

February

2014



# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
254/859-5779 fax

## NOTICE OF REGULAR MEETINGS OF THE GOVERNING BODY OF BRUCEVILLE-EDDY

Notice is hereby given that a **WORKSHOP** of the governing body of the City of Bruceville-Eddy will be held on the 11<sup>th</sup> of February 2016, at 5:30 p.m. in the City Hall at 143 Wilcox Drive, Eddy, Texas at which time the following subjects will be discussed, and or approved,

To-wit:

1. Call to Order: Mayor Rick Eaton
2. Discussion of agenda items listed. No action will be taken at this time.

### Notice is hereby given of a 6:30 P.M. Regular Council Session February 11<sup>th</sup>, 2016.


- A. Call to Order: Mayor Rick Eaton
  - B. Prayer by Mayor Rick Eaton, who will then lead us in the Pledge of Allegiance.
  - C. **CITIZEN TIME:** At this time we would like to listen to members of the audience (*which have turned in a speaker form*) comments or concerns. All comments are limited to a maximum of five minutes for any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly before making your comments. Thank you.
  - D. **CONSENT AGENDA:**
    - I. Council to consider A/P for General/Water Funds for January, 2016.
    - II. Council to consider minutes of the meeting of January, 2016.
- 1) City Engineers: Report/ Considerations. Johnny Tabor.
  - 2) Public Works: Report/ Considerations. Andrew Klarmann. Consideration for new back hoe. Discussion of old one. Discussion of continued viability of West Ridge well and costs. Councilman Wilcox to open discussion.
  - 3) Police Department: Report/ Considerations. Chief McLean.
  - 4) Council to hear from the Mayor regarding city employees and his position as the Mayor.
  - 5) Council to consider cost increases in the phone notification system at Ford plant.
  - 6) Council to consider appointment of board member for Bluebonnet Water Corporation. Nominee for position is Andrew Klarmann. Resolution # 02-11-16.
  - 7) Council to consider request for wage increase for Chief McLean. Council may adjourn into executive session, under **LGC §551.074**.
  - 8) Council to consider proposed water well at BE-ISD. Council may adjourn into executive session, under **LGC §551.071**.

*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The City is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at least 48 hours in advance. Please contact the City Secretary at (254) 859-5964 or at the web address of [city-sec@bruceville-eddy.org](mailto:city-sec@bruceville-eddy.org) or by fax at (254) 859-5779 for information or assistance.*

I, the undersigned authority, **do hereby certify** that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall of City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 5th day of February 2016, at 5:00 p.m. and remained so posted, continuously, for at least 72 hours preceding the scheduled time of said Meeting.

City of Bruceville-Eddy, Texas

(seal)

  
By: Koni Billings, City Administrator





# City of Bruceville-Eddy



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City of Bruceville-Eddy, Texas

(seal)

By:  Koni Billings, City Administrator



Andrew - Meter to replaced.

Boyd Williams and Doug Zapata (who has not turned in his assessment) has still not contacted them to get his assessment in. Put the ~~load~~ <sup>system</sup> in the assessment. (state assessment) any new meters added to that line will need to pay to locate that new line - 2 people sign the assessment (Chief has been asked to have an officer deliver the assessment -) 2 forms out there (assessment and declaration of assessment).  
Declaration of assessment from Johnny on Monday.

West Ridge cost of repairs -  
Based on the camera submerison the clear up looks like it is better shape. It would need a bigger column and a bigger motor & switch gears. Johnny feels the well is capable of producing more water over what it was doing before hand. Edley will allocation of 27K spent so we should get another 10 years or so. A well should be cleaned out at least every 25 years.

Andrew - back hoe RTO, Equipment  
Nepot and Holt Col. 67K for 3yr  
warranty or rock Bucket 71K.  
4 wheel drive.



2/11/16 Reg Council Session + JVKshops  
Chief, Allen, Koni, Andrew, Rick,  
Hal, Connally, Johnny, Gary & Jason.

5:30 p.m. Johnny Taber gave his engineer  
report that were updates to the  
property. Historical Society will be  
the one that will send the report  
back to us (hopefully around the 3<sup>rd</sup> of March)  
West Ridge BT tests have passed.  
TWDB (36 out of 200) not high enough to  
get grant money. We have decided  
to go with US D A RW (ca) If we don't  
get what we need from USDA, we will  
submit to the TWDA. Re-Qualify. I intended  
use plan. We need to see if the forms  
are the same as last year. 2016.  
Cost of engineering will increase if  
the new form requires it.

Andrew is the only one that knows  
where the meters are and where  
the lines are that needs to be  
marked with Andrew out - Johnny first  
call and David with them.

Run the ads again - hire appropriate  
labor for the water dept. Water heads  
water loss has got better. Dropped  
from 56 to 35 to 17% as of the last  
water loss. Increase the cost  
of the offer to the new employee.  
Ocertified. thru (TWDB) March 19<sup>th</sup>



(Blades on?)

ap of Wf  
minutes 2016  
Coppalley Pass  
Gary Lucas Sec.  
all in favor

Chatter lines communication  
500% in 9 years  
Johnny's recommendation is to  
terminate line -

# 8 adjourn 6:27 pm

Meeting 6:40 pm

Mr. Jack has asked for  
a support to file  
Gary Lucas motion -  
Hal rounded  
all in favor =

Walt Pidge is back on line -

Andrew Klarmann to get the  
financing for the back  
Jason Dean Deora

Halt <sup>cat</sup> Backhoe. 69,950.00 3.2%  
5 yrs  
Far Rock Bucket (quick change) 12 mon  
24 month  
20 down + finance the rest  
with best finance. Get what's  
adequate. all in favor -  
Pallie Dept - nothing to  
report -



Council #4.7 #4 ✓

Council reconvened at 7:33 ✓

Ongoing evaluation process ✓

#4, and #7 No action  
to be taken

#5 Phone sessio line to  
be discontinued as per Johnny  
no motion

#6 Appointment of the  
Board member to Blue  
Pinnet Corporation  
motion: Connally Pass Secor favor  
Allen Secor: all in favor  
6:45 Feb 25th Thursday

~~Workshop for evaluation  
processes~~

any motion all in  
Connally Pass Favor

8 Workshop on the School  
will permit process.  
Possibility of compromise  
to be done in the same

spirit of the James Construction  
Company.

7:47 adjourned



# City of Bruceville-Eddy

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Eddy, Texas 76524

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## February 11th, 2016 MINUTES REGULAR MEETING AND WORKSHOP OF THE GOVERNING BODY OF BRUCEVILLE-EDDY

### Workshop Session of the City of Bruceville-Eddy convened at 5:30 p.m.

Council members present were: Mayor Rick Eaton, Gary Lucas, Connally Bass, Allen Trigg, Halbert Wilcox, and Jason Dean. Also present, City Administrator Koni Billings, Johnny Tabor, Andrew Klarmann, and Chief McLean.

Mayor Eaton called the workshop meeting to order at 5:30 p.m.

Council heard from Johnny Tabor on the update packet that was circulated. Johnny touched base on the ongoing request for financing and or grants for the waste water solutions that the council has been working on. The council has decided to update and once again submit the financing request to the Texas Water Development Board for the March 2016 round, if it is not going to take more time than is necessary to meet the March 1<sup>st</sup> deadline and if it is not going to cost more in engineering fees than was originally anticipated. It had been submitted last round but only placed 36 of 200 entrants, which is not close enough to allow the city to be in the consideration of the grant and finance percentile. The next item for update was the Historical Society of Texas and Bill Moore, who is the archeologist that has submitted the study. The council wanted to know where it was at. Currently Johnny is waiting to hear back from the permitting division of the Historical Society, whether they are going to require more dig testing in the land that is being proposed for the sewer, or if the permit is to be issued. He is hoping to hear back from the department around the 3<sup>rd</sup> of March 2016. Next item for discussion was the West Ridge well and it's performance standards. The well has passed the final B.T. testing and the well is now on line and pumping. The engineer was then asked if there was an update regarding the meters that still need to be vacated. Andrew has not got to any more as he is now down another employee that he let go two weeks ago and the temporary employee is not up to standard. He is still the only licensed operator on the system. He was asked to tell Rudy to work while he was off on workers compensation. Mr. Dean asked why he was not working full time and Andrew told him that he was a part time person and had been hired that way. He is retired and does not want full time employment. Andrew was told to get an ad in the paper and get someone hired. Andrew said he would check with the rural water associations and see if they had anyone and if they did not he would use the ads for an employment ad. He was told to hire appropriate people this time by Mr. Dean and Mr. Wilcox. He was told to increase the cost of the offer to the new employee and get at least a D certified employee. The Council wants qualified people that want to work. Andrew stated the water loss has got much better. The loss had been at 56 %, then to 35%, and the last time it was taken it had got to "down around 17%". Eloy Zapata has still not turned in the easement. It has been decided to have the Chief or one of the officers deliver two forms of the easement. One is the regular easement form that he still has not signed and the other is to be a declination easement. Koni Billings will receive the declination easement form from Johnny as it is not a form the water company has or uses. The West Ridge well was talked about again. Johnny feels that the well will significantly improve now the cleaning and submersible camera has shown what was wrong. No one can recall the well having been cleaned in the past. With the well cleaned out, we should not have any issues for the next ten years or so. Andrew then brought up the fact that he needs to buy a new back hoe as the old one has been breaking down again and the "new, old" one is no longer in service and cannot be repaired reasonably. The back hoe, a Holt Cat, he has asked for, will run \$67K, with a three year warranty. This does not include the additional cost of the rock bucket he wants which will be another \$5k. It is four wheel drive, does not have a cab, or any features outside of the basic model. He has obtained three bids, one from RDO, one from Equipment Depot and one from Holt Equipment. The ATT chatter line from the Ford plant to the Eddy well is to be turn off. The cost of the line has increased over 500% since 2010. This is a premium line and is not a line that is a must to maintain the Eddy Well with, as the well is turned on manually only.

Next up for discussion was the BE-ISD well and the request for a permit. Mr. Dean asked if we could not compromise on the issue between the two entities as they are a poor ISD in a poor city. The compromise was that water be allowed to be sold at a much lower rate than other accounts for the field water, or that we allow the well to be drilled and possibly sell it at half price. It was explained to Mr. Dean that it would not only be in direct violation of the rate ordinance, but also it is illegal to gift. He asked about it being a not for profit, but again it was noted that there are many not for profits, and the water company cannot gift them either. It was also noted that the school is a taxing entity and the city is a taxing entity and are not the same because of taxing entity locations.

Workshop adjourned at 6:40 p.m.

**Regular Meeting of the City Council:** Meeting convened at 6:40 p.m. Mayor Eaton called the meeting to order, led the prayer and the Pledge of Allegiance.

Roll call: Mayor Eaton, Mayor ProTem Gary Lucas, Councilmen Allen Trigg, Jason Dean, Hal Wilcox and Connally Bass. Also in attendance were Koni Billings, City Engineer Johnny Tabor, Andrew Klarmann and Police Chief McLean.



Item 1: City Engineer Report was made by Johnny Tabor on the West Ridge well and it's operating status. The well is now up and running and Mr. Tabor feels that it should go another 10 years before any major replacements will be needed once more. Mr. Tabor asked for support to pursue the TWDB application for the sewer system. Motion made by Gary Lucas, second by Hal Wilcox. All in Favor.

Item 2: Andrew Klarmann would like to obtain financing for a \$71K Holt Back and with a rock bucket. The old back hoe is no longer operational, nor can it be made so without a very large sum of investment money going back into it. As it is old and cannot be counted on, Andrew feels this is the best route for the city to undertake. Mr. Dean said that he would like to know what the finance rate will be on the loan amount; Mrs. Billings noted that the water company has \$20k in the comprehensive planning line item that could be used as a down payment for financing. Andrew was instructed to find out what the financing amount would be from the company and report back. Mr. Klarmann has also been instructed to find new employees for the water company.

Item 3: Chief McLean. The police department has nothing to report on this month.

Item 4: Council adjourned into executive session at 6:47 p.m. Council reconvened at 7:33 p.m. No motion was made. No action taken.

Item 5: No action taken. The phone line to the Eddy well from the Ford plant is to be discontinued. Andrew Klarmann is to turn off the line as soon as possible.

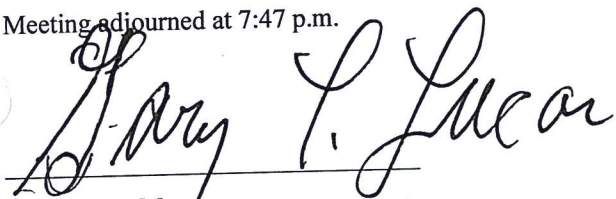
Item 6: Appointment needed to the Blue Bonnet board for membership. Motion was made to appoint Andrew Klarmann as the board member for Blue Bonnet by Resolution number 02-11-16. Connally Bass motioned to appoint Andrew Klarmann. Seconded by Allen Trigg. All in Favor.

Item 7: Consideration of wage increases and follow up on Item 4. Mr. Lucas requested to have a workshop to consider the evaluation process for review of all officers and officials. This is to be held on February 25<sup>th</sup>, 2016. No action was necessary.

Consent agenda. Motion to approve the minutes of January 2016 and the G/F and W/F accounts for January 2016 was made by Gary Lucas, and was seconded by Connally Bass. All in Favor.

Item 8: Council to consider the proposed water well at the BE-ISD. The Council decided not to adjourn into Executive Session to discuss this item. It is hoped that a compromise can be worked out in future in the same spirit as the James Construction settlement was made.


Meeting adjourned at 7:47 p.m.



~~Rick Eaton, Mayor~~

Resigned: Gary Lucas  
Mayor Pro Tem

seal

  
Koni Billings, City Administrator

Minutes approved on: 3-10-2016

**Water Department  
 Trial Balance  
 As of January 31, 2016**

	Jan 31, 16	
	Debit	Credit
1000 · Moody Bank Checking	317,392.81	
1001 · Moody Unearned Deposit Account	65,342.45	
1003 · Reserve Fund Moody Bank	0.00	
1004 · Sinking fund Moody Bank	0.00	
1005 · Cash Drawer	300.00	
1006 · Petty Cash	200.00	
1006 · Petty Cash:1100 · Donations	200.00	
1007 · 2011 Imprv Revn Bond Resrv Fund	70,484.38	
1008 · 2011 Improve-Int & Sinking Fund	18,818.28	
1009 · 2011 Refnd Rvnu Resv Bond Fund	37,361.81	
1010 · 2011 Int. & Sinking Fund	9,421.90	
1011 · 2011 Utility Improvement Fund	33,263.17	
1012 · 2011 CD Investments Acct. CDAR	0.00	
1013 · 2013 C.D. Investment Acct. CDAR	116,028.97	
1014 · 2013 Utility Improvement Fund	1,044.52	
1015 · 2013 Int & Sinking Fund	44,143.25	
1016-01 · 2013 Impv. Rev Bond Resrv Fund	5,035.70	
1016-02 · impr rev bond 2013 Res Fund ICS	157,450.09	
1017 · 2015 Int & Sinking Fund	7,416.73	
1018 · CITY OF B-E INVESTMENT ACCOUNT	1,506,040.76	
1200 · Water Accounts Receivable	0.00	
1201 · Tap Fee Receivables	0.00	
1202 · Accounts Receivables NSF Checks	1,549.81	
1206 · IH35 Contractor Repair Bill Due	0.00	
1218 · Employee Receivables	0.00	
1230 · Fire Hydrant Mishap	0.00	
1250 · Due from General Fund		33,037.11
1260 · Prepaid Expenses	0.00	
1270 · RVS WATER RECEIVABLES	339,527.75	
1280 · RVS RECEIVABLES NSF CHECKS	5,675.51	
1290 · RVS TAP FEE RECEIVABLES		1,500.00
1500 · Due from TXDOT for paid exp	57,412.06	
1600 · Tank Improvements	809,268.82	
1605 · A/D Tank Improvements	0.00	
1610 · Equipment	509,951.98	
1615 · A/D Equipment	0.00	
1620 · Automobiles	16,217.21	
1625 · A/D Automobiles	0.00	
1630 · Office Equipment	52,935.35	
1635 · A/D Office Equipment	0.00	
1640 · System Improvements	1,217,984.38	
1645 · A/D System Improvements	0.00	
1650 · Construction In Progress	0.00	
1650 · Construction In Progress:1652 · CIP Bethany Plant	0.00	
1660 · Land	75,190.10	
1670 · Property Easements	10,281.71	
1680 · Maintenance Building	69,506.87	
1685 · A/D Maintenance Building	0.00	
1690 · Municipal Building	62,268.89	
1695 · A/D Municipal Building	0.00	
1700 · Water System	3,091,424.14	
1705 · A/D Water System	0.00	
1720 · A/D - Water Facilities		2,431,141.48
1730 · A/D - Buildings and Improvement		120,678.68
1740 · A/D - Equipment and Furniture		411,842.19
1215 · Deferred Tech Support	0.00	
1220 · Redemption Premium Cast Note	0.00	
1225 · Bond Issue Costs	0.00	
2000 · Accounts Payable		447.00
2010 · Accounts Payable Adjustment	0.00	
2100 · Payroll Tax Payable	0.00	
21000 · Ordinary Liabilites:2020 · Accrued Liabilities	0.00	
21000 · Ordinary Liabilites:2105 · TMRS Payable	0.00	
21000 · Ordinary Liabilites:2110 · Pre-Paid Legal		97.91



