

February

2017



# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
254/859-5779 fax

## Notice is hereby given of a 5:00 P.M. Workshop February 9<sup>th</sup>, 2017

Notice is hereby given that a **WORKSHOP** of the governing body of the City of Bruceville-Eddy will be held on the 9<sup>th</sup> day of February, 2017 at 5:00 p.m. in the City Hall at 143 Wilcox Drive, Eddy, Texas at which time the following subjects will be discussed, and or approved, to-wit:

- I. Call to Order: Mayor Connally Bass.
- II. Discussion of agenda items listed below. No action to be taken.

## Notice is hereby given of a 6:30 P.M. Regular Council Session February 9<sup>th</sup>, 2017

- a) Call to Order: Mayor Connally Bass.
- b) Prayer by Councilman Dean, who will then lead us in the Pledge of Allegiance.
- c) **CITIZEN TIME:** At this time we would like to listen to comments or concerns of members of the audience (*who have turned in a speaker form*). All comments are limited to a maximum of five minutes for items which have not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly before making your comments. Thank you.
- d) **CONSENT AGENDA:**
  - i. Council to consider A/P for General/Water Funds for January 2017.
  - ii. Council to consider minutes of the meeting of January 2017.
1. City Engineers: Report/ Considerations. Johnny Tabor. Council to consider and possibly take action on **USDA-RD Documents for the proposed B-E Wastewater System Funding.**
2. Public Works: Report/ Considerations. Johnny Tabor. Update on the Old Bethany Ridge bridge teardown and the B-E waterline removal. Update on the Crescent Creek line extension and improvement.
3. Police Department: Report/ Considerations. Chief McLean to give report.
4. Council to consider and possibly take action on foreclosed MCAD#160545000034010 property. City of Bruceville-Eddy tax collection firm, Linebarger, Goggan, Blair, & Sampson, LLP., requests' an approval for a tax re-sale deed to be executed and property to be removed from tax roll.
5. Council to consider status of the B-E ISD's request for a water well permit as an exception to the prohibition of new water wells under Water Well Ordinance No. 06-1111 of 6-8-2011, including update on any response to City Engineer's comments and his request that BE ISD supplement documentation and information to complete its previously filed Hearing Request and Application for Water Well Permit, and any possible modification of procedures established under Ordinance No. 06-1111. (*This item may be discussed in executive session under TGC§551.071 Consultation with Attorney*).
6. Council to consider the "declaratory relief" claim filed through **J. Killough v City of Bruceville-Eddy** legal notice. (*This item may be discussed in executive session under TGC§551.071 Consultation with Attorney*).

*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The City is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at least 48 hours in advance. Please contact the City Secretary at (254) 859-5964 or at the web address of [city-sec@bruceville-eddy.org](mailto:city-sec@bruceville-eddy.org) or by fax at (254) 859-5779 for information or assistance.*

I, the undersigned authority, **do hereby certify** that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall of City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 6th day of February 2017, at 5:00 p.m. and remained so posted continuously for at least 72 hours proceeding the scheduled time of said Meeting.

(seal)

City of Bruceville-Eddy, Texas

By: Koni Billings, City Administrator

9/8/2017

WK 8/20/05 on all here included  
Lug Johnny & me - got chief  
S7424 80% of my  
numbers  
against  
period costs

① Friendly Cat Engineering  
agreement advertising  
to bid on construction

6/6 ad journal -



433 Opened.

Jason Man-Minton  
Gary Sec

Consent  
agenda

SF-424 Application needs  
to have a motion to accept  
the amount 19,193,620<sup>00</sup>

all in favor

1- Motion to allow Mayor  
Boss to sign the SF-424  
Allen Figg Second, all in favor

2- amended agreement for the  
engineering agreement.  
for the maximum of \$33,000.  
for the requirement of WSDA RO.

Gary Lucas Motion -  
Mark Holt Seconded.  
all in favor -

3 no Report's  
4 Tax-Resale-



motion to accept the  
Resale Tax Re Sale

Need motion Jason  
second Al Milcox

5 - no action taken  
on item

6 - @ 6:50 pm - 723

back into Regular  
Atq 723 @ your



# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

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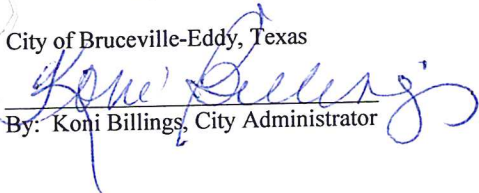
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City of Bruceville-Eddy, Texas

(seal)

By:  Koni Billings, City Administrator



# City of Bruceville-Eddy

3 Wilcox Drive  
Eddy, Texas 76524

(254) 859-5964 Telephone  
(254) 859-5779 Fax

## FEBRUARY 9TH, 2017 MINUTES OF THE WORKSHOP AND REGULAR MEETING OF THE GOVERNING BODY OF BRUCEVILLE-EDDY

### Workshop Session of the City of Bruceville-Eddy 5:05 p.m.

Council members present were: Mayor Connally Bass, Hal Wilcox, Gary Lucas and Frank Holt, Allen Trigg, and Jason Dean. Also present, City Administrator Koni Billings, City Engineer Johnny Tabor.

Mayor Bass called the workshop to order at 5:00 pm. Agenda items were discussed, no action taken. Update given by Mr. Tabor on all the ongoing projects we have for the water department. Mr. Tabor has brought in an updated timeline of the projects that are received each month. The CDBG grant, at this point is right on target. Administrator will be contacting U.S. Divers, water tank divers to let them know we are ready to go to bid, if the contract for Friendly Oaks rehab is signed. The next meeting that Council holds needs to have the contract on it for a line item in order to ask for consideration. If the Council approves the contract Johnny Tabor can go to bid on it with a second motion. The estimate that Johnny has submitted is at \$87,600.00. This amount includes the engineering fees, both the basic and design fees and the probable cost estimates. Also covered was the submission of the last of the paperwork to the USDA-RU that they were asking for in order to put the packet together for approval and submission to the Austin offices.

Adjourned at 6:16 pm.

### Regular Meeting of the City Council: 6:30 pm.

Mayor Connally Bass called the regular meeting to order at 6:33 p.m. Attendance: Mayor Connally Bass, Gary L. Lucas, Hal Wilcox, Allen Trigg, Jason Dean, Frank Holt, city engineer, Johnny Tabor and city administrator Koni Billings. Mr. Dean offered the prayer to open the meeting, and led all in the Pledge of Allegiance. Mayor Bass welcomed everyone that attended.

- Council considered the funds for General and Water for month of January 2017 and the minutes of the regular meeting of January 2017. Two motions were made, both by Jason Dean and both seconded by Gary Lucas to approve the minutes and the funds for the month of January. All in Favor.

Item 1: City Engineer Report: Johnny Tabor gave an update for all the different projects that are going on. Johnny has asked the council for motion to consider the contract application submission amount for the USDA-RU in the amount of request of \$10,193,620.00. This is for the new request total on the Form SF-424 that will be the submission amount to the federal department of USDA-RD. A motion to have Mayor Bass sign the document was made by Gary Lucas and was then seconded by Allen Trigg. All in Favor. A motion to accept the newly amended engineering agreement for the waste water design and plans was tendered by Gary Lucas and was seconded by Frank Holt for the maximum amount of \$833,000.00. All in Favor. Johnny Tabor then reported that the Crescent Creek 8" water line extension project was finished. Also finished was the tear down of our water lines and the old valves along the county bridge on Old Bethany Ridge.

Item 2: Police Report: Chief had no report this month.

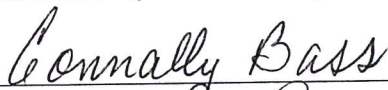
Item 3: Public Works: All motions made during the City Engineer reports.

Item 4: Council considered the request of our tax attorney collections firm to approve the resolution to accept the amount of property tax offered for sale of the MCAD# 160545000034010. The request has been sent through the McLennan County Tax office, the McLennan County Commissioners court and been approved, the B-E ISD and has been approved. The amount of the offer of \$2,100.00 would if approved, allow for the re-sale deed to be executed and the property to be taken off the delinquent rolls and returned to the property tax rolls. The city will receive only a small apportioned amount of the sale funds, but the property is allowed to once more be placed on the taxing rolls. Jason Dean offered up a motion to accept the amount, seconded by Hal Wilcox. All in Favor.

Item 5: Mayor Bass read the Line Item. City Administrator Koni Billings asked if the engineer, Mr. Tabor had received any updates or paperwork that was necessary to begin an application process to request a permit by Bruceville-Eddy ISD. This request is for a non-potable well to be built on site at the campus. Ms. Billings then asked the council at large if at this time anyone wanted to have discussion of any possibly changes in the matter of the application, the requirements, the request for permits or any discussion on the matter. No one asked for time to discuss, nor were any motions made regarding the request. The item had no action taken.

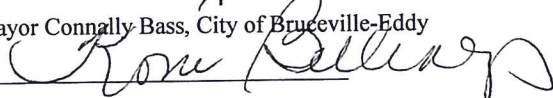
Item 6: Mayor Bas then read from the agenda line item 6, regarding a claim filed against the city for "declaratory relief" by James Killough/O.C. Buenger v City of B-E. Council adjourned into executive session under *TGC§551.071 Consultation with Attorney* at 6:58 pm.

Reconvened into Regular Session at 7:23 pm. Meeting adjourned by Mayor Bass at 7:23 pm.



