

September
2016



City of Bruceville-Eddy



143 Wilcox Drive
Eddy, Texas 76524

254/859-5964
254/859-5779 fax

Notice is hereby given of a 4:45 P.M. Executive Session Council Meeting on Thursday, November 3rd, 2016 to be held at Bruceville-Eddy City Hall 143 Wilcox Drive, Eddy, Texas.

- A. Call to Order, Roll Call: Mayor ProTem Gary Lucas.
- B. Convene Executive Session.

❖ City Attorney Ignacio Perez to open Executive Session with Texas Government Code 551.071 statement and record quorum.

- 1) Council to discuss traffic, parking, weight limit, speed ordinance for city.
- 2) Council to discuss process of rezoning statements and amendments.
- 3) Council to discuss zoning amendment for newly introduced building types.
- 4) Council to discuss process of zoning for small lot ordinance for tiny home district.
- 5) Council to discuss findings of US Divers recommendations for Water Company.
- 6) Council to discuss update from City Attorney regarding 2016 legal matters.

Adjournment.

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The City is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at least 48 hours in advance. Please contact the City Secretary at (254) 859-5964 or at the web address of city-sec@bruceville-eddy.org or by fax at (254) 859-5779 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall of City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 31st day of October 2016 at 9:00 a.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

City of Bruceville-Eddy, Texas

(seal)


By: Koni Billings, City Administrator

November

11-10-2016

Regular Session



City of Bruceville-Eddy



143 Wilcox Drive
Eddy, Texas 76524

254/859-5964
254/859-5779 fax

NOTICE OF REGULAR MEETINGS OF THE GOVERNING BODY OF BRUCEVILLE-EDDY

Notice is hereby given that a **WORKSHOP** of the governing body of the City of Bruceville-Eddy will be held on the 10th of November 2016, at 5:30 p.m. in the City Hall at 143 Wilcox Drive, Eddy, Texas at which time the following subjects will be discussed, and or approved,

To-wit:

1. Call to Order: Mayor Pro Tem Lucas, roll call.
2. Discussion of agenda items listed. No action will be taken at this time.

Notice is hereby given of a 6:30 P.M. Regular Council Session.

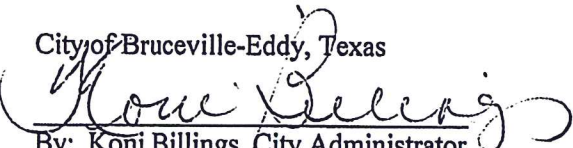
- A. Call to Order: Mayor Pro Tem.
 - B. Prayer by Jason Dean, who will then lead us in the Pledge of Allegiance.
 - C. **CITIZEN TIME:** At this time we would like to listen to members of the audience (*which have turned in a speaker form*) comments or concerns. All comments are limited to a maximum of five minutes for action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly before making your comments. Thank you.
 - D. **CONSENT AGENDA:**
 - I. Council to consider A/P for General/Water Funds for October, 2016.
 - II. Council to consider minutes of the meetings of October, 2016.
 - ❖ Police Department: No report this month.
- 1) City Engineer: Johnny Tabor. Report/Considerations. Crescent Creek project costs increase. 2016/2017 Projects update.
 - 2) Council to consider CDBG Resolutions #A1007 Fair Housing Month, #A1014 adopting CDBG policies and procedures, #A201 Authorizing Request for Payment Forms signatories.
 - 3) Council to consider the additional cost of a fuel tank and e-reader for Dahopa Fuels.
 - 4) Council to consider results of the 2016 U.S. Divers inspections and recommendations of water system wells, tanks, stations.
 - 5) Council to review city and water department wage increases. Tabled from last meeting.
 - 6) Results of November 2016 uncontested council race. Canvass.

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The City is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at least 48 hours in advance. Please contact the City Secretary at (254) 859-5964 or at the web address of city-sec@bruceville-eddy.org or by fax at (254) 859-5779 for information or assistance.

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City of Bruceville-Eddy, Texas

(seal)

By: 
Koni Billings, City Administrator



City of Bruceville-Eddy



143 Wilcox Drive
Eddy, Texas 76524

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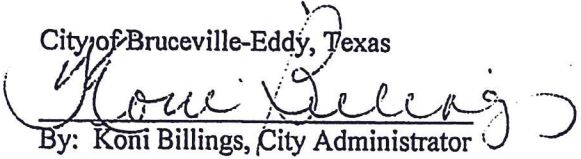
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City of Bruceville-Eddy, Texas

(seal)

By:  Koni Billings, City Administrator

City of Bruceville-Eddy

143 Wilcox Drive
Eddy, Texas 76524

(254) 859-5964 Telephone
(254) 859-5779 Fax

November 10th, 2016 MINUTES

WORKSHOP OF THE GOVERNING BODY OF BRUCEVILLE-EDDY REGULAR MEETING OF THE GOVERNING BODY OF BRUCEVILLE-EDDY

Workshop Session of the City of Bruceville-Eddy 5:35 p.m.

Council members present were: Mayor Pro Tem Gary Lucas, Connally Bass, Hal Wilcox, Allen Trigg, and Jason Dean. Also present, City Administrator Koni Billings, and City Engineer Johnny Tabor.

Agenda items were discussed, no action taken. Update given by Mr. Tabor on all the ongoing projects we have for the water department. The grant administrator will attend this evenings' meeting in order to pick up any signed original documents that may be passed, in favor, for the CDBG grant administration. Also discussed was the process regarding a cancelled election qualification process of the candidates that will be put in place after the 14th of November, 2016. The election code calls for the election process to be fulfilled in qualifying candidates in a Type A city. The Council and city has not had to use this new process as past elections have had the time schedule met by the "next Council meeting date". It being after the amount of days necessary to meet those dates of the process. The swearing in of the elected officials will take place after the fifth day, plus Sunday, and the elected officials statements will be signed before that date. The bids for the wells and storage tanks from our inspections will be looked at by our engineer, Johnny Tabor, and then will be discussed at either a called meeting or the December regular meeting.

Meeting adjourned at 6:07 p.m.

Regular Meeting of the City of Bruceville-Eddy Council.

Meeting opened at 6:31 p.m. Call to Order: Mayor Pro Tem Gary Lucas called the meeting to order and roll called was made. Councilman Jason Dean opened the meeting with a prayer and then led the citizens in the pledge.

- Citizen Time: No one asked to speak.
- Consent Agenda:
 - 1) Council considered the funds for General and Water for month of October and the minutes of the regular meeting of October, and moves to adjust the line items for year-end budgeting.
 - a) Moved by Connally Bass, seconded by Allen Trigg to approve the October funds and the line item moves for year-end budgeting. All in Favor.
 - 2) Council considered the minutes of the October 2016 meeting.
 - a) Jason Dean moved to accept the minutes of the October meeting, Connally Bass seconded. All in Favor.

Item 1: City Engineer Report: City Engineer Johnny Tabor summarized the ongoing water projects that are currently either in transition, being worked on, or is still in need of start-up. The project that is known as the Crescent Creek project is in need of additional funding to accommodate the changes to the water line delivery to that area. No motion was necessary, as it will go to bid and be funded at that time. The waste water loan application to USDA rural water has been returned to Tabor and Associates, Inc., for further information that is now required. April 2016, environmental requirements were changed and the USDA will not grandfather the application, so we must meet the new requirements. We have a new loan officer assigned to the city. Terry Chenoweth, Hillsboro office, will handle our loan application in future. No motion is necessary. (Item 4 moved here). Johnny Tabor will review the recommendations of the U.S. Divers inspections of the tanks and wells, this item to be placed on the December agenda for review.

Item 2: Police Report: Chief is on vacation, no report was given.

Item 3: The Council heard from the Grant Works Administrator, Katie Falgoust. She presented the resolutions necessary for the CDBG grant to move forward with bank account, civil rights administrator; signatories for the payments to contractors awarded the project, etc. Resolutions A1007, A1014, A201. Motion to accept the resolutions and their designators was presented by Jason Dean and was seconded by Connally Bass. All in Favor.