# Water Department Trial Balance As of January 31, 2016

	Jan 31, 16	
	Debit	Credit
	0.00	
21000 · Ordinary Liabilites:2115 · Aflac Payable	0.00	
21000 · Ordinary Liabilites:2118 · Employee Purchases	41.48	
21000 · Ordinary Liabilites:2120 · S&W Ins Payable (TMLIEBP Now)	0.00	
21000 · Ordinary Liabilites:2125 · Child Support Payable		2,356.50
21000 · Ordinary Liabilites:2130 · Vacation Payable	0.00	
21000 · Ordinary Liabilites:2140 · Fire hydrant damages due		23.24
21000 · Ordinary Liabilites:2150 · Payroll Liabilities		2,225.00
21000 · Ordinary Liabilites:3000 · Due to Tabor Engineering		3,307.00
2160 · Accrued Payroll		40,568.92
2300 · Unearned Deposits	0.00	
2500 · Series 2001 Revenue Bond	0.00	
2501 · Serie 2001 Revenue Bond-due		274,000.00
2520 · Rev Refunding Bonds Series 2011		20,000.00
2521 · Rev Refunding Bonds-Current Due		550,000.00
2540 · Revenue Bonds Series 2011		40,000.00
2541 · Rev Bond Series 2011-CurrentDue		81,000.00
2543 · 2013 Improve Bond Current Due		1,723,000.00
2546 · 2013 Improvement Bond	0.00	
30000 · Opening Balance Equity		2,821,067.17
32000 · Unrestricted Net Assets	0.00	
3900 · Fund Balance	679.60	
3950 · Contributed Capital		506,668.65
50000 · INCOME:5000 · Water Sales		7,260.00
50000 · INCOME:5030 · Re-connection Fees		1,215.46
50000 · INCOME:5050 · Donations Emergency Services		3,042.90
50000 · INCOME:5060 · Returned Check Fees		1,811.29
50000 · INCOME:5070 · Interest Income		39,089.19
50000 · INCOME:5090 · Garbage Revenue	161,925.00	
60000 · WATER SYSTEM EXPENSES:6000 · Water Purchases	889.42	
60000 · WATER SYSTEM EXPENSES:6010 · Water Sample Expense	877.08	
60000 · WATER SYSTEM EXPENSES:6020 · Southern Trinity Conserv. Dist	12,557.81	
60000 · WATER SYSTEM EXPENSES:6030 · Fittings and Supplies	445.64	
60000 · WATER SYSTEM EXPENSES:6030 · Fittings and Supplies:6036 · Uniforms	558.10	
60000 · WATER SYSTEM EXPENSES:6030 · Fittings and Supplies:6037 · AMR residential meters	75.00	
60000 · WATER SYSTEM EXPENSES:6033 · Meter Study Expense Only	7,260.91	
60000 · WATER SYSTEM EXPENSES:6040 · REPAIRS AND MAINTENENCE	12,864.50	
60000 · WATER SYSTEM EXPENSES:6040 · REPAIRS AND MAINTENENCE:6041 · Repair of Well...	106.49	
60000 · WATER SYSTEM EXPENSES:6040 · REPAIRS AND MAINTENENCE:6042 · Building upke...	2,542.61	
60000 · WATER SYSTEM EXPENSES:6050 · Gas and Oil	3,815.60	
60000 · WATER SYSTEM EXPENSES:6060 · Repair and Maint. Trucks	71.20	
60000 · WATER SYSTEM EXPENSES:6065 · Back Hoe Repair	1,923.66	
60000 · WATER SYSTEM EXPENSES:6070 · Chemical Purchases	19,416.00	
60000 · WATER SYSTEM EXPENSES:6710 · Heart o' Texas Utilities	14,504.09	
60000 · WATER SYSTEM EXPENSES:6715 · Direct Energy Business	27,322.97	
61000 · GARBAGE PICK UP EXPENSE	48,797.92	
65000 · PERSONNEL AND SUPPORT:6500 · Salaries and Wages=Water	915.88	
65000 · PERSONNEL AND SUPPORT:6510 · Payroll Tax Expense	1,979.47	
65000 · PERSONNEL AND SUPPORT:6520 · TMRS Expense	8,010.58	
65000 · PERSONNEL AND SUPPORT:6540 · TMLIEBP Insurance	13,469.18	
65000 · PERSONNEL AND SUPPORT:6600 · Contract Labor	1,378.35	
66000 · PROFESSIONAL TEAM:6620 · Attorney Fees	7,000.00	
66000 · PROFESSIONAL TEAM:6640 · Auditor Fees	8,056.84	
66000 · PROFESSIONAL TEAM:6650 · City Insurance Expense	3,939.65	
67000 · ADMINISTRATIVE EXPENSES:6610 · Membership Fees	312.59	
67000 · ADMINISTRATIVE EXPENSES:6690 · Office Supplies	85.76	
67000 · ADMINISTRATIVE EXPENSES:6690 · Office Supplies:6695 · Social Platforms	633.00	
67000 · ADMINISTRATIVE EXPENSES:6700 · Office Equipment Lease	75.76	
67000 · ADMINISTRATIVE EXPENSES:6705 · Atmos Gas	903.05	
67000 · ADMINISTRATIVE EXPENSES:6720 · Computer Expenses	6,628.63	
67000 · ADMINISTRATIVE EXPENSES:6720 · Computer Expenses:6725 · Annual Software Maint...	3,124.68	
67000 · ADMINISTRATIVE EXPENSES:6730 · Telephone Expense	477.94	
67000 · ADMINISTRATIVE EXPENSES:6735 · Cell Phone Expense	3,100.89	
67000 · ADMINISTRATIVE EXPENSES:6740 · Postage	378.82	
67000 · ADMINISTRATIVE EXPENSES:6770 · Misc. Expense		

9:51 AM

02/05/16

Accrual Basis

**Water Department  
Trial Balance  
As of January 31, 2016**

	Jan 31, 16	
	Debit	Credit
67000 · ADMINISTRATIVE EXPENSES:6790 · Janitorial/Mats	86.79	
67000 · ADMINISTRATIVE EXPENSES:6800 · Donations - Emergency Services	597.01	
69000 · Debt/Expense Accounts	42,000.00	
69000 · Debt/Expense Accounts:6675 · Depreciation Expense	14,000.00	
7400000 · Payment TXDOT Utility Re-Lo's:74200 · Payment TXDOT Eng Utility Relo		50,186.00
68000 · COMPREHENSIVE WATER PROJECTS	22,596.34	
<b>TOTAL</b>	<b><u>9,165,565.69</u></b>	<b><u>9,165,565.69</u></b>



WATER COMPANY  
Profit & Loss Budget vs. Actual  
October 2015 through September 2016

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
50000 · INCOME				
5000 · Water Sales	609,877.20	1,500,000.00	-890,122.80	40.7%
5010 · Tap Fees	0.00	10,000.00	-10,000.00	0.0%
5030 · Re-connection Fees	8,670.00	25,000.00	-16,330.00	34.7%
5050 · Donations Emergency Services	1,376.46	1,500.00	-123.54	91.8%
5060 · Returned Check Fees	3,328.85	3,000.00	328.85	111.0%
5070 · Interest Income	1,811.29	5,000.00	-3,188.71	36.2%
5080 · Misc. Income	0.00	2,000.00	-2,000.00	0.0%
5090 · Garbage Revenue	48,785.41	115,000.00	-66,214.59	42.4%
<b>Total 50000 · INCOME</b>	<b>673,849.21</b>	<b>1,661,500.00</b>	<b>-987,650.79</b>	<b>40.6%</b>
<b>Total Income</b>	<b>673,849.21</b>	<b>1,661,500.00</b>	<b>-987,650.79</b>	<b>40.6%</b>
<b>Gross Profit</b>	<b>673,849.21</b>	<b>1,661,500.00</b>	<b>-987,650.79</b>	<b>40.6%</b>
<b>Expense</b>				
60000 · WATER SYSTEM EXPENSES				
6000 · Water Purchases	161,925.00	455,000.00	-293,075.00	35.6%
6010 · Water Sample Expense	889.42	4,500.00	-3,610.58	19.8%
6020 · Southern Trinity Conserv. Dist	1,069.68	2,500.00	-1,430.32	42.8%
6030 · Fittings and Supplies				
6036 · Uniforms	474.98	2,200.00	-1,725.02	21.6%
6037 · AMR residential meters	558.10	500.00	58.10	111.6%
6030 · Fittings and Supplies - Other	13,028.55	30,000.00	-16,971.45	43.4%
<b>Total 6030 · Fittings and Supplies</b>	<b>14,061.63</b>	<b>32,700.00</b>	<b>-18,638.37</b>	<b>43.0%</b>
6031 · Tank Yearly Inspections	0.00	3,000.00	-3,000.00	0.0%
6032 · Commercial/Large Business Meter	0.00	2,000.00	-2,000.00	0.0%
6033 · Meter Study Expense Only	75.00	1,000.00	-925.00	7.5%
6035 · System Equipment Rental	0.00	1,000.00	-1,000.00	0.0%
6040 · REPAIRS AND MAINTENANCE				
6041 · Repair of Wells and PRV's	12,864.50	20,000.00	-7,135.50	64.3%
6042 · Building upkeep expenses	106.49	500.00	-393.51	21.3%
6040 · REPAIRS AND MAINTENANCE - Other	7,260.91	5,000.00	2,260.91	145.2%
<b>Total 6040 · REPAIRS AND MAINTENANCE</b>	<b>20,231.90</b>	<b>25,500.00</b>	<b>-5,268.10</b>	<b>79.3%</b>
6043 · Tank Repairs and Maintenance	0.00	5,000.00	-5,000.00	0.0%
6050 · Gas and Oil	2,542.61	16,000.00	-13,457.39	15.9%
6060 · Repair and Maint. Trucks	3,815.60	5,000.00	-1,184.40	76.3%
6065 · Back Hoe Repair	71.20	5,000.00	-4,928.80	1.4%
6070 · Chemical Purchases	1,923.66	5,500.00	-3,576.34	35.0%
6710 · Heart o' Texas Utilities	19,416.00	50,000.00	-30,584.00	38.8%
6715 · Direct Energy Business	14,504.09	50,000.00	-35,495.91	29.0%
6760 · Travel/School/Seminars	0.00	1,500.00	-1,500.00	0.0%
6765 · Fixed Asset Expenditure	0.00	20,000.00	-20,000.00	0.0%
<b>Total 60000 · WATER SYSTEM EXPENSES</b>	<b>240,525.79</b>	<b>685,200.00</b>	<b>-444,674.21</b>	<b>35.1%</b>
61000 · GARBAGE PICK UP EXPENSE	27,322.97	100,000.00	-72,677.03	27.3%
65000 · PERSONNEL AND SUPPORT				
6500 · Salaries and Wages=Water	48,797.92	190,000.00	-141,202.08	25.7%
6510 · Payroll Tax Expense	915.88	8,900.00	-7,984.12	10.3%
6520 · TMRs Expense	1,979.47	14,000.00	-12,020.53	14.1%
6540 · TMLIEBP Insurance	8,010.58	32,000.00	-23,989.42	25.0%
6600 · Contract Labor	13,469.18			
<b>Total 65000 · PERSONNEL AND SUPPORT</b>	<b>73,173.03</b>	<b>244,900.00</b>	<b>-171,726.97</b>	<b>29.9%</b>
66000 · PROFESSIONAL TEAM				
6620 · Attorney Fees	3,555.25	2,000.00	1,555.25	177.8%
6630 · Engineering Fees	0.00	25,000.00	-25,000.00	0.0%
6640 · Auditor Fees	7,000.00	12,000.00	-5,000.00	58.3%
6650 · City Insurance Expense	8,056.84	17,000.00	-8,943.16	47.4%
<b>Total 66000 · PROFESSIONAL TEAM</b>	<b>18,612.09</b>	<b>56,000.00</b>	<b>-37,387.91</b>	<b>33.2%</b>
67000 · ADMINISTRATIVE EXPENSES				
6610 · Membership Fees	4,139.65	5,000.00	-860.35	82.8%
6690 · Office Supplies				
6695 · Social Platforms	85.76	1,500.00	-1,414.24	5.7%
6690 · Office Supplies - Other	339.63	3,000.00	-2,660.37	11.3%
<b>Total 6690 · Office Supplies</b>	<b>425.39</b>	<b>4,500.00</b>	<b>-4,074.61</b>	<b>9.5%</b>
6700 · Office Equipment Lease	633.00	3,000.00	-2,367.00	21.1%
6705 · Atmos Gas	118.73	300.00	-181.27	39.6%
6720 · Computer Expenses				
6725 · Annual Software Maintenance	6,628.63	5,900.00	728.63	112.3%



**WATER COMPANY**  
**Profit & Loss Budget vs. Actual**  
October 2015 through September 2016

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
6720 · Computer Expenses - Other	903.05	6,000.00	-5,096.95	15.1%
<b>Total 6720 · Computer Expenses</b>	<b>7,531.68</b>	<b>11,900.00</b>	<b>-4,368.32</b>	<b>63.3%</b>
6730 · Telephone Expense	3,124.68	6,000.00	-2,875.32	52.1%
6735 · Cell Phone Expense	477.94	3,000.00	-2,522.06	15.9%
6740 · Postage	3,100.89	400.00	2,700.89	775.2%
6745 · TCEQ Water Letter Postage	0.00	50.00	-50.00	0.0%
6750 · Advertising Expense	0.00	250.00	-250.00	0.0%
6770 · Misc. Expense	392.88	2,500.00	-2,107.12	15.7%
6790 · Janitorial/Mats	86.79	500.00	-413.21	17.4%
6800 · Donations - Emergency Services	748.80	1,500.00	-751.20	49.9%
<b>Total 67000 · ADMINISTRATIVE EXPENSES</b>	<b>20,780.43</b>	<b>38,900.00</b>	<b>-18,119.57</b>	<b>53.4%</b>
69000 · Debt/Expense Accounts				
6675 · Depreciation Expense	14,000.00	170,000.00	-156,000.00	8.2%
6680 · Interest Expense	0.00	170,000.00	-170,000.00	0.0%
69000 · Debt/Expense Accounts - Other	42,000.00			
<b>Total 69000 · Debt/Expense Accounts</b>	<b>56,000.00</b>	<b>340,000.00</b>	<b>-284,000.00</b>	<b>16.5%</b>
<b>Total Expense</b>	<b>436,414.31</b>	<b>1,465,000.00</b>	<b>-1,028,585.69</b>	<b>29.8%</b>
<b>Net Ordinary Income</b>	<b>237,434.90</b>	<b>196,500.00</b>	<b>40,934.90</b>	<b>120.8%</b>
<b>Other Income/Expense</b>				
Other Income				
5630 · Fixed Asset Sales Income	0.00	500.00	-500.00	0.0%
7400000 · Payment TXDOT Utility Re-Lo's				
74200 · Payment TXDOT Eng Utility Relc	50,186.00			
<b>Total 7400000 · Payment TXDOT Utility Re-Lo's</b>	<b>50,186.00</b>			
<b>Total Other Income</b>	<b>50,186.00</b>	<b>500.00</b>	<b>49,686.00</b>	<b>10,037.2%</b>
<b>Other Expense</b>				
68000 · COMPREHENSIVE WATER PROJECTS				
60010 · Department Equipment	0.00	120,000.00	-120,000.00	0.0%
60020 · Falls County Improv. Projects	0.00	77,000.00	-77,000.00	0.0%
68000 · COMPREHENSIVE WATER PROJECTS - Other	22,596.34			
<b>Total 68000 · COMPREHENSIVE WATER PROJECTS</b>	<b>22,596.34</b>	<b>197,000.00</b>	<b>-174,403.66</b>	<b>11.5%</b>
<b>Total Other Expense</b>	<b>22,596.34</b>	<b>197,000.00</b>	<b>-174,403.66</b>	<b>11.5%</b>
<b>Net Other Income</b>	<b>27,589.66</b>	<b>-196,500.00</b>	<b>224,089.66</b>	<b>-14.0%</b>
<b>Net Income</b>	<b>265,024.56</b>	<b>0.00</b>	<b>265,024.56</b>	<b>100.0%</b>

