



*The City of Bruceville-Eddy Rising into the Future*

143 Wilcox Drive  
Eddy, Texas 76524

[www.bruceville-eddy.u.s](http://www.bruceville-eddy.u.s)

Phone: (254) 859-5964  
Fax: (254) 859-5779

**City Council Meeting Minutes July 9, 2020**

**You can also dial in using your phone.**

**United States: +1 (669) 224-3412**

**Access Code: 389-975-933**

**Telephonic City Council Meeting**

**July 9, 2020, 6:30 PM**

**In accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the City of Bruceville-Eddy Council will hold its regular city council meeting by telephonic conference call.**

**This meeting will be closed to the public; however, the public may join this meeting by calling**

**You can dial in using your phone.**

**United States: [+1 \(408\) 650-3123](tel:+14086503123)**

**[Access Code: 382-545-261](tel:382545261)**

**1. Call to Order**

Greetings -Mayor Bass

- a) Invocation -Linda Owens
- b) Pledge of Allegiance
- c) Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.
- d) Roll Call

Councilmembers Rick Eaton and Ricky Wiggins Mayor Pro-Tem Linda Owens. Employee Gene Sprouse, City Secretary Pam Combs, Sonya Bishop City Administrator. Kayla Landeros City Attorney\_Via Phone- City Engineer Johnny Tabor, Water Dept Gene Sprouse

**2. Citizen Presentations**

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to three (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting.

**Citizens who wish to make public comments are asked to please email [pcombs@bruceville-eddy.us](mailto:pcombs@bruceville-eddy.us) by 5:00 PM on July 09, 2020. Mrs. Combs will read citizen comments during the**



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teleconference. Citizens are asked to include their name, address, and phone number in their email, phone numbers will not be made public.

### 3. Consent Agenda

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by the Mayor or a Councilmember, in which event those items will be pulled for separate consideration.

a) Discuss and possibly approve Minutes May 21, 2020; Special Called Meeting  
**Motion made by Linda Owens 2<sup>nd</sup> by Ricky Wiggins all in favor 3 against 0**

b) Discuss and possibly approve accounts payables for water and the general fund for May 2020.

**Motion made by Linda Owens 2<sup>nd</sup> by Ricky Wiggins all in favor 3**

4. Discuss and possibly take action on accepting the resignation of Phil Reyna from his position on city council.

**No action taken- automatically accepted after the 8<sup>th</sup> day of notification of resignation.**

5. Discuss and possibly take action on appointing fill in councilman for the resigned position of Mr. Reyna.

**No action taken**

6. Administration- City Administrator, Sonya Bishop

a) Discuss and possibly take action on the order of election July 18, 2020  
**Motion made by Linda Owens 2<sup>nd</sup> by Ricky Wiggins all in favor 3 against 0**

b) Discuss and possibly take action on the ballot order date to be set for August 18, 2020, at 9:00 AM. The last day to apply for a place on the ballot is August 17, 2020

**Motion made by Linda Owens 2<sup>nd</sup> by Rick Eaton all in favor 3 against 0**

7. City Engineer Report-Johnny Tabor

a) Discuss and possibly take action on a designated easement for water for Creekside Ranch.  
**Motion made by Linda Owens that the city engineer determine where the easement should be and do nothing until the engineer starts bidding process for**

**construction of the clear creek ranch 2<sup>nd</sup> by all in favor 3 against 0  
2<sup>nd</sup> by Rick Eaton all in favor 3**

b) Sewer Lift Station update (City Administrator)



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**8. Public Works Report- Gene Sprouse**

- a) Update on new meters

**9. Code Enforcement Report- Sonya Bishop (City Administrator)**

- a) Discuss and possibly take action on hiring a part-time code enforcement officer.
- b) Discuss and possibly take action on making code enforcement in charge of animal control. The position would be code enforcement and animal control. (City Administrator)
- c) control. The position would be code enforcement and animal control. (City Administrator)
- d) Discuss and possibly take action on contracting a certified building inspector to be used on an "as needed" basis. (City Administrator)

