66075 · Scott & White Insurance
66000 · OFFICE PERSONNEL & SUPPORT:66077 · Dental, Vision Insurance
66000 · OFFICE PERSONNEL & SUPPORT:66080 · TMRS Expense=General
66000 · OFFICE PERSONNEL & SUPPORT:66082 · TMRS Expense= Court
66000 · OFFICE PERSONNEL & SUPPORT:66083 · TMRS Expense=Water
66000 · OFFICE PERSONNEL & SUPPORT:66090 · Water Co. Wages PassThru Acct.
66900 · Reconciliation Discrepancies
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance:6036 · Building Upkeep
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance:6037 · Signage/Safety
70000 · CITY INFRASTRUCTURE COSTS:6040 · Gas and Oil
70000 · CITY INFRASTRUCTURE COSTS:6045 · Mowing Expense
70000 · CITY INFRASTRUCTURE COSTS:6055 · Pavillion Expense Account
70000 · CITY INFRASTRUCTURE COSTS:6090 · Contract Labor
70000 · CITY INFRASTRUCTURE COSTS:6122 · DIRECT ELECTRICITY
70000 · CITY INFRASTRUCTURE COSTS:6123 · H-O-T Street Lighting Expense
70000 · CITY INFRASTRUCTURE COSTS:6165 · Tools & Equipment
70000 · CITY INFRASTRUCTURE COSTS:6166 · Fixed Asset Expenditure:99100 · Backhoe Purchase on 60 months
70000 · CITY INFRASTRUCTURE COSTS:6175 · CODE ENFORCE/CLEANUP/PURCHASE
70000 · CITY INFRASTRUCTURE COSTS:7010 · Tractor/Shredder Repair/Expense
70000 · CITY INFRASTRUCTURE COSTS:7015 · City Back Hoe & DumpTruck
70000 · CITY INFRASTRUCTURE COSTS:7016 · Truck rep/maint/tires
70000 · CITY INFRASTRUCTURE COSTS:7018 · GPS for Vehicles
70000 · CITY INFRASTRUCTURE COSTS:7020 · Street Repair Expenses
70000 · CITY INFRASTRUCTURE COSTS:7030 · Office Fixtures
70000 · CITY INFRASTRUCTURE COSTS:7035 · Uniforms & Office Shirts
70000 · CITY INFRASTRUCTURE COSTS:7050 · Comprehensive Planning Projects:7054 · Easements, Recording Fee's, etc
80000 · POLICE DEPT. OPERATION EXPENSES:8005 · Police Loans Principal
80000 · POLICE DEPT. OPERATION EXPENSES:8006 · Police Loans Interest
80000 · POLICE DEPT. OPERATION EXPENSES:8007 · Seizure Expense for D.A. Office
80000 · POLICE DEPT. OPERATION EXPENSES:8010 · Police Equipment
80000 · POLICE DEPT. OPERATION EXPENSES:8015 · Police Vehicle Equipment
80000 · POLICE DEPT. OPERATION EXPENSES:8016 · K-9 Expenses
80000 · POLICE DEPT. OPERATION EXPENSES:8020 · Police Gas & Oil
80000 · POLICE DEPT. OPERATION EXPENSES:8025 · Repair & Maintenance Police Car
80000 · POLICE DEPT. OPERATION EXPENSES:8035 · Police Training
80000 · POLICE DEPT. OPERATION EXPENSES:8045 · Police Uniform Purchases
80000 · POLICE DEPT. OPERATION EXPENSES:8060 · Omnibase Expense
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department:8096 · Police Cop Sync Account
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department:8097 · P.D. Q.B. Annual Software
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department:8098 · New Software P.D USTI
80000 · POLICE DEPT. OPERATION EXPENSES:8099 · Police Radio Connection-Waco
80000 · POLICE DEPT. OPERATION EXPENSES:8110 · Police Office Supplies
80000 · POLICE DEPT. OPERATION EXPENSES:8115 · Police Office Equipment Lease
80000 · POLICE DEPT. OPERATION EXPENSES:8120 · Police Telephone
80000 · POLICE DEPT. OPERATION EXPENSES:8125 · Police Postage Exp
80000 · POLICE DEPT. OPERATION EXPENSES:8130 · Police Cell Phone Ex

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02/11/19

Accrual Basis

General Fund
Trial Balance
As of January 31, 2019

80000 · POLICE DEPT. OPERATION EXPENSES:8155 · Police Misc. Exp
80000 · POLICE DEPT. OPERATION EXPENSES:8155 · Police Misc. Exp:8156 · Bottled Water Delivery to P.D.
80000 · POLICE DEPT. OPERATION EXPENSES:8165 · Social Platforms-Police Dept.
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept:82112 · POLICE EFT/ACH FEES
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept:82150 · Warrant Delivery
82000 · POLICE PERSONNEL & SUPPORT:82085 · TMRS Police Department
82000 · POLICE PERSONNEL & SUPPORT:82145 · Scott & White Insurance=P.D.
82000 · POLICE PERSONNEL & SUPPORT:82146 · Dental,Vision Expense-PD
90000 · PROFESSIONAL ADMINISTRATION:6060 · Public Health District
90000 · PROFESSIONAL ADMINISTRATION:6100 · Attorneys
90000 · PROFESSIONAL ADMINISTRATION:6105 · Auditors
90000 · PROFESSIONAL ADMINISTRATION:6110 · City Insurance
90000 · PROFESSIONAL ADMINISTRATION:8090 · Auditor Fee Police Department
90000 · PROFESSIONAL ADMINISTRATION:8100 · Police City Insurance
9990 · BANK TRANSFERS

TOTAL

Minutes



City of Bruceville-Eddy



143 Wilcox Drive
Eddy, Texas 76524

254-859-5964
Fax 254-859-5779

Minutes of the **Called Canvas Meeting** of the governing body of the City of Bruceville-Eddy was held on the 10th day of January 2019 at 6 PM at City Hall Council Chambers, located at 143 A Wilcox Drive, Eddy, Texas.

Call to Order. Mayor Bass called the Canvas to order at 6:30 PM. In attendance;

Councilmen present:

Mayor Connally Bass
Gary Lucas
Allen Trigg
Linda Owens

Employees present:

Sonya Bishop
Chief Bill McLean
Pam Combs
Gene Sprouse
Frank Warren

Linda Owens led to prayer and Pledge of Allegiance.

Citizen Comments:

Mr. Travis Armstrong voiced his concerns about having a portion of his property annexed into the city. He has been paying city taxes, however has reaped none of the benefits.

Consent Agenda:

Motion to accept the A/P for General and Water funds for December 2018, minutes from council meeting December 13, 2018 and the minutes from special meeting called by Mayor Bass on January 2, 2018 First motion Linda Owens. 2nd Motion Allen Trigg. All agreed 3 councilmen present, 3 voted yes.

City Engineer

1) Mayor Bass updated the audience the progress on the sewer system and water projects. The following items was mentioned:

- USDA RD New Water System- all land and right away and easements are to be completed by April 15, 2019.
- A second land owner easement conference will be held at city hall January 16, 2019 from 2:00 PM -7:00 PM.
- TCEQ status of the discharge permit has ended with no public comments filed. Signatures are now being obtained from the required departments of TCEQ after which the discharge permit will be on the agenda for the TCEQ Commissioners to consider in about 60 days.
- City staff will be working on the documents send by Terri Chenoweth and Dan Pleitz (bond attorney); these items are not related to the engineer per Johnny

Tabor.

- Mayor Bass updated the audience on the progress of the Old Bethany Road water line project.
- Construction of this project has been awarded to B Corp Utilities in the amount of \$114,647.82. This is for an upgraded 10' inch line versus the original 8' inch line.
- Pre-construction meeting was held 1-09-19 and work is to be completed before May 21, 2019.
- TCEQ has agreed with the plugging of the Eddy Well according to the Texas Department of Licensing and Regulation. Estimated cost \$15,000-\$17,000.

Public Works

Council heard from Gene Sprouse water superintendent. Mr. Sprouse updated the council regarding the water meter issues. Information was provided regarding the manpower to complete re-reads and emphasized there needs to be a plan in place to replace the meters. They are approximately 7 years old and are failing. The warranty has expired. February agenda will have a financial plan for possible consideration. Mr. Sprouse explained the need for a call monitoring system at the Tolbert Plant. This well does not have a call center and when it fails the staff has no way of knowing until they check on their routine maintenance. The council approved the purchase of a call center for the Talbert Well that was quoted by Hensel electric in the amount of \$4,5963.00.

A motion to accept Gary Lucas 2nd Linda Owens. All in favor

Police Department

Chief Bill McLean presented the council with activity within the police department.

Item 4

Authority for the city administrator Sonya Bishop to be added as the administrator of TMRS was granted.

Motion Gary Lucas 2nd Linda Owens, all in favor.

Item 5

Council to consider settlement amount of invoice dated back to November 2015 to the original agreed amount of \$5,000.00 versus the amount of \$7,000

Motion Gary Lucas 2nd Allen Trigg, all in favor

Item 6

Discuss Police Chief contract- tabled for further information from attorney.

Item 7


Consider and discuss contract of Sonya Bishop. Mrs. Bishop opted to have the meeting public. Mrs. Bishop expressed to the council she wanted to be as transparent as possible to establish a trusting relation with the citizens of the city.

Motion to accept Allen Trigg 2nd Gary Lucas, all in favor.

Motion to adjourn Allen Trigg. Meeting adjourned 7:29 PM

Mayor Connally Bass

Attest:



Sonya Bishop, City Administrator

seal

1/10/19

City Council Sign In Sheet

NAME

Address

1 TRAVIS ARMSTRONG

250 Woodlawn Rd

2 Ryan Kist

505 W 3rd St

3 John Walzel

6183 Macken Ranch Rd.

4 KADONNA REYNA

104 Arston St, Eddy

5

6

7

8

10

11

12

13

14

15

16

17

8

9

City Administrator Notes:

- Followed and recorded trucks using Market Street. Contacted PSC and met with Ryan Odom. He denied the trucks causing any damages and stated none of the streets in the city has ever been in good condition.
- Contacted the Governor's office regarding street damages and the lack of assistance by PSC and TxDot. Received a letter from the Governor's office and should hear back soon from someone in charge of street repairs.
- Pam Combs and I met with Terri from USDA. Presenting documents at council.
- Contacted Verizon phone services was able to get bills reduced by 200.00 a month.
- Met with Oncor discussed lighting options for Main and Market Street.
- Working on the sewer project and analysis reports to present projected customer cost.
- Met with David Jirasek, EDC realtor. He has some interest in bringing in companies. Everything he mentioned was more industrial. I advised he would need to address council to pursue projects. He will be getting back with me.
- Made several trips to the county for information regarding property for sewer projects.
- Spoke with several realtors for easement and purchasing property questions.
- Had a phone conference with representatives at Texas Water Resources Center for guidance.
- Reached out to other city administrators/managers to ask questions about sewer projects.

