



The City of Bruceville-Eddy Rising into the Future

143 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.org

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Minutes of the **Regular Meeting** of the governing body of the City of Bruceville-Eddy was held on the 12th day of December 2019 at 6:30 PM at City Hall Council Chambers, located at 143 A Wilcox Drive, Eddy, Texas.

Call to Order. Mayor Connally Bass called the meeting to order at 6:30 PM. In attendance:

Councilmen present:

Mayor Connally Bass
Allen Trigg
Linda Owens
Rick Eaton
Phil Reyna

Employees present:

Sonya Bishop
Juan Cardenas
Johnny Tabor City Engineer
Pam Combs
Frank Warren

Ricky Wiggins excused absence: death in his family
Citizens attendee sign-in sheet attached.

Mayor Bass called the meeting to order 6:31 PM. Mayor Bass welcomed everyone and informed the audience Councilman Ricky Wiggins is absent due to a death in his family.

Councilwoman Linda Owens led the prayer and Pledge of Allegiance.

Citizen Comments: NONE

Mayor called roll all council present

Consent Agenda:

- I. **Council to consider A/P for General and Water Funds November 2019**
Motion made by Linda Owens 2nd Allen Trigg all in favor 4
- II. **Council to consider minutes of regular meeting on November 14, 2019**
Motion made by Linda Owens 2nd Allen Trigg all in favor 4

1. **Engineers Report:** Mr. Tabor gave a written report to the council members. (see attached). Mr. Tabor explained he will be having a pre-construction meeting for Remington Ranch.
2. **Police Chief Report:** Chief Cardenas report was provided in the meeting packet provided to council. Chief Cardenas praised Officer Dorsey for a major drug arrest. Councilman Phil Reyna asked the chief about tasers and the warranty. Chief explained the tasers the police department is currently using is 100% warrantied and the company will testify in court if needed be.
Councilman Phil Reyna asked the chief of police to explain the liability insurance regarding off duty officers and their vehicles being used for other security jobs. Chief Cardenas explained the company that has contracted the officers are responsible for all insurance.
Mr. Reyna expressed the need for animal control and suggested that sometime in the near future this

issue needs to be addressed.

3. **Council to discuss, consider and possibly take action on the Wall addition preliminary plat.**
Linda Owens made the motion to approve the preliminary plat for the Wall Addition zoned as is. 2nd by Phil Reyna all in favor 4
4. **Code Enforcement Report: see attachment**
Phil Reyna made a motion to accept the code report 2nd by Linda Owens all in favor 4
5. **Water Department Report: see attachment**
Phil Reyna made a motion to accept the code report 2nd by Linda Owens all in favor 4
6. **Council to discuss, consider and possibly appointing Mayor Pro-Tempore**
Allen Trigg made the motion to nominate Linda Owens as Mayor Pro-Tem 2nd by Phil Reyna all in favor 4

Meeting adjourned 7:25 PM

Connally Bass

Mayor Connally Bass

seal

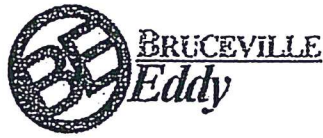


Attest:

Sonya Bishop

Sonya Bishop, City Administrator

#2



Police Department

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.org

Phone: 254-859-5072
Fax: 254-859-5258

Police Department Activity report: November 1, 2019 – November 30, 2019

Calls for Service: Total 99

890 Cardenas	893 Lopez	894 Pham	895 Dorsey
7	26	47	19

Reports: Total 31

890 Cardenas	893 Lopez	894 Pham	895 Dorsey
3	7	9	12

Crash Reports: Total 4

890 Cardenas	893 Lopez	894 Pham	895 Dorsey
2	0	2	0

Citations & Warnings: Total 444

(“c” citation – “w” warning)

890 Cardenas	893 Lopez	894 Pham	895 Dorsey
6c – 9w	21c – 16w	84c – 15w	230c – 61w

- Attended Registered Sex Offender Training (RSO), to stay current on training and laws for RSO's residing within city limits.
- Attended Taser Instructor Training, to be able to provide NO COST yearly mandatory training to BEPD officers carrying Taser Devices.
- Logged, processed, and bagged 65 firearms that have been kept in BEPD evidence room.



Police Department

- Rearranged BEPD evidence room in order to better organize and process evidence or property in a timely manner. During this transition, two (2) seizure cases, involving cash and property, were discovered left inside the evidence room by prior evidence tech, SGT Millsap. This matter is being investigated further to determine if the Department can still seize funds and property related to a crime (Narcotics sales and prostitution).
- Received and reviewed three (3) applications for employment. first (1) declined job offer after discovering starting pay, second (2) was rejected based on past employment incidents and current employers review, third (3) still under review.
- Set up collection boxes at businesses and school to further collect toys for families. BEPD has currently 4 boxes of toys to pass out and has received two (2) cash donations for this event.
- Began investigation for misapplications of funds related to Court Tech/Security account, case #1911-00267.
- Assisted Officer Dorsey and Officer Lopez with Seizure of \$40,981 related to narcotics sales and trafficking, assisted with cell phone search warrants as well as meeting with McLennan County DA's office to further investigate narcotic sales and delivery.

WARNING, some information may be considered sensitive information and is only shared with city employees to inform them of the operations and or task that have been preformed by the Bruceville-Eddy Police Department. Details of open cases will not be shared to the public or certain staff until the investigation is deemed closed or the District Attorneys Office handling the case authorizes information to be shared.