**General Fund  
Trial Balance  
As of January 31, 2016**

	Jan 31, 16	
	Debit	Credit
1000 · Moody General Checking	233,944.46	
1001 · MRLA Savings	527,349.20	
1002 · Police Department DAG Account	0.00	
1003 · Municipal Tech /Bldg. Checking	34,583.84	
1004 · CD INVESTMENT ACCT. FOR MRLA	0.00	
1005 · Administrative Account Only	1.16	
1006 · MRLA Investment	644,485.15	
1007 · Asset Forfeiture Police Dept.	14,495.77	
1200 · Property Tax Receivable	38,766.39	
1205 · Allowance For Doubtful Accounts		29,657.42
1215 · Restitution Receivable	0.00	
1220 · Franchise Tax Receivable	0.00	
1230 · Employee Receivables	0.00	
12000 · Undeposited Funds	0.00	
1500 · Due from TXDOT for paid exp	0.00	
1300 · Misc. Receivables		706.50
20000 · Accounts Payable	0.00	
20010 · Accounts Payable Adjustment	0.00	
2100 · Payroll Taxes Payable		9,088.40
2150 · Accrued Salaries Payable	0.00	
2160 · TML Insurance Re-lmb for Tower	0.00	
2161 · TML Insur Re-lmb for Crown Vic	0.00	
2170 · JE Audit	33,037.31	
2180 · Due to Water Dept Fund		10,712.00
2500 · Deferred Lease Income		9,108.97
2600 · Deferred Property Tax Revenue	0.00	
40000 · Ordinary Liabilities		26,943.76
40000 · Ordinary Liabilities:2010 · State Comp Fines Payable		407.40
40000 · Ordinary Liabilities:2105 · TMRS Payable		204.45
40000 · Ordinary Liabilities:2110 · Pre-Paid Legal		122.46
40000 · Ordinary Liabilities:2115 · AFLAC Payable		1,182.33
40000 · Ordinary Liabilities:2120 · TMLIEBP Health Ins.	0.00	
40000 · Ordinary Liabilities:2130 · Employee Equipment Purchase	0.00	
40000 · Ordinary Liabilities:2135 · Repayment	0.00	
40000 · Ordinary Liabilities:2145 · Child Support Payable		117.18
40000 · Ordinary Liabilities:2155 · Liberty National Life	2,840.58	
40000 · Ordinary Liabilities:24000 · Payroll Liabilities	0.00	
3000 · Fund Balance General	0.00	
3100 · Fund Balance Public Safety		1,672,954.16
32000 · Unrestricted Net Assets		229,508.59
50000 · INCOME:5000 · Property Tax Revenue		16,803.86
50000 · INCOME:5010 · State Sales Tax Revenue		9,418.02
50000 · INCOME:5020 · Franchise Tax Revenue		550.00
50000 · INCOME:5040 · Pavillion Rental Income		375.00
50000 · INCOME:5050 · Animal Control Income		330.44
50000 · INCOME:5070 · Interest Income		685.00
50000 · INCOME:5075 · Permit Fees Income		292.80
50000 · INCOME:5080 · Misc /Police Rpt/Acc Rpt Income		10,962.00
50000 · INCOME:5090 · Lease Income		143,714.78
50000 · INCOME:5500 · Fines Income		51,833.43
50000 · INCOME:5501 · MVBA COLLECTIONS INCOME		5,475.00
50000 · INCOME:5505 · P.D. Vehicle Escrow		9,327.00
50000 · INCOME:5510 · Fines Court Tech Fund		6,997.00
50000 · INCOME:5520 · Fines Court Bldg/Security Fund		4,585.07
50000 · INCOME:5525 · Juvenile Case Manager Fund		75.76
60000 · ADMINISTRATIVE COSTS:6010 · Atmos Gas	112.50	
60000 · ADMINISTRATIVE COSTS:6020 · Membership Dues	1,068.09	
60000 · ADMINISTRATIVE COSTS:6025 · Tax Appraiser Fees	708.45	
60000 · ADMINISTRATIVE COSTS:6030 · Tax Collector Fees	228.19	
60000 · ADMINISTRATIVE COSTS:6050 · Office Equipment Lease	13,633.27	
60000 · ADMINISTRATIVE COSTS:6065 · Municipal Court Collection Cost	490.35	
60000 · ADMINISTRATIVE COSTS:6092 · Social Platforms	1,315.30	
60000 · ADMINISTRATIVE COSTS:6115 · Office Supplies	970.60	
60000 · ADMINISTRATIVE COSTS:6125 · Telephones		



## General Fund Trial Balance As of January 31, 2016

	Jan 31, 16	
	Debit	Credit
60000 · ADMINISTRATIVE COSTS:6130 · Postage	383.04	
60000 · ADMINISTRATIVE COSTS:6132 · Court Postage	13.48	
60000 · ADMINISTRATIVE COSTS:6135 · Cell Phones & I-Pads	1,868.77	
60000 · ADMINISTRATIVE COSTS:6155 · Training/Schools/Seminars	74.18	
60000 · ADMINISTRATIVE COSTS:6160 · Misc. Expense	223.09	
60000 · ADMINISTRATIVE COSTS:6160 · Misc. Expense:6161 · Council Annual Payroll	72.00	
60000 · ADMINISTRATIVE COSTS:6180 · Computer Expenses	917.18	
60000 · ADMINISTRATIVE COSTS:6185 · Janitorial	144.72	
65000 · ANIMAL CONTROL EXPENSES:6172 · Waco Animal Shelter Contract	1,854.00	
66000 · OFFICE PERSONNEL & SUPPORT	623.00	
66000 · OFFICE PERSONNEL & SUPPORT:66065 · Salaries and Wages=General	7,798.12	
66000 · OFFICE PERSONNEL & SUPPORT:66070 · Payroll Tax Expense=General		109.00
66000 · OFFICE PERSONNEL & SUPPORT:66075 · TMLIEBP Insurance	6,648.98	
66000 · OFFICE PERSONNEL & SUPPORT:66080 · TMRS Expense=General	2,390.50	
66000 · OFFICE PERSONNEL & SUPPORT:66090 · Water Co. Wages PassThru Acct.	45,508.92	
70000 · CITY INFRASTRUCTURE COSTS:6035 · Repairs & General Maintenance	53.56	
70000 · CITY INFRASTRUCTURE COSTS:6040 · Gas and Oil	1,875.69	
70000 · CITY INFRASTRUCTURE COSTS:6045 · Mowing Expense	265.55	
70000 · CITY INFRASTRUCTURE COSTS:6090 · Contract Labor	5,874.75	
70000 · CITY INFRASTRUCTURE COSTS:6122 · DIRECT ELECTRICITY	4,310.86	
70000 · CITY INFRASTRUCTURE COSTS:6165 · Tools & Equipment	248.43	
70000 · CITY INFRASTRUCTURE COSTS:6175 · Abatement/Code Enforcement	247.80	
70000 · CITY INFRASTRUCTURE COSTS:7001 · H-O-T Street Lighting Expense	441.00	
70000 · CITY INFRASTRUCTURE COSTS:7010 · Tractor Repair & Expense	443.76	
70000 · CITY INFRASTRUCTURE COSTS:7011 · Mower Repair & Expense	326.83	
70000 · CITY INFRASTRUCTURE COSTS:7015 · City Back Hoe & DumpTruck	2,418.55	
70000 · CITY INFRASTRUCTURE COSTS:7016 · Truck Repairs and Tires	1,599.79	
70000 · CITY INFRASTRUCTURE COSTS:7020 · Street Repair Expenses	6,602.17	
70000 · CITY INFRASTRUCTURE COSTS:7035 · Uniforms & Office Shirts	804.95	
70000 · CITY INFRASTRUCTURE COSTS:7050 · Comprehensive Planning Projects	2,556.58	
80000 · POLICE DEPT. OPERATION EXPENSES:8004 · Fixed Asset-Police Purchase	10,000.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8005 · Police Principal Trucks	22,213.65	
80000 · POLICE DEPT. OPERATION EXPENSES:8006 · Police Interest Pick ups	2,806.43	
80000 · POLICE DEPT. OPERATION EXPENSES:8010 · Police Equipment	2,217.30	
80000 · POLICE DEPT. OPERATION EXPENSES:8015 · Police Vehicle Equipment	1,797.30	
80000 · POLICE DEPT. OPERATION EXPENSES:8016 · K-9 Expenses	439.58	
80000 · POLICE DEPT. OPERATION EXPENSES:8020 · Police Gas & Oil	5,617.33	
80000 · POLICE DEPT. OPERATION EXPENSES:8025 · Repair & Maintenance Police Car	5,213.16	
80000 · POLICE DEPT. OPERATION EXPENSES:8030 · Police Membership Dues	55.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8035 · Police Training	1,079.73	
80000 · POLICE DEPT. OPERATION EXPENSES:8045 · Police Uniform Purchases	180.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8050 · Police General Repair & Maint:8055 · Pol...	132.49	
80000 · POLICE DEPT. OPERATION EXPENSES:8060 · Omnibase Expense	792.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department	933.05	
80000 · POLICE DEPT. OPERATION EXPENSES:8095 · Computer Exp Police Department:8096 · ...	159.85	
80000 · POLICE DEPT. OPERATION EXPENSES:8105 · Police Forms Expense	202.00	
80000 · POLICE DEPT. OPERATION EXPENSES:8110 · Police Office Supplies	257.08	
80000 · POLICE DEPT. OPERATION EXPENSES:8115 · Police Office Equipment Lease	703.11	
80000 · POLICE DEPT. OPERATION EXPENSES:8120 · Police Telephone Exp	1,115.11	
80000 · POLICE DEPT. OPERATION EXPENSES:8125 · Police Postage Exp	20.26	
80000 · POLICE DEPT. OPERATION EXPENSES:8130 · Police Cell Phone Ex	2,362.98	
80000 · POLICE DEPT. OPERATION EXPENSES:8155 · Police Misc. Exp	63.70	
80000 · POLICE DEPT. OPERATION EXPENSES:8165 · Social Platforms-Police Dept.	396.87	
80000 · POLICE DEPT. OPERATION EXPENSES:8185 · Janitorial-Police Dept.	44.67	
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept	74,319.21	
82000 · POLICE PERSONNEL & SUPPORT:82075 · Salaries & Wages Police Dept:82077 · TFO P...	0.00	
82000 · POLICE PERSONNEL & SUPPORT:82085 · TMRS Police Department	3,564.90	
82000 · POLICE PERSONNEL & SUPPORT:82145 · TMLIEBP Insurance	17,526.90	
90000 · PROFESSIONAL ADMINISTRATION:6100 · Attorneys	20,204.18	
90000 · PROFESSIONAL ADMINISTRATION:6105 · Auditors	7,000.00	
90000 · PROFESSIONAL ADMINISTRATION:6110 · City Insurance	8,056.83	
90000 · PROFESSIONAL ADMINISTRATION:8090 · Auditor Fee Police Department	7,000.00	
90000 · PROFESSIONAL ADMINISTRATION:8100 · Police City Insurance	8,056.83	
9990 · BANK TRANSFERS	398,812.09	

**General Fund  
Trial Balance  
As of January 31, 2016**

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	Jan 31, 16	
	Debit	Credit
9990 · BANK TRANSFERS:9995 · Temporary bank error	4,131.81	
<b>TOTAL</b>	<b><u>2,252,172.02</u></b>	<b><u>2,252,172.02</u></b>



General Fund  
Profit & Loss Budget vs. Actual

October 2015 through September 2016

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>50000 · INCOME</b>				
5000 · Property Tax Revenue	229,508.59	312,000.00	-82,491.41	73.6%
5010 · State Sales Tax Revenue	16,803.86	60,000.00	-43,196.14	28.0%
5020 · Franchise Tax Revenue	9,418.02	75,000.00	-65,581.98	12.6%
5040 · Pavillion Rental Income	500.00	500.00	0.00	100.0%
5045 · LEOSE Police Edu Inc.	0.00	1,000.00	-1,000.00	0.0%
5050 · Animal Control Income	375.00	500.00	-125.00	75.0%
5070 · Interest Income	330.44	700.00	-369.56	47.2%
5075 · Permit Fees Income	685.00	2,000.00	-1,315.00	34.3%
5080 · Misc /Police Rpt/Acc Rpt Income				
5081 · Income for Council Pay Roll	0.00	100.00	-100.00	0.0%
5080 · Misc /Police Rpt/Acc Rpt Income - Other	292.80	4,000.00	-3,707.20	7.3%
<b>Total 5080 · Misc /Police Rpt/Acc Rpt Income</b>	<b>292.80</b>	<b>4,100.00</b>	<b>-3,807.20</b>	<b>7.1%</b>
5090 · Lease Income	10,962.00	10,300.00	662.00	106.4%
5500 · Fines Income	154,442.81	500,000.00	-345,557.19	30.9%
5501 · MVBA COLLECTIONS INCOME	56,656.65	60,000.00	-3,343.35	94.4%
5505 · P.D. Vehicle Escrow	5,475.00	20,000.00	-14,525.00	27.4%
5510 · Fines Court Tech Fund	9,327.00	20,000.00	-10,673.00	46.6%
5520 · Fines Court Bldg/Security Fund	6,997.00	15,000.00	-8,003.00	46.6%
5525 · Juvenile Case Manager Func	4,585.07	8,000.00	-3,414.93	57.3%
5530 · State Comptroller Fine Expense	0.00	1,200.00	-1,200.00	0.0%
5550 · Fixed Asset Sales Income	0.00	5,000.00	-5,000.00	0.0%
<b>Total 50000 · INCOME</b>	<b>506,359.24</b>	<b>1,095,300.00</b>	<b>-588,940.76</b>	<b>46.2%</b>
<b>Total Income</b>	<b>506,359.24</b>	<b>1,095,300.00</b>	<b>-588,940.76</b>	<b>46.2%</b>
<b>Gross Profit</b>	<b>506,359.24</b>	<b>1,095,300.00</b>	<b>-588,940.76</b>	<b>46.2%</b>
<b>Expense</b>				
<b>60000 · ADMINISTRATIVE COSTS</b>				
6010 · Atmos Gas	118.73	350.00	-231.27	33.9%
6015 · Election Expenses	0.00	2,000.00	-2,000.00	0.0%
6020 · Membership Dues	112.50	500.00	-387.50	22.5%
6025 · Tax Appraiser Fees	1,068.09	4,000.00	-2,931.91	26.7%
6030 · Tax Collector Fees	708.45	2,000.00	-1,291.55	35.4%
6050 · Office Equipment Lease	228.19	2,000.00	-1,771.81	11.4%
6065 · Municipal Court Collection Cost	13,633.27	25,000.00	-11,366.73	54.5%
6070 · Court Technology Expense	0.00	3,000.00	-3,000.00	0.0%
6075 · Court Bldg/Security Expense	0.00	1,500.00	-1,500.00	0.0%
6077 · Court Juvenile Case Mngr.	0.00	1,000.00	-1,000.00	0.0%
6092 · Social Platforms	490.35	1,500.00	-1,009.65	32.7%
6115 · Office Supplies	1,480.38	3,000.00	-1,519.62	49.3%
6125 · Telephones	970.60	2,700.00	-1,729.40	35.9%
6130 · Postage	383.04	400.00	-16.96	95.8%
6132 · Court Postage	13.48	400.00	-386.52	3.4%
6135 · Cell Phones & I-Pads	1,868.77	5,700.00	-3,831.23	32.8%
6140 · Advertising	228.16	100.00	128.16	228.2%
6150 · Travel & Conferences	0.00	1,200.00	-1,200.00	0.0%
6155 · Training/Schools/Seminars	74.18	2,000.00	-1,925.82	3.7%
6160 · Misc. Expense				
6161 · Council Annual Payroll	72.00	12.00	60.00	600.0%
6163 · B-E ISD ad	0.00	125.00	-125.00	0.0%
6160 · Misc. Expense - Other	223.09	2,000.00	-1,776.91	11.2%
<b>Total 6160 · Misc. Expense</b>	<b>295.09</b>	<b>2,137.00</b>	<b>-1,841.91</b>	<b>13.8%</b>
6180 · Computer Expenses	917.18	5,000.00	-4,082.82	18.3%
6185 · Janitorial	220.88	1,000.00	-779.12	22.1%
<b>Total 60000 · ADMINISTRATIVE COSTS</b>	<b>22,811.34</b>	<b>66,487.00</b>	<b>-43,675.66</b>	<b>34.3%</b>
<b>65000 · ANIMAL CONTROL EXPENSES</b>				
6170 · Animal Control Supplies	0.00	200.00	-200.00	0.0%
6172 · Waco Animal Shelter Contract	1,854.00	7,646.00	-5,792.00	24.2%
6173 · Animal Control Training Expense	0.00	200.00	-200.00	0.0%
65000 · ANIMAL CONTROL EXPENSES - Other	0.00	0.00	0.00	0.0%
<b>Total 65000 · ANIMAL CONTROL EXPENSES</b>	<b>1,854.00</b>	<b>8,046.00</b>	<b>-6,192.00</b>	<b>23.0%</b>
<b>66000 · OFFICE PERSONNEL &amp; SUPPORT</b>				
66065 · Salaries and Wages=Genera	7,798.12	163,000.00	-155,201.88	4.8%
66070 · Payroll Tax Expense=Genera	-109.00	6,700.00	-6,809.00	-1.6%
66075 · TMLIEBP Insurance	6,648.98	43,000.00	-36,351.02	15.5%
66080 · TMRS Expense=General	2,390.50	12,000.00	-9,609.50	19.9%
66090 · Water Co. Wages PassThru Acct	45,508.92			
66000 · OFFICE PERSONNEL & SUPPORT - Other	623.00	0.00	623.00	100.0%