Mayor Connally Bass, City of Bruceville-Eddy

seal



City Administrator, Koni Billings

Minutes approved on: March 16th, 2017



# General Fund Trial Balance As of January 31, 2017

	Jan 31, 17	
	Debit	Credit
1000 · Moody General Checking	149,822.03	
1001 · MRLA Savings	432,574.98	
1002 · Police Department DAG Account	0.00	
1003 · Municipal Tech /Bldg. Checking	51,482.52	
1004 · INVESTMENT ACCT. FOR COBE	100,097.71	
1005 · DIVIDEND ACCOUNT	50,019.39	
1006 · MRLA Investment	1,022,159.85	
1007 · Asset Forfeiture Police Dept.	501.55	
1200 · Property Tax Receivable	47,890.24	
1205 · Allowance For Doubtful Accounts		35,003.36
1215 · Restitution Receivable	0.00	
1220 · Franchise Tax Receivable	0.00	
1230 · Employee Receivables	0.00	
12000 · Undeposited Funds	0.00	
1500 · Due from TXDOT for paid exp	0.00	
1300 · Misc. Receivables	1,420.79	
20000 · Accounts Payable		660.46
20010 · Accounts Payable Adjustment	0.00	
2100 · Payroll Taxes Payable	0.00	
2150 · Accrued Salaries Payable		9,088.40
2160 · TML Insurance Re-lmb for Tower	0.00	
2161 · TML Insur Re-lmb for Crown Vic	0.00	
2170 · JE Audit	0.00	
2180 · Due to Water Dept Fund	33,037.31	
2500 · Deferred Lease Income	0.00	
2600 · Deferred Property Tax Revenue		12,886.88
40000 · Ordinary Liabilities	0.00	
40000 · Ordinary Liabilities:2010 · State Comp Fines Payable		21,503.46
40000 · Ordinary Liabilities:2105 · TMRS Payable		5,754.70
40000 · Ordinary Liabilities:2110 · Pre-Paid Legal		232.79
40000 · Ordinary Liabilities:2115 · AFLAC Payable		122.46
40000 · Ordinary Liabilities:2120 · TMLIEBP Health Ins.		1,044.92
40000 · Ordinary Liabilities:2130 · Employee Equipment Purchase	0.00	
40000 · Ordinary Liabilities:2135 · Repayment	0.00	
40000 · Ordinary Liabilities:2145 · Child Support Payable		118.30
40000 · Ordinary Liabilities:2155 · Liberty National Life		
40000 · Ordinary Liabilities:24000 · Payroll Liabilities	2,840.38	
27000 · Government Owned Fixed Assets	12.65	
3000 · Fund Balance General	0.00	
3100 · Fund Balance Public Safety		
32000 · Unrestricted Net Assets		1,637,886.55
50000 · INCOME:5000 · Property Tax Revenue		235,661.01
50000 · INCOME:5010 · State Sales Tax Revenue		23,081.83
50000 · INCOME:5020 · Franchise Tax Revenue		7,495.59
50000 · INCOME:5040 · Pavillion Rental Income		500.00
50000 · INCOME:5043 · Donations for K-9		4,980.00
50000 · INCOME:5050 · Animal Control Income		225.00
50000 · INCOME:5070 · Interest Income		1,419.19
50000 · INCOME:5075 · Permit Fees Income		605.00
50000 · INCOME:5080 · Misc /Police Rpt/Acc Rpt Income		566.71
50000 · INCOME:5095 · Tower Lease Income		1,000.00
50000 · INCOME:5500 · Fines Income		152,957.82
50000 · INCOME:5501 · MVBA COLLECTIONS INCOME		39,384.43
50000 · INCOME:5505 · P.D. Vehicle Escrow		11,470.00
50000 · INCOME:5510 · Fines Court Tech Fund		12,123.82
50000 · INCOME:5520 · Fines Court Bldg/Security Fund		9,079.77
50000 · INCOME:5525 · Juvenile Case Manager Fund		5,476.31
50000 · INCOME:5530 · State Comptroller Fine Expense	952.40	
60000 · ADMINISTRATIVE COSTS:6010 · Atmos Gas	156.17	
60000 · ADMINISTRATIVE COSTS:6020 · Membership Dues	118.14	
60000 · ADMINISTRATIVE COSTS:6025 · Tax Appraiser Fees	991.01	
60000 · ADMINISTRATIVE COSTS:6030 · Tax Collector Fees	726.35	
60000 · ADMINISTRATIVE COSTS:6050 · Office Equipment Lease	488.69	
60000 · ADMINISTRATIVE COSTS:6065 · Municipal Court Collection Cost	23,581.35	
60000 · ADMINISTRATIVE COSTS:6092 · Social Platforms	144.65	
60000 · ADMINISTRATIVE COSTS:6115 · Office Supplies	794.81	
60000 · ADMINISTRATIVE COSTS:6125 · Telephones	1,008.93	
60000 · ADMINISTRATIVE COSTS:6130 · Postage	397.31	



**General Fund  
Trial Balance  
As of January 31, 2017**

	Jan 31, 17	
	Debit	Credit
60000 · ADMINISTRATIVE COSTS:6135 · Cell Phones & I-Pads	1,908.04	
60000 · ADMINISTRATIVE COSTS:6140 · Advertising	109.04	
60000 · ADMINISTRATIVE COSTS:6160 · Misc. Expense	347.62	
60000 · ADMINISTRATIVE COSTS:6160 · Misc. Expense:6161 · Council Annual Payroll	72.00	
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses	596.67	
60000 · ADMINISTRATIVE COSTS:6182 · Annual Software charges	373.00	
60000 · ADMINISTRATIVE COSTS:6185 · Janitorial	281.65	
65000 · ANIMAL CONTROL EXPENSES:6170 · A.C. supplies/ vaccinations	269.83	
65000 · ANIMAL CONTROL EXPENSES:6172 · Waco Animal Shelter Contract	2,158.50	
65000 · ANIMAL CONTROL EXPENSES:6173 · Animal Control Training Expense	1,049.97	
66000 · OFFICE PERSONNEL & SUPPORT	838.35	
66000 · OFFICE PERSONNEL & SUPPORT:66065 · Salaries and Wages=General	11,917.56	
66000 · OFFICE PERSONNEL & SUPPORT:66070 · Payroll Tax Expense=General	2,980.95	
66000 · OFFICE PERSONNEL & SUPPORT:66075 · TMLIEBP Insurance	9,337.44	
66000 · OFFICE PERSONNEL & SUPPORT:66080 · TMRS Expense=General	2,865.26	
66000 · OFFICE PERSONNEL & SUPPORT:66090 · Water Co. Wages PassThru Acct.	61,172.49	
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance:6036 · Building ...	461.46	
70000 · CITY INFRASTRUCTURE COSTS:6040 · Gas and Oil	2,671.03	
70000 · CITY INFRASTRUCTURE COSTS:6055 · Pavillion Expense Account	36.15	
70000 · CITY INFRASTRUCTURE COSTS:6122 · DIRECT ELECTRICITY	3,668.18	
70000 · CITY INFRASTRUCTURE COSTS:6165 · Tools & Equipment	533.95	
70000 · CITY INFRASTRUCTURE COSTS:6166 · Fixed Asset Expenditure	3,661.60	
70000 · CITY INFRASTRUCTURE COSTS:6166 · Fixed Asset Expenditure:99100 · Backhoe Purch...	1,285.23	
70000 · CITY INFRASTRUCTURE COSTS:7001 · H-O-T Street Lighting Expense	324.00	
70000 · CITY INFRASTRUCTURE COSTS:7011 · Mower Repair & Expense	39.95	
70000 · CITY INFRASTRUCTURE COSTS:7015 · City Back Hoe & DumpTruck	515.16	
70000 · CITY INFRASTRUCTURE COSTS:7016 · Truck Repairs and Tires	752.92	
70000 · CITY INFRASTRUCTURE COSTS:7020 · Street Repair Expenses	2,687.43	
70000 · CITY INFRASTRUCTURE COSTS:7035 · Uniforms & Office Shirts	400.79	
70000 · CITY INFRASTRUCTURE COSTS:7050 · Comprehensive Planning Projects	978.92	
80000 · POLICE DEPT. OPERATION EXPENSES:8005 · Police Principal Trucks	22,972.13	
80000 · POLICE DEPT. OPERATION EXPENSES:8006 · Police Interest Pick ups	2,047.95	
80000 · POLICE DEPT. OPERATION EXPENSES:8010 · Police Equipment	368.38	
80000 · POLICE DEPT. OPERATION EXPENSES:8015 · Police Vehicle Equipment	3,742.25	
80000 · POLICE DEPT. OPERATION EXPENSES:8016 · K-9 Expenses	3,249.02	
80000 · POLICE DEPT. OPERATION EXPENSES:8020 · Police Gas & Oil	6,986.06	
80000 · POLICE DEPT. OPERATION EXPENSES:8025 · Repair & Maintenance Police Car	2,811.40	
80000 · POLICE DEPT. OPERATION EXPENSES:8035 · Police Training	1,115.40	
80000 · POLICE DEPT. OPERATION EXPENSES:8045 · Police Uniform Purchases	207.32	
80000 · POLICE DEPT. OPERATION EXPENSES:8050 · Police General Repair & Maint:8055 · Poli...	380.11	
80000 · POLICE DEPT. OPERATION EXPENSES:8060 · Omnibase Expense	2,886.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department	3,676.12	
80000 · POLICE DEPT. OPERATION EXPENSES:8099 · Police Radio Connection-Waco	4,200.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8105 · Police Forms Expense	137.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8110 · Police Office Supplies	165.71	
80000 · POLICE DEPT. OPERATION EXPENSES:8115 · Police Office Equipment Lease	487.11	
80000 · POLICE DEPT. OPERATION EXPENSES:8120 · Police Telephone Exp	837.87	
80000 · POLICE DEPT. OPERATION EXPENSES:8130 · Police Cell Phone Ex	2,089.41	
80000 · POLICE DEPT. OPERATION EXPENSES:8155 · Police Misc. Exp	693.71	
80000 · POLICE DEPT. OPERATION EXPENSES:8155 · Police Misc. Exp:8156 · Bottled Water Del...	161.52	
80000 · POLICE DEPT. OPERATION EXPENSES:8165 · Social Platforms-Police Dept.	9.92	
80000 · POLICE DEPT. OPERATION EXPENSES:8185 · Janitorial-Police Dept.	124.36	
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept	73,584.52	
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept:82150 · Warran...	600.00	
82000 · POLICE PERSONNEL & SUPPORT:82085 · TMRS Police Department	3,546.01	
82000 · POLICE PERSONNEL & SUPPORT:82145 · TMLIEBP Insurance	12,724.24	
90000 · PROFESSIONAL ADMINISTRATION:6100 · Attorneys	2,283.00	
90000 · PROFESSIONAL ADMINISTRATION:6105 · Auditors	6,000.00	
90000 · PROFESSIONAL ADMINISTRATION:6110 · City Insurance	8,346.32	
90000 · PROFESSIONAL ADMINISTRATION:8070 · Police Department Attorney Fees	855.00	
90000 · PROFESSIONAL ADMINISTRATION:8090 · Auditor Fee Police Department	6,000.00	
90000 · PROFESSIONAL ADMINISTRATION:8100 · Police City Insurance	8,346.32	
9990 · BANK TRANSFERS	13,180.25	
4050 · PASSTHRU ACCT. FOR DEP. ERRORS	0.00	
<b>TOTAL</b>	<b>2,230,328.76</b>	<b>2,230,328.76</b>



General Fund  
Profit & Loss Budget vs. Actual  
October 2016 through September 2017