This is just a few of the important items.

Department Reports

January 31, 2019

Utility Department:

The water department fixed ten water leaks throughout town.

The water department assisted in road repair.

There were two major sewer leaks, one at Daily Bread and another Eagles Nest.

Water issue on North Bruceville Road has been proven to be a natural water source. TCEQ informed the customer there is NOT a water leak and the city is not responsible for the water accumulating on the property. The crew spent several days and endless hours working this area with TCEQ complaints. The complaints were unfounded, and all is clear. The city administrator, water crew, TCEQ Mr. Kellough and Mrs. Lightfoot all were present on the property. The citizens of both properties were informed and accepted the responses. They both thanked the staff for their assistance.

Rudy and Gene went to Old Bethany where the new 10' line is going to be an informed B-Crop that there was a 6' main and 2" in that area. Mr. Tabar was called, and he met us at the location. We were able to inform Mr. Tabor what was tied into the 6'. He was going to update the project map. The project map had other corrections.

The meter reads took four days to complete due to the failure of meters and equipment. 261 meters was hand read and manually entered into the computer. This has been voiced to council previously.



Gene Sprouse
Water Superintendent

Date 1-31-19

Jon Niermann, *Chairman*
Emily Lindley, *Commissioner*
Toby Baker, *Executive Director*



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

January 30, 2019

The Honorable Connally Bass
Mayor of Bruceville-Eddy
143 Wilcox Drive
Eddy, Texas 76524-0548

Re: Complaint Investigation at:
Bruceville-Eddy Public Water Supply, (McLennan County), Texas
RN101216356, PWS ID No.: 1550024, Investigation No. 1539627

Dear Mayor Bass:

On January 15, 2019, Mr. Joseph Hopkins, P.G., of the Texas Commission on Environmental Quality (TCEQ) Waco Region Office conducted an investigation of the above-referenced facility to evaluate compliance with applicable requirements for a public water supply. No violations are being alleged as a result of the investigation.

The TCEQ appreciates your assistance in this matter and your compliance efforts to ensure protection of the State's environment. If you or members of your staff have any questions regarding these matters, please feel free to contact Mr. Hopkins in the Waco Region Office at (254) 751-0335.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Monreal".

Richard Monreal
Water Section Manager
Waco Region Office

RM/JLH/gb

City of Bruceville-Eddy

Department	Maintenance - Calvin Schaeper
Month and Year	Jan 2019
Department Supervisor	

Task Completed

- patch single dr
- patch random streets
- fix tire on backhoe trailer
- go get oil for trucks
- replace rear brakes on at 102
- clean up scrap metal at shop
- go get bridge
- clean out shop office
- replace sign on wilcox
- get mowers cleaned & adjusted for spring mowing
- dig out ditch on temple
- fill hole on market
- plants (10 days)
- fixed 6 or more leaks
- replaced sign of Washington
- replaced lights at shop
- go to waco & pick up filing cabinets

Emergency Services Provided

res:



GOVERNOR GREG ABBOTT

February 6, 2019

Mrs. Sonya R. Bishop
city-admin@bruceville-eddy.org

Dear Mrs. Bishop:

Thank you for taking the time to contact the Office of the Governor. We understand that you are concerned.

I am asking James Bass, Executive Director of the Texas Department of Transportation, for his staff's assistance in reviewing and responding both to you and this office on the information shared.

Please let us know whenever we may be of service in the future.

Sincerely,

A handwritten signature in black ink that reads "Dede Keith".

Dede Keith
Deputy Director
Constituent Communication Division
Office of the Governor

DK:as

Item 3

Close court at 4:00 Monday-Friday

Presented by Heather Spivey Court Clerk

Item 3



Sonya Bishop <city-administrator@bruceville-eddy.org>

Request to Adjust Court Hours

1 message

Heather M Spivey- Chief Court Clerk <court@bruceville-eddy.org>

Fri, Jan 18, 2019 at 8:28 AM

To: Judge Kevin Madison <judgekevinmadison@gmail.com>

Cc: Sonya Bishop <city-administrator@bruceville-eddy.org>

Good Morning Judge,

There are some issues that have recently come to light regarding the budget. Therefore, I am unable to work overtime without taxing that incredibly limited budget. In an effort to keep up with the court's workload without causing issues with the budget by working overtime or hiring another clerk, I would like to propose an adjustment to the court's window hours to the city council. I would like to "close" the court on Fridays. I would be here on Friday processing paperwork and attending to other court business that often has to take a back burner during the week, but the window would be closed and the phones and non-urgent emails would not be responded to on those days. Right now answering phones and the window eats into a lot of my time during the week. Having Fridays free to process paperwork, especially after court-Thursdays, would allow me to keep up with little or no overtime and a lot less stress. Would this proposal be acceptable to you? Please let me know your thoughts. Thank you so much!

Sincerely,

Heather M. Spivey-CCCI

Chief Court Clerk

City of Bruceville-Eddy Municipal Court of Record #1

143 Wilcox Drive

Eddy, TX 76524

Phone: 254-859-5964

Fax: 254-859-5779

www.bruceville-eddy.org



Item 4

US Underwater Services LLC

This is done yearly; the company inspects the tanks.

Presented by Gene Sprouse

US Underwater Services, LLC



U.S. Underwater Services, LLC
 123 Bentry Drive
 P.O. Box 2160
 Mansfield, TX 76003
 T 800 860 2170
 F 817 447 7321
 F 817 447 0021
 www.usunderwaterservices.com
 sales@usunderwaterservices.com

Service Quote

Account Name	City of Bruceville-Eddy	Date	1/15/2019
Contact Name	DNU Konl Billings	Prepared By	Ashleigh Spinks
Bill To	143 Wilcox Drive Eddy, TX 76524	Email	ashleighspinks@usunderwaterservices.com
Phone	(254) 859-5964	Quote Number	00003488
Email	city-admin@bruceville-eddy.org	Quote Name	ROV (Remote-Operated Vehicle)
Description	2019 TCEQ Inspections	Expiration Date	3/15/2019

Product	Line Item Description	Sales Price	Quantity	UOM	Total Price
ROV Inspection		\$280.00	8.00	each	\$2,320.00
Pressure Tank Inspection	External Only	\$180.00	3.00	each	\$670.00
Mobilization/Demobilization		\$125.00	1.00	trip	\$125.00

Estimated Total Project Cost

Total Price \$3,015.00

Total Price is based off our best, good faith evaluation of the effort required to complete the scope of work given the information available at the time of the quote. We reserve the right to adjust prices due to changes in the work scope, errors or omission of information

Standard Terms & Conditions

1. Unless otherwise stated, U.S. Underwater Services (USUS) quoted prices are valid for 90 days.
2. Service Quote is contingent upon availability of personnel and equipment.
3. Standard payment terms are Net 30 days.
4. USUS accepts Visa and MasterCard for invoice payment. A 3% processing fee will be added to the total amount invoiced for all payments made using a credit or purchase card.
5. Scope of work will be performed by ADCI certified commercial divers and will meet all American Water Works Association (AWWA) requirements and OSHA 29 CFR specifications, including AWWA current standards (ANSI/AWWA c652-92) regarding disinfection procedures when conducting underwater activities in potable water storage facilities. All equipment used will be for potable water only.
6. Water access hatches must have dimensions of 24" x 24" or greater for diver entry.
7. Client is responsible for coordinating the turning off of all radio frequency (RF) antennas/transmitters which could create an unsafe work environment. USUS will charge \$250.00 per hour for all downtime caused by delays related to unsafe RF activity.
8. In order to efficiently complete work, USUS requires 10 hours access to tank sites per day. If tanks are not accessible for at least the 10 hour minimum, Client may be subject to additional fees and/or mobilization charges. Client must have tanks full prior to arrival of the dive team. Additional onsite delays not caused by USUS will be subject to an hourly charge of \$250.00. This includes but is not limited to: waiting on Client to arrive, waiting for keys, insect infestations, tanks not being full and baffle walls not revealed to USUS prior to agreement in scope of work. Baffle walls create a larger scope of work; please disclose whether or not a tank has baffle walls so that USUS may properly cost & forecast the job.
9. Dive Supervisor will consult with the client representative on the final decision regarding safe working conditions.
10. If additional mobilization is required to complete a project caused by customer related downtime, USUS will invoice additional mobilization fees. Should contractor be inhibited or denied access to a facility to perform a dive inspection, contractor will complete a standard exterior inspection and 33rd client will be billed for full quoted inspection price.
11. Unless otherwise noted, standpipes will be diver inspected and the remainder will be inspected by drop camera.

- 12. Inspection reports will include a proposal of recommendations for compliance with all applicable AWWA, OSHA, TCEQ (Texas only) or state standards/requirements.
- 13. Unless otherwise specified, USUS will provide digital copies of the completed report. Paper copies of the report can be obtained but may be subject to a processing/mailling fee.
- 14. Sediment Removal Clause, if applicable:
Sediment removal prices are based on the removal of up to 2" unless otherwise indicated. Sediment removed will be discharged on-site and will be the responsibility of the Client to dispose of. Should Client require the sediment hauled offsite, USUS must reconsider the scope of work and adjust pricing accordingly. In the event sediment exceeds levels quoted, USUS will immediately contact Client to discuss rates for excess sediment removal. Unless otherwise stated, rock & other debris are not included in standard sediment removal. Should these items be found, USUS will notify Client and adjust the price according to the new scope of work. Client must be able to maintain a full water level during the sediment removal process. In the event that the water level cannot be maintained, USUS will charge \$250.00 per hour while tank is being filled. Per EPA regulation, sediment discharged into a storm drain or waterway must be dechlorinated prior to discharge. If Client fails to disclose discharge location at the time of estimate, additional charges may be incurred.
- 15. Pressure Tank Clause, if applicable:
A full internal (if accessible) and external inspection will be conducted. Client understands tanks must be drained, de-pressurized and opened prior to inspection. Client is responsible for resealing hatches and drains as well as replacing gaskets.
- 16. If client requires a third party onsite for the project, it is the responsibility of the client to pre-arrange said parties arrival to coincide with the commencement of the work. Any delays caused waiting on a client-required third party [i.e. health department, engineering firm, management company] will be billed at a standby rate of \$250.00 per hour.
- 17. Indemnity/Hold Harmless agreements required to be signed by field staff must be reviewed and approved by USUS prior to mobilization. Any delays caused by presentation of paperwork onsite will be billed at a rate of \$250.00 per hour.