**General Fund  
Profit & Loss Budget vs. Actual**

October 2015 through September 2016

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Total 66000 · OFFICE PERSONNEL &amp; SUPPORT</b>	<b>62,860.52</b>	<b>224,700.00</b>	<b>-161,839.48</b>	<b>28.0%</b>
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
<b>70000 · CITY INFRASTRUCTURE COSTS</b>				
6035 · Repairs & General Maintenance				
6036 · City Hall Building Upkeep	0.00	2,500.00	-2,500.00	0.0%
6037 · Signage/Safety	0.00	2,567.00	-2,567.00	0.0%
6035 · Repairs & General Maintenance - Other	53.56	2,500.00	-2,446.44	2.1%
<b>Total 6035 · Repairs &amp; General Maintenance</b>	<b>53.56</b>	<b>7,567.00</b>	<b>-7,513.44</b>	<b>0.7%</b>
6040 · Gas and Oil	1,875.69	8,000.00	-6,124.31	23.4%
6045 · Mowing Expense	265.55	500.00	-234.45	53.1%
6055 · Pavillion Expense Account	0.00	1,000.00	-1,000.00	0.0%
6090 · Contract Labor	5,874.75			
6122 · DIRECT ELECTRICITY	4,310.86	25,000.00	-20,689.14	17.2%
6165 · Tools & Equipment	248.43	2,000.00	-1,751.57	12.4%
6166 · Fixed Asset Expenditure	0.00	15,000.00	-15,000.00	0.0%
6175 · Abatement/Code Enforcement	247.80	10,000.00	-9,752.20	2.5%
7001 · H-O-T Street Lighting Expense	441.00	1,200.00	-759.00	36.8%
7010 · Tractor Repair & Expense	443.76	2,000.00	-1,556.24	22.2%
7011 · Mower Repair & Expense	326.83	500.00	-173.17	65.4%
7015 · City Back Hoe & DumpTruck	2,418.55	1,000.00	1,418.55	241.9%
7016 · Truck Repairs and Tires	1,599.79	1,000.00	599.79	160.0%
7020 · Street Repair Expenses	22,521.90	125,000.00	-102,478.10	18.0%
7021 · Drainage Clean Out Account	0.00	6,000.00	-6,000.00	0.0%
7022 · Bridge Repairs	0.00	10,000.00	-10,000.00	0.0%
7025 · Brush Clean-Up Costs	0.00	0.00	0.00	0.0%
7030 · Office Fixtures	0.00	100.00	-100.00	0.0%
7035 · Uniforms & Office Shirts	815.51	1,500.00	-684.49	54.4%
7050 · Comprehensive Planning Projects				
7051 · Land Planning	0.00	0.00	0.00	0.0%
7052 · Economic Development Corp.	0.00	0.00	0.00	0.0%
7050 · Comprehensive Planning Projects - Other	2,556.58	50,000.00	-47,443.42	5.1%
<b>Total 7050 · Comprehensive Planning Projects</b>	<b>2,556.58</b>	<b>50,000.00</b>	<b>-47,443.42</b>	<b>5.1%</b>
<b>Total 70000 · CITY INFRASTRUCTURE COSTS</b>	<b>44,000.56</b>	<b>267,367.00</b>	<b>-223,366.44</b>	<b>16.5%</b>
<b>80000 · POLICE DEPT. OPERATION EXPENSES</b>				
8004 · Fixed Asset-Police Purchase	10,000.00	12,000.00	-2,000.00	83.3%
8005 · Police Principal Trucks	22,213.65	20,000.00	2,213.65	111.1%
8006 · Police Interest Pick ups	2,806.43	3,000.00	-193.57	93.5%
8010 · Police Equipment	2,252.78	7,000.00	-4,747.22	32.2%
8015 · Police Vehicle Equipment	1,874.60	15,000.00	-13,125.40	12.5%
8016 · K-9 Expenses	439.58	2,000.00	-1,560.42	22.0%
8020 · Police Gas & Oil	5,617.33	30,000.00	-24,382.67	18.7%
8025 · Repair & Maintenance Police Car	5,280.61	8,000.00	-2,719.39	66.0%
8030 · Police Membership Dues	55.00	250.00	-195.00	22.0%
8035 · Police Training	1,079.73	2,500.00	-1,420.27	43.2%
8040 · Police Equipment Maintenance	0.00	1,000.00	-1,000.00	0.0%
8045 · Police Uniform Purchases	180.00	4,000.00	-3,820.00	4.5%
8050 · Police General Repair & Maint				
8055 · Police Dept station expense	132.49	500.00	-367.51	26.5%
<b>Total 8050 · Police General Repair &amp; Maint</b>	<b>132.49</b>	<b>500.00</b>	<b>-367.51</b>	<b>26.5%</b>
8060 · Omnibase Expense	792.00	5,000.00	-4,208.00	15.8%
8095 · Computer Exp Police Department				
8096 · Police Cop Sync Account	159.85	5,000.00	-4,840.15	3.2%
8095 · Computer Exp Police Department - Other	933.05	5,000.00	-4,066.95	18.7%
<b>Total 8095 · Computer Exp Police Department</b>	<b>1,092.90</b>	<b>10,000.00</b>	<b>-8,907.10</b>	<b>10.9%</b>
8105 · Police Forms Expense	202.00	500.00	-298.00	40.4%
8110 · Police Office Supplies	257.08	700.00	-442.92	36.7%
8115 · Police Office Equipment Lease	703.11	2,200.00	-1,496.89	32.0%
8120 · Police Telephone Exp	1,115.11	3,900.00	-2,784.89	28.6%
8125 · Police Postage Exp	20.26	1,000.00	-979.74	2.0%
8130 · Police Cell Phone Ex	2,362.98	7,000.00	-4,637.02	33.8%
8135 · Police Advertising	0.00	50.00	-50.00	0.0%
8150 · Police Travel Exp	0.00	25.00	-25.00	0.0%
8155 · Police Misc. Exp				
8156 · S.A.N.E. advocacy child crimes	0.00	0.00	0.00	0.0%
8155 · Police Misc. Exp - Other	63.70	125.00	-61.30	51.0%
<b>Total 8155 · Police Misc. Exp</b>	<b>63.70</b>	<b>125.00</b>	<b>-61.30</b>	<b>51.0%</b>
8165 · Social Platforms-Police Dept.	396.87	1,500.00	-1,103.13	26.5%
8185 · Janitorial-Police Dept.	44.67	300.00	-255.33	14.9%



**General Fund**  
**Profit & Loss Budget vs. Actual**

October 2015 through September 2016

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
80000 · POLICE DEPT. OPERATION EXPENSES - Other	0.00	0.00	0.00	0.0%
<b>Total 80000 · POLICE DEPT. OPERATION EXPENSES</b>	<b>58,982.88</b>	<b>137,550.00</b>	<b>-78,567.12</b>	<b>42.9%</b>
<b>82000 · POLICE PERSONNEL &amp; SUPPORT</b>				
82075 · Salaries & Wages Police Dep				
82077 · TFO Payroll Overtime Expense	0.00	0.00	0.00	0.0%
82075 · Salaries & Wages Police Dept - Other	74,319.21	224,000.00	-149,680.79	33.2%
<b>Total 82075 · Salaries &amp; Wages Police Dep</b>	<b>74,319.21</b>	<b>224,000.00</b>	<b>-149,680.79</b>	<b>33.2%</b>
82085 · TMRS Police Department	3,564.90	16,000.00	-12,435.10	22.3%
82145 · TMLIEBP Insurance	17,526.90	36,000.00	-18,473.10	48.7%
<b>Total 82000 · POLICE PERSONNEL &amp; SUPPORT</b>	<b>95,411.01</b>	<b>276,000.00</b>	<b>-180,588.99</b>	<b>34.6%</b>
<b>90000 · PROFESSIONAL ADMINISTRATION</b>				
6095 · Engineers	0.00	5,000.00	-5,000.00	0.0%
6100 · Attorneys	24,387.18	50,000.00	-25,612.82	48.8%
6105 · Auditors	7,000.00	12,000.00	-5,000.00	58.3%
6110 · City Insurance	8,056.83	17,000.00	-8,943.17	47.4%
6116 · Scholarship Fund	0.00	1,000.00	-1,000.00	0.0%
6117 · School Yearbook Advertising	0.00	150.00	-150.00	0.0%
8070 · Police Department Attorney Fees	70.80	1,000.00	-929.20	7.1%
8090 · Auditor Fee Police Department	7,000.00	12,000.00	-5,000.00	58.3%
8100 · Police City Insurance	8,056.83	17,000.00	-8,943.17	47.4%
<b>Total 90000 · PROFESSIONAL ADMINISTRATION</b>	<b>54,571.64</b>	<b>115,150.00</b>	<b>-60,578.36</b>	<b>47.4%</b>
<b>9990 · BANK TRANSFERS</b>				
9995 · Temporary bank error	4,131.81	0.00	4,131.81	100.0%
9990 · BANK TRANSFERS - Other	398,812.09	0.00	398,812.09	100.0%
<b>Total 9990 · BANK TRANSFERS</b>	<b>402,943.90</b>	<b>0.00</b>	<b>402,943.90</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>743,435.85</b>	<b>1,095,300.00</b>	<b>-351,864.15</b>	<b>67.9%</b>
<b>Net Ordinary Income</b>	<b>-237,076.61</b>	<b>0.00</b>	<b>-237,076.61</b>	<b>100.0%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
57000 · Asset forfeiture seizure func	0.00	0.00	0.00	0.0%
58000 · IRS Re-Imbursm. Income for TFO	0.00	0.00	0.00	0.0%
<b>Total Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Other Expense</b>				
81000 · P.D. Task Force Operations				
81100 · Lodging/Food	0.00	0.00	0.00	0.0%
<b>Total 81000 · P.D. Task Force Operations</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>-237,076.61</b>	<b>0.00</b>	<b>-237,076.61</b>	<b>100.0%</b>

Johnny Tabor:

Andrew Klarmann: discussion of old backhoe, discussion of possible purchase of new one. Possible discussion of Andrew taking Jeff's truck as his is aging.

Councilman Wilcox has asked the continued viability of the West Ridge well be discussed. The costs of the well repairs and the replacement of the pumps, etc., is cause for concern, he would like to hear from Johnny on this and have discussion of the issues at hand.

Chief: see below

ATT chatter line at the Ford Plant: Included in packet is the cost of the communication line at the plant since 2009, which at the time was \$81.00. The bill this month was \$519.00. This is a nonnegotiable bill as we need the line to let the overhead and the ground storage speaks to each other. However, the unregulated cost of this line is at the choice of ATT as it is a premium style line, not a regular phone line that has competition to help regulate the cost. Each month is another cost change, and raises are not anticipated in the line item. A different solution needs to be arrived at. A fixed cost needs to be what is budget. Mr. Blanton spoke to ATT regarding a different line, in July; they supposedly do not offer any other choice.

Andrew has once again volunteered to be the representative for the Bluebonnet Water Corporation. Council needs to have a vote on his representation and a resolution will need to be voted on.

Chief: has asked for his review of wages. Packet of wage increase from hire date included.

Council to adjourn into executive session for discussion  
phone conference to update status with water att

Discuss city  
employees &  
position as  
a mayor.  
2/5/10.  
called Esther @  
1:20pm



Vehicle type 03 CHEVY 3/4 TON

Equip Type

Out #

In #

Date 1-19-16 Drivers Sig. Pre-Trip

207654

NAME A. Klamann

Pre-Trip Next Service at: \_\_\_\_\_ Post Trip

Engine Oil Level	R	ADDED 1 QT
Coolant Tank Level	✓	
Belts, Hoses, Wiring	✓	
Air Filter	✓	
Fluid Level on PS, Trans, Brake	✓	
Battery (Cables, Terminals)	✓	
All Gauges and Instruments	R	ABS + ENGINE LIGHT
Lights	✓	
Inspection Sticker	R	THIS MONTH
Steering and Suspension	R	LOOSE + WORN OUT
Tires and Wheels	✓	
Brake Operation	FAIR	
Emergency Brake	OK	
Horns, Wipers, Mirrors	✓	
Fire Ext./First Aid Kit	✓	
Body and Glass Condition	OK	
Fuel Level	✓	

Directions ✓ = OK R = Repairs Needed Blank = Doesn't Apply

Driver Completion:

Service Needed   
 No Repairs Needed   
 Repairs Needed

Remarks LEAKS OIL FRONT + REAR MAIN SEAL,  
ABS LIGHT ON + DINGS CONSTANTLY IN MORNING  
ENGINE LIGHT STAYS ON, INSPECTION DONE WAITING

Maintenance Action: ON REGISTRATION STICKER, ON OCCASSION

Repairs Made BRAKES SOFT DUE TO ABS  
BODY HAS DENTS DINGS + CHIPPED  
PAINT HOOD, BODY + UTILITY BOX

*(Signature)*

City of Bruceville-Eddy Council  
Citizen Participation Form

did not attend

This form is furnished for citizens that wish to address council on a matter that may or may not be on the agenda. This Council may or may not take action to the extent allowed by law.

This is a forum to address the Council only.

Please fill out this form and turn in to the City Administrator prior to the meeting being called to order.

NAME LaDonna Reyna  
ADDRESS 104 Austborn  
PHONE # 722-2987

SUBJECT OF CONCERN WITH INFORMATION TO BE ADDRESSED TO COUNCIL:

Request an update on the progress of the sewer system project

SIGNED LaDonna Reyna DATE 2/7/16

**NO ACTION CAN BE TAKEN AT THIS TIME.**

1. When called on by the Mayor, please step to the podium and state your name and address before beginning your presentation.
2. Please limit your remarks to **five** minutes, unless previously approved by the Mayor.
3. **Persons speaking on the same topic are encouraged to appoint one spokesperson to present views of the group.**

The Citizen Participation portion of the meeting promotes a fair and open process for the governance of the City of Bruceville-Eddy. It allows people to address the City Council or register a position on any issue. This portion of the meeting is an opportunity for citizens to share their views and inform the Council about situations related to city government.

It is not intended to be an extended discussion or a debate.





BRUCEVILLE-EDDY WATER  
SUPPLY  
143 WILCOX DR STE A  
EDDY TX 76524 - 3955

Page 1 of 2  
Account Number 210 115-0020 907 9  
Billing Date Jan 15, 2016  
Web Site att.com

# Monthly Statement

RECEIVED JAN 25 2016

## Bill-At-A-Glance

Previous Bill	518.52
Payment Received 1-02 Thank you!	518.52CR
Adjustments	.00
Balance	.00
Current Charges	518.52
<b>Total Amount Due</b>	<b>\$518.52</b>
Amount Due in Full By	Feb 8, 2016

## Plans and Services

### Monthly Service - Jan 15 thru Feb 14

#### Charges for 210 115-0020

1. Monthly Charges 472.00

#### Surcharges and Other Fees

2. Texas Universal Service 15.58

#### Taxes

3. Federal .47

4. State and Local 30.47

**Total Taxes 30.94**

### Total Plans and Services

**518.52**

Amount Subject to Sales Tax: 487.58

## Billing Summary

Online: att.com/myatt	Page	
<b>Plans and Services</b>	1	518.52
1 877 438-0041		
<b>Payment Arrangements:</b>		
1 800 924-1743		
<b>Service Changes:</b>		
1 877 438-0041		
<b>Repair Services:</b>		
1 800 442-9950		
<b>Total Current Charges</b>		<b>518.52</b>

## News You Can Use

### PREVENT DISCONNECT

Thank you for being a valued customer. Please be aware that all charges must be paid each month to keep your account current and prevent collection activities. We are required to inform you that certain charges such as your telephone line, and fees and surcharges MUST be paid in order to prevent interruption of basic local service. These charges are already included in the Total Amount Due and are \$518.52. Also, neglecting payment for other charges, such as long distance, voice mail, InLine®, wireless, and Internet may result in those services being interrupted.

### LONG DIST. PROVIDERS

Our records show that you have not selected a primary local toll or long distance carrier. Please contact us if this does not agree with your records.

### CALL BEFORE YOU DIG

Underground utilities exist everywhere in Texas. Digging with mechanical equipment without knowing where it's safe to dig can cause tremendous damage and even loss of life. Texas One Call legislation now requires anyone in Texas digging deeper than 16 inches with mechanical equipment to find out first where it is safe to dig by calling 800.545.6005, or 811, at least 48 hours before you plan to dig. Call before you dig. It's the law.

### UNIVERSAL SVC FEE

The Federal Universal Service Fee (supports telecommunication needs of low-income households, consumers living in high-cost areas, schools, libraries and rural hospitals) increased on 1/1/2016. Your current bill reflects the change. For more information, please contact an AT&T Service Representative at the phone number listed on the front of your bill.

**PAID**  
OK. NO. 5251  
DATE 1/25/2016

## News You Can Use Summary

- PREVENT DISCONNECT
- CALL BEFORE YOU DIG
- YOUR CUSTOMER RIGHTS
- LONG DIST. PROVIDERS
- UNIVERSAL SVC FEE
- EXPRESS TICKETING

See "News You Can Use" for additional information

Local Services provided by AT&T Arkansas, AT&T Kansas, AT&T Missouri, AT&T Oklahoma, or AT&T Texas based upon the service address location.

