



*The City of Bruceville-Eddy Rising into the Future*

143 Wilcox Drive  
Eddy, Texas 76524

www.bruceville-eddy.org

Phone: (254) 859-5964  
Fax: (254) 859-5779

Minutes of the **Regular Council Meeting** of the governing body of the City of Bruceville-Eddy was held on the 12th day of February 2020 at 6:30 PM at City Hall Council Chambers, located at 143 A Wilcox Drive, Eddy, Texas.

Call to Order. Mayor Connally Bass called the meeting to order at 6:30 PM. In attendance:

**Councilmen present:**

Mayor Connally Bass  
Allen Trigg  
Linda Owens  
Phil Reyna  
Rick Eaton  
Ricky Wiggins

**Employees present:**

Sonya Bishop  
Juan Cardenas  
Johnny Tabor City Engineer  
Pam Combs  
Frank Warren  
Gene Sprouse

Citizens attendee sign-in sheet attached.

**Mayor Bass called the meeting to order 6:32 PM. Mayor Bass welcomed everyone.**

Councilwoman Linda Owens led the prayer and Pledge of Allegiance.

Citizen Comments: NONE

Mayor called roll all council present

Mayor spoke on behalf of Frank Warren. Thanking him for his work for the city and his many volunteer hours to the city.

**Consent Agenda:**

- I. **Council to consider A/P for General and Water Funds January 2020**  
Motion made by Ricky Wiggins 2<sup>nd</sup> Allen Trigg all in favor 5  
Mr. Wiggins stated he visited with the city administrator for over 2 ½ hours and she was able to show him everything he had questions about.
- II. **Council to consider minutes of regular meeting on January 9, 2019**  
Motion made by Linda Owens 2<sup>nd</sup> Allen Trigg all in favor 5
- III. **Council to consider approving amended minutes of regular meeting November 14, 2019.**  
Motion made by Linda Owens 2<sup>nd</sup> by Allen Trigg

**1. Engineers Report: See attachment A**

Mr. Tabor passed out the engineer's report. Mr. Tabor explained the city is completed down to number 9 on the sewer update.

Mr. Tabor explained we are working on getting the lift stations.

Mr. Wiggins asked if there is anything that the engineer can do on the railroad. Mr. Tabor explained jumping ahead can cause delays.

Mr. Wiggins asked if the lift station sights do not change can he proceed. Mr. Tabor explained that is correct but if something goes wrong it can cause delays. It is cleaner to do it once and not have to resubmit the work.

Mayor Bass stated he got an email about the TxDot. The city administrator stated there was confusion about the ownership of the property and Christy Braught from Commissioner Snell's office is working to get this deed completed.

**2. Police Chief Report- see attachment B**

Chief Cardenas passed out a copy of his department update.

Chief stated the department has received two different checks from seizure money.

Mr. Wiggins asked if we have animal problems, can the code enforcement or officer go out to take care of it. Chief explained yes code and police officers can go out.

Mr. Wiggins asked if the city has issued any citations? Chief replied, yes, he has.

**3. Council to discuss, consider and possibly take action on amending ordinance 132 adopted 5/10/99 Records Retention Ordinance approved by the city's attorney firm.**

The city administrator, Sonya Bishop explained the records retention has not been updated since 1999. The city attorney reviewed the policy and advised to update the policy.

Mr. Wiggins addressed Sonya Bishop stating that an email was sent by Mr. Pirkle saying the city needs to vote on a resolution. Sonya Bishop asked the lawyer, Kayla Landeros stated the amendment is correct and it would not need to be a resolution.

Mr. Wiggins made a motion to accept the amended copy of the records retention as per legal advice. 2<sup>nd</sup> by Linda Owens. All in favor 5

**4. Water Department Update:**

Gene Sprouse explained the leaks are continuing. There have been 3 six-inch leaks over the holiday.

Mayor Bass asked what causes the leaks. Gene explained the rock and no bedding.

