

May

2017

5-25

Minutes Workshop 5/11/2017

Agenda Items for discuss.

Roll Call: Johnny Tabor,
Johnny Grady, Kori Bellino

6:22 Workshop

Hal Gorn with Jason Grant, Kori
~~6:30~~ Johnny Grady, Johnny Tabor, Kori
per mtg -

Council. Jf/Wf April + Minutes
Items

Jason 1st Gary, 2nd Match for CDBG
minutes. All in favor

1- Projects underway. State office
2- Hydrology Study to Go onto
the June Agenda. CDBG-

May 15th Ford Tower, Talbert
Well - put a PRV valves -

➔ Motion to accept up to 10k prv -
Gary wears Hal 2nd all in
favor -

➔ Dec. 2012 Set up Rates Increases
Last Time Rates were used

5-11-2017 pg 2

Johnny noted the need of
rates in surrounding community.
needs to be addressed by
June Public Hearings.

Doctor release - Corporal
Millsap.

Guy Lucas - via letter
Jason Spear - seconded
300 4th Street & Dryall in favor

Sawn Claypaker
300 county Road Marlin, TX
House of Barbara Cohn is @
113 Hungry Hill.

Guy Lucas - notion to survey
Frank Holt - second

All in favor.
Surveyor needs.

emended
Gary Hal
All in favor

(6) (8/2)

City of Bruceville-Eddy

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Eddy, Texas 76524

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MAY 11th, 2017 MINUTES OF THE WORKSHOP AND REGULAR MEETING OF THE GOVERNING BODY OF BRUCEVILLE-EDDY

Workshop Session of the City of Bruceville-Eddy 5:27 p.m.

Council members present were: Mayor Connally Bass, Hal Wilcox, Gary Lucas and Frank Holt, Allen Trigg, and Jason Dean. Also present, City Administrator Koni Billings, City Engineer Johnny Tabor, and water department employee, Johnny Grady.

Mayor Bass called the workshop to order at 5:27 pm. Agenda items were discussed, no action taken. Update given by Mr. Tabor to the ongoing projects we have for the water department. Mr. Tabor has brought in an updated timeline of the projects that are received each month. The CDBG grant, will be approved for the environmental study on May 15th, 2017. The contract for Friendly Oaks rehab is ready to begin on May 17th.

Odis Dow will be working placing equipment and goods inside of the fence and along the easement near Old Bethany Road. For the next meeting Johnny Tabor has asked that he is put on the agenda in order to discuss a hydraulic study. He also noted the pressing need for a rate increase. Council will need to hold a public hearing on the rate increase, which is due in part to the large increase that Bluebonnet will be charging us, starting October 1st, 2017. The City assumed the burden of the last increase from Bluebonnet, we cannot assume this increase, this time. Johnny Grady then spoke to the council as the Bluebonnet representative. He explained that the rates have been being discussed for three years. This is the first time our city has learned of the increase. It is for a 20 inch line that will actually serve the McGregor area. Johnny Tabor covered the submission of the last of the paperwork to the USDA-RUA in Washington, D.C., we are expecting to close the loan/grant application in June, around the 17th. Johnny noted that the water department are doing a study to decide what and where we need to place a new PRV valve to help reduce the pressure in the Woodlawn area. The pressure is running far too high; we may end up with a lawsuit over damaged appliances, if we don't get the valves installed.

Chief McLean asked the council to consider the hiring of a part time person to cover Sgt. Proctors accident leave, under FMLA, if it continues.

Ms. Billings covered the specific findings of the Barbara Cohn land issues, their request for the city to give them the alleyway and the old First Street ROW land.

Adjourned at 6:22 pm.

Regular Meeting of the City Council: 6:33 pm.

Mayor Connally Bass called the regular meeting to order at 6:33 p.m. Attendance: Mayor Connally Bass, Gary L. Lucas, Hal Wilcox, Allen Trigg, Jason Dean, Frank Holt, city engineer, Johnny Tabor and city administrator Koni Billings. Also in attendance was employee Johnny Grady, our Bluebonnet representative from the BE water department.

Mr. Dean offered the prayer to open the meeting, and led all in the Pledge of Allegiance. Mayor Bass welcomed everyone that attended.

- Council considered the funds for General and Water for month of April 2017, and the minutes of the meetings of April 2017. A motion was made by Jason Dean and seconded by Gary Lucas to approve the minutes and the funds for the month of April. All in Favor. A second motion was then made to approve the moves for the general fund and the water department budget moves, which will cover line item changes for training in water and sewer, CDBG grant monies match, police vehicle repair, K-9 expenses to the police cars, etc. that had been discussed and decided at the April 20th Called Meeting. Motion to approve all the moves, in both General Fund and Water Fund by Gary Lucas, seconded by Frank Holt. All in Favor.

Item 1: City Engineer Report: Johnny Tabor gave an update for all the different projects that are going on. Johnny noted to the council that a motion to consider the purchase of a new Prv or two valves. Needed to reduce the pressure along Woodlawn Drive. A motion, not to exceed \$16K, was offered by Gary Lucas, seconded by Hal Wilcox. All in Favor. Johnny then noted to the public and council that the loan/grant application for the waste water solution, had been sent to Washington D.C., and was due back. We should close on the loan around the 17th of June, by an issued "Letter of Conditions". Johnny noted that the environmental study the CDBG grant had needed, should have the findings released on Monday the 15th, and we can proceed to bid on the water projects that are covered exclusively to the CDBG grant award. Johnny asked that an item be placed on the agenda, next month, for a hydraulic study to be undertaken. Ms. Billings will do so. Johnny Tabor, Johnny Grady, and the council then discussed the need for a rate increase in the water company, given that the increase from Bluebonnet could not possibly be absorbed this go round, and that it had been since the December 2012 Ordinance, which raised the rates, as the last time we had an increase. We have done nearly two million dollars in improvements since then, and cannot afford to assume the increase from Bluebonnet, hence the need for the public rate increase.

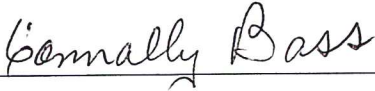
Item 2: Police Report: Chief McLane updated the Council on the continued FMLA request of Sgt. Ken Proctor.

Item 3: Public Works: nothing to report.

Item 4: Council considered the request of our insurer, TMLIRP, to terminate the coverage of the BE Senior Center. It is costing us money for every year of ageing, claims, and the fact that we do not own the building directs this opinion of the forensic auditor, which handled the roof claim for the center. The center is making enough money that they can cover the building. It is a nominal amount to do so under insurance that is available to all nonprofits. Mr. Dean asked that a kind letter be written to their board in order to make the cancellation known to the center, and the reason that it has been recommended. A motion to allow Ms. Billings to drop the coverage of the center, and to direct that notification to the BE- Senior Center, was made by Gary Lucas, seconded by Jason Dean. All in Favor.

Item 5: Council heard the request of the Barbara Cohn family to have the City of Bruceville-Eddy deed the alleyway and the old First Street ROW, to them. They have sold the land and thought that it was included as part of their parcel . It was never part of the "ask" letter from the family, nor was it ever included in the transfer of ownership, nor the abandonment order, which was written by their attorneys and addressed in 1979. The council does not feel it is in the interest of the city to give that land away. There is also the issue of what may be one of the homes of the family being on actual land owned by the City. The city currently can only pull up their property details in that area of non-taxing property. It cannot access the tax records of the family member whose home could be on that parcel. The family member is to bring in to the council, a copy of the taxes she has paid, in order to help make a decision regarding the land request. A motion was made by Gary Lucas to conduct an immediate survey of the land in question, and Frank Holt then seconded it. All in Favor. Mr. Tabor noted that he could not perform the survey due, to conflict of interest as an interested party, and suggested a few names of surveying companies. Gary Lucas then amended the motion to include the directive for Ms. Billings to contract with a surveying company, seconded by Frank Holt. All in Favor. Ms. Billings will contact All County Surveying and make arrangements for the survey to begin.

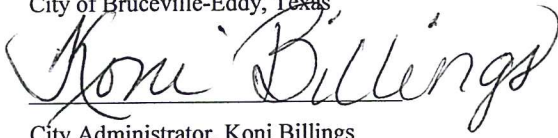
Mayor Bass adjourned the meeting at 8:15 p.m.