**Motion by Linda**

**Owens to table items 2<sup>nd</sup> by Ricky Wiggins all in favor 3**

**10. Public Safety- Police Chief Michael Dorsey**

**11. Health & Environment-Sonya Bishop (City Administrator)**

- a) Discuss and possibly take action hiring Mr. Paul Estrada for code enforcement and animal control (City Administrator)
- b) Discuss and possibly take action on entering an interlocal agreement with McLennan County animal shelter for the 2020-2021 budget year. This will allow the city staff time to come up with a plan B for the next budget year. (City Administrator)

**Motion by Linda Owens**

**to table items 2<sup>nd</sup> by Ricky Wiggins all in favor 3**

**12. Finances- Sonya Bishop**

- a) Discuss and possibly take action on setting budget meeting dates July 9, 2020, 6:30 PM and July 23, 2020, 6:30 PM (City Administrator)

**Motion by Linda Owens to table**

**items 2<sup>nd</sup> by Ricky Wiggins all in favor 3**

- b) Discuss and possibly take action on the invoice paid to H. B. Blake without approval from Council. Invoice 67953 for \$5,025.00 for 2-cylinder locks and ADA compliant wheelchair accessible push buttons. (City Administrator)

**Motion by Linda Owens 2<sup>nd</sup> by Rick Eaton all in favor 2 Against 1**

- c) Discuss and possibly take action on approving purchases of supplies to install a floating ceiling at the new city hall. Maintenance staff will perform all labor (saving approximately \$10,000.00 for labor only) Materials approximately \$10,000.00 to be purchased from Lowes, Home Depot and other local companies at the cheapest cost (saving about \$9,000.00 in labor)



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**Motion by Ricky Wiggins as long as this does not exceed the budget 2<sup>nd</sup> by Linda Owens all in favor 3 against 0**

- d) Discuss and possibly take action on approving \$7,900.00 for cedar framing and metal ceiling tiles, gable and beams, electrical and recessed LED lighting for the council-court chambers. Price includes all labor and materials. Verbal agreement, asking for permission to obtain bids for this work.

**Item dead**

- e) Discuss and possibly take action on moving the remainder of money set aside in the water department to general fund to finish the city hall project. Amount budgeted \$38,175.00 50-00-6812 comprehensive plans to be moved to 10-00-6918.

**Item Dead**

### **13. Personnel**

- a) Discuss and consider approving a new position for the next budget year. The job of court administrative assistant. (City Administrator)

**Motion by Linda Owens 2<sup>nd</sup> by Ricky Wiggins all in favor 3 Against 0**

- b) Discuss and consider reducing water department office staff by one, leaving the city with two full-time water department office employees. When Pam Combs moved to City Secretary, we did not hire anyone to take that position. (City Administrator) Esther Moreno moved into a Finance Director Position.

**Motion by Ricky Wiggins 2<sup>nd</sup> by Linda Owens all in favor 3 Against 0**

- c) Discuss and consider eliminating one position in the maintenance department and allowing two part-time jobs in the 2020-2021 budget year. The maintenance department has been budgeted three full-time positions in the past. (City Administrator)

d)

e)

**Motion by Ricky Wiggins 2<sup>nd</sup> by Linda Owens to table item**

- 14.** Discuss and consider eliminating one position in the maintenance department and allowing two part-time jobs in the 2020-2021 budget year. The maintenance department has been budgeted three full-time position in the past.

**Motion made by Ricky Wiggins to table item 2<sup>nd</sup> by Linda Owens**



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**Motion made by Linda Owens to adjourn 2<sup>nd</sup> by Ricky Wiggins all in favor. Meeting adjourned**

\_\_\_\_\_  
Mayor Connally Bass

\_\_\_\_\_  
Sonya Bishop, City Administrator