GO GREEN - Enroll in paperless billing.

**Water Department  
Bills for AT&T  
All Transactions**

543.45%  
increase

Type	Num	Date	Due Date	Amount	Open Balance
Bill	21011500209079	01/25/2016	02/04/2016	518.52	
Bill	December Statement	01/11/2016	01/25/2016	41.32	
Bill	21000209079	12/15/2015	12/25/2015	518.52	
Bill	254 857-3043 590 0	12/07/2015	12/24/2015	41.32	
Bill	21011500209079	12/04/2015	12/09/2015	556.94	
Bill	Oct.29 - Nov. 28	11/09/2015	11/23/2015	41.33	
Bill	21011500209079	10/27/2015	11/09/2015	436.12	
Bill	September	09/29/2015	10/09/2015	41.37	
Bill	210115-0020907	09/15/2015	09/25/2015	436.12	
Bill	2548573043	08/29/2015	09/08/2015	41.36	
Bill	210115-00209079	08/15/2015	08/25/2015	436.12	
Bill	Act.#254857-30435900	08/10/2015	08/24/2015	41.38	
Bill	21011500209079	07/27/2015	08/07/2015	436.12	
Bill	2548573043	07/07/2015	07/17/2015	41.32	
Bill	2101150020	06/15/2015	06/25/2015	436.12	
Bill	2548573046	05/29/2015	06/08/2015	41.32	
Bill	210115-00209079	05/28/2015	06/08/2015	469.41	
Bill	25485730435900	04/29/2015	05/09/2015	41.35	
Bill	210115002090709	04/28/2015	05/08/2015	364.73	
Bill	25485730435900	04/07/2015	04/23/2015	41.29	
Bill	210115-00209079	03/15/2015	03/25/2015	364.73	
Bill	2548573043	02/28/2015	03/10/2015	41.39	
Bill	21011500209079	02/25/2015	03/07/2015	366.17	
Bill	21011500209079	01/31/2015	02/10/2015	366.17	
Bill	2548573043	01/29/2015	02/08/2015	41.43	
Bill	254-857-3043	12/29/2014	01/08/2015	41.36	
Bill	21011500209079	12/15/2014	12/25/2014	366.17	
Bill	2548573043590	11/29/2014	12/09/2014	41.36	
Bill	210 115-0020 907 9	11/25/2014	12/12/2014	410.10	
Bill	2545730435900	10/29/2014	11/08/2014	41.38	
Bill	210115-00209079	10/15/2014	10/25/2014	308.82	
Bill	25485730435900	09/30/2014	10/10/2014	41.35	
Bill	2101150020907	09/15/2014	09/25/2014	308.82	
Bill	254857-3043 590 0	09/09/2014	09/26/2014	41.31	
Bill	210115-00209075	08/15/2014	08/25/2014	308.82	
Bill	210 115-0020 907 9	08/01/2014	08/11/2014	308.82	
Bill	254857-30430590	07/29/2014	08/08/2014	41.27	
Bill	25485730435900	06/29/2014	07/09/2014	41.35	
Bill	21011500209079	06/15/2014	06/25/2014	308.82	
Bill	8573043	05/29/2014	06/08/2014	74.92	
Bill	2548573043	05/29/2014	06/08/2014	41.35	
Bill	21011500209079	05/15/2014	05/25/2014	342.68	
Bill	2548573043	04/29/2014	05/09/2014	41.36	
Bill	210115-00209079	04/15/2014	04/25/2014	262.60	
Bill	2548573043	03/29/2014	04/08/2014	41.35	
Bill	210115-00209079	03/15/2014	03/25/2014	262.60	
Bill	2548573043	02/28/2014	03/10/2014	41.34	
Bill	2101150020-907-9	02/15/2014	02/25/2014	262.60	
Bill	8573043	01/29/2014	02/08/2014	41.38	
Bill	21011500209079	01/15/2014	01/25/2014	262.60	
Bill	210115-0020	12/15/2013	12/25/2013	0.00	
Bill	210115-0020	12/15/2013	12/25/2013	262.60	
Bill	210115-00209079	11/15/2013	11/25/2013	295.89	
Bill	21011500209079	10/24/2013	11/03/2013	219.15	
Bill	Final bill	10/02/2013	10/12/2013	140.62	
Bill	revised final, final	09/30/2013	10/10/2013	99.21	
Bill	210-115-0020	09/23/2013	10/03/2013	219.15	
Bill	21011500209079	08/26/2013	09/05/2013	220.45	
Bill	210 115-0020 907 9	07/30/2013	08/12/2013	220.45	
Bill	2101150020	06/26/2013	07/06/2013	201.35	
Bill	21011500209079	06/06/2013	06/16/2013	220.45	
Bill	254-859-5700	05/06/2013	05/16/2013	136.37	
Bill	210-115-0020	04/22/2013	05/02/2013	232.61	
Bill	254-859-5700	04/08/2013	04/18/2013	135.07	
Bill	210-115-0020 907 9	03/25/2013	04/04/2013	169.58	
Bill	2548595700	03/08/2013	03/18/2013	136.64	
Bill	21011500209079	02/26/2013	03/08/2013	169.36	



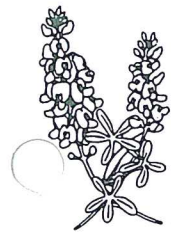
## Water Department Bills for AT&T All Transactions

Type	Num	Date	Due Date	Amount	Open Balance
Bill	25485957004629	02/11/2013	02/21/2013	136.57	
Bill	21011500209079	02/01/2013	02/11/2013	235.04	
Bill	254-859-5700	01/11/2013	01/21/2013	136.98	
Bill	2101150020-9079	12/26/2012	01/05/2013	183.95	
Bill	Act.#25485957004629	12/11/2012	12/26/2012	137.09	
Bill	2101150020907	12/04/2012	12/14/2012	185.21	
Bill	2548595700	11/06/2012	11/16/2012	137.29	
Bill	210115-0020	10/29/2012	11/08/2012	185.21	
Bill	25485957004629	09/30/2012	10/24/2012	136.48	
Bill	210 115-00209079	09/26/2012	10/10/2012	61.20	
Bill		08/06/2012	08/16/2012	154.61	
Bill	May	08/06/2012	08/16/2012	136.66	
Bill		08/06/2012	08/16/2012	154.61	
Bill	July	08/06/2012	08/16/2012	136.66	
Bill	210-115-0020-907	07/25/2012	08/04/2012	197.45	
Bill	25485957004629	07/17/2012	07/27/2012	273.32	
Bill	2101150020	07/17/2012	07/27/2012	309.22	
Bill	254-859-5964	07/09/2012	07/19/2012	0.00	
Bill	2101150020	06/25/2012	07/05/2012	0.00	
Bill	May Statment	06/12/2012	06/22/2012	0.00	
Bill	210 115-0020 907 9	06/05/2012	06/07/2012	0.00	
Bill	254-859-5700	05/14/2012	05/24/2012	138.70	
Bill	210-115-0020	05/01/2012	05/11/2012	154.61	
Bill	254-859-5700	04/12/2012	04/22/2012	135.22	
Bill	2101150020	03/27/2012	04/06/2012	154.61	
Bill	Feb. Statement	03/12/2012	03/22/2012	136.78	
Bill	#210 115-0020 907 9	02/29/2012	03/10/2012	154.61	
Bill	254-859-5700-462	01/29/2012	02/08/2012	137.08	
Bill	210-115-0020	01/25/2012	02/04/2012	165.73	
Bill	Ac#254859-5700 462 9	01/11/2012	01/25/2012	135.13	
Bill	210115-0020	01/05/2012	01/15/2012	127.78	
Bill	2548595770	11/29/2011	12/09/2011	135.13	
Bill	2101150020	11/15/2011	11/25/2011	127.78	
Bill	2548595770	10/29/2011	11/08/2011	135.23	
Bill	October	10/15/2011	10/25/2011	127.78	
Bill	October	10/12/2011	10/22/2011	134.84	
Bill	2101150020907	09/30/2011	10/10/2011	127.78	
Bill	Acct.25485957004629	09/16/2011	09/29/2011	144.80	
Bill	210-115-0020	08/26/2011	09/05/2011	127.78	
Bill	254 859-5700 462 9	08/05/2011	08/22/2011	110.01	
Bill		07/26/2011	08/05/2011	109.93	
Bill	21011500209079	07/26/2011	08/05/2011	133.44	
Bill	210115.0020	06/29/2011	07/09/2011	105.78	
Bill	Acc.#210115-00209079	05/29/2011	06/08/2011	105.78	
Bill	254-859-5700	05/29/2011	06/08/2011	109.93	
Bill		05/13/2011	05/23/2011	109.55	
Bill	21011500209079	04/27/2011	05/07/2011	105.78	
Bill		04/07/2011	04/17/2011	117.62	
Bill	21011500209079	03/31/2011	04/10/2011	105.78	
Bill	2548595700	02/28/2011	03/10/2011	109.81	
Bill	2101150020	02/15/2011	02/25/2011	105.78	
Bill	21011500209079	01/15/2011	01/25/2011	108.25	
Bill	254-859-5700	12/29/2010	01/08/2011	108.99	
Bill	210115-00209079	12/15/2010	12/25/2010	96.56	
Bill	2548595770	11/29/2010	12/09/2010	157.53	
Bill	21011500209079	11/15/2010	11/25/2010	96.56	
Bill	254-859-5770	10/29/2010	11/08/2010	62.52	
Bill	2101150020	10/15/2010	10/25/2010	96.56	
Bill	8595700	09/29/2010	10/09/2010	109.31	
Bill	2101150020	09/15/2010	09/25/2010	96.56	
Bill	254-859-5700	08/29/2010	09/08/2010	109.31	
Bill	21011500209079	08/15/2010	08/25/2010	96.56	
Bill	254-859-5700	07/29/2010	08/08/2010	109.11	
Bill	210115-00209079	07/15/2010	07/25/2010	96.56	
Bill	254-859-5700	06/29/2010	07/09/2010	109.85	
Bill	2101150020	06/15/2010	06/25/2010	96.56	
Bill	254-859-5700	05/29/2010	06/08/2010	109.85	
Bill	210115-0209079	05/15/2010	05/25/2010	96.56	

**Water Department  
Bills for AT&T  
All Transactions**

Type	Num	Date	Due Date	Amount	Open Balance
Bill	254-859-5700	04/29/2010	05/09/2010	109.99	
Bill	210115-00209079	04/15/2010	04/25/2010	96.56	
Bill	254-859-5700	03/29/2010	04/08/2010	111.03	
Bill	210115-00209079	03/15/2010	03/25/2010	96.56	
Bill	2548595700	02/28/2010	03/10/2010	109.46	
Bill	210115-00209079	02/15/2010	02/25/2010	96.56	
Bill	25485959644629	01/29/2010	02/08/2010	113.27	
Bill	210115-00209079	01/15/2010	01/25/2010	186.81	
Bill	254-859-5700-462-9	12/29/2009	01/08/2010	108.86	
Bill	210-115	12/15/2009	12/25/2009	87.97	
Bill	2548595700462	11/29/2009	12/09/2009	111.10	
Bill	254-859-5700	10/29/2009	11/08/2009	113.30	
Bill	2548595700	09/29/2009	10/09/2009	109.04	
Bill	21011500209079	09/15/2009	09/25/2009	87.97	
Bill	254-859-5700	08/29/2009	09/08/2009	109.04	
Bill	210-115-0020-907-9	08/15/2009	08/25/2009	87.97	
Bill	254-859-5700-462-9	07/29/2009	08/08/2009	109.20	
Bill	210115-0020 907 9	07/15/2009	07/25/2009	90.92	
Bill	254-859-5700	06/29/2009	07/09/2009	108.57	
Bill	210-115-0020	06/15/2009	06/25/2009	80.60	
Bill	254-859-5700	05/29/2009	06/08/2009	108.57	
Bill	21011500209079	05/15/2009	05/25/2009	80.60	
Bill	25485957004629	04/29/2009	05/09/2009	111.03	
Bill	210115-0020079	04/15/2009	04/25/2009	80.60	
Bill	254-859-5700	03/29/2009	04/08/2009	106.48	
Bill	21011500209079-	03/15/2009	03/25/2009	80.60	
Bill	254-859-5700	02/28/2009	03/10/2009	108.00	
Bill	254-859-5964	02/25/2009	03/07/2009	79.11	
Bill	210115-0020	02/15/2009	03/12/2009	80.60	
Bill	254-859-5700	01/29/2009	02/08/2009	107.71	
<b>Total</b>				<b>25,118.84</b>	<b>0.00</b>





# Bluebonnet Water Supply Corporation

6100 Water Supply Road • Temple, Texas 76502 • (254) 986-2949 • Fax (254) 986-2418

January 05, 2016

TO: Members of Bluebonnet Water Supply Corporation

INFO: Members, Credentials Committee

Subject: Resolution for Appointment of Representative to the Bluebonnet Water Supply Corporation Board of Directors

The Bluebonnet Water Supply Corporation By-laws provide that each Member has the right to appoint two (one Primary and one Alternate) qualified persons to be elected and serve on the Bluebonnet Water Supply Corporation Board of Directors for a period of one (1) year. The person you select to represent your system on the Bluebonnet Water Supply Corporations Board of Directors shall be nominated by a resolution form from your governing body. An adopted form is attached for your use and convenience.

In your consideration in nominating the qualified persons, the Corporation's By-laws state the following:

The Board of Directors shall adopt and maintain a Conflict of Interest Policy designed to promote the business of the Corporation and serve the interest of the Membership (Article V Section 3).

At the annual meeting of the members each regular Member shall be entitled to appoint two (2) individuals (one Primary and one Alternate) to serve on the Board of Directors of the Corporation.

Nominees must have the following qualifications:

Residence or membership in the Municipal Corporation, non-profit water supply corporation or political subdivision of the regular member nominating such individual.

At no time shall the regular members nominate an individual or manager to represent more than one regular member on the Board of Directors.

Nominee must meet the qualifications of Texas Water Code Sec 67.0051.

The Nominating Resolutions should be mailed back to Bluebonnet Water Supply Corporation office February 01, 2016. The resolutions must be available to the Secretary/Treasurer so they can be made part of the Minutes before the annual meeting.

Kind regards,

Donnie Barrington  
Office Manager  
Bluebonnet WSC

APPLICATION FOR BOARD OF DIRECTOR'S POSITION OF THE BLUEBONNET WATER SUPPLY CORPORATION ("CORPORATION")

This form must be accompanied by a Resolution of the sponsoring Member, requesting that the applicant's name be placed on the ballot as a candidate for director. The application form must be completed and submitted to the Corporation's main office by 4 February 2013 for the applicant's name to be placed on the ballot.

Biographical Information:

Applicant's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_

Water System Member Since: \_\_\_\_\_

Director Position Sought: \_\_\_\_\_  
(Name of WSC or City)

Primary/Alternate: \_\_\_\_\_

Qualifications (will be sent to Members with Ballot):

Previous Board of Director Experience:

Business/Government Experience:

Education:

Personal Statement:

Affirmation and Pledge to serve:

I, \_\_\_\_\_ will be at least 18 years of age on the first day of the director term; having been nominated by a Corporation Member; have not been determined by a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote; and have not been finally convicted of a felony.

I have reviewed the Corporation's by-laws and I meet the qualifications set forth therein.

If elected, I pledge to serve in a director position on the Corporation's Board of Directors; and will do my best to attend all meetings, regular or called, as designated by the board.

Under Penalties of perjury, I declare that I have reviewed the information presented in this application, including accompanying documents, and to the best of my knowledge and belief, the information is true, correct and complete.

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_



### Verification of Qualification

To Serve as a Director on the Bluebonnet Water Supply Corporation Board of Directors please answer the following questions with a Yes or No in the space provided.

Are you a Customer or a Member of the Membership within Bluebonnet Water Supply Corporation? \_\_\_\_\_

Are you representing more than one regular member as a Director? \_\_\_\_\_

Are you a Developer of property within the Corporation's service area? \_\_\_\_\_

Are you an employee of a developer of property within the Corporation's service area?  
\_\_\_\_\_

Are you an employee of any director, manager, engineer, or attorney for the Corporation?  
\_\_\_\_\_

Are you serving as a consultant, engineer, attorney, manager, or in any other professional capacity for the corporation or for a developer or in any other professional capacity for the corporation or for a developer of property within the service area of the corporation?  
\_\_\_\_\_

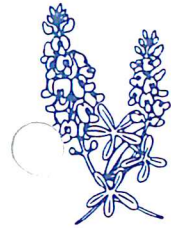
Are you party to a contract with the corporation, other than a contract or purchase of water services furnished by the corporation to the corporation's members? \_\_\_\_\_

Are you party to a contract with any developer of property within the service area of the corporation or conveying real property within the service area of the corporation for the purpose of establishing a residence or commercial business within the corporation's service area? \_\_\_\_\_

Are you an immediate family member of any Director of the corporation or any person serving in a managerial capacity, attorney, accountant, engineer on the behalf of the corporation, or Officer, or Director of any banking institution retained as a depository for the funds of or on behalf of the corporation or any savings and loan association which holds any indebtedness of the corporation? \_\_\_\_\_

I, the undersigned nominee, declare that the above answers on this form were completed by me and are accurate to the best of my knowledge.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



# Bluebonnet Water Supply Corporation

6100 Water Supply Road • Temple, Texas 76502 • (254) 986-2949 • Fax (254) 986-2418

January 05, 2016

TO: Members of Bluebonnet Water Supply Corporation

INFO: Members, Credentials Committee

Subject: Resolution for Appointment of Representative to the Bluebonnet Water Supply Corporation Board of Directors

The Bluebonnet Water Supply Corporation By-laws provide that each Member has the right to appoint two (one Primary and one Alternate) qualified persons to be elected and serve on the Bluebonnet Water Supply Corporation Board of Directors for a period of one (1) year. The person you select to represent your system on the Bluebonnet Water Supply Corporations Board of Directors shall be nominated by a resolution form from your governing body. An adopted form is attached for your use and convenience.