Item 4: Council heard from Charlie Stone from Dahopa Oil Company, the firm that is to put in the gas tank and e-reader for the city/water/police department use. It was found that there was an additional cost that was missed in the original amount that is to pay for the start-up of the gas tank and reader. Charlie noted that it was his fault; he did not get a final from the contractor before presenting to us. Mr. Dean made an amended motion to accept the additional cost, but it is contingent upon the tank and reader being

in place here at city hall by the 15th of December. If it is not in, the city will begin to look for a new vendor. The motion was seconded by Allen Trigg. The vote was canvassed. For: Dean, Wilcox, and Trigg. Against: Bass. Motion passed.

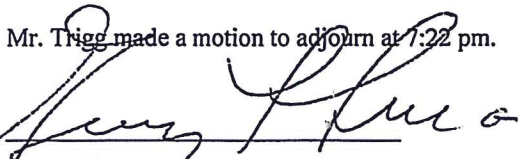
Item 5: Mayor ProTem Lucas presented the Election Certification awards to the election winners for 2016/2017/2018 seats. Certificates that were presented are for the one year, unfulfilled position of Mayor: Connally Bass. For the two year Council seats: Frank Holt, Hal Wilcox, (incumbent), Allen Trigg, (incumbent). Election Certificate was presented to Councilman Wilcox after Item 6, as his name was inadvertently missed during the original presentation.

Mayor ProTem Lucas adjourned the regular session to go into executive session at 7:01 p.m.

Mayor Lucas reconvened the regular council meeting at 7:20 p.m.

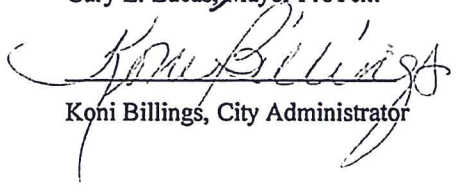
Item 6: Motion was tendered by Jason Dean to accept the city/water department wage reviews presented to council and was seconded by Connally Bass. All in Favor.

Mr. Trigg made a motion to adjourn at 7:22 pm.



Gary L. Lucas, Mayor ProTem

Seal



Koni Billings, City Administrator

Minutes approved on: December 8th, 2016

Brad needs to talk to
Johnny

5:35pm

Council mtg

11-10-16

Roll call - Koni-Johnny
Gary, Allen, Connolly,
Hal

6:07pm closed

6:31 pm open Reg.

Jason Allen Gary Connolly
Hal

1 - Water Funds - Connolly
2 - Second-appeal Guss - all in favor
Minutes Oct 2016
Connolly Second All in favor

3 - Engineers Crescent Creek
project - Reporting the line they
the Interstate will come back
when the bids are final
USDA Rural Water Funds
but the Engineer kept on
USDA's water development
Agency as a new regular
talks - Refuse to fund

father the loan application
Derry Chenoweth is now the
~~administrator~~ Reviewer,

Jason Dean - Connolly Bass
A1007, A1014, A201, see in favor
gas tanks Charlie Stone
with Nahapa

\$4548.73 - 5840.27. \$1200⁰⁰ inc.
Nahapa -

1- Jason Dean } ^{concurrent} Dean put on
2- Allen Fry } Dec. 15th motion
with the amended motion.

(3) ^{opposed} Mr. Bass ^{approved} Jason, Allen, Hal.
passed motion & by Dec 15 for
Amount made.

(4) U.S. Divers - Rating the approval
of the not corrections
Johnny will see administrator
to get the emergency items.
Get a mail report for the
corrections - Under 50K we can
approve - Over it we need to
approve the pipes.

(5) Results of Election.

(6) Executive Session, 701 P11

Handwritten vertical text on the left margin, possibly a list or index of items, including numbers and symbols.

7:22 re adjourn from
Hectline

From draw mentioned
- Connally Pass second
all 4 favor
7:22 ϕ

October 2016 through September 2017

	Oct '16 - Sep 17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
50000 · INCOME				
5000 · Water Sales	263,487.19	1,525,000.00	-1,261,512.81	17.3%
5010 · Tap Fees	0.00	10,500.00	-10,500.00	0.0%
5030 · Re-connection Fees	3,630.00	25,000.00	-21,370.00	14.5%
5040 · Returned Check Fees	1,062.18	3,500.00	-2,437.82	30.3%
5050 · Donations Emergency Services	456.03	1,500.00	-1,043.97	30.4%
5070 · Interest Income	560.46	5,000.00	-4,439.54	11.2%
5080 · Misc. Income	0.00	2,000.00	-2,000.00	0.0%
5090 · Garbage Revenue	19,673.35	115,000.00	-95,326.65	17.1%
Total 50000 · INCOME	288,869.21	1,687,500.00	-1,398,630.79	17.1%
Total Income	288,869.21	1,687,500.00	-1,398,630.79	17.1%
Gross Profit	288,869.21	1,687,500.00	-1,398,630.79	17.1%
Expense				
60000 · WATER SYSTEM EXPENSES				
6000 · Water Purchases	66,174.00	455,000.00	-388,826.00	14.5%
6010 · Water Sample Expense	1,048.00	4,800.00	-3,752.00	21.8%
6020 · Southern Trinity Conserv. Dist	946.69	4,600.00	-3,653.31	20.6%
6030 · Fittings and Supplies				
6036 · Uniforms	218.45	3,000.00	-2,781.55	7.3%
6037 · AMR residential meters	0.00	3,000.00	-3,000.00	0.0%
6038 · Commercial/Large Business Meter	0.00	2,000.00	-2,000.00	0.0%
6030 · Fittings and Supplies - Other	3,254.67	35,000.00	-31,745.33	9.3%
Total 6030 · Fittings and Supplies	3,473.12	43,000.00	-39,526.88	8.1%
6031 · Tank Yearly Inspections	4,040.00	3,000.00	1,040.00	134.7%
6032 · Tank Maintenance/Paint/Repairs	0.00	4,000.00	-4,000.00	0.0%
6033 · Meter Study Expense Only	150.00	100.00	50.00	150.0%
6035 · System Equipment Rental	0.00	100.00	-100.00	0.0%
6040 · REPAIRS AND MAINTENANCE				
6041 · Repair of Wells and PRV's	1,105.04	5,000.00	-3,894.96	22.1%
6042 · Building upkeep expenses	47.48	500.00	-452.52	9.5%
Total 6040 · REPAIRS AND MAINTENANCE	1,152.52	5,500.00	-4,347.48	21.0%
6050 · Gas and Oil	979.46	15,000.00	-14,020.54	6.5%
6060 · Repair and Maint. Trucks	612.03	5,000.00	-4,387.97	12.2%
6065 · Back Hoe Repair	52.32	2,000.00	-1,947.68	2.6%
6070 · Chemical Purchases	1,276.63	5,800.00	-4,523.37	22.0%
6710 · Heart o' Texas Utilities	5,712.00	60,000.00	-54,288.00	9.5%
6715 · Direct Energy Business	0.00	40,000.00	-40,000.00	0.0%
6760 · Travel/School/Seminars	0.00	2,000.00	-2,000.00	0.0%
6765 · Fixed Asset Expenditure				
99100 · Backhoe Purchase 60 months	428.41	5,150.00	-4,721.59	8.3%
6765 · Fixed Asset Expenditure - Other	0.00	10,000.00	-10,000.00	0.0%
Total 6765 · Fixed Asset Expenditure	428.41	15,150.00	-14,721.59	2.8%
Total 60000 · WATER SYSTEM EXPENSES	86,045.18	665,050.00	-579,004.82	12.9%
61000 · GARBAGE PICK UP EXPENSE	9,085.42	110,000.00	-100,914.58	8.3%
65000 · PERSONNEL AND SUPPORT				
6500 · Salaries and Wages=Water	19,891.61	205,000.00	-185,108.39	9.7%
6510 · Payroll Tax Expense	368.41	6,000.00	-5,631.59	6.1%
6520 · TMRS Expense	852.85	11,000.00	-10,147.15	7.8%
6540 · TMLIEBP Insurance	3,376.61	43,000.00	-39,623.39	7.9%
Total 65000 · PERSONNEL AND SUPPORT	24,489.48	265,000.00	-240,510.52	9.2%
66000 · PROFESSIONAL TEAM				
6620 · Attorney Fees	830.00	30,000.00	-29,170.00	2.8%
6630 · Engineering Fees	800.00	45,000.00	-44,200.00	1.8%
6640 · Auditor Fees	0.00	1,200.00	-1,200.00	0.0%
6650 · City Insurance Expense	3,901.68	17,000.00	-13,098.32	23.0%
Total 66000 · PROFESSIONAL TEAM	5,531.68	93,200.00	-87,668.32	5.9%

