

March  
2016

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# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
254/859-5779 fax

## NOTICE OF SPECIAL CALLED MEETING OF THE GOVERNING BODY OF BRUCEVILLE-EDDY

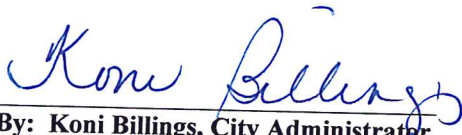
Notice is hereby given that a SPECIAL CALLED MEETING of the governing body of the City of Bruceville-Eddy will be held on the 3<sup>rd</sup> day of March, 2015 at 4:30 p.m., in the City Hall at 143 Wilcox Drive, Eddy, Texas at which time the following subjects will be discussed, and or approved, to-wit:

1. Call to Order.
2. Council to consider action regarding acceptance of Mayor Eaton's resignation.
3. Adjourn.

*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The City is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Administrator at least 48 hours in advance. Please contact the City Administrator at (254) 859-5964 or by fax at (254) 859-5779 for information or assistance.*

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall in the City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 29<sup>th</sup> day of February at 4:00 p.m. and remained so posted, continuously, for at least 72 hours proceeding the scheduled time of said Meeting.

City of Bruceville-Eddy, Texas

  
By: Koni Billings, City Administrator

(Seal)





# City of Bruceville-Eddy



Box Drive  
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City of Bruceville-Eddy, Texas

(Seal)

By: Koni Billings, City Administrator



# City of Bruceville-Eddy

March 3<sup>rd</sup>, 2016 Minutes

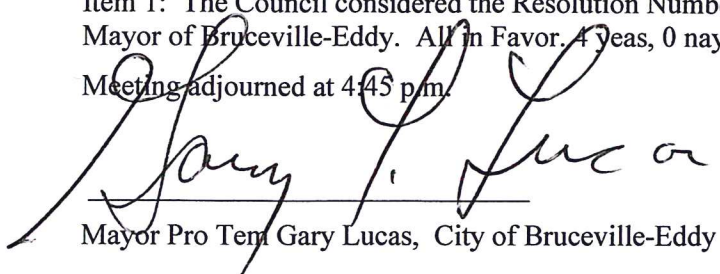
## Special Called Meeting

Council member present at hearing included Mayor ProTem Gary Lucas, Councilmen Allen Trigg, Hal Wilcox, Jason Dean, and city administrator Koni Billings.

Mayor ProTem Lucas convened the Special Called meeting at 4:30 p.m.

Item 1: The Council considered the Resolution Number 030316, accepting the resignation of Rick Eaton, Mayor of Bruceville-Eddy. All in Favor, 4 Yeas, 0 nay, 0 abstain.

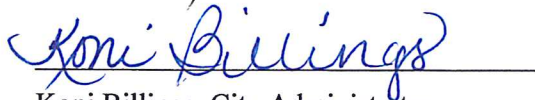
Meeting adjourned at 4:45 p.m.



\_\_\_\_\_

Mayor Pro Tem Gary Lucas, City of Bruceville-Eddy

(seal)



\_\_\_\_\_

Koni Billings, City Administrator

Minutes approved on April 14, 2016

Special Called Mtg 3-4-2016

Convened 4:30 pm

Roll call Hal, Gary, Allen, Jason, Mike, Benjo

Resolutions read by:

Mayor Pro Tem Gary Lucas

Resolution 030316

Accepted by motion from Hal Stulcox,

2nd by Allen Sugg

Accepted 4 yeas, 0 nays, 0 abstains

Motion to adjourn 4:45 pm

Rick Eaton

February 26 2016

City Of Bruceville/Eddy

Dear Council,

After careful thought and consideration, I have decided to resign from my position as Mayor of Bruceville/Eddy effective immediately.

Sincerely,



Rick Eaton

Received 2/29/2016

2 office keys

1 Verizon cell phone

1 tablet

Charger

K. Ballinger

**CITY OF BRUCEVILLE-EDDY, TEXAS**

**RESOLUTION NO. 030316**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
BRUCEVILLE-EDDY, TEXAS APPROVING AND  
ACCEPTING THE RESIGNATION OF MR. RICK EATON  
AS CITY MAYOR EFFECTIVE IMMEDIATELY, AND  
DECLARING A VACANCY IN THAT OFFICE, AND  
FINDING PROPER NOTICE & MEETING.**

**WHEREAS,** the City of Bruceville-Eddy ("City") is a Type A general-law municipality; and

**WHEREAS,** the City Council of the City of Bruceville-Eddy ("City Council") is the City's governing body; and

**WHEREAS,** Texas Local Government Code Sec. 22.012 provides that an elected municipal officer may resign by submitting the resignation in writing to the governing body of the municipality and, further, that the resignation is subject to the approval and acceptance of the governing body; and

**WHEREAS,** on February 29, 2016 Mayor Rick Eaton had a written letter of resignation delivered to City Administrator Koni Billings; and

**WHEREAS,** the City Council has met on this 3<sup>rd</sup> day of March, 2016 at a Special Called Meeting and has considered Mayor Eaton's letter of resignation, and it is hereby exercising its authority and duty under Local Government Code Sec. 22.012, and other statutory authority,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
BRUCEVILLE-EDDY, TEXAS, THAT:**

1. Mayor Rick Eaton's resignation is hereby approved and accepted, and he shall be relieved of the duties and responsibilities as Mayor effective immediately.
2. A vacancy in the office of Mayor of the City of Bruceville-Eddy is hereby declared, and the City shall take all appropriate and necessary steps to fill that vacancy.
3. This Resolution becomes effective immediately after its passage and approval.
4. Should any of the clauses, sentences, paragraphs, sections or parts of this Resolution be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.



5. It is hereby officially found and determined that the meeting at which this Resolution was passed was attended by the required quorum of the City Council, was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

**PASSED & APPROVED** this, the 3<sup>rd</sup> day of March 2016, by a vote of 4 (ayes) to 0 (nays) and \_\_\_\_ (abstentions) of the City Council of the City of Bruceville-Eddy, Texas.

**CITY OF BRUCEVILLE-EDDY:**

by:

  
\_\_\_\_\_  
Mayor Pro Tempore Gary L. Lucas

**ATTEST:**

\_\_\_\_\_  
Koni Billings, City Administrator





Koni Billings &lt;city-admin@bruceville-eddy.org&gt;

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**Special Called Meeting**

1 message

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**Koni Billings** <city-admin@bruceville-eddy.org>

Mon, Feb 29, 2016 at 5:02 PM

To: "Allen Trigg Sr." <councilman3@bruceville-eddy.org>, City of Bruceville-Eddy <city-admin@bruceville-eddy.org>, Connally Bass <mayorprotem@bruceville-eddy.org>, Esther Moreno <city-sec@bruceville-eddy.org>, Gary Lucas <councilman2@bruceville-eddy.org>, Hal Wilcox <councilman1@bruceville-eddy.org>, Jason Dean <councilman4@bruceville-eddy.org>, Ignacio Perez <ignacio@texasmunicipallawyers.com>

Mayor Pro Tem Lucas has approved a Special Called Meeting for Thursday if a quorum of four can be reached. I have attached an approved agenda. Please reply to the city-admin or the city-sec address to confirm your attendance in order to meet that quorum count. Thank You for your reply.

koni

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**Koni Billings**  
**City Administrator**  
**City of Bruceville-Eddy**  
[www.bruceville-eddy.org](http://www.bruceville-eddy.org)  
**254-859-5964 ph.**  
**254-859-5779 fax**

City of Bruceville-Eddy Property. CONFIDENTIALITY NOTICE: This e-mail and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you are not the intended recipient or the person responsible for delivering the e-mail to the intended recipient, be advised that you have received this e-mail in error. Any use, dissemination, forwarding, printing, or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and delete the original and any copies. Any views expressed in this message are those of the individual sender and may not necessarily reflect the views of The City of Bruceville-Eddy.

**Special Called Meeting 03-04-16.doc**

105K



Koni Billings <city-admin@bruceville-eddy.org>

**Re: acceptance of resignation**

1 message

**Ignacio Perez** <ignacio@texasmunicipallawyers.com>  
To: Koni Billings <city-admin@bruceville-eddy.org>

Fri, Mar 4, 2016 at 12:39 PM

I did check your email of 2/29 and Mr. Bass does appear there. The notice was posted, and a quorum of at least 4 was present. Looks like a proper meeting.

Ignacio Perez  
Sent from my iPhone

On Mar 4, 2016, at 11:55 AM, Koni Billings <city-admin@bruceville-eddy.org> wrote:

Council met at 4:30 in city hall and voted to accept the resignation of Rick Eaton. Connally Bass has cited the meeting was illegal. He claims that I intentionally did not notify him of the meeting nor of the agenda.

1. please see attached agenda posted for 72 hour notice as required in both public boxes
2. please noty your OWN email and all addresses, wherein the council received notice of the meeting. All members were here with the exception of Mr. Bass. please see certified resolution attached.