In your consideration in nominating the qualified persons, the Corporation's By-laws state the following:

The Board of Directors shall adopt and maintain a Conflict of Interest Policy designed to promote the business of the Corporation and serve the interest of the Membership (Article V Section 3).

At the annual meeting of the members each regular Member shall be entitled to appoint two (2) individuals (one Primary and one Alternate) to serve on the Board of Directors of the Corporation.

Nominees must have the following qualifications:

Residence or membership in the Municipal Corporation, non-profit water supply corporation or political subdivision of the regular member nominating such individual.

At no time shall the regular members nominate an individual or manager to represent more than one regular member on the Board of Directors.

Nominee must meet the qualifications of Texas Water Code Sec 67.0051.

The Nominating Resolutions should be mailed back to Bluebonnet Water Supply Corporation office February 01, 2016. The resolutions must be available to the Secretary/Treasurer so they can be made part of the Minutes before the annual meeting.

Kind regards,

Donnie Barrington  
Office Manager  
Bluebonnet WSC



PRIMARY

APPLICATION FOR BOARD OF DIRECTOR'S POSITION OF THE BLUEBONNET WATER  
SUPPLY CORPORATION ("CORPORATION")

This form must be accompanied by a Resolution of the sponsoring Member, requesting that the applicant's name be placed on the ballot as a candidate for director. The application form must be completed and submitted to the Corporation's main office by \_\_\_\_\_ for the applicant's name to be placed on the ballot.

Biographical Information :

Applicant's Name: ANDREW KLARMANN

Mailing Address: 319 OLD MOODY Rd  
EDDY, TEXAS 76524

Phone #: 254-644-9759

Water System Member Since: 2004

Director Position Sought: BRUCEVILLE-EDDY  
(Name of WSC or City)

Primary/Alternate: \_\_\_\_\_

Qualifications (will be sent to Members with Ballot):

Previous Board of Director Experience:

Business/Government Experience:

Education:

Personal Statement:

Affirmation and Pledge to serve:

I, \_\_\_\_\_ will be at least 18 years of age on the first day of the director term; having been nominated by a Corporation Member; have not been determined by a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote; and have not been finally convicted of a felony.

I have reviewed the Corporation's by-laws and I meet the qualifications set forth therein.

If elected, I pledge to serve in a director position on the Corporation's Board of Directors; and will do my best to attend all meetings, regular or called, as designated by the board.

Under Penalties of perjury, I declare that I have reviewed the information presented in this application, including accompanying documents, and to the best of my knowledge and belief, the information is true, correct and complete.

Signature of Applicant:  Date \_\_\_\_\_

### Verification of Qualification

To Serve as a Director on the Bluebonnet Water Supply Corporation Board of Directors please answer the following questions with a Yes or No in the space provided.

Are you a Customer or a Member of the Membership within Bluebonnet Water Supply Corporation? YES

Are you representing more than one regular member as a Director? NO

Are you a Developer of property within the Corporation's service area? NO

Are you an employee of a developer of property within the Corporation's service area?  
NO

Are you an employee of any director, manager, engineer, or attorney for the Corporation?  
NO

Are you serving as a consultant, engineer, attorney, manager, or in any other professional capacity for the corporation or for a developer or in any other professional capacity for the corporation or for a developer of property within the service area of the corporation?  
NO

Are you party to a contract with the corporation, other than a contract or purchase of water services furnished by the corporation to the corporation's members? NO

Are you party to a contract with any developer of property within the service area of the corporation or conveying real property within the service area of the corporation for the purpose of establishing a residence or commercial business within the corporation's service area? NO

Are you an immediate family member of any Director of the corporation or any person serving in a managerial capacity, attorney, accountant, engineer on the behalf of the corporation, or Officer, or Director of any banking institution retained as a depository for the funds of or on behalf of the corporation or any savings and loan association which holds any indebtedness of the corporation? NO

I, the undersigned nominee, declare that the above answers on this form were completed by me and are accurate to the best of my knowledge.

Signed:  Date: \_\_\_\_\_



#02-11-16

**RESOLUTION NOMINATING CANDIDATE FOR ELECTION TO THE BOARD OF DIRECTORS AT THE ANNUAL MEETING OF BLUEBONNET WATER SUPPLY CORPORATION**

WHEREAS, the CITY OF BRUCEVILLE - EDDY  
(Name of WSC or City)

is a Regular Member of Bluebonnet Water Supply Corporation as a direct result of entering into a water sales and purchase contract with the Bluebonnet Water Supply Corporation: and

WHEREAS, the By-laws of the Bluebonnet Water Supply Corporation stipulate that at the Annual meeting of the members, each Regular Member shall be entitled to Nominate two individuals (One Primary and the second alternate) to serve on the Board of Directors of Bluebonnet Water Supply Corporation, provided that the nominee is not in violation of the Bluebonnet Water Supply Corporation Conflict of Interest Policy and meets the Qualifications of Texas Water Code Sec. 67.0051: and

Whereas, the CITY OF BRUCEVILLE - EDDY  
(Name of WSC or City)

has determined that it would be to its best interest to have such a voting member on the Bluebonnet Water Supply Corporation Board of Directors and does desire to have such a Board Member elected at the \_\_\_\_\_ Annual meeting of the members of  
(Date)  
Bluebonnet Water Supply Corporation.

NOWTHEREFORE, it be resolved by the \_\_\_\_\_  
(Governing Body)

of the CITY OF BRUCEVILLE - EDDY that  
(Name of WSC or City)

**PRIMARY** ANDREW KLARMANN, 319 OLD MOODY RD, EDDY, TX 76524 254-644-9759  
(Name, address, and telephone number of Candidate, indicate Primary or Alternate)

\_\_\_\_\_ be and is hereby nominated for election to the Board of Directors of Bluebonnet Water Supply Corporation at the \_\_\_\_\_ Annual Meeting of the members of  
(Date)  
Bluebonnet Water Supply Corporation.

THIS resolution passed by the \_\_\_\_\_  
(Name of Governing Body)

of CITY OF BRUCEVILLE - EDDY on the \_\_\_\_\_  
(Name of WSC or City) (Date)

day of \_\_\_\_\_, 20\_\_\_\_.  
(Month)

Signed \_\_\_\_\_  
(President, Mayor)

ATTEST:

\_\_\_\_\_  
(Secretary)

\_\_\_\_\_  
(Name of WSC or City)



APPLICATION FOR BOARD OF DIRECTOR'S POSITION OF THE BLUEBONNET WATER SUPPLY CORPORATION ("CORPORATION")

This form must be accompanied by a Resolution of the sponsoring Member, requesting that the applicant's name be placed on the ballot as a candidate for director. The application form must be completed and submitted to the Corporation's main office by 4 February 2013 for the applicant's name to be placed on the ballot.

Biographical Information:

Applicant's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_

Water System Member Since: \_\_\_\_\_

Director Position Sought: \_\_\_\_\_  
(Name of WSC or City)

Primary/Alternate: \_\_\_\_\_

Qualifications (will be sent to Members with Ballot):

Previous Board of Director Experience:

Business/Government Experience:

Education:

Personal Statement:

Affirmation and Pledge to serve:

I, \_\_\_\_\_ will be at least 18 years of age on the first day of the director term; having been nominated by a Corporation Member; have not been determined by a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote; and have not been finally convicted of a felony.

I have reviewed the Corporation's by-laws and I meet the qualifications set forth therein.

If elected, I pledge to serve in a director position on the Corporation's Board of Directors; and will do my best to attend all meetings, regular or called, as designated by the board.

Under Penalties of perjury, I declare that I have reviewed the information presented in this application, including accompanying documents, and to the best of my knowledge and belief, the information is true, correct and complete.

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_

## Verification of Qualification

To Serve as a Director on the Bluebonnet Water Supply Corporation Board of Directors please answer the following questions with a Yes or No in the space provided.

Are you a Customer or a Member of the Membership within Bluebonnet Water Supply Corporation? \_\_\_\_\_

Are you representing more than one regular member as a Director? \_\_\_\_\_

Are you a Developer of property within the Corporation's service area? \_\_\_\_\_

Are you an employee of a developer of property within the Corporation's service area?  
\_\_\_\_\_

Are you an employee of any director, manager, engineer, or attorney for the Corporation?  
\_\_\_\_\_

Are you serving as a consultant, engineer, attorney, manager, or in any other professional capacity for the corporation or for a developer or in any other professional capacity for the corporation or for a developer of property within the service area of the corporation?  
\_\_\_\_\_

Are you party to a contract with the corporation, other than a contract or purchase of water services furnished by the corporation to the corporation's members? \_\_\_\_\_

Are you party to a contract with any developer of property within the service area of the corporation or conveying real property within the service area of the corporation for the purpose of establishing a residence or commercial business within the corporation's service area? \_\_\_\_\_

Are you an immediate family member of any Director of the corporation or any person serving in a managerial capacity, attorney, accountant, engineer on the behalf of the corporation, or Officer, or Director of any banking institution retained as a depository for the funds of or on behalf of the corporation or any savings and loan association which holds any indebtedness of the corporation? \_\_\_\_\_

I, the undersigned nominee, declare that the above answers on this form were completed by me and are accurate to the best of my knowledge.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



# City of Bruceville-Eddy

143 Wilcox Drive  
Eddy, Texas 76524

254-859-5964 ph.  
254.859.5779 Fax

I, the undersigned authority, do hereby request to be placed on the agenda

of: Feb, 2016 to discuss the following:

Raise Increase for  
Chief McLean

Dated this 12 day of Jan 2016

Signed: Chief McLean kb

Phone Number for contact: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_

**MUST BE APPROVED BY MAYOR** Mayor Eaton \_\_\_\_\_

Moved to next agenda of regular council session for approval: \_\_\_\_\_

## Employee Notes

01/13/2016 9:27 AM

Notes for Employee McLean, Willie F

Contact: Willie F McLean

Phone: 254-857-4183

D-O-H 04-09-2010

Police officer

4-9-10 at \$25,500.00 yr.

OAG Child Support Set Up 06/07/10.

7-16-10 wage increase to \$28,500.00 yr. by Chief. 11.77% inc.

Comp/Holiday used 7-26,7-27,7-30 per Chief.

9-14-2010 OAG Child Support Order no. 200506951 increases withholding amount to \$135.69 per biweekly pay period.

10/08/10 6 months raise approved to 30,000.00k yr. 5.27% inc.

Insurance to tmliebp goes to \$248.21 bi-wk family rate.10-10.

Year to Date Anniversary 4-9-2011. Chief approved to \$31,000.00 yr. 3.33 % inc.

Council approved rate increase to \$35,000.00 yr. due to Acting Chief responsibility 10-8-11. 12.91% inc.

New insurance dependant deduction amount for 2015/2016 fiscal year change. Deduction changed to \$2547.62 bi-wkly

Raise \$1,000.00 a yr to \$36,000.00 per Council Mtg of 02-19-12, to start 02-11-12. 2.86 % inc.

Raised per Council approval on July 1st 2012 to \$40,000.00 yearly. 11.11% inc.

Payroll end 9-20-13 5 holidays taken for 2013.

Council approved 16.50% increase to rate of pay at mtg. of 10-10-13. \$46,500.00 to start on 10-21-13.

M-4 long rifle purchase. \$865.95 (\$34.00 per check).

May 2014 Council approval of wage increase to \$47,500.00 yearly. Increase to take effect immediately to \$1,826.92 bi weekly rate. 2.15% increase.



The water could potentially become contaminated through the drilling process, both by how the well is drilled and how the well is completed.

The well is going to influence the Eddy well, and after 10 years of both the wells pumping will no longer be able to meet the demands of either well.

Capital recovery fees will take at least ten years to recover, along with the original borrowing plan.

The ISD will need to show an urgent need for the well, and will need to prove that the city cannot meet the demand of what they want to pump.



Koni Billings &lt;city-admin@bruceville-eddy.org&gt;

**field turf**

1 message

**Halbert Wilcox** <hal\_wilcox@sbcglobal.net>  
Reply-To: Halbert Wilcox <hal\_wilcox@sbcglobal.net>  
To: City of Bruceville-Eddy <city-admin@bruceville-eddy.org>

Tue, Feb 9, 2016 at 5:44 PM

## **New Football Fields: Replacing Grass with Artificial Turf to Cost Collier Schools Over \$6M**

NAPLES — The Collier County School Board's decision in March to spend \$2.7 million to install synthetic turf football fields at three high schools raised some eyebrows, particularly in the midst of a statewide revenue shortfall causing budget cuts and layoffs across the district.

The district has installed four such fields to the tune of roughly \$3.6 million and hopes to replace the natural grass football fields at the remaining three high schools next summer. At \$900,000 per field, the price tag for the entire project will exceed \$6 million over three summers.

County officials said the seven-figure check they'll cut for the fields has nothing to do with recent bus driver layoffs or the proposed plan to privatize the schools' custodial service. Money for the synthetic turf comes from capital funds, which are separate from the operational dollars used to pay employees.

If anything, the new fields could lead to cost savings. Any money spent on field maintenance comes out of the operational budget, and officials expect to save hundreds of thousands of dollars in upkeep over the next decade.

"It seems like a ton of money, but it's a huge cost benefit," said Barron Collier athletic director Jason Mitterwager, whose school was the first in the county to receive the synthetic turf last September. "When you do a savings analysis, you save money in the long run."

The school board hired Montreal-based FieldTurf Tarkett to install Barron Collier's synthetic surface before the 2007-08 school year. The Cougars began playing on the field last September. This summer, FieldTurf was put down at Immokalee, Lely and Naples.

Plans are in the works to do the same at Golden Gate, Gulf Coast and Palmetto Ridge next summer, which will give all seven of Collier County's public high schools synthetic turf.

**Despite a high initial cost, the new fields installed by FieldTurf Tarkett have a fraction of the maintenance costs related to natural grass. A study done by the FieldTurf company estimates a savings of \$47,500 a year using its synthetic turf.**

**While grass fields require mowing, watering, fertilizing and painting, FieldTurf only requires that the polyethylene grass fibers and sand and rubber infill be groomed every couple of weeks with a large, rake-like brush.**



Russell Clukey, the school district's executive director of support services, said he expects to save \$10,000 a year in maintenance costs per field. That is money that would come out of operational funds, further stretching the district's already tight budget.

So far, the fields have saved even more money than anticipated.

"We had budgeted \$5,000 a year in maintenance," Clukey said. "It probably cost less than \$2,000."

Barron Collier football coach Mark Ivey previously served as athletic director at Cypress Lake. In his time at his former job, Ivey said the school spent more than \$30,000 a year on paint for the football field. The new synthetic turf fields are permanently marked and require no additional paint or chalk for the yard lines.

FieldTurf offers an eight-year warranty on its fields. Darren Gill, the company's marketing director, said the synthetic turf will have to be replaced about every 10 years.

Replacing the turf will cost the school board another \$900,000 per field every decade. But that's only one way of looking at it, Clukey said.

In that 10-year span, Clukey said, a natural grass field would have to be replaced at least twice, likely more. Mitterwager estimated it costs about \$200,000 to completely restore a football field.

**Factoring the costs for maintenance, labor, paint and replacing the grass fields, the district could still save hundreds of thousands of dollars a decade, despite replacing the FieldTurf every 10 years.**

That figure doesn't include the money saved on week-to-week repairs needed on damaged sod. The summer rains combined with the heavy use of the local high school fields can cause considerable wear and tear on the football fields. Synthetic turf can withstand constant activity.

When the district decided to install three FieldTurf surfaces this summer, it chose the three most damaged fields in the county — Immokalee, Naples and Lely. Before getting a new field a year ago, Mitterwager said Barron Collier's grass was so bad that it required replacing every two years.

**"The good thing about (the new turf) is you always know what you're going to get," Lely football coach Steve Pricer said in April. "It's not going to be too hard or compacted because of drought; it's not going to be too wet and sloppy because of the rain. You're always getting something that's the same."**

Another economic consideration is field usage. Schools with turf can rent out their facilities without worrying about overuse. The FieldTurf is playable 24 hours a day with no repairs required between events. More playing time means more potential revenue.