Seal

Connally Bass, Mayor

City of Bruceville-Eddy, Texas



City Administrator, Koni Billings

Minutes approved on: June 8th, 2017

**General Fund
 Trial Balance
 As of April 30, 2017**

	Apr 30, 17	
	Debit	Credit
1000 · Moody General Checking	246,845.56	
1001 · MRLA Savings	452,887.05	
1002 · Police Department DAG Account	0.00	
1003 · Municipal Tech /Bldg. Checking	51,947.85	
1004 · INVESTMENT ACCT. FOR COBE	100,228.72	
1005 · DIVIDEND ACCOUNT	50,019.39	
1006 · MRLA Investment	1,023,497.77	
1007 · Asset Forfeiture Police Dept.	501.55	
1200 · Property Tax Receivable	42,779.86	
1205 · Allowance For Doubtful Accounts		32,029.52
1215 · Restitution Receivable	0.00	
1220 · Franchise Tax Receivable	0.00	
1230 · Employee Receivables	0.00	
12000 · Undeposited Funds	0.00	
1500 · Due from TXDOT for paid exp	0.00	
1300 · Misc. Receivables	1,420.79	
20000 · Accounts Payable	203.90	
20010 · Accounts Payable Adjustment	0.00	
2100 · Payroll Taxes Payable	0.00	
2150 · Accrued Salaries Payable		9,088.40
2160 · TML Insurance Re-lmb for Tower	0.00	
2161 · TML Insur Re-lmb for Crown Vic	0.00	
2170 · JE Audit	0.00	
2180 · Due from Water Dept Fund	21,352.98	
2500 · Deferred Lease Income		10,712.00
2600 · Deferred Property Tax Revenue		10,750.34
40000 · Ordinary Liabilities	0.00	
40000 · Ordinary Liabilities:2010 · State Comp Fines Payable	4,000.01	
40000 · Ordinary Liabilities:2105 · TMRS Payable		5,897.72
40000 · Ordinary Liabilities:2110 · Pre-Paid Legal		208.70
40000 · Ordinary Liabilities:2115 · AFLAC Payable		122.46
40000 · Ordinary Liabilities:2120 · TMLIEBP Health Ins.		712.82
40000 · Ordinary Liabilities:2130 · Employee Equipment Purchase	0.00	
40000 · Ordinary Liabilities:2135 · Repayment	0.00	
40000 · Ordinary Liabilities:2145 · Child Support Payable	0.00	
40000 · Ordinary Liabilities:2155 · Liberty National Life		168.12
40000 · Ordinary Liabilities:24000 · Payroll Liabilities	2,835.68	
27000 · Government Owned Fixed Assets	0.00	
3000 · Fund Balance General	0.00	
3100 · Fund Balance Public Safety	0.00	
32000 · Unrestricted Net Assets		1,615,477.57
50000 · INCOME:5000 · Property Tax Revenue		305,973.08
50000 · INCOME:5010 · State Sales Tax Revenue		47,053.88
50000 · INCOME:5020 · Franchise Tax Revenue		11,294.49
50000 · INCOME:5040 · Pavillion Rental Income		1,000.00
50000 · INCOME:5043 · Donations for K-9		4,980.00
50000 · INCOME:5045 · LEOSE Police Edu Inc.		1,034.53
50000 · INCOME:5050 · Animal Control Income		525.00
50000 · INCOME:5070 · Interest Income		2,888.12
50000 · INCOME:5075 · Permit Fees Income		1,325.00
50000 · INCOME:5080 · Misc /Police Rpt/Acc Rpt Income		4,501.79
50000 · INCOME:5095 · Tower Lease Income		2,000.00
50000 · INCOME:5500 · Fines Income		335,580.91
50000 · INCOME:5501 · MVBA COLLECTIONS INCOME		122,907.12
50000 · INCOME:5502 · County Child Safety Fee		1,863.65
50000 · INCOME:5505 · P.D. Vehicle Escrow		15,640.00
50000 · INCOME:5510 · Fines Court Tech Fund		18,956.00
50000 · INCOME:5520 · Fines Court Bldg/Security Fund		14,194.00
50000 · INCOME:5525 · Juvenile Case Manager Fund		8,782.01
50000 · INCOME:5530 · State Comptroller Fine Expense	952.40	
60000 · ADMINISTRATIVE COSTS:6010 · Atmos Gas	239.51	
60000 · ADMINISTRATIVE COSTS:6020 · Membership Dues	399.14	
60000 · ADMINISTRATIVE COSTS:6025 · Tax Appraiser Fees	1,982.02	
60000 · ADMINISTRATIVE COSTS:6030 · Tax Collector Fees	1,016.89	
60000 · ADMINISTRATIVE COSTS:6050 · Office Equipment Lease	888.55	
60000 · ADMINISTRATIVE COSTS:6065 · Municipal Court Collection Cost	53,806.76	
60000 · ADMINISTRATIVE COSTS:6092 · Social Platforms	228.37	
60000 · ADMINISTRATIVE COSTS:6115 · Office Supplies	1,545.64	

General Fund Trial Balance As of April 30, 2017

Apr 30, 17

	Debit	Credit
60000 · ADMINISTRATIVE COSTS:6125 · Telephones	1,737.44	
60000 · ADMINISTRATIVE COSTS:6130 · Postage	597.31	
60000 · ADMINISTRATIVE COSTS:6135 · Cell Phones & I-Pads	3,425.91	
60000 · ADMINISTRATIVE COSTS:6140 · Advertising	109.04	
60000 · ADMINISTRATIVE COSTS:6155 · Training/Schools/Seminars	1.00	
60000 · ADMINISTRATIVE COSTS:6160 · Misc. Expense	3,709.34	
60000 · ADMINISTRATIVE COSTS:6160 · Misc. Expense:6161 · Council Annual Payroll	72.00	
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses	1,313.26	
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses:6182 · Annual Software charges	617.15	
60000 · ADMINISTRATIVE COSTS:6185 · Janitorial	490.28	
65000 · ANIMAL CONTROL EXPENSES:6170 · A.C. supplies/ vaccinations	269.83	
65000 · ANIMAL CONTROL EXPENSES:6172 · Waco Animal Shelter Contract	3,699.00	
65000 · ANIMAL CONTROL EXPENSES:6173 · Animal Control Training Expense	1,124.97	
66000 · OFFICE PERSONNEL & SUPPORT	1,397.25	
66000 · OFFICE PERSONNEL & SUPPORT:66065 · Salaries and Wages=General	18,218.10	
66000 · OFFICE PERSONNEL & SUPPORT:66070 · Payroll Tax Expense=General	4,899.97	
66000 · OFFICE PERSONNEL & SUPPORT:66075 · TMLIEBP Insurance	17,177.76	
66000 · OFFICE PERSONNEL & SUPPORT:66080 · TMRS Expense=General	5,043.74	
66000 · OFFICE PERSONNEL & SUPPORT:66090 · Water Co. Wages PassThru Acct.	104,715.51	
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance	70.00	
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance:6036 · Building ...	943.94	
70000 · CITY INFRASTRUCTURE COSTS:6040 · Gas and Oil	4,152.58	
70000 · CITY INFRASTRUCTURE COSTS:6045 · Mowing Expense	150.81	
70000 · CITY INFRASTRUCTURE COSTS:6055 · Pavillion Expense Account	252.30	
70000 · CITY INFRASTRUCTURE COSTS:6122 · DIRECT ELECTRICITY	7,264.17	
70000 · CITY INFRASTRUCTURE COSTS:6165 · Tools & Equipment	563.94	
70000 · CITY INFRASTRUCTURE COSTS:6166 · Fixed Asset Expenditure	3,661.60	
70000 · CITY INFRASTRUCTURE COSTS:6166 · Fixed Asset Expenditure:99100 · Backhoe Purch...	2,570.46	
70000 · CITY INFRASTRUCTURE COSTS:7001 · H-O-T Street Lighting Expense	567.00	
70000 · CITY INFRASTRUCTURE COSTS:7011 · Mower Repair & Expense	160.93	
70000 · CITY INFRASTRUCTURE COSTS:7015 · City Back Hoe & DumpTruck	1,907.14	
70000 · CITY INFRASTRUCTURE COSTS:7016 · Truck Repairs and Tires	1,788.82	
70000 · CITY INFRASTRUCTURE COSTS:7018 · GPS for Vehicles	1,247.52	
70000 · CITY INFRASTRUCTURE COSTS:7020 · Street Repair Expenses	28,200.99	
70000 · CITY INFRASTRUCTURE COSTS:7035 · Uniforms & Office Shirts	761.52	
70000 · CITY INFRASTRUCTURE COSTS:7050 · Comprehensive Planning Projects	1,064.51	
80000 · POLICE DEPT. OPERATION EXPENSES:8005 · Police Principal Trucks	22,972.13	
80000 · POLICE DEPT. OPERATION EXPENSES:8006 · Police Interest Pick ups	2,047.95	
80000 · POLICE DEPT. OPERATION EXPENSES:8010 · Police Equipment	601.55	
80000 · POLICE DEPT. OPERATION EXPENSES:8015 · Police Vehicle Equipment	4,385.75	
80000 · POLICE DEPT. OPERATION EXPENSES:8016 · K-9 Expenses	4,072.30	
80000 · POLICE DEPT. OPERATION EXPENSES:8020 · Police Gas & Oil	10,578.49	
80000 · POLICE DEPT. OPERATION EXPENSES:8025 · Repair & Maintenance Police Car	7,141.15	
80000 · POLICE DEPT. OPERATION EXPENSES:8030 · Police Membership Dues	45.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8035 · Police Training	1,185.40	
80000 · POLICE DEPT. OPERATION EXPENSES:8045 · Police Uniform Purchases	531.80	
80000 · POLICE DEPT. OPERATION EXPENSES:8050 · Police General Repair & Maint:8055 · Poli...	650.60	
80000 · POLICE DEPT. OPERATION EXPENSES:8060 · Omnibase Expense	5,052.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department	4,726.12	
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department:8096 · ...	5,696.63	
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department:8097 · ...	238.85	
80000 · POLICE DEPT. OPERATION EXPENSES:8099 · Police Radio Connection-Waco	4,200.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8105 · Police Forms Expense	137.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8110 · Police Office Supplies	426.37	
80000 · POLICE DEPT. OPERATION EXPENSES:8115 · Police Office Equipment Lease	844.11	
80000 · POLICE DEPT. OPERATION EXPENSES:8120 · Police Telephone Exp	1,674.94	
80000 · POLICE DEPT. OPERATION EXPENSES:8125 · Police Postage Exp	27.20	
80000 · POLICE DEPT. OPERATION EXPENSES:8130 · Police Cell Phone Ex	3,609.40	
80000 · POLICE DEPT. OPERATION EXPENSES:8155 · Police Misc. Exp	1,129.07	
80000 · POLICE DEPT. OPERATION EXPENSES:8155 · Police Misc. Exp:8156 · Bottled Water Del...	256.77	
80000 · POLICE DEPT. OPERATION EXPENSES:8165 · Social Platforms-Police Dept.	68.84	
80000 · POLICE DEPT. OPERATION EXPENSES:8185 · Janitorial-Police Dept.	277.82	
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept	117,708.34	
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept:82150 · Warran...	1,450.00	
82000 · POLICE PERSONNEL & SUPPORT:82085 · TMRS Police Department	5,979.13	
82000 · POLICE PERSONNEL & SUPPORT:82145 · TMLIEBP Insurance	21,753.60	
90000 · PROFESSIONAL ADMINISTRATION:6100 · Attorneys	4,893.21	
90000 · PROFESSIONAL ADMINISTRATION:6105 · Auditors	11,959.25	