--  
**Koni Billings**  
**City Administrator**  
**City of Bruceville-Eddy**  
[www.bruceville-eddy.org](http://www.bruceville-eddy.org)  
 254-859-5964 *ph.*  
 254-859-5779 *fax*

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<Resolution accepting .pdf>  
 <Special Called Meeting 03-04-16.doc>





# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
254/859-5779 fax

## NOTICE OF REGULAR MEETINGS OF THE GOVERNING BODY OF BRUCEVILLE-EDDY

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To-wit:

1. Call to Order: Councilman Hal Wilcox.
2. Discussion of agenda items listed. No action will be taken at this time.

### Notice is hereby given of a 6:30 P.M. Regular Council Session March 10<sup>th</sup>, 2016

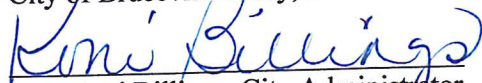
- A. Call to Order: Councilman Hal Wilcox.
- B. Prayer by Jason Dean, who will then lead us in the Pledge of Allegiance.
- C. CITIZEN TIME: At this time we would like to listen to members of the audience (*which have turned in a speaker form*) comments or concerns. All comments are limited to a maximum of five minutes for action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly before making your comments. Thank you.
- D. CONSENT AGENDA:
  - I. Council to consider A/P for General/Water Funds for February 2016.
  - II. Council to consider minutes of the meetings of February 2016.
    - 1) City Engineers: Report/Considerations. Johnny Tabor.
    - 2) Police Department: Report/ Considerations. Chief McLean.
    - 3) Council to consider Resolution 030116, assigning signatory responsibilities for a new backhoe for water company. Council to assign lender responsibilities.
    - 4) Council to consider renewal of 3 year contract with Uni-first for uniforms.
    - 5) Council to consider new review forms for employees.

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City of Bruceville-Eddy, Texas

(seal)

  
By: Koni Billings, City Administrator

# City of Bruceville-Eddy

143 Wilcox Drive  
Eddy, Texas 76524

(254) 859-5964 Telephone  
(254) 859-5779 Fax

## MARCH 10th, 2016 MINUTES REGULAR MEETING AND WORKSHOP OF THE GOVERNING BODY OF BRUCEVILLE-EDDY

### Workshop Session of the City of Bruceville-Eddy 6:00

Council members present were: Connally Bass, Allen Trigg, and Halbert Wilcox. Also present, City Administrator Koni Billings.

Halbert Wilcox: Opened meeting with roll call. Gary Lucas excused, Jason Dean not present. Councilman Wilcox immediately adjourned into executive session under *TLC § 551.074*

Council Reconvened in Open Session at 6:36 p.m.

**Regular Meeting of the City Council:** Meeting convened at 6:6:36 p.m. Councilman Wilcox called the meeting to order, asked Ms. Billings to lead the prayer and the Pledge of Allegiance.

- Council considered the funds for General and Water for month of February.
- Council consider the minutes of the February meetings.
- Connally Bass moved to accept the General funds and water funds for the month of February, seconded by Allen Trigg. All in Favor. Connally Bass moved to accept the minutes of the February meetings, Allen Trigg Seconded. All in Favor.

Item 1: City Engineer Report was made by Johnny Tabor on the West Ridge well and it's operating status. The well is fully operational. The Falls County project easements are in place and the work will progress. Boyd Williams's line is ready to bore. Next meeting the financial agreement with Mr. Williams will need to be voted on as the project figures should be complete. Andrew Klarmann has got the mapping finished and handed off to Johnny with the location of the last meters to be vacated. Bill Moore, the archeologist that has been investigating the land that was purchased for the waste water solution called to inform Johnny that the permit has been issued to allow us to build on the land. Johnny wants to wait until he has the permit in hand before pursuing the project further. The USDA loan application still needs to have appx. 35 to 38 more applications before we can submit. We have qualified for the CDBG grant from the state and will need to have our funding portion available to and the rest of the paperwork necessary to be handed in. No action necessary.

Item 2: Police Report: Noting to report this month. Chief McLean.

Item 3: Council heard from Connally Bass regarding the Resolution number 030116, which assigns signature responsibility and lending responsibilities. Mr. Bass ventured that the cheapest lending rate is from Cat Holt at 3.2 % for 60 months. This will require a \$20,000.00 down payment. Connally Bass motioned to accept the Resolution for Cat Holt financing with Ms. Billings as signatory. She will contact Cat and arrange the financing, credit application, signature, and delivery. She will use \$10,000.00 from G/F and \$10,000.00 from the Water Company to put as down payment as the back hoe will be used by both entities. Connally Bass moved to accept and Allen seconded to accept Resolution 030116. All in Favor .

Item 4: Council considered renewal of three year contract with the uniform company Uni First. Tommy Miller brought in the contract, which will run for 36 months. Connally Bass moved to accept the contract. Jason Dean was second. All in Favor.

Item 5: No action taken. The phone line to the Eddy well from the Ford plant is to be discontinued. Andrew Klarmann is to turn off the line as soon as possible.

Item 6: Council considered the motion to accept the new employee review form for Police Chief. Connally Bass made the motion to accept. Allen Trigg seconded. All in Favor.

Meeting adjourned at 7:07 p.m.

  
\_\_\_\_\_  
Gary Lucas, Mayor Pro Tem

seal

  
\_\_\_\_\_  
Billings, City Administrator

Minutes approved on: 4-14-2016



Hal, Connally Boss, Allin Fress



# City of Bruceville-Eddy



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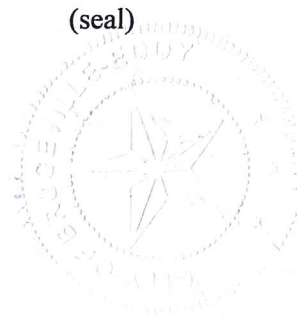
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City of Bruceville-Eddy, Texas

*Koni Billings*  
By: Koni Billings, City Administrator

(seal)



*execution*  
*6:00*  
*IKK*

*6:30*  
*PM.*

*Connally move*  
*Allen Fress*  
*Connally move*  
*Allen Fress*  
*Allen Fress*



General Fund  
Profit & Loss Budget vs. Actual

October 2015 through September 2016

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>50000 · INCOME</b>				
5000 · Property Tax Revenue	287,306.21	312,000.00	-24,693.79	92.1%
5010 · State Sales Tax Revenue	24,175.19	60,000.00	-35,824.81	40.3%
5020 · Franchise Tax Revenue	16,224.76	75,000.00	-58,775.24	21.6%
5040 · Pavillion Rental Income	725.00	500.00	225.00	145.0%
5045 · LEOSE Police Edu Inc.	1,032.08	1,000.00	32.08	103.2%
5050 · Animal Control Income	375.00	500.00	-125.00	75.0%
5070 · Interest Income	408.45	700.00	-291.55	58.4%
5075 · Permit Fees Income	755.00	2,000.00	-1,245.00	37.8%
5080 · Misc /Police Rpt/Acc Rpt Income				
5081 · Income for Council Pay Roll	0.00	100.00	-100.00	0.0%
5080 · Misc /Police Rpt/Acc Rpt Income - Other	381.80	4,000.00	-3,618.20	9.5%
<b>Total 5080 · Misc /Police Rpt/Acc Rpt Income</b>	<b>381.80</b>	<b>4,100.00</b>	<b>-3,718.20</b>	<b>9.3%</b>
5090 · Lease Income	11,212.00	10,300.00	912.00	108.9%
5500 · Fines Income	201,976.29	500,000.00	-298,023.71	40.4%
5501 · MVBA COLLECTIONS INCOME	79,153.60	60,000.00	19,153.60	131.9%
5505 · P.D. Vehicle Escrow	5,475.00	20,000.00	-14,525.00	27.4%
5510 · Fines Court Tech Fund	10,735.00	20,000.00	-9,265.00	53.7%
5520 · Fines Court Bldg/Security Fund	8,054.00	15,000.00	-6,946.00	53.7%
5525 · Juvenile Case Manager Func	6,195.27	8,000.00	-1,804.73	77.4%
5530 · State Comptroller Fine Expense	0.00	1,200.00	-1,200.00	0.0%
5550 · Fixed Asset Sales Income	0.00	5,000.00	-5,000.00	0.0%
<b>Total 50000 · INCOME</b>	<b>654,184.65</b>	<b>1,095,300.00</b>	<b>-441,115.35</b>	<b>59.7%</b>
<b>Total Income</b>	<b>654,184.65</b>	<b>1,095,300.00</b>	<b>-441,115.35</b>	<b>59.7%</b>
<b>Gross Profit</b>	<b>654,184.65</b>	<b>1,095,300.00</b>	<b>-441,115.35</b>	<b>59.7%</b>
<b>Expense</b>				
<b>60000 · ADMINISTRATIVE COSTS</b>				
6010 · Atmos Gas	151.58	350.00	-198.42	43.3%
6015 · Election Expenses	0.00	2,000.00	-2,000.00	0.0%
6020 · Membership Dues	348.50	500.00	-151.50	69.7%
6025 · Tax Appraiser Fees	1,273.26	4,000.00	-2,726.74	31.8%
6030 · Tax Collector Fees	1,689.64	2,000.00	-310.36	84.5%
6050 · Office Equipment Lease	228.19	2,000.00	-1,771.81	11.4%
6065 · Municipal Court Collection Cost	25,771.76	25,000.00	771.76	103.1%
6070 · Court Technology Expense	0.00	3,000.00	-3,000.00	0.0%
6075 · Court Bldg/Security Expense	0.00	1,500.00	-1,500.00	0.0%
6077 · Court Juvenile Case Mngr.	0.00	1,000.00	-1,000.00	0.0%
6092 · Social Platforms	490.35	1,500.00	-1,009.65	32.7%
6115 · Office Supplies	1,496.37	3,000.00	-1,503.63	49.9%
6125 · Telephones	1,213.55	2,700.00	-1,486.45	44.9%
6130 · Postage	790.93	400.00	390.93	197.7%
6132 · Court Postage	13.48	400.00	-386.52	3.4%
6135 · Cell Phones & I-Pads	1,868.77	5,700.00	-3,831.23	32.8%
6140 · Advertising	228.16	100.00	128.16	228.2%
6150 · Travel & Conferences	0.00	1,200.00	-1,200.00	0.0%
6155 · Training/Schools/Seminars	74.18	2,000.00	-1,925.82	3.7%
6160 · Misc. Expense				
6161 · Council Annual Payroll	72.00	12.00	60.00	600.0%
6163 · B-E ISD ad	0.00	125.00	-125.00	0.0%
6160 · Misc. Expense - Other	276.44	2,000.00	-1,723.56	13.8%
<b>Total 6160 · Misc. Expense</b>	<b>348.44</b>	<b>2,137.00</b>	<b>-1,788.56</b>	<b>16.3%</b>
6180 · Computer Expenses	4,469.49	5,000.00	-530.51	89.4%
6185 · Janitorial	379.79	1,000.00	-620.21	38.0%
<b>Total 60000 · ADMINISTRATIVE COSTS</b>	<b>40,836.44</b>	<b>66,487.00</b>	<b>-25,650.56</b>	<b>61.4%</b>
<b>65000 · ANIMAL CONTROL EXPENSES</b>				
6170 · Animal Control Supplies	0.00	200.00	-200.00	0.0%
6172 · Waco Animal Shelter Contract	2,472.00	7,646.00	-5,174.00	32.3%
6173 · Animal Control Training Expense	0.00	200.00	-200.00	0.0%
<b>65000 · ANIMAL CONTROL EXPENSES - Other</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total 65000 · ANIMAL CONTROL EXPENSES</b>	<b>2,472.00</b>	<b>8,046.00</b>	<b>-5,574.00</b>	<b>30.7%</b>
<b>66000 · OFFICE PERSONNEL &amp; SUPPORT</b>				
66065 · Salaries and Wages=General	12,293.58	163,000.00	-150,706.42	7.5%
66070 · Payroll Tax Expense=General	770.91	6,700.00	-5,929.09	11.5%
66075 · TMLIEBP Insurance	8,183.36	43,000.00	-34,816.64	19.0%
66080 · TMRS Expense=General	3,127.97	12,000.00	-8,872.03	26.1%
66090 · Water Co. Wages PassThru Acct	60,968.57			
66000 · OFFICE PERSONNEL & SUPPORT - Other	946.15	0.00	946.15	100.0%