October 2016 through September 2017

	Oct '16 - Sep 17	Budget	\$ Over Budget	% of Budget
67000 · ADMINISTRATIVE EXPENSES				
6610 · Membership Fees	50.64	1,500.00	-1,449.36	3.4%
6690 · Office Supplies				
6695 · Social Platforms	0.00	1,500.00	-1,500.00	0.0%
6690 · Office Supplies - Other	660.31	3,500.00	-2,839.69	18.9%
Total 6690 · Office Supplies	660.31	5,000.00	-4,339.69	13.2%
6700 · Office Equipment Lease	99.95	1,500.00	-1,400.05	6.7%
6705 · Atmos Gas	45.69	350.00	-304.31	13.1%
6720 · Computer Expenses				
6725 · Annual Software Maintenance	0.00	6,900.00	-6,900.00	0.0%
6720 · Computer Expenses - Other	190.44	3,100.00	-2,909.56	6.1%
Total 6720 · Computer Expenses	190.44	10,000.00	-9,809.56	1.9%
6730 · Telephone Expense	284.65	6,000.00	-5,715.35	4.7%
6735 · Cell Phone Expense	205.84	3,000.00	-2,794.16	6.9%
6740 · Postage for Monthly Bills	616.08	6,900.00	-6,283.92	8.9%
6745 · TCEQ Water Tier II Permit	0.00	50.00	-50.00	0.0%
6746 · TCEQ Public Water System Permit	0.00	4,000.00	-4,000.00	0.0%
6750 · Advertising Expense	0.00	1,000.00	-1,000.00	0.0%
6770 · Misc. Expense				
6775 · Able John portapotty Bethany Pl	130.00	800.00	-670.00	16.3%
6770 · Misc. Expense - Other	105.99	500.00	-394.01	21.2%
Total 6770 · Misc. Expense	235.99	1,300.00	-1,064.01	18.2%
6790 · Janitorial/Mats	5.56	500.00	-494.44	1.1%
6800 · Donations - Emergency Services	306.36	1,500.00	-1,193.64	20.4%
Total 67000 · ADMINISTRATIVE EXPENSES	2,701.51	42,600.00	-39,898.49	6.3%
69000 · DEBT/EXPENSE ACCOUNTS				
6675 · Depreciation Cost	17,397.00	210,000.00	-192,603.00	8.3%
6680 · Interest & Sinking Payments	0.00	265,000.00	-265,000.00	0.0%
Total 69000 · DEBT/EXPENSE ACCOUNTS	17,397.00	475,000.00	-457,603.00	3.7%
Total Expense	145,250.27	1,650,850.00	-1,505,599.73	8.8%
Net Ordinary Income	143,618.94	36,650.00	106,968.94	391.9%
Other Income/Expense				
Other Income				
5630 · Fixed Asset Sales Income	0.00	2,000.00	-2,000.00	0.0%
68200 · INVESTMENT DIVIDENDS	0.00	300,000.00	-300,000.00	0.0%
7400000 · Payment TXDOT Utility Re-Lo's				
74200 · Payment TXDOT Eng Utility Relo	48,285.50			
Total 7400000 · Payment TXDOT Utility Re-Lo's	48,285.50			
Total Other Income	48,285.50	302,000.00	-253,714.50	16.0%
Other Expense				
68000 · COMPREHENSIVE WATER PROJECTS				
60010 · Projects, planning, equipment	0.00	100,000.00	-100,000.00	0.0%
60020 · Falls County Improv. Projects	0.00	215,000.00	-215,000.00	0.0%
60040 · Meter vacates/ Moritorium	0.00	3,400.00	-3,400.00	0.0%
68000 · COMPREHENSIVE WATER PROJECTS - Other	200.00			
Total 68000 · COMPREHENSIVE WATER PROJECTS	200.00	318,400.00	-318,200.00	0.1%
68100 · WASTE WATER-SEWER SOLUTION				
68103 · Waste Water Planning Expenses	0.00	20,250.00	-20,250.00	0.0%
Total 68100 · WASTE WATER-SEWER SOLUTION	0.00	20,250.00	-20,250.00	0.0%
69100 · 2016 / 2017 CDBG GRANT EXPENSES				
69101 · Advertising Expenses	301.31			
Total 69100 · 2016 / 2017 CDBG GRANT EXPENSES	301.31			
Total Other Expense	501.31	338,650.00	-338,148.69	0.1%

4:32 PM
11/04/16

Water Department

October 2016 through September 2017

	<u>Oct '16 - Sep 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Net Other Income	47,784.19	-36,650.00	84,434.19	-130.4%
Net Income	<u>191,403.13</u>	<u>0.00</u>	<u>191,403.13</u>	<u>100.0%</u>

2:52 PM

11/04/16

Accrual Basis

Water Department Trial Balance As of October 31, 2016

	Oct 31, 16	
	Debit	Credit
1000 · Moody Bank Checking	394,277.35	
1001 · Moody Unearned Deposit Account	54,100.57	
1003 · Reserve Fund Moody Bank	0.00	
1004 · Sinking fund Moody Bank	0.00	
1005 · Cash Drawer	300.00	
1006 · Petty Cash	200.00	
1006 · Petty Cash:1100 · Donations	200.00	
1007 · 2011 Imprv Revn Bond Resrv Fund	70,590.29	
1008 · 2011 Improve-Int & Sinking Fund	6,253.73	
1009 · 2011 Refnd Rvnu Resv Bond Fund	37,417.95	
1010 · 2011 Int. & Sinking Fund	3,148.56	
1011 · 2011 Utility Improvement Fund	33,263.17	
1012 · 2011 CD Investments Acct. CDAR	0.00	
1013 · 2013 C.D. Investment Acct. CDAR	117,349.94	
1014 · 2013 Utility Improvement Fund	1,045.02	
1015 · 2013 Int & Sinking Fund	12,831.61	
1016-01 · 2013 Impv. Rev Bond Resrv Fund	5,043.27	
1016-02 · impr rev bond 2013 Res Fund ICS	158,063.97	
1017 · 2015 Int & Sinking Fund	2,271.80	
1018 · CITY OF B-E INVESTMENT ACCOUNT	1,508,509.80	
1200 · Water Accounts Receivable	0.00	
1201 · Tap Fee Receivables	0.00	
1202 · Accounts Receivables NSF Checks	1,549.81	
1206 · IH35 Contractor Repair Bill Due	0.00	
1218 · Employee Receivables	0.00	
1230 · Fire Hydrant Mishap	0.00	
1250 · Due from General Fund		33,037.11
1260 · Prepaid Expenses	0.00	
1270 · RVS WATER RECEIVABLES	362,113.77	
1280 · RVS RECEIVABLES NSF CHECKS	7,752.98	
1290 · RVS TAP FEE RECEIVABLES	0.00	
1350 · Deferred outflow contributions	5,248.00	
1351 · Deferred outflow investment exp	2,805.00	
1352 · Deferred outflow actual exp	1,530.00	
1500 · Due from TXDOT for paid exp	122,502.06	
1550 · Net pension assets	31,745.00	
1600 · Tank Improvements	809,268.82	
1605 · A/D Tank Improvements	0.00	
1610 · Equipment	523,732.74	
1615 · A/D Equipment	0.00	
1620 · Automobiles	16,217.21	
1625 · A/D Automobiles	0.00	
1630 · Office Equipment	52,658.39	
1635 · A/D Office Equipment	0.00	
1640 · System Improvements	1,238,410.38	
1645 · A/D System Improvements	0.00	
1650 · Construction In Progress	0.00	
1650 · Construction In Progress:1652 · CIP Bethany Plant	0.00	
1660 · Land	465,980.19	
1670 · Property Easements	10,281.71	
1680 · Maintenance Building	69,469.37	
1685 · A/D Maintenance Building	0.00	
1690 · Municipal Building	62,268.89	
1695 · A/D Municipal Building	0.00	
1700 · Water System	3,091,424.14	
1705 · A/D Water System	0.00	
1720 · A/D - Water Facilities		2,478,013.46
1720 · A/D - Water Facilities:1730 · A/D - Buildings and Improvement		166,101.24
1740 · A/D - Equipment and Furniture		518,843.89
1215 · Deferred Tech Support	0.00	
1220 · Redemption Premium Cast Note	0.00	
1225 · Bond Issue Costs	0.00	
2000 · Accounts Payable		664.37
2010 · Accounts Payable Adjustment	0.00	