:12 PM
5/05/17
accrual Basis

**General Fund
Trial Balance
As of April 30, 2017**

	Apr 30, 17	
	Debit	Credit
90000 · PROFESSIONAL ADMINISTRATION:6110 · City Insurance	12,247.99	
90000 · PROFESSIONAL ADMINISTRATION:8070 · Police Department Attorney Fees	1,891.00	
90000 · PROFESSIONAL ADMINISTRATION:8090 · Auditor Fee Police Department	9,400.00	
90000 · PROFESSIONAL ADMINISTRATION:8100 · Police City Insurance	12,247.99	
9990 · BANK TRANSFERS	20,032.00	
4050 · PASSTHRU ACCT. FOR DEP. ERRORS	0.00	
TOTAL	<u>2,585,667.23</u>	<u>2,585,667.23</u>

General Fund
Profit & Loss Budget vs. Actual
October 2016 through September 2017

	Oct '16 - Sep ...	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
50000 · INCOME				
5000 · Property Tax Revenue	305,973.08	325,000.00	-19,026.92	94.1%
5010 · State Sales Tax Revenue	47,053.88	60,000.00	-12,946.12	78.4%
5020 · Franchise Tax Revenue	11,294.49	70,000.00	-58,705.51	16.1%
5040 · Pavillion Rental Income	1,150.00	500.00	650.00	230.0%
5043 · Donations for K-9	4,980.00			
5045 · LEOSE Police Edu Inc.	1,034.53	1,000.00	34.53	103.5%
5050 · Animal Control Income	525.00	500.00	25.00	105.0%
5070 · Interest Income	2,888.12	700.00	2,188.12	412.6%
5075 · Permit Fees Income	1,335.00	1,500.00	-165.00	89.0%
5080 · Misc /Police Rpt/Acc Rpt Income	4,504.29	2,000.00	2,504.29	225.2%
5090 · Lease Income	0.00	10,712.00	-10,712.00	0.0%
5095 · Tower Lease Income	2,000.00	3,000.00	-1,000.00	66.7%
5096 · Troy Parker Land Lease	0.00	2,000.00	-2,000.00	0.0%
5500 · Fines Income	335,519.82	500,000.00	-164,480.18	67.1%
5501 · MVBA COLLECTIONS INCOME	127,783.89	100,000.00	27,783.89	127.8%
5502 · County Child Safety Fee	1,863.65			
5505 · P.D. Vehicle Escrow	15,640.00	22,000.00	-6,360.00	71.1%
5510 · Fines Court Tech Fund	18,956.00	20,000.00	-1,044.00	94.8%
5520 · Fines Court Bldg/Security Fund	14,194.00	15,000.00	-806.00	94.6%
5525 · Juvenile Case Manager Fund	8,782.01	10,000.00	-1,217.99	87.8%
5530 · State Comptroller Fine Expense	-952.40	1,000.00	-1,952.40	-95.2%
5550 · Fixed Asset Sales Income	0.00	2,000.00	-2,000.00	0.0%
50000 · INCOME - Other	0.00	0.00	0.00	0.0%
Total 50000 · INCOME	904,525.36	1,146,912.00	-242,386.64	78.9%
Total Income	904,525.36	1,146,912.00	-242,386.64	78.9%
Gross Profit	904,525.36	1,146,912.00	-242,386.64	78.9%
Expense				
60000 · ADMINISTRATIVE COSTS				
6010 · Atmos Gas	239.51	350.00	-110.49	68.4%
6015 · Election Expenses	0.00	2,500.00	-2,500.00	0.0%
6020 · Membership Dues	500.54	500.00	0.54	100.1%
6025 · Tax Appraiser Fees	1,982.02	3,000.00	-1,017.98	66.1%
6030 · Tax Collector Fees	1,162.16	3,000.00	-1,837.84	38.7%
6050 · Office Equipment Lease	888.55	3,000.00	-2,111.45	29.6%
6065 · Municipal Court Collection Cost	58,683.53	50,000.00	8,683.53	117.4%
6070 · Court Technology Expense	0.00	3,000.00	-3,000.00	0.0%
6075 · Court Bldg/Security Expense	0.00	2,000.00	-2,000.00	0.0%
6077 · Court Juvenile Case Mngr.	0.00	1,000.00	-1,000.00	0.0%
6092 · Social Platforms	228.37	2,000.00	-1,771.63	11.4%
6115 · Office Supplies	1,545.64	3,500.00	-1,954.36	44.2%
6125 · Telephones	1,737.44	3,000.00	-1,262.56	57.9%
6130 · Postage	797.31	3,200.00	-2,402.69	24.9%
6132 · Court Postage	0.00	300.00	-300.00	0.0%
6135 · Cell Phones & I-Pads	3,425.91	5,700.00	-2,274.09	60.1%
6140 · Advertising	109.04	100.00	9.04	109.0%
6150 · Travel & Conferences	0.00	1,000.00	-1,000.00	0.0%
6155 · Training/Schools/Seminars	1.00	2,000.00	-1,999.00	0.1%
6160 · Misc. Expense				
6161 · Council Annual Payroll	72.00	600.00	-528.00	12.0%
6163 · B-E ISD ad	0.00	150.00	-150.00	0.0%
6160 · Misc. Expense - Other	3,709.34			
Total 6160 · Misc. Expense	3,781.34	750.00	3,031.34	504.2%
6180 · Computer Expenses				
6182 · Annual Software charges	617.15	300.00	317.15	205.7%
6180 · Computer Expenses - Other	1,488.26	6,000.00	-4,511.74	24.8%

General Fund
Profit & Loss Budget vs. Actual
October 2016 through September 2017

	Oct '16 - Sep ...	Budget	\$ Over Budget	% of Budget
Total 6180 · Computer Expenses	2,105.41	6,300.00	-4,194.59	33.4%
6185 · Janitorial	490.28	1,000.00	-509.72	49.0%
Total 60000 · ADMINISTRATIVE COSTS	77,678.05	97,200.00	-19,521.95	79.9%
65000 · ANIMAL CONTROL EXPENSES				
6170 · A.C. supplies/ vaccinations	269.83	2,000.00	-1,730.17	13.5%
6172 · Waco Animal Shelter Contract	3,699.00	6,050.00	-2,351.00	61.1%
6173 · Animal Control Training Expense	1,124.97	200.00	924.97	562.5%
Total 65000 · ANIMAL CONTROL EXPENSES	5,093.80	8,250.00	-3,156.20	61.7%
66000 · OFFICE PERSONNEL & SUPPORT				
66065 · Salaries and Wages=General	21,192.87	232,987.00	-211,794.13	9.1%
66070 · Payroll Tax Expense=General	5,215.71	8,000.00	-2,784.29	65.2%
66075 · TMLIEBP Insurance	17,177.76	3,000.00	14,177.76	572.6%
66080 · TMRS Expense=General	5,413.40	10,000.00	-4,586.60	54.1%
66090 · Water Co. Wages PassThru Acct.	110,169.70			
66000 · OFFICE PERSONNEL & SUPPORT - Other	1,490.40			
Total 66000 · OFFICE PERSONNEL & SUPPORT	160,659.84	253,987.00	-93,327.16	63.3%
70000 · CITY INFRASTRUCTURE COSTS				
6035 · Repairs & General Maintenance				
6036 · Building Upkeep	943.94	2,500.00	-1,556.06	37.8%
6037 · Signage/Safety	0.00	2,000.00	-2,000.00	0.0%
6035 · Repairs & General Maintenance - Other	70.00	2,000.00	-1,930.00	3.5%
Total 6035 · Repairs & General Maintenance	1,013.94	6,500.00	-5,486.06	15.6%
6040 · Gas and Oil	4,152.58	6,000.00	-1,847.42	69.2%
6045 · Mowing Expense	150.81	200.00	-49.19	75.4%
6055 · Pavillion Expense Account	252.30	2,000.00	-1,747.70	12.6%
6090 · Contract Labor	0.00	5,000.00	-5,000.00	0.0%
6122 · DIRECT ELECTRICITY	7,264.17	20,000.00	-12,735.83	36.3%
6165 · Tools & Equipment	563.94	2,000.00	-1,436.06	28.2%
6166 · Fixed Asset Expenditure				
99100 · Backhoe Purchase on 60 months	2,570.46	5,200.00	-2,629.54	49.4%
6166 · Fixed Asset Expenditure - Other	3,661.60	30,000.00	-26,338.40	12.2%
Total 6166 · Fixed Asset Expenditure	6,232.06	35,200.00	-28,967.94	17.7%
6175 · CODE ENFORCEMENT / ABATEMENT	0.00	6,000.00	-6,000.00	0.0%
7001 · H-O-T Street Lighting Expense	567.00	1,200.00	-633.00	47.3%
7010 · Tractor Repair & Expense	0.00	500.00	-500.00	0.0%
7011 · Mower Repair & Expense	160.93	500.00	-339.07	32.2%
7015 · City Back Hoe & DumpTruck	1,907.14	3,000.00	-1,092.86	63.6%
7016 · Truck Repairs and Tires	1,788.82	3,000.00	-1,211.18	59.6%
7018 · GPS for Vehicles	1,247.52	2,000.00	-752.48	62.4%
7020 · Street Repair Expenses	28,200.99	125,000.00	-96,799.01	22.6%
7021 · Drainage Clean Out Account	0.00	5,000.00	-5,000.00	0.0%
7022 · Bridge Repairs	0.00	10,000.00	-10,000.00	0.0%
7025 · Brush Clean-Up Costs	0.00	1,000.00	-1,000.00	0.0%
7030 · Office Fixtures	0.00	200.00	-200.00	0.0%
7035 · Uniforms & Office Shirts	761.52	1,500.00	-738.48	50.8%
7050 · Comprehensive Planning Projects	1,064.51	75,000.00	-73,935.49	1.4%
Total 70000 · CITY INFRASTRUCTURE COSTS	55,328.23	310,800.00	-255,471.77	17.8%
80000 · POLICE DEPT. OPERATION EXPENSES				
8004 · Fixed Asset-Police Purchase	0.00	7,000.00	-7,000.00	0.0%
8005 · Police Principal Trucks	22,972.13	23,000.00	-27.87	99.9%
8006 · Police Interest Pick ups	2,047.95	3,000.00	-952.05	68.3%
8010 · Police Equipment	601.55	7,000.00	-6,398.45	8.6%
8015 · Police Vehicle Equipment	4,385.75	7,000.00	-2,614.25	62.7%