*The following material was derived from foreign sources and is only available in its original language.*

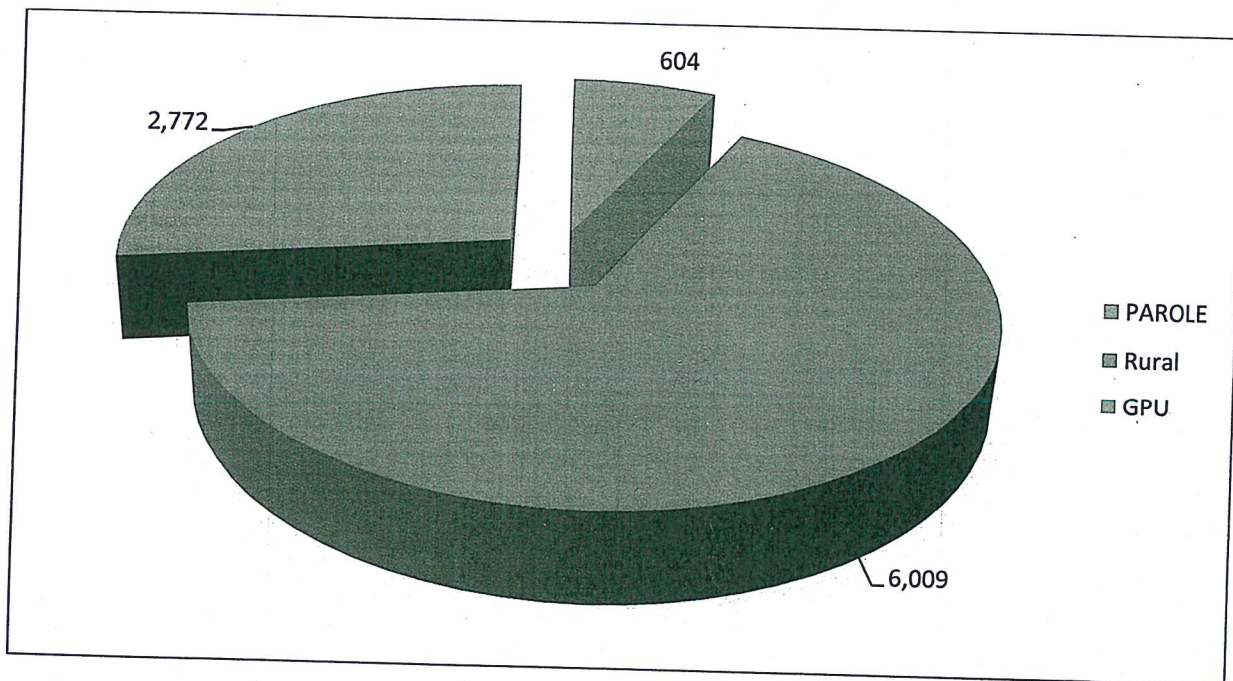
## Find a Representative

FieldTurf is based in the U.S. with offices that span six continents. Find a trusted representative near you. Get Started

Rural Trips Completed: July 1<sup>st</sup>, 2015- January 31<sup>st</sup>, 2016

9,385

Count includes GPU. Area previously not covered by either provider\*



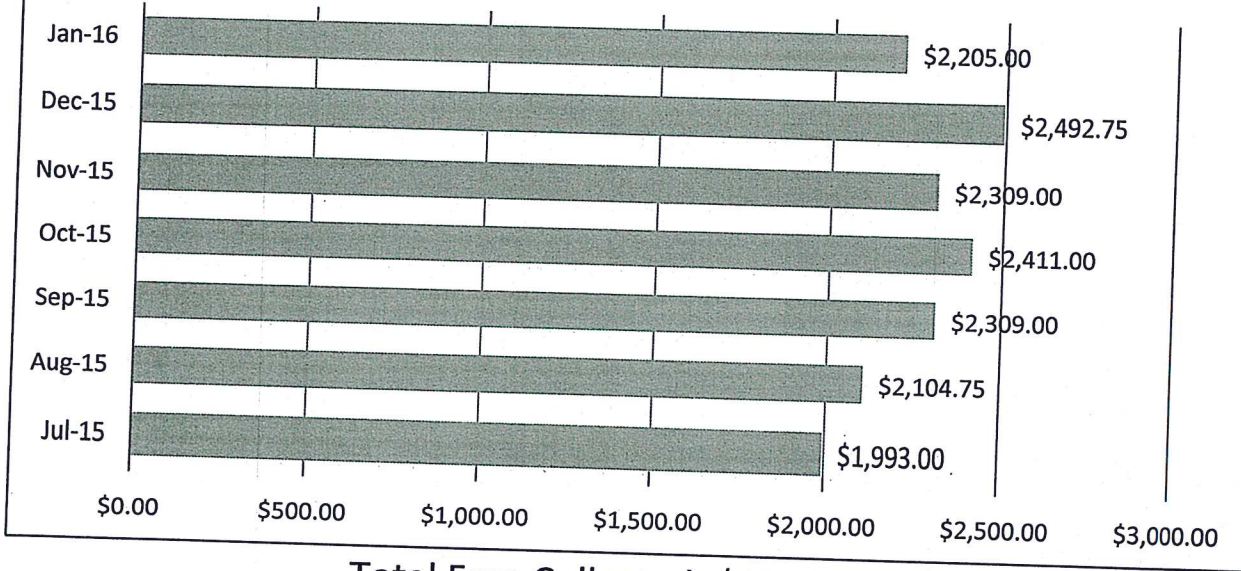
Parole – Shuttle to and from Waco Transit and the McLennan County parole office.

Rural Trips – Trips with an origination or destination in the rural areas of McLennan County.

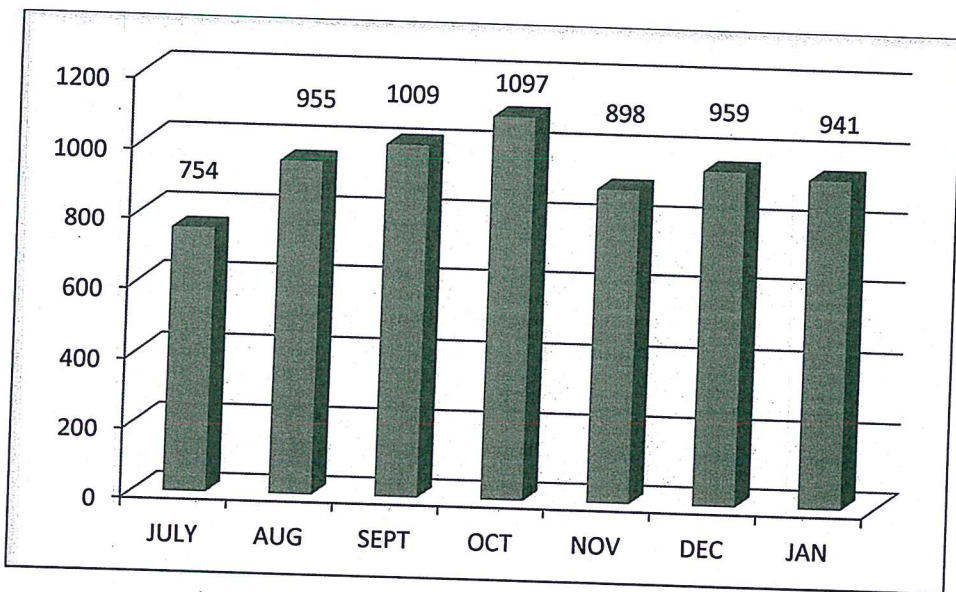
G.P.U (General Public Urban) – Newly added service area which was previously not covered by any transportation provider.



### Rural Fares : Jul 2015 - Jan 2016



### Rural Ridership from July 2015 – January 2016



July 2015 - January  
2016 RURAL:

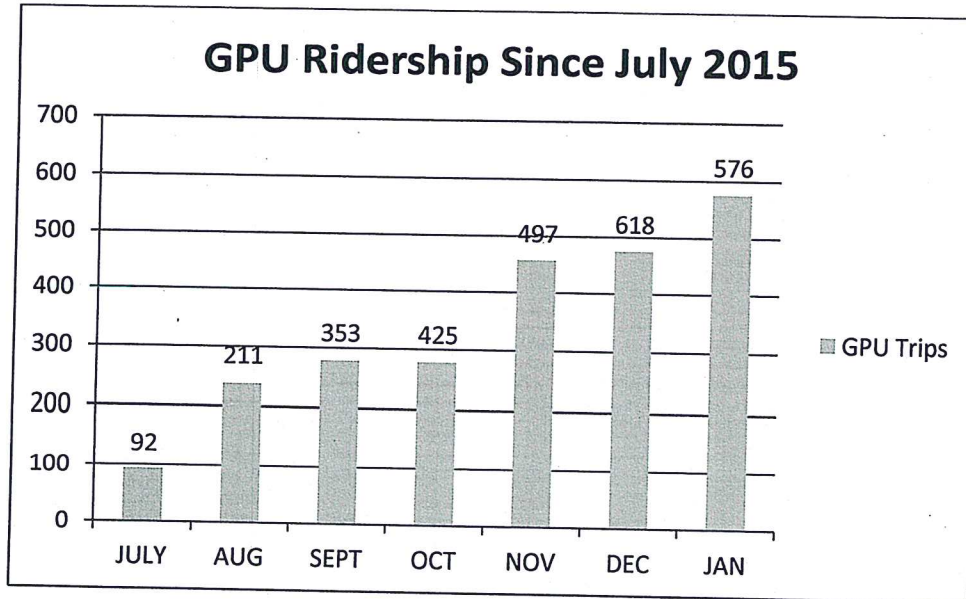
**6,613**

January 2016:

**941**

## GPU Trips provided: July 2015 -- January 2016

*Area previously not covered by any transportation provider\**



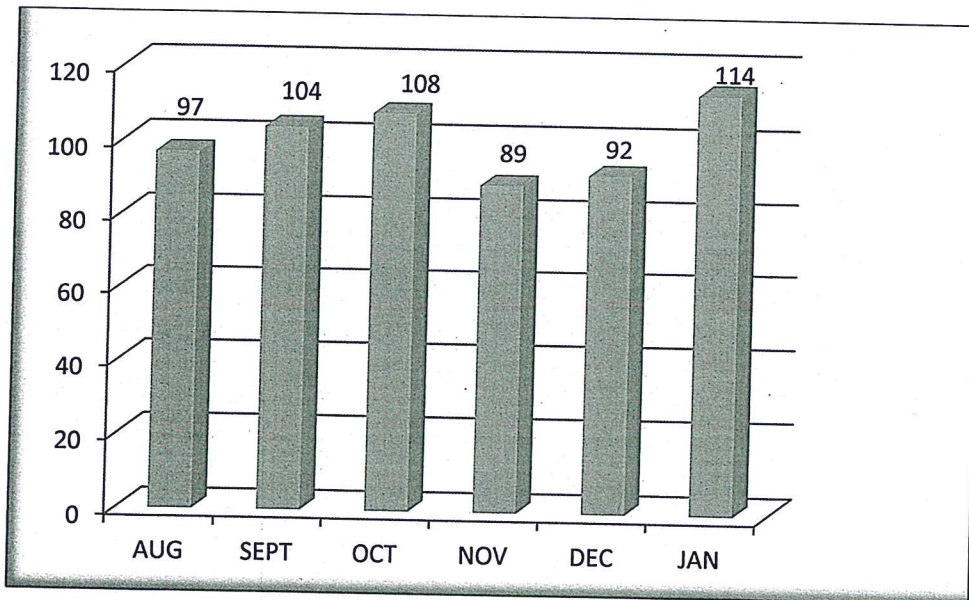
Total GPU Trips:

**2,772**

January Ridership:

**576**

## Parole Shuttle Ridership



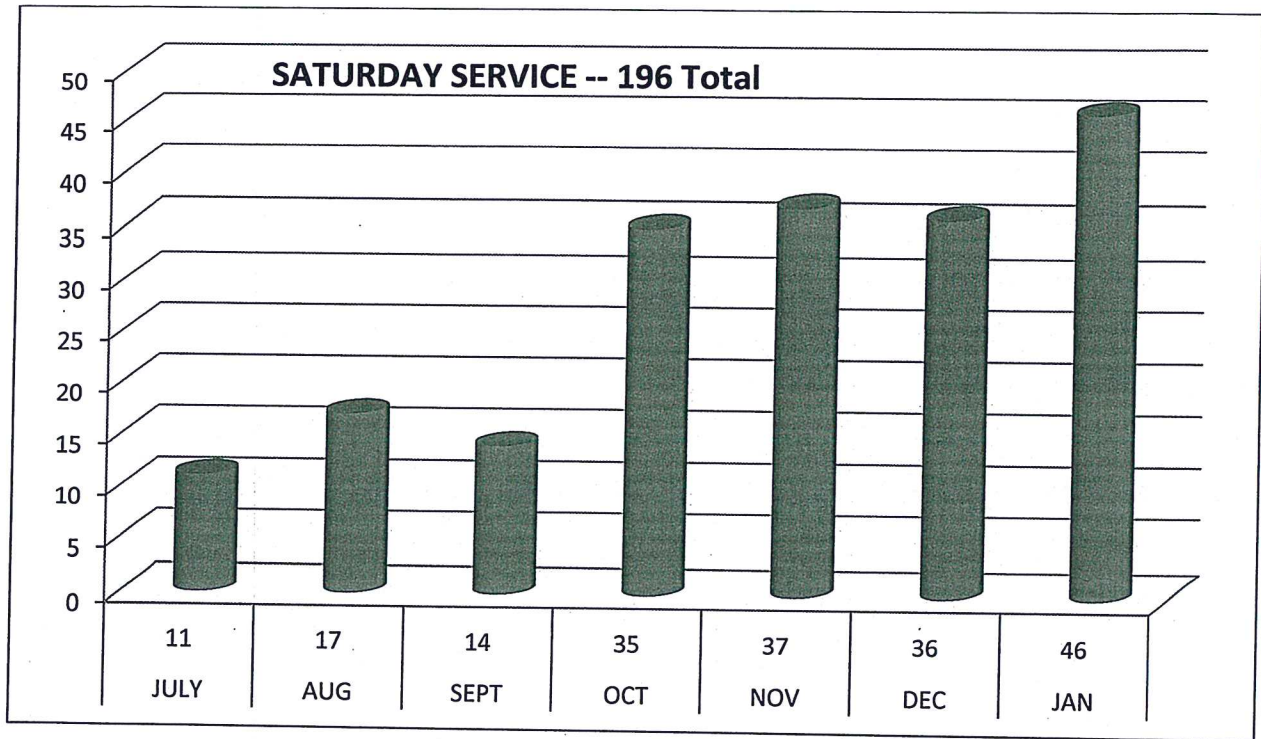
August 2015 - January 2016:

**604**

January Ridership:

**114**





In efforts to promote our rural services, Waco Transit has committed to meet with all eligible cities within McLennan County to present our rural services to the City Councils. Waco Transit will continue to schedule meetings with the surrounding city councils to ensure all cities are informed of our rural services. This is a time consuming process that has to be scheduled around the individual Council's schedules.

**Upcoming Meetings:**

Gholson -- 02/11/2016  
 Lorena -- 02/22/2016  
 Hallsburg -- 02/23/2016  
 West -- 03/01/2016

**Council Meetings Attended:**

Bruceville Eddy  
 Mart  
 McGregor  
 Moody

**% OF RIDERSHIP BY CITY – PICK UP & DROP OFF TOTALS – OCTOBER 2015**

	<b>CITY</b>	<b>TOTAL</b>	<b>%</b>
1	McGregor		20.56%
2	Mart		13.66%
3	Robinson		11.54%
4	Elm Mott		11.14%
5	Bellmead		7.29%
6	China Spring		6.50%
7	Hewitt		6.10%
8	Mexia		5.17%
9	Axtell		3.32%
10	West		3.05%
11	Moody		2.92%
12	Groesbeck		1.99%
13	Bruceville - Eddy		1.46%
14	Gholson		1.06%
15	Lorena		1.06%
16	Speegleville		0.80%
17	Valley Mills		0.53%
18	Woodway		0.13%
19	Hallsburg		0.00%
20	Beverly Hills		0.00%
21	Crawford		0.00%
22	Golinda		0.00%
23	Lacy Lakeview		0.00%
24	Leroy		0.00%
25	Riesel		0.00%
26	Ross		0.00%
	MISC.		1.72%
			100%





# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
254/859-5779 fax

## TOWN HALL MEETING February 16<sup>th</sup>, 2016

The City of Bruceville-Eddy will host a TOWN HALL MEETING, from 6:00 p.m. until 7:00 p.m. on February 16th, 2016 in the Bruceville-Eddy City Hall Council Chamber, located at 143 Wilcox Drive Eddy, Texas. This is for the sole purpose of presenting information and answering questions regarding a survey mailed to the citizens, which will help in the creation process of obtaining funding for the city's wastewater (sewer) solution, and the proposed facility.

This meeting is intended for the presentation of information and to answer questions regarding the survey and proposed facility, in an orderly fashion, at an informal meeting.