	Oct '16 - Sep ...	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>50000 · INCOME</b>				
5000 · Property Tax Revenue	235,661.01	325,000.00	-89,338.99	72.5%
5010 · State Sales Tax Revenue	23,081.83	60,000.00	-36,918.17	38.5%
5020 · Franchise Tax Revenue	7,495.59	70,000.00	-62,504.41	10.7%
5040 · Pavillion Rental Income	500.00	500.00	0.00	100.0%
5043 · Donations for K-9	4,980.00			
5045 · LEOSE Police Edu Inc.	0.00	1,000.00	-1,000.00	0.0%
5050 · Animal Control Income	225.00	500.00	-275.00	45.0%
5070 · Interest Income	1,419.19	700.00	719.19	202.7%
5075 · Permit Fees Income	605.00	1,500.00	-895.00	40.3%
5080 · Misc /Police Rpt/Acc Rpt Income	566.71	2,000.00	-1,433.29	28.3%
5090 · Lease Income	0.00	10,712.00	-10,712.00	0.0%
5095 · Tower Lease Income	1,000.00	3,000.00	-2,000.00	33.3%
5096 · Troy Parker Land Lease	0.00	2,000.00	-2,000.00	0.0%
5500 · Fines Income	152,927.82	500,000.00	-347,072.18	30.6%
5501 · MVBA COLLECTIONS INCOME	39,384.43	100,000.00	-60,615.57	39.4%
5505 · P.D. Vehicle Escrow	11,470.00	22,000.00	-10,530.00	52.1%
5510 · Fines Court Tech Fund	12,123.82	20,000.00	-7,876.18	60.6%
5520 · Fines Court Bldg/Security Fund	9,079.77	15,000.00	-5,920.23	60.5%
5525 · Juvenile Case Manager Fund	5,476.31	10,000.00	-4,523.69	54.8%
5530 · State Comptroller Fine Expense	-952.40	1,000.00	-1,952.40	-95.2%
5550 · Fixed Asset Sales Income	0.00	2,000.00	-2,000.00	0.0%
50000 · INCOME - Other	0.00	0.00	0.00	0.0%
<b>Total 50000 · INCOME</b>	<b>505,044.08</b>	<b>1,146,912.00</b>	<b>-641,867.92</b>	<b>44.0%</b>
<b>Total Income</b>	<b>505,044.08</b>	<b>1,146,912.00</b>	<b>-641,867.92</b>	<b>44.0%</b>
<b>Gross Profit</b>	<b>505,044.08</b>	<b>1,146,912.00</b>	<b>-641,867.92</b>	<b>44.0%</b>
<b>Expense</b>				
<b>60000 · ADMINISTRATIVE COSTS</b>				
6010 · Atmos Gas	156.17	350.00	-193.83	44.6%
6015 · Election Expenses	0.00	2,500.00	-2,500.00	0.0%
6020 · Membership Dues	118.14	500.00	-381.86	23.6%
6025 · Tax Appraiser Fees	991.01	3,000.00	-2,008.99	33.0%
6030 · Tax Collector Fees	726.35	3,000.00	-2,273.65	24.2%
6050 · Office Equipment Lease	488.69	3,000.00	-2,511.31	16.3%
6065 · Municipal Court Collection Cost	23,581.35	50,000.00	-26,418.65	47.2%
6070 · Court Technology Expense	0.00	3,000.00	-3,000.00	0.0%
6075 · Court Bldg/Security Expense	0.00	2,000.00	-2,000.00	0.0%
6077 · Court Juvenile Case Mngr.	0.00	1,000.00	-1,000.00	0.0%
6092 · Social Platforms	144.65	2,000.00	-1,855.35	7.2%
6115 · Office Supplies	794.81	3,500.00	-2,705.19	22.7%
6125 · Telephones	1,008.93	3,000.00	-1,991.07	33.6%
6130 · Postage	397.31	3,200.00	-2,802.69	12.4%
6132 · Court Postage	0.00	300.00	-300.00	0.0%
6135 · Cell Phones & I-Pads	1,908.04	5,700.00	-3,791.96	33.5%
6140 · Advertising	109.04	100.00	9.04	109.0%
6150 · Travel & Conferences	0.00	1,000.00	-1,000.00	0.0%
6155 · Training/Schools/Seminars	0.00	2,000.00	-2,000.00	0.0%
6160 · Misc. Expense				
6161 · Council Annual Payroll	72.00	600.00	-528.00	12.0%
6163 · B-E ISD ad	0.00	150.00	-150.00	0.0%
6160 · Misc. Expense - Other	347.62			
<b>Total 6160 · Misc. Expense</b>	<b>419.62</b>	<b>750.00</b>	<b>-330.38</b>	<b>55.9%</b>
6180 · Computer Expenses	771.67	6,000.00	-5,228.33	12.9%
6182 · Annual Software charges	373.00	300.00	73.00	124.3%
6185 · Janitorial	281.65	1,000.00	-718.35	28.2%



General Fund  
Profit & Loss Budget vs. Actual  
October 2016 through September 2017

	Oct '16 - Sep ...	Budget	\$ Over Budget	% of Budget
<b>Total 60000 · ADMINISTRATIVE COSTS</b>	<b>32,270.43</b>	<b>97,200.00</b>	<b>-64,929.57</b>	<b>33.2%</b>
<b>65000 · ANIMAL CONTROL EXPENSES</b>				
6170 · A.C. supplies/ vaccinations	269.83	2,000.00	-1,730.17	13.5%
6172 · Waco Animal Shelter Contract	2,158.50	6,050.00	-3,891.50	35.7%
6173 · Animal Control Training Expense	1,049.97	200.00	849.97	525.0%
<b>Total 65000 · ANIMAL CONTROL EXPENSES</b>	<b>3,478.30</b>	<b>8,250.00</b>	<b>-4,771.70</b>	<b>42.2%</b>
<b>66000 · OFFICE PERSONNEL &amp; SUPPORT</b>				
66065 · Salaries and Wages=General	11,917.56	232,987.00	-221,069.44	5.1%
66070 · Payroll Tax Expense=General	2,980.95	8,000.00	-5,019.05	37.3%
66075 · TMLIEBP Insurance	9,337.44	3,000.00	6,337.44	311.2%
66080 · TMRS Expense=General	2,865.26	10,000.00	-7,134.74	28.7%
66090 · Water Co. Wages PassThru Acct.	61,172.49			
<b>66000 · OFFICE PERSONNEL &amp; SUPPORT - Other</b>	<b>838.35</b>			
<b>Total 66000 · OFFICE PERSONNEL &amp; SUPPORT</b>	<b>89,112.05</b>	<b>253,987.00</b>	<b>-164,874.95</b>	<b>35.1%</b>
<b>70000 · CITY INFRASTRUCTURE COSTS</b>				
<b>6035 · Repairs &amp; General Maintenance</b>				
6036 · Building Upkeep	461.46	2,500.00	-2,038.54	18.5%
6037 · Signage/Safety	0.00	2,000.00	-2,000.00	0.0%
6035 · Repairs & General Maintenance - Other	0.00	2,000.00	-2,000.00	0.0%
<b>Total 6035 · Repairs &amp; General Maintenance</b>	<b>461.46</b>	<b>6,500.00</b>	<b>-6,038.54</b>	<b>7.1%</b>
6040 · Gas and Oil	2,671.03	6,000.00	-3,328.97	44.5%
6045 · Mowing Expense	0.00	200.00	-200.00	0.0%
6055 · Pavillion Expense Account	36.15	2,000.00	-1,963.85	1.8%
6090 · Contract Labor	0.00	5,000.00	-5,000.00	0.0%
6122 · DIRECT ELECTRICITY	3,668.18	20,000.00	-16,331.82	18.3%
6165 · Tools & Equipment	533.95	2,000.00	-1,466.05	26.7%
<b>6166 · Fixed Asset Expenditure</b>				
99100 · Backhoe Purchase on 60 months	1,285.23	5,200.00	-3,914.77	24.7%
6166 · Fixed Asset Expenditure - Other	3,661.60	30,000.00	-26,338.40	12.2%
<b>Total 6166 · Fixed Asset Expenditure</b>	<b>4,946.83</b>	<b>35,200.00</b>	<b>-30,253.17</b>	<b>14.1%</b>
6175 · CODE ENFORCEMENT / ABATEMENT	0.00	6,000.00	-6,000.00	0.0%
7001 · H-O-T Street Lighting Expense	324.00	1,200.00	-876.00	27.0%
7010 · Tractor Repair & Expense	0.00	500.00	-500.00	0.0%
7011 · Mower Repair & Expense	39.95	500.00	-460.05	8.0%
7015 · City Back Hoe & DumpTruck	515.16	3,000.00	-2,484.84	17.2%
7016 · Truck Repairs and Tires	752.92	3,000.00	-2,247.08	25.1%
7018 · GPS for Vehicles	0.00	2,000.00	-2,000.00	0.0%
7020 · Street Repair Expenses	2,687.43	125,000.00	-122,312.57	2.1%
7021 · Drainage Clean Out Account	0.00	5,000.00	-5,000.00	0.0%
7022 · Bridge Repairs	0.00	10,000.00	-10,000.00	0.0%
7025 · Brush Clean-Up Costs	0.00	1,000.00	-1,000.00	0.0%
7030 · Office Fixtures	0.00	200.00	-200.00	0.0%
7035 · Uniforms & Office Shirts	400.79	1,500.00	-1,099.21	26.7%
7050 · Comprehensive Planning Projects	978.92	75,000.00	-74,021.08	1.3%
<b>Total 70000 · CITY INFRASTRUCTURE COSTS</b>	<b>18,016.77</b>	<b>310,800.00</b>	<b>-292,783.23</b>	<b>5.8%</b>
<b>80000 · POLICE DEPT. OPERATION EXPENSES</b>				
8004 · Fixed Asset-Police Purchase	0.00	15,000.00	-15,000.00	0.0%
8005 · Police Principal Trucks	22,972.13	23,000.00	-27.87	99.9%
8006 · Police Interest Pick ups	2,047.95	3,000.00	-952.05	68.3%
8010 · Police Equipment	368.38	7,000.00	-6,631.62	5.3%
8015 · Police Vehicle Equipment	3,742.25	7,000.00	-3,257.75	53.5%
8016 · K-9 Expenses	3,249.02	1,000.00	2,249.02	324.9%
8020 · Police Gas & Oil	6,986.06	20,000.00	-13,013.94	34.9%
8025 · Repair & Maintenance Police Car	2,811.40	10,000.00	-7,188.60	28.1%
8030 · Police Membership Dues	0.00	200.00	-200.00	0.0%