**General Fund  
Profit & Loss Budget vs. Actual**

October 2015 through September 2016

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Total 66000 · OFFICE PERSONNEL &amp; SUPPORT</b>	<b>86,290.54</b>	<b>224,700.00</b>	<b>-138,409.46</b>	<b>38.4%</b>
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
<b>70000 · CITY INFRASTRUCTURE COSTS</b>				
6035 · Repairs & General Maintenance				
6036 · City Hall Building Upkeep	0.00	2,500.00	-2,500.00	0.0%
6037 · Signage/Safety	0.00	2,567.00	-2,567.00	0.0%
6035 · Repairs & General Maintenance - Other	53.56	2,500.00	-2,446.44	2.1%
<b>Total 6035 · Repairs &amp; General Maintenance</b>	<b>53.56</b>	<b>7,567.00</b>	<b>-7,513.44</b>	<b>0.7%</b>
6040 · Gas and Oil	2,154.12	8,000.00	-5,845.88	26.9%
6045 · Mowing Expense	265.55	500.00	-234.45	53.1%
6055 · Pavillion Expense Account	0.00	1,000.00	-1,000.00	0.0%
6090 · Contract Labor	6,434.75			
6122 · DIRECT ELECTRICITY	5,504.75	25,000.00	-19,495.25	22.0%
6165 · Tools & Equipment	284.90	2,000.00	-1,715.10	14.2%
6166 · Fixed Asset Expenditure	0.00	15,000.00	-15,000.00	0.0%
6175 · Abatement/Code Enforcement	247.80	10,000.00	-9,752.20	2.5%
7001 · H-O-T Street Lighting Expense	531.00	1,200.00	-669.00	44.3%
7010 · Tractor Repair & Expense	628.52	2,000.00	-1,371.48	31.4%
7011 · Mower Repair & Expense	411.60	500.00	-88.40	82.3%
7015 · City Back Hoe & DumpTruck	2,418.55	1,000.00	1,418.55	241.9%
7016 · Truck Repairs and Tires	1,599.79	1,000.00	599.79	160.0%
7020 · Street Repair Expenses	22,580.28	125,000.00	-102,419.72	18.1%
7021 · Drainage Clean Out Account	0.00	6,000.00	-6,000.00	0.0%
7022 · Bridge Repairs	0.00	10,000.00	-10,000.00	0.0%
7025 · Brush Clean-Up Costs	53.00	0.00	53.00	100.0%
7030 · Office Fixtures	0.00	100.00	-100.00	0.0%
7035 · Uniforms & Office Shirts	857.75	1,500.00	-642.25	57.2%
7050 · Comprehensive Planning Projects				
7051 · Land Planning	0.00	0.00	0.00	0.0%
7052 · Economic Development Corp.	0.00	0.00	0.00	0.0%
7050 · Comprehensive Planning Projects - Other	2,479.95	50,000.00	-47,520.05	5.0%
<b>Total 7050 · Comprehensive Planning Projects</b>	<b>2,479.95</b>	<b>50,000.00</b>	<b>-47,520.05</b>	<b>5.0%</b>
<b>Total 70000 · CITY INFRASTRUCTURE COSTS</b>	<b>46,505.87</b>	<b>267,367.00</b>	<b>-220,861.13</b>	<b>17.4%</b>
<b>80000 · POLICE DEPT. OPERATION EXPENSES</b>				
8004 · Fixed Asset-Police Purchase	10,000.00	12,000.00	-2,000.00	83.3%
8005 · Police Principal Trucks	22,213.65	20,000.00	2,213.65	111.1%
8006 · Police Interest Pick ups	2,806.43	3,000.00	-193.57	93.5%
8010 · Police Equipment	2,270.77	7,000.00	-4,729.23	32.4%
8015 · Police Vehicle Equipment	1,936.10	15,000.00	-13,063.90	12.9%
8016 · K-9 Expenses	439.58	2,000.00	-1,560.42	22.0%
8020 · Police Gas & Oil	6,900.18	30,000.00	-23,099.82	23.0%
8025 · Repair & Maintenance Police Car	6,545.25	8,000.00	-1,454.75	81.8%
8030 · Police Membership Dues	80.00	250.00	-170.00	32.0%
8035 · Police Training	1,079.73	2,500.00	-1,420.27	43.2%
8040 · Police Equipment Maintenance	87.00	1,000.00	-913.00	8.7%
8045 · Police Uniform Purchases	180.00	4,000.00	-3,820.00	4.5%
8050 · Police General Repair & Maint				
8055 · Police Dept station expense	132.49	500.00	-367.51	26.5%
<b>Total 8050 · Police General Repair &amp; Maint</b>	<b>132.49</b>	<b>500.00</b>	<b>-367.51</b>	<b>26.5%</b>
8060 · Omnibase Expense	792.00	5,000.00	-4,208.00	15.8%
8095 · Computer Exp Police Department				
8096 · Police Cop Sync Account	4,494.25	5,000.00	-505.75	89.9%
8095 · Computer Exp Police Department - Other	2,268.49	5,000.00	-2,731.51	45.4%
<b>Total 8095 · Computer Exp Police Department</b>	<b>6,762.74</b>	<b>10,000.00</b>	<b>-3,237.26</b>	<b>67.6%</b>
8105 · Police Forms Expense	202.00	500.00	-298.00	40.4%
8110 · Police Office Supplies	257.08	700.00	-442.92	36.7%
8115 · Police Office Equipment Lease	804.61	2,200.00	-1,395.39	36.6%
8120 · Police Telephone Exp	1,394.21	3,900.00	-2,505.79	35.7%
8125 · Police Postage Exp	20.26	1,000.00	-979.74	2.0%
8130 · Police Cell Phone Ex	2,881.36	7,000.00	-4,118.64	41.2%
8135 · Police Advertising	0.00	50.00	-50.00	0.0%
8150 · Police Travel Exp	0.00	25.00	-25.00	0.0%
8155 · Police Misc. Exp				
8156 · S.A.N.E. advocacy child crimes	0.00	0.00	0.00	0.0%
8155 · Police Misc. Exp - Other	63.70	125.00	-61.30	51.0%
<b>Total 8155 · Police Misc. Exp</b>	<b>63.70</b>	<b>125.00</b>	<b>-61.30</b>	<b>51.0%</b>
8165 · Social Platforms-Police Dept.	396.87	1,500.00	-1,103.13	26.5%
8185 · Janitorial-Police Dept.	44.67	300.00	-255.33	14.9%