Water Department NOV. 2019

WATER LEAKS 20 + (THE ONE NEAR OLD MOODY RD. HAD TO RENT EQUIPMENT TO BE ABLE TO REACH.) THIS WILL BE ON NEXT MONTHS REPORT ALSO.

WATER TAPS ON HOLD BECAUSE OUT OF METERS.

RE-READ & ZERO USAGE 64

TURN OFF & ON FOR NONPAY 38

LINE LOCATES 6

MONTHLY WATER SAMPLES

DEADEND MAIN FLUSHING

HELP MAINT. DEPT. WHEN AVAILABLE

PICKED UP OR DELIVERED TRASH CANS

HAND READ METERS 205

METER READING BY HAND 2 DAYS (5 GUYS)

METER READING WITH COMPUTER (1 GUY)

**6 GUYS READING METERS FOR 3 DAYS PLUS
REREADS WITH 4 TRUCKS IS ABOUT \$3500.00.**

Code Enforcement Monthly Report

Open Enforcement Cases: 53

Closed Enforcement Cases: 6

Enforcement Cases in Court: 7

Frank Warren Badge# 898

James Stewart Badge# 899

CITY of BRUCEVILLE-EDDY

ENGINEER'S REPORT ON PROJECTS – 12-12-19

(See past Engineer's Reports for historical updates.)

USDA-RD New Wastewater System:

10-10-19 City Staff and my office continue to meet regularly to work on this project:

	Project Milestones	Current Status	Due Dates	Notes
1	Engineer - TCEQ Permit - Application	COMPLETED		
2	Engineer - WWTP Field Topo Survey	COMPLETED		
3	Engineer - Sewer System Topo Survey	COMPLETED		
4	Engineer - Plant Site Soil Testing	COMPLETED		
5	TCEQ Issues Final Discharge Permit	COMPLETED		
6	City - Approved Service Area & Residential Grinder Pumps	COMPLETED		
7	City - Annex County Right-of-Way	COMPLETED		McLennan County approved Memo of Understanding on 5-21-19
8	City - Approve Draft Sewer Use Ordinance	COMPLETED		Council approved and passed on 3-28-19
9	City - Acquire Easements	COMPLETED		Reviewing final easements and right-of-way map
10	City - Acquire Lift Station Sites	Work in progress	9/24/19	Sites B & D approved; City's Real Estate Agent working on Sites A, C, E, F, G, H. Legal Counsel working on Cohn property
11	City - Acquire Street Right-of-Way	Work in progress	9/24/19	Waiting on 2 roadway easements
12	Engineer - Acquire Right-of-Way Permits (Railroad, TxDOT, County)	Work in progress	45 Days after 9 - 11	Engineer is working on permit data
13	Engineer - Final Plans & Specs for Wastewater Treatment Plant	Work in progress	45 Days after 9 - 11	Engineer is working on structures design
14	Engineer - Final Plans & Specs for Sewer Collection System	Work in progress	45 Days after 9 - 11	Engineer is working on cost saving re-routes and services design
15	Engineer - Submission of Final Plans & Specs to TCEQ & USDA RD	Work in progress	45 Days after 9 - 11	
16	Engineer - Final Right-of-Way Map	Work in progress	45 Days after 9 - 11	
17	Plans & Specs Approve by TCEQ & USDA RD		60 Days after 14	
18	Letter of Conditions deadline	Date	January 7, 2020	

11-14-19 Update: No change.

12-12-19 Update: No change.

Creekside Ranch Group:

This is a 25 Meter Subdivision on Winchester Drive and is funded by Creekside Ranch Group.

8-8-19 Update: Waiting on a final plat from the Developer.

9-12-19 Update: No change.

10-10-19 Update: No change.

11-14-19 Update: No change.

12-12-19 Update: No change.

Eden Farms – Remington Ranch Subdivision:

This is a 42 Meter Subdivision on Remington and is funded by Eden Farms LLC.

10-10-19 Update: The City Administrator and I along with Gene Sprouse reviewed the final plans and determined the project was ready to advertise for bids. The first required Advertisement for Bids was published on October 9th and will be published again on October 16th with the Bid Opening scheduled for October 31st. Bids will be presented at the November Council Meeting. This project should not be awarded until all costs are paid by the Developer.

11-14-19 Update: Nine (9) sealed bids were received and opened on 10-31-19 at City Hall (see attached Bid Tabulation). The low bidder was B&T Russell Contracting from Abbott, Texas. The City Staff and I met with the Developer representative on Thursday, 11-7-19, to discuss the project and possible award of construction contract. I explained that B&T Russell Contracting has been doing water construction and repair for many years and my firm has worked with this contractor on other projects and found their work to be satisfactory. I recommend that the Council authorize the Mayor to sign the Notice of Award to B&T Russell Contracting for a total construction cost of \$148,080 (see attached Recommended Award) after the City receives full payment from the Developer (see attached Developer Cost Breakdown).

12-12-19 Update: After receiving full payment from the Developer for the project, the Mayor signed the Notice of Award. The construction contract has been executed by the contractor including Payment and Performance Bonds. The Mayor signed the construction contract today and a Pre-Construction Conference is scheduled for Tuesday, December 17th at City Hall. The Notice to Proceed will be issued at that time.