**General Fund**  
**Profit & Loss Budget vs. Actual**

October 2016 through September 2017

	Oct '16 - Sep ...	Budget	\$ Over Budget	% of Budget
8035 · Police Training	1,115.40	2,500.00	-1,384.60	44.6%
8040 · Police Equipment Maintenance	0.00	1,000.00	-1,000.00	0.0%
8045 · Police Uniform Purchases	207.32	4,000.00	-3,792.68	5.2%
8050 · Police General Repair & Maint				
8055 · Police Dept station expense	380.11			
8050 · Police General Repair & Maint - Other	0.00	500.00	-500.00	0.0%
<b>Total 8050 · Police General Repair &amp; Maint</b>	<b>380.11</b>	<b>500.00</b>	<b>-119.89</b>	<b>76.0%</b>
8060 · Omnibase Expense	2,886.00	5,000.00	-2,114.00	57.7%
8095 · Computer Exp Police Department				
8096 · Police Cop Sync Account	0.00	4,500.00	-4,500.00	0.0%
8097 · P.D. Q.B. Annual Software	0.00	250.00	-250.00	0.0%
8095 · Computer Exp Police Department - Other	4,026.12	5,500.00	-1,473.88	73.2%
<b>Total 8095 · Computer Exp Police Department</b>	<b>4,026.12</b>	<b>10,250.00</b>	<b>-6,223.88</b>	<b>39.3%</b>
8099 · Police Radio Connection-Waco	4,200.00	4,800.00	-600.00	87.5%
8105 · Police Forms Expense	137.00	300.00	-163.00	45.7%
8110 · Police Office Supplies	165.71	500.00	-334.29	33.1%
8115 · Police Office Equipment Lease	487.11	1,200.00	-712.89	40.6%
8120 · Police Telephone Exp	837.87	3,800.00	-2,962.13	22.0%
8125 · Police Postage Exp	0.00	300.00	-300.00	0.0%
8130 · Police Cell Phone Ex	2,089.41	7,000.00	-4,910.59	29.8%
8135 · Police Advertising	0.00	50.00	-50.00	0.0%
8150 · Police Travel Exp	0.00	50.00	-50.00	0.0%
8155 · Police Misc. Exp				
8156 · Bottled Water Delivery to P.D.	161.52	350.00	-188.48	46.1%
8155 · Police Misc. Exp - Other	693.71	125.00	568.71	555.0%
<b>Total 8155 · Police Misc. Exp</b>	<b>855.23</b>	<b>475.00</b>	<b>380.23</b>	<b>180.0%</b>
8165 · Social Platforms-Police Dept.	9.92	1,500.00	-1,490.08	0.7%
8185 · Janitorial-Police Dept.	124.36	250.00	-125.64	49.7%
<b>Total 80000 · POLICE DEPT. OPERATION EXPENSES</b>	<b>59,698.75</b>	<b>129,675.00</b>	<b>-69,976.25</b>	<b>46.0%</b>
<b>82000 · POLICE PERSONNEL &amp; SUPPORT</b>				
82075 · Salaries & Wages Police Dept				
82150 · Warrant Delivery	600.00			
82075 · Salaries & Wages Police Dept - Other	73,584.52	235,000.00	-161,415.48	31.3%
<b>Total 82075 · Salaries &amp; Wages Police Dept</b>	<b>74,184.52</b>	<b>235,000.00</b>	<b>-160,815.48</b>	<b>31.6%</b>
82085 · TMRS Police Department	3,546.01	12,000.00	-8,453.99	29.6%
82145 · TMLIEBP Insurance	12,724.24	36,000.00	-23,275.76	35.3%
82160 · Police Contract Labor Traffic	0.00	5,000.00	-5,000.00	0.0%
<b>Total 82000 · POLICE PERSONNEL &amp; SUPPORT</b>	<b>90,454.77</b>	<b>288,000.00</b>	<b>-197,545.23</b>	<b>31.4%</b>
<b>90000 · PROFESSIONAL ADMINISTRATION</b>				
6095 · Engineers	0.00	0.00	0.00	0.0%
6100 · Attorneys	2,283.00	50,000.00	-47,717.00	4.6%
6105 · Auditors	6,000.00	12,000.00	-6,000.00	50.0%
6110 · City Insurance	8,346.32	17,000.00	-8,653.68	49.1%
8070 · Police Department Attorney Fees	855.00	1,000.00	-145.00	85.5%
8090 · Auditor Fee Police Department	6,000.00	12,000.00	-6,000.00	50.0%
8100 · Police City Insurance	8,346.32	17,000.00	-8,653.68	49.1%
<b>Total 90000 · PROFESSIONAL ADMINISTRATION</b>	<b>31,830.64</b>	<b>109,000.00</b>	<b>-77,169.36</b>	<b>29.2%</b>
<b>9990 · BANK TRANSFERS</b>	<b>13,180.25</b>			
<b>Total Expense</b>	<b>338,041.96</b>	<b>1,196,912.00</b>	<b>-858,870.04</b>	<b>28.2%</b>
<b>Net Ordinary Income</b>	<b>167,002.12</b>	<b>-50,000.00</b>	<b>217,002.12</b>	<b>-334.0%</b>



General Fund  
Profit & Loss Budget vs. Actual  
October 2016 through September 2017

	<u>Oct '16 - Sep ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income/Expense				
Other Income				
4050 · PASSTHRU ACCT. FOR DEP. ERRORS	0.00			
59000 · INVESTMENT DIVIDENDS	0.00	50,000.00	-50,000.00	0.0%
Total Other Income	0.00	50,000.00	-50,000.00	0.0%
Net Other Income	0.00	50,000.00	-50,000.00	0.0%
Net Income	<u>167,002.12</u>	<u>0.00</u>	<u>167,002.12</u>	<u>100.0%</u>



**Water Department  
Trial Balance  
As of January 31, 2017**

	Jan 31, 17	
	Debit	Credit
1000 · Moody Bank Checking	244,565.90	
1001 · Moody Unearned Deposit Account	55,679.04	
1003 · Reserve Fund Moody Bank	0.00	
1004 · Sinking fund Moody Bank	0.00	
1005 · Cash Drawer	300.00	
1006 · Petty Cash	200.00	
1006 · Petty Cash:1100 · Donations	200.00	
1007 · 2011 Imprv Revn Bond Resrv Fund	70,625.88	
1008 · 2011 Improve-Int & Sinking Fund	24,677.48	
1009 · 2011 Refnd Rvnu Resv Bond Fund	37,436.82	
1010 · 2011 Int. & Sinking Fund	12,345.45	
1011 · 2011 Utility Improvement Fund	33,263.17	
1012 · 2011 CD Investments Acct. CDAR	0.00	
1013 · 2013 C.D. Investment Acct. CDAR	117,471.76	
1014 · 2013 Utility Improvement Fund	1,045.02	
1015 · 2013 Int & Sinking Fund	50,924.33	
1016-01 · 2013 Impv. Rev Bond Resrv Fund	5,045.82	
1016-02 · impr rev bond 2013 Res Fund ICS	158,228.07	
1017 · 2015 Int & Sinking Fund	5,679.25	
1018 · CITY OF B-E INVESTMENT ACCOUNT	1,710,271.43	
1019 · CDBG GRANT	188.56	
1200 · Water Accounts Receivable	0.00	
1201 · Tap Fee Receivables	0.00	
1202 · Accounts Receivables NSF Checks	1,549.81	
1206 · IH35 Contractor Repair Bill Due	0.00	
1218 · Employee Receivables	0.00	
1230 · Fire Hydrant Mishap	0.00	
1250 · Due from General Fund		33,037.11
1260 · Prepaid Expenses	0.00	
1270 · RVS WATER RECEIVABLES	360,855.95	
1280 · RVS RECEIVABLES NSF CHECKS	8,527.36	
1290 · RVS TAP FEE RECEIVABLES	0.00	
1350 · Deferred outflow contributions	5,248.00	
1351 · Deferred outflow investment exp	2,805.00	
1352 · Deferred outflow actual exp	1,530.00	
1500 · Due from TXDOT-for paid exp	122,502.06	
1550 · Net pension assets	31,745.00	
1600 · Tank Improvements	809,268.82	
1605 · A/D Tank Improvements	0.00	
1610 · Equipment	523,732.74	
1615 · A/D Equipment	0.00	
1620 · Automobiles	16,217.21	
1625 · A/D Automobiles	0.00	
1630 · Office Equipment	52,658.39	
1635 · A/D Office Equipment	0.00	
1640 · System Improvements	1,238,410.38	
1645 · A/D System Improvements	0.00	
1650 · Construction In Progress	0.00	
1650 · Construction In Progress:1652 · CIP Bethany Plant	0.00	
1660 · Land	465,980.19	
1670 · Property Easements	10,281.71	
1680 · Maintenance Building	69,469.37	
1685 · A/D Maintenance Building	0.00	
1690 · Municipal Building	62,268.89	
1695 · A/D Municipal Building	0.00	
1700 · Water System	3,091,424.14	
1705 · A/D Water System	0.00	
1720 · A/D - Water Facilities		2,478,934.46
1730 · A/D - Buildings and Improvement		181,362.24
1740 · A/D - Equipment and Furniture		554,852.89
1215 · Deferred Tech Support	0.00	
1220 · Redemption Premium Cast Note	0.00	
1225 · Bond Issue Costs	0.00	
2000 · Accounts Payable		39,452.96
2010 · Accounts Payable Adjustment	0.00	
2100 · Payroll Tax Payable	0.00	
21000 · Ordinary Liabilites:2020 · Accrued Liabilities	0.00	
21000 · Ordinary Liabilites:2105 · TMRS Payable	0.00	