General Fund  
Profit & Loss Budget vs. Actual

October 2015 through September 2016

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
80000 · POLICE DEPT. OPERATION EXPENSES - Other	0.00	0.00	0.00	0.0%
<b>Total 80000 · POLICE DEPT. OPERATION EXPENSES</b>	<b>68,290.68</b>	<b>137,550.00</b>	<b>-69,259.32</b>	<b>49.6%</b>
82000 · POLICE PERSONNEL & SUPPORT				
82075 · Salaries & Wages Police Dep				
82077 · TFO Payroll Overtime Expense	0.00	0.00	0.00	0.0%
82075 · Salaries & Wages Police Dept - Other	99,092.28	224,000.00	-124,907.72	44.2%
<b>Total 82075 · Salaries &amp; Wages Police Dep</b>	<b>99,092.28</b>	<b>224,000.00</b>	<b>-124,907.72</b>	<b>44.2%</b>
82085 · TMRS Police Department	4,716.84	16,000.00	-11,283.16	29.5%
82145 · TMLIEBP Insurance	21,780.76	36,000.00	-14,219.24	60.5%
<b>Total 82000 · POLICE PERSONNEL &amp; SUPPORT</b>	<b>125,589.88</b>	<b>276,000.00</b>	<b>-150,410.12</b>	<b>45.5%</b>
90000 · PROFESSIONAL ADMINISTRATION				
6095 · Engineers	0.00	5,000.00	-5,000.00	0.0%
6100 · Attorneys	24,387.18	50,000.00	-25,612.82	48.8%
6105 · Auditors	9,650.00	12,000.00	-2,350.00	80.4%
6110 · City Insurance	8,056.83	17,000.00	-8,943.17	47.4%
6116 · Scholarship Fund	0.00	1,000.00	-1,000.00	0.0%
6117 · School Yearbook Advertising	0.00	150.00	-150.00	0.0%
8070 · Police Department Attorney Fees	70.80	1,000.00	-929.20	7.1%
8090 · Auditor Fee Police Department	9,650.00	12,000.00	-2,350.00	80.4%
8100 · Police City Insurance	8,056.83	17,000.00	-8,943.17	47.4%
<b>Total 90000 · PROFESSIONAL ADMINISTRATION</b>	<b>59,871.64</b>	<b>115,150.00</b>	<b>-55,278.36</b>	<b>52.0%</b>
9990 · BANK TRANSFERS				
9995 · Temporary bank error	4,199.91	0.00	4,199.91	100.0%
9990 · BANK TRANSFERS - Other	398,812.09	0.00	398,812.09	100.0%
<b>Total 9990 · BANK TRANSFERS</b>	<b>403,012.00</b>	<b>0.00</b>	<b>403,012.00</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>832,869.05</b>	<b>1,095,300.00</b>	<b>-262,430.95</b>	<b>76.0%</b>
<b>Net Ordinary Income</b>	<b>-178,684.40</b>	<b>0.00</b>	<b>-178,684.40</b>	<b>100.0%</b>
Other Income/Expense				
Other Income				
57000 · Asset forfeiture seizure func	0.00	0.00	0.00	0.0%
58000 · IRS Re-Imbursm. Income for TFO	0.00	0.00	0.00	0.0%
<b>Total Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
Other Expense				
81000 · P.D. Task Force Operations				
81100 · Lodging/Food	0.00	0.00	0.00	0.0%
<b>Total 81000 · P.D. Task Force Operations</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>-178,684.40</b>	<b>0.00</b>	<b>-178,684.40</b>	<b>100.0%</b>

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03/07/16

Accrual Basis

# General Fund Trial Balance As of February 29, 2016

	Feb 29, 16	
	Debit	Credit
1000 · Moody General Checking	277,239.74	
1001 · MRLA Savings	585,146.82	
1002 · Police Department DAG Account	0.00	
1003 · Municipal Tech /Bldg. Checking	34,483.85	
1004 · CD INVESTMENT ACCT. FOR MRLA	0.00	
1005 · Administrative Account Only		48.84
1006 · MRLA Investment	644,561.93	
1007 · Asset Forfeiture Police Dept.	14,497.00	
1200 · Property Tax Receivable		35,003.36
1205 · Allowance For Doubtful Accounts	0.00	
1215 · Restitution Receivable	0.00	
1220 · Franchise Tax Receivable	0.00	
1230 · Employee Receivables	0.00	
12000 · Undeposited Funds	0.00	
1500 · Due from TXDOT for paid exp	1,420.79	
1300 · Misc. Receivables		309.82
20000 · Accounts Payable	0.00	
20010 · Accounts Payable Adjustment	0.00	
2100 · Payroll Taxes Payable		9,088.40
2150 · Accrued Salaries Payable	0.00	
2160 · TML Insurance Re-lmb for Tower	0.00	
2161 · TML Insur Re-lmb for Crown Vic	0.00	
2170 · JE Audit	33,037.31	
2180 · Due to Water Dept Fund	0.00	
2500 · Deferred Lease Income		12,886.88
2600 · Deferred Property Tax Revenue	0.00	
40000 · Ordinary Liabilities		55,511.29
40000 · Ordinary Liabilities:2010 · State Comp Fines Payable		407.40
40000 · Ordinary Liabilities:2105 · TMRS Payable		194.36
40000 · Ordinary Liabilities:2110 · Pre-Paid Legal		122.46
40000 · Ordinary Liabilities:2115 · AFLAC Payable		1,338.23
40000 · Ordinary Liabilities:2120 · TMLIEBP Health Ins.	0.00	
40000 · Ordinary Liabilities:2130 · Employee Equipment Purchase	0.00	
40000 · Ordinary Liabilities:2135 · Repayment	0.00	
40000 · Ordinary Liabilities:2145 · Child Support Payable		112.31
40000 · Ordinary Liabilities:2155 · Liberty National Life	2,841.03	
40000 · Ordinary Liabilities:24000 · Payroll Liabilities	0.00	
3000 · Fund Balance General	0.00	
3100 · Fund Balance Public Safety		1,685,086.95
32000 · Unrestricted Net Assets		287,306.21
50000 · INCOME:5000 · Property Tax Revenue		24,175.19
50000 · INCOME:5010 · State Sales Tax Revenue		16,224.76
50000 · INCOME:5020 · Franchise Tax Revenue		675.00
50000 · INCOME:5040 · Pavillion Rental Income		1,032.08
50000 · INCOME:5045 · LEOSE Police Edu Inc.		375.00
50000 · INCOME:5050 · Animal Control Income		408.45
50000 · INCOME:5070 · Interest Income		725.00
50000 · INCOME:5075 · Permit Fees Income		341.80
50000 · INCOME:5080 · Misc /Police Rpt/Acc Rpt Income		11,212.00
50000 · INCOME:5090 · Lease Income		194,887.66
50000 · INCOME:5500 · Fines Income		79,153.60
50000 · INCOME:5501 · MVBA COLLECTIONS INCOME		5,475.00
50000 · INCOME:5505 · P.D. Vehicle Escrow		10,735.00
50000 · INCOME:5510 · Fines Court Tech Fund		8,054.00
50000 · INCOME:5520 · Fines Court Bldg/Security Fund		6,195.27
50000 · INCOME:5525 · Juvenile Case Manager Fund	151.58	
60000 · ADMINISTRATIVE COSTS:6010 · Atmos Gas	348.50	
60000 · ADMINISTRATIVE COSTS:6020 · Membership Dues	1,273.26	
60000 · ADMINISTRATIVE COSTS:6025 · Tax Appraiser Fees	1,547.95	
60000 · ADMINISTRATIVE COSTS:6030 · Tax Collector Fees	228.19	
60000 · ADMINISTRATIVE COSTS:6050 · Office Equipment Lease	18,633.48	
60000 · ADMINISTRATIVE COSTS:6065 · Municipal Court Collection Cost	490.35	
60000 · ADMINISTRATIVE COSTS:6092 · Social Platforms	1,496.37	
60000 · ADMINISTRATIVE COSTS:6115 · Office Supplies		