Gene talked to the council about the re-reads. He told council he needs help.

Mr. Wiggins asked why do we have to do so many re-reads. Gene Sprouse stated because the meters are trash.

Mr. Eaton asked who is the city getting meters from? Sonya Bishop explained the company has changed hands four times and the equipment has been changed.

- a. Council to discuss, consider and possibly take action on resolution 2020-05 resolution nominating candidate for election the board of directors at the annual meeting of bluebonnet Water Supply Cooperation.

Motion made by Linda Owens to approve resolution 2020-05 2<sup>nd</sup> Rick Eaton all in favor 5

- b. Council to discuss, consider and possibly take action on financing Neptune meters for the entire water system, Resolution 2020-03. Presentation by Shelly Rabroker. Loan with Capital Government. Mrs. Rabroker explained the meters and the benefits of the meters. Revenue benefit analysis indicates 53% water loss and calculate on a 25% loss that city will lose money if they do nothing. The meters will increase revenue for the city to \$1,710,000.00 over a 10-year time span. Core & Main offer 40% off of pricing. Gene Sprouse stated he can go to Waco to pick up meters. Rick Eaton asked if the company is local. Shelly responded they are completely local.





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Mr. Wiggins asked is this for 1800 meters, and the company installs all the meters. What is the time frame in getting the meters installed? Shelly responded within 30-45 days and that it includes the entire system.

Mr. Wiggins what is the warranty on the meter? Shelly responded by stating 20-year warranty on the register. The electronic is 10 prorated and 10 full. The bronze is 10 years. The meter is completely replaced within the first ten years regardless. The warranty is set in the register. The meters are made per order based on date of purchase. Shelly explained the employee will see if a meter isn't reading immediately.

Mr. Wiggins asked if the new software will work with this system? Shelly stated yes, the system will work and that there are not any requirements to buy other products it is fully equipped.

Sonya Bishop asked if the company would train the office staff with Incode. Shelly stated yes.

City Administrator asked the council to consider taking the loan. That there is \$60,000.00 in reserve for the first payment. The loan is for 5 years at 2.97% the loan amount is \$489,200.00

Motion made by Linda Owens to approve the financing of the Neptune meter system. Approving resolution 2020-03 2<sup>nd</sup> by Allen Trigg all in favor 5

5. Code enforcement Report

Frank Warren shared with the council they have 46 cases 7 in court and closed 6 this month.

City Administrator mentioned the dog cases. Frank, Jay and Chief talked to the judge about the dogs and he will be enforcing fines.

Frank Warren stated there is an ordinance that 3 adult dogs allowed in a home and 4 with a permit.

6. Council to consider, discuss and possibly take action on approving a Tiny home at 101 Sycamore Street, Elizabeth Merk. Ms. Owens stated she has driven around looking at the area prior to the meeting.

Linda Owens made the motion to allow the home on 101 Sycamore Street once the sewer system is in place 2<sup>nd</sup> by Allen Trigg all in favor 5

7. Council to consider, discuss and possibly take action on concerns of Mr. Howard Edmiston

a. Speed limit on FM 107

Mayor Bass explained this is a county road and the city have no control over the speed limit.

b. Burnt house on W. 3<sup>rd</sup>.

Mayor explained the burnt house is on hold until the investigation is completed on the property

c. Old Cefco Building

Mayor explained the city has issued citations and they have been summons to court. There is not much more the city can do.