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11/04/16

Accrual Basis

**Water Department
Trial Balance
As of October 31, 2016**

	Oct 31, 16	
	Debit	Credit
2100 · Payroll Tax Payable.	0.00	
21000 · Ordinary Liabilites:2020 · Accrued Liabilities	0.00	
21000 · Ordinary Liabilites:2105 · TMRS Payable	0.00	
21000 · Ordinary Liabilites:2110 · Pre-Paid Legal		97.91
21000 · Ordinary Liabilites:2115 · Aflac Payable	0.00	
21000 · Ordinary Liabilites:2118 · Employee Purchases	0.00	
21000 · Ordinary Liabilites:2120 · S&W Ins Payable (TMLIEBP Now)	41.48	
21000 · Ordinary Liabilites:2125 · Child Support Payable	0.00	
21000 · Ordinary Liabilites:2130 · Vacation Payable		2,356.50
21000 · Ordinary Liabilites:2140 · Fire hydrant damages due	0.00	
21000 · Ordinary Liabilites:2150 · Payroll Liabilities		23.24
21000 · Ordinary Liabilites:3000 · Due to Tabor Engineering		3,763.00
2160 · Accrued Payroll		3,307.00
2300 · Unearned Deposits		51,880.49
2500 · Series 2001 Revenue Bond	0.00	
2501 · Serie 2001 Revenue Bond-due	0.00	
2520 · Rev Refunding Bonds Series 2011		253,000.00
2521 · Rev Refunding Bonds-Current Due		21,000.00
2540 · Revenue Bonds Series 2011		508,000.00
2541 · Rev Bond Series 2011-CurrentDue		42,000.00
2543 · 2013 Improve Bond Current Due		84,000.00
2546 · 2013 Improvement Bond		1,639,000.00
2550 · 2015 Revenue Bond		395,000.00
30000 · Opening Balance Equity	0.00	
32000 · Unrestricted Net Assets		3,022,439.60
3900 · Fund Balance	0.00	
50000 · INCOME:5000 · Water Sales		150,017.00
50000 · INCOME:5030 · Re-connection Fees		1,740.00
50000 · INCOME:5040 · Returned Check Fees		587.13
50000 · INCOME:5050 · Donations Emergency Services		295.03
50000 · INCOME:5070 · Interest Income		560.46
50000 · INCOME:5090 · Garbage Revenue		9,857.41
60000 · WATER SYSTEM EXPENSES:6000 · Water Purchases	27,174.00	
60000 · WATER SYSTEM EXPENSES:6010 · Water Sample Expense	1,048.00	
60000 · WATER SYSTEM EXPENSES:6020 · Southern Trinity Conserv. Dist	392.97	
60000 · WATER SYSTEM EXPENSES:6030 · Fittings and Supplies	3,193.75	
60000 · WATER SYSTEM EXPENSES:6030 · Fittings and Supplies:6036 · Uniforms	180.36	
60000 · WATER SYSTEM EXPENSES:6031 · Tank Yearly Inspections	4,040.00	
60000 · WATER SYSTEM EXPENSES:6033 · Meter Study Expense Only	150.00	
60000 · WATER SYSTEM EXPENSES:6040 · REPAIRS AND MAINTENANCE:6041 · Repair of Well...	1,071.08	
60000 · WATER SYSTEM EXPENSES:6040 · REPAIRS AND MAINTENANCE:6042 · Building upke...	47.48	
60000 · WATER SYSTEM EXPENSES:6050 · Gas and Oil	979.46	
60000 · WATER SYSTEM EXPENSES:6060 · Repair and Maint. Trucks	612.03	
60000 · WATER SYSTEM EXPENSES:6065 · Back Hoe Repair	52.32	
60000 · WATER SYSTEM EXPENSES:6070 · Chemical Purchases	1,276.63	
60000 · WATER SYSTEM EXPENSES:6710 · Heart o' Texas Utilities	5,712.00	
60000 · WATER SYSTEM EXPENSES:6765 · Fixed Asset Expenditure:99100 · Backhoe Purchase ...	428.41	
61000 · GARBAGE PICK UP EXPENSE	9,085.42	
65000 · PERSONNEL AND SUPPORT:6500 · Salaries and Wages=Water	19,891.61	
65000 · PERSONNEL AND SUPPORT:6510 · Payroll Tax Expense	368.41	
65000 · PERSONNEL AND SUPPORT:6520 · TMRS Expense	852.85	
65000 · PERSONNEL AND SUPPORT:6540 · TMLIEBP Insurance	3,376.61	
66000 · PROFESSIONAL TEAM:6620 · Attorney Fees	830.00	
66000 · PROFESSIONAL TEAM:6630 · Engineering Fees	800.00	
66000 · PROFESSIONAL TEAM:6650 · City Insurance Expense	3,901.68	
67000 · ADMINISTRATIVE EXPENSES:6610 · Membership Fees	50.64	
67000 · ADMINISTRATIVE EXPENSES:6690 · Office Supplies	660.31	
67000 · ADMINISTRATIVE EXPENSES:6700 · Office Equipment Lease	99.95	
67000 · ADMINISTRATIVE EXPENSES:6705 · Atmos Gas	45.69	
67000 · ADMINISTRATIVE EXPENSES:6720 · Computer Expenses	15.44	
67000 · ADMINISTRATIVE EXPENSES:6730 · Telephone Expense	284.65	
67000 · ADMINISTRATIVE EXPENSES:6735 · Cell Phone Expense	205.84	
67000 · ADMINISTRATIVE EXPENSES:6740 · Postage for Monthly Bills	616.08	
67000 · ADMINISTRATIVE EXPENSES:6770 · Misc. Expense	81.00	

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11/04/16

Accrual Basis

Water Department
Trial Balance
As of October 31, 2016

	Oct 31, 16	
	Debit	Credit
67000 · ADMINISTRATIVE EXPENSES:6770 · Misc. Expense:6775 · Able John portapotty Bethany...	130.00	
67000 · ADMINISTRATIVE EXPENSES:6790 · Janitorial/Mats	5.56	
67000 · ADMINISTRATIVE EXPENSES:6800 · Donations - Emergency Services	159.33	
69000 · DEBT/EXPENSE ACCOUNTS:6675 · Depreciation Cost	17,397.00	
68000 · COMPREHENSIVE WATER PROJECTS	200.00	
69100 · 2016 / 2017 CDBG GRANT EXPENSES:69101 · Advertising Expenses	301.31	
TOTAL	<u>9,385,584.84</u>	<u>9,385,584.84</u>

General Fund
 Profit & Loss Budget vs. Actual
 October 2016 through September 2017