**Item 1:** Call to Order. Introduction of Moderator.

**Item 2:** Presentation of information by Moderator Johnny Tabor, City of Bruceville-Eddy Engineer.

**Item 3:** Questions taken.

**Item 4:** Adjournment.

*The City is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at least 48 hours in advance. Please contact the City Secretary at (254) 859-5964 or by fax at (254) 859-5779 for information or assistance.*

I, the undersigned authority, do hereby certify that the above Notice of Town Hall Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall of City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 1<sup>st</sup> day of February, 2016 at 9:00 a.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

seal

Koni Billings,  
City Administrator, City of Bruceville-Eddy



# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
254/859-5779 fax

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This meeting was intended for the presentation of information and to answer questions regarding the survey and proposed wastewater facility, in a relaxed, non-formal setting.

**Item 1:** Call to Order and introduction of Johnny Tabor, City Engineer, Town Hall Moderator, was done by Mayor ProTem Gary Lucas, at 6:00 p.m. Rules and speaking time limits were established. Adjournment of meeting was noted to be at 7:00 p.m.

**Item 2:** Presentation of information was presented by the moderator Johnny Tabor, City of Bruceville-Eddy Engineer, and Mark Pearson, Communities Unlimited, Inc., the firm that is gathering the facts of the income survey and will be correlating them. Mr. Lucas, Mayor ProTem of the City Council and Jason Dean, Councilman, also participated in the question and answer portion of the meeting.

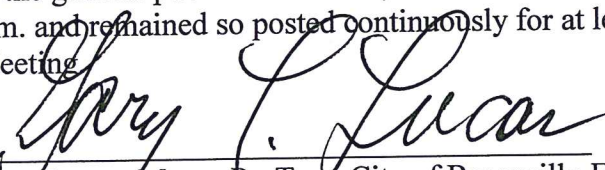
**Item 3:** Questions were taken from the audience.

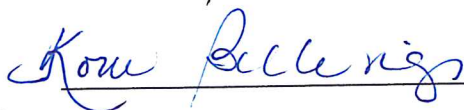
**Item 4:** Five minute warning was noted for final questions.

**Item 5:** Adjournment at 7:00 p.m.

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\_\_\_\_\_  
Gary Lucas, Mayor ProTem, City of Bruceville-Eddy

  
\_\_\_\_\_

Koni Billings, City Administrator

seal





# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
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\_\_\_\_\_  
Gary Lucas, Mayor ProTem, City of Bruceville-Eddy

\_\_\_\_\_  
Koni Billings, City Administrator

seal



6-7 form

6 pm all in attendance  
except Scheator -

Johnny and Mark Pearson  
10 years. USDA RD application  
full application which included lots  
of paperwork - The house <sup>103</sup>  
sits out on old Bruceville lane

Meeting addresses the financing  
of construction cost. Run about 9 mil.  
dollars 3K a month in debt  
service.

60 a month } about 100 a month for  
30 a month } customers  
USDA RD basis their funding in

part on the Census of 2010 - not  
appropriate, completion has changed  
and better income should be  
reported to USDA RD needs to  
be correct for the monthly  
debt service payments

Finexation Petition can be  
submitted in order to be able  
to have sewer system service

Mark Pearson from Communities  
Unlimited is partially funded by  
USDA Rural Water.



Resource for the city to put together the Income Survey.

Decreasing funds from USDA is now limiting all grants and some ~~fund~~ loan because new businesses need to fund their start up. 80% below median income \$43,000 of all income in B-E.

2010 Census is 43,771<sup>00</sup>, 43,672<sup>00</sup>,

communities can request for a new survey in order to have a better look at the median income. 16% response - USDA wants 38% participation - TWAB wants 30%

If the income is too high, the USDA will not get loan applic.

Complaints about septic system have increased. 200% about spill over on septic systems.

Aerobic systems are now required not septic system.

Hold up was the land purchase carrying. No track.

55% is maximum of the grant application.

City will be required to  
adopt the Sewer Rate of '90 day  
cost average of Dec Jan Feb.  
70% of increase of construction costs  
of 5 million to 7 millions. Since  
city can barely squeak by but still  
live a section 2



**INCOME SURVEY**

**NOTICE TO ALL RESIDENTS OF THE CITY OF BRUCEVILLE-EDDY**

This survey for the **CITY OF BRUCEVILLE-EDDY** is being conducted to determine current median household income. Information obtained will be used as part of an eligibility determination for federal assistance in a public works project. Therefore, it is important that all answers be as accurate as possible. Although we ask that you sign this form to ensure verifiable data, all information will be confidential and used only for the purpose stated above. Please answer the questions below.

**YOUR PARTICIPATION IN THE SURVEY IS VERY IMPORTANT!**

USDA Rural Development requires that an independent organization complete and certify the income survey. Communities Unlimited, Inc. (CU) of Fayetteville, Arkansas will be compiling the survey information.

You are asked to help this project by completing the information at the bottom of the page. Your answers to the survey will be kept confidential. No one involved with the **CITY OF BRUCEVILLE-EDDY** will see your response. Please complete the information below and place it in the attached envelope. The sealed envelope will be returned to Communities Unlimited, 3 East Colt Square Drive, Fayetteville Arkansas 72703 for use in completing the final report to USDA RD.

If you have any questions, you are welcome to call Mark Pearson at the Communities Unlimited field office in Austin, TX, (512) 284-3000, or Esther Moreno, Bruceville-Eddy City Secretary at (254) 859-5964 x.201. Thank you for your help!

**INCOME SURVEY for the calendar year 2015**

**Please report ACTUAL household income only, not average or estimate. Household income is defined as the sum of money received for the tax year of 2015 by all members of the household that are 15 years old and over.**

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

- a) Wages, interest & dividends \_\_\_\_\_
- b) Net business or farm income: \_\_\_\_\_
- c) Social Security or retirement \_\_\_\_\_
- d) Other earnings \_\_\_\_\_
- TOTAL HOUSEHOLD INCOME** \_\_\_\_\_

\_\_\_\_\_  
Signature

This meeting  
is not certified  
City Administrator  
was told not to  
attend - There are  
no minutes to date

3/4/16

KB





# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
254/859-5779 fax

## NOTICE OF MEETING OF THE GOVERNING BODY OF BRUCEVILLE-EDDY

Notice is hereby given that a **WORKSHOP MEETING** of the governing body of the City of Bruceville-Eddy will be held on the 25th day of February 2016 at 6:45 PM, in the City Hall at 143 Wilcox Drive, Eddy, Texas at which time the following subjects will be discussed,

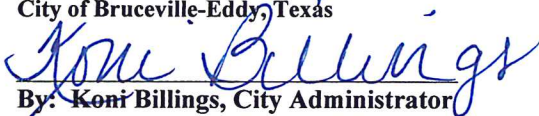
To-wit:

- 1) Council to construct new employee wage/performance review form.
- 2) Council to construct Mayors' job description and review form.
- 3) Council to construct Councilmember's job description and review form.
- 4) Council to consider retaining consultant firm to hire Water Superintendent for water company.

*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The City is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Administrator at least 48 hours in advance. Please contact the City Administrator at (254) 859-5964 or by fax at (254) 859-5779 for information or assistance.*

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall in the City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 17th day of February 2016 at 5:00 p.m. remained so posted, continuously, for at least 72 hours proceeding the scheduled time of said Meeting.

City of Bruceville-Eddy, Texas

  
By: Koni Billings, City Administrator

(Seal)

*Revised  
Minutes  
of this  
meeting  
4/11/2016*

# Minutes (Workshop)

2-25-2016

Workshop session of the City of Bruceville-Eddy convened at 6:45 pm.

Council members present were: Connally Bass, Halbert Wilcox, Gary Lucas, (Mayor Pro-Tem), and Jason Dean.

Mayor Rick Eaton called the workshop meeting to order at 6:45pm.

Council discussed new employee/performance review forms. It was stated that Ms. Billings (City Administrator as directed by her job description) should be directed to update forms as needed.

Item (4) was discussed next, that council consider retaining a consultant firm to hire a Water Works Director for the water department. Several council members suggested that research be done to secure cost and firms to determine direction for City. It was stated Ms. Billings secure this information and have ready for City Council's decision.

Items (2) (3) were discussed next. Mr. Lucas pointed out that everyone should have some system to evaluate performance including the Mayor and City Council members.

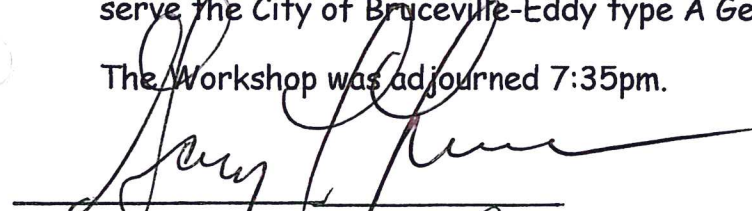
It was stated that the Mayor and Council are elected officials and the citizens help control local government. It was concluded that maybe self-evaluations be used in the future.

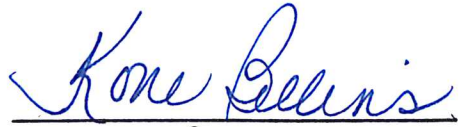
During the next discussion on job descriptions of city officials, Mayor Eaton left the meeting. Mayor Pro-Tem Lucas conducted meeting as directed by Texas Local Government Code.

Ordinance 113 was discussed and copies were given to all members present. This ordinance created the office of City Administrator in Bruceville-Eddy and prescribed the powers and duties of that office. Council members discussed this Ordinance at length and members discussed how all city officials could better serve the City of Bruceville-Eddy type A General Law Municipality.

The Workshop was adjourned 7:35pm.

*approved  
4-14-16*

  
\_\_\_\_\_  
Gary Lucas Mayor Pro Tem

  
\_\_\_\_\_  
Kone Billings city adm.





# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
254/859-5779 fax

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- 3) Council to construct Councilmember's job description and review form.
- 4) Council to consider retaining consultant firm to hire Water Superintendent for water company.

*Minutes 2/18/2016*

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City of Bruceville-Eddy, Texas

*Koni Billings*  
By: Koni Billings, City Administrator

*Revised Minutes Record  
for use 4-11-2016*

*UNCERTIFIED  
MEETING as of  
3/4/16 kb MAYOR PRO  
TEM LUCAS to HAVE April  
MTG.*



# City of Bruceville-Eddy



143 Wilcox Drive  
Eddy, Texas 76524

254/859-5964  
254/859-5779 fax

## NOTICE OF MEETING OF THE GOVERNING BODY OF BRUCEVILLE-EDDY

Notice is hereby given that a **WORKSHOP MEETING** of the governing body of the City of Bruceville-Eddy will be held on the 25th day of February 2016 at 6:45 PM, in the City Hall at 143 Wilcox Drive, Eddy, Texas at which time the following subjects will be discussed,

To-wit:

- 1) Council to construct new employee wage/performance review form.
- 2) Council to construct Mayors' job description and review form.
- 3) Council to construct Councilmember's job description and review form.
- 4) Council to consider retaining consultant firm to hire Water Superintendent for water company.

*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The City is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Administrator at least 48 hours in advance. Please contact the City Administrator at (254) 859-5964 or by fax at (254) 859-5779 for information or assistance.*

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall in the City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 17th day of February 2016 at 5:00 p.m. remained so posted, continuously, for at least 72 hours proceeding the scheduled time of said Meeting.

City of Bruceville-Eddy, Texas

(Seal)

By: Koni Billings, City Administrator

City Administrator was told not to attend this mtg.

This meeting does not have any minutes, NOT can be certified. KB 3/4/16



# Performance Appraisal

<b>Employee Name</b>	<b>Department</b>	<b>Company</b>	<b>Date Prepared</b>
<b>Job Title</b>	<b>Supervisor</b>	<b>Performance Period</b>	
		June 1, 2015 To May 31, 2016	

**I. Performance Versus Objectives:** This section allows the supervisor to evaluate performance against last year's objectives which were established with the employee. Include each of the established objectives and describe accomplishments, emphasizing measurable results. Attach additional sheets if necessary. Below, provide an overall rating for achievement of objectives as a whole.

(Ratings: 1 - Failed to complete the objective, 3 - Satisfactorily completed the objective, 5 - Exceeded the objective)

### Objectives

SMART: (Specific, Measurable, Achievable, Results Based, Time-Bound)

Objective #	Weighted %	0	Score	3
Objective #1				
Objective #2				
Objective #3				
Objective #4				
Objective #5				

Total Weighted % must = 100%

0

ERROR - Total Weight not correct

#### Achievement of Objectives

1. Unacceptable-overall performance on objectives needs significant improvement.	2. Needs improvement-overall performance on objectives did not meet expectations.	3. Satisfactory-overall performance on objectives meets expectations.	4. Excellent-overall performance on objectives exceeded expectations.	5. Exceptional-overall performance substantially exceeded expectations on objectives.
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# Performance Appraisal

**II. Competency Assessment:** Enter the rating for each item at the most appropriate level of competency which most accurately describes the employee from the following choices. Below, an area is available for comments if you wish to elaborate on any of the ratings you provided.

<b>Adaptability</b>					
1. Unacceptable-unable to perform adequately in non-routine situations.	2. Needs improvement-performance declines under stress or in non-routine situations.	3. Satisfactory-performs well under stress or in unusual situations.	4. Excellent performance even under pressure or in difficult situations.	5. Exceptional performance under extreme stress. Meets the challenge of difficult situations.	
<b>Attendance</b>					
1. Unacceptable-tardiness or Attendance issues are frequent. Needs significant improvement.	2. Needs improvement-compliance with tardiness and absence policy occasionally doesn't meet expectations.	3. Satisfactory-compliance with tardiness and absence policy meets expectations.	4. Excellent-compliance with tardiness and absence policy is better than expected.	5. Exceptional-schedules absences and tardiness well in advance.	
<b>Attitude &amp; Behavior</b>					
1. Unacceptable-attitude or behavior interferes seriously with employee's effectiveness.	2. Needs improvement-attitude and behavior detract from the employee's effectiveness.	3. Satisfactory-attitude or behavior creates a good impression.	4. Excellent attitude and behavior. Creates a very favorable impression.	5. Exceptional attitude and behavior. Employee exemplifies top standards.	
<b>Effectiveness in Working with Others</b>					
1. Unacceptable - needs significant improvement in working with others. Does not cooperate.	2. Needs improvement-sometimes has difficulty in working with others.	3. Satisfactory-gets along well with people under normal circumstances.	4. Excellent cooperation with others. A very good team worker.	5. Exceptional in working with others. Actively promotes cooperation.	
<b>Initiative &amp; Responsibility</b>					
1. Unacceptable-fails to show initiative and accept responsibility.	2. Needs improvement in initiative and acceptance of responsibility.	3. Satisfactorily demonstrates initiative and accepts responsibility.	4. Excellent degree of initiative and acceptance of additional responsibility.	5. Exceptional-always demonstrates outstanding initiative; proactively seeks additional responsibility.	
<b>Judgment</b>					
1. Unacceptable-needs significant improvement in decisions and recommendations.	2. Needs improvement-occasionally makes errors in judgment.	3. Satisfactory-shows good judgment resulting from sound evaluations of factors.	4. Excellent-sound, logical thinker. Considers all factors to reach accurate decisions.	5. Exceptional-consistently arrives at correct decisions even on highly complex matters.	
<b>Knowledge of Duties</b>					
1. Unacceptable knowledge of fundamentals of the job. Needs significant improvement.	2. Needs improvement in basic job knowledge.	3. Satisfactory knowledge of the job.	4. Excellent knowledge of all phases of the job.	5. Exceptional understanding of the job. Extremely well informed on all phases.	
<b>Use of Resources</b>					
1. Unacceptable-needs significant improvement. Ineffective in conservation of resources.	2. Needs improvement in the use and conservation of time and resources.	3. Satisfactorily uses time and resources.	4. Excellent-accomplishes tasks with the least possible use of time and resources.	5. Exceptional-accomplishes savings by developing improved procedures.	
<b>Writing and Oral Expression</b>					
1. Unacceptable-needs significant improvement. Unable to express thoughts clearly.	2. Needs improvement-has some difficulty in organizing and expressing thoughts and ideas.	3. Satisfactorily organizes and expresses thoughts and ideas.	4. Excellent ability to express ideas clearly.	5. Exceptional ability to communicate ideas to others.	
<b>Rating for Competency Assessment:</b>					

**Comments**

**Overall Composite Rating - weighted 55% Achievement of Objectives (from Page 2), and 45% of the above competencies.**



Performance Appraisal

**IV. Development Plan and Resources:** Based on the objectives and ratings of competencies and goal achievement, list the developmental activities the employee will pursue in the next year. Also, list any resources or tools the employee will need to achieve the objectives.

[Empty box for Development Plan and Resources]

**V. Comments by Employee**

[Empty box for Comments by Employee]

**VI. Signatures**

**Employee:** "I hereby certify that I have read this completed review. I understand that this signature indicates only that I have had the opportunity to review this appraisal, NOT that I necessarily agree with the rating."

Employee's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_