8. Council to consider, discuss and possibly take action on rezoning 202 Evergreen residential to general business.

Item dead no action taken

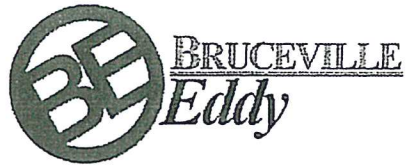
9. Council to consider, discuss and possibly take action on abandoning alley at 302 Aspen and rezone from residential to multi-family. Nelson Tabarez

Item dead no action taken



## CONSENT AGENDA II

10. Council to consider, discuss and possibly take action on handicap parking at the local restaurants.  
Item dead no action taken
11. Council to consider, discuss and possibly take action on allowing a budget change request from line item 10-40-6001 court hourly to 10-40-6202 court legal fees. Asking to reduce the court hourly and increase court legal. This will not change the budget total.
12. Council to consider, discuss and possibly take action on ordinance 2020-04 TxDot ordinance for IH-35
13. Council to consider, discuss and possibly take action on draft of social media policy.
14. Council to consider, discuss and possibly take action on placing our attorney on a monthly retainer fee.  
Kayla Landeros explained this is not good for the city or the law firm. Marc Fowler suggested to have a meeting prior to the council meeting with the law firm for any items that may need legal advice.  
Item dead
15. Council to consider, discuss and possibly take action on forming a citizen's task force committee, where our citizens can be more involved and have a voice in our city.  
Mr. Wiggins stated that people aren't comfortable speaking in public. He wanted to have a committee in a different setting. With people that actually live within the city limits partake and have a couple of council members join.  
Mr. Reyna asked the lawyer about open meetings laws regarding committees. Kayla Landeros explained that if they have the authority to take action on an item that board or committee is held accountable. Sonya Bishop asked if having this type of committee open the city up to a law suit or liability. Kayla Landeros the city attorney advised against council being involved in citizen volunteer programs. If the committee is started by a council member there is a liability to the city. Citizens can put together a volunteer program independently it is not in the best interest of the city for the council or staff to be involved without further research. Phil Reyna asked what if a citizen took it upon themselves to form the committee? The attorney advised that as long as a quorum is not formed it is ok, however if there is a chance of a quorum the laws of open meetings act apply. Linda Owens stated this is something the citizens need to do, not the council.  
Item dead
16. Council to discuss, consider and possibly take action on the purchasing of property for lift stations for Sewer Project Plan. 8:58 council went into executive session  
9:08 returned from executive session  
Linda Owens made a motion to give Mayor Bass permission to sign contracts for A-E-F-G and H for lift stations 2<sup>nd</sup> by Allen Trigg  
All in favor 5  
Motion made by Linda Owens
17. Council to discuss, consider and possibly take action on adding sewer advisor.  
Ricky Wiggins stated he asked to have this on the agenda because he thinks there is a lot of perception that Johnny Tabor is not doing a good job. The citizens need to know the hold up thus far has not been Mr. Tabor but to further help the citizens feel more at ease to allow Ginger Tolbert to be an advisor to the sewer project. Mr. Wiggins said it would give him ease having the advisor. Ginger Tolbert introduced herself. Mrs. Tolbert stated that she was asked by Mr. Wiggins if she would be willing to answer any questions and look at the designs. Mrs. Tolbert stated that she is willing to answer any questions if the city council wants review of design plans that she would prefer another engineer do this task and would be considered a typical hourly rate. This would be compensated so that the liability insurance would cover. Anything general question from time to time at no charge. Linda Owens stated that we get that information from Johnny Tabor and at this time we do not need a sewer advisor. Sonya Bishop stated that having a second engineer review the plans of our current engineer will cost money that the city does not have. The cost of those fees would come from the loan/grant which would provide even less for the citizens. Mrs. Wiggins stated that nobody is a wastewater expert and what does it hurt to have another engineer look things over. Mrs. Tolbert said if it is a question, she has no problem providing those answers for free but if the council wants an official review it would be at an hourly rate. Motion made by Ricky Wiggins to have a sewer advisor on a volunteer basis if there are any fees that we the council will have to approve those fees to be paid prior to services being rendered. 2<sup>nd</sup> by Phil



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Reyna 4 in favor 1 against.

Motion made by Allen Trigg to adjourn 9:10 PM

Connally Bass  
Mayor Connally Bass

seal



Attest:

Sonya Bishop  
Sonya Bishop, City Administrator