	Oct '16 - Sep ...	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
50000 · INCOME				
5000 · Property Tax Revenue	15,163.48	325,000.00	-309,836.52	4.7%
5010 · State Sales Tax Revenue	4,745.53	60,000.00	-55,254.47	7.9%
5020 · Franchise Tax Revenue	683.81	70,000.00	-69,316.19	1.0%
5040 · Pavillion Rental Income	100.00	500.00	-400.00	20.0%
5045 · LEOSE Police Edu Inc.	0.00	1,000.00	-1,000.00	0.0%
5050 · Animal Control Income	225.00	500.00	-275.00	45.0%
5070 · Interest Income	320.80	700.00	-379.20	45.8%
5075 · Permit Fees Income	315.00	1,500.00	-1,185.00	21.0%
5080 · Misc /Police Rpt/Acc Rpt Income	113.80	2,000.00	-1,886.20	5.7%
5090 · Lease Income	0.00	10,712.00	-10,712.00	0.0%
5095 · Tower Lease Income	0.00	3,000.00	-3,000.00	0.0%
5096 · Troy Parker Land Lease	0.00	2,000.00	-2,000.00	0.0%
5500 · Fines Income	51,495.99	500,000.00	-448,504.01	10.3%
5501 · MVBA COLLECTIONS INCOME	19,879.84	100,000.00	-80,120.16	19.9%
5505 · P.D. Vehicle Escrow	1,825.00	22,000.00	-20,175.00	8.3%
5510 · Fines Court Tech Fund	5,373.00	20,000.00	-14,627.00	26.9%
5520 · Fines Court Bldg/Security Fund	4,025.75	15,000.00	-10,974.25	26.8%
5525 · Juvenile Case Manager Fund	1,711.30	10,000.00	-8,288.70	17.1%
5530 · State Comptroller Fine Expense	0.00	1,000.00	-1,000.00	0.0%
5550 · Fixed Asset Sales Income	0.00	2,000.00	-2,000.00	0.0%
50000 · INCOME - Other	0.00	0.00	0.00	0.0%
Total 50000 · INCOME	105,978.30	1,146,912.00	-1,040,933.70	9.2%
Total Income	105,978.30	1,146,912.00	-1,040,933.70	9.2%
Gross Profit	105,978.30	1,146,912.00	-1,040,933.70	9.2%
Expense				
60000 · ADMINISTRATIVE COSTS				
6010 · Atmos Gas	45.69	350.00	-304.31	13.1%
6015 · Election Expenses	0.00	2,500.00	-2,500.00	0.0%
6020 · Membership Dues	50.64	500.00	-449.36	10.1%
6025 · Tax Appraiser Fees	0.00	3,000.00	-3,000.00	0.0%
6030 · Tax Collector Fees	290.54	3,000.00	-2,709.46	9.7%
6050 · Office Equipment Lease	0.00	3,000.00	-3,000.00	0.0%
6065 · Municipal Court Collection Cost	14,471.76	50,000.00	-35,528.24	28.9%
6070 · Court Technology Expense	0.00	3,000.00	-3,000.00	0.0%
6075 · Court Bldg/Security Expense	0.00	2,000.00	-2,000.00	0.0%
6077 · Court Juvenile Case Mngr.	0.00	1,000.00	-1,000.00	0.0%
6092 · Social Platforms	0.00	2,000.00	-2,000.00	0.0%
6115 · Office Supplies	203.75	3,500.00	-3,296.25	5.8%
6125 · Telephones	243.19	3,000.00	-2,756.81	8.1%
6130 · Postage	200.00	3,200.00	-3,000.00	6.3%
6132 · Court Postage	0.00	300.00	-300.00	0.0%
6135 · Cell Phones & I-Pads	453.73	5,700.00	-5,246.27	8.0%
6140 · Advertising	109.04	100.00	9.04	109.0%
6150 · Travel & Conferences	0.00	1,000.00	-1,000.00	0.0%
6155 · Training/Schools/Seminars	0.00	2,000.00	-2,000.00	0.0%
6160 · Misc. Expense				
6161 · Council Annual Payroll	0.00	600.00	-600.00	0.0%
6163 · B-E ISD ad	0.00	150.00	-150.00	0.0%
Total 6160 · Misc. Expense	0.00	750.00	-750.00	0.0%
6180 · Computer Expenses	190.44	6,000.00	-5,809.56	3.2%
6182 · Annual Software charges	0.00	300.00	-300.00	0.0%
6185 · Janitorial	65.82	1,000.00	-934.18	6.6%

10-13-16 Update: This project is waiting on the City to obtain water line easements from the IH 35 right-of-way to the 6" line on Crescent Creek Road.

11-10-16 Update: We have studied an alternate route to connect the 6" line from Interstate 35 to Crescent Creek Road utilizing TxDOT right-of-way and City street right-of-way in lieu of private easements. This alternate route will cost approximately \$11,000.00 more, but will eliminate the need for private easements.

Ranchcrest to Old Bethany Pump Station Improvements:

New 8" Water Line from Pump Station to Agnes Wills Road.

10-13-16 Update: Barlow Tank Inc. has located the 6" line from Agnes Wills Road to Ranchcrest. They will not be able to construct the short line from Westward Trail to Agnes Wills Road due to their workload. The 8" water line along Old Bethany Road will require identification of necessary easements. Easements will include prescription type easements, existing easements, and new easements. I will provide water line route sheets to aid the City to in obtaining and identifying easements.

11-10-16 Update: We are waiting on easements along the west side of Old Bethany Road.

CANVASS RESULTS 11-08-16

CERTIFICATION OF UNOPPOSED CANDIDATES FOR OTHER POLITICAL SUBDIVISIONS (NOT COUNTY)

To: Presiding Officer of the Governing Body of City of Bruceville-Eddy

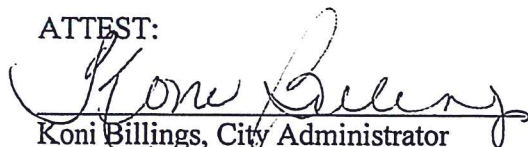
As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on November 8, 2016.

Office:
Councilmember
Councilmember
Councilmember
Mayor

Candidate:
Allen Trigg, Sr.
Frank Holt
Halbert Wilcox
Connally Bass

Issued this the 8th day of September 2016 by the city administrator of City of Bruceville-Eddy.

ATTEST:


Koni Billings, City Administrator
City of Bruceville-Eddy, Texas

Seal

CURRENT RATES OF PAY

WATER DEPARTMENT

	Last Increase	proposed inc.	SUGGESTED	Date
Pam Combs	10.50	4%	10.92 \$	Sept. 2015
Laura Acosta	12.00	0.25c	12.25	Nov-14
Gene Sprouse	16.50			Jul-16
Johnny Grady	13.50	3.5%	13.97 \$	Apr-16
Rudy Sedillo	15.75	0.25c	16.00	Sept. 2015
Andrew Klarmann	17.45			Nov-15
City Department				
Esther Moreno	15.00	3.5%	15.52 \$	Sept. 2015
Heather Spivey	11.00	5.0%	11.55 \$	Sept. 2015
Calvin Schaeper	12.82	3%	13.20 \$	Nov-15
David Ash	11.50	4.5%	12.00	none

Me Last inc. Jul-14

Request one week vacation instead of increase

9%

60.00

City of Bruceville-Eddy

143 Wilcox Drive
Eddy, Texas 76524

254-859-5964 ph.
254.859.5779 Fax

I, the undersigned authority, do hereby request to be placed on the agenda

of: Nov 10, 2016, 2016 to discuss the following:

Charlie Stone

General Manager -
Dahopa Wholesale Fuels
(254) 717-8078 cell
cstone@dwhfuels.com

Waco (254) 772-0590
PO Box 21241
76702

Additional costs of fuel tank and reader.

Dated this 3rd day of nov 2016

Signed: _____

Phone Number for contact: Home: _____ Cell: _____

Address: _____

MUST BE APPROVED BY MAYOR Mayor Pro Tem Lucas _____

Moved to next agenda of regular council session for approval: _____



Koni Billings <city-admin@bruceville-eddy.org>

Business Calendars

1 Message

Heather M Spivey- Chief Court Clerk <court@bruceville-eddy.org>
To: Koni Billings <city-admin@bruceville-eddy.org>

Tue, Nov 8, 2016 at 4:17 PM

Koni,

We had talked a while back about my brother and his cowboy cartoon calendars. I am not sure if the council would be interested in distributing calendars with the City's name and address or not. Here is the link to my brother's website where you can see what he has for business calendars and the prices, if the council is interested. He has full size and the mini stick-on calendars.