I hereby certify that I have read and agree to the above terms and conditions of this service quote.

Customer PO# _____

Quote Acceptance Information

Signature _____
 Name _____
 Title _____
 Date _____

US Underwater Services, LLC



U.S. Underwater Services, LLC
 129 Sentry Drive
 P.O. Box 2160
 Mansfield, TX 76063
 1 800 860 2170
 P 817 447 7321
 F 817 447 0021
 www.usunderwaterservices.com
 sales@usunderwaterservices.com

Service Quote

Account Name	City of Bruceville-Eddy	Date	1/14/2019
Contact Name	Gene Sprouse	Prepared By	Ashleigh Spinks
Bill To	143 Wilcox Drive Eddy, TX 76524	Email	ashleighspinks@usunderwaterservices.com
Phone	(254) 859-5700	Quote Number	00003489
Email	genesprousebe@gmail.com	Quote Name	Diver
Description	2019 TCEQ Inspections	Expiration Date	3/31/2019

Item	Item Description	Sales Price	Quantity	UOM	Total Price
Dive Inspection - EST	200K Elevated Tank - Ford Plant	\$375.00	1.00	each	\$375.00
Sediment Removal		\$2,400.00	1.00	each	\$2,400.00
Dive Inspection - EST	200K Elevated Tank - Westridge Plant	\$375.00	1.00	each	\$375.00
Sediment Removal		\$2,400.00	1.00	each	\$2,400.00
Dive Inspection - GST	17K Ground Tank - Friendly Oaks	\$300.00	1.00	each	\$300.00
Sediment Removal		\$1,150.00	1.00	each	\$1,150.00
Dive Inspection - GST	50K Ground Tank - Friendly Oaks	\$300.00	1.00	each	\$300.00
Sediment Removal		\$1,300.00	1.00	each	\$1,300.00
Dive Inspection - GST	100K Ground Tank - Old Bethany Plant	\$300.00	1.00	each	\$300.00
Sediment Removal		\$1,300.00	1.00	each	\$1,300.00
Dive Inspection - GST	100K Ground Tank - Ford Plant	\$300.00	1.00	each	\$300.00
Sediment Removal		\$1,300.00	1.00	each	\$1,300.00
Dive Inspection - GST	125K Ground Tank - Tolbert Well	\$300.00	1.00	each	\$300.00
Sediment Removal		\$1,400.00	1.00	each	\$1,400.00
Dive Inspection - GST	500K Ground Tank - Westridge Plant	\$300.00	1.00	each	\$300.00
Sediment Removal		\$1,750.00	1.00	each	\$1,750.00
Pressure Tank Inspection	Exterior Only	\$190.00	3.00	each	\$570.00
Mobilization/Demobilization		\$450.00	1.00	trip	\$450.00

Estimated Total Project Cost

Total Price \$16,570.00

Total Price is based off our best, good faith evaluation of the effort required to complete the scope of work given the information available at the time of the quote. We reserve the right to adjust prices due to changes in the work scope, errors or omission of information.

Standard Terms & Conditions

1. Unless otherwise stated, U.S. Underwater Services (USUS) quoted prices are valid for 90 days.
2. Service Quote is contingent upon availability of personnel and equipment.
3. Standard payment terms are Net 30 days.
4. USUS accepts Visa and MasterCard for invoice payment. A 3% processing fee will be added to the total amount invoiced for all payments made using a credit or purchase card.
5. Scope of work will be performed by ADCI certified commercial divers and will meet all American Water Works Association (AWWA) requirements and OSHA 29 CFR specifications, including AWWA current standards (ANSI/AWWA c652-92) regarding disinfection procedures when conducting underwater activities in potable water storage facilities. All equipment used will be for potable water only.
6. Water access hatches must have dimensions of 24" x 24" or greater for diver entry.
7. Client is responsible for coordinating the turning off of all radio frequency (RF) antennas/transmitters which could create an unsafe work environment. USUS will charge \$250.00 per hour for all downtime caused by delays related to unsafe RF activity.
8. In order to efficiently complete work, USUS requires 10 hours access to tank sites per day. If tanks are not accessible for at least the 10 hour minimum, Client may be subject to additional fees and/or mobilization charges. Client must have tanks full prior to arrival of the dive team. Additional onsite delays not caused by USUS will be subject to an hourly charge of \$250.00. This includes but is not limited to: waiting on Client to arrive, waiting for keys, insect infestations, tanks not being full and baffle walls not revealed to USUS prior to agreement in scope of work. Baffle walls create a larger scope of work; please disclose whether or not a tank has baffle walls so that USUS may properly cost & forecast the job.
9. Dive Supervisor will consult with the client representative on the final decision regarding safe working conditions.
10. If additional mobilization is required to complete a project caused by customer related downtime, USUS will invoice additional mobilization fees. Should contractor be inhibited or denied access to a facility to perform a dive inspection, contractor will complete a standard exterior inspection checklist and client will be billed for full quoted inspection price.
11. Unless otherwise noted, standpipes will be diver inspected to 60', and the remainder will be inspected by drop camera.
12. Inspection reports will include a proposal of recommendations for compliance with all applicable AWWA, OSHA, TCEQ (Texas only) or state standards/requirements.
13. Unless otherwise specified, USUS will provide digital copies of the completed report. Paper copies of the report can be obtained but may be subject to a processing/mailing fee.
14. Sediment Removal Clause, if applicable:
Sediment removal prices are based on the removal of up to 2" unless otherwise indicated. Sediment removed will be discharged on-site and will be the responsibility of the Client to dispose of. Should Client require the sediment hauled offsite, USUS must reconsider the scope of work and adjust pricing accordingly. In the event sediment exceeds levels quoted, USUS will immediately contact Client to discuss rates for excess sediment removal. Unless otherwise stated, rock & other debris are not included in standard sediment removal. Should these items be found, USUS will notify Client and adjust the price according to the new scope of work. Client must be able to maintain a full water level during the sediment removal process. In the event that the water level cannot be maintained, USUS will charge \$250.00 per hour while tank is being filled. Per EPA regulation, sediment discharged into a storm drain or waterway must be dechlorinated prior to discharge. If Client fails to disclose discharge location at the time of estimate, additional charges may be incurred.
15. Pressure Tank Clause, if applicable:
A full internal (if accessible) and external inspection will be conducted. Client understands tanks must be drained, de-pressurized and opened prior to inspection. Client is responsible for resealing hatches and drains as well as replacing gaskets.
16. If client requires a third party onsite for the project, it is the responsibility of the client to pre-arrange said parties arrival to coincide with the commencement of the work. Any delays caused waiting on a client-required third party (i.e. health department, engineering firm, management company) will be billed at a standby rate of \$250.00 per hour.
17. Indemnity/Hold Harmless agreements required to be signed by field staff must be reviewed and approved by USUS prior to mobilization. Any delays caused by presentation of paperwork onsite will be billed at a rate of \$250.00 per hour.

I hereby certify that I have read and agree to the above terms and conditions of this service quote.

Customer PO# _____

Quote Acceptance Information

Signature
Name
Title
Date

Item 5

Update Code Enforcement

Presented by Frank Warren Code Enforcement Officer

Item 6

Tire Amnesty Program

Mr. Warren will provide information on a program he has been working on.

Item 7

Inclosing current pavilion

Item 8

Police Department Updates, Reports and considerations

Item 9

Waste Water Loan Resolution

This resolution is required for the USDA grant-loan.

2019-4

This document should have been done months ago, however, it was not completed.

Item 10

Water System Grant Agreement

This document should have been done months ago, however, it was not completed.

Item 11

Sewer System RIGHT OF WAY CERTIFICATE

This document should have been done months ago, however, it was not completed.

LOAN RESOLUTION
(Public Bodies)

A RESOLUTION OF THE City Council

OF THE City of Bruceville Eddy

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

wastewater treatment and collection system

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Bruceville Eddy

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

Five Million Eight Hundred Sixty-One Thousand & 00/100

pursuant to the provisions of Type A general law municipality; and

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ 4,320,000.00

under the terms offered by the Government; that the Mayor

and _____ of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas _____ Nays _____ Absent _____

IN WITNESS WHEREOF, the City Council _____ of the

City of Bruceville Eddy _____ has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this _____, _____ day of _____

(SEAL)

By Connally Bass

Attest: Title Mayor

Title _____

Water and Waste System Grant Agreement

United States Department of Agriculture

Rural Utilities Service

THIS AGREEMENT dated _____, between

City of Bruceville Eddy

a public corporation organized and operating under

Type A general law municipality

(Authorizing Statute)

herein called "Grantee," and the United States of America acting through the Rural Utilities Service, Department of Agriculture, herein called "Grantor," WITNESSETH:

WHEREAS

Grantee has determined to undertake a project of acquisition, construction, enlargement, or capital improvement of a (water) (waste) system to serve the area under its jurisdiction at an estimated cost of \$ 10,181,000.00 and has duly authorized the undertaking of such project.

Grantee is able to finance not more than \$ 5,861,000.00 of the development costs through revenues, charges, taxes or assessments, or funds otherwise available to Grantee resulting in a reasonable user charge.

Said sum of \$ 5,861,000.00 has been committed to and by Grantee for such project development costs.

Grantor has agreed to grant the Grantee a sum not to exceed \$ 4,320,000.00 or 42.43 percent of said project development costs, whichever is the lesser, subject to the terms and conditions established by the Grantor. Provided, however, that the proportionate share of any grant funds actually advanced and not needed for grant purposes shall be returned immediately to the Grantor. The Grantor may terminate the grant in whole, or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the Conditions of the grant.