**General Fund
Profit & Loss Budget vs. Actual**
October 2016 through September 2017

	Oct '16 - Sep ...	Budget	\$ Over Budget	% of Budget
8016 · K-9 Expenses	4,072.30	8,000.00	-3,927.70	50.9%
8020 · Police Gas & Oil	10,578.49	20,000.00	-9,421.51	52.9%
8025 · Repair & Maintenance Police Car	7,141.15	10,000.00	-2,858.85	71.4%
8030 · Police Membership Dues	45.00	200.00	-155.00	22.5%
8035 · Police Training	1,185.40	2,500.00	-1,314.60	47.4%
8040 · Police Equipment Maintenance	0.00	1,000.00	-1,000.00	0.0%
8045 · Police Uniform Purchases	531.80	4,000.00	-3,468.20	13.3%
8050 · Police General Repair & Maint	650.60			
8055 · Police Dept station expense	0.00	500.00	-500.00	0.0%
8050 · Police General Repair & Maint - Other				
Total 8050 · Police General Repair & Maint	650.60	500.00	150.60	130.1%
8060 · Omnibase Expense	5,052.00	5,000.00	52.00	101.0%
8095 · Computer Exp Police Department				
8096 · Police Cop Sync Account	5,696.63	4,500.00	1,196.63	126.6%
8097 · P.D. Q.B. Annual Software	238.85	250.00	-11.15	95.5%
8095 · Computer Exp Police Department - Other	5,076.12	5,500.00	-423.88	92.3%
Total 8095 · Computer Exp Police Department	11,011.60	10,250.00	761.60	107.4%
8099 · Police Radio Connection-Waco	4,200.00	4,800.00	-600.00	87.5%
8105 · Police Forms Expense	137.00	300.00	-163.00	45.7%
8110 · Police Office Supplies	426.37	500.00	-73.63	85.3%
8115 · Police Office Equipment Lease	844.11	1,200.00	-355.89	70.3%
8120 · Police Telephone Exp	1,674.94	3,800.00	-2,125.06	44.1%
8125 · Police Postage Exp	27.20	300.00	-272.80	9.1%
8130 · Police Cell Phone Ex	3,609.40	7,000.00	-3,390.60	51.6%
8135 · Police Advertising	0.00	50.00	-50.00	0.0%
8150 · Police Travel Exp	0.00	50.00	-50.00	0.0%
8155 · Police Misc. Exp				
8156 · Bottled Water Delivery to P.D.	256.77	350.00	-93.23	73.4%
8155 · Police Misc. Exp - Other	1,129.07	125.00	1,004.07	903.3%
Total 8155 · Police Misc. Exp	1,385.84	475.00	910.84	291.8%
8165 · Social Platforms-Police Dept.	68.84	1,500.00	-1,431.16	4.6%
8185 · Janitorial-Police Dept.	277.82	250.00	27.82	111.1%
Total 80000 · POLICE DEPT. OPERATION EXPENSES	82,927.24	128,675.00	-45,747.76	64.4%
82000 · POLICE PERSONNEL & SUPPORT				
82075 · Salaries & Wages Police Dept				
82150 · Warrant Delivery	1,450.00			
82075 · Salaries & Wages Police Dept - Other	124,801.41	235,000.00	-110,198.59	53.1%
Total 82075 · Salaries & Wages Police Dept	126,251.41	235,000.00	-108,748.59	53.7%
82085 · TMRS Police Department	6,362.87	12,000.00	-5,637.13	53.0%
82145 · TMLIEBP Insurance	21,753.60	36,000.00	-14,246.40	60.4%
82160 · Police Contract Labor Traffic	0.00	5,000.00	-5,000.00	0.0%
Total 82000 · POLICE PERSONNEL & SUPPORT	154,367.88	288,000.00	-133,632.12	53.6%
90000 · PROFESSIONAL ADMINISTRATION				
6095 · Engineers	0.00	0.00	0.00	0.0%
6100 · Attorneys	4,893.21	50,000.00	-45,106.79	9.8%
6105 · Auditors	11,959.25	12,000.00	-40.75	99.7%
6110 · City Insurance	12,313.74	17,000.00	-4,686.26	72.4%
8070 · Police Department Attorney Fees	1,891.00	1,000.00	891.00	189.1%
8090 · Auditor Fee Police Department	9,400.00	12,000.00	-2,600.00	78.3%
8100 · Police City Insurance	12,313.74	17,000.00	-4,686.26	72.4%
Total 90000 · PROFESSIONAL ADMINISTRATION	52,770.94	109,000.00	-56,229.06	48.4%

General Fund
Profit & Loss Budget vs. Actual
 October 2016 through September 2017

	<u>Oct '16 - Sep ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
9990 · BANK TRANSFERS	<u>20,032.00</u>			
Total Expense	<u>608,857.98</u>	<u>1,195,912.00</u>	<u>-587,054.02</u>	<u>50.9%</u>
Net Ordinary Income	<u>295,667.38</u>	<u>-49,000.00</u>	<u>344,667.38</u>	<u>-603.4%</u>
Other Income/Expense				
Other Income	<u>0.00</u>			
4050 · PASSTHRU ACCT. FOR DEP. ERRORS	<u>0.00</u>	<u>50,000.00</u>	<u>-50,000.00</u>	<u>0.0%</u>
59000 · INVESTMENT DIVIDENDS	<u>0.00</u>	<u>50,000.00</u>	<u>-50,000.00</u>	<u>0.0%</u>
Total Other Income	<u>0.00</u>	<u>50,000.00</u>	<u>-50,000.00</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>50,000.00</u>	<u>-50,000.00</u>	<u>0.0%</u>
Net Income	<u><u>295,667.38</u></u>	<u><u>1,000.00</u></u>	<u><u>294,667.38</u></u>	<u><u>29,566.7%</u></u>

**Water Department
Trial Balance
As of April 30, 2017**

08 PM

5/05/17

accrual Basis

	Apr 30, 17	
	Debit	Credit
1000 · Moody Bank Checking	132,175.12	
1001 · Moody Unearned Deposit Account	60,223.59	
1003 · Reserve Fund Moody Bank	0.00	
1004 · Sinking fund Moody Bank	0.00	
1005 · Cash Drawer	300.00	
1006 · Petty Cash	200.00	
1006 · Petty Cash:1100 · Donations	200.00	
1007 · 2011 Imprv Revn Bond Resrv Fund	70,660.72	
1008 · 2011 Improve-Int & Sinking Fund	28,430.35	
1009 · 2011 Refnd Rvnu Resv Bond Fund	37,455.29	
1010 · 2011 Int. & Sinking Fund	14,236.01	
1011 · 2011 Utility Improvement Fund	33,263.17	
1012 · 2011 CD Investments Acct. CDAR	0.00	
1013 · 2013 C.D. Investment Acct. CDAR	117,625.46	
1014 · 2013 Utility Improvement Fund	1,045.02	
1015 · 2013 Int & Sinking Fund	56,659.64	
1016-01 · 2013 Impv. Rev Bond Resrv Fund	5,048.32	
1016-02 · impr rev bond 2013 Res Fund ICS	158,435.19	
1017 · 2015 Int & Sinking Fund	1,635.30	
1018 · CITY OF B-E INVESTMENT ACCOUNT	1,712,510.12	
1019 · CDBG GRANT	0.00	
1200 · Water Accounts Receivable	0.00	
1201 · Tap Fee Receivables	0.00	
1202 · Accounts Receivables NSF Checks	1,549.81	
1206 · IH35 Contractor Repair Bill Due	0.00	
1218 · Employee Receivables	0.00	
1230 · Fire Hydrant Mishap	0.00	21,352.78
1250 · Due to General Fund	0.00	
1260 · Prepaid Expenses	211,809.25	
1270 · RVS WATER RECEIVABLES	8,339.36	
1280 · RVS RECEIVABLES NSF CHECKS	0.00	
1290 · RVS TAP FEE RECEIVABLES	5,615.00	
1350 · Deferred outflow contributions	18,369.00	
1351 · Deferred outflow investment exp	7,762.00	
1352 · Deferred outflow actual exp		1,136.00
1353 · Deferred Outflow Amortization	93,684.10	
1500 · Due from TXDOT for paid exp	5,389.00	
1550 · Net pension assets	809,268.82	
1600 · Tank Improvements	0.00	
1605 · A/D Tank Improvements	585,495.47	
1610 · Equipment	0.00	
1615 · A/D Equipment	31,264.64	
1620 · Automobiles	0.00	
1625 · A/D Automobiles	52,658.39	
1630 · Office Equipment	0.00	
1635 · A/D Office Equipment	1,259,365.88	
1640 · System Improvements	0.00	
1645 · A/D System Improvements	0.00	
1650 · Construction In Progress	0.00	
1650 · Construction In Progress:1652 · CIP Bethany Plant	465,980.19	
1660 · Land	10,281.71	
1670 · Property Easements	69,469.37	
1680 · Maintenance Building	0.00	
1685 · A/D Maintenance Building	62,268.89	
1690 · Municipal Building	0.00	
1695 · A/D Municipal Building	3,091,424.14	
1700 · Water System	0.00	
1705 · A/D Water System		2,598,883.81
1720 · A/D - Water Facilities		147,509.59
1730 · A/D - Buildings and Improvement		521,222.73
1740 · A/D - Equipment and Furniture	0.00	
1215 · Deferred Tech Support	0.00	
1220 · Redemption Premium Cast Note	0.00	
1225 · Bond Issue Costs	26,105.11	
2000 · Accounts Payable	0.00	
2010 · Accounts Payable Adjustment	0.00	
2100 · Payroll Tax Payable	0.00	
21000 · Ordinary Liabilites:2020 · Accrued Liabilities	0.00	