<https://squareup.com/market/ziaacowtoons/>

Sincerely,

Heather M. Spivey
Chief Court Clerk
City of Bruceville-Eddy Municipal Court of Record No. 1
143 Wilcox Drive
Eddy, TX 76524
(254) 859-5964

Chief increase 11% to \$52,500.00 on 4-16-2016.

Proctor increase 4.50% to \$35,360.00 4-16-2016

(Stogner and Bell increases 4% 4-16-2016)

Millsap increase to \$33,280.00 increase on 10-09-2015

Cardenas increase to \$32,000.00 increase on 10-09-2015

2:49 PM
11/04/16
Accrual Basis

General Fund
Profit & Loss Budget vs. Actual
October 2016 through September 2017

	Oct '16 - Sep ...	Budget	\$ Over Budget	% of Budget
Total Other Income	0.00	50,000.00	-50,000.00	0.0%
Net Other Income	0.00	50,000.00	-50,000.00	0.0%
Net Income	<u>2,238.33</u>	<u>0.00</u>	<u>2,238.33</u>	<u>100.0%</u>

2:50 PM

11/04/16

Accrual Basis

**General Fund
Trial Balance
As of October 31, 2016**

	Oct 31, 16	
	Debit	Credit
1000 · Moody General Checking	334,513.20	
1001 · MRLA Savings	212,077.45	
1002 · Police Department DAG Account	0.00	
1003 · Municipal Tech /Bldg. Checking	45,589.27	
1004 · CD INVESTMENT ACCT. FOR MRLA	0.00	
1005 · DIVIDEND ACCOUNT	50,019.39	
1006 · MRLA Investment	1,021,099.70	
1007 · Asset Forfeiture Police Dept.	501.55	
1200 · Property Tax Receivable	47,890.24	
1205 · Allowance For Doubtful Accounts		35,003.36
1215 · Restitution Receivable	0.00	
1220 · Franchise Tax Receivable	0.00	
1230 · Employee Receivables	0.00	
12000 · Undeposited Funds	0.00	
1500 · Due from TXDOT for paid exp	0.00	
1300 · Misc. Receivables	1,420.79	
20000 · Accounts Payable		6,392.82
20010 · Accounts Payable Adjustment	0.00	
2100 · Payroll Taxes Payable	0.00	
2150 · Accrued Salaries Payable		9,088.40
2160 · TML Insurance Re-lmb for Tower	0.00	
2161 · TML Insur Re-lmb for Crown Vic	0.00	
2170 · JE Audit	0.00	
2180 · Due to Water Dept Fund	33,037.31	
2500 · Deferred Lease Income	0.00	
2600 · Deferred Property Tax Revenue		12,886.88
40000 · Ordinary Liabilities	0.00	
40000 · Ordinary Liabilities:2010 · State Comp Fines Payable		29,488.99
40000 · Ordinary Liabilities:2105 · TMRS Payable		5,217.13
40000 · Ordinary Liabilities:2110 · Pre-Paid Legal		187.32
40000 · Ordinary Liabilities:2115 · #FLAC Payable		122.46
40000 · Ordinary Liabilities:2120 · TMLIEBP Health Ins.		1,318.38
40000 · Ordinary Liabilities:2130 · Employee Equipment Purchase	0.00	
40000 · Ordinary Liabilities:2135 · Repayment	0.00	
40000 · Ordinary Liabilities:2145 · Child Support Payable	581.53	
40000 · Ordinary Liabilities:2155 · Liberty National Life		103.13
40000 · Ordinary Liabilities:24000 · Payroll Liabilities	3,455.91	
27000 · Government Owned Fixed Assets	12.65	
3000 · Fund Balance General	0.00	
3100 · Fund Balance Public Safety	0.00	
32000 · Unrestricted Net Assets		1,637,827.08
50000 · INCOME:5000 · Property Tax Revenue		15,163.48
50000 · INCOME:5010 · State Sales Tax Revenue		4,745.53
50000 · INCOME:5020 · Franchise Tax Revenue		683.81
50000 · INCOME:5040 · Pavillion Rental Income		100.00
50000 · INCOME:5050 · Animal Control Income		225.00
50000 · INCOME:5070 · Interest Income		320.80
50000 · INCOME:5075 · Permit Fees Income		30.00
50000 · INCOME:5080 · Misc /Police Rpt/Acc Rpt Income		33.80
50000 · INCOME:5500 · Fines Income		47,356.39
50000 · INCOME:5501 · MVBA COLLECTIONS INCOME		16,376.11
50000 · INCOME:5505 · P.D. Vehicle Escrow		1,825.00
50000 · INCOME:5510 · Fines Court Tech Fund		5,373.00
50000 · INCOME:5520 · Fines Court Bldg/Security Fund		4,025.75
50000 · INCOME:5525 · Juvenile Case Manager Fund		1,711.30
60000 · ADMINISTRATIVE COSTS:6010 · Atmos Gas	45.69	
60000 · ADMINISTRATIVE COSTS:6020 · Membership Dues	50.64	
60000 · ADMINISTRATIVE COSTS:6030 · Tax Collector Fees	290.54	
60000 · ADMINISTRATIVE COSTS:6065 · Municipal Court Collection Cost	14,471.76	
60000 · ADMINISTRATIVE COSTS:6115 · Office Supplies	203.75	
60000 · ADMINISTRATIVE COSTS:6125 · Telephones	243.19	
60000 · ADMINISTRATIVE COSTS:6130 · Postage	200.00	
60000 · ADMINISTRATIVE COSTS:6135 · Cell Phones & I-Pads	453.73	
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses	15.44	
60000 · ADMINISTRATIVE COSTS:6185 · Janitorial	53.77	
65000 · ANIMAL CONTROL EXPENSES:6172 · Waco Animal Shelter Contract	618.00	
66000 · OFFICE PERSONNEL & SUPPORT	186.30	
66000 · OFFICE PERSONNEL & SUPPORT:66065 · Salaries and Wages=General	2,809.42	
66000 · OFFICE PERSONNEL & SUPPORT:66070 · Payroll Tax Expense=General	656.07	
66000 · OFFICE PERSONNEL & SUPPORT:66075 · TMLIEBP Insurance	2,055.28	
66000 · OFFICE PERSONNEL & SUPPORT:66080 · TMRS Expense=General	600.80	
66000 · OFFICE PERSONNEL & SUPPORT:66090 · Water Co. Wages PassThru Acct.	13,302.78	
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance:6036 · City Hall Building Upkeep	47.48	
70000 · CITY INFRASTRUCTURE COSTS:6040 · Gas and Oil	807.90	
70000 · CITY INFRASTRUCTURE COSTS:6166 · Fixed Asset Expenditure:99100 · Backhoe Purchase on 60 months	428.41	