# Water Department Trial Balance As of January 31, 2017

	Jan 31, 17	
	Debit	Credit
21000 · Ordinary Liabilites:2110 · Pre-Paid Legal		97.91
21000 · Ordinary Liabilites:2115 · Aflac Payable	0.00	
21000 · Ordinary Liabilites:2118 · Employee Purchases	0.00	
21000 · Ordinary Liabilites:2120 · S&W Ins Payable (TMLIEBP Now)	41.48	
21000 · Ordinary Liabilites:2125 · Child Support Payable	0.00	
21000 · Ordinary Liabilites:2130 · Vacation Payable		2,356.50
21000 · Ordinary Liabilites:2140 · Fire hydrant damages due	0.00	
21000 · Ordinary Liabilites:2150 · Payroll Liabilities		23.24
21000 · Ordinary Liabilites:3000 · Due to Tabor Engineering		3,838.00
2160 · Accrued Payroll		3,307.00
2300 · Unearned Deposits		53,680.49
2500 · Series 2001 Revenue Bond	0.00	
2501 · Serie 2001 Revenue Bond-due	0.00	
2520 · Rev Refunding Bonds Series 2011		253,000.00
2521 · Rev Refunding Bonds-Current Due		21,000.00
2540 · Revenue Bonds Series 2011		508,000.00
2541 · Rev Bond Series 2011-CurrentDue		42,000.00
2543 · 2013 Improve Bond Current Due		84,000.00
2546 · 2013 Improvement Bond		1,639,000.00
2550 · 2015 Revenue Bond		395,000.00
30000 · Opening Balance Equity	0.00	
32000 · Unrestricted Net Assets		3,020,352.80
3900 · Fund Balance	0.00	
50000 · INCOME:5000 · Water Sales		469,330.27
50000 · INCOME:5010 · Tap Fees		3,000.00
50000 · INCOME:5020 · Connection Fees		30.00
50000 · INCOME:5030 · Re-connection Fees		6,720.00
50000 · INCOME:5040 · Returned Check Fees		2,066.21
50000 · INCOME:5050 · Donations Emergency Services		1,207.47
50000 · INCOME:5070 · Interest Income		2,679.24
50000 · INCOME:5080 · Misc. Income		75.00
50000 · INCOME:5090 · Garbage Revenue		39,483.42
60000 · WATER SYSTEM EXPENSES:6000 · Water Purchases	183,174.00	
60000 · WATER SYSTEM EXPENSES:6010 · Water Sample Expense	2,411.12	
60000 · WATER SYSTEM EXPENSES:6020 · Southern Trinity Conserv. Dist	2,325.97	
60000 · WATER SYSTEM EXPENSES:6030 · Fittings and Supplies	8,897.78	
60000 · WATER SYSTEM EXPENSES:6030 · Fittings and Supplies:6036 · Uniforms	835.11	
60000 · WATER SYSTEM EXPENSES:6031 · Tank Yearly Inspections	4,040.00	
60000 · WATER SYSTEM EXPENSES:6033 · Meter Study Expense Only	300.00	
60000 · WATER SYSTEM EXPENSES:6040 · REPAIRS AND MAINTENANCE	163.83	
60000 · WATER SYSTEM EXPENSES:6040 · REPAIRS AND MAINTENANCE:6041 · Repair of Well...	3,565.55	
60000 · WATER SYSTEM EXPENSES:6040 · REPAIRS AND MAINTENANCE:6042 · Building upke...	324.94	
60000 · WATER SYSTEM EXPENSES:6050 · Gas and Oil	3,717.35	
60000 · WATER SYSTEM EXPENSES:6060 · Repair and Maint. Trucks	1,901.60	
60000 · WATER SYSTEM EXPENSES:6065 · Back Hoe Repair	2,339.58	
60000 · WATER SYSTEM EXPENSES:6070 · Chemical Purchases	1,791.36	
60000 · WATER SYSTEM EXPENSES:6710 · Heart o' Texas Utilities	22,448.00	
60000 · WATER SYSTEM EXPENSES:6715 · Direct Energy Business	9,326.29	
60000 · WATER SYSTEM EXPENSES:6760 · Travel/School/Seminars	65.00	
60000 · WATER SYSTEM EXPENSES:6765 · Fixed Asset Expenditure:99100 · Backhoe Purchase ...	1,713.64	
61000 · GARBAGE PICK UP EXPENSE	36,527.59	
65000 · PERSONNEL AND SUPPORT:6500 · Salaries and Wages=Water	61,870.49	
65000 · PERSONNEL AND SUPPORT:6510 · Payroll Tax Expense	1,139.86	
65000 · PERSONNEL AND SUPPORT:6520 · TMRS Expense	2,755.00	
65000 · PERSONNEL AND SUPPORT:6540 · TMLIEBP Insurance	13,506.44	
66000 · PROFESSIONAL TEAM:6620 · Attorney Fees	956.00	
66000 · PROFESSIONAL TEAM:6630 · Engineering Fees	7,460.00	
66000 · PROFESSIONAL TEAM:6640 · Auditor Fees	6,000.00	
66000 · PROFESSIONAL TEAM:6650 · City Insurance Expense	8,346.36	
67000 · ADMINISTRATIVE EXPENSES:6610 · Membership Fees	118.14	
67000 · ADMINISTRATIVE EXPENSES:6690 · Office Supplies	595.00	
67000 · ADMINISTRATIVE EXPENSES:6690 · Office Supplies:6695 · Social Platforms	151.65	
67000 · ADMINISTRATIVE EXPENSES:6700 · Office Equipment Lease	624.60	
67000 · ADMINISTRATIVE EXPENSES:6705 · Atmos Gas	156.17	
67000 · ADMINISTRATIVE EXPENSES:6720 · Computer Expenses	596.67	
67000 · ADMINISTRATIVE EXPENSES:6720 · Computer Expenses:6725 · Annual Software Mainte...	6,888.81	
67000 · ADMINISTRATIVE EXPENSES:6730 · Telephone Expense	1,236.39	
67000 · ADMINISTRATIVE EXPENSES:6735 · Cell Phone Expense	662.24	



**Water Department  
Trial Balance  
As of January 31, 2017**

	Jan 31, 17	
	Debit	Credit
67000 · ADMINISTRATIVE EXPENSES:6740 · Postage for Monthly Bills	2,463.30	
67000 · ADMINISTRATIVE EXPENSES:6746 · TCEQ Public Water System Permit	4,412.45	
67000 · ADMINISTRATIVE EXPENSES:6770 · Misc. Expense	658.16	
67000 · ADMINISTRATIVE EXPENSES:6770 · Misc. Expense:6775 · Able John portapotty Bethany...	325.00	
67000 · ADMINISTRATIVE EXPENSES:6790 · Janitorial/Mats	76.79	
67000 · ADMINISTRATIVE EXPENSES:6800 · Donations - Emergency Services	619.21	
69000 · DEBT/EXPENSE ACCOUNTS:6675 · Depreciation Cost	69,588.00	
69000 · DEBT/EXPENSE ACCOUNTS:6680 · Interest & Sinking Payments	878.41	
7400000 · Payment TXDOT Utility Re-Lo's		45,398.60
7400000 · Payment TXDOT Utility Re-Lo's:74200 · Payment TXDOT Eng Utility Relo		48,285.50
68000 · COMPREHENSIVE WATER PROJECTS	323.62	
68000 · COMPREHENSIVE WATER PROJECTS:60010 · Projects, planning, equipment	976.87	
68000 · COMPREHENSIVE WATER PROJECTS:60020 · Falls County Improv. Projects	25,501.18	
68000 · COMPREHENSIVE WATER PROJECTS:60040 · Meter vacates/ Moritorium	3,600.00	
68100 · WASTE WATER-SEWER SOLUTION:68101 · Waste Water Engineering	15,000.00	
68100 · WASTE WATER-SEWER SOLUTION:68103 · Waste Water Planning Expenses	5,250.00	
69100 · 2016 / 2017 CDBG GRANT EXPENSES:69101 · Advertising Expenses	301.31	
<b>TOTAL</b>	<b><u>9,931,571.31</u></b>	<b><u>9,931,571.31</u></b>



**Water Department**  
**Profit & Loss Budget vs. Actual**  
**OCTOBER 2016 THRU SEPT. 2017**

	Oct '16 - Sep...	Budget	\$ Over Budget	% of Budget
<b>Primary Income/Expense</b>				
<b>Income</b>				
<b>50000 · INCOME</b>				
5000 · Water Sales	582,534.64	1,525,000.00	-942,465.36	38.2%
5010 · Tap Fees	3,000.00	10,500.00	-7,500.00	28.6%
5020 · Connection Fees	30.00			
5030 · Re-connection Fees	7,890.00	25,000.00	-17,110.00	31.6%
5040 · Returned Check Fees	2,066.21	3,500.00	-1,433.79	59.0%
5050 · Donations Emergency Services	1,355.47	1,500.00	-144.53	90.4%
5070 · Interest Income	2,679.24	5,000.00	-2,320.76	53.6%
5080 · Misc. Income	75.00	2,000.00	-1,925.00	3.8%
5090 · Garbage Revenue	49,525.65	115,000.00	-65,474.35	43.1%
<b>Total 50000 · INCOME</b>	<b>649,156.21</b>	<b>1,687,500.00</b>	<b>-1,038,343.79</b>	<b>38.5%</b>
<b>Total Income</b>	<b>649,156.21</b>	<b>1,687,500.00</b>	<b>-1,038,343.79</b>	<b>38.5%</b>
<b>Gross Profit</b>	<b>649,156.21</b>	<b>1,687,500.00</b>	<b>-1,038,343.79</b>	<b>38.5%</b>
<b>Expense</b>				
<b>60000 · WATER SYSTEM EXPENSES</b>				
6000 · Water Purchases	183,174.00	455,000.00	-271,826.00	40.3%
6010 · Water Sample Expense	2,411.12	4,800.00	-2,388.88	50.2%
6020 · Southern Trinity Conserv. Dist	2,525.97	4,600.00	-2,074.03	54.9%
<b>6030 · Fittings and Supplies</b>				
6036 · Uniforms	835.11	3,000.00	-2,164.89	27.8%
6037 · AMR residential meters	0.00	3,000.00	-3,000.00	0.0%
6038 · Commercial/Large Business Meter	0.00	2,000.00	-2,000.00	0.0%
6030 · Fittings and Supplies - Other	8,917.55	35,000.00	-26,082.45	25.5%
<b>Total 6030 · Fittings and Supplies</b>	<b>9,752.66</b>	<b>43,000.00</b>	<b>-33,247.34</b>	<b>22.7%</b>
6031 · Tank Yearly Inspections	4,040.00	3,000.00	1,040.00	134.7%
6032 · Tank Maintenance/Paint/Repairs	0.00	4,000.00	-4,000.00	0.0%
6033 · Meter Study Expense Only	300.00	100.00	200.00	300.0%
6035 · System Equipment Rental	0.00	100.00	-100.00	0.0%
<b>6040 · REPAIRS AND MAINTENANCE</b>				
6041 · Repair of Wells and PRV's	3,587.41	5,000.00	-1,412.59	71.7%
6042 · Building upkeep expenses	324.94	500.00	-175.06	65.0%
6040 · REPAIRS AND MAINTENANCE - Other	163.83			
<b>Total 6040 · REPAIRS AND MAINTENANCE</b>	<b>4,076.18</b>	<b>5,500.00</b>	<b>-1,423.82</b>	<b>74.1%</b>
6050 · Gas and Oil	4,005.63	15,000.00	-10,994.37	26.7%
6060 · Repair and Maint. Trucks	1,901.60	5,000.00	-3,098.40	38.0%
6065 · Back Hoe Repair	2,339.58	2,000.00	339.58	117.0%
6070 · Chemical Purchases	1,791.36	5,800.00	-4,008.64	30.9%
6710 · Heart o' Texas Utilities	22,448.00	60,000.00	-37,552.00	37.4%
6715 · Direct Energy Business	9,326.29	40,000.00	-30,673.71	23.3%
6760 · Travel/School/Seminars	65.00	2,000.00	-1,935.00	3.3%
<b>6765 · Fixed Asset Expenditure</b>				
99100 · Backhoe Purchase 60 months	1,713.64	5,150.00	-3,436.36	33.3%
6765 · Fixed Asset Expenditure - Other	0.00	10,000.00	-10,000.00	0.0%
<b>Total 6765 · Fixed Asset Expenditure</b>	<b>1,713.64</b>	<b>15,150.00</b>	<b>-13,436.36</b>	<b>11.3%</b>
<b>Total 60000 · WATER SYSTEM EXPENSES</b>	<b>249,871.03</b>	<b>665,050.00</b>	<b>-415,178.97</b>	<b>37.6%</b>
<b>61000 · GARBAGE PICK UP EXPENSE</b>	<b>36,527.59</b>	<b>110,000.00</b>	<b>-73,472.41</b>	<b>33.2%</b>
<b>65000 · PERSONNEL AND SUPPORT</b>				
6500 · Salaries and Wages=Water	61,870.49	205,000.00	-143,129.51	30.2%
6510 · Payroll Tax Expense	1,139.86	6,000.00	-4,860.14	19.0%
6520 · TMRS Expense	2,755.00	11,000.00	-8,245.00	25.0%
6540 · TMLIEBP Insurance	13,506.44	43,000.00	-29,493.56	31.4%
<b>Total 65000 · PERSONNEL AND SUPPORT</b>	<b>79,271.79</b>	<b>265,000.00</b>	<b>-185,728.21</b>	<b>29.9%</b>
<b>66000 · PROFESSIONAL TEAM</b>				