As a condition of this grant agreement, the Grantee assures and certifies that it is in compliance with and will comply in the course of the agreement with all applicable laws, regulations, Executive orders and other generally applicable requirements, including those set out in 7 CFR 3015.205(b), which hereby are incorporated into this agreement by reference, and such other statutory provisions as are specifically set forth herein.

NOW, THEREFORE, In consideration of said grant by Grantor to Grantee, to be made pursuant to Section 306(a) of The Consolidated Farm and Rural Development Act for the purpose only of defraying a part not to exceed 42.43 percent of the project development costs, as defined by applicable Rural Utilities Service instructions.

Grantee Agrees That Grantee Will:

A. Cause said project to be constructed within the total sums available to it, including said grant, in accordance with the project plans and specifications and any modifications thereof prepared by Grantee and approved by Grantor.

B. Permit periodic inspection of the construction by a representative of Grantor during construction.

C. Manage, operate and maintain the system, including this project if less than the whole of said system, continuously in an efficient and economical manner.

D. Make the services of said system available within its capacity to all persons in Grantee's service area without discrimination as to race, color, religion, sex, national origin, age, marital status, or physical or mental handicap (possess capacity to enter into legal contract for services) at reasonable charges, including assessments, taxes, or fees in accordance with a schedule of such charges, whether for one or more classes of service, adopted by resolution dated _____, as may be modified from time to time by Grantee. The initial rate schedule must be approved by Grantor. Thereafter, Grantee may make such modifications to the rate system as long as the rate schedule remains reasonable and nondiscriminatory.

E. Adjust its operating costs and service charges from time to time to provide for adequate operation and maintenance, emergency repair reserves, obsolescence reserves, debt service and debt service reserves.

F. Expand its system from time to time to meet reasonably anticipated growth or service requirements in the area within its jurisdiction.

G. Provide Grantor with such periodic reports as it may require and permit periodic inspection of its operations by a representative of the Grantor.

H. To execute any agreements required by Grantor which Grantee is legally authorized to execute. If any such agreement has been executed by Grantee as a result of a loan being made to Grantee by Grantor contemporaneously with the making of this grant, another agreement of the same type need not be executed in connection with this grant.

I. Upon any default under its representations or agreements set forth in this instrument, Grantee, at the option and demand of Grantor, will repay to Grantor forthwith the original principal amount of the grant stated herein above with the interest at the rate of 5 percentum per annum from the date of the default. Default by the Grantee will constitute termination of the grant thereby causing cancellation of Federal assistance under the grant. The provisions of this Grant Agreement may be enforced by Grantor, at its option and without regard to prior waivers by it previous defaults of Grantee, by judicial proceedings to require specific performance of the terms of this Grant Agreement or by such other proceedings in law or equity, in either Federal or State courts, as may be deemed necessary by Grantor to assure compliance with the provisions of this Grant Agreement and the laws and regulations under which this grant is made.

J. Return immediately to Grantor, as required by the regulations of Grantor, any grant funds actually advanced and not needed by Grantee for approved purposes.

K. Use the real property including land, land improvements, structures, and appurtenances thereto, for authorized purposes of the grant as long as needed.

1. Title to real property shall vest in the recipient subject to the condition that the Grantee shall use the real property for the authorized purpose of the original grant as long as needed.

2. The Grantee shall obtain approval by the Grantor agency for the use of the real property in other projects when the Grantee determines that the property is no longer needed for the original grant purposes. Use in other projects shall be limited to those under other Federal grant programs or programs that have purposes consistent with those authorized for support by the Grantor.

3. When the real property is no longer needed as provided in 1 and 2 above, the Grantee shall request disposition instructions from the Grantor agency or its successor Federal agency. The Grantor agency shall observe the following rules in the disposition instructions:

(a) The Grantee may be permitted to retain title after it compensates the Federal Government in an amount computed by applying the Federal percentage of participation in the cost of the original project to the fair market value of the property.

(b) The Grantee may be directed to sell the property under guidelines provided by the Grantor agency. When the Grantee is authorized or required to sell the property, proper sales procedures shall be established that provide for competition to the extent practicable and result in the highest possible return.

[Revision 1, 04/17/1998]

(c) The Grantee may be directed to transfer title to the property to the Federal Government provided that in such cases the Grantee shall be entitled to compensation computed by applying the Grantee's percentage of participation in the cost of the program or project to the current fair market value of the property.

This Grant Agreement covers the following described real property (use continuation sheets as necessary).

N/A - loan secured by Certificates of Obligation

L. Abide by the following conditions pertaining to equipment which is furnished by the Grantor or acquired wholly or in part with grant funds. Equipment means tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. A grantee may use its own definition of equipment provided that such definition would at least include all equipment defined above.
[Revision 1, 04/17/1998]

1. Use of equipment.

(a) The Grantee shall use the equipment in the project for which it was acquired as long as needed. When no longer needed for the original project, the Grantee shall use the equipment in connection with its other Federally sponsored activities, if any, in the following order of priority:

1) Activities sponsored by the Grantor.

(2) Activities sponsored by other Federal agencies.

(b) During the time that equipment is held for use on the property for which it was acquired, the Grantee shall make it available for use on other projects if such other use will not interfere with the work on the project for which the equipment was originally acquired. First preference for such other use shall be given to Grantor sponsored projects. Second preference will be given to other Federally sponsored projects.

2. Disposition of equipment. When the Grantee no longer needs the equipment as provided in paragraph (a) above, the equipment may be used for other activities in accordance with the following standards:

(a) Equipment with a current per unit fair market value of less than \$5,000. The Grantee may use the equipment for other activities without reimbursement to the Federal Government or sell the equipment and retain the proceeds.

(b) Equipment with a current per unit fair market value of \$5,000 or more. The Grantee may retain the equipment for other uses provided that compensation is made to the original Grantor agency or its successor. The amount of compensation shall be computed by applying the percentage of Federal participation in the cost of the original project or program to the current fair market value or proceeds from sale of the equipment. If the Grantee has no need for the equipment and the equipment has further use value, the Grantee shall request disposition instructions from the original Grantor agency.

—The Grantor agency shall determine whether the equipment can be used to meet the agency's requirements. If no requirement exists within that agency, the availability of the equipment shall be reported, in accordance with the guidelines of the Federal Property Management Regulations (FPMR), to the General Services Administration by the Grantor agency to determine whether a requirement for the equipment exists in other Federal agencies. The Grantor agency shall issue instructions to the Grantee no later than 120 days after the Grantee requests and the following procedures shall govern:

(1) If so instructed or if disposition instructions are not issued within 120 calendar days after the Grantee's request, the Grantee shall sell the equipment and reimburse the Grantor agency an amount computed by applying to the sales proceeds the percentage of Federal participation in the cost of the original project or program. However, the Grantee shall be permitted to deduct and retain from the Federal share ten percent of the proceeds for Grantee's selling and handling expenses.

(2) If the Grantee is instructed to ship the equipment elsewhere the Grantee shall be reimbursed by the benefiting Federal agency with an amount which is computed by applying the percentage of the Grantee participation in the cost of the original grant project or program to the current fair market value of the equipment, plus any reasonable shipping or interim storage costs incurred.

(3) If the Grantee is instructed to otherwise dispose of the equipment, the Grantee shall be reimbursed by the Grantor agency for such costs incurred in its disposition.

3. The Grantee's property management standards for equipment shall also include:

(a) Records which accurately provide for: a description of the equipment; manufacturer's serial number or other identification number; acquisition date and cost; source of the equipment; percentage (at the end of budget year) of Federal participation in the cost of the project for which the equipment was acquired; location, use and condition of the equipment and the date the information was reported; and ultimate disposition data including sales price or the method used to determine current fair market value if the Grantee reimburses the Grantor for its share.

(b) A physical inventory of equipment shall be taken and the results reconciled with the equipment records at least once every two years to verify the existence, current utilization, and continued need for the equipment.

(c) A control system shall be in effect to insure adequate safeguards to prevent loss, damage, or theft of the equipment. Any loss, damage, or theft of equipment shall be investigated and fully documented.

(d) Adequate maintenance procedures shall be implemented to keep the equipment in good condition.

(e) Proper sales procedures shall be established for unneeded equipment which would provide for competition to the extent practicable and result in the highest possible return.

This Grant Agreement covers the following described equipment(use continuation sheets as necessary).

N/A

M. Provide Financial Management Systems which will include:

1. Accurate, current, and complete disclosure of the financial results of each grant. Financial reporting will be on an accrual basis.

2. Records which identify adequately the source and application of funds for grant-supported activities. Those records shall contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays, and income.

3. Effective control over and accountability for all funds, property and other assets. Grantees shall adequately safeguard all such assets and shall assure that they are used solely for authorized purposes.

4. Accounting records supported by source documentation.

N. Retain financial records, supporting documents, statistical records, and all other records pertinent to the grant for a period of at least three years after grant closing except that the records shall be retained beyond the three-year period if audit findings have not been resolved. Microfilm or photo copies or similar methods may be substituted in lieu of original records. The Grantor and the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Grantee's government which are pertinent to the specific grant program for the purpose of making audits, examinations, excerpts and transcripts.

O. Provide information as requested by the Grantor to determine the need for and complete any necessary Environmental Impact Statements.

P. Provide an audit report prepared in accordance with Grantor regulations to allow the Grantor to determine that funds have been used in compliance with the proposal, any applicable laws and regulations and this Agreement.

Q. Agree to account for and to return to Grantor interest earned on grant funds pending their disbursement for program purposes when the Grantee is a unit of local government. States and agencies or instrumentality's of states shall not be held accountable for interest earned on grant funds pending their disbursement.

R. Not encumber, transfer or dispose of the property or any part thereof, furnished by the Grantor or acquired wholly or in part with Grantor funds without the written consent of the Grantor except as provided in item K above.

S. To include in all contracts for construction or repair a provision for compliance with the Copeland "Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). The Grantee shall report all suspected or reported violations to the Grantor.

T. To include in all contracts in excess of \$100,000 a provision that the contractor agrees to comply with all the requirements of the Clean Air Act (42 U.S.C. §7414) and Section 308 of the Water Pollution Control Act (33 U.S.C. §1318) relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in Section 114 of the Clean Air Act and Section 308 of the Water Pollution Control Act and all regulations and guidelines issued thereunder after the award of the contract. In so doing the Contractor further agrees:

[Revision 1, 11/20/1997]

1. As a condition for the award of contract, to notify the Owner of the receipt of any communication from the Environmental Protection Agency (EPA) indicating that a facility to be utilized in the performance of the contract is under consideration to be listed on the EPA list of Violating Facilities. Prompt notification is required prior to contract award.