2:50 PM

11/04/16

Accrual Basis

General Fund
Trial Balance
As of October 31, 2016

	Oct 31, 16	
	Debit	Credit
70000 · CITY INFRASTRUCTURE COSTS:7001 · H-O-T Street Lighting Expense	81.00	
70000 · CITY INFRASTRUCTURE COSTS:7015 · City Back Hoe & DumpTruck	210.16	
70000 · CITY INFRASTRUCTURE COSTS:7016 · Truck Repairs and Tires	393.34	
70000 · CITY INFRASTRUCTURE COSTS:7020 · Street Repair Expenses	2,025.60	
70000 · CITY INFRASTRUCTURE COSTS:7035 · Uniforms & Office Shirts	90.40	
70000 · CITY INFRASTRUCTURE COSTS:7050 · Comprehensive Planning Projects	200.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8010 · Police Equipment	77.91	
80000 · POLICE DEPT. OPERATION EXPENSES:8020 · Police Gas & Oil	1,852.36	
80000 · POLICE DEPT. OPERATION EXPENSES:8025 · Repair & Maintenance Police Car	1,144.84	
80000 · POLICE DEPT. OPERATION EXPENSES:8035 · Police Training	307.05	
80000 · POLICE DEPT. OPERATION EXPENSES:8045 · Police Uniform Purchases	101.25	
80000 · POLICE DEPT. OPERATION EXPENSES:8060 · Omnibase Expense	1,296.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department	10.14	
80000 · POLICE DEPT. OPERATION EXPENSES:8099 · Police Radio Connection-Waco	4,200.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8110 · Police Office Supplies	31.22	
80000 · POLICE DEPT. OPERATION EXPENSES:8115 · Police Office Equipment Lease	94.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8120 · Police Telephone Exp	279.36	
80000 · POLICE DEPT. OPERATION EXPENSES:8130 · Police Cell Phone Ex	520.06	
80000 · POLICE DEPT. OPERATION EXPENSES:8155 · Police Misc. Exp:8156 · Bottled Water Delivery to P.D.	33.52	
80000 · POLICE DEPT. OPERATION EXPENSES:8185 · Janitorial-Police Dept.	63.48	
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept	16,109.65	
82000 · POLICE PERSONNEL & SUPPORT:82085 · TMRS Police Department	749.08	
82000 · POLICE PERSONNEL & SUPPORT:82145 · TMLIEBP Insurance	2,667.24	
90000 · PROFESSIONAL ADMINISTRATION:6100 · Attorneys	575.00	
90000 · PROFESSIONAL ADMINISTRATION:6110 · City Insurance	3,901.66	
90000 · PROFESSIONAL ADMINISTRATION:8070 · Police Department Attorney Fees	36.00	
90000 · PROFESSIONAL ADMINISTRATION:8100 · Police City Insurance	3,901.66	
9990 · BANK TRANSFERS	6,914.00	
TOTAL	1,835,605.92	1,835,605.92

CITY of BRUCEVILLE-EDDY

*Terry Chenoweth is
new admin
for us*

ENGINEER'S REPORT ON PROJECTS – 9/8/16 (updated 11-10-16)

(See past Engineer's Reports for historical updates.)

State Highway 7 / Boyd Williams Water Line:

9-8-16 Update: TxDOT Permits have been issued and we are waiting on Breton Backhoe Service to provide an amended cost for the new pipeline route.

10-13-16 Update: Construction contract for this project was issued to Breton Backhoe Service in the amount of \$22,667.50 with a start date of 10-17-16 and a completion date of 12-1-16.

11-10-16 Update: The contractor is boring Highway 7 for the Williams service line today. He expects to be complete next week by Friday.

USDA-RD New Sewer System:

The project is waiting on income survey results and response from agencies about environmental issues and impact. Collection system is 70% designed but requires environmental letters from all agencies to continue. Every City street was identified to have a sewer line installed to avoid future environmental clearance issues if routes had to be changed. Sewage treatment alternatives are 50% complete, but requires environmental letters from all agencies to continue. Response letters have been received from 5 of 15 agencies. The agencies will get two requests and we must wait until early October to proceed without a response. The Texas Historical Commission has responded and will require an archeologist investigation and report (see attached THC letter). I will contact Archeologists to get proposals.

9-8-16 Update: Preliminary Engineering Report and Environmental Report were delivered to USDA RD Hillsboro Office today. The estimated total project cost in the report is \$10,180,420.

10-13-16 Update: USDA RD review of Environmental Report has not been received. Review of the Preliminary Engineering Report was received from USDA RD on September 28th. I anticipate all of their comments to be addressed by the end of this month.

11-10-16 Update: The Preliminary Engineering Report has been revised and resubmitted to USDA RD and we are waiting for review. USDA RD has determined that the Environmental Assessment Report is unacceptable because the agency has a new environmental regulation as of April 1, 2016. We will create a new report in compliance with the new rules and resubmit as soon as possible.

2:49 PM
 11/04/16
 Accrual Basis

General Fund
 Profit & Loss Budget vs. Actual
 October 2016 through September 2017

	Oct '16 - Sep ...	Budget	\$ Over Budget	% of Budget
Total 60000 · ADMINISTRATIVE COSTS	16,324.60	97,200.00	-80,875.40	16.8%
65000 · ANIMAL CONTROL EXPENSES				
6170 · A.C. supplies/ vaccinations	81.72	2,000.00	-1,918.28	4.1%
6172 · Waco Animal Shelter Contract	618.00	6,050.00	-5,432.00	10.2%
6173 · Animal Control Training Expense	0.00	200.00	-200.00	0.0%
Total 65000 · ANIMAL CONTROL EXPENSES	699.72	8,250.00	-7,550.28	8.5%
66000 · OFFICE PERSONNEL & SUPPORT				
66065 · Salaries and Wages=General	4,214.60	232,987.00	-228,772.40	1.8%
66070 · Payroll Tax Expense=General	983.59	8,000.00	-7,016.41	12.3%
66075 · TMLIEBP Insurance	2,055.28	3,000.00	-944.72	68.5%
66080 · TMRS Expense=General	898.31	10,000.00	-9,101.69	9.0%
66090 · Water Co. Wages PassThru Acct.	19,891.61			
66000 · OFFICE PERSONNEL & SUPPORT - OI...	279.45			
Total 66000 · OFFICE PERSONNEL & SUPPORT	28,322.84	253,987.00	-225,664.16	11.2%
70000 · CITY INFRASTRUCTURE COSTS				
6035 · Repairs & General Maintenance				
6036 · City Hall Building Upkeep	47.48	2,500.00	-2,452.52	1.9%
6037 · Signage/Safety	0.00	2,000.00	-2,000.00	0.0%
6035 · Repairs & General Maintenance - Other	0.00	2,000.00	-2,000.00	0.0%
Total 6035 · Repairs & General Maintenance	47.48	6,500.00	-6,452.52	0.7%
6040 · Gas and Oil	807.90	6,000.00	-5,192.10	13.5%
6045 · Mowing Expense	0.00	200.00	-200.00	0.0%
6055 · Pavillion Expense Account	0.00	2,000.00	-2,000.00	0.0%
6090 · Contract Labor	0.00	5,000.00	-5,000.00	0.0%
6122 · DIRECT ELECTRICITY	0.00	20,000.00	-20,000.00	0.0%
6165 · Tools & Equipment	0.00	2,000.00	-2,000.00	0.0%
6166 · Fixed Asset Expenditure				
99100 · Backhoe Purchase on 60 months	428.41	5,200.00	-4,771.59	8.2%
6166 · Fixed Asset Expenditure - Other	0.00	30,000.00	-30,000.00	0.0%
Total 6166 · Fixed Asset Expenditure	428.41	35,200.00	-34,771.59	1.2%
6175 · CODE ENFORCEMENT / ABATEMENT	0.00	6,000.00	-6,000.00	0.0%
7001 · H-O-T Street Lighting Expense	81.00	1,200.00	-1,119.00	6.8%
7010 · Tractor Repair & Expense	0.00	500.00	-500.00	0.0%
7011 · Mower Repair & Expense	0.00	500.00	-500.00	0.0%
7015 · City Back Hoe & DumpTruck	210.16	3,000.00	-2,789.84	7.0%
7016 · Truck Repairs and Tires	393.34	3,000.00	-2,606.66	13.1%
7018 · GPS for Vehicles	0.00	2,000.00	-2,000.00	0.0%
7020 · Street Repair Expenses	2,034.57	125,000.00	-122,965.43	1.6%
7021 · Drainage Clean Out Account	0.00	5,000.00	-5,000.00	0.0%
7022 · Bridge Repairs	0.00	10,000.00	-10,000.00	0.0%
7025 · Brush Clean-Up Costs	0.00	1,000.00	-1,000.00	0.0%
7030 · Office Fixtures	0.00	200.00	-200.00	0.0%
7035 · Uniforms & Office Shirts	113.00	1,500.00	-1,387.00	7.5%
7050 · Comprehensive Planning Projects	200.00	75,000.00	-74,800.00	0.3%
Total 70000 · CITY INFRASTRUCTURE COSTS	4,315.86	310,800.00	-306,484.14	1.4%
80000 · POLICE DEPT. OPERATION EXPENSES				
8004 · Fixed Asset-Police Purchase	0.00	15,000.00	-15,000.00	0.0%
8005 · Police Principal Trucks	0.00	23,000.00	-23,000.00	0.0%
8006 · Police Interest Pick ups	0.00	3,000.00	-3,000.00	0.0%
8010 · Police Equipment	77.91	7,000.00	-6,922.09	1.1%
8015 · Police Vehicle Equipment	0.00	7,000.00	-7,000.00	0.0%
8016 · K-9 Expenses	0.00	1,000.00	-1,000.00	0.0%
8020 · Police Gas & Oil	1,852.36	20,000.00	-18,147.64	9.3%