**Water Department**  
**Profit & Loss Budget vs. Actual**  
**OCTOBER 2016 THRU SEPT. 2017**

	Oct '16 - Sep...	Budget	\$ Over Budget	% of Budget
6620 · Attorney Fees	956.00	30,000.00	-29,044.00	3.2%
6630 · Engineering Fees	7,460.00	45,000.00	-37,540.00	16.6%
6640 · Auditor Fees	6,000.00	1,200.00	4,800.00	500.0%
6650 · City Insurance Expense	8,346.36	17,000.00	-8,653.64	49.1%
<b>Total 66000 · PROFESSIONAL TEAM</b>	<b>22,762.36</b>	<b>93,200.00</b>	<b>-70,437.64</b>	<b>24.4%</b>
<b>67000 · ADMINISTRATIVE EXPENSES</b>				
6610 · Membership Fees	118.14	1,500.00	-1,381.86	7.9%
6690 · Office Supplies				
6695 · Social Platforms	151.65	1,500.00	-1,348.35	10.1%
6690 · Office Supplies - Other	783.56	3,500.00	-2,716.44	22.4%
<b>Total 6690 · Office Supplies</b>	<b>935.21</b>	<b>5,000.00</b>	<b>-4,064.79</b>	<b>18.7%</b>
6700 · Office Equipment Lease	624.60	1,500.00	-875.40	41.6%
6705 · Atmos Gas	156.17	350.00	-193.83	44.6%
6720 · Computer Expenses				
6725 · Annual Software Maintenance	6,888.81	6,900.00	-11.19	99.8%
6720 · Computer Expenses - Other	771.67	3,100.00	-2,328.33	24.9%
<b>Total 6720 · Computer Expenses</b>	<b>7,660.48</b>	<b>10,000.00</b>	<b>-2,339.52</b>	<b>76.6%</b>
6730 · Telephone Expense	1,236.39	6,000.00	-4,763.61	20.6%
6735 · Cell Phone Expense	662.24	3,000.00	-2,337.76	22.1%
6740 · Postage for Monthly Bills	2,463.30	6,900.00	-4,436.70	35.7%
6745 · TCEQ Water Tier II Permit	0.00	50.00	-50.00	0.0%
6746 · TCEQ Public Water System Permit	4,412.45	4,000.00	412.45	110.3%
6750 · Advertising Expense	0.00	1,000.00	-1,000.00	0.0%
6770 · Misc. Expense				
6775 · Able John portapotty Bethany PI	325.00	800.00	-475.00	40.6%
6770 · Misc. Expense - Other	678.16	500.00	178.16	135.6%
<b>Total 6770 · Misc. Expense</b>	<b>1,003.16</b>	<b>1,300.00</b>	<b>-296.84</b>	<b>77.2%</b>
6790 · Janitorial/Mats	76.79	500.00	-423.21	15.4%
6800 · Donations - Emergency Services	774.80	1,500.00	-725.20	51.7%
<b>Total 67000 · ADMINISTRATIVE EXPENSES</b>	<b>20,123.73</b>	<b>42,600.00</b>	<b>-22,476.27</b>	<b>47.2%</b>
<b>69000 · DEBT/EXPENSE ACCOUNTS</b>				
6675 · Depreciation Cost	69,588.00	210,000.00	-140,412.00	33.1%
6680 · Interest & Sinking Payments	878.41	265,000.00	-264,121.59	0.3%
<b>Total 69000 · DEBT/EXPENSE ACCOUNTS</b>	<b>70,466.41</b>	<b>475,000.00</b>	<b>-404,533.59</b>	<b>14.8%</b>
<b>Total Expense</b>	<b>479,022.91</b>	<b>1,650,850.00</b>	<b>-1,171,827.09</b>	<b>29.0%</b>
<b>Net Ordinary Income</b>	<b>170,133.30</b>	<b>36,650.00</b>	<b>133,483.30</b>	<b>464.2%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
5630 · Fixed Asset Sales Income	0.00	2,000.00	-2,000.00	0.0%
68200 · INVESTMENT DIVIDENDS	0.00	300,000.00	-300,000.00	0.0%
7400000 · Payment TXDOT Utility Re-Lo's				
74200 · Payment TXDOT Eng Utility Relo	48,285.50			
7400000 · Payment TXDOT Utility Re-Lo's - Other	45,398.60			
<b>Total 7400000 · Payment TXDOT Utility Re-Lo's</b>	<b>93,684.10</b>			
<b>Total Other Income</b>	<b>93,684.10</b>	<b>302,000.00</b>	<b>-208,315.90</b>	<b>31.0%</b>
<b>Other Expense</b>				
<b>68000 · COMPREHENSIVE WATER PROJECTS</b>				
60010 · Projects, planning, equipment	976.87	100,000.00	-99,023.13	1.0%
60020 · Falls County Improv. Projects	25,501.18	215,000.00	-189,498.82	11.9%
60040 · Meter vacates/ Moritorium	3,600.00	3,400.00	200.00	105.9%
68000 · COMPREHENSIVE WATER PROJECTS - Other	323.62			



**Water Department**  
**Profit & Loss Budget vs. Actual**  
**OCTOBER 2016 THRU SEPT. 2017**

	<u>Oct '16 - Sep...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total 68000 · COMPREHENSIVE WATER PROJECTS	30,401.67	318,400.00	-287,998.33	9.5%
68100 · WASTE WATER-SEWER SOLUTION				
68101 · Waste Water Engineering	15,000.00			
68103 · Waste Water Planning Expenses	<u>5,250.00</u>	<u>20,250.00</u>	<u>-15,000.00</u>	<u>25.9%</u>
Total 68100 · WASTE WATER-SEWER SOLUTION	20,250.00	20,250.00	0.00	100.0%
69100 · 2016 / 2017 CDBG GRANT EXPENSES				
69101 · Advertising Expenses	<u>301.31</u>			
Total 69100 · 2016 / 2017 CDBG GRANT EXPENSES	301.31			
Total Other Expense	<u>50,952.98</u>	<u>338,650.00</u>	<u>-287,697.02</u>	<u>15.0%</u>
Net Other Income	<u>42,731.12</u>	<u>-36,650.00</u>	<u>79,381.12</u>	<u>-116.6%</u>
Net Income	<u><u>212,864.42</u></u>	<u><u>0.00</u></u>	<u><u>212,864.42</u></u>	<u><u>100.0%</u></u>

02/02/2017

8:30:56AM

Reprinted for:

01/31/2017

# System Totals Report

City of Bruceville Eddy Water

Water Pumped This Month	23,880,000 Gallons
Water Sold This Month	12,010,400 Gallons
Water Used for Fire and Flushing Line	4,126,900 Gallons
Water Loss	7,742,700 Gallons
Water Loss (%)	32.42 %

	Amount (\$)	# Of Accounts
Total Water	113,204.37	1,870
Total Garbage	9,283.30	584
Total Late Fee	1,350.00	45
Total Adjustments	885.05	26
Total Tax	758.93	581
Total VFD DONATIONS	148.00	52
<b>Total Current Charges</b>	<b>125,629.65</b>	<b>1,875</b>

Amount Past Due 1-30 Days	10,763.90	149
Amount Past Due 31-60 Days	5,610.55	77
Amount Past Due Over 60 Days	116,755.23	168
Amount Of Overpayments/Prepayments	-11,720.30	287
<b>Total Receivables</b>	<b>247,039.03</b>	<b>2,034</b>

Total Receipts On Account	109,686.64	1,784
Net Change in Deposits	-400.00	12
Amount of All Deposits	67,598.31	340
Amount of All Deposit 2	1,119.55	4
Turned Off Accounts (Amount Owed)	8,912.87	859
Collection Accounts (Amount Owed)	0.00	16
Number Of Unread (Turned On) Meters		142
Average Usage For Active Meters	6,358	1,889
Average Water Charge For Active Meters	59.93	1,870

Usage Groups	Gallons	# Of Accounts	Usage Gallons	% Of Usage	% Of Sales
Over 50,000		11	2,050,700	17.07	10.24
40,001-50,000		7	330,700	2.75	1.93
30,001-40,000		12	408,500	3.40	2.79
20,001-30,000		30	756,100	6.30	4.91
10,001-20,000		139	1,827,900	15.22	11.61
8,001-10,000		127	1,118,800	9.32	7.81
6,001-8,000		241	1,679,200	13.98	12.33
4,001-6,000		401	1,980,200	16.49	17.22
2,001-4,000		495	1,533,500	12.77	18.22
1-2,000		270	324,800	2.70	8.64
Zero Usage		156	0	0.00	4.29
=====					
<b>Total Meters</b>		<b>1,889</b>	<b>12,010,400</b>	<b>100.00</b>	<b>100.00</b>



02/02/2017

8:30:56AM

Reprinted for:

01/31/2017

# System Totals Report

City of Bruceville Eddy Water

## Monthly Reconciliation

Ending Receivables (Last Month)		231,096.02
Sales this Month	+	124,744.60
Adjustments this Month		885.05
Less Payments this Month	-	109,686.64
		<hr/>
	=	247,039.03
Total Receivables		<b>247,039.03</b>
Ending Deposits (Last Month)		69,117.86
Changes this Month		-400.00
		<hr/>
	=	68,717.86
Total Memberships		<b>68,717.86</b>



Koni Billings <city-admin@bruceville-eddy.org>

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**City of Bruceville-Eddy**

1 message

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**TABORENGR@aol.com** <TABORENGR@aol.com>  
To: city-admin@bruceville-eddy.org

Tue, Jan 24, 2017 at 11:48 AM

Koni - We plan to have all of the required USDA documents, reports, and forms completed by February 6th. Please have an agenda item for the Council Meeting of February 9th as follows:

Consider and take action on USDA RD Documents for Wastewater System Funding

Thank you,  
Johnny M. Tabor, P.E., President  
Tabor & Associates, Inc.  
Firm #3229  
P.O. Box 1788  
Waco, TX 76703  
Telephone: (254) 756-2118  
[www.taborengineers.com](http://www.taborengineers.com)



# CITY of BRUCEVILLE-EDDY

## ENGINEER'S REPORT ON PROJECTS – 9/8/16 (updated 2-9-17)

(See past Engineer's Reports for historical updates.)