Water Department Trial Balance As of April 30, 2017

	Apr 30, 17	
	Debit	Credit
	0.00	
21000 · Ordinary Liabilites:2105 · TMRS Payable		97.91
21000 · Ordinary Liabilites:2110 · Pre-Paid Legal	0.00	
21000 · Ordinary Liabilites:2115 · Aflac Payable	0.00	
21000 · Ordinary Liabilites:2118 · Employee Purchases	41.48	
21000 · Ordinary Liabilites:2120 · S&W Ins Payable (TMLIEBP Now)	0.00	
21000 · Ordinary Liabilites:2125 · Child Support Payable		2,356.50
21000 · Ordinary Liabilites:2130 · Vacation Payable	0.00	
21000 · Ordinary Liabilites:2140 · Fire hydrant damages due		23.24
21000 · Ordinary Liabilites:2150 · Payroll Liabilities		3,838.00
21000 · Ordinary Liabilites:3000 · Due to Tabor Engineering		3,307.00
2160 · Accrued Payroll		57,555.16
2300 · Unearned Deposits	0.00	
2500 · Series 2001 Revenue Bond	0.00	
2501 · Serie 2001 Revenue Bond-due		231,000.00
2520 · Rev Refunding Bonds Series 2011		22,000.00
2521 · Rev Refunding Bonds-Current Due		464,000.00
2540 · Revenue Bonds Series 2011		44,000.00
2541 · Rev Bond Series 2011-CurrentDue		87,000.00
2543 · 2013 Improve Bond Current Due		1,552,000.00
2546 · 2013 Improvement Bond		395,000.00
2550 · 2015 Revenue Bond		4,518.17
2560 · Holt Backhoe Current Due		17,001.32
2561 · Holt Cat Backhoe	0.00	
30000 · Opening Balance Equity		3,048,994.25
32000 · Unrestricted Net Assets	0.00	
3900 · Fund Balance		786,630.81
50000 · INCOME:5000 · Water Sales		4,500.00
50000 · INCOME:5010 · Tap Fees		30.00
50000 · INCOME:5020 · Connection Fees		13,200.00
50000 · INCOME:5030 · Re-connection Fees		2,689.21
50000 · INCOME:5040 · Returned Check Fees		2,117.92
50000 · INCOME:5050 · Donations Emergency Services		5,381.82
50000 · INCOME:5070 · Interest Income		825.78
50000 · INCOME:5080 · Misc. Income		69,716.56
50000 · INCOME:5090 · Garbage Revenue	234,000.00	
60000 · WATER SYSTEM EXPENSES:6000 · Water Purchases	4,061.45	
60000 · WATER SYSTEM EXPENSES:6010 · Water Sample Expense	3,402.01	
60000 · WATER SYSTEM EXPENSES:6020 · Southern Trinity Conserv. Dist	18,682.05	
60000 · WATER SYSTEM EXPENSES:6030 · Fittings and Supplies	1,347.92	
60000 · WATER SYSTEM EXPENSES:6030 · Fittings and Supplies:6036 · Uniforms	1,389.19	
60000 · WATER SYSTEM EXPENSES:6030 · Fittings and Supplies:6037 · AMR residential meters	1,229.00	
60000 · WATER SYSTEM EXPENSES:6030 · Fittings and Supplies:6038 · Commercial/Large Busi...	17,886.00	
60000 · WATER SYSTEM EXPENSES:6031 · Tank Yearly Inspections	300.00	
60000 · WATER SYSTEM EXPENSES:6033 · Meter Study Expense Only	1,088.83	
60000 · WATER SYSTEM EXPENSES:6040 · REPAIRS AND MAINTENANCE	5,626.45	
60000 · WATER SYSTEM EXPENSES:6040 · REPAIRS AND MAINTENANCE:6041 · Repair of Well...	500.17	
60000 · WATER SYSTEM EXPENSES:6040 · REPAIRS AND MAINTENANCE:6042 · Building upke...	6,135.44	
60000 · WATER SYSTEM EXPENSES:6050 · Gas and Oil	3,131.08	
60000 · WATER SYSTEM EXPENSES:6060 · Repair and Maint. Trucks	1,247.52	
60000 · WATER SYSTEM EXPENSES:6060 · Repair and Maint. Trucks:6061 · GPS for vehicles	3,626.45	
60000 · WATER SYSTEM EXPENSES:6065 · Back Hoe Repair	2,985.78	
60000 · WATER SYSTEM EXPENSES:6070 · Chemical Purchases	39,674.00	
60000 · WATER SYSTEM EXPENSES:6710 · Heart o' Texas Utilities	17,499.17	
60000 · WATER SYSTEM EXPENSES:6715 · Direct Energy Business	65.00	
60000 · WATER SYSTEM EXPENSES:6760 · Travel/School/Seminars	0.00	
60000 · WATER SYSTEM EXPENSES:6765 · Fixed Asset Expenditure	2,998.87	
60000 · WATER SYSTEM EXPENSES:6765 · Fixed Asset Expenditure:99100 · Backhoe Purchase ...	65,008.65	
61000 · GARBAGE PICK UP EXPENSE	105,413.51	
65000 · PERSONNEL AND SUPPORT:6500 · Salaries and Wages=Water	1,937.63	
65000 · PERSONNEL AND SUPPORT:6510 · Payroll Tax Expense	4,935.59	
65000 · PERSONNEL AND SUPPORT:6520 · TMRS Expense	23,636.27	
65000 · PERSONNEL AND SUPPORT:6540 · TMLIEBP Insurance	1,317.41	
65000 · PERSONNEL AND SUPPORT:6600 · Contract Labor	2,699.00	
66000 · PROFESSIONAL TEAM:6620 · Attorney Fees	20,164.16	
66000 · PROFESSIONAL TEAM:6630 · Engineering Fees	11,201.06	
66000 · PROFESSIONAL TEAM:6640 · Auditor Fees	12,248.02	
66000 · PROFESSIONAL TEAM:6650 · City Insurance Expense	168.14	
67000 · ADMINISTRATIVE EXPENSES:6610 · Membership Fees		

Water Department Trial Balance As of April 30, 2017

	Apr 30, 17	
	Debit	Credit
67000 · ADMINISTRATIVE EXPENSES:6690 · Office Supplies	1,819.76	
67000 · ADMINISTRATIVE EXPENSES:6690 · Office Supplies:6695 · Social Platforms	190.64	
67000 · ADMINISTRATIVE EXPENSES:6700 · Office Equipment Lease	1,324.32	
67000 · ADMINISTRATIVE EXPENSES:6705 · Atmos Gas	239.53	
67000 · ADMINISTRATIVE EXPENSES:6720 · Computer Expenses	1,358.28	
67000 · ADMINISTRATIVE EXPENSES:6720 · Computer Expenses:6725 · Annual Software Mainte...	7,132.96	
67000 · ADMINISTRATIVE EXPENSES:6730 · Telephone Expense	2,253.13	
67000 · ADMINISTRATIVE EXPENSES:6735 · Cell Phone Expense	1,279.44	
67000 · ADMINISTRATIVE EXPENSES:6740 · Postage for Monthly Bills	4,329.57	
67000 · ADMINISTRATIVE EXPENSES:6745 · TCEQ Water Tier II Permit	50.00	
67000 · ADMINISTRATIVE EXPENSES:6746 · TCEQ Public Water System Permit	4,412.45	
67000 · ADMINISTRATIVE EXPENSES:6770 · Misc. Expense	798.16	
67000 · ADMINISTRATIVE EXPENSES:6770 · Misc. Expense:6775 · Able John portapotty Bethany...	520.00	
67000 · ADMINISTRATIVE EXPENSES:6790 · Janitorial/Mats	176.18	
67000 · ADMINISTRATIVE EXPENSES:6800 · Donations - Emergency Services	1,082.25	
69000 · DEBT/EXPENSE ACCOUNTS:6675 · Depreciation Cost	103,211.00	
69000 · DEBT/EXPENSE ACCOUNTS:6680 · Interest & Sinking Payments	63,568.88	
7400000 · Payment TXDOT Utility Re-Lo's		45,398.60
7400000 · Payment TXDOT Utility Re-Lo's:74200 · Payment TXDOT Eng Utility Relo		48,285.50
68000 · COMPREHENSIVE WATER PROJECTS	365.22	
68000 · COMPREHENSIVE WATER PROJECTS:60010 · Projects, planning, equipment	36,976.87	
68000 · COMPREHENSIVE WATER PROJECTS:60020 · Falls County Improv. Projects	25,501.18	
68000 · COMPREHENSIVE WATER PROJECTS:60040 · Meter vacates/ Moritorium	3,600.00	
68100 · WASTE WATER-SEWER SOLUTION:68101 · Waste Water Engineering	63,000.00	
68100 · WASTE WATER-SEWER SOLUTION:68103 · Waste Water Planning Expenses	28.24	
68100 · WASTE WATER-SEWER SOLUTION:68104 · Waste Water Enviromental Report	2,289.00	
68100 · WASTE WATER-SEWER SOLUTION:68105 · Waste Water Archaeology Study	5,250.00	
69100 · 2016 / 2017 CDBG GRANT EXPENSES	188.56	
69100 · 2016 / 2017 CDBG GRANT EXPENSES:69101 · Advertising Expenses	301.31	
69100 · 2016 / 2017 CDBG GRANT EXPENSES:69102 · Administrative Exp. GrantWorks	0.00	
69100 · 2016 / 2017 CDBG GRANT EXPENSES:69103 · Environmental Study Phase	8,475.00	
TOTAL	10,201,572.66	10,201,572.66