**General Fund  
Trial Balance  
As of February 29, 2016**

Feb 29, 16

	Debit	Credit
60000 · ADMINISTRATIVE COSTS:6125 · Telephones	1,213.55	
60000 · ADMINISTRATIVE COSTS:6130 · Postage	390.93	
60000 · ADMINISTRATIVE COSTS:6132 · Court Postage	13.48	
60000 · ADMINISTRATIVE COSTS:6135 · Cell Phones & I-Pads	1,868.77	
60000 · ADMINISTRATIVE COSTS:6140 · Advertising	228.16	
60000 · ADMINISTRATIVE COSTS:6155 · Training/Schools/Seminars	74.18	
60000 · ADMINISTRATIVE COSTS:6160 · Misc. Expense	276.44	
60000 · ADMINISTRATIVE COSTS:6160 · Misc. Expense:6161 · Council Annual Payroll	72.00	
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses	1,414.49	
60000 · ADMINISTRATIVE COSTS:6185 · Janitorial	368.19	
65000 · ANIMAL CONTROL EXPENSES:6172 · Waco Animal Shelter Contract	2,472.00	
66000 · OFFICE PERSONNEL & SUPPORT	853.00	
66000 · OFFICE PERSONNEL & SUPPORT:66065 · Salaries and Wages=General	10,713.78	
66000 · OFFICE PERSONNEL & SUPPORT:66070 · Payroll Tax Expense=General	474.67	
66000 · OFFICE PERSONNEL & SUPPORT:66075 · TMLIEBP Insurance	8,183.36	
66000 · OFFICE PERSONNEL & SUPPORT:66080 · TMRS Expense=General	2,878.18	
66000 · OFFICE PERSONNEL & SUPPORT:66090 · Water Co. Wages PassThru Acct.	55,811.39	
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance	53.56	
70000 · CITY INFRASTRUCTURE COSTS:6040 · Gas and Oil	2,154.12	
70000 · CITY INFRASTRUCTURE COSTS:6045 · Mowing Expense	265.55	
70000 · CITY INFRASTRUCTURE COSTS:6090 · Contract Labor	6,434.75	
70000 · CITY INFRASTRUCTURE COSTS:6122 · DIRECT ELECTRICITY	5,504.75	
70000 · CITY INFRASTRUCTURE COSTS:6165 · Tools & Equipment	284.90	
70000 · CITY INFRASTRUCTURE COSTS:6175 · Abatement/Code Enforcement	247.80	
70000 · CITY INFRASTRUCTURE COSTS:7001 · H-O-T Street Lighting Expense	531.00	
70000 · CITY INFRASTRUCTURE COSTS:7010 · Tractor Repair & Expense	628.52	
70000 · CITY INFRASTRUCTURE COSTS:7011 · Mower Repair & Expense	411.60	
70000 · CITY INFRASTRUCTURE COSTS:7015 · City Back Hoe & DumpTruck	2,418.55	
70000 · CITY INFRASTRUCTURE COSTS:7016 · Truck Repairs and Tires	1,599.79	
70000 · CITY INFRASTRUCTURE COSTS:7020 · Street Repair Expenses	22,521.90	
70000 · CITY INFRASTRUCTURE COSTS:7025 · Brush Clean-Up Costs	53.00	
70000 · CITY INFRASTRUCTURE COSTS:7035 · Uniforms & Office Shirts	847.19	
70000 · CITY INFRASTRUCTURE COSTS:7050 · Comprehensive Planning Projects	2,479.95	
80000 · POLICE DEPT. OPERATION EXPENSES:8004 · Fixed Asset-Police Purchase	10,000.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8005 · Police Principal Trucks	22,213.65	
80000 · POLICE DEPT. OPERATION EXPENSES:8006 · Police Interest Pick ups	2,806.43	
80000 · POLICE DEPT. OPERATION EXPENSES:8010 · Police Equipment	2,270.77	
80000 · POLICE DEPT. OPERATION EXPENSES:8015 · Police Vehicle Equipment	1,936.10	
80000 · POLICE DEPT. OPERATION EXPENSES:8016 · K-9 Expenses	439.58	
80000 · POLICE DEPT. OPERATION EXPENSES:8020 · Police Gas & Oil	6,900.18	
80000 · POLICE DEPT. OPERATION EXPENSES:8025 · Repair & Maintenance Police Car	6,545.25	
80000 · POLICE DEPT. OPERATION EXPENSES:8030 · Police Membership Dues	80.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8035 · Police Training	1,079.73	
80000 · POLICE DEPT. OPERATION EXPENSES:8040 · Police Equipment Maintenance	87.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8045 · Police Uniform Purchases	180.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8050 · Police General Repair & Maint:8055 · Pol...	132.49	
80000 · POLICE DEPT. OPERATION EXPENSES:8060 · Omnibase Expense	792.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department	2,268.49	
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department:8096 · ...	4,494.25	
80000 · POLICE DEPT. OPERATION EXPENSES:8105 · Police Forms Expense	202.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8110 · Police Office Supplies	257.08	
80000 · POLICE DEPT. OPERATION EXPENSES:8115 · Police Office Equipment Lease	804.61	
80000 · POLICE DEPT. OPERATION EXPENSES:8120 · Police Telephone Exp	1,394.21	
80000 · POLICE DEPT. OPERATION EXPENSES:8125 · Police Postage Exp	20.26	
80000 · POLICE DEPT. OPERATION EXPENSES:8130 · Police Cell Phone Ex	2,881.36	
80000 · POLICE DEPT. OPERATION EXPENSES:8155 · Police Misc. Exp	63.70	
80000 · POLICE DEPT. OPERATION EXPENSES:8165 · Social Platforms-Police Dept.	396.87	
80000 · POLICE DEPT. OPERATION EXPENSES:8185 · Janitorial-Police Dept.	44.67	
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept	90,834.59	
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept:82077 · TFO P...	0.00	
82000 · POLICE PERSONNEL & SUPPORT:82085 · TMRS Police Department	4,332.86	
82000 · POLICE PERSONNEL & SUPPORT:82145 · TMLIEBP Insurance	21,780.76	
90000 · PROFESSIONAL ADMINISTRATION:6100 · Attorneys	24,387.18	
90000 · PROFESSIONAL ADMINISTRATION:6105 · Auditors	9,650.00	



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Accrual Basis

**General Fund  
Trial Balance  
As of February 29, 2016**

	Feb 29, 16	
	Debit	Credit
90000 · PROFESSIONAL ADMINISTRATION:6110 · City Insurance	8,056.83	
90000 · PROFESSIONAL ADMINISTRATION:8070 · Police Department Attorney Fees	70.80	
90000 · PROFESSIONAL ADMINISTRATION:8090 · Auditor Fee Police Department	9,650.00	
90000 · PROFESSIONAL ADMINISTRATION:8100 · Police City Insurance	8,056.83	
9990 · BANK TRANSFERS	398,812.09	
9990 · BANK TRANSFERS:9995 · Temporary bank error	4,131.81	
<b>TOTAL</b>	<b><u>2,447,086.32</u></b>	<b><u>2,447,086.32</u></b>

**WATER COMPANY**  
**Profit & Loss Budget vs. Actual**  
 October 2015 through September 2016

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>50000 · INCOME</b>				
5000 · Water Sales	707,102.77	1,500,000.00	-792,897.23	47.1%
5010 · Tap Fees	0.00	10,000.00	-10,000.00	0.0%
5030 · Re-connection Fees	10,350.00	25,000.00	-14,650.00	41.4%
5050 · Donations Emergency Services	1,686.60	1,500.00	186.60	112.4%
5060 · Returned Check Fees	3,579.80	3,000.00	579.80	119.3%
5070 · Interest Income	2,221.03	5,000.00	-2,778.97	44.4%
5080 · Misc. Income	0.00	2,000.00	-2,000.00	0.0%
5090 · Garbage Revenue	58,523.10	115,000.00	-56,476.90	50.9%
<b>Total 50000 · INCOME</b>	<b>783,463.30</b>	<b>1,661,500.00</b>	<b>-878,036.70</b>	<b>47.2%</b>
<b>Total Income</b>	<b>783,463.30</b>	<b>1,661,500.00</b>	<b>-878,036.70</b>	<b>47.2%</b>
<b>Gross Profit</b>	<b>783,463.30</b>	<b>1,661,500.00</b>	<b>-878,036.70</b>	<b>47.2%</b>
<b>Expense</b>				
<b>60000 · WATER SYSTEM EXPENSES</b>				
6000 · Water Purchases	243,783.00	455,000.00	-211,217.00	53.6%
6010 · Water Sample Expense	1,179.66	4,500.00	-3,320.34	26.2%
6020 · Southern Trinity Conserv. Dist	1,069.68	2,500.00	-1,430.32	42.8%
6030 · Fittings and Supplies				
6036 · Uniforms	678.32	2,200.00	-1,521.68	30.8%
6037 · AMR residential meters	2,412.10	500.00	1,912.10	482.4%
6030 · Fittings and Supplies - Other	14,225.71	30,000.00	-15,774.29	47.4%
<b>Total 6030 · Fittings and Supplies</b>	<b>17,316.13</b>	<b>32,700.00</b>	<b>-15,383.87</b>	<b>53.0%</b>
6031 · Tank Yearly Inspections	0.00	3,000.00	-3,000.00	0.0%
6032 · Commercial/Large Business Meter	0.00	2,000.00	-2,000.00	0.0%
6033 · Meter Study Expense Only	75.00	1,000.00	-925.00	7.5%
6035 · System Equipment Rental	0.00	1,000.00	-1,000.00	0.0%
6040 · REPAIRS AND MAINTENENCE				
6041 · Repair of Wells and PRV's	14,834.50	20,000.00	-5,165.50	74.2%
6042 · Building upkeep expenses	106.49	500.00	-393.51	21.3%
6040 · REPAIRS AND MAINTENENCE - Other	7,260.91	5,000.00	2,260.91	145.2%
<b>Total 6040 · REPAIRS AND MAINTENENCE</b>	<b>22,201.90</b>	<b>25,500.00</b>	<b>-3,298.10</b>	<b>87.1%</b>
6043 · Tank Repairs and Maintenance	0.00	5,000.00	-5,000.00	0.0%
6050 · Gas and Oil	3,189.74	16,000.00	-12,810.26	19.9%
6060 · Repair and Maint. Trucks	3,823.10	5,000.00	-1,176.90	76.5%
6065 · Back Hoe Repair	71.20	5,000.00	-4,928.80	1.4%
6070 · Chemical Purchases	2,357.96	5,500.00	-3,142.04	42.9%
6710 · Heart o' Texas Utilities	25,139.00	50,000.00	-24,861.00	50.3%
6715 · Direct Energy Business	17,813.70	50,000.00	-32,186.30	35.6%
6760 · Travel/School/Seminars	300.00	1,500.00	-1,200.00	20.0%
6765 · Fixed Asset Expenditure	0.00	20,000.00	-20,000.00	0.0%
<b>Total 60000 · WATER SYSTEM EXPENSES</b>	<b>338,320.07</b>	<b>685,200.00</b>	<b>-346,879.93</b>	<b>49.4%</b>
61000 · GARBAGE PICK UP EXPENSE	36,377.40	100,000.00	-63,622.60	36.4%
65000 · PERSONNEL AND SUPPORT				
6500 · Salaries and Wages=Water	64,257.57	190,000.00	-125,742.43	33.8%
6510 · Payroll Tax Expense	1,228.43	8,900.00	-7,671.57	13.8%
6520 · TMRS Expense	2,628.03	14,000.00	-11,371.97	18.8%
6540 · TMLIEBP Insurance	10,080.12	32,000.00	-21,919.88	31.5%
6600 · Contract Labor	16,248.78			
<b>Total 65000 · PERSONNEL AND SUPPORT</b>	<b>94,442.93</b>	<b>244,900.00</b>	<b>-150,457.07</b>	<b>38.6%</b>
66000 · PROFESSIONAL TEAM				
6620 · Attorney Fees	3,555.25	2,000.00	1,555.25	177.8%
6630 · Engineering Fees	1,611.78	25,000.00	-23,388.22	6.4%
6640 · Auditor Fees	9,650.00	12,000.00	-2,350.00	80.4%
6650 · City Insurance Expense	8,056.84	17,000.00	-8,943.16	47.4%
<b>Total 66000 · PROFESSIONAL TEAM</b>	<b>22,873.87</b>	<b>56,000.00</b>	<b>-33,126.13</b>	<b>40.8%</b>
67000 · ADMINISTRATIVE EXPENSES				
6610 · Membership Fees	4,139.65	5,000.00	-860.35	82.8%
6690 · Office Supplies				
6695 · Social Platforms	85.76	1,500.00	-1,414.24	5.7%
6690 · Office Supplies - Other	359.19	3,000.00	-2,640.81	12.0%
<b>Total 6690 · Office Supplies</b>	<b>444.95</b>	<b>4,500.00</b>	<b>-4,055.05</b>	<b>9.9%</b>
6700 · Office Equipment Lease	846.17	3,000.00	-2,153.83	28.2%
6705 · Atmos Gas	151.58	300.00	-148.42	50.5%
6720 · Computer Expenses				
6725 · Annual Software Maintenance	6,628.63	5,900.00	728.63	112.3%