### **TWDB Clean Water State Revolving Fund – New Sewer System**

The City received a notice that they are eligible for \$9 million of which \$2.45 million of "Green Project" could be loan forgiveness. The current terms of the loan is up to 30 years and interest rate is currently 2.48%. The City will compete with numerous other secondary ranked applicants for these funds. The options that I see are as follows:

Option 1. Prepare and submit an application including engineering feasibility report and environmental assessment at a cost of approximately \$15,000 - \$30,000.

Option 2. Complete another Income Survey for TWDB within 30 days and resubmit a new Intended Use Plan (IUP) on or before March 3, 2017, in an attempt to be in the primary ranked group and get additional loan forgiveness funds for low/moderate income community.

Option 3. Do nothing and continue to pursue the USDA RD program.

**2-9-17 Update: The application has been postponed pending the results of the USDA RD funding program.**

### **USDA-RD New Sewer System:**

The project is waiting on income survey results and response from agencies about environmental issues and impact. Collection system is 70% designed but requires environmental letters from all agencies to continue. Every City street was identified to have a sewer line installed to avoid future environmental clearance issues if routes had to be changed. Sewage treatment alternatives are 50% complete, but requires environmental letters from all agencies to continue. Response letters have been received from 5 of 15 agencies. The agencies will get two requests and we must wait until early October to proceed without a response. The Texas Historical Commission has responded and will require an archeologist investigation and report (see attached THC letter). I will contact Archeologists to get proposals.

9-8-16 Update: Preliminary Engineering Report and Environmental Report were delivered to USDA RD Hillsboro Office today. The estimated total project cost in the report is \$10,180,420.

10-13-16 Update: USDA RD review of Environmental Report has not been received. Review of the Preliminary Engineering Report was received from USDA RD on September 28<sup>th</sup>. I anticipate all of their comments to be addressed by the end of this month.

11-10-16 Update: The Preliminary Engineering Report has been revised and resubmitted to USDA RD and we are waiting for review. USDA RD has determined that the Environmental Assessment Report is unacceptable because the agency has a new environmental regulation as of April 1, 2016. We will create a new report in compliance with the new rules and resubmit as soon as possible.

12-8-16 Update: We have received no report from USDA RD regarding their review of the revised Preliminary Engineering Report submitted last month. Our work continues on the New Environmental Assessment Report.

1-12-17 Update: We are continuing to work on the new Environmental Assessment Report and have received review changes for the Preliminary Engineering Report from USDA RD. A meeting has been requested by USDA RD to discuss the project and is scheduled for January 18, 2017.

**2-9-17 Update: After the meeting with USDA RD, City Administrator, and me, it was determined that the new format for the Environmental Assessment Report would not be required. Revisions to the Preliminary Engineering Report and Environmental Assessment Report were delivered to USDA RD in Hillsboro yesterday. I recommend the Council authorize the Mayor to sign the revised Application for Federal Assistance and the Amendment to Owner-Engineer Agreement once these documents have been approved by USDA RD.**

### **Water System Mapping & Hydraulic Analysis:**

We are waiting on marked-up maps from city staff showing correct location of lines, valves and meters.

10-13-16 Update: No Change (waiting on second mark-up maps by Bruceville-Eddy delivered 7-14-16).

11-10-16 Update: We are updating the system maps based on the marked up maps we received from the City. The next set of revised maps will be submitted to the City staff for final review.

12-8-16 Update: Revised maps were delivered today to the City Staff for final review.

1-12-17 Update: Waiting on map mark-ups from the City Staff.



**2-9-17 Update:** I found that the map mark-ups were received from the City Staff on December 21, 2016. New maps were delivered today to the City Administrator for additional review and mark-up.

### **Water Loss:**

City staff is repairing and looking for leaks. Water main metering for leak detection can resume when summer flows go down. Water main meters can then be installed to measure low flow (night time) conditions to identify the direction/location of high flows from large leaks or other usage.

9-8-16 Update: No Change

10-13-16 Update: No Change (City Staff is searching for and repairing leaks and monitoring RVS Billing Water Loss Reports.

11-10-16 Update: No Change (City Staff is waiting on next month's readings to see if the RVS entry revisions have resolved some of the loss.)

12-8-16 Update: No Change – waiting on City Staff reports.

1-12-17 Update: No Change – waiting on City Staff reports.

**2-9-17 Update: No change – waiting on City Staff reports.**

### **Old Blevins Rd New 4" Water Line:**

This project is ready to be approved by the Council for bidding. All but 2 of the updated (new) easements have been secured. The new 4" water main will be placed in the existing water line easement where new easements are not granted.

9-8-16 Update: No Change

10-13-16 Update: No Change (This project is awaiting authorization by the Council under the 2017 Budget).

11-10-16 Update: No Change

12-8-16 Update: No Change

1-12-17 Update: No Change

**2-9-17 Update: No Change**

## **TxCDBG – TDA Contract #7216061 – Water Improvements:**

This project is to install a new 10" distribution main from the Ford Elevated Tank and connect to Melissa Street, Temple Street, and 4<sup>th</sup> Street. The project also includes a new 6" water main to connect from the 6" pressure reducing valve near Mackey Ranch Road to Horseshoe Bend.

9-8-16 Update: The City is in the processing of selecting a Grant Administrator and an Engineer as required by the rules of the program.

10-13-16 Update: Selection of the Professional Service Providers is on the Agenda for today's Council Meeting.

11-10-16 Update: We were selected as Engineer for this project. I will meet with City staff next week to review preliminary plans for the project.

12-8-16 Update: I met with the Water Department on Tuesday, December 6<sup>th</sup>, and we reviewed the project, optional pipe line routing, and connection points to the existing system. Alternate routes are being reviewed for environmental clearance and right-of-way (easements, alleys, and permits). It has been determined by Grant Works that a Phase 1 Environmental Site Assessment will be required for Southern Enterprises on Old Moody Road.

Request for proposals (RFP) must be solicited for this work. I recommend that the City Administrator be authorized to solicit for RFP in accordance with Grant Works recommendation.

1-12-17 Update: We are evaluating right-of-way (easements, alleys, and permits) and working on plans and specifications for the pipe lines.

**2-9-17 Update: We are waiting on completion by others of the Environmental Report which is anticipated within a week. We continue to evaluate right-of-way (easements, alleys, and permits) and work on plans and specifications for the pipe lines.**

## **Friendly Oaks Tank Repair:**

Existing ground tanks require repair and painting to comply with TCEQ. Council should authorize the Engineer to prepare bid documents, advertise and get bids for the work. Engineer will present bids to Council for review and action.

9-8-16 Update: No Change

10-13-16 Update: These tanks need repair and painting and will likely be a Notice of Violation at the next TCEQ Inspection.



11-10-16 Update: The City has received the diver's tank inspection report. I will review the report and make recommendations to the City next month.

12-8-16 Update: I have reviewed the diver's tank inspection report. Please review my attached cost breakdown. The diver's tank inspection report did not include a cost to completely rehab and paint the tanks at Friendly Oaks. This cost will likely exceed \$50,000 and will require bidding. I recommend that the Council authorize me to prepare bid documents, solicit bids, and present bids to the Council for action.

1-12-17 Update: Today, I delivered an Engineering Services Agreement to the City Administrator for the project. I anticipate having contractor bids for Council review at the February meeting. The Engineer's estimate for this project including all construction and fees is \$87,600.

**2-9-17 Update: I recommend that the City sign the Engineering Services Agreement for this project so I can proceed with preparing plans and specifications for bidding.**

### **Old Bethany Road Bridge Replacement (Crescent Creek 6" Water Line):**

McLennan County will replace the bridge at Old Bethany Road and South Fork Cow Bayou. The City's existing 8" water line which was placed on the bridge must be removed within the next 2 to 3 months. The Council needs to schedule a Called Meeting to discuss the best plan and budget for relocating the existing 8" water line.

9-8-16 Update: The County has scheduled bids to be received for the bridge reconstruction in December 2016 and construction is scheduled to start in February 2017. The Crescent Creek 6" line must be installed and the 8" water line on the bridge must be removed before bids for bridge reconstruction are received by the County. The City is trying to get a route for the Crescent Creek line to follow an existing 1-1/2" main or get a new easement from the landowner.

10-13-16 Update: This project is waiting on the City to obtain water line easements from the IH 35 right-of-way to the 6" line on Crescent Creek Road.

11-10-16 Update: We have studied an alternate route to connect the 6" line from Interstate 35 to Crescent Creek Road utilizing TxDOT right-of-way and City street right-of-way in lieu of private easements. This alternate route will cost approximately \$11,000.00 more, but will eliminate the need for private easements.

12-8-16 Update: We are waiting for locates and potholing of existing utilities in order to submit a TxDOT utility permit by December 21<sup>st</sup>, and hopefully, approved and issued by TxDOT by January 3<sup>rd</sup>.

1-12-17 Update: The City has received a permit from TxDOT and Breton Backhoe Services has been awarded a contract for the work in the amount of \$36,000. The contractor is scheduled to commence work on site on Monday, January 16, 2017.

**2-9-17 Update: Construction of this project has been completed and the City's pipe line has been removed from the bridge. I am waiting on final documents from the contractor to close out this project.**

### **Ranchcrest to Old Bethany Pump Station Improvements:**

New 8" Water Line from Pump Station to Agnes Wills Road.

10-13-16 Update: Barlow Tank Inc. has located the 6" line from Agnes Wills Road to Ranchcrest. They will not be able to construct the short line from Westward Trail to Agnes Wills Road due to their workload. The 8" water line along Old Bethany Road will require identification of necessary easements. Easements will include prescription type easements, existing easements, and new easements. I will provide water line route sheets to aid the City to in obtaining and identifying easements.