Water Department
Profit & Loss Budget vs. Actual
OCTOBER 2016 THRU SEPT. 2017

	Oct '16 - Sep...	Budget	\$ Over Budget	% of Budget
Primary Income/Expense				
Income				
50000 · INCOME				
5000 · Water Sales	885,720.60	1,525,000.00	-639,279.40	58.1%
5010 · Tap Fees	4,500.00	10,500.00	-6,000.00	42.9%
5020 · Connection Fees	30.00			
5030 · Re-connection Fees	15,780.00	25,000.00	-9,220.00	63.1%
5040 · Returned Check Fees	2,934.21	3,500.00	-565.79	83.8%
5050 · Donations Emergency Services	2,296.92	1,500.00	796.92	153.1%
5070 · Interest Income	5,381.82	5,000.00	381.82	107.6%
5080 · Misc. Income	825.78	2,000.00	-1,174.22	41.3%
5090 · Garbage Revenue	79,854.61	115,000.00	-35,145.39	69.4%
Total 50000 · INCOME	997,323.94	1,687,500.00	-690,176.06	59.1%
Total Income	997,323.94	1,687,500.00	-690,176.06	59.1%
Gross Profit	997,323.94	1,687,500.00	-690,176.06	59.1%
Expense				
60000 · WATER SYSTEM EXPENSES				
6000 · Water Purchases	273,000.00	455,000.00	-182,000.00	60.0%
6010 · Water Sample Expense	4,061.45	4,800.00	-738.55	84.6%
6020 · Southern Trinity Conserv. Dist	3,729.41	4,600.00	-870.59	81.1%
6030 · Fittings and Supplies				
6036 · Uniforms	1,347.92	3,000.00	-1,652.08	44.9%
6037 · AMR residential meters	1,389.19	3,000.00	-1,610.81	46.3%
6038 · Commercial/Large Business Meter	1,229.00	2,000.00	-771.00	61.5%
6030 · Fittings and Supplies - Other	18,682.05	35,000.00	-16,317.95	53.4%
Total 6030 · Fittings and Supplies	22,648.16	43,000.00	-20,351.84	52.7%
6031 · Tank Yearly Inspections	17,886.00	3,000.00	14,886.00	596.2%
6032 · Tank Maintenance/Paint/Repairs	0.00	4,000.00	-4,000.00	0.0%
6033 · Meter Study Expense Only	300.00	100.00	200.00	300.0%
6035 · System Equipment Rental	0.00	100.00	-100.00	0.0%
6040 · REPAIRS AND MAINTENANCE				
6041 · Repair of Wells and PRV's	5,626.45	5,000.00	626.45	112.5%
6042 · Building upkeep expenses	500.17	500.00	0.17	100.0%
6040 · REPAIRS AND MAINTENANCE - Other	1,088.83			
Total 6040 · REPAIRS AND MAINTENANCE	7,215.45	5,500.00	1,715.45	131.2%
6050 · Gas and Oil	6,135.44	15,000.00	-8,864.56	40.9%
6060 · Repair and Maint. Trucks				
6061 · GPS for vehicles	1,247.52			
6060 · Repair and Maint. Trucks - Other	3,131.08	5,000.00	-1,868.92	62.6%
Total 6060 · Repair and Maint. Trucks	4,378.60	5,000.00	-621.40	87.6%
6065 · Back Hoe Repair	3,626.45	2,000.00	1,626.45	181.3%
6070 · Chemical Purchases	2,985.78	5,800.00	-2,814.22	51.5%
6710 · Heart o' Texas Utilities	39,674.00	60,000.00	-20,326.00	66.1%
6715 · Direct Energy Business	17,499.17	40,000.00	-22,500.83	43.7%
6760 · Travel/School/Seminars	65.00	2,000.00	-1,935.00	3.3%
6765 · Fixed Asset Expenditure				
99100 · Backhoe Purchase 60 months	2,998.87	5,150.00	-2,151.13	58.2%
6765 · Fixed Asset Expenditure - Other	0.00	10,000.00	-10,000.00	0.0%
Total 6765 · Fixed Asset Expenditure	2,998.87	15,150.00	-12,151.13	19.8%
Total 60000 · WATER SYSTEM EXPENSES	406,203.78	665,050.00	-258,846.22	61.1%
61000 · GARBAGE PICK UP EXPENSE	65,008.65	110,000.00	-44,991.35	59.1%
65000 · PERSONNEL AND SUPPORT				
6500 · Salaries and Wages=Water	110,867.70	205,000.00	-94,132.30	54.1%
6510 · Payroll Tax Expense	2,044.85	6,000.00	-3,955.15	34.1%
6520 · TMRS Expense	5,202.95	11,000.00	-5,797.05	47.3%

Water Department
Profit & Loss Budget vs. Actual
OCTOBER 2016 THRU SEPT. 2017

	<u>Oct '16 - Sep...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
8000 · COMPREHENSIVE WATER PROJECTS				
60010 · Projects, planning, equipment	36,976.87	100,000.00	-63,023.13	37.0%
60020 · Falls County Improv. Projects	25,501.18	165,000.00	-139,498.82	15.5%
60040 · Meter vacates/ Moritorium	3,600.00	3,400.00	200.00	105.9%
68000 · COMPREHENSIVE WATER PROJECTS - Other	365.22			
Total 68000 · COMPREHENSIVE WATER PROJECTS	<u>66,443.27</u>	<u>268,400.00</u>	<u>-201,956.73</u>	<u>24.8%</u>
68100 · WASTE WATER-SEWER SOLUTION				
68101 · Waste Water Engineering	63,000.00	50,000.00	13,000.00	126.0%
68103 · Waste Water Planning Expenses	28.24	20,250.00	-20,221.76	0.1%
68104 · Waste Water Enviromental Report	2,289.00			
68105 · Waste Water Archaeology Study	5,250.00			
68100 · WASTE WATER-SEWER SOLUTION - Other	490.41			
Total 68100 · WASTE WATER-SEWER SOLUTION	<u>71,057.65</u>	<u>70,250.00</u>	<u>807.65</u>	<u>101.1%</u>
69100 · 2016 / 2017 CDBG GRANT EXPENSES				
69101 · Advertising Expenses	301.31			
69102 · Administrative Exp. GrantWorks	0.00			
69103 · Environmental Study Phase	8,475.00			
69100 · 2016 / 2017 CDBG GRANT EXPENSES - Other	188.56			
Total 69100 · 2016 / 2017 CDBG GRANT EXPENSES	<u>8,964.87</u>			
Total Other Expense	<u>146,465.79</u>	<u>338,650.00</u>	<u>-192,184.21</u>	<u>43.2%</u>
Net Other Income	<u>-52,781.69</u>	<u>-36,650.00</u>	<u>-16,131.69</u>	<u>144.0%</u>
Net Income	<u>88,420.80</u>	<u>0.00</u>	<u>88,420.80</u>	<u>100.0%</u>



City of Bruceville-Eddy



143 Wilcox Drive
Eddy, Texas 76524

254/859-5964
254/859-5779 fax

Notice is hereby given of a 5:30 P.M. Workshop May 11th, 2017

Notice is hereby given that a **WORKSHOP** of the governing body of the City of Bruceville-Eddy will be held on the 11th day of May, 2017 at 5:30 p.m. in the City Hall at 143 Wilcox Drive, Eddy, Texas at which time the following subjects will be discussed, and or approved,

To-wit:

1. Call to Order: Mayor Connally Bass.
2. Discussion of agenda items listed.

Notice is hereby given of a 6:30 P.M. Regular Council Session May 11th, 2017

- A. Call to Order: Mayor Connally Bass.
 - B. Prayer by Councilman Dean, who will then lead us in the Pledge of Allegiance.
 - C. **CITIZEN TIME:** At this time we would like to listen to members of the audience (*which have turned in a speaker form*) comments or concerns. All comments are limited to a maximum of five minutes for items which have not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly before making your comments. Thank you.
 - D. **CONSENT AGENDA:**
 - I. Council to consider A/P for General/Water Funds for April, 2017. Council to consider approval of Budget moves in General/Water Funds for training, advertising, K-9 needs, vehicle repairs, Waste Water development costs, CDBG costs incurred for city deduction. Requested on 4-20-17 meeting.
 - II. Council to consider minutes of the meeting of April, 2017.
- 1) City Engineers: Report/ Considerations. Johnny Tabor. Council to consider and possibly take action on Engineer Projects Report. (a) Water Improvements: TDA Grant Project, New Wastewater System: USDA RD Project, Well Repairs: Friendly Oaks Tank Repairs. Westridge repairs and incurred costs.
 - 2) Council to consider the mid- year increases of water costs. Johnny Grady, Bluebonnet Water Corporation board member and Johnny Tabor to present. Discussion of rate increase.
 - 3) Police Department: Report/ Considerations. Chief McLean to present.
 - 4) Council to recommendation of TMLIRP auditor regarding insurance coverage on unowned property.
 - 5) Council to consider request of Barbara Cohn family member, Dawn Claybaker to abandon CAD PID 366978, owned by COBE, and 20 foot alleyway easement.
 - 6) Council to consider June work date to begin 2017/2018 Budgets.