2. To certify that any facility to be utilized in the performance of any nonexempt contractor subcontract is not listed on the EPA list of Violating Facilities pursuant to 40 CFR Part 32 as of the date of contract award.

[Revision 1, 11/20/1997]

3. To include or cause to be included the above criteria and the requirements in every nonexempt subcontract and that the Contractor will take such action as the Government may direct as a means of enforcing such provisions.

As used in these paragraphs the term "facility" means any building, plan, installation, structure, mine, vessel or other floating craft, location, or site of operations, owned, leased, or supervised by a Grantee, cooperator, contractor, or subcontractor, to be utilized in the performance of a grant, agreement, contract, subgrant, or subcontract. Where a location or site of operation contains or includes more than one building, plant, installation, or structure, the entire location shall be deemed to be a facility except where the Director, Office of Federal Activities, Environmental Protection Agency, determines that independent facilities are co-located in one geographical area.

Grantor Agrees That It:

A. Will make available to Grantee for the purpose of this Agreement not to exceed \$ 4,320,000.00 which it will advance to Grantee to meet not to exceed 42.43 percent of the project development costs of the project in accordance with the actual needs of Grantee as determined by Grantor.

B. Will assist Grantee, within available appropriations, with such technical assistance as Grantor deems appropriate in planning the project and coordinating the plan with local official comprehensive plans for sewer and water and with any State or area plans for the area in which the project is located.

C. At its sole discretion and at any time may give any consent, deferment, subordination, release, satisfaction, or termination of any or all of Grantee's grant obligations, with or without valuable consideration, upon such terms and conditions as Grantor may determine to be (1) advisable to further the purpose of the grant or to protect Grantor's financial interest therein and (2) consistent with both the statutory purposes of the grant and the limitations of the statutory authority under which it is made.

Termination of This Agreement

This Agreement may be terminated for cause in the event of default on the part of the Grantee as provided in paragraph I above or for convenience of the Grantor and Grantee prior to the date of completion of the grant purpose. Termination for convenience will occur when both the Grantee and Grantor agree that the continuation of the project will not produce beneficial results commensurate with the further expenditure of funds.

In witness whereof Grantee on the date first above written has caused these presence to be executed by its duly authorized

Mayor

attested and its corporate seal affixed by its duly authorized

Attest:

By _____

(Title) _____

By Connally Bass

(Title) Mayor

UNITED STATES OF AMERICA

RURAL UTILITIES SERVICE

By _____

(Title)

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as _____ of the City of Bruceville Eddy
 hereby certify that the **City Council** _____ of such Association is composed of
 _____ members, of whom, _____ constituting a quorum, were present at a meeting thereof duly called and
 held on the _____ day of _____ ; and that the foregoing resolution was adopted at such meeting
 by the vote shown above, I further certify that as of _____ ,
 the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been
 rescinded or amended in any way.

Dated, this _____ day of _____

Title _____

RIGHT- OF - WAY CERTIFICATE

The undersigned, _____,
hereby certifies except as noted in item 4 below:

1. That the undersigned has acquired and presently holds continuous and adequate rights-of-way on private lands needed for the construction, operation, and maintenance of the facilities to be installed, repaired, or enlarged with the proceeds of a loan made or insured by, and/or a grant from, United States Department of Agriculture and such omissions, defects, or restrictions as may exist will in no substantial way or manner endanger the value or the operation of the facilities.
2. That the undersigned has acquired the necessary permits, franchises, and authorizations or other instruments by whatsoever name designated, from public utilities and public bodies, commissions, or agencies authorizing the construction, operation, and maintenance of the facilities upon, along or across streets, roads, highways, and public utilities.
3. That the attached "Right-of-way Map" shows the location and description of all land and rights-of-way acquired by right of use or adverse possession and by legal conveyances such as right-of-way or easement deeds, permits, or other instruments.
4. Exceptions:

WITNESS WHEREOF, applicant hereunto affixes its name and corporate seal this _____ day of

_____, 20_____ .

By _____

Attest:

Title _____

(Secretary)

(Affix Corporate Seal Here)

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Clearance Officer, OIRM, AG Box 7630, Washington, D.C. 20250 Please DO NOT RETURN this form to this address. Forward to the local USDA office only. You are not required to respond to this collection of information unless it displays a currently valid OMB control number.

Item 12

Bethany Project

Agreement for partial payment estimate
for Old Bethany project



January 28, 2019

Ms. Sonya Bishop, City Administrator
City of Bruceville-Eddy
143 Wilcox Drive
Eddy, Texas 76524

Re: City of Bruceville-Eddy
Old Bethany Road – 8” Water Line

Dear Ms. Bishop:

Enclosed please find three (3) copies of Contractor's Partial Payment Estimate No. 1 in the amount of \$6,421.73 from B-Corp Utilities Inc. for the above referenced project. We have reviewed the estimate and recommend payment as evidenced by my signature on the partial payment estimate.


If this meets with your approval:

1. Arrange to have funds available as required
2. Sign all copies
3. Forward one copy to the contractor along with payment
4. Forward one copy to our office
5. Retain the remaining copy for your files

Should you have any questions, please do not hesitate to contact our office.

Yours very truly,

TABOR & ASSOCIATES, INC.


Johnny M. Tabor, P.E.
President

INVOICE - CONTRACTOR'S PARTIAL PAY REQUEST

Project: City of Bruceville-Eddy - Old Bethany Road - 8" Water Line

Invoice / Partial Pay Request # One (1)
 Pay Period 01/21/19 thru 01/23/19

Owner: City of Bruceville-Eddy, 143 Wilcox, Eddy, TX 76524

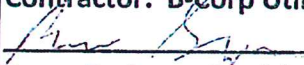

Engineer: Tabor & Associates, Inc., P O Box 1788, Waco, TX 76703

Contractor: B-Corp Utilities Inc., P O Box 691, Gatesville, TX 76528

Original Contract Amt	\$114,647.82
Approved Change Orders	
Current Contract Amt	\$114,647.82

CONTRACT START DATE	1/21/19
COMPLETION DATE	5/21/19
ORIGINAL DAYS ALLOWED	120
DAYS ADDED BY CHANGE ORDERS	0
NUMBER OF DAYS TO COMPLETION	118
PERCENT COMPLETE	6%

Total Work Completed to Date		\$7,135.25
Materials On Hand (MOH) (Attach Paid Invoices)		\$0.00
Total Work plus MOH		\$7,135.25
Less Amount Retained	10%	\$713.53
Net Amount Earned on Contract		\$6,421.73
Less Amount of Previous Payments		
TOTAL AMOUNT DUE THIS INVOICE		\$6,421.73

Contractor: B-Corp Utilities Inc.		
	Signature	Date: <u>1/23/19</u>
Bruce Springer, President	Printed Name	
Engineer: Tabor & Associates, Inc.		
	Signature	Date: <u>1-28-19</u>
Johnny M. Tabor, P.E., President	Printed Name	
Owner: City of Bruceville-Eddy		
	Signature	Date: _____
Connally Bass, Mayor	Printed Name	

INVOICE - CONTRACTOR'S PARTIAL PAY REQUEST

Project: City of Bruceville-Eddy - Old Bethany Road - 8" Water Line

#	Description of Item	Original			This Period		Total to Date	
		Quantity	Unit	Unit Price	Quantity	Work	Quantity	Work
					Completed	Completed	Completed	Completed
						This Period	This Period	to Date
1	Bond & Insurance	1	EA	\$2,962.44	100%	\$2,962.44	100%	\$2,962.44
2	Mobilization & Demobilization	1	EA	\$5,635.00	50%	\$2,817.50	50%	\$2,817.50
3	Locate Existing Utilities & Staking	1	EA	\$3,522.00	33%	\$1,162.26	33%	\$1,162.26
4	Site Preparation & Erosion Control	1	EA	\$585.00	33%	\$193.05	33%	\$193.05
5	OSHA Trench Safety	2,620	LF	\$0.06		\$0.00		\$0.00
6	Select Material (within Pipe Zone)	2,620	LF	\$2.27		\$0.00		\$0.00
	New 8" Cl. 200 PVC Water Line	0	LF	\$21.38		\$0.00		\$0.00
8	New 8" Road Bore & Encasement	0	LF	\$202.59		\$0.00		\$0.00
9	Driveway Repair	330	LF	\$11.70		\$0.00		\$0.00
10	Tie New 8" PVC to Existing 2" Water Line with Required Fittings and Gate Valve & Box	0	EA	\$2,451.00		\$0.00		\$0.00
11	Tie New 8" PVC to Existing 6" Water Line with Required Fittings and Gate Valve & Box	0	EA	\$2,005.00		\$0.00		\$0.00
12	Tie New 8" PVC to Existing Service Line with Required Fittings	0	EA	\$1,002.00		\$0.00		\$0.00
13	Reconnect Existing Water Meters	18	EA	\$335.00		\$0.00		\$0.00
14	Cut & Cap Existing 2" Water Line	2	EA	\$188.00		\$0.00		\$0.00
Alternate Bid Items:								
	New 10" Cl. 200 PVC Water Line	2,620	LF	\$22.76		\$0.00		\$0.00
	New 10" Road Bore & Encasement	50	LF	\$283.37		\$0.00		\$0.00

	Tie New 10" PVC to Existing 2" Water Line with Required Fittings and Gate Valve & Box	2	EA	\$3,293.54		\$0.00		\$0.00
4.	Tie New 10" PVC to Existing 6" Water Line with Required Fittings and Gate Valve & Box	2	EA	\$2,073.00		\$0.00		\$0.00
5.	Tie New 10" PVC to Existing Service Line with Required Fittings	1	EA	\$1,039.00		\$0.00		\$0.00
				Total This Period		\$7,135.25		
						Total Work Completed		\$7,135.25

INVOICE - CONTRACTOR'S PARTIAL PAY REQUEST

Project: City of Bruceville-Eddy - Old Bethany Road - 8" Water Line

Invoice / Partial Pay Request # One (1)
Pay Period 01/21/19 thru 01/23/19

Owner: City of Bruceville-Eddy, 143 Wilcox, Eddy, TX 76524

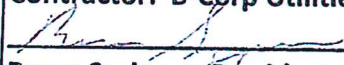
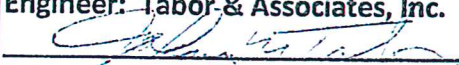