WATER COMPANY  
Profit & Loss Budget vs. Actual  
October 2015 through September 2016

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
6720 · Computer Expenses - Other	1,300.37	6,000.00	-4,699.63	21.7%
<b>Total 6720 · Computer Expenses</b>	<b>7,929.00</b>	<b>11,900.00</b>	<b>-3,971.00</b>	<b>66.6%</b>
6730 · Telephone Expense	3,409.11	6,000.00	-2,590.89	56.8%
6735 · Cell Phone Expense	477.94	3,000.00	-2,522.06	15.9%
6740 · Postage	3,736.49	400.00	3,336.49	934.1%
6745 · TCEQ Water Letter Postage	0.00	50.00	-50.00	0.0%
6750 · Advertising Expense	0.00	250.00	-250.00	0.0%
6770 · Misc. Expense	501.21	2,500.00	-1,998.79	20.0%
6790 · Janitorial/Mats	138.00	500.00	-362.00	27.6%
6800 · Donations - Emergency Services	901.94	1,500.00	-598.06	60.1%
<b>Total 67000 · ADMINISTRATIVE EXPENSES</b>	<b>22,676.04</b>	<b>38,900.00</b>	<b>-16,223.96</b>	<b>58.3%</b>
69000 · Debt/Expense Accounts				
6675 · Depreciation Expense	73,397.00	170,000.00	-96,603.00	43.2%
6680 · Interest Expense	0.00	170,000.00	-170,000.00	0.0%
<b>Total 69000 · Debt/Expense Accounts</b>	<b>73,397.00</b>	<b>340,000.00</b>	<b>-266,603.00</b>	<b>21.6%</b>
<b>Total Expense</b>	<b>588,087.31</b>	<b>1,465,000.00</b>	<b>-876,912.69</b>	<b>40.1%</b>
<b>Net Ordinary Income</b>	<b>195,375.99</b>	<b>196,500.00</b>	<b>-1,124.01</b>	<b>99.4%</b>
Other Income/Expense				
Other Income				
5630 · Fixed Asset Sales Income	0.00	500.00	-500.00	0.0%
7400000 · Payment TXDOT Utility Re-Lo's				
74200 · Payment TXDOT Eng Utility Relc	50,186.00			
<b>Total 7400000 · Payment TXDOT Utility Re-Lo's</b>	<b>50,186.00</b>			
<b>Total Other Income</b>	<b>50,186.00</b>	<b>500.00</b>	<b>49,686.00</b>	<b>10,037.2%</b>
Other Expense				
68000 · COMPREHENSIVE WATER PROJECTS				
60010 · Department Equipment	0.00	120,000.00	-120,000.00	0.0%
60020 · Falls County Improv. Projects	0.00	77,000.00	-77,000.00	0.0%
68000 · COMPREHENSIVE WATER PROJECTS - Other	22,596.34			
<b>Total 68000 · COMPREHENSIVE WATER PROJECTS</b>	<b>22,596.34</b>	<b>197,000.00</b>	<b>-174,403.66</b>	<b>11.5%</b>
<b>Total Other Expense</b>	<b>22,596.34</b>	<b>197,000.00</b>	<b>-174,403.66</b>	<b>11.5%</b>
<b>Net Other Income</b>	<b>27,589.66</b>	<b>-196,500.00</b>	<b>224,089.66</b>	<b>-14.0%</b>
<b>Net Income</b>	<b>222,965.65</b>	<b>0.00</b>	<b>222,965.65</b>	<b>100.0%</b>



# Water Department Trial Balance As of February 29, 2016

	Feb 29, 16	
	Debit	Credit
1000 · Moody Bank Checking	325,642.91	
1001 · Moody Unearned Deposit Account	42,058.67	
1003 · Reserve Fund Moody Bank	0.00	
1004 · Sinking fund Moody Bank	0.00	
1005 · Cash Drawer	300.00	
1006 · Petty Cash	200.00	
1006 · Petty Cash:1100 · Donations	200.00	
1007 · 2011 Imprv Revn Bond Resrv Fund	70,484.38	
1008 · 2011 Improve-Int & Sinking Fund	31,118.28	
1009 · 2011 Refnd Rvnu Resv Bond Fund	37,361.81	
1010 · 2011 Int. & Sinking Fund	15,561.90	
1011 · 2011 Utility Improvement Fund	33,263.17	
1012 · 2011 CD Investments Acct. CDAR	0.00	
1013 · 2013 C.D. Investment Acct. CDAR	116,190.38	
1014 · 2013 Utility Improvement Fund	1,044.56	
1015 · 2013 Int & Sinking Fund	68,163.25	
1016-01 · 2013 Impv. Rev Bond Resrv Fund	5,035.70	
1016-02 · impr rev bond 2013 Res Fund ICS	157,518.90	
1017 · 2015 Int & Sinking Fund	13,762.64	
1018 · CITY OF B-E INVESTMENT ACCOUNT	1,506,220.24	
1200 · Water Accounts Receivable	0.00	
1201 · Tap Fee Receivables	0.00	
1202 · Accounts Receivables NSF Checks	1,549.81	
1206 · IH35 Contractor Repair Bill Due	0.00	
1218 · Employee Receivables	0.00	
1230 · Fire Hydrant Mishap	0.00	
1250 · Due from General Fund		33,037.11
1260 · Prepaid Expenses	0.00	
1270 · RVS WATER RECEIVABLES	334,652.24	
1280 · RVS RECEIVABLES NSF CHECKS	6,110.46	
1290 · RVS TAP FEE RECEIVABLES		1,500.00
1350 · Deferred outflow contributions	3,024.00	
1500 · Due from TXDOT for paid exp	122,502.06	
1550 · Net pension assets	38,408.00	
1600 · Tank Improvements	809,268.82	
1605 · A/D Tank Improvements	0.00	
1610 · Equipment	523,732.74	
1615 · A/D Equipment	0.00	
1620 · Automobiles	16,217.21	
1625 · A/D Automobiles	0.00	
1630 · Office Equipment	52,658.39	
1635 · A/D Office Equipment	0.00	
1640 · System Improvements	1,238,410.38	
1645 · A/D System Improvements	0.00	
1650 · Construction In Progress	0.00	
1650 · Construction In Progress:1652 · CIP Bethany Plant	0.00	
1660 · Land	465,980.19	
1670 · Property Easements	10,281.71	
1680 · Maintenance Building	69,469.37	
1685 · A/D Maintenance Building	0.00	
1690 · Municipal Building	62,268.89	
1695 · A/D Municipal Building	0.00	
1700 · Water System	3,091,424.14	
1705 · A/D Water System	0.00	
1720 · A/D - Water Facilities		2,475,557.46
1730 · A/D - Buildings and Improvement		125,405.24
1740 · A/D - Equipment and Furniture		422,819.89
1215 · Deferred Tech Support	0.00	
1220 · Redemption Premium Cast Note	0.00	
1225 · Bond Issue Costs	0.00	
2000 · Accounts Payable		583.85
2010 · Accounts Payable Adjustment	0.00	
2100 · Payroll Tax Payable	0.00	
21000 · Ordinary Liabilites:2020 · Accrued Liabilities	0.00	