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The City is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at least 48 hours in advance. Please contact the City Secretary at (254) 859-5964 or at the web address of city-sec@bruceville-eddy.org or by fax at (254) 859-5779 for information or assistance.

I, the undersigned authority, *do hereby certify* that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall of City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 5th day of May 2017, at 5:00 p.m. and remained so posted, continuously for at least 72 hours proceeding the scheduled time of said Meeting.

City of Bruceville-Eddy, Texas

By: Koni Billings, City Administrator

(seal)

City of Bruceville-Eddy

143 Wilcox Drive
Eddy, Texas 76524

254-859-5964 ph.
254.859.5779 Fax

I, the undersigned authority, do hereby request to be placed on the agenda

of: May 11, 2017 to discuss the following:

TML IRP INSURANCE
Claim + Suggestion from Audit

Dated this 2 day of May 2017

CONCERNING the
policy that
covers the B-E
Senior Center

Signed: 

Phone Number for contact: Home: _____ Cell: _____

Address: _____

MUST BE APPROVED BY MAYOR Mayor Connally Bass _____

Moved to next agenda of regular council session for approval: _____

City of Bruceville-Eddy

143 Wilcox Drive
Eddy, Texas 76524

254-859-5964 ph.
254.859.5779 Fax

I, the undersigned authority, do hereby request to be placed on the agenda

of: Next Meeting, 2017 to discuss the following:

Blue Bonnett yearly Increase in
Rates

Dated this 13 day of April 2017

Signed: [Signature] Johnny Grady to present

Phone Number for contact: Home: (254) 644-9760 Cell: _____

Address: _____

MUST BE APPROVED BY MAYOR Mayor Connally Bass _____

Moved to next agenda of regular council session for approval: _____

Tuesday, March 21, 2017

David Leigh made a motion to go with Blackrock Construction for the waterline replacement project.

Bernardine Reynolds seconded the motion.

All in favor

Non against

Motion carries

ITEM 9: DISCUSSION AND CONSIDER ACTION ON FUNDING OF THE PROJECT

Jim said he had spoken to David Leigh about funding the project and what I am looking to do is only finance the construction cost; the \$3.29 million dollars.

All the Engineering fees, Easements, everything up to this point, is the reason why we have System Development ICS Line Replacement account so we might as well make that money work for us.


At this point I'm only planning on diverting another \$300,000.00 from that ICS account. We have paid for everything else out of our Operating account.

Bill asked if the money we are borrowing is cheap money?

Jim said yes it is pretty cheap money. During the budget process, I put \$17,700.00 a month into our Budget to justify being able to pay for this project. On a 20 year loan we are looking at paying \$21,000.00/month payment ; so \$4,000.00 difference is what we are going to be paying at 4.6% interest as opposed to 4.95% interest on a 30 year loan.

Over a course of that 10 years we will be saving a million dollars.

Bernardine said so making a \$4,000.00/month more in payments will be ok for the company?

 Jim said yes, we are going to look at raising rates this year anyway; it is going to happen regardless.

David asked how much patronage did we get back this year from CoBank?

Jim replied \$58,000.00 before this loan; with this loan included we could look at the very least half of that amount again; so another \$25,000.00 on top of that.

Bill asked if those figures include the \$300,000.00.

Jim said this is just the construction cost \$3.29 million; we rounded it up to \$3.3 million on the spreadsheet.

All in favor
Non against
Motion carries

**ITEM 9: DISCUSSION AND CONSIDER ACTION ON
FEBRUARY 2017 FINANCIAL REPORT**

Bernardine Reynolds moved to approve the February 2017 Financial report.
David Leigh seconded the motion.

All in favor
Non against
Motion carries

**ITEM 10: DISCUSSION AND CONSIDER ACTION ON
MARCH 2017 DISBURSEMENTS**

Bill Spivey made a motion to pay the bills for March 2017.
William Sterling seconded the motion.

All in favor
Non against
Motion carries

ITEM 11: GENERAL MANAGER'S REPORT

Jim reported to the board there will be a pre-construction meeting here at the office next Wednesday March 29th at 10 am. If anyone would like to attend your welcome to do so, just let us know in time to post an agenda.

Next we are proceeding with CoBank for our loan; we have been waiting on our auditor to complete some paperwork to send to our accountant JRB&T, P.C. so we can furnish CoBank an Income Summary to finish the loan process.

Bernardine asked Jim if he had signed a contract with Net1 (Internet service provider)? Jim said no there is no contract with Net1; I had an agreement with Phillip Cotton for basically trading services; he gets a place on our tower for exchange of internet service.

Jim said there will be no contract, just service for service agreement.

Bill Spivey asked if he has done anything.

Jim said nothing yet and he is about 30 days away from getting a letter saying take your stuff off my tower.

Johnny Grady said last month you said you were going to raise the rates on our water.

Tuesday April 18, 2017

Tuesday April 18, 2017

Jim replied we will be looking at a rate increase when we come up to this budget cycle. I don't know exactly when it will be; I need to dig into the books with the Finance Committee.

Randall said he is looking at his city's budget which is probably coming up pretty quick; maybe give us a ball park estimate.

Jim said a ball park figure would be an increase right at \$0.20 to \$0.30 per 1,000 gallons and would go into effect October 01, 2017.

Jim said that is all I have to report.

ITEM: ADJOURN

Bernardine Reynolds made a motion to close the meeting at 5:45 p.m.

Bill Spivey seconded the motion.

All in favor

Non against

Motion carries

Increase Breakdown

$.20^k = 2,600$ xtra a month
= 41,600 total a month
= 499,200 a year @ 13,000,000 gallons a Month
Minimum

$.30 =$ xtra 3,900 a month
= 42,900 total a month
= 514,800 a year @ 13,000,000 gallons a Month
Minimum

BLUEBONNET WATER SUPPLY CORPORATION INCOME FROM MARCH 2017 WATER SALES

Report on 2017 Income	RATES	MINIMUM/MAXIMUM GALLONS	MINIMUM DOLLARS		GALLONS USED X 1000	TOTAL BILLING
1 MOFFAT W.S.C.	\$3.00 / 1000 gallons GPM as of 8/06	10,633,000 / 23,597,200 546	\$31,899.00	METER #1 METER #2	2607 6901	
2 PENDLETON W.S.C.	\$3.00 / 1000 gallons GPM as of 7/00	4,607,000 / 12,516,900 290	\$13,821.00	TOTAL METER #1	9508 3456	\$ 31,899.00
3 ELM CREEK W.S.C.	\$3.00 / 1000 gallons GPM as of 07/15	7,235,000 / 21,600,000 500	\$21,705.00	METER #1 METER #2 METER #3	2399 1345 2783	
				TOTAL	6527	\$ 21,705.00
4 THE CITY OF BRUCEVILLE-EDDY	\$3.00 / 1000 gallons GPM as of 06/09	13,000,000 / 25,482,600 590	\$39,000.00	METER #1 TOTAL	6912 6912	\$ 39,000.00
5 THE CITY OF MOODY	\$3.00 / 1000 gallons GPM as of 7/96	5,075,000 / 10,883,000 252	\$15,225.00	METER #1 METER #2	3891 333	
6 THE CITY OF MCGREGOR	\$3.00 / 1000 gallons GPM as of 8/93	25,683,000 / 58,082,200 1,344	\$77,049.00	TOTAL METER #1	4224 30439	\$ 15,225.00
7 SPRING VALLEY W.S.C.	\$3.00 / 1000 gallons GPM as of 7/15	6,003,000 / 12,484,800 289	\$18,009.00	TOTAL METER #1	5951 5951	\$ 18,009.00
8 THE CITY OF WOODWAY	\$3.00 / 1000 gallons GPM as of 7/00	3,000,000 / 36,993,000 856	\$9,000.00	TOTAL METER #1	5951 0	\$ 9,000.00
TOTALS		4,667	\$ 225,708.00	TOTAL	67,017,000	\$ 239,976.00

"This Institution Is An Equal Opportunity Provider"

BLUEBONNET WATER SUPPLY CORPORATION INCOME FROM APRIL 2017 WATER SALES

Report on 2017 Income	RATES	MINIMUM/MAXIMUM GALLONS	MINIMUM DOLLARS	METER #1	METER #2	TOTAL	GALLONS USED X 1000	TOTAL BILLING
1 MOFFAT W.S.C.	\$3.00 / 1000 gallons GPM as of 8/06	10,633,000 / 23,597,200 546	\$31,899.00	METER #1	METER #2	TOTAL	2933 7016	\$ 31,899.00
2 PENDLETON W.S.C.	\$3.00 / 1000 gallons GPM as of 7/00	4,607,000 / 12,516,900 290	\$13,821.00	METER #1		TOTAL	9949 3702	\$ 13,821.00
3 ELM CREEK W.S.C.	\$3.00 / 1000 gallons GPM as of 07/15	7,235,000 / 21,600,000 500	\$21,705.00	METER #1	METER #2	METER #3	2781 561 2565	\$ 21,705.00
4 THE CITY OF BRUCEVILLE-EDDY	\$3.00 / 1000 gallons GPM as of 06/09	13,000,000 / 25,482,600 590	\$39,000.00	METER #1	TOTAL		8391 8391	\$ 39,000.00
5 THE CITY OF MOODY	\$3.00 / 1000 gallons GPM as of 7/96	5,075,000 / 10,883,000 252	\$15,225.00	METER #1	METER #2	TOTAL	3971 684	\$ 15,225.00
6 THE CITY OF MCGREGOR	\$3.00 / 1000 gallons GPM as of 8/93	25,683,000 / 58,082,200 1,344	\$77,049.00	METER #1	TOTAL		4655 32497	\$ 77,049.00
7 SPRING VALLEY W.S.C.	\$3.00 / 1000 gallons GPM as of 7/15	6,003,000 / 12,484,800 289	\$18,009.00	METER #1	TOTAL		6056 6056	\$ 18,009.00
8 THE CITY OF WOODWAY	\$3.00 / 1000 gallons GPM as of 7/00	3,000,000 / 36,993,000 856	\$9,000.00	METER #1	TOTAL		0 0	\$ 9,000.00
TOTALS		4,667	\$ 225,708.00	TOTAL	TOTAL	TOTAL	71,157,000	\$ 246,309.00