Engineer: Tabor & Associates, Inc., P O Box 1788, Waco, TX 76703

Contractor: B-Corp Utilities Inc., P O Box 691, Gatesville, TX 76528

Original Contract Amt	\$114,647.82
Approved Change Orders	
Current Contract Amt	\$114,647.82

CONTRACT START DATE	1/21/19
COMPLETION DATE	5/21/19
ORIGINAL DAYS ALLOWED	120
DAYS ADDED BY CHANGE ORDERS	0
NUMBER OF DAYS TO COMPLETION	118
PERCENT COMPLETE	6%

Total Work Completed to Date		\$7,135.25
Materials On Hand (MOH) (Attach Paid Invoices)		\$0.00
Total Work plus MOH		\$7,135.25
Less Amount Retained	10%	\$713.53
Net Amount Earned on Contract		\$6,421.73
Less Amount of Previous Payments		
TOTAL AMOUNT DUE THIS INVOICE		\$6,421.73

Contractor: B-Corp Utilities Inc.		
	Signature	Date: <u>1-23-19</u>
Bruce Springer, President	Printed Name	
Engineer: Tabor & Associates, Inc.		
	Signature	Date: <u>1-28-19</u>
Johnny M. Tabor, P.E., President	Printed Name	
Owner: City of Bruceville-Eddy		
	Signature	Date: _____
Connally Bass, Mayor	Printed Name	

INVOICE - CONTRACTOR'S PARTIAL PAY REQUEST

Project: City of Bruceville-Eddy - Old Bethany Road - 8" Water Line

Description of Item	Original Quantity	Unit	Unit Price	This Period		Total to Date	
				Quantity	Work	Quantity	Work
				Completed This Period	Completed This Period	Completed to Date	Completed to Date
1 Bond & Insurance	1	EA	\$2,962.44	100%	\$2,962.44	100%	\$2,962.44
2 Mobilization & Demobilization	1	EA	\$5,635.00	50%	\$2,817.50	50%	\$2,817.50
3 Locate Existing Utilities & Staking	1	EA	\$3,522.00	33%	\$1,162.26	33%	\$1,162.26
4 Site Preparation & Erosion Control	1	EA	\$585.00	33%	\$193.05	33%	\$193.05
5 OSHA Trench Safety	2,620	LF	\$0.06		\$0.00		\$0.00
6 Select Material (within Pipe Zone)	2,620	LF	\$2.27		\$0.00		\$0.00
7 New 8" Cl. 200 PVC Water Line	0	LF	\$21.38		\$0.00		\$0.00
8 New 8" Road Bore & Encasement	0	LF	\$202.59		\$0.00		\$0.00
9 Driveway Repair	330	LF	\$11.70		\$0.00		\$0.00
10 Tie New 8" PVC to Existing 2" Water Line with Required Fittings and Gate Valve & Box	0	EA	\$2,451.00		\$0.00		\$0.00
11 Tie New 8" PVC to Existing 6" Water Line with Required Fittings and Gate Valve & Box	0	EA	\$2,005.00		\$0.00		\$0.00
12 Tie New 8" PVC to Existing Service Line with Required Fittings	0	EA	\$1,002.00		\$0.00		\$0.00
13 Reconnect Existing Water Meters	18	EA	\$335.00		\$0.00		\$0.00
14 Cut & Cap Existing 2" Water Line	2	EA	\$188.00		\$0.00		\$0.00
Alternate Bid Items:							
15 New 10" Cl. 200 PVC Water Line	2,620	LF	\$22.76		\$0.00		\$0.00
16 New 10" Road Bore & Encasement	50	LF	\$283.37		\$0.00		\$0.00

3.	Tie New 10" PVC to Existing 2" Water Line with Required Fittings and Gate Valve & Box	2	EA	\$3,293.54		\$0.00		\$0.00
4.	Tie New 10" PVC to Existing 6" Water Line with Required Fittings and Gate Valve & Box	2	EA	\$2,073.00		\$0.00		\$0.00
5.	Tie New 10" PVC to Existing Service Line with Required Fittings	1	EA	\$1,039.00		\$0.00		\$0.00
				Total This Period		\$7,135.25		
						Total Work Completed		\$7,135.25

INVOICE - CONTRACTOR'S PARTIAL PAY REQUEST

Project: City of Bruceville-Eddy - Old Bethany Road - 8" Water Line

Invoice / Partial Pay Request # One (1)
 Pay Period 01/21/19 thru 01/23/19

Owner: City of Bruceville-Eddy, 143 Wilcox, Eddy, TX 76524


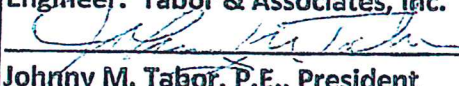
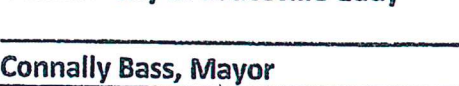
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Contractor: B-Corp Utilities Inc., P O Box 691, Gatesville, TX 76528

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Approved Change Orders	
Current Contract Amt	\$114,647.82

CONTRACT START DATE	1/21/19
COMPLETION DATE	5/21/19
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DAYS ADDED BY CHANGE ORDERS	0
NUMBER OF DAYS TO COMPLETION	118
PERCENT COMPLETE	6%

Total Work Completed to Date		\$7,135.25
Materials On Hand (MOH) (Attach Paid Invoices)		\$0.00
Total Work plus MOH		\$7,135.25
Less Amount Retained	10%	\$713.53
Net Amount Earned on Contract		\$6,421.73
Less Amount of Previous Payments		
TOTAL AMOUNT DUE THIS INVOICE		\$6,421.73

Contractor: B-Corp Utilities Inc.		
	Signature	Date: <u>1/23/19</u>
Bruce Springer, President	Printed Name	
Engineer: Tabor & Associates, Inc.		
	Signature	Date: <u>1-28-19</u>
Johnny M. Tabor, P.E., President	Printed Name	
Owner: City of Bruceville-Eddy		
	Signature	Date: _____
Connally Bass, Mayor	Printed Name	

INVOICE - CONTRACTOR'S PARTIAL PAY REQUEST

Project: City of Bruceville-Eddy - Old Bethany Road - 8" Water Line

Description of Item	Original Quantity	Unit	Unit Price	This Period		Total to Date	
				Quantity Completed This Period	Work Completed This Period	Quantity Completed to Date	Work Completed to Date
1 Bond & Insurance	1	EA	\$2,962.44	100%	\$2,962.44	100%	\$2,962.44
2 Mobilization & Demobilization	1	EA	\$5,635.00	50%	\$2,817.50	50%	\$2,817.50
3 Locate Existing Utilities & Staking	1	EA	\$3,522.00	33%	\$1,162.26	33%	\$1,162.26
4 Site Preparation & Erosion Control	1	EA	\$585.00	33%	\$193.05	33%	\$193.05
5 OSHA Trench Safety	2,620	LF	\$0.06		\$0.00		\$0.00
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7 New 8" Cl. 200 PVC Water Line	0	LF	\$21.38		\$0.00		\$0.00
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10 Tie New 8" PVC to Existing 2" Water Line with Required Fittings and Gate Valve & Box	0	EA	\$2,451.00		\$0.00		\$0.00
11 Tie New 8" PVC to Existing 6" Water Line with Required Fittings and Gate Valve & Box	0	EA	\$2,005.00		\$0.00		\$0.00
12 Tie New 8" PVC to Existing Service Line with Required Fittings	0	EA	\$1,002.00		\$0.00		\$0.00
13 Reconnect Existing Water Meters	18	EA	\$335.00		\$0.00		\$0.00
14 Cut & Cap Existing 2" Water Line	2	EA	\$188.00		\$0.00		\$0.00
Alternate Bid Items:							
1. New 10" Cl. 200 PVC Water Line	2,620	LF	\$22.76		\$0.00		\$0.00
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3.	Tie New 10" PVC to Existing 2" Water Line with Required Fittings and Gate Valve & Box	2	EA	\$3,293.54		\$0.00		\$0.00
4.	Tie New 10" PVC to Existing 6" Water Line with Required Fittings and Gate Valve & Box	2	EA	\$2,073.00		\$0.00		\$0.00
5.	Tie New 10" PVC to Existing Service Line with Required Fittings	1	EA	\$1,039.00		\$0.00		\$0.00
				Total This Period		\$7,135.25		
						Total Work Completed		\$7,135.25

Item 13

Financial, water and court integrated
software

City Administrator negotiated pricing
down.

Initial Quote Page 1



Sales Quotation For
 Sonya Bishop
 City of Bruceville-Eddy
 143 Wilcox Dr Ste A
 Eddy, TX 76524-3955
 Phone: +1 (254) 859-5964
 Email: city-admin@bruceville-eddy.org

Quoted By: Kirk Cunningham
 Quote Expiration: 7/9/2019
 Quote Name: City of Bruceville-Eddy FIN-UB
 Quote Number: 2019-64287
 Quote Description: City of Bruceville-Eddy FIN-UB

Tyler Software and Related Services

Description	License	Unit/Hours	Unit Cost	Order Quantity	Monthly Price	Quantity
Financial Management Suite						
Core Financials	\$9,995	80	\$8,000	\$4,450	\$22,445	\$2,499
Fixed Assets	\$1,375	12	\$1,200	\$0	\$2,575	\$344
Customer Relationship Management Suite						
Utility CIS System	\$11,995	144	\$14,400	\$7,600	\$33,995	\$2,999
Mobile Service Orders	\$500	8	\$800	\$0	\$1,300	\$125
Cashiering	\$3,000	36	\$3,600	\$0	\$6,600	\$750
Tyler Content Manager						
Tyler Content Manager Standard Edition (TCM SE)	\$2,502	32	\$3,200	\$0	\$5,702	\$626
Personnel Management Suite						
Personnel Management (Includes Position Budgeting)	\$10,995	92	\$9,200	\$3,800	\$23,995	\$2,749
Sub-Total:	\$40,362		\$40,400	\$15,850	\$96,612	\$10,092
Less Discount:	4%					
TOTAL:	\$36,324	404	\$40,400	\$15,850	\$92,574	\$10,092