11-10-16 Update: We are waiting on easements along the west side of Old Bethany Road.

12-8-16 Update: No change.

1-12-17 Update: No change.

**2-9-17 Update: No change.**







# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
254/859-5779 fax

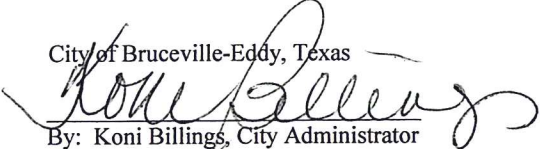
## **Notice is hereby given of a 5:00 P.M. Called Council Session** **February 16<sup>th</sup>, 2017**

- 1) Call to Order: Mayor Connally Bass.
- 2) Council to consider and possibly take action on engineering contract for improvements of the Friendly Oaks water well and storage complex. Council to consider appointment of City Engineer to request proposals for construction bids on improvement project of the Friendly Oaks well and storage complex.
- 3) Council to meet in discussion and/or consideration of a proposal for development of new Bruceville-Eddy business. *(This item may be discussed in executive session under TGC§551.071 Consultation with Attorney and/or TGC§551.086 Economic Development).*

*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The City is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at least 48 hours in advance. Please contact the City Secretary at (254) 859-5964 or at the web address of [city-sec@bruceville-eddy.org](mailto:city-sec@bruceville-eddy.org) or by fax at (254) 859-5779 for information or assistance.*

I, the undersigned authority, **do hereby certify** that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall of City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 8th day of February 2017, at 7:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

City of Bruceville-Eddy, Texas

By:  Koni Billings, City Administrator

(seal)





# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
254/859-5779 fax

## Notice is hereby given of a 5:00 P.M. Called Council Session February 16<sup>th</sup>, 2017

1) Call to Order: Mayor Connally Bass.

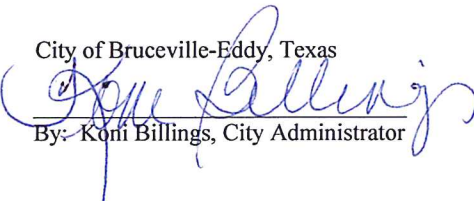
- ❖ Council to meet in discussion and/or consideration of a proposal for development of new Bruceville-Eddy business. (*This item may be discussed in executive session under TGC§551.071 Consultation with Attorney and/or TGC§551.086 Economic Development*).

*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The City is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at least 48 hours in advance. Please contact the City Secretary at (254) 859-5964 or at the web address of [city-sec@bruceville-eddy.org](mailto:city-sec@bruceville-eddy.org) or by fax at (254) 859-5779 for information or assistance.*

I, the undersigned authority, ***do hereby certify*** that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall of City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 6th day of February 2017, at 5:00 p.m. and remained so posted continuously for at least 72 hours proceeding the scheduled time of said Meeting.

City of Bruceville-Eddy, Texas

(seal)

  
By: Koni Billings, City Administrator

*Amended  
Feb 6th  
5:31 pm  
KB (added agenda item)*

# City of Bruceville-Eddy

## February 16<sup>th</sup>, 2017 MINUTES Special Called Meeting/Workshop

Council member present at hearing included Mayor Connally Bass, Mayor ProTem Gary Lucas, Councilmen Allen Trigg, Hal Wilcox, Frank Holt, Jason Dean, City Administrator K. Billings, City Attorney Ignacio Perez, City Planner Anjali Naini, Mayor Bass opened the meeting at 5:05 pm.

Item 1: Council heard from Ms. Billings regarding the proposal made for the costs of engineering and rehabilitating the Friendly Oaks wells. Ms. Billings noted that the contract costs have about a 10 % contingency amount built into it. The engineering costs will run about 9.5%. The proposal is for the costs not to exceed \$87,600.00. A motion was made by Councilman Jason Dean to accept the contract amount suggested, but that it not exceed the amount of \$87,600.00. A second motion was Gary Lucas. All in Favor. A second motion was made to assign the RFP (request for proposal) process to Johnny Tabor. Seconded by Frank Holt. All in Favor.

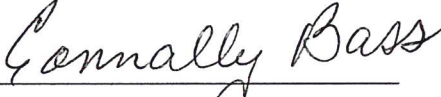
Item 2: Council to consider proposal for development of a new Bruceville-Eddy business to be located at FM 107 and Market Street.

Mayor Bass adjourned the special called session into executive session at meeting at 5:18 p.m.

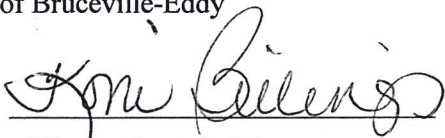
Mayor Bass reconvened the special called session from executive session at 7:38.

Item 2: City Attorney Ignacio Perez noted to the Council the difference between sales and use tax abatement and property tax abatement. He also noted to the Council what would constitute “in-kind services” that may be allowed under a 380 development agreement with a business owner. Attorney Perez will be preparing a 380 Development Agreement for the city and the developers of “Eagles Landing, LLC”.

A motion from Allen Trigg was made to adjourn at 7:50 pm.

 (seal)

Mayor Connally Bass  
City of Bruceville-Eddy



Koni Billings, City Administrator

Minutes approved on March 16<sup>th</sup>, 2017



~~Property  
Tax  
City Option~~

hold harmless liability  
agreement for the  
dumpster - illuminated  
for safety -

Access to use Right  
away for ~~365~~ days  
fronting the side wood & steel  
footpe in

750 adjourned

505 pm

motion 3 - Jason Dean motion  
to sign engineering  
contract for 7.00

John Second Gary @  
proposals 87,600<sup>00</sup>

all in favor -

Gary then second motion  
Frank Holt second.

all in favor.

718 come back into session

#2 386 agreement @ contract  
with extractions

employment -  
default agreement -

sales &  
tax &  
property  
taxes

time 4<sup>00</sup>

FN kind services -





# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
254/859-5779 fax

**Notice Is Hereby Given Of A 5:00 P.M. Special Called Meeting, On Tuesday, February 28, 2017. To Be Held At Bruceville-Eddy City Hall Council Chambers, 143 Wilcox Drive, Eddy Texas.**

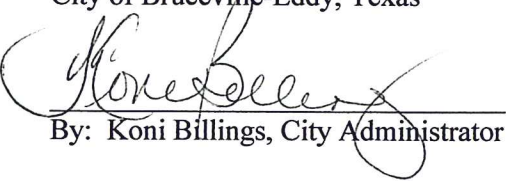
- 1) Call to Order: Mayor Connally Bass.
- 2) Council to discuss and possibly take action on *Real Property* matters and/or other matters with regards to *Economic Development* initiatives of prospective businesses and *Possible City Incentives* to encourage them.
  - ❖ Council may adjourn into Executive Session under Texas Government Code § 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), and 551.086 (Economic Development).
  - ❖ Council may recess for short accommodations break, then reconvene.
- 3) Council to discuss and possibly take action on 2016/2017 CDBG Grant and ESA Phase I Report.
- 4) Adjournment.

*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices,) and §551.086 (Economic Development). The City is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at least 48 hours in advance. Please contact the City Secretary at (254) 859-5964 or at the web address of [city-sec@bruceville-eddy.org](mailto:city-sec@bruceville-eddy.org) or by fax at (254) 859-5779 for information or assistance.*

I, the undersigned authority, **do hereby certify** that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall of City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 24th day of February 2017 at 11:00 a.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

City of Bruceville-Eddy, Texas

(seal)

  
By: Koni Billings, City Administrator

Special called Tues. 28, 17  
All Council - Johnny Taber,  
Glen, Me. Ignacio.

Open 5:00 pm - 5:09 pm.

Glen Thurman 6:00 pm

no actions

consensus + 2 yr. term.

6:12

6:50 pm out executive

6:50 Reg Session

Frank Holt Allen 500K  
Cap

ESA. - all in Jason

Jason - to assign Coy McLean

Frank Holt second Gary

Lucas to sign. All in favor

6:56

close



# City of Bruceville-Eddy

February 28th, 2017 MINUTES

## Special Called Meeting

Council member present at hearing included Mayor Connally Bass, Mayor ProTem Gary Lucas, Councilmen Allen Trigg, Hal Wilcox, Frank Holt, Jason Dean, City Administrator K. Billings, City Attorney Ignacio Perez, City Engineer Johnny Tabor and Bank President Glen Thurman, First National Bank of Moody.

Mayor Bass opened the meeting at 5:03 pm.

Item 1: Council meets to discuss and possibly consider matters of real property, economic development, and had requested that the city law firm have representation here to discuss those matters. Mayor Bass adjourned the special called meeting at 5:08 p.m. and the meeting was convened into executive session at 5:09 p.m., under TGC §551.071, 551.072 and 551.086.

Mayor Bass reconvened the special called session at 6:12 p.m. There was neither motion nor action taken on Item 1, and Mayor Bass then ordered a short 15 minute accommodation's break, at 6:12 p.m...

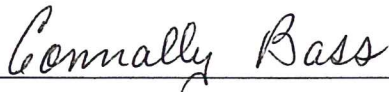
Mayor Bass reconvened the meeting at 6:18 p.m.

Item 2: Council to discuss and possibly take action on 2016/2017 CDBG Grant and the required ESA Phase I report. The report (I) was presented to all council members as finished. There were recommendations made for a second report to be considered. Mayor Bass requested of the council and the engineer, to adjourn into an executive session in order to further discuss the reports and the needs of the grant before the contract is considered. Council adjourned into an executive session at 6:18 p.m.

Mayor Bass reconvened the special called meeting from executive session at 6:58 p.m.

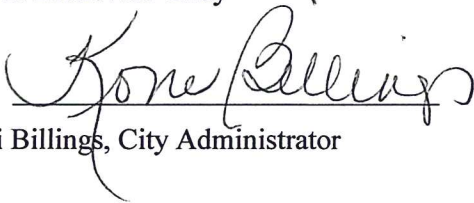
Item 2: A motion from Frank Holt was made to contract with an environment firm to undertake a more detailed environmental study of the grant application area of Old Moody Road for no more than \$5,000.00. A second was then tendered by Allen Trigg. All in Favor. A motion was made by Councilman Dean to assign the firm of Cox|McLain, the contractor of the first study, by a signature from our Mayor Pro Tem Gary Lucas, to allow for the startup of the ESA Phase II study. Frank Holt then offered a second to that motion. All in Favor.

Motion was made to adjourn at 7:00 pm.



Mayor Connally Bass

City of Bruceville-Eddy



Koni Billings, City Administrator

(seal)

Minutes approved on March 16<sup>th</sup>, 2017