**Water Department  
Trial Balance  
As of February 29, 2016**

	Feb 29, 16	
	Debit	Credit
21000 · Ordinary Liabilites:2105 · TMRS Payable	0.00	
21000 · Ordinary Liabilites:2110 · Pre-Paid Legal		97.91
21000 · Ordinary Liabilites:2115 · Aflac Payable	0.00	
21000 · Ordinary Liabilites:2118 · Employee Purchases	0.00	
21000 · Ordinary Liabilites:2120 · S&W Ins Payable (TMLIEBP Now)	41.48	
21000 · Ordinary Liabilites:2125 · Child Support Payable	0.00	
21000 · Ordinary Liabilites:2130 · Vacation Payable		2,356.50
21000 · Ordinary Liabilites:2140 · Fire hydrant damages due	0.00	
21000 · Ordinary Liabilites:2150 · Payroll Liabilities		23.24
21000 · Ordinary Liabilites:3000 · Due to Tabor Engineering		2,225.00
2160 · Accrued Payroll		3,307.00
2300 · Unearned Deposits		41,168.92
2500 · Series 2001 Revenue Bond	0.00	
2501 · Serie 2001 Revenue Bond-due	0.00	
2520 · Rev Refunding Bonds Series 2011		253,000.00
2521 · Rev Refunding Bonds-Current Due		21,000.00
2540 · Revenue Bonds Series 2011		508,000.00
2541 · Rev Bond Series 2011-CurrentDue		42,000.00
2543 · 2013 Improve Bond Current Due		84,000.00
2546 · 2013 Improvement Bond		1,639,000.00
2550 · 2015 Revenue Bond		395,000.00
30000 · Opening Balance Equity	0.00	
32000 · Unrestricted Net Assets		3,100,474.23
3900 · Fund Balance	0.00	
50000 · INCOME:5000 · Water Sales		609,877.20
50000 · INCOME:5030 · Re-connection Fees		8,670.00
50000 · INCOME:5050 · Donations Emergency Services		1,521.60
50000 · INCOME:5060 · Returned Check Fees		3,328.85
50000 · INCOME:5070 · Interest Income		2,221.03
50000 · INCOME:5090 · Garbage Revenue		48,785.41
60000 · WATER SYSTEM EXPENSES:6000 · Water Purchases	243,783.00	
60000 · WATER SYSTEM EXPENSES:6010 · Water Sample Expense	1,179.66	
60000 · WATER SYSTEM EXPENSES:6020 · Southern Trinity Conserv. Dist	1,069.68	
60000 · WATER SYSTEM EXPENSES:6030 · Fittings and Supplies	14,225.71	
60000 · WATER SYSTEM EXPENSES:6030 · Fittings and Supplies:6036 · Uniforms	645.36	
60000 · WATER SYSTEM EXPENSES:6030 · Fittings and Supplies:6037 · AMR residential meters	2,412.10	
60000 · WATER SYSTEM EXPENSES:6033 · Meter Study Expense Only	75.00	
60000 · WATER SYSTEM EXPENSES:6040 · REPAIRS AND MAINTENENCE	7,260.91	
60000 · WATER SYSTEM EXPENSES:6040 · REPAIRS AND MAINTENENCE:6041 · Repair of Well...	14,834.50	
60000 · WATER SYSTEM EXPENSES:6040 · REPAIRS AND MAINTENENCE:6042 · Building upke...	106.49	
60000 · WATER SYSTEM EXPENSES:6050 · Gas and Oil	3,189.74	
60000 · WATER SYSTEM EXPENSES:6060 · Repair and Maint. Trucks	3,823.10	
60000 · WATER SYSTEM EXPENSES:6065 · Back Hoe Repair	71.20	
60000 · WATER SYSTEM EXPENSES:6070 · Chemical Purchases	2,357.96	
60000 · WATER SYSTEM EXPENSES:6710 · Heart o' Texas Utilities	25,139.00	
60000 · WATER SYSTEM EXPENSES:6715 · Direct Energy Business	17,813.70	
60000 · WATER SYSTEM EXPENSES:6760 · Travel/School/Seminars	300.00	
61000 · GARBAGE PICK UP EXPENSE	36,377.40	
65000 · PERSONNEL AND SUPPORT:6500 · Salaries and Wages=Water	59,100.39	
65000 · PERSONNEL AND SUPPORT:6510 · Payroll Tax Expense	1,124.19	
65000 · PERSONNEL AND SUPPORT:6520 · TMRS Expense	2,411.66	
65000 · PERSONNEL AND SUPPORT:6540 · TMLIEBP Insurance	10,080.12	
65000 · PERSONNEL AND SUPPORT:6600 · Contract Labor	16,248.78	
66000 · PROFESSIONAL TEAM:6620 · Attorney Fees	3,555.25	
66000 · PROFESSIONAL TEAM:6630 · Engineering Fees	1,611.78	
66000 · PROFESSIONAL TEAM:6640 · Auditor Fees	9,650.00	
66000 · PROFESSIONAL TEAM:6650 · City Insurance Expense	8,056.84	
67000 · ADMINISTRATIVE EXPENSES:6610 · Membership Fees	4,139.65	
67000 · ADMINISTRATIVE EXPENSES:6690 · Office Supplies	359.19	
67000 · ADMINISTRATIVE EXPENSES:6690 · Office Supplies:6695 · Social Platforms	85.76	
67000 · ADMINISTRATIVE EXPENSES:6700 · Office Equipment Lease	846.17	
67000 · ADMINISTRATIVE EXPENSES:6705 · Atmos Gas	151.58	
67000 · ADMINISTRATIVE EXPENSES:6720 · Computer Expenses	1,300.37	
67000 · ADMINISTRATIVE EXPENSES:6720 · Computer Expenses:6725 · Annual Software Maint...	6,628.63	



12:09 PM  
03/07/16  
Accrual Basis

**Water Department**  
**Trial Balance**  
As of February 29, 2016

	Feb 29, 16	
	<u>Debit</u>	<u>Credit</u>
67000 · ADMINISTRATIVE EXPENSES:6730 · Telephone Expense	3,409.11	
67000 · ADMINISTRATIVE EXPENSES:6735 · Cell Phone Expense	477.94	
67000 · ADMINISTRATIVE EXPENSES:6740 · Postage	3,736.49	
67000 · ADMINISTRATIVE EXPENSES:6770 · Misc. Expense	501.21	
67000 · ADMINISTRATIVE EXPENSES:6790 · Janitorial/Mats	138.00	
67000 · ADMINISTRATIVE EXPENSES:6800 · Donations - Emergency Services	748.80	
69000 · Debt/Expense Accounts:6675 · Depreciation Expense	73,397.00	
7400000 · Payment TXDOT Utility Re-Lo's:74200 · Payment TXDOT Eng Utility Relo		50,186.00
68000 · COMPREHENSIVE WATER PROJECTS	22,596.34	
<b>TOTAL</b>	<b><u>9,875,146.44</u></b>	<b><u>9,875,146.44</u></b>

# City of Bruceville-Eddy

143 Wilcox Drive  
Eddy, Texas 76524

254-859-5964 ph.  
254.859.5779 Fax

I, the undersigned authority, do hereby request to be placed on the agenda

of: March 10<sup>th</sup>, 2016 to discuss the following:

Continuation for Supplying City of  
Bruceville with Uniforms for another 3yrs

Dated this 10<sup>th</sup> day of Feb 2016

Signed:

Mills (Uni First)

Phone Number for contact: Home: \_\_\_\_\_ Cell: 254 733-0364

Address: 114 Ave drive, Tx 76643

**MUST BE APPROVED BY MAYOR** Mayor Eaton \_\_\_\_\_

Moved to next agenda of regular council session for approval: \_\_\_\_\_

Dear Sir,

I have the pleasure to inform you that your application for the position of [Job Title] has been received and is currently under consideration. We are impressed with your qualifications and experience in the field.

The next step in the process is an interview. We would like to invite you to our office for an interview on [Date] at [Time]. Please bring a copy of your resume and any relevant work samples.

If you have any questions or need further information, please do not hesitate to contact me at [Phone Number] or [Email Address].

We appreciate your interest in our organization and look forward to the possibility of working with you. Thank you for your time and consideration.

Sincerely,  
[Name]  
[Title]

Enclosed for you are [Number] copies of [Document Name].

heard from him since 10-21-15. Jay Tyler called me today and it might be several weeks or months before we could get help from the Archeologists in USDA Washington DC office. To save time, I am proceeding with the required Archeological survey through a private practice Archeologist from College Station.

12-10-15 Update: Bill Moore has been hired by Tabor & Associates, Inc. to do the Archeological Investigation, but State Law requires he get an Antiquities Permit from the Texas Historical Commission before he can dig. Permit should be issued this week or next.

1-14-16 Update: Bill Moore, Archeologist, was on-site at the property this week to get final samples, etc. Report should be received by early February. Still waiting for the results of the Income Survey.

2-9-16 Update: Bill Moore, Archeologist, has forwarded his report to Texas Historical Commission and we are awaiting their response. After the Texas Historical Commission determination, we can proceed with the Environmental Report and Preliminary Engineering Report.

**3-10-16 Update: We are still waiting for the results of the Income Survey (USDA RD requires 38% response). Bill Moore, Archeologist, has reported that the Texas Historical Commission has approved the site, but we are waiting on their official review letter. The official review letter is required to continue the work on the Environmental Report and Preliminary Engineering Report.**

### **TEXAS WATER DEV. BOARD New Sewer System:**

An Intended Use Plan (pre-application) was submitted in March 2015 to TWDB for funding the city's new sewer system under the Clean Water State Revolving Fund. The City ranked 36 out of over 200 applicants (see attached). TWDB will fund the top 10 with some loan forgiveness (grant) money. They will offer low interest loans to the rest beginning in October 2015 provided a complete application is submitted. There is an option to resubmit the Intended Use Plan (pre-application) in March 2016 to see if the City's ranking was better. If both USDA and TWDB complete applications are prepared the cost of engineering will increase by at least \$15,000 to complete state requirements, extra paper work and engineering analysis.

10-6-15 Update: TWDB will open second round low interest loans at the end of October or maybe early November.

11-12-15 Update: No Change

12-10-15 Update: No Change

1-14-16 Update: No Change



2-9-16 Update: Texas Water Development Board is receiving new Intended Use Plans until March 3, 2016. Based on discussion with Council and City Staff, the best grant opportunities are with USDA RD and the Texas Water Development Board program will be revisited after funding is offered by USDA RD program.