Tyler Software and Related Services - Annual

Description	Unit/Hours	Unit Cost	Order Quantity	Monthly Price	Quantity
Personnel Management Suite					
Employee Self Service (Employee Portal)	16	\$1,600	\$0	\$0	\$864
Tyler Hosted Applications	0	\$0	\$0	\$0	\$0
Utility Billing Online Component	0	\$0	\$0	\$0	\$0
Modifications for Utility Billing	0	\$0	\$0	\$0	\$0
IVR Solution for Utility Billing	0	\$0	\$0	\$0	\$0
Tyler U	0	\$0	\$0	\$0	\$0
Sub-Total:		\$1,600	\$0	\$0	\$1,009
TOTAL:		\$1,600	\$0	\$0	\$1,873

2019-64287 - City of Bruceville-Eddy FIN-UB

CONFIDENTIAL

Initial Quote pg 2

Item Description	Quantity	Unit Price	Total Price	Estimated Fee	Material Fee
Other Services					
Project Management					
Online Application - Set up fee	1	\$5,000	\$5,000	\$0	\$0
TOTAL:	1	\$800	\$800	\$5,800	\$0

Item Description	Hours	Hourly Rate	Total Price	Estimated Fee	Material Fee
Financial Management Suite					
General Ledger - Conversion	4	\$100	\$400	\$1,000	\$1,000
General Ledger - Legacy/Historical Views	4	\$100	\$400	\$500	\$900
Accounts Payable Conversion	4	\$100	\$400	\$1,250	\$1,650
Accounts Payable - Legacy/Historical Views Conversion	4	\$100	\$400	\$500	\$900
Customer Relationship Management Suite					
Utility Billing Legacy/Historical Views-Conversion	4	\$100	\$400	\$1,000	\$1,400
Utility Billing -Conversion	12	\$100	\$1,200	\$5,000	\$6,200
Personnel Management Suite					
Personnel Management -Payroll Conversion	4	\$100	\$400	\$2,000	\$2,400
Personnel Management -Legacy/Historical Views Conversion	4	\$100	\$400	\$1,000	\$1,400
TOTAL:			\$10,000	\$15,850	\$15,850

Quote 2 PG1



Sales Quotation For
 Sonya Bishop
 City of Bruceville-Eddy
 143 Wilcox Dr Ste A
 Eddy, TX 76524-3955
 Phone: +1 (254) 859-5964
 Email: city-admin@bruceville-eddy.org

Quoted By: Kirk Cunningham
 Quote Expiration: 7/9/2019
 Quote Name: City of Bruceville-Eddy FIN-UB
 Quote Number: 2019-64287-2
 Quote Description: City of Bruceville-Eddy IN 9 FIN-UB

Product	License	Length	Cost	Price	Volume	License	Volume	Price	Volume
Financial Management Suite	Core Financials	24	\$2,400	\$11,150	\$20,788	\$1,810			
	Fixed Assets	4	\$400	\$0	\$1,775	\$344			
	Customer Relationship Management Suite	60	\$6,000	\$14,500	\$27,650	\$1,788			
	Utility CIS System	8	\$800	\$0	\$3,000	\$550			
	Central Cash Collection								
	Personal Management Suite								
	Payroll-Personnel								
	Sub-Total:	16	\$1,600	\$0	\$7,100	\$1,375			
	Less Discount:		\$2,200		\$60,313	\$5,867			
	TOTAL:	112	\$14,200	\$25,650	\$57,966	\$6,867			

Tyler Software and Related Services - Annual

Product	License	Length	Cost	Price	Volume	License	Volume	Price	Volume
Tyler Hosted Applications	Utility Billing Online Component	0	\$0	\$0	\$864				
	Notifications for Utility Billing	0	\$0	\$0	\$0				
	IVR Solution for Utility Billing	0	\$0	\$0	\$0				
	Sub-Total:				\$864				
	TOTAL:	0	\$0	\$0	\$864				

Product	License	Length	Cost	Price	Volume	License	Volume	Price	Volume
Other Services	Project Management	1	\$4,000	\$4,000	\$0				
	Online Application -Set up fee	1	\$800	\$800	\$0				
	TOTAL:				\$4,800				

2019-64287-2 -City of Bruceville-Eddy IN 9 FIN-UB

CONFIDENTIAL

Quote 2 Pg 2

Summary
 Total Tyler Software
 Total Tyler Annual
 Total Tyler Services
 Total Third Party Hardware, Software and Services
 Summary Total

One Time Fees
 \$21,116
 \$0
 \$41,650
 \$0
 \$62,766

Recurring Fees
 \$5,867
 \$864
 \$0
 \$0
 \$6,731

Detailed Breakdown of Conversions (Included in contract total)

Item	Units	Unit Price	Program/Service Fee	Estimated Total
Financial Management Suite				
General Ledger - Conversion	8	\$100	\$3,000	\$3,800
Accounts Payable Conversion	4	\$100	\$1,250	\$1,650
Accounts Payable History - Conversion	4	\$100	\$2,000	\$2,400
Customer Relationship Management Suite	8	\$100	\$2,500	\$3,300
Utility Billing - Conversion	28	\$100	\$10,000	\$12,800
Utility Billing Addit' Yr Transactional History-Conversion (per year)	2	\$100	\$1,500	\$1,700
Total:				\$25,650

Quote 3 with City Administratoroping conversion work



Sales Quotation For

Sonya Bishop
 City of Bruceville-Eddy
 143 Wilcox Dr Ste A
 Eddy, TX 76524-3955
 Phone: +1 (254) 859-5964
 Email: city-admin@bruceville-eddy.org

Quoted By: Kirk Cunningham
 Quote Expiration: 7/9/2019
 Quote Name: City of Bruceville-Eddy FIN-UB
 Quote Number: 2019-64287-3
 Quote Description: City of Bruceville-Eddy IN 9 FIN-UB (no DC)

Tyler Software and Related Services

Description	Quantity	Unit Price	Total Price	License	Installation	Training	Other Services
Financial Management Suite							
Core Financials	24	\$2,400	\$3,400	\$7,238			\$1,810
Fixed Assets	4	\$400	\$0	\$1,375			\$344
Customer Relationship Management Suite	60	\$6,000	\$0	\$7,150			\$1,788
Utility CIS System	8	\$800	\$0	\$2,200			\$550
Central Cash Collection	16	\$1,600	\$0	\$5,500			\$1,375
Personnel Management Suite			\$3,400	\$23,463			\$5,867
Payroll-Personnel			\$71,200	\$2,317			
Sub-Total:			\$111,200	\$21,116			\$5,867
Less Discount:							
TOTAL:			\$111,200	\$21,116			\$5,867

Tyler Software and Related Services - Annual

Description	Quantity	Unit Price	Total Price	License	Installation	Training	Other Services
Tyler Hosted Applications							
Utility Billing Online Component	0	\$0	\$0				\$864
Notifications for Utility Billing	0	\$0	\$0				\$0
IVR Solution for Utility Billing	0	\$0	\$0				\$0
Sub-Total:			\$0				\$864
TOTAL:			\$0				\$864

Other Services

Description	Quantity	Unit Price	Total Price	License	Installation	Training	Other Services
Project Management	1	\$3,750	\$3,750				\$0
Online Application -Set up fee	1	\$400	\$400				\$0
TOTAL:			\$4,150				\$0

2019-64287-3 -City of Bruceville-Eddy IN 9 FIN-UB (no DC)

CONFIDENTIAL

W00E3 pg 2

Summary
 Total Tyler Software
 Total Tyler Annual
 Total Tyler Services
 Total Third Party Hardware, Software and Services
 Summary Total

One Time Fees
 \$21,116
 \$0
 \$18,750
 \$0
 \$39,866

Recurring Fees
 \$5,867
 \$864
 \$0
 \$0
 \$6,731

Detailed Breakdown of Conversions (Included in contract total)

Financial Management Suite
 General Ledger - Conversion

Hours	Hourly Rate	Registration Fee	Implementation Fee
4	\$100	\$3,000	\$3,400
Total:			\$3,400

Minutes



City of Bruceville-Eddy



143 Wilcox Drive
Eddy, Texas 76524

254-859-5964
Fax 254-859-5779

Minutes of the **Called Canvas Meeting** of the governing body of the City of Bruceville-Eddy was held on the 10th day of January 2019 at 6 PM at City Hall Council Chambers, located at 143 A Wilcox Drive, Eddy, Texas.

Call to Order. Mayor Bass called the Canvas to order at 6:30 PM. In attendance;

Councilmen present:

Mayor Connally Bass
Gary Lucas
Allen Trigg
Linda Owens

Employees present:

Sonya Bishop
Chief Bill McLean
Pam Combs
Gene Sprouse
Frank Warren

Linda Owens led to prayer and Pledge of Allegiance.

Citizen Comments:

Mr. Travis Armstrong voiced his concerns about having a portion of his property annexed into the city. He has been paying city taxes, however has reaped none of the benefits.

Consent Agenda:

Motion to accept the A/P for General and Water funds for December 2018, minutes from council meeting December 13, 2018 and the minutes from special meeting called by Mayor Bass on January 2, 2018 First motion Linda Owens. 2nd Motion Allen Trigg. All agreed 3 councilmen present, 3 voted yes.

City Engineer

- 1) Mayor Bass updated the audience the progress on the sewer system and water projects. The following items was mentioned:
 - USDA RD New Water System- all land and right away and easements are to be completed by April 15, 2019.
 - A second land owner easement conference will be held at city hall January 16, 2019 from 2:00 PM -7:00 PM.
 - TCEQ status of the discharge permit has ended with no public comments filed. Signatures are now being obtained from the required departments of TCEQ after which the discharge permit will be on the agenda for the TCEQ Commissioners to consider in about 60 days.
 - City staff will be working on the documents send by Terri Chenoweth and Dan Pleitz (bond attorney); these items are not related to the engineer per Johnny

Tabor.

- Mayor Bass updated the audience on the progress of the Old Bethany Road water line project.
- Construction of this project has been awarded to B Corp Utilities in the amount of \$114,647.82. This is for an upgraded 10' inch line verses the original 8' inch line.
- Pre-construction meeting was held 1-09-19 and work is to be completed before May 21, 2019.
- TCEQ has agreed with the plugging of the Eddy Well according to the Texas Department of Licensing and Regulation. Estimated cost \$15,000-\$17,000.