2:49 PM
 11/04/16
 Accrual Basis

General Fund
 Profit & Loss Budget vs. Actual
 October 2016 through September 2017

	Oct '16 - Sep ...	Budget	\$ Over Budget	% of Budget
8025 · Repair & Maintenance Police Car	1,548.19	10,000.00	-8,451.81	15.5%
8030 · Police Membership Dues	0.00	200.00	-200.00	0.0%
8035 · Police Training	307.05	2,500.00	-2,192.95	12.3%
8040 · Police Equipment Maintenance	0.00	1,000.00	-1,000.00	0.0%
8045 · Police Uniform Purchases	101.25	4,000.00	-3,898.75	2.5%
8050 · Police General Repair & Maint	0.00	500.00	-500.00	0.0%
8060 · Omnibase Expense	1,296.00	5,000.00	-3,704.00	25.9%
8095 · Computer Exp Police Department				
8096 · Police Cop Sync Account	0.00	4,500.00	-4,500.00	0.0%
8097 · P.D. Q.B. Annual Software	0.00	250.00	-250.00	0.0%
8095 · Computer Exp Police Department - Other	360.14	5,500.00	-5,139.86	6.5%
Total 8095 · Computer Exp Police Department	360.14	10,250.00	-9,889.86	3.5%
8099 · Police Radio Connection-Waco	4,200.00	4,800.00	-600.00	87.5%
8105 · Police Forms Expense	0.00	300.00	-300.00	0.0%
8110 · Police Office Supplies	31.22	500.00	-468.78	6.2%
8115 · Police Office Equipment Lease	94.00	1,200.00	-1,106.00	7.8%
8120 · Police Telephone Exp	279.36	3,800.00	-3,520.64	7.4%
8125 · Police Postage Exp	0.00	300.00	-300.00	0.0%
8130 · Police Cell Phone Ex	520.06	7,000.00	-6,479.94	7.4%
8135 · Police Advertising	0.00	50.00	-50.00	0.0%
8150 · Police Travel Exp	0.00	50.00	-50.00	0.0%
8155 · Police Misc. Exp				
8156 · Bottled Water Delivery to P.D.	33.52	350.00	-316.48	9.6%
8155 · Police Misc. Exp - Other	0.00	125.00	-125.00	0.0%
Total 8155 · Police Misc. Exp	33.52	475.00	-441.48	7.1%
8165 · Social Platforms-Police Dept.	0.00	1,500.00	-1,500.00	0.0%
8185 · Janitorial-Police Dept.	63.48	250.00	-186.52	25.4%
Total 80000 · POLICE DEPT. OPERATION EXPEN...	10,764.54	129,675.00	-118,910.46	8.3%
82000 · POLICE PERSONNEL & SUPPORT				
82075 · Salaries & Wages Police Dept	24,191.95	235,000.00	-210,808.05	10.3%
82085 · TMRS Police Department	1,124.90	12,000.00	-10,875.10	9.4%
82145 · TMLIEBP Insurance	2,667.24	36,000.00	-33,332.76	7.4%
82160 · Police Contract Labor Traffic	0.00	5,000.00	-5,000.00	0.0%
Total 82000 · POLICE PERSONNEL & SUPPORT	27,984.09	288,000.00	-260,015.91	9.7%
90000 · PROFESSIONAL ADMINISTRATION				
6095 · Engineers	0.00	0.00	0.00	0.0%
6100 · Attorneys	575.00	50,000.00	-49,425.00	1.2%
6105 · Auditors	0.00	12,000.00	-12,000.00	0.0%
6110 · City Insurance	3,901.66	17,000.00	-13,098.34	23.0%
8070 · Police Department Attorney Fees	36.00	1,000.00	-964.00	3.6%
8090 · Auditor Fee Police Department	0.00	12,000.00	-12,000.00	0.0%
8100 · Police City Insurance	3,901.66	17,000.00	-13,098.34	23.0%
Total 90000 · PROFESSIONAL ADMINISTRATION	8,414.32	109,000.00	-100,585.68	7.7%
9990 · BANK TRANSFERS	6,914.00			
Total Expense	103,739.97	1,196,912.00	-1,093,172.03	8.7%
Net Ordinary Income	2,238.33	-50,000.00	52,238.33	-4.5%
Other Income/Expense				
Other Income				
59000 · INVESTMENT DIVIDENDS	0.00	50,000.00	-50,000.00	0.0%

Water System Mapping & Hydraulic Analysis:

We are waiting on marked-up maps from city staff showing correct location of lines, valves and meters.

9-8-16 Update: No Change

10-13-16 Update: No Change (waiting on second mark-up maps by Bruceville-Eddy delivered 7-14-16).

11-10-16 Update: We are updating the system maps based on the marked up maps we received from the City. The next set of revised maps will be submitted to the City staff for final review.

Water Loss:

City staff is repairing and looking for leaks. Water main metering for leak detection can resume when summer flows go down. Water main meters can then be installed to measure low flow (night time) conditions to identify the direction/location of high flows from large leaks or other usage.

9-8-16 Update: No Change

10-13-16 Update: No Change (City Staff is searching for and repairing leaks and monitoring RVS Billing Water Loss Reports.

11-10-16 Update: No Change (City Staff is waiting on next month's readings to see if the RVS entry revisions have resolved some of the loss.)

Old Blevins Rd New 4" Water Line:

This project is ready to be approved by the Council for bidding. All but 2 of the updated (new) easements have been secured. The new 4" water main will be placed in the existing water line easement where new easements are not granted.

9-8-16 Update: No Change

10-13-16 Update: No Change (This project is awaiting authorization by the Council under the 2017 Budget).

11-10-16 Update: No Change

TxCDBG – TDA Contract #7216061 – Water Improvements:

This project is to install a new 10" distribution main from the Ford Elevated Tank and connect to Melissa Street, Temple Street, and 4th Street. The project also includes a new 6" water main to connect from the 6" pressure reducing valve near Mackey Ranch Road to Horseshoe Bend.

9-8-16 Update: The City is in the processing of selecting a Grant Administrator and an Engineer as required by the rules of the program.

10-13-16 Update: Selection of the Professional Service Providers is on the Agenda for today's Council Meeting.

11-10-16 Update: We were selected as Engineer for this project. I will meet with City staff next week to review preliminary plans for the project.

Friendly Oaks Tank Repair:

Existing ground tanks require repair and painting to comply with TCEQ. Council should authorize the Engineer to prepare bid documents, advertise and get bids for the work. Engineer will present bids to Council for review and action.

9-8-16 Update: No Change

10-13-16 Update: These tanks need repair and painting and will likely be a Notice of Violation at the next TCEQ Inspection.

11-10-16 Update: The City has received the diver's tank inspection report. I will review the report and make recommendations to the City next month.

Old Bethany Road Bridge Replacement (Crescent Creek 6" Water Line):

McLennan County will replace the bridge at Old Bethany Road and South Fork Cow Bayou. The City's existing 8" water line which was placed on the bridge must be removed within the next 2 to 3 months. The Council needs to schedule a Called Meeting to discuss the best plan and budget for relocating the existing 8" water line.

9-8-16 Update: The County has scheduled bids to be received for the bridge reconstruction in December 2016 and construction is scheduled to start in February 2017. The Crescent Creek 6" line must be installed and the 8" water line on the bridge must be removed before bids for bridge reconstruction are received by the County. The City is trying to get a route for the Crescent Creek line to follow an existing 1-1/2" main or get a new easement from the landowner.