**3-10-16 Update: In accordance with the Council directive on 2-11-16, the TWDB Project Information Form was completed and submitted on 3-3-16 to TWDB and included the Disadvantaged Community Income Survey showing a median household income of \$37,000.**

### **Temporary Water Meter Moratorium:**

The total water supply will serve over 2207 standard meters within compliance of TCEQ 85% rule. Current meter count is approx. 2070 meters. The City's meter count will be reduced as meters are vacated (remove meter, box & cutoffs back to the main). There are still numerous water mains that have too many meters for TCEQ compliance (see attached engineers report Exhibit H from 2012).

10-6-15 Update: I do not recommend that the moratorium be lifted until the water system mapping and hydraulic analysis is complete.

11-12-15 Update: No Change

12-10-15 Update: Waiting on marked-up system maps from City Staff showing correct locations of lines, valves, and meters.

1-14-16 Update: No Change

2-9-16 Update: No Change

**3-10-16 Update: No Change**

### **Water System Mapping & Hydraulic Analysis:**

We are waiting on marked-up maps from city staff showing correct location of lines, valves and meters.

10-6-15 Update: No change.

11-12-15 Update: No Change

12-10-15 Update: No Change

1-14-16 Update: No Change

2-9-16 Update: No Change

**3-10-16 Update: No Change**

**Water Loss:**

City staff is repairing and looking for leaks. Water main metering for leak detection can resume when summer flows go down. Water main meters can then be installed to measure low flow (night time) conditions to identify the direction/location of high flows from large leaks or other usage.

10-6-15 Update: No change

11-12-15 Update: Water usage has probably dropped off and temporary water main meters should now be effective to check and follow high night time flows. High night flows typically indicate a significant water loss.

12-10-15 Update: No Change

1-14-16 Update: No Change

2-9-16 Update: No Change

**3-10-16 Update: No Change**

**Old Blevins Rd New 4" Water Line:**

This project is ready to be approved by the Council for bidding. All but 2 of the updated (new) easements have been secured. The new 4" water main will be placed in the existing water line easement where new easements are not granted.

10-6-15 Update: No change.

11-12-15 Update: No Change

12-10-15 Update: No Change

1-14-16 Update: No Change

2-9-16 Update: No Change

**3-10-16 Update: This project is ready to be approved by Council for bidding.**

**Old Moody Rd New Water line:**

This project is ready to be approved by the Council for bidding.

10-6-15 Update: No change.

11-12-15 Update: No Change

12-10-15 Update: No Change

1-14-16 Update: No Change

2-9-16 Update: No Change

**3-10-16 Update:** This project was included in Texas Department of Agriculture under the Community Development Block Grant program which was submitted in February 2015 and it appears that this project will be awarded and funded in the next few months under that program. This funding program provides not less than 85% grant money.

### **Ford Plant New 6" Fill Line & Conversion of Existing 8" to Distribution:**

Right of Way (easements) must be verified by City. New easements may be necessary.

10-6-15 Update: No change.

11-12-15 Update: No Change

12-10-15 Update: No Change

1-14-16 Update: No Change

2-9-16 Update: No Change

**3-10-16 Update:** This project was included in Texas Department of Agriculture under the Community Development Block Grant program which was submitted in February 2015 and it appears that this project will be awarded and funded in the next few months under that program. This funding program provides not less than 85% grant money.

### **Friendly Oaks Tank Repair:**

Existing ground tanks require repair and painting to comply with TCEQ. Council should authorize the Engineer to prepare bid documents, advertise and get bids for the work. Engineer will present bids to Council for review and action.

10-6-15 Update: No change.

11-12-15 Update: The Engineer is waiting on Council authorization to prepare Bid Documents.

12-10-15 Update: No Change



1-14-16 Update: No Change

2-9-16 Update: No Change

**3-10-16 Update: No Change**

### **TxDOT I35 Water Line Relocation:**

This project is 90% complete. We are waiting on TxDOT's water line contractors to remobilize to remove the old water lines and identify any old lines that they must cut and capped.

10-6-15 Update: No change.

11-12-15 Update: TxDOT contractor TTG Utilities Inc. is on-site connecting water mains near FM 1239 and also in the vicinity of Grider Street.

12-10-15 Update: TxDOT/TTG Utilities Inc. contractor has completed water line connections near FM 1239 and also near Grider Street. The last part of the TxDOT work will be removing the old lines which may result in leaks if the old lines are still connected to the system at unknown locations.

1-14-16 Update: No Change

2-9-16 Update: No Change

**3-10-16 Update: No Change**

### **Westridge Well Repair:**

12-10-15 Update: Well has been cleaned, videoed, and sonar jetted to clean the screen/slots. Based on the video, the well casing appears to be in good condition, except for plugged slots which were cleaned with the sonar jet. I recommend approval of the proposal by Jurgensen Pump (12-1-15 for \$20,955.50) to get the well back in service.

1-14-16 Update: The well pump installation completed by Jurgensen Pump Co. in mid-December. City Staff is working on getting bac-T samples.

2-9-16 Update: Bac-T samples passed and the Well has been placed into service.

**3-10-16 Update: This project is complete and will be removed from report.**



# CITY OF BRUCEVILLE-EDDY

## RESOLUTION

030116

WHEREAS, under State of Texas law, it becomes necessary to appoint an Individual to assume the responsibilities of a signatory for the City of Bruceville-Eddy, Texas

AND:

WHEREAS, the recipient organization, being the City of Bruceville-Eddy, Texas, has met this requirement by the City Council passing a Resolution delegating that the person(s) listed below will have the authority to sign the Depository/Authorized Signator/Lendee Designation Form for the Back Hoe Agreement number \_\_\_\_\_ in amount of (not to exceed) \$69,950.00 and, Lender being the First National Bank of Moody, at a lending rate of 3.95 % interest at 60 months (with a down payment of \$20,000.00, and a trade in of the city owned 1986 Ford backhoe for \$2,500.00).

NOW THEREFORE, be it resolved that;

Koni Billings, City Administrator

Typed Name/Title

Signature

Have been designated as authorized signators by the City Council of the City of Bruceville-Eddy, Texas.

Passed and approved at a Regular Meeting held this the 10<sup>th</sup> day of March, 2016.

Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

Gary Lucas, Mayor Pro Tem City of Bruceville-Eddy

ATTEST:

(Seal)

Esther Moreno, City Secretary

Council;

Additional Information as requested. Regarding professional job search.

The firms that I have spoken to (JOAT, HT Group, Job-Link require a written job description, along with any additional wants or needs, i.e., licenses, permits, etc.) The firms do all the vetting of the individual. This included, drug screen, background check, permit qualification existence, and dates of renewal, etc. Council will need to have something ready to send to them electronically and they can begin a professional job search for the City. I spoke to both Job-Link and JOAT and their beginning rates are around \$1,500.00 to start the search. HT Group is a professional recruiter organization; they have flat rates depending on qualifications. They start at \$3,000.00.





For inquiries, please call: 254-754-7997

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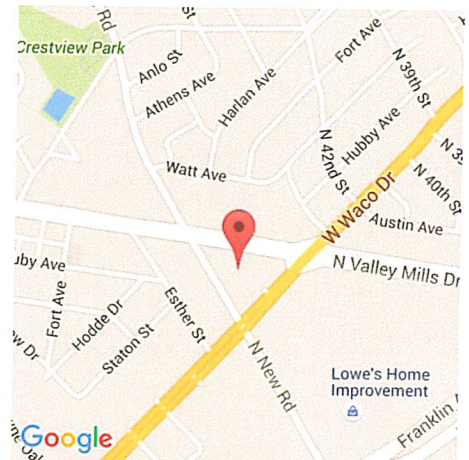
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Submit

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# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
254/859-5779 fax

## NOTICE OF SPECIAL CALLED EXECUTIVE SESSION MEETING OF THE GOVERNING BODY OF BRUCEVILLE-EDDY

Notice is hereby given that the City Council of the City of Bruceville-Eddy will convene in a SPECIAL CALLED MEETING to be held on the 22<sup>nd</sup> day of March, 2016 at 5:00 p.m. at City Hall, 143 Wilcox Drive, Eddy, Texas at which time and place it will consider and possibly take action on the following Agenda:

- A. Call to Order. Adjourn into Executive Session.
- B. EXECUTIVE SESSION: Discuss and consider employee review forms.
- C. Reconvene into Special Called Session.
- D. Adjourn.

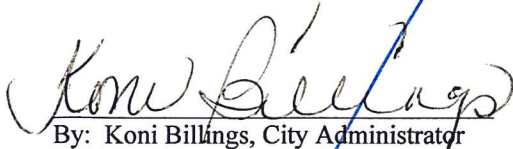
3-22-16  
5:30 p.m.

*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The City is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Administrator at least 48 hours in advance. Please contact the City Administrator at (254) 859-5964 or by fax at (254) 859-5779 for information or assistance.*

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall of City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 17th day of March, 2016 at 1:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

City of Bruceville-Eddy, Texas

(Seal)

  
By: Koni Billings, City Administrator





# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

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*Mr Trigg excused - Illness*

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City of Bruceville-Eddy, Texas

*[Handwritten signature]*

(Seal)

By: Koni Billings, City Administrator



5:00 p.m.

Special called Mtg 3-22-2016 5:25 adjourned

Call to order - Mr. Inge excluded for illness

5:25 adjourned - no Super Majority Council  
No super quorum p.m.

Cancelled Mtg  
No Super Majority

Rick Eaton

February 26 2016

City Of Bruceville/Eddy

Dear Council,

After careful thought and consideration, I have decided to resign from my position as Mayor of Bruceville/Eddy effective immediately.

Sincerely,



Rick Eaton

RECEIVED 2/29/2016 original  
KB