Public Works

Council heard from Gene Sprouse water superintendent. Mr. Sprouse updated the council regarding the water meter issues. Information was provided regarding the man power to complete re-reads and emphasized there needs to be a plan in place to replace the meters. They are approximately 7 years old and are failing. The warranty has expired. February agenda will have a financial plan for possible consideration. Mr. Sprouse explained the need for a call monitoring system at the Tolbert Plant. This well does not have a call center and when it fails the staff has no way of knowing until they check on their routine maintenance. The council approved the purchase of a call center for the Talbert Well that was quoted by Hensel electric in the amount of \$4,5963.00.

A motion to accept Gary Lucas 2nd Linda Owens. All in favor

Police Department

Chief Bill McLean presented the council with activity within the police department.

Item 4

Authority for the city administrator Sonya Bishop to be added as the administrator of TMRS was granted.

Motion Gary Lucas 2nd Linda Owens, all in favor.

Item 5

Council to consider settlement amount of invoice dated back to November 2015 to the original agreed amount of \$5,000.00 versus the amount of \$7,000

Motion Gary Lucas 2nd Allen Trigg, all in favor

Item 6

Discuss Police Chief contract- tabled for further information from attorney.

Item 7

Consider and discuss contract of Sonya Bishop. Mrs. Bishop opted to have the meeting public. Mrs. Bishop expressed to the council she wanted to be as transparent as possible to establish a trusting relation with the citizens of the city.

Motion to accept Allen Trigg 2nd Gary Lucas, all in favor.

Motion to adjourn Allen Trigg. Meeting adjourned 7:29 PM

Mayor Connally Bass

Attest:

Sonya Bishop

Sonya Bishop, City Administrator

seal

1/10/19

City Council Sign In Sheet	
NAME	Address
1 TRAVIS ARMSTRONG	280 WOODLAW RD
2 RYAN KIST	305 W 3RD ST
3 JOHN WALZEL	6183 MACKEN RANCH RD.
4 KATHY REYNA	104 ARSTON ST, EDDY
5	
6	
7	
8	
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3	

**RESOLUTION NOMINATING CANDIDATE FOR ELECTION TO THE BOARD
OF DIRECTORS AT THE ANNUAL MEETING OF BLUEBONNET WATER
SUPPLY CORPORATION**

WHEREAS, the City of Bruceville-Eddy
(Name of WSC or City)

is a Regular Member of Bluebonnet Water Supply Corporation as a direct result of entering into a water sales and purchase contract with the Bluebonnet Water Supply Corporation: and

WHEREAS, the By-laws of the Bluebonnet Water Supply Corporation stipulate that at the Annual meeting of the members, each Regular Member shall be entitled to Nominate two individuals (One Primary and the second alternate) to serve on the Board of Directors of Bluebonnet Water Supply Corporation, provided that the nominee is not in violation of the Bluebonnet Water Supply Corporation Conflict of Interest Policy and meets the Qualifications of Texas Water Code Sec. 67.0051: and

Whereas, the City of Bruceville-Eddy
(Name of WSC or City)

has determined that it would be to its best interest to have such a voting member on the Bluebonnet Water Supply Corporation Board of Directors and does desire to have such a Board Member elected at the 2/14/2019 Annual meeting of the members of
(Date)
Bluebonnet Water Supply Corporation.

NOWTHEREFORE, it be resolved by the City of Bruceville - Eddy City Council
(Governing Body)

of the Bruceville-Eddy
(Name of WSC or City) that

John Grady 140 Crescent Creek Lane (Primary)
(Name, address, and telephone number of Candidate, indicate Primary or Alternate)

be and is hereby nominated for election to the Board of Directors of Bluebonnet Water Supply Corporation at the _____ Annual Meeting of the members of
(Date)

Bluebonnet Water Supply Corporation.

THIS resolution passed by the City of Bruceville-Eddy City Council
(Name of Governing Body)

of Bruceville-Eddy on the 14
(Name of WSC or City) (Date)

day of February, 20 19.
(Month)

Signed Walter Willcox
(President, Mayor)

ATTEST:

[Signature] City of Bruceville-Eddy
(Secretary) City Administrator (Name of WSC or City)

APPLICATION FOR BOARD OF DIRECTOR'S POSITION OF THE BLUEBONNET WATER SUPPLY CORPORATION ("CORPORATION")

This form must be accompanied by a Resolution of the sponsoring Member, requesting that the applicant's name be placed on the ballot as a candidate for director. The application form must be completed and submitted to the Corporation's main office by _____ for the applicant's name to be placed on the ballot.

Biographical Information :

Applicant's Name: Johnny Grady

Mailing Address: 140 Crescent Creek Ln
Eddy TX, 76630

Phone #: 254) 644-9760

Water System Member Since: 2016

Director Position Sought: Bruceville Water Supply
(Name of WSC or City)

Primary/Alternate: Primary

Qualifications (will be sent to Members with Ballot):

Previous Board of Director Experience:

Business/Government Experience:

Education:

Personal Statement:

Affirmation and Pledge to serve:

I, Johnny Grady will be at least 18 years of age on the first day of the director term; having been nominated by a Corporation Member; have not been determined by a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote; and have not been finally convicted of a felony.

I have reviewed the Corporation's by-laws and I meet the qualifications set forth therein.

If elected, I pledge to serve in a director position on the Corporation's Board of Directors; and will do my best to attend all meetings, regular or called, as designated by the board.

Under Penalties of perjury, I declare that I have reviewed the information presented in this application, including accompanying documents, and to the best of my knowledge and belief, the information is true, correct and complete.

Signature of Applicant:  Date 2-20-19

Verification of Qualification

To Serve as a Director on the Bluebonnet Water Supply Corporation Board of Directors please answer the following questions with a Yes or No in the space provided.

Are you a Customer or a Member of the Membership within Bluebonnet Water Supply Corporation? yes

Are you representing more than one regular member as a Director? NO

Are you a Developer of property within the Corporation's service area? NO

Are you an employee of a developer of property within the Corporation's service area?
NO

Are you an employee of any director, manager, engineer, or attorney for the Corporation?
NO

Are you serving as a consultant, engineer, attorney, manager, or in any other professional capacity for the corporation or for a developer or in any other professional capacity for the corporation or for a developer of property within the service area of the corporation?
NO

Are you party to a contract with the corporation, other than a contract or purchase of water services furnished by the corporation to the corporation's members? NO

Are you party to a contract with any developer of property within the service area of the corporation or conveying real property within the service area of the corporation for the purpose of establishing a residence or commercial business within the corporation's service area? NO

Are you an immediate family member of any Director of the corporation or any person serving in a managerial capacity, attorney, accountant, engineer on the behalf of the corporation, or Officer, or Director of any banking institution retained as a depository for the funds of or on behalf of the corporation or any savings and loan association which holds any indebtedness of the corporation? NO

I, the undersigned nominee, declare that the above answers on this form were completed by me and are accurate to the best of my knowledge.

Signed: 

Date: 2-20-19

APPLICATION FOR BOARD OF DIRECTOR'S POSITION OF THE BLUEBONNET WATER SUPPLY CORPORATION ("CORPORATION")

This form must be accompanied by a Resolution of the sponsoring Member, requesting that the applicant's name be placed on the ballot as a candidate for director. The application form must be completed and submitted to the Corporation's main office by 4 February 2013 for the applicant's name to be placed on the ballot.

Biographical Information:

Applicant's Name: Bobby Williams

Mailing Address: 120 Forrest Creek Ln
Bruceville TX 76630

Phone #: 254-644-9761

Water System Member Since: 2017

Director Position Sought: Bruceville-Eddy Water Supply
(Name of WSC or City)

Primary/Alternate: Alternate

Qualifications (will be sent to Members with Ballot):

Previous Board of Director Experience:

Business/Government Experience:

Education:

Personal Statement:

Affirmation and Pledge to serve:

I, Bobby Williams will be at least 18 years of age on the first day of the director term; having been nominated by a Corporation Member; have not been determined by a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote; and have not been finally convicted of a felony.

I have reviewed the Corporation's by-laws and I meet the qualifications set forth therein.

If elected, I pledge to serve in a director position on the Corporation's Board of Directors; and will do my best to attend all meetings, regular or called, as designated by the board.

Under Penalties of perjury, I declare that I have reviewed the information presented in this application, including accompanying documents, and to the best of my knowledge and belief, the information is true, correct and complete.

Signature of Applicant: Bobby Williams Date 2-20-19

Verification of Qualification

To Serve as a Director on the Bluebonnet Water Supply Corporation Board of Directors please answer the following questions with a Yes or No in the space provided.

Are you a Customer or a Member of the Membership within Bluebonnet Water Supply Corporation? Yes

Are you representing more than one regular member as a Director? NO

Are you a Developer of property within the Corporation's service area? NO

Are you an employee of a developer of property within the Corporation's service area?
NO

Are you an employee of any director, manager, engineer, or attorney for the Corporation?
NO

Are you serving as a consultant, engineer, attorney, manager, or in any other professional capacity for the corporation or for a developer or in any other professional capacity for the corporation or for a developer of property within the service area of the corporation?
NO

Are you party to a contract with the corporation, other than a contract or purchase of water services furnished by the corporation to the corporation's members? NO

Are you party to a contract with any developer of property within the service area of the corporation or conveying real property within the service area of the corporation for the purpose of establishing a residence or commercial business within the corporation's service area? NO

Are you an immediate family member of any Director of the corporation or any person serving in a managerial capacity, attorney, accountant, engineer on the behalf of the corporation, or Officer, or Director of any banking institution retained as a depository for the funds of or on behalf of the corporation or any savings and loan association which holds any indebtedness of the corporation? NO

I, the undersigned nominee, declare that the above answers on this form were completed by me and are accurate to the best of my knowledge.

Signed: Bobby Wallman Date: 2-20-19

THIS resolution passed by the City of Bruceville-Eddy Council
(Name of Governing Body)

of City of Bruceville-Eddy on the 14
(Name of WSC or City) (Date)

day of February, 20 19.
(Month)

Signed Walbert Willcox
(President, Mayor)

ATTEST:

[Signature]
(Secretary)
City Administrator

City of Bruceville Eddy
(Name of WSC or City)