Bluebonnet Water Supply Corp.		30
Year Loan		
Loan Amount	\$	3,300,000
Maturity Date		2/15/2047
Monthly Payments		\$17,756
Annual Payment		\$213,070
Total Interest Paid		\$3,092,113
Cobank Rate*		4.950%

* Indication of Cobank interest rate as of 2/15/2017

Bluebonnet Water Supply Corp.		25 Year Loan
Loan Amount	\$	3,300,000
Maturity Date		2/15/2042
Monthly Payments		\$19,038
Annual Payment		\$228,458
Total Interest Paid		\$2,411,455
Cobank Rate*		4.800%

* Indication of Cobank interest rate as of 2/15/2017

Bluebonnet Water Supply Corp.		20 Year Loan
Loan Amount	\$	3,300,000
Maturity Date		2/15/2037
Monthly Payments		\$21,172
Annual Payment		\$254,060
Total Interest Paid		\$1,781,228
Cobank Rate*		4.600%

* Indication of Cobank interest rate as of 2/15/2017

BLUEBONNETT WATER USEAGE

JANUARY 2017 ----- 7,315,000
FEBUARY 2017 ----- 6,483,000
MARCH 2017 ----- 6,912,000
APRIL 2017 ----- 8,391,000

MARCH 2016 ----- 8,033,000
APRIL 2016 ----- 8,042,000
MAY 2016 ----- 8,136,000
JUNE 2016 ----- 9,421,000
JULY 2016 ----- 11,911,000
AUGUST 2016 ----- 11,468,000
SEPTEMBER 2016 - 9,419,000
OCTOBER 2016 ---- 8,770,000
NOVEMBER 2016 - 6,935,000
DECEMBER 2016 - 7,217,000

CITY of BRUCEVILLE-EDDY

ENGINEER'S REPORT ON PROJECTS – 9/8/16 (updated 5-11-17)

(See past Engineer's Reports for historical updates.)

USDA-RD New Sewer System:

The project is waiting on income survey results and response from agencies about environmental issues and impact. Collection system is 70% designed but requires environmental letters from all agencies to continue. Every City street was identified to have a sewer line installed to avoid future environmental clearance issues if routes had to be changed. Sewage treatment alternatives are 50% complete, but requires environmental letters from all agencies to continue. Response letters have been received from 5 of 15 agencies. The agencies will get two requests and we must wait until early October to proceed without a response. The Texas Historical Commission has responded and will require an archeologist investigation and report (see attached THC letter). I will contact Archeologists to get proposals.

3-16-17 Update: The Preliminary Engineering Report and the Environmental Assessment Report have been approved by USDA RD State Office. The required Public Notice for the Environmental Assessment has been published. Public notice has been published for a Public Meeting about the Environmental Assessment and the Application for Federal Assistance which is scheduled for Monday, March 20th at 2:00 p.m. We are waiting on USDA RD to issue Finding Of No Significant Impact (FONSI) for the Environmental Assessment. After the FONSI is issued, all documents must be sent to and approved by USDA RD Washington DC.

4-13-17 Update: All known requirements of this program have been met including the FONSI. We are waiting on a Letter of Conditions of Funding from USDA RD.

5-11-17 Update: The complete application including Preliminary Engineering Report and Environmental Assessment Report has been approved by USDA RD State Office and is in Washington DC for review and funding.

Water System Mapping & Hydraulic Analysis:

We are waiting on marked-up maps from city staff showing correct location of lines, valves and meters.

1-12-17 Update: Waiting on map mark-ups from the City Staff.

2-9-17 Update: I found that the map mark-ups were received from the City Staff on December 21, 2016. New maps were delivered today to the City Administrator for additional review and mark-up.

3-16-17 Update: We are waiting to receive the next set of marked up maps from the City Staff.

4-13-17 Update: The system maps are complete and the map data is being entered into the hydraulic modeling software for analysis. I anticipate completing and presenting the final report and system maps at the May Council Meeting.

5-11-17 Update: The hydraulic analysis is complete. I would like this item placed on the June Council Meeting Agenda for presentation.

Old Blevins Rd New 4" Water Line:

This project is ready to be approved by the Council for bidding. All but 2 of the updated (new) easements have been secured. The new 4" water main will be placed in the existing water line easement where new easements are not granted.

1-12-17 Update: No Change (This project is awaiting authorization by the Council under the 2017 Budget).

2-9-17 Update: No Change

3-16-17 Update: No Change

4-13-17 Update: No Change

5-11-17 Update: No Change

TxCDBG – TDA Contract #7216061 – Water Improvements:

This project is to install a new 10" distribution main from the Ford Elevated Tank and connect to Melissa Street, Temple Street, and 4th Street. The project also includes a new 6" water main to connect from the 6" pressure reducing valve near Mackey Ranch Road to Horseshoe Bend.

12-8-16 Update: I met with the Water Department on Tuesday, December 6th, and we reviewed the project, optional pipe line routing, and connection points to the existing system. Alternate routes are being reviewed for environmental clearance and right-of-way (easements, alleys, and permits). It has been determined by Grant Works that a Phase 1

Environmental Site Assessment will be required for Southern Enterprises on Old Moody Road. Request for proposals (RFP) must be solicited for this work. I recommend that the City

Administrator be authorized to solicit for RFP in accordance with Grant Works recommendation.

1-12-17 Update: We are evaluating right-of-way (easements, alleys, and permits) and working on plans and specifications for the pipe lines.

2-9-17 Update: We are waiting on completion by others of the Environmental Report which is anticipated within a week. We continue to evaluate right-of-way (easements, alleys, and permits) and work on plans and specifications for the pipe lines.

3-16-17 Update: No change

4-13-17 Update: My office has spent two days at the courthouse researching easements between FM 107 and Anna Hobbs / 4th Street and could not find easements for the existing water lines. To comply with the timeline of the grant, we have proceeded with design, utilizing existing City and State road right-of-ways, as originally proposed in the grant. Plans and specifications are complete and ready to be submitted to TCEQ (requires 60 days review time) after Council approval.

5-11-17 Update: As per the grant administrator, we are waiting on environmental clearance from TDA which is anticipated on May 15th.

Friendly Oaks Tank Repair:

Existing ground tanks require repair and painting to comply with TCEQ. Council should authorize the Engineer to prepare bid documents, advertise and get bids for the work. Engineer will present bids to Council for review and action.

12-8-16 Update: I have reviewed the diver's tank inspection report. Please review my attached cost breakdown. The diver's tank inspection report did not include a cost to completely rehab and paint the tanks at Friendly Oaks. This cost will likely exceed \$50,000 and will require bidding. I recommend that the Council authorize me to prepare bid documents, solicit bids, and present bids to the Council for action.

1-12-17 Update: Today, I delivered an Engineering Services Agreement to the City Administrator for the project. I anticipate having contractor bids for Council review at the February meeting. The Engineer's estimate for this project including all construction and fees is \$87,600.

2-9-17 Update: I recommend that the City sign the Engineering Services Agreement for this project so I can proceed with preparing plans and specifications for bidding.

3-16-17 Update: Plans, specifications, and bid documents are complete. We request authorization to advertise for bids which should be received, tabulated, and presented at the April City Council Meeting.

4-13-17 Update: Bids were received yesterday (April 12th) and a Bid Tabulation will be submitted to Council tonight for consideration and award.

5-11-17 Update: Contractor is scheduled to start Monday, May 18th, at which time, the Friendly Oaks Well and Plant will be taken out of service completely and water will be provided by the Tolbert Well and Ford Elevated Tower. The Ford Tower increases the pressure in the Crescent Creek area to approximately 140 psi +/- . Pressure reducing valves may be needed to control the high pressure. Pressure chart recorders have been installed in that area and they will be monitored for about a week. I recommend the Council authorize up to \$16,000 for pressure reducing valves.

Ranchcrest to Old Bethany Pump Station Improvements:

New 8" Water Line from Pump Station to Agnes Wills Road.

10-13-16 Update: Barlow Tank Inc. has located the 6" line from Agnes Wills Road to Ranchcrest. They will not be able to construct the short line from Westward Trail to Agnes Wills Road due to their workload. The 8" water line along Old Bethany Road will require identification of necessary easements. Easements will include prescription type easements, existing easements, and new easements. I will provide water line route sheets to aid the City to in obtaining and identifying easements.

11-10-16 Update: We are waiting on easements along the west side of Old Bethany Road.

12-8-16 Update: No change.

1-12-17 Update: No change.

2-9-17 Update: No change.

3-16-17 Update: No change.

4-13-17 Update: No change.

5-11-17 